

COTTINGLEY COMMUNITY PROJECT

England & Wales · Charity number 513579

Details

Status Registered

Legal form Other

Registered 1983-03-09

Register [View on the Charity Commission register](#)

Contact

Address Cottingley Community Centre
115 Cottingley Approach
Leeds
LS11 0HJ

Phone 0113 -----

Activities

Objects: THE PROVISION OF A CHURCH BUILDING IN COTTINGLEY FOR THE RELIGIOUS PURPOSES OF THE CHURCH OF ENGLAND THE METHODIST CHURCH AND THE UNITED REFORMED CHURCH AND ANCILLARY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE AREA.

Activities: To maintain the complex of buildings; to alter or add to the structure as required, providing adequate fixtures & fittings within. In setting objectives and planning activities the trustees plan for provision and maintenance of a fully accessible site for worship, community and private functions, a community garden in addition to working with local school and tenants association.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£22,370	£26,396	-	-
2024-08-31	£25,315	£21,894	-	-
2023-08-31	£26,155	£41,608	-	-
2022-08-31	£28,367	£32,313	-	-
2021-08-31	£20,145	£31,295	-	-

Trustees

Name	Role	Appointed
IAN WATERHOUSE		
Rev Christine Audrey Hawke		2023-04-10
Rev MICHELLE SARAH ONYETT		2025-08-10
Rev Madeleine Elizabeth Andrews		2022-05-30
Rev Sheron June Cockburn		2025-06-30
Timothy James Crossley		2022-12-20

COTTINGLEY COMMUNITY PROJECT

England & Wales - Charity number 513579

Accounts

Cottingley Community Project

Annual Report and Financial Statement for the year ended
31st August 2024

Trustees' report for the year ended 31 August 2024

Reference and administrative details of the charity

Trustees during the financial year were:

Name	Position
Timothy James Crossley	Chair
Geoff Ellis	Trustee
Ian Waterhouse	Trustee
Revd Madeline Andrews	Trustee
Venerable Paul Ayers	Trustee
Teresa Lorraine Raddings	Trustee
Revd Christine Audrey Hawks	Trustee
Revd Jonathan Brazier	Trustee

The charity normally recruits representatives from the three church groups to act as Trustees.

Charity Registration number: 513579

Registered address: Cottingley Community Centre, 115 Cottingley Approach, Leeds, LS11 0HJ

Bank: HSBC, 33 Park row, Leeds.

Independent Examiner:

Structure, governance and management

The Charities Objectives

The provision of a church building in Cottingley for the religious purposes of The Church of England, The Methodist Church and The United Reform Church and ancillary charitable purposes for the benefit of the community in the area.

Activity during the year

We have maintained the complex of buildings, altering or adding to the structure as required, providing adequate fixtures & fittings within. In setting objectives and planning activities the trustees plan for provision and maintenance of a fully accessible site for worship, community and private functions, a community garden in addition to working with local school and tenants' association.

The Bretheren Church have been using the centre for Christian worship. We have continued to host the local GP surgery, and a number of community groups.

Financial review

The net receipts for the year were £3,422 on unrestricted funds and net payments of £0 on restricted funds.

Balance in funds at 31/08/2024

General Funds £18,434

Restricted Funds £1678

These funds are held in the following accounts

HSBC account £20,112

Reserves Policy

The charity's free reserves at the end of the year were £ 8,434.

The Charity's reserve policy has currently designated £10,000 to be held for any legal and associated costs in case the charity is to be wound down.

Approved by the board of Trustees

Signed : I. Waterhouse (Trustee) Date : / 09 / 25

Name: IAN WATERHOUSE

Cottingley Community Project

Receipts and payments account for the year ended 31 August 2024

		22/24			22/23
		General	Restricted	Total	Total
		£	£	£	£
Receipts					
Rent	1	22,300	-	22,300	23,740
Occasional Bookings	2	370	-	370	310
Fundraising		-	-	-	-
Donations		-	-	-	-
Grants		-	-	-	-
Other	3	2,645	-	2,645	1,993
Interest		-	-	-	172
Total Receipts		25,315	-	23,315	26,155
Payments					
Wages		-	-	-	7,624
Repairs & Maintenance	4	3,326	-	3,326	12,607
Utilities & Insurance	5	16,708	-	16,708	15,830
Other Payments	6	1,860	-	1,860	5,547
Grants		-	-	-	-
Total Payments		21,894	-	21,894	41,608
Net receipts for the year		3,422	-	-3,422	-15,453
balances brought forward		15,012	1,678	16,690	32,143
TOTAL		18,434	1,678	20,112	16,690

Notes to the Accounts

1 Rent

Doctor Surgery	12,750
Bretheren Church	2,340
Unleashing R	2,200
TRAC	1,340
Eritrean Groups	1,200
Leeds City Council	1,030
South Leeds	945
DAZL Dance	495
	22,300

2 Occasional Bookings

Barca Leeds	180
C Kindon Chevonne	100
Reestablish	90
	370

3 Other Income

Cash & cheques banked	2,645
	2,645

4 Repairs & Maintenance

Waste removal	2,891
Misc. repairs	435
	3,326

5 Utilities & Insurance

Gas/Electricity	11,661
Insurance	3,652
Phone & Broadband	824
Water	571
	16,708

6 Other Payments

Other Payments	1,334
Sanitary Units	459
Bank Charges	67
	1,860

7 Funds held

HSBC	20,112
	20,112

Declarations and Scrutiny

I confirm that these Receipts and Payment based accounts for the year to 31 August 2023 have been prepared from the records of Cottingley Community Project and that they include all funds under the control of the Cottingley Community Project Trustees.

Signature of Treasurer I. Waterhouse (TRUSTEE) Date 10/09/25

Name of treasurer No Treasurer currently

Independent examiner's report to the Trustees of Cottingley Community Project

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Name: STEVEN PERIGO

Date: 10/09/2025

COTTINGLEY COMMUNITY PROJECT

England & Wales - Charity number 513579

Accounts

Cottingley Community Project

Annual Report and Financial Statement for the year
ended 31st August 2023

Trustees' report for the year ended 31 August 2023

Reference and administrative details of the charity

Trustees during the financial year were:

Name	Position	
Revd Samantha Sheehan	Chair	Resigned
Revd Jo Lightowler	Treasurer	Resigned
Revd Lindsey Pearson	Trustee	Resigned
Revd David Geoffrey Ellis	Trustee	Appointed
Ian Waterhouse	Trustee	Appointed
Revd Madeline Andrews	Trustee	Appointed

The charity normally recruits representatives from the three church groups to act as Trustees.

There was an unusually high movement on the Board of Trustees in this financial year due to a mixture of personal changes in circumstances.

Charity Registration number: 513579

Registered address: Cottingley Community Centre, 115 Cottingley Approach, Leeds, LS11 0HJ

Bank: HSBC, 33 Park row, Leeds.

Independent Examiner: Mr Steven Perigo

Structure, governance and management

The Charities Objectives

The provision of a church building in Cottingley for the religious purposes of The Church of England, The Methodist Church and The United Reform Church and ancillary charitable purposes for the benefit of the community in the area.

Activity during the year

We have maintained the complex of buildings, altering or adding to the structure as required, providing adequate fixtures & fittings within. In setting objectives and planning activities the trustees plan for provision and maintenance of a fully accessible site for worship, community and private functions, a community garden in addition to working with local school and tenants' association.

The Bretheren Church have been using the centre for Christian worship. We have continued to host the local GP surgery, and a number of community groups.

Financial review

The net payments for the year were £15,453 on unrestricted funds and net payments of £0 on restricted funds.

There was a transfer between the CCLA account and the HSBC account of £22,2564.27.

Balance in funds at 31/08/2023

General Funds £16,218

Restricted Funds £1678

These funds are held in the following accounts

HSBC account £16,690.30

CCLA account £0

Reserves Policy

The charity's free reserves at the end of the year were £ 5,012

The Charity's reserve policy has currently designated £10,000 to be held for any legal and associated costs in case the charity is to be wound down.

Approved by the board of Trustees

Signed : I. Waterhouse (Trustee)

Date : 13 / 08 / 25

Name: IAN WATERHOUSE

Cottingley Community Project

Receipts and payments account for the year ended 31 August 2023

		22/23			21/22
		General	Restricted	Total	Total
		£	£	£	£
Receipts					
Rent	1	23,740	-	23,740	23,830
Occasional Bookings	2	310	-	310	300
Fundraising		-	-	-	501
Donations		-	-	-	-
Grants		-	-	-	1,650
Other	3	1,993	-	1,993	2,000
Interest		172	-	-	86
Total Receipts		26,155	-	26,155	28,367
Payments					
Wages		7,624	-	7,624	14,953
Repairs & Maintenance	4	12,607	-	12,607	5,761
Utilities & Insurance	5	15,830	-	15,830	7,379
Other Payments	6	5,547	-	5,547	3,948
Grants					272
Total Payments		41,608	-	41,608	32,313
Net receipts for the year		-15,453	-	-15,453	-3,946
balances bought forward		30,465	1,678	32,143	36,089

TOTAL

15,012

1,678

16,690

32,143

Notes to the Accounts

1 Rent

Doctor Surgery	17,000
Unleashing R	2,000
South Leeds	1,575
Bretheren Church	945
Reestablish	810
Leeds City Council	540
DAZL Dance	375
Eritrean Groups	315
TRAC	180
	23,740

2 Occasional Bookings

L Williams	120
Leader Education	105
Smart	45
OYIN	40
	310

3 Other Income

Cash banked	975
Cheques banked	855
Southern Electric refund	103
	1,933

4 Repairs & Maintenance

Drain repairs	6,264
Waste removal	1,998
Fire Doors	1,650
Alarm Service	1,014
Misc. repairs	570
Skip Hire	260
Gas Safety Check	235
Electrical repairs	180
Cleaning	165

Handyman	128
Gas Repairs	99
Fire Extinguishers	45
	12,607

5 Utilities & Insurance

Gas/Electricity	11,221
Insurance	3,253
Phone & Broadband	725
Water	360
	15,830

6 Other Payments

Legal Fees	3,035
Friends of Cottingley	1,328
Leeds Citizens	500
Sanitary Units	487
Volunteer Party	121
Bank Charges	76
	5,547

7 Funds held

HSBC	16,690
CCLA reserve	0
	16,690

Declarations and Scrutiny

I confirm that these Receipts and Payment based accounts for the year to 31 August 2023 have been prepared from the records of Cottingley Community Project and that they include all funds under the control of the Cottingley Community Project Trustees.

Signature of Treasurer I. Waterhouse Date 13/08/25

Name of treasurer IAN WATERHOUSE

TRUSTEE Signing as we do not have a Treasurer.

Independent examiner’s report to the Trustees of Cottingley Community Project

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

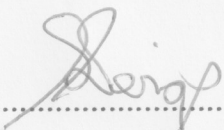
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Name: STEVEN PERIGO

Date: 13/8/2025

COTTINGLEY COMMUNITY PROJECT

England & Wales - Charity number 513579

Accounts

Finance Report 2021/22

Due to the slow recovery from the Covid Pandemic we have again seen a negative balance, but it wasn't as bad as 2020/21 as renters have gradually returned to the building.

Balance in funds at 31/08/2021

General Funds	£30,465.03
Restricted funds (Mice money)	£ 1,678.17

These funds are held in the following accounts:

HSBC account	£10,050.89
CCLA account	£22,092.31

Notes

- There was a transfer between the CCLA account and the HSBC account of £10,000 to keep our HSBC account stable.
- There are no receipts for a few transactions although all of them are regular payment, even if the amount changes sometimes.

Reserve Policy

A Reserve Policy wasn't completed at the end of 2021/22 to my knowledge.

Cottingley Community Project
Receipts and Payments Account to 2021/2022

General Funds

21/22

Receipts		Gen	Restricted	Total	20/21
Rent	1	23,830		23,810	19,001
Occasional Bookings	2	300		300	450
Fundrasing	3	501		501	-
Donations		-		-	-
Grants			1,650	1,650	-
Other	4	2,000		2,000	621
Interest		86		86	73
Total receipts		26,717	1,650	28,367	20,145
Payments					
Wages		14,953		14,953	16,318
Repairs & maintenance	5	5,761		5,761	6,444
Utilities & Insurance	6	7,379		7,379	6,762
Other payments	7	3,948		3,948	1,770
Transfer				-	
Grants			272	272	
Total payments		32,041	272	32,313	31,295
Net receipts for the year		- 5,324	1,378	- 3,945	- 9,554
balances brought forward		35,789	300	36,089	47,239
TOTAL		30,465	1,678	32,143	36,089

Cottingley Community Project

Notes to the accounts

1	Rent	2021/2022	2020/2021
	Doctors Surgery	17,000	17,000
	Cottingley Church	-	2,001
	Unleasing R	1,800	-
	Eritrean Groups	645	-
	Brethren Church	640	-
	Live at Home	1,430	-
	Leeds City Council	750	-
	DAZL Dance	420	-
	Bingo	390	-
	Sally Benn	60	-
	Reverand Church	495	-
	Family Action	60	-
	Unknown	140	-
		<hr/> 23,830	<hr/> 19,001
2	<u>Occasional Bookings</u>		
	V Blake Remembrance	15	-
	DAZL Dance	45	-
	Polling Station	-	450
	TRAC	90	-
	Unknown	150	-
		<hr/> 300	<hr/> 450
3	<u>Fundraising</u>		
	Unknown	501	-
		<hr/> -	<hr/> -
		501	-
4	<u>Other</u>		
	Methodist Insurance	-	80
	Southern Electric refund	-	259
	Water refund	-	282
	Leeds South and West Methodist Circuit	2,000	-
		<hr/> 2,000	<hr/> 621
5	<u>Repairs/maintenance</u>		
	Door/window repairs	144	-
	Heating repairs	-	632
	Waste	1,641	1,556
	Alarm Service	1,122	1,008
	Asbestos Check	-	-
	Roof repairs	350	180
	Fire Extinguishers	346	334
	Gardening	-	875
	Fire Safety	725	-
	Carpet and vac	-	278

Annual water check	900	960
Cleaning	-	-
Gas Safety Check	-	320
Plumbing Repairs	-	301
Electrical repairs	130	-
Handyman	310	-
PAT test	93	-
Misc repairs	-	-
	<u>5,761</u>	<u>6,444</u>
6 <u>Utilities & Insurance</u>		
Insurance	1,655	3,098
Gas/Electricity	4,725	2,659
Water	360	405
Phone and Broadband	640	600
	<u>7,379</u>	<u>6,762</u>
7 <u>Other Payments</u>		
Quinquennial	-	-
Sanitary units	487	487
Audit	-	-
Cleaning materials	-	52
Cashflow support	3,359	-
Expenses	49	-
Bank Charges	53	-
School Booklets	-	60
Christmas Food Parcels	-	107
Stationary	-	14
Governance Review	-	1,050
	<u>3,948</u>	<u>1,770</u>
8 <u>Funds Held</u>		
HSBC	10,051	4,083
CCLA Reserve	22,092	32,006
	<u>32,143</u>	<u>36,089</u>

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of Cottingley Community Project and that they include all funds under the control of the Cottingley Community Project trustees.

Signature of treasurer *A E Hartley* Date *24/10/2024*

Name and address of treasurer *ALISON ERICA HARTLEY, 43 LAUREL*

PLACE, LEEDS, LS10 4SU

Post Code.....

Presentation to the Cottingley Community Project

I confirm that the annual report and accounts for the year ended 31 August 2022 were presented to the meeting of Cottingley Community Project trustees held on

Signature of the Chair of the meeting

Name of the Chair of the meetingDate

Independent Examiner's Report to the Trustees of Cottingley Community Project

Charity Number 513579

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Cottingley Community Project for the year ended 31 August 2020 set out above. As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

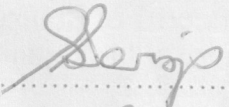
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments held in bank balances and at the CBF church of England Deposit fund which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date. * delete or circle as appropriate

Signature of independent examiner 

Name of independent examiner STEVEN PERICO

Relevant professional qualification of independent examiner RETIRED ASSISTANT ACCOUNTANT