

The Brownlow Community Centre

Chairperson's Report

Annual General Meeting – Financial Year 2024–2025

It gives me great pleasure to present the Chairperson's Report for the 2024–2025 financial year. This has been a year of significant progress and consolidation for The Brownlow Community Centre, with encouraging developments across our operations, finances, and community engagement.

We are pleased to report a strong improvement in our financial position, culminating in a **net operating profit in excess of £13,000**. This positive outcome reflects careful financial management, increased usage of the Centre, and the dedication of our team in maintaining efficiency while continuing to deliver a welcoming and valuable service to the community.

We were also delighted to welcome a new volunteer trustee who has taken on the important role of **Operations Manager**. Their contribution has already made a significant impact, strengthening our management capacity and supporting the continued smooth running of the Centre.

Looking ahead, our **future planned developments** include an **accelerated maintenance programme** to enhance the condition and appearance of our facilities.

Investment in technology has already been a major step forward. The introduction of a new **online booking system** has transformed the way we manage room reservations. Almost all bookings are now made directly online by users of the Centre, greatly reducing the administrative workload for volunteers and improving the overall customer experience. We are investigating developing this further by integrating **our online booking system with the building's heating and access controls**, enabling us to use modern technology to make the Centre more **cost-efficient** and **secure** for all our users.

We would also like to acknowledge and express our gratitude to **Little Bears**, who have made a **considerable investment in the outdoor play spaces**. Their commitment not only enhances the facilities available but also demonstrates a strong, long-term partnership with The Brownlow Community Centre.

None of these achievements would have been possible without the dedication and enthusiasm of our volunteers, trustees, users, and partners. I would like to extend my heartfelt thanks to everyone involved in the Centre for their hard work, commitment, and continued belief in our community mission.

Together, we have strengthened the foundations for a sustainable and vibrant future for The Brownlow Community Centre.

Chris Smith

Chairperson

The Brownlow Community Centre

In line with our commitment to using digital technology to improve our efficiency, this report was produced with the assistance of AI technology.

Profit and Loss

Brownlow Community Centre

For the year ended 31 August 2025

Account	2025	2024	2023	2022
Turnover				
Air Raid Shelter Rental	1,460.00	0.00	0.00	0.00
Clayton Room Bookings	7,540.75	13,264.00	8,586.50	4,165.50
Gym Rent	2,422.08	0.00	0.00	0.00
Hall Bookings	8,809.50	9,830.00	2,405.50	4,234.25
Income from Tin Shed Rental	2,604.00	1,953.00	0.00	0.00
Little Bears Fixed Rent	10,441.20	0.00	0.00	0.00
Little Bears Hall Holiday Club	2,125.15	0.00	0.00	0.00
Little Bears Hall Termtime	3,130.65	3,305.00	4,545.00	2,019.50
Other Revenue	1,523.39	331.61	160.00	29,667.00
Regular Hall Bookings	189.50	1,413.25	3,939.75	1,840.50
Rent	4,310.57	16,788.35	17,701.00	13,249.00
Sales	269.12	1,431.15	0.00	0.00
Small Meeting Room Bookings	2,981.49	6,758.75	1,872.00	40.00
Total Turnover	47,807.40	55,075.11	39,209.75	55,215.75
Cost of Sales				
Cost of Goods Sold	0.00	77.94	0.00	0.00
Total Cost of Sales	0.00	77.94	0.00	0.00
Gross Profit	47,807.40	54,997.17	39,209.75	55,215.75
Administrative Costs				
Advertising & Marketing	50.40	131.90	60.00	114.00
Audit & Accountancy fees	246.00	263.95	450.91	452.86
Bank Fees	0.00	(13.86)	(73.04)	(71.43)
Bins	1,437.51	1,260.30	907.45	717.22
Building Licence	180.00	0.00	0.00	0.00
Caretaker	6,193.80	5,815.80	5,434.08	4,722.44
Cleaning	1,238.40	1,162.80	1,086.72	952.19
Cleaning Items	976.95	945.21	1,688.98	1,099.58
Fund Raising Expenses	0.00	0.00	101.93	165.00
Fund Raising Items Bought	0.00	0.00	428.79	0.00
Gardening	150.00	210.00	0.00	0.00
General Expenses	0.00	7.99	806.48	317.90
Health & Safety, First Aid	0.00	2.99	63.54	127.68
Insurance	4,171.91	2,122.11	1,955.36	1,882.78
IT Software and Consumables	740.20	2,336.95	0.00	68.08
Legal Expenses	0.00	418.00	500.00	0.00
Light, Power, Heating	10,066.25	10,690.04	9,663.45	9,493.39
Payments to professional bodies	59.00	124.00	0.00	0.00
Printing & Stationery	0.00	120.80	95.21	196.03
Project Costs	0.00	749.02	18,340.50	53,840.09
Repairs & Maintenance	6,615.61	3,783.04	12,404.34	6,761.24
Subscriptions	35.00	215.00	235.00	268.00
Telephone & Internet	421.31	358.12	349.98	39.76
Travel Expenses	614.40	861.62	0.00	0.00
Water & Waste Water	1,579.64	1,195.91	0.00	0.00
Total Administrative Costs	34,776.38	32,761.69	54,499.68	81,146.81
Operating Profit	13,031.02	22,235.48	(15,289.93)	(25,931.06)
Other Income				
FUND RAISING	0.00	0.00	991.84	1,456.51
Grants For Projects	0.00	2,000.00	2,110.00	0.00
Total Other Income	0.00	2,000.00	3,101.84	1,456.51
Profit on Ordinary Activities Before Taxation	13,031.02	24,235.48	(12,188.09)	(24,474.55)
Profit after Taxation	13,031.02	24,235.48	(12,188.09)	(24,474.55)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROWNLOW COMMUNITY CENTRE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jake Gurr FCA
The Vicarage
Bettisfield
Whitchurch
SY13 2LB

JAKE GURR FCA
01948 838101
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27 October 2025

Fellow of the Institute of Chartered Accountants in England & Wales

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