CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/25 **Period start date** **To** 31/12/25 **Period end date**

Charity name: Sychdyn Memorial Institute

Charity registration number: 513911

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The institute provides Sychdyn Village Hall for lawful community activities that promote health, well-being and social cohesion, with conditional hire available to people from outside the village.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall supports a range of community activities and events, with bookings falling into two main categories. **Weekly/Monthly Hire** Several groups, including other charities, use the hall regularly for health and wellbeing classes and children's activities, such as a weekly youth club for children with learning disabilities. **One Off Hire (Private Parties)** Our largest source of income comes from one-off hall hires for children's and adults' celebrations, as well as art and performing arts events to name just a few. Fundraising Activities include Easter Egg Hunts, Bingo, Dancing, Coffee mornings and craft fayres featuring local artisans. All events have been well supported by the community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are committed to providing a safe, comfortable, and welcoming place for all local groups and community members, regardless of ethnicity, gender, disability, religion, or political views. All required certifications are kept up to date to meet legal requirements.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	**n/a**

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	**n/a**
Contribution made by volunteers	Para 1.38	Committee members & volunteers handle the bookings, maintain the website, social media, publicity, leaflet drops & maintain the grounds. Volunteers also support fund raising events by making cakes, arranging tables and chairs and serving refreshments. Minor repairs are also dealt with where possible, such as cleaning chairs and touching up paint work.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Village Hall is central to the community, providing activities for people of all ages. The charity's work is vital to maintaining the building as a warm, safe, and welcoming space. Coffee mornings are especially valued by older residents who prefer not to attend events after dark. A group of first-time mothers also hires the hall following a group walk, giving them a place to talk, connect, and share experiences. Every Friday evening, a local charity runs a youth club at the hall for children and young people with disabilities and additional needs. Without the charity's financially sustainable management of the hall and the support of dedicated volunteers who serve on the committee, raise funds, and carry out minor maintenance, the village could lose this vital facility, affecting residents of all ages.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Private-hire income has risen noticeably this year, driven by more children's parties and other celebrations at the hall. We have also completed a full year of fundraising through community events held at the hall. Donations: One supporter kindly raised money for the hall at her 90th birthday celebration. Another group makes a small voluntary monthly donation in return for storing cushions used in its monthly meditation class.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have set aside reserves for essential repairs. The building is over 100 years old, and the uninsulated main hall is costly to heat. Its high ceiling needs replacing, which will require extensive scaffolding and specialist work. The hall's external render also needs attention. Our priority has been to maintain the building's structure, keep it watertight and preserve the hall's interior. The committee has agreed to allocate up to 50% of our reserves to replacing and insulating the main hall ceiling. Once our 40-year lease is finalised in the coming months, we can apply for grants from various organisations, explore other funding opportunities and use the allocated reserves to bring the work forward.
Amount of reserves held	Para 1.22	£30,007.32
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
	Para 1.46	

A description of the principal risks facing the charity		
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Sychdyn Memorial Institute Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The hall committee, made up of residents of the village, elect the Trustees and Officers at the Annual General Meeting. They also have the power to remove a Trustee if necessary.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity has four trustees. All trustees are provided with the 'essential trustee' guidance document published by the Charity Commission upon appointment and are required to confirm that they have received and understand the contents. Any queries or clarifications are referred to the Chair of the Committee who may seek legal advice if required. Training for trustees on any changes in their responsibilities or policy matters is led by the Chair.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity has four trustees none of which are related to each other. All four are members of the management committee, three trustees currently hold 'official' positions (Chair, Deputy Chair and Treasurer). The management committee is formed of 12 members which are supported by a secretary who is also a committee member. There is a permanent events subcommittee, and the main committee may appoint members to ad-hoc subcommittees for specific short-term projects. The charity is an associate member of Flintshire Local Voluntary Council.
Relationship with any related parties	Para 1.51	Associate Member of Flintshire Voluntary Council
Other		

Reference and Administrative details

Charity name	Sychdyn Memorial Institute
Other name the charity uses	
Registered charity number	513911
Charity's principal address	Sychdyn Memorial Hall Main Road Sychdyn Flintshire CH7 6EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steven Pitts	Chairman		
2	Chris Ruddle	Deputy Chair		
3	Susan Kavanagh	Treasurer		
4	Haydn Bateman			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

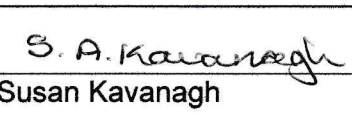
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Steven Pitts	Susan Kavanagh
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	14/02/2026	

SYCHDYN MEMORIAL INSTITUTE

Main Road, Sychdyn, Nr Mold, Flintshire CH7 6EA
Registered Charity Number 513911

SUMMARY OF TRANSACTIONS

1st JANUARY 2025 – 31ST DECEMBER 2025

	£
Current account	
Opening balance	***32,874.59***
Add	
Income	25,498.94
Less	
Expenditure	20,385.43
Current balance	***7,980.78***
Reserves	***30,007.32***
Cash in hand	***128.00***
Closing balance	**38,116.10**

Notes

Profit within the Financial Year 1st January 2025 – 31st December 2025 was £5,113.51

Certified: ..... **Chairperson** S. Pitts .....

31. March 2026

INCOME AND EXPENDITURE ACCOUNT YEAR ENDING 31ST DECEMBER 2025
SYCHDYN MEMORIAL HALL

CLOSING BALANCE 31ST DECEMBER	**£32,874.59**
INCOME	**TOTAL 31/12/2025**
A STAR SPORTS	1,381.50
YOGA	869.50
DAFFODILS	2,722.50
SLIMMING WORLD	0.00
PRIVATE PARTIES	4,989.92
WEDDINGS	280.00
BAND PRACTICE	279.00
WOOD TURNERS	517.50
WOMENS INSTITUTE	1,045.65
PILATES	609.00
HULABAND	2,961.00
GRANTS	2,873.00
LOCAL ELECTIONS	0.00
STORY TENT	0.00
AUTISM INITIATIVES (Haven School)	697.50
FLINTSHIRE U3A SCRABBLE	302.40
NORTH WALES BUDDHISTS	535.50
BABY BREWS	273.75
FLOWER LADIES	278.40
SEWING GROUP	342.00
STAY & PLAY GROUP (Adoption Service)	255.76
MINDS EYE HOLISTIC	168.75
Interest - reserve account	76.11
Interest -liquidity manager 35 day notice a	489.27
FUND RAISING EVENTS	2,923.93
Donations	627.00
TOTAL INCOME	**25,498.94**
EXPENDITURE	
Water	335.50
Gas	2,661.38
Electricity	1,841.49
Internet	464.79
CARETAKER	3,969.72
HMRC	992.20
Payroll services	74.16
Rates	458.54
INSURANCE	1,182.97
CONSUMABLES	367.01
MAINTENANCE	3,089.02
CAPITAL	741.20
PUBLICITY	180.04
OFFICE SUPPLIES	27.44
SUNDRIES	3,638.12
GRATUITY	50.00
Petty Cash	128.00
Fundraiser Expense	183.85
TOTAL EXPENDITURE	**20,385.43**
BALANCE	**£37,988.10**
REPRESENTED BY:	
Bank Balance	7,980.78
Reserve	9,472.64
Liquidity Manager 35 day notice A/C	20,534.68
	37,988.10
Profit / (Loss)	**5,113.51**

Auditor's Statement

I have examined the books, Monthly transactions and other documents provided to me relating to Sychdyn Village Hall. In my view the above account gives a true and fair view of the transactions recorded in the books and other documentation provided to me, for the period above and of the balance in hand as at 31st December 2025. Please note the recommendations made to improve the record keeping and reconciliation of the transactions in prior years have been addressed.

Date: 19/3/26.

Signed: S Yates FCCA (Auditor)

Auditor's Statement

I have examined the books, Monthly transactions and other documents provided to me relating to Sychdyn Village Hall. In my view the above account gives a true and fair view of the transactions recorded in the books and other documentation provided to me, for the period above and of the balance in hand as at 31st December 2025. Please note the recommendations made to improve the record keeping and reconciliation of the transactions in prior years have been addressed.

Date: 19/3/26.

Signed: ..... FCCA ..... (Auditor)