

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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## Section A

## Reference and administration details

Charity name

93rd Newcastle Scout Group

Other names the charity is known by

Registered charity number (if any)

5 1 3 5 6 7

HQ registration number

Charity's principal address

18 Walpole Street

Walkergate

Newcastle upon Tyne

Postcode N E 6 4 R L

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Owen Apedaile		
2	Anthony Ions		
3	Debra Coulson		
4	Paul Coulson		
5	Jacqueline Hogg		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

## Section B

## Structure, governance and management

Description of the charity's trusts

1 LT700001 (3rd December 2018)

Type of governing document  (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted  (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues	
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  The maintenance of Group property;  The raising of funds and the administration of Group finance;  The insurance of persons, property and equipment;  Group public occasions;  Assisting in the recruitment of leaders and other adult support;  Appointing any sub committees that may be required;  Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B	Structure, governance and management (continued)
	<b>Risk and Internal Control</b> The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:  Damage to the building, property and equipment. The Group

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-</p>

operate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The main activities undertaken by the scout group includes a wide range of badge completing activities that satisfy the above objectives of the group.

The activities continue to develop young people in line with their objectives through the weekly group meetings, as well as supporting individual skill sets with camps and group activities, maintaining an inclusive environment throughout.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Section D**

#### **Achievements and performance**

Summary of the main achievements of the charity during the year

The group has continued to perform strongly throughout a difficult Covid period, continuing to provide services to its members at a reduced cost. This was supported through additional funding received in the year by way of grants.

Strong financial income allowed the group to continue to grow and support itself financially throughout the year.

### **Section E**

#### **Financial Review**

Brief statement of the charity's policy on reserves

#### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £4,000.

The Group held reserves of approximately £22,700 against this at year end. This is above the level required for operating expenses. However this can be explained by significant grant income received in the year that is to be spent in future periods to ensure it is not wasted, and may be reserved for undertaking specific improvements to facilities

Quantify and explain any designations

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Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

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Section G	Declaration
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The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)	<table border="1"><tr><td></td><td></td></tr></table>		

Full name(s)	<table border="1"><tr><td></td><td></td></tr></table>		

Position (eg Secretary, Chair)	<table border="1"><tr><td></td><td></td></tr></table>		

Date	<table border="1"><tr><td>1</td><td>0</td><td>0</td><td>3</td><td>2</td><td>2</td></tr></table>	1	0	0	3	2	2
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93rd Newcastle Scout Group  
Accounts for the year  
to March 2020

	<b>£</b>
Cash brought forward	353.29
Deposit account brought forward	10,000.49
Debtors brought forward	-
Bank balances brought forward	4,129.78
<b>Balances brought forward</b>	<b>14,483.56</b>
<b>Surplus/(loss) for period</b>	<b>18,228.57</b>
<b>Balances carried forward</b>	<b>£ 32,712.13</b>

Cash carried forward	268.57
Deposit account carried forward	31,072.75
Debtors carried forward	-
Bank balances carried forward	1,370.81
<b>£ 32,712.13</b>	

<b>Brought forward Grant income</b>	<b>500.00</b>
Amounts received from Grants	£ 39,778.50
Amount spent from Grants	-£ 15,833.99
<b>Carried forward Grant income</b>	<b>£ 24,444.51</b>

Remaining funds **£ 8,267.62**

Split of grants	Hut	Campsite	Minibus	Toilets	Unrestricted
Brought forward			500		
Council					£ 10,000.00
William Leech grant				£ 2,000.00	
Tedd Potts Grant				£ 1,000.00	
Warburtons					£ 400.00
Mann Trust				£ 1,000.00	
Other grant				£ 90.00	
Rothley Trust				£ 750.00	
Nineveh grant				£ 5,000.00	
Sir James			£ 2,500.00		
Freemasons		£ 1,350.00			
Council grant					£ 2,968.50
Bernard Sunley				£ 3,000.00	
Council grant					£ 7,525.57
Council grant					£ 2,194.43
Spend		-£ 1,850.00		-£ 12,840.00	-£ 1,143.99

Total	<b>£ -</b>	<b>£ -</b>	<b>£ 2,500.00</b>	<b>£ -</b>	<b>£ 21,944.51</b>	<b>£ 24,444.51</b>
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**Grant spending**

13/09/2020 Laptop and printer	378.99
20/01/2021 Toilet block	£ 7,727.50
20/01/2021 Toilet block	£ 7,727.50
	<b>£ 15,833.99</b>

93rd Newcastle Scout Group			
Accounts for the year to March 2019			
Previous Year	<u>Income</u>	£	£
	<u>Subs</u>		
1172.43	Beavers	0	
652.49	Cubs	0	
769.36	Scouts	31.78	
2594.28	Total		<b>31.78</b>
1834.29	Camps	0	
	Contribution from		
248.32	Explorers	0	
30.02	Other activities	453.8	
2112.63	Total		<b>453.8</b>
	<u>Fund Raising</u>		
518.84	Bag Packs	0	
734.7	Other Fundraising	394.55	
0	Gifts and Donations	250	
1253.54	Total		<b>644.55</b>
	<u>Other Income</u>		
1751.37	Grants	39778.5	
	Campsite and Minibus		
894.6	Hire	0	
981	Hall Letting	0	
0	Allotment	0	
3626.97	Total		<b>39778.5</b>
5.49	Bank interest	33.76	
	Gift aid	0	
5.49	Total		<b>33.76</b>
9592.91	<b>TOTAL INCOME</b>		<b>40942.39</b>

93rd Newcastle Scout Group			
Accounts for the year to March 2019			
Previous Year	<u>Expenditure</u>	£	£
	<u>Capitation</u>		
1593.93	Capitation group	1177.5	
			<b>1177.5</b>
	<u>Meetings</u>		
243	Beavers	0	
1.95	Cubs	0	
20	Scouts	18.5	
264.95	Total		<b>18.5</b>
1727.97	Camps	130	
451.93	Other Activities	443.19	
273.03	Contribution to Explorers	£ 274.75	
229.64	Training and Uniforms	228.3	
268.33	Equipment	930.94	
2950.9	Total		<b>2007.18</b>
0	Fund Raising Expenses	49.92	<b>49.92</b>
	<u>Hut Expenses</u>		
179.25	Hut Insurance	179.25	
162.5	Hut Rent	309.12	
339.74	Electricity	205.19	
821.43	Gas	1082.81	
125.4	Other Hut Expenses	614.3	
1628.32	Total		<b>2390.67</b>
	<u>Other Expenses</u>		
0	Repairs	0	
348.2	Allotment Expenses	0	
	Minibus expenses		
	(including tax)	0	
145.75	Campsite Expenses	17050.05	
1158.61	Total		<b>17050.05</b>
1652.56			
	<u>Finance and governance</u>		
0.01	Executive, AGM and governance	20	<b>20</b>
8090.67	<b>Total expenditure</b>		<b>22713.82</b>

Previous year	Current year
<b>£9,592.91</b> Total Income	<b>£40,942.39</b>
<b>£8,090.67</b> Total Expenditure	<b>£22,713.82</b>
<b>£1,502.24</b> Profit/(Loss) for the period	<b>£18,228.57</b>

# England & Wales

## Independent examiner's report to the trustees of 93rd Newcastle Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 93rd Newcastle Scout Group for the year ended 31st March 2021.

### Responsibilities and basis of report

As the charity trustees of the 93rd Newcastle Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

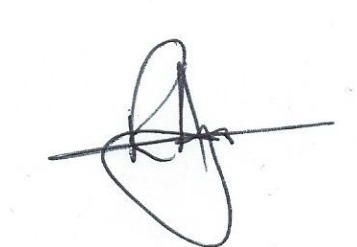
I report in respect of my examination of the 93rd Newcastle Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 93rd Newcastle Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Richard Ayre

Relevant professional qualification or membership of professional bodies (if any):

Address: 27 Coquet Gardens, Wallsend, NE28 6AG

Date: 25<sup>th</sup> March 2022