

## Risca Male Choir

Trustees annual report for the year April 2021 to March 2022

Risca Male Choir (hereinafter referred to as RMC) are based at St Mary's Street, Risca, are registered with the Charity Commissioners (513058), and are governed by their constitution as revised and adopted 15<sup>th</sup> August 2019.

The management committee comprises four officers (the trustees) and twelve general committee members.

### Officers and Trustees

Chairman Paul Phillips

Secretary John Lacy

Treasurer Christopher Davies

Vice Chairman Ian Meredith

The twelve general committee members between them, take on the duties of cashier/subscriptions, patrons administration, ticket sales, concert secretary, publicity/PR coordination, recordings sales coordination, librarian, janitor, stage manager, social secretary, transport coordination, staging and concert equipment coordination, welfare, wardrobe coordination, membership administration and website/social media administration.

### Election of officers

The positions of Chairman, Secretary and Treasurer are held for a nominal renewable term of three years. The position of chairman and vice chairman come up for election in June 2022, the position of secretary and the position of treasurer continue, thereby giving continuity to the office of RMC.

### Election of general committee members

Is timed such that approximately half of the positions become vacant each year thereby giving further continuity to the control and administration of RMC.

**The aims and objectives** of RMC are to foster and promote the appreciation of music in all aspects, coordinating with local authorities, educational institutions and cultural societies to achieve successful outcomes, and to promote male choral work both nationally and internationally.

The committee make all efforts to adhere to the guidance given by the Charity Commission re public benefit when planning activities. RMC welcomes all male singers regardless of personal background. RMC will consider all requests to raise funds for any public or private organisation that cares to approach the organisation. RMC will make all effort to ensure that members of the public have a pleasurable experience whilst attending our events.

The choir is essentially a body of volunteers that endeavours to give concerts and events of high quality to a wide audience. At all times RMC is keen to recruit new members to experience good music, to help raise funds for needy causes, to experience the comradeship from other choristers, and the appreciation from those who attend our events.

The choir has no employees, however nominal honoraria payments are made to the Music Director, the concert and rehearsal accompanist and to the four officers and trustees. No other payments were made to any other RMC member. A nominal fee to cover expenses, is made to the independent examiner of the accounts.

The year 2021-22 was again a difficult time. Initially we continued to meet in the virtual world by Zoom for the period March 2021 to June 2021. We resumed meeting face to face, with great caution and under documented risk assessment, in June 2021. Initially we met out of doors, socially distanced thanks to the help of one of our local rugby clubs, in the grandstand of Crosskeys RFC. It was never easy singing outdoors and distanced from every other chorister, but at least we were a choir again. By September it was becoming difficult with the darker evenings and cooler temperatures to meet outdoors, but our own premises did not allow for social distancing in sufficient numbers. We were fortunate to secure the use of All Saints church in Newport. A modern building, large enough to socially distance and with plenty of ventilation, which allowed us to continue to meet and to practice. For the past few months, we have been able to return to our own building, following relaxation of the Wales government guidance and thanks to the work of some of our members who have enabled greater ventilation of our practice room. We have been fortunate to have been granted further business continuity aid by the Welsh Assembly and because of this, our financial situation has remained viable. Sadly, we have lost some members due to illness during the prolonged layoff, and we sincerely hope that our membership does not suffer further whilst infection levels remain high in South Wales. It is pleasing to see that our members have taken on board all of the safety measures in our risk assessments, with distancing, hand sanitizing, CO2 monitoring and regular testing becoming part of the routine. The "new normal" is very different.

In terms of the management of the music of the choir, we continue to have Tomos Gwyn as music director and I also recognise the efforts and the skill of Alison Thomas, as RMC's accompanist and Martin Hodson MBE, music director emeritus. The music team have looked after the needs of RMC throughout our return to meeting and to singing.

As I pen this report, we are just beginning to return to singing at events. We still take great care to evaluate the venues with the safety of members and of audiences in mind, however it brings much happiness and satisfaction to the members and to the music team that we are able to resume what we all love, that being making music to entertain and to raise funds for good charitable causes.

Paul Phillips – Chairman

For and on behalf of the Management Committee of RMC.



**RISCA MALE CHOIR - COR MEIBION RISCA**

**ANNUAL ACCOUNTS**

**FINANCIAL YEAR**

**APRIL 2021 - MARCH 2022**

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**C.M. Davies - Treasurer**

**J.P. Watkins F.C.C.A.- Examiner**



# **RISCA MALE CHOIR - COR MEIBION RISCA**

**Accounts for the Year to 31 March 2022**

**(Financial Year 1 April 2021 - 31 March 2022)**

## **1. Receipts and Payments Account**

<b>Income/Receipts/Transfers</b>	<b>2021/22</b>	<b>Note</b>	<b>2020/21</b>	<b>Variance</b>
	<b>£</b>		<b>£</b>	<b>£</b>
Choir Artistes (refunds)				0.00
Ticket Sales				0.00
Programme Sales				0.00
Concert Fees				0.00
Weddings / Functions / Funerals	250.00			250.00
Sponsors Website Adverts	550.00			550.00
Transport / refund				0.00
CD's/ DVD's/ 40 yr book	187.00		403.00	-216.00
Grants (CCBC/WAG) BusSup + Restrictn x 4	4000.00		40000.00	-36,000.00
Associate membership	30.00		40.00	-10.00
Subscriptions	3896.00		4156.00	-260.00
Donations	3204.68	1	2718.53	486.15
Interest received	36.28		70.03	-33.75
Patrons Club Membership	890.00		970.00	-80.00
EDF compensation refunds	130.00		10.00	120.00
Misc - Sale of scrap items/non cashed cheque	270.00			270.00
Tour - Yorkshire - deposits + balance	650.00			650.00
Gift Aid tax refund - 2020/21 (2 yrs claimed)			4087.86	-4,087.86
<b>Choir receipts for the Year</b>	<b>14093.96</b>		<b>52455.42</b>	<b>-38361.46</b>

-38361.46

# **RISCA MALE CHOIR - COR MEIBION RISCA**

## **Receipts and Payments Account Continued**

<b>Expenditure/Payments/Transfers</b>	<b>2021/22</b>	<b>Note</b>	<b>2020/21</b>	<b>Variance</b>
	<b>£</b>		<b>£</b>	<b>£</b>
Gas	1068.06		1527.98	-459.92
Electricity	307.57		247.99	59.58
Equipment / Materials	2496.12	2	873.80	1622.32
Legal/Accountant	70.00		50.00	20.00
Rent - CCBC	50.00		50.00	20.00
Water rates + sewerage	131.73		124.21	7.52
Insurance	1226.49		994.77	231.72
Cleaning materials	47.69		10.83	36.86
Maintenance - fire/boiler/roof/scaffold/Gutters	1081.20	3	10186.79	-9105.59
Choir Artistes - Dan; Olly; Sarah etc				0.00
Concert venues - hall hire etc	190.00			190.00
Transport - coach/van/fuel				0.00
WAMC subscription	45.00		45.00	
Music				0.00
CDs / DVDs / Artwork			177.00	-177.00
Uniforms - suits/tuxedos-blazer/slacks/shirt/ties				0.00
Donations Poppy appeal; MIND; D.E.S.	368.50		190.00	178.50
Honoraria	9830.00	4	6780.00	3050.00
Stationery	52.99		68.99	-16.00
Postage	181.80		179.25	2.55
Misc - copier toner; thermometer; defib trg.	76.70		207.47	-130.77
Refreshments				0.00
Printing for concerts				0.00
Printing General				0.00
Tour - Yorkshire (deposit/ balance refunds)	650.00		24246.61	-23596.61
Internet / website - Hosting; Domain; Maintenance	910.00	5	950.00	-40.00
Plaques - 4 + 6	99.50		49.75	49.75
<b>Choir payments for the year</b>	<b>18883.35</b>		<b>46960.44</b>	<b>-28077.09</b>

<b>Surplus / Deficit over year - Choir</b>	<b>-4789.39</b>	<b>5494.98</b>	<b>-10284.37</b>
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# **RISCA MALE CHOIR - COR MEIBION RISCA**

## **1. Summary of Fund movements**

	<u>Choir Fund</u>
Balance brought forward from 31/3/2021	<u>60802.20</u>
Plus receipts	14093.96
Less payments	18883.35
Balances carried forward to 31/3/2022	<u>56012.81</u>
Surplus / Deficit over year	<u><b>-4789.39</b></u>

## **2. Statement of Assets and Liabilities at 31 March 2022**

### **2.1 Monetary Assets**

	<u>31/03/2022</u>	<u>31/03/2021</u>	
<b>Choir - Cash</b>			
Cash in hand - Treasurer	120.00	32.00	
Cash float	251.82	212.65	
Funds at bank - current a/c	4842.78	3933.66	
Funds at bank - Res Bus Fund B x3	9088.04	15000.00	
Funds at bank - deposit a/c	11657.48	4777.59	
Funds at bank - Business Support Gra	0.00	6827.09	
Funds at bank - Designated Fund	14521.02	14521.02	
Funds at bank - clothing a/c	2107.67	2107.67	
Funds at Building Society.	13424.00	13390.52	
<b>Grand Total</b>	<u><b>56012.81</b></u>	<u><b>60802.20</b></u>	<u><b>-4789.39</b></u>
<b>Debtors</b>			
Choristers subs - arrears o/s	0.00	0.00	Subs-arrears o/s
<b>Total</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	
<b>Creditors/Liabilities</b>			
Choristers subs - in advance	0.00	0.00	
<b>Total</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	
<b>Sub total</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	
<b>Total Monetary Assets</b>	<u><b>56012.81</b></u>	<u><b>60802.20</b></u>	<u><b>Variance</b></u>
			<u><b>-4789.39</b></u>

### Allocation of main choir cash funds

General fund	41491.79	46251.16
Designated fund	14521.02	14521.02
<b>Total</b>	<u><b>56012.81</b></u>	<u><b>60802.20</b></u>



# **RISCA MALE CHOIR - COR MEIBION RISCA**

## **2. Statement of Assets and Liabilities at 31 March 2022 - continued**

### **2.2 Non-Monetary Assets**

Consumable Items		Date Bought	Nos. 31/3/ 2022	Original Cost Value	Current Sales Value	31/03/2022 Current Stock Value
Item						
C. Discs	A Classic Collection	Various	314	4.39	6.00	1378.46
	Merry Christmas	Various	102	4.39	6.00	447.78
	A Celebration	Various	101	4.39	6.00	443.39
	Hiraeth	Various	124	4.39	6.00	544.36
	Sings the Movies	Jun-07	388	3.36	6.00	1303.68
	Rolling on the Legacy	Sep-04	64	2.00	6.00	128.00
	Lennon & McCartney	Dec-20	97	1.77	6.00	171.69
	Seasons Greetings (BI)	Various	56	2.00	6.00	112.00
	Sings the Shows	Jul-09	737	2.50	6.00	1842.50
	Mining the Archives V I	Sep-09	628	2.50	10.00	1570.00
	Mining the Archives V II	Jan-20	213	5.00	10.00	1065.00
	Winter Wonderland	Sep-10	778	2.50	6.00	1945.00
	Xmas Variations (Red)	Sep-11	44	2.50	6.00	110.00
	Wish upon a star	Feb-12	0	4.65	6.00	0.00
Book	40th Anniversary book	Dec-12	59	4.33	5.00	255.47
Ties	Striped - Clip on	May-15	7	9.00	9.00	63.00
	Striped - normal	May-19	95	2.57	6.00	244.15
	Blue - donated	Mar-08	67	8.75	9.00	586.25
	Qtr century club XXV *	Jul-95	9	3.50	6.00	31.50
					Total	<b>12242.23</b>

### **2.3 Other Assets - held for functional use of the organisation**

Item	Date Bought / Years Life	Nos. 2022	Original Value £ ea.	Current Value Factor	31/3/2022 Current Value £
Stage-Systems Staging	2015 / 10 (7)	1	1361.56	0.35	476.55
Vacuum hoover + brush	2022 / 3 (2)	1	139.13	0.66	91.83
Stepladders	2022 / 5 (4)	2	66.00	0.80	105.60
Co2 monitor	2022 / 2 (1)	1	86.44	0.50	43.22
				<b>1361.56</b>	<b>Total 717.19</b>

Value previous year	544.62		
plus additions in year	357.57	Less Current Value	717.19
sub total	<b>902.19</b>	Depreciation in year	<b>185.00</b>

**Total Non-Monetary Assets 12959.42**

Items of inventory that now have no book value have been removed from the accounts.

Total Monetary Assets	56012.81
Total Non-monetary Assets	12959.42
Total Value of choir Assets	<b>68972.23</b>

Christopher M. Davies - Treasurer  
For and on behalf of the Management Committee



03-Apr-22

Examined by Justin P. Watkins FCCA



14/5/22

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Notes to Receipts and Payment Accounts for the Year 1 April 2021 - 31 March 2022

Note	Receipts	£
1	Donations	
	Phil Harvey Tyres	100.00
	Phillip Tom & Sons	1000.00
	G. Price	200.00
	Misc x 14	445.00
	Mr, Mrs J. Phillips	1000.00
	Christmas card collection	200.00
	Amazon Smile	79.68
	Mr, Mrs Parsons	100.00
	Dr & Mrs R. Davies	80.00
		3204.68

Note	Expenditure	£
2	Equipment/Materials	
	Decorating mat's	150.05
	Plumbing mat's	306.29
	Building mat's	87.60
	Electrical mat's	91.86
	Carpeting	1320.00
		1955.80
3	Maintenance	
	Notice board	10.00
	Scaffolding	876.00
	Roof repairs	31.80
	Defib pack	74.40
	Fire check/Extinguisher	89.00
		1081.20
4	Honoraria	
	Music Director - T.G.	5720.00
	Accompanist - A.T.	3360.00
	Chairman	125.00
	Vice-Chairman	125.00
	Secretary	250.00
	Treasurer	250.00
		9830.00
5	Internet Website	
	Domain renewal	70.00
	Hosting fee	240.00
	Monthly maintenance 12 mnths	600.00
		910.00



## **Independent Examiner's Report to the Trustees of RISCA MALE CHOIR.**

I report on the accounts of the Risca Male Choir for the year ended **31 March 2022** that are set out on pages **1 to 5**

### **Responsibilities and basis of report**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees are satisfied that the accounts are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of Risca Male Choir's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Risca Male Choir as required by section 130 of the Act;

or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which, in my opinion, attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 14/5/22

Name: **Mr. Justin Watkins F.C.C.A.**

Relevant professional qualification: **Fellow of Chartered Certified Accountant**

Address: **Trinity House, Lodge Road, Caerleon, Newport, Gwent NP18 3QY**