

**Teesside Hospice Care Foundation**  
(A Company limited by guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED  
31 MARCH 2024

# TEESSIDE HOSPICE CARE FOUNDATION

## DIRECTORS' AND TRUSTEES' REPORT

For the year ended 31 March 2024

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### Statement from the Chief Executive

As we look back on the last year it's been remarkable to see the difference the team at Teesside Hospice have continued to make to individuals and families affected by life limiting illness. Following the pandemic our core clinical services have retained their focus on delivering specialist-level palliative and end of life care and back to business 'as normal'. Our ambitions to help more people reduce the pain and distress they experience has led to new and innovative ways to reaching out into our community and opening up access to hospice care for those who might not previously have known about us.

We continue to engage in clinical and service developments, engaging in medical research, implementing new digital healthcare, and further developing the skills mix within our teams. Using our unique specialist skills and knowledge within the team to deliver training outside the hospice, raise public awareness about death and dying in a timely and supportive way.

Of course, the year hasn't been without its challenges. We are noticing a change to the demographic of people who need our clinical services. More younger people, with increasingly complex conditions, are being admitted to our In-Patient Unit. These patients require more support, which is increasing pressure on our staff, but our wonderful team is coping admirably.

Recent legislative amendments to the Health and Care Act have made the commissioning of specialist palliative care a mandatory requirement which alongside explicit statutory guidance on how this should be funded has offered some hope that hospice care might be moving towards a more sustainable financial footing. Given the precarious nature of most hospices in the country and all of the hospices in Tees Valley, using these new opportunities to secure an improved funding arrangement that supports the delivery of specialist-level care to local people remains a high priority for the hospice.

Teesside Hospice wouldn't be able to function without the support of its wider partners across the system. This year has seen further integration and even closer collaboration with our health partners at South Tees NHS and social care in Middlesbrough, Redcar and Cleveland. Additionally, closer co-operation within the hospice network itself continues to deliver opportunities to learn, share and collaborate in order to bring greater benefits for those we are here to serve.

This report showcases our achievements over the last year and ambitions for the next. Hospice care is very much a team activity, and my thanks go to everybody who has contributed to our work this year. Partners, supporters, donors, funders, staff, volunteers - on the front line, back office, in retail and income generation and others still opening doors and championing the cause.



Mike Thornicroft  
Chief Executive

# TEESSIDE HOSPICE CARE FOUNDATION

## DIRECTORS' AND TRUSTEES' REPORT

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### Directors and Trustees

The directors of the charitable company (the charity) are its Trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year end were as follows:

Trustees:	E. Criddle - Chairperson	(resigned 29/02/2024)
	J. Davies	
	M. C. Ellington	(resigned 29/02/2024)
	M.P.R. Firman	
	C. Langrick	
	D. Lusardi	(appointed 29/02/2024)
	T.J.O. Payne	
	S. Quinn	(appointed 29/02/2024)
	J. Sheridan	
	G. Whitehead - Chairperson	(Chairperson from 29/02/2024)

Key management personnel:	All Trustees as listed above and the Senior Management Team:	
	Chief Executive – D. Smith (resigned 31/03/2024)	
	Chief Executive – M. Thornicroft (appointed 04/03/2024)	
	Finance Director/Deputy CEO – A. Wardle	
	Director of Nursing & Quality – D. Edwards	
	Director of Income Generation – D. Coulson (resigned 08/03/2024)	
	HR Manager – L. McMann	
	Head of Retail – C. McMahon	

Company registration number: 01642201

Registered charity number: 512875

Registered office: 1 Northgate Road  
Linthorpe  
Middlesbrough  
TS5 5NW

Bankers: Royal Bank of Scotland  
31 Grey Street  
Newcastle Upon Tyne  
NE1 6ES

Solicitors: Jacksons Law  
17 Falcon Court  
Preston Farm Industrial Estate  
Stockton on Tees  
TS18 3TU

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Auditor:	Waltons Business Advisers Limited Maritime House Harbour Walk Hartlepool TS24 0UX
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Investment advisors:	Rathbone Investment Management Earl Grey House 75-85 Grey Street Newcastle NE1 6EF
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# TEESSIDE HOSPICE CARE FOUNDATION

## DIRECTORS' AND TRUSTEES' REPORT

For the year ended 31 March 2024

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The Trustees are pleased to present their annual report together with the financial statements of the charity and group for the year ended 31 March 2024. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the organisation's Memorandum and Articles of Association and Accounting and Reporting by Charities Statement of Recommended Practice Applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK (FRS 102) (effective 1 January 2019).

Since the group and the Charity qualify as small under section 383 of the Companies Act 2006, the group strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### **Objectives and activities**

The principal objective of Teesside Hospice Care Foundation during the year was that of providing hospice services for the public benefit. The hospice exists to enhance the quality of life for those suffering from life-limiting illness, and offers specialist palliative care and support to patients and carers, in the belief that each person is entitled to dignity and choice within the best provision of care.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission. The Trustees have considered this guidance in shaping the charitable company's objectives for the year and planning current and future activities. Further details of the activities which provide public benefit are given below.

The hospice benefits the public by providing all of its services free of charge. The main catchment areas are Middlesbrough and Redcar & Cleveland. If it is appropriate, the Hospice accepts referrals from anywhere in the UK without prejudice. The clinical services at Teesside Hospice are provided for individuals with a life-limiting illness and this care is available regardless of their diagnosis. Although the majority of patients have advanced cancer, non-cancer diagnoses are also treated. Bereavement counselling services (adult and children) are accessible to any individual suffering from bereavement.

Teesside Hospice helps many members of the public each year and relies on other sources of income such as grants, donations and trading activities to cover its operating costs.

### *Strategic aim and objectives*

The charity's strategic aim is to provide holistic palliative care at any point during a life-limiting illness. The majority of the charity's work focuses upon pain and symptom control and end of life care. All the charitable activities are undertaken to further our charitable purposes for the public benefit and fully reflect the purposes that the charitable company was set up to further.

Teesside Hospice is greatly supported by the local community and relies on voluntary help. The Hospice has an established team of volunteers who offer their time to all areas of the hospice. The volunteers are a valued resource to the organisation, enabling lower staff costs than would otherwise be the case. The active volunteer workforce has increased during the year and the count which we aim to increase further is approximately 370.

Our corporate objectives were renewed at the beginning of 2023 and the Board of Trustees and Senior Management Team hold the details which fall under the following eight headline objectives:

- Partnerships and Integration
- Collaboration
- Transition to Digital
- Influence and Campaigning
- Increase Cost Effectiveness
- Increase Self-Generated Revenue
- Workforce Development
- Securing a Fair Funding Deal with the NHS

# TEESSIDE HOSPICE CARE FOUNDATION

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### *Activities for achieving objectives*

The charity's range of specialist palliative care services include:

- Ten bedded Inpatient Unit providing specialist care for patients with complex symptoms and end of life care
- Wellbeing Services empowering those in our care to achieve their goals and improve their quality of life
- Bereavement Counselling Services offering counselling for complex grief and trauma to adults and young people from the age of 7 years and up
- Community In-Reach in partnership with the Adult Social Care Discharge Fund to work alongside colleagues from the acute trust to increase assessment and planning capacity within the network
- Tees wide specialist Lymphoedema clinics

### **Structure, governance and management**

#### *Governing document*

Teesside Hospice Care Foundation is a charitable company limited by guarantee (incorporated 9 June 1982 No. 01642201) and as such is governed by its Memorandum and Articles of Association, last amended by special resolution dated 27 August 2020. It is registered as a charity with the Charity Commission (No. 512875). Members of the charitable company are the Trustees who have guaranteed liabilities of the company up to a maximum of £1 each.

#### *Governing body*

The charitable company has a Board of Trustees in accordance with its Articles of Association, who are required to serve as members of the charitable company. The Board is made up of the Trustees who are elected by the members at a Board meeting. Each Trustee is required to meet specifications concerning eligibility, personal competence, specialist skills and local availability.

Teesside Hospice (Trading) Limited is 100% owned by the Charity. The Trustees have no interest in the shares of the subsidiary company, other than as directors of the parent company.

#### *Trustee recruitment, induction and training*

Trustees are recruited through word of mouth or through advertising in the local press and on our own website.

Whilst new Trustees are often familiar with the work of the hospice, they are inducted into the working environment of the hospice. New Trustees receive a detailed induction, an explanation and discussion session is also held with both the Chair and Chief Executive, where new Trustees are briefed on their legal obligations under both Company law and Charity Law. Trustees are also encouraged to spend time with Senior Managers from across the organisation and this has been found to be highly beneficial.

Due to the planned change in Trustees and Chief Executive at the end of 2023/24, there were no Trustee workshops held during the year. In 2024/25 these will be resurrected and will include charity governance as a topic.

All Trustees give their time voluntarily and receive no benefits from the charitable company. Any expenses reclaimed from the charitable company are set out in note 14 to the financial statements.

No members of the Board of Trustees have served a term longer than the recommended period of nine years and Board composition has been heavily reviewed in prior years, and continues to be, to ensure an appropriate skill mix is present.

# TEESSIDE HOSPICE CARE FOUNDATION

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### *Organisational structure*

The Board currently consists of 8 Trustees who meet at least four times per year to determine both the general and strategic direction and policy of the charity, and to review its overall management and control for which they are legally responsible. Other sub-committees (finance & facilities, fundraising, workforce development, quality & performance) meet as appropriate to discuss relevant issues. All sub-committees report back to the Trustees and have Trustee representation. In addition, the Senior Management Team meet fortnightly. Each sub-committee has a mandate from the Board to receive, consider and agree policies on behalf of the Board with the exception of those policies deemed by the committee to be contentious or of particular significance to the organisational culture. In these cases, the chair of the committee will then have the responsibility of presenting the policy for discussion at the next Board Meeting or convening a special meeting of Board members if deemed necessary.

A Chief Executive is appointed by the Trustees to manage the day-to-day operations of the charity and responsibility for the provision of the services rests with the Chief Executive. A scheme of delegation is in place, ensuring that the charity delivers the services specified and the Chief Executive is aided in his duties by departmental managers.

### *Pay policy for key management personnel*

The Trustees consider that key management comprise the charity's Trustees and the Senior Management Team who are in charge of directing and controlling, running and operating the charity on a day-to-day basis. All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 14 and 34 to the accounts.

With effect from 1 April each year the National Minimum Wage (NMW) increases. For the 2023/24 year, pay was increased for all staff including SMT by a varying percentage. With the challenge imposed by the high rise in NMW each year, Teesside Hospice were aware of the need to review the pay structure as a whole, with 2023/24 being the first year of a redesigned pay scale system. SMT salaries have been reviewed by the Remuneration Committee against appropriate benchmarks and Teesside Hospice strives to pay all of its staff at an appropriate level taking into account our financial position and market pressures.

### *Staff*

Teesside Hospice is committed to providing a working environment which is free from discrimination and encourages diversity and promotes a positive culture whilst developing itself as an 'employer of choice'. Our aim is to be truly representative of all sections of society and for each member of staff to feel respected and able to give their best. This policy extends beyond staff and volunteers to all service users, stakeholders and supporters.

The Teesside Hospice staff and volunteer survey encompasses all aspects of the workforce, paid and unpaid, and was completed in May 2023. The majority of responses were completed online. This was sent to all employees and all volunteers where an email address was on record via the HR team and for those who required it, a number of paper surveys were also provided – all responses both online and in paper format were anonymous. We received a total of 112 responses which was a 15.5% increase on the 97 responses received in July 2021. It was extremely encouraging to see that the number of volunteer respondents has increased since the last survey in July 2021 by 92%, however there was a significant reduction in the number of staff respondents which were down by 29.5% compared to July 2021. In addition to the staff and volunteer survey, in November 2023 the then CEO, sent staff a health & wellbeing survey for completion as part of the Hospice's review of our wellbeing offer. This along with other verbal feedback from forums is being used to inform the impending Wellbeing Strategy being developed in conjunction with the new CEO for 24/25.

In 2023 we achieved Better Health at Work Award Bronze Accreditation and we continue to progress toward the Silver Award. The award and participation throughout the year in 'health campaigns' associated to this accreditation allows us to determine which health and wellbeing information and resources our staff and volunteers most want from us that then run throughout the year as we seek to support staff and volunteers in the best and most relevant ways possible.

# TEESSIDE HOSPICE CARE FOUNDATION

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### *Our fundraising practice*

Teesside Hospice's Fundraising Committee ensures that appropriate scrutiny and oversight has been applied to fundraising activity, performance and delivery. Development opportunities and future growth is debated, planned and actioned. The Committee meets quarterly whilst the SMT member of staff with day to day operational responsibility for fundraising activity (including lottery activity) is the Director of Income Generation. The postholder left the organisation in March 2024 with their successor commencing June 2024. A fundraising strategy has previously been developed. However, the change in personnel will be opportunity to take a refreshed approach. Teesside Hospice is registered with the Fundraising Regulator and is a member of the Hospice Lotteries Association. There have been no failures to comply with regulation nor have there been any complaints received. Risks associated with fundraising activity are continuously examined by inclusion in the operational risk register. In April 2022 we commenced using an external company to recruit new lottery members and it was ensured that their work was conducted in accordance with the agreed contract, reflecting the values and behaviours expected by Teesside Hospice. All staff and third parties receive training on protecting vulnerable individuals - if it is felt that a person is not capable of making an informed decision about supporting Teesside Hospice, e.g. because of mental health problems, learning disabilities or substance misuse relating to alcohol or drugs, attempts must not be made to sell any fundraising related product. Teesside Hospice operates an over 18s policy in respect of lottery membership and education is provided to staff on ways to spot a problem gambler.

### *Related parties*

The charity's wholly owned subsidiary, Teesside Hospice (Trading) Limited is established to provide a trading arm to the charity. The principal activities of the subsidiary are that of lottery organiser and charity shopkeeper. The subsidiary gift aids all of its taxable profits to the charity.

## **Strategic Report**

### *Achievements and performance*

The charitable company's policies in the pursuit of its objectives are kept under regular review. The Board of Trustees considers the activities of the company during the year to be satisfactory. The funds and resources are used entirely for its main objective. The movements in funds are described in the consolidated statement of financial activities on page 15.

### *The Quality and Performance Committee*

The Quality and Performance Committee is designated by the Board of Trustees to oversee the development and implementation of the professional framework for nursing, medicine, allied health and social care disciplines at Teesside Hospice. Issues relating to national, regional and local policies are debated, ratified and actioned by the committee in line with the agreed terms of reference. Membership of the committee is made up of multi professional staff that all contribute to the success of the committee.

Subgroups are formed as required and report to the Quality and Performance Committee.

Teesside Hospice always strives to deliver excellent, much needed services to the local people and its success depends on the delivery of safe, responsive and effective care and how valued we are by the people that need us. We monitor the care we provide, seek assurances that we provide high standards of care and outline aspirations that support our delivery of the strategic aims. Feedback from our patients, families and friends is very important to us so that we can understand their personal experiences. They are at the centre of everything we do at the hospice. This enables the translation of user comments into real improvements. We use this feedback to continuously strive to improve the quality of our services. Feedback can be obtained via questionnaires, patient and carer groups, surveys, outcome reports, suggestions and comments and complaints and compliments. Throughout the year, there has been continuous evaluation of the services and any concerns have been addressed in a timely way.



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### The Care Quality Commission

Teesside Hospice is required to register with the Care Quality Commission (CQC) and its current registration status is for the following activities:

- Treatment of disease, disorder or injury

Teesside Hospice is registered with the following conditions:

- Services are provided for people over 18 years old
- The maximum of 10 patients may be accommodated overnight

The last unannounced routine inspection of Teesside Hospice took place on 16<sup>th</sup> March 2016. Our feedback was very positive and we received an overall rating of GOOD for our service. No areas were rated as inadequate. On 8<sup>th</sup> February 2021, relevant members of the SMT had a Transitional Monitoring Approach (TMA) call with the CQC. Positive feedback was given, and this did not result in any follow-up action such as an immediate visit. The CQC now use a mix of onsite and offsite monitoring and in accordance with this approach, they carried out a review of the data about Teesside Hospice in July 2022. They found no evidence to suggest that they needed to carry out an on-site inspection or reassess our rating. Regular contact is maintained with the CQC as appropriate.

**Inpatient Unit:** There were 150 patients who received inpatient care (167 episodes of care) with a variety of complex needs. The average length of stay for patients is 16 days. 34% of patients were discharged to their homes or a care home. 64% of patients received end of life care and 2% were discharged to the hospital/other services.

**Wellbeing Centre:** 2023/24 has continued to be a period of development for the services provided by the wellbeing team. There were 604 face-to-face sessions with 1,564 patient contacts which were individual and group sessions involving morning and afternoon programmes. 723 telephone contacts were made to patients.

**Lymphoedema Service:** The lymphoedema clinic received 657 referrals over the course of 2023/2024. There were 3,647 patient interactions including clinic/home visit appointments, education, advice calls and IPU and Wellbeing patients seen. There were 1,239 patients on the lymphoedema clinic caseload at the end of March 2024.

**Bereavement Counselling Service:** From April 2023 to March 2024 there were 1,714 bereavement counselling appointments attended (individual adults: 200 attended 1,424 appointments and children & young persons: 71 attended 290 appointments). These appointments were face to face, either as individual or group sessions. The service received 351 referrals – 59% self-referral, 41% from GPs, schools, mental health professionals and others.

### Volunteers

Teesside Hospice has an established team of volunteers who offer their time to each department across both the Trading Company and the Charity. The current headcount is in the region of 370 volunteers working side by side with paid staff to support them to fulfil their duties. Volunteer support was sadly affected in various ways during the pandemic and volunteer recruitment is to be a key focus area in 2024/25. Volunteers are a valued resource to the organisation and we recognise their commitment and value. The Board of Trustees and Trading Company Directors, who have uppermost authority for controlling the activities of Teesside Hospice are volunteers.

### Financial review

The Financial Statements are prepared in accordance with Financial Reporting Standard 102 (FRS 102) and the Charities SORP (2019).

# TEESSIDE HOSPICE CARE FOUNDATION

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Teesside Hospice has had a successful year, and has ultimately generated a surplus (before unrealised investment gains) of £621,607. Without legacy income this result would have been deficit (£275,538). We commenced the year with a deficit budget of £404,361 (excluding unrealised gain/loss on investment). The surplus for the year dramatically exceeds expectations. The principal variances arose from: supplementary ICB funding in respect of additional support services provided; an increase in investment returns; income generation (as a whole) outperforming expectations; and legacy income.

Donations and legacies have increased by £657,217 (42%). Legacy income is the largest contributor to this income heading and is very unpredictable. Legacy income totalled £897,145 which was an increase of £600k on the prior year. Legacy income has contributed £7.5 million in the last fifteen years, with the 2023/24 year being the second highest of those years. Donations have decreased in the year which is predominantly as a result of not running a spring appeal in 2024 compared with £38k raised in March 2023. Sponsored events income is growing as the fundraising offer continues to expand.

Charitable activities income has increased in total by £53,895 primarily due to contract value increases and the ASC Discharge Fund work.

Trading income has increased by £79,797. Although £38,000 was a one-off revenue stream for the 2022/23 year only, fundraising and catering income have grown on the previous year. The standout element in the fundraising total is community events which received great support from local groups.

Expenditure on charitable activities on page 15 has increased by £124,158. Whilst the commitment to the control of expenditure remains, the economic environment means that rising costs were (and are) inevitable.

Cash at bank and short term investments totals £4.1 million at 31 March 2024. Liquidity and reserves are in constant focus and we endeavour to strike a balance between cash at bank and in investments. Due to the increased levels of cash and interest rates, bank interest investment income has increased in the year by over £80k.

The principal assets of the Hospice are buildings dedicated to the provision of Specialist Palliative Care Services which include the Inpatient Unit, the Wellbeing Centre and the Bereavement Counselling Centre. In February 2019 the Charity completed the purchase of land adjacent to the current Hospice buildings. The land currently adds value to the overall grounds of the hospice land and buildings but needs to be thought about in future planning.

The Charity relies on the support of the local ICBs, the support of the community and its own commercial activities to continue operating. The Trustees continue to ensure the success of the Charity through close monitoring and control of clinical and support operations and close working with local partners to ensure their continued support. A key element in the management of financial risk is a regular review of funds on deposit, investments, legacy income due, debtors, creditors and working capital.

The net increase in unrestricted funds was £874,582 (2023: decrease £104,369). Unrestricted funds are the operational reserves of the charity. The Trustees continually review the financial sustainability of Teesside Hospice and thanks are expressed to all staff and volunteers of the hospice who have made tremendous efforts to keep running costs to a minimum whilst maintaining a high standard of care to patients and their families and a safe working environment for all staff and volunteers.

### Commercial Activities

It has been another year of operating within a difficult fundraising landscape. The ever-changing environment has hit our local community hard. We have had to be resourceful and creative with our approach to income generation.

We have recruited a strong team but recruitment and retention of this team has been a focus this year including the volunteer workforce. We have continued to streamline activity to focus on greater return on investment.

# TEESSIDE HOSPICE CARE FOUNDATION

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By focusing on what matters the most to our community and tailoring our ask to fit the operating environment, we have successfully brought in an income of £3,380,570 which surpassed the previous year by £170k and outperformed our expectations in raising a profit which was an increase of £160k on budget.

Highlights include:

- Maintained growth in community and events income to £516,669 which was an increase of £114,285 on the previous year
- Successful re-introduction of grants and trusts fundraising generating £154,530 an increase of £21,803 on the previous year
- Reindeer Run, Midnight Walk, Annual Ball, GNR all well supported community activities/events
- Additional £30k raised through Lucky Dip Sales and £6k profit from pop-up shops
- The retail department opened a new shop in Ingleby Barwick expanding our presence in the community and reaching new customers
- Retail Gift Aid increased to £85k surpassing last year by £14k

### Charitable Activities

Funding is provided by Clinical Commissioning Groups on behalf of the Integrated Care Boards (ICBs). In recent years, the grants received from what is now called the North East & North Cumbria ICB have seen small growth. In 2023/24, the contract value was uplifted by 1.5% then by a further 1.6%. The Hospice continues to work closely with the ICB in respect of its services.

It is recognised that legacies are a critical element of the charitable company's funding, and the timing and amount of this income is uncertain. In the fifteen years to date, the annual legacy income averages approximately £456k (excluding an exceptional legacy of £695,000 in 2014/15 which significantly increased income in that year). The Board of Trustees recognises the need to continue to develop a legacy strategy whilst also developing income from other sources.

Key Performance Indicators are as follows:

	2023/24	2022/23
Increase in Tees Valley ICB contract value	3.14%	3.89%
Increase in Humber and North Yorkshire ICB contract value	1.80%	1.70%
Social media followers at year end – all platforms	26,208	24,702
(De)/Increase in total funds	876,714	(£134,307)
Number of legators included in income for the year	24	17
Number of active retail gift aid donors in year	5,880	4,603
Lottery entries in last draw of the year	10,377	10,671
Fundraising element of income generation ROI	2.90	2.86
Would you recommend the service - patient satisfaction survey IPU	Definitely 96% Possibly 2% Never 2%	Definitely 100%
Would you recommend the service - patient satisfaction survey Wellbeing	Yes 97% Maybe/blank 3%	Definitely 94% Possibly 6%

### Risk management

Keeping patients, families, staff and visitors safe, as well as protecting the organisation, is a fundamental principle at Teesside Hospice and as such risk management is a high priority within the organisation.

The Board of Trustees has conducted a review of the major strategic, business and operational risks to which the hospice is exposed and has produced a corporate risk register. The Senior Management Team review and update the operational risk register on (at least) a quarterly basis.

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Dashboards were also produced for each department and presented at committee meetings. If there are areas of concern, or risks are identified, they are discussed at the Risk, Health and Safety Sub-Committee (RHSC) meetings and action is taken to mitigate risks. The RHSC ensures policies, procedures, systems, controls and awareness programmes are in place to minimise risks. We also engage the services of an external consultancy company to add an additional layer of scrutiny.

The diverse nature of the group's activities mean Teesside Hospice is exposed to numerous risks daily. Corporate risks include damage to reputation, fraud, compliance issues, loss of funding and IT security. Each department has had input into the operational risk register which provides further control over day-to-day risks faced.

Teesside Hospice sets expectations that all employees and volunteers will comply with all laws and regulations governing our company's behavior. When this is not the case, information is reported up internally within the organisation to Senior Management and shared with the Trustees, the external auditors and regulatory bodies as appropriate. Teesside Hospice takes compliance issues very seriously, investigating each one, and revisiting our operational controls. A full list of laws and regulations is maintained. Non-compliance is a major threat to the organisation which could result in patient services being closed or income generation being stopped.

### Reserves

In considering our policy on reserves, the approach taken has been to split the reserves required into constituent parts. Firstly, to look at future forecasts in order to ascertain a working capital reserve. This encompassed looking at future budgets with a range of best to worst case scenario planning. Next it was necessary to look at income risk i.e. the figure needed to manage and survive any unprecedented or unpredicted loss of revenue and not to be used to permanently fund budget deficits but to be used to manage in emergency circumstances. Finally, it was necessary to consider expenditure risk. Our risk register captures everything that would require us to draw on reserves, each risk has an estimated cost and cumulatively give rise to a need to draw on reserves should the risks become a reality.

Our acceptable balance of free reserves is reviewed annually by the Finance & Facilities Committee and moving into 2024/25 the risk based approach above has defined an acceptable level of £3,100,000. Teesside Hospice has a strong balance sheet with free reserves exceeding this figure. This excess will play heavily into the strategy to be produced in 2024/25 led by the Chairperson and CEO with input from all Trustees and SMT.

The hospice group currently has free reserves of £3,714,343 (2023: £2,628,447). In calculating free reserves, the Trustees have excluded from total funds the restricted funds (£546,478), unrestricted tangible assets (£971,373), the fixed assets investment property (£120,000), the investment portfolio (£4,117,401) and designated funds (£587,607).

The above items must be excluded from total funds as it is essential to determine funds which are not subject to donor-imposed conditions (restricted) and hence are freely available for general (unrestricted) purposes. Free reserves are the resources the charity has or can make available to spend, after allowing for fixed assets and future spending plans. For full details of the designated funds and restricted funds and see notes 29 and 30.

Trustees have agreed the serious consideration of purchasing freehold property. Presently, all our retail stores are leased. The only exception to this is the premise at 410 Linthorpe Road which is owned by the charity. The lower floor is used for retail and the upper floor for office space. The addition of freehold property into our portfolio would bring a long-term asset for the business whereas rent is investing in another person's asset. A designated fund of £500k has been carried forward for the purchase of commercial property. It may be that this designation is increased in the future, but the value of this designation would be sufficient for the coming years.

Deficit budgets are forecasted, and we accept that reserves will be needed whilst we work through the current economic situation and the reviews being conducted by the NHS. We continue to look for cost improvements and new revenue initiatives. The aim is to hold sufficient free reserves to cover deficits in the future. Despite the challenges, the 2023/24 year has seen fantastically positive financial results. Consequently, a previous designated fund of £400,000 was released to general reserves.

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In line with the corporate objectives, the digital development of the organisation is a priority. Teesside Hospice will take a collaborative approach to adopting digital solutions, developing digital roadmaps for each of our business functions which offer greater integration both internally and externally. We will invest in improving our knowledge, capability and confidence and as such a designated fund of £87,607 remains at the year end.

### Investment powers and policy

Under the Memorandum and Articles of Association, the charity has the power to invest moneys not immediately required for its purposes, as thought fit, subject to good practice conditions. The Board of Trustees selects a group of Trustees to form the Finance & Facilities Committee, which in turn is responsible for overseeing the selection of professional investment advisors to aid the charity in identifying suitable investment for its funds.

No additional funds have been added into the investment portfolio in the financial year. At the year end, the unrealised gain on investment holdings for the 2023/24 year amounted to £255,107 (2023: loss £192,390). The investment property was professionally valued with no change (2023: no change).

### Plans for future periods

The priorities for quality improvement we have identified for 2024/25 are set out below. We have selected one that will impact directly on each of the three headings: patient safety, clinical effectiveness and patient experience.

- Improvement 1 – Patient Safety (Implementation of Patient Safety Incident Reporting Framework Plan)

The NHS Patient Safety Strategy was published in 2019 (and updated 2021) setting out new approaches to continuously improve patient safety by building upon the existing foundations of having a patient safety culture and a patient safety system. The ambitious strategy sets out several actions to be implemented and delivered including the introduction of a new Patient Safety Incident Reporting Framework (PSIRF), which is a catalyst for change and as such it challenges us to think and respond differently when a patient safety incident occurs. PSIRF is a replacement for the NHS Serious Incident Framework.

The ethos of PSIRF is to promote learning and systematic improvement, moving away from the previous framework which focused more on process than emphasising a culture of continuous improvement in patient safety.

Due to size of hospices in comparison to NHS trusts and the patient safety incident profiles of hospices it has been agreed with the local Integrated Care Board (ICB) that northeast hospice work collaboratively on providing a joint plan to deliver the national requirements.

- Improvement 2 – Clinical Effectiveness (Single Nurse Administration of Controlled Drugs)

Single Nurse Administration of Controlled Drugs has been adopted by many organisations and has proved successful in promoting timely, responsive administration of medication, releasing time for Registered Nurses (RNs) to fulfil other duties, with no compromise in patient safety.

Adopting the electronic prescribing medication administration record at Teesside Hospice in the previous year has been implemented successfully however it has highlighted time required when two RNs are needed to administer controlled drugs. RNs and occasionally patients and relatives have raised concerns regarding delays in administering controlled drugs. RNs are open to exploring alternatives to enhancing patient care drug administration and concomitantly releasing RNs' time to care.

- Improvement 3 – Patient Experience (Nutrition & Hydration)

Adequate nutrition and hydration are a fundamental part of patient care. Optimising nutrition and hydration for patients with specialist palliative care is ensuring that it is right for the patient at their stage of life.

# TEESSIDE HOSPICE CARE FOUNDATION

## DIRECTORS' AND TRUSTEES' REPORT

For the year ended 31 March 2024

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In palliative care the focus of nutrition should be on improving quality of life and reducing any anxieties around food and eating. Illness, disease, and associated treatments can make huge demands on the body and, as a result, the recommendations for nutritional intake may be different to those for a person who is well.

Teesside Hospice has a track record of providing exceptional choice and high-quality nourishing food and drink to patients. We would like build upon existing good practice and promote further.

### Other plans for the future

We await the ICB adoption of the NHS End of Life Care funding review. We are fully committed to the provision of safe, caring, responsive, effective and well-led services at Teesside Hospice. The hospice has a well-established clinical and corporate governance structure, with Trustees playing an active part in ensuring that Teesside Hospice fulfils its mission, according to its charitable objectives and in ensuring that the organisation remains responsible and compliant in all areas of regulation, health and safety, employment law and other relevant legislation. Our plans for the future involve widening access to ensure our services are accessible to the whole community as we understand there are inequalities in accessing palliative and end of life care for minority groups. We aim for further collaboration with the wider system to expand our reach.

### Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

### Auditors

The auditor, Waltons Business Advisers Limited has indicated its willingness to continue in office.

### Statement of Trustees' responsibilities

The charity Trustees (who are also the directors of Teesside Hospice Care Foundation for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP (FRS 102),
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity and the group's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# TEESSIDE HOSPICE CARE FOUNDATION

## DIRECTORS' AND TRUSTEES' REPORT

For the year ended 31 March 2024

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The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

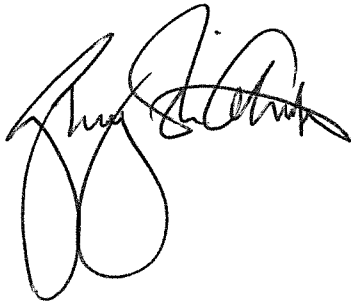
### Statement as to disclosure of information to auditors

In so far as the Trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Trustees have all taken steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report was approved by the Trustees on 29<sup>th</sup> August 2024 and signed on its behalf by

Trustee

A handwritten signature in black ink, consisting of a large, stylized 'A' followed by a series of loops and a final flourish.

**INDEPENDENT AUDITORS' REPORT TO THE INDEPENDENT MEMBERS OF  
TEESSIDE HOSPICE CARE FOUNDATION  
FOR THE YEAR ENDING 31 MARCH 2024**

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**Unqualified Opinion**

We have audited the financial statements of Teesside Hospice Care Foundation (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2024 which comprise the consolidated statement of financial activities, the consolidated balance sheet, the company balance sheet, the consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 March 2024 and of the charity's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditors' report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



**INDEPENDENT AUDITORS' REPORT TO THE INDEPENDENT MEMBERS OF  
TEESSIDE HOSPICE CARE FOUNDATION  
FOR THE YEAR ENDING 31 MARCH 2024**

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**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the groups and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charity and the area in which it operates, and considered the risk of acts by the charity that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

**INDEPENDENT AUDITORS' REPORT TO THE INDEPENDENT MEMBERS OF  
TEESSIDE HOSPICE CARE FOUNDATION  
FOR THE YEAR ENDING 31 MARCH 2024**

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We identified the greatest potential for fraud in the following areas: existence and timing of recognition of income and the posting of unusual journals. We discussed these risks with management and designed audit procedures as follows:

- to test the timing and existence of revenue,
- to review journals posted to key control accounts or posted around the year end, to look for potential "window dressing" as well as looking at a sample throughout the year.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditors' report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Waltons Business Advisers Limited**

Chartered Accountants

Statutory Auditor

Maritime House

Harbour Walk

The Marina

Hartlepool

TS24 0UX

Date: 23 September 2024

# TEESSIDE HOSPICE CARE FOUNDATION

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT)

For the year ended 31 March 2024

	Note	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total £	As restated 2023 Total £
<b>Income:</b>					
Donations and legacies	2	2,086,596	130,021	2,216,617	1,559,400
Charitable activities	3	1,551,997	65,366	1,617,363	1,563,468
Other trading activities	4	2,121,478	3,057	2,124,535	2,044,738
Investments	6	220,215	-	220,215	133,057
Other income	7	645	-	645	46
<b>Total income</b>		<b>5,980,931</b>	<b>198,444</b>	<b>6,179,375</b>	<b>5,300,709</b>
<b>Expenditure:</b>					
Raising funds: other trading activities	8	2,285,750	10,450	2,296,200	2,105,216
Charitable activities	9	3,075,706	185,862	3,261,568	3,137,410
<b>Total expenditure</b>		<b>5,361,456</b>	<b>196,312</b>	<b>5,557,768</b>	<b>5,242,626</b>
<b>Net income/(expenditure) before other gains/losses</b>		<b>619,475</b>	<b>2,132</b>	<b>621,607</b>	<b>58,083</b>
Net gain/(loss) on investments		255,107	-	255,107	(192,390)
<b>Net income/(expenditure)</b>		<b>874,582</b>	<b>2,132</b>	<b>876,714</b>	<b>(134,307)</b>
Gross transfers between funds		-	-	-	-
<b>Net movement in funds for the year</b>		<b>874,582</b>	<b>2,132</b>	<b>876,714</b>	<b>(134,307)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		8,636,142	544,346	9,180,488	9,314,795
<b>Total funds carried forward</b>	29/30	<b>9,510,724</b>	<b>546,478</b>	<b>10,057,202</b>	<b>9,180,488</b>

The statement of financial activities includes all gains and losses recognised in the year.

All of the above amounts relate to continuing activities.

**TEESSIDE HOSPICE CARE FOUNDATION**

Company number 01642201

Registered Charity Number 512875

**CONSOLIDATED AND CHARITY BALANCE SHEETS AT 31 MARCH 2024**

	Note	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
<b>Fixed assets</b>					
Tangible assets	18/19	1,453,013	1,474,777	1,445,787	1,458,953
Investments	20	4,320,382	4,086,557	4,320,384	4,086,559
		<u>5,773,395</u>	<u>5,561,334</u>	<u>5,766,171</u>	<u>5,545,512</u>
<b>Current assets</b>					
Stocks	21	63,188	56,384	2,584	15,637
Debtors	22	573,765	327,287	547,917	353,907
Short term investments	23	3,100,537	2,331,819	3,100,537	2,331,819
Cash at bank and in hand		985,658	1,221,006	888,375	1,072,761
		<u>4,723,148</u>	<u>3,936,496</u>	<u>4,539,413</u>	<u>3,774,124</u>
<b>Creditors: amounts falling due within one year</b>	24	<u>(435,979)</u>	<u>(310,914)</u>	<u>(294,563)</u>	<u>(196,373)</u>
<b>Net current assets</b>		4,287,169	3,625,582	4,244,850	3,577,751
<b>Total assets less current liabilities</b>		10,060,564	9,186,916	10,011,021	9,123,263
<b>Creditors: amounts falling due after more than one year</b>	25	<u>(3,362)</u>	<u>(6,428)</u>	-	-
<b>Net assets</b>		<u>10,057,202</u>	<u>9,180,488</u>	<u>10,011,021</u>	<u>9,123,263</u>
<b>The funds of the charity</b>					
Unrestricted funds	29	9,510,724	8,636,142	9,464,543	8,578,917
Restricted funds	30	546,478	544,346	546,478	544,346
<b>Total charity funds</b>	27	<u>10,057,202</u>	<u>9,180,488</u>	<u>10,011,021</u>	<u>9,123,263</u>

A separate Statement of Financial Activities for the Charity as an individual entity is not presented because the Charity has taken advantage of the exemption offered by Section 408 of the Charities Act 2006. The net incoming resources before gains and losses for the year for the Charity was £632,651 (2023: £61,658).

The financial statements were approved by the Board of Directors and authorised for issue on 29 August 2024 and signed on their behalf by:

Trustee 

Trustee 

The accompanying accounting policies and notes form an integral part of these financial statements.

# TEESSIDE HOSPICE CARE FOUNDATION

## CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended 31 March 2024

	Note	2024 £	2023 £
<b>Net cash flows from operating activities</b>	32	352,256	520,705
<b>Cash flows from investing activities</b>			
Income from UK listed investments		91,946	85,058
Income from other investment assets		6,300	6,300
Interest received		121,969	41,699
Purchase of property, plant and equipment		(60,947)	(5,091)
Proceeds from sale of fixed assets		564	-
Proceeds from sale of investments		758,668	326,381
Purchase of financial investments		(752,329)	(718,621)
		166,171	(264,274)
Decrease in cash held in investment portfolio		14,943	19,434
<b>Net cash (used in) investing activities</b>		<u>181,114</u>	<u>(244,840)</u>
Increase in cash and cash equivalents in the year		533,370	275,865
Cash and cash equivalents at the beginning of the year		<u>3,552,825</u>	<u>3,276,960</u>
<b>Total cash and cash equivalents at the end of the year</b>		<u>4,086,195</u>	<u>3,552,825</u>
<b>Relating to:</b>			
Cash at bank and in hand		985,658	1,221,006
Short term investments		<u>3,100,537</u>	<u>2,331,819</u>
<b>Total cash and cash equivalents at the end of the year</b>		<u>4,086,195</u>	<u>3,552,825</u>

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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### 1 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### BASIS OF ACCOUNTING

Teesside Hospice Care Foundation is a charitable company, limited by guarantee, registered in England. The address of the charity's registered office and principal place of business is 1 Northgate Road, Linthorpe, Middlesbrough, TS5 5NW.

Teesside Hospice Care Foundation meets the definition of a public benefit entity under FRS 102. The charity exists for the benefit of the public through the provision of hospice services to members of the public suffering from life-limiting illnesses.

These financial statements have been prepared in accordance with "Accounting and Reporting by Charities": Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost of transaction value except for investments which are included at market value, and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' effective 1 January 2019 (Charities SORP (FRS 102)) and the Companies Act 2006.

#### REDUCED DISCLOSURE OPTIONS

In accordance with FRS102, the Charity has taken advantage of the exemptions from the following disclosure requirements:

- Section 7 Statement of Cash Flows – presentation of a statement of cash flow and related notes and disclosures in relation to the Charity's own statement of cash flows. A consolidated statement of cash flows is presented in these financial statements.

#### GOING CONCERN

FRS 102 requires that, if appropriate, the charity's and group's financial statements are prepared on the going concern basis, which means that the organisation is able to operate for the foreseeable future on the basis of known and reasonable projected resources. There are no material uncertainties in respect of the charity's and group's ability to continue as a going concern.

All areas within the organisation are constantly tasked with increasing cost-effectiveness and increasing self-generated revenue. The 2024/25 budget has been produced with line by line scrutiny. Measures are in place to ensure the financial position of the organisation is under constant review. The ongoing demand for services provided by the group ensures that the exposure to risk from the current difficult economic conditions is mitigated. The Trustees have prepared profit and loss forecasts and cash flow forecasts for the following 12 months and have reviewed the group's resources. Reserves are available to meet the group's needs as they arise as detailed in the reserves policy.

As a consequence, the Trustees believe the group is well placed to manage its business risks successfully and have a reasonable expectation that the charity and group have adequate reserves to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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### BASIS OF CONSOLIDATION

The financial statements consolidate the results of the charity and its wholly owned subsidiary undertaking, Teesside Hospice (Trading) Limited, on a line-by-line basis. All financial statements are made up to 31 March 2024, and consistent accounting policies are used.

A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

### INCOME

Income is recognised in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably. The following policies are applied to particular categories of income:

Donations and legacies are received by way of grants, donations, legacies and gifts and are recognised where there is entitlement, receipt is probable, and the amount can be measured with sufficient reliability.

Legacies are included when the charitable company is advised by the personal representatives of an estate, whereby probate has been granted, and that payment will be made, or property transferred provided that sufficient information has been received to enable valuation of the charity's entitlement and hence the amount involved can be quantified.

Gifts in kind, which include donated drugs and dressings, is included as income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. The amount included in note 3 is £47,244 (2023: £57,345) of which £34,678 was drugs and dressings purchased then recharged to the ICB and £12,566 was the value of donated drugs and dressings. No income is recognised where there is no financial cost borne by a third party.

Income from charitable activities also include fees and grants received for services within contracts for operational programmes, and the income is recognised in the period in which it is receivable

Income from investments is included in the year in which it is receivable.

Income generated by the charitable company's sole subsidiary, is included within other trading activities income, and is included in the period in which the income is receivable. The charity lets a non-investment property to the trading subsidiary in furtherance of the charity's objects. Rental/service charge income and expenditure is removed on consolidation. The group also operates a donor procurement and management recharge agreement in relation to Retail Gift Aid donors. The income and expenditure is removed on consolidation.

Government grant income is recognised in the statement of financial activities when the group has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where a grant is receivable as compensation for costs already incurred or for immediate financial support, with no future related costs, the grant is recognised as income in the period in which it is receivable.

Gifts donated for resale are included as income when they are sold. The Trustees acknowledge that they are assets of the Charity as soon as received but due to the fact that a very large number of small value items are received, the time and cost of valuing donated goods at receipt would outweigh any benefit (of having them valued) to the users of the financial statements. Where goods are donated under the Gift Aid scheme the Charity is not entitled to the income until the goods are sold and the donor has confirmed that they are gifting the proceeds. In this case the income is included as a donation rather than a sale.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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### RESOURCES EXPENDED

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of any VAT which cannot be fully recovered.

Costs of raising funds are those incurred in attracting voluntary income, and the costs of the trading subsidiary for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries, and includes both the direct costs and support costs relating to these activities and an apportionment of support and governance costs.

Certain expenditure is directly attributable to specific activities and have been included in these categories. Certain other support costs, which are attributable to more than one activity, are apportioned across costs categories using methods including floor space, activity and headcount.

### OPERATING LEASE AGREEMENTS

#### *The group as a lessee*

The charity classifies the lease of properties as operating leases. Rental charges are charged to the statement of financial activities on a straight-line basis of the period of the lease.

#### *The group as lessor*

Rental income from assets leased under operating leases is recognised on a straight-line basis over the term of the lease.

### FUNDS ACCOUNTING - The funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds – these are funds that comprise general funds that have been set aside at the discretion of the trustees for specific purposes. The purpose and use of these designated funds is set out in the notes to the financial statements.

Restricted funds – these are funds that can only be used for funds within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### TANGIBLE FIXED ASSETS

Individual tangible fixed assets costing £5,000 or more are capitalised. Tangible fixed assets are initially measured at cost and subsequently measured at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Freehold buildings	-	Straight line over forty years
Freehold land	-	Nil
Leasehold improvements	-	Straight line over the term of the lease
Computer equipment	-	33% straight line
Fixtures, fittings and equipment	-	15%-25% straight line
Motor vehicles	-	25% straight line

### INVESTMENTS

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. Interests in subsidiaries are assessed for impairment at each reporting date. Any impairment losses or reversals of impairment losses are recognised immediately in income and expenditure.



# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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Fixed asset investments held in the form of shares or securities are included at mid-market value at the balance sheet date. Realised gains and losses on investments are calculated as difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the SOFA in the year of disposal. Unrealised gains and losses represent the movement in the market values during the year and are credited to the statement or charged to the SOFA based on market value at the year end. Fixed asset investment property is measured at fair value whilst a reliable measure of fair value is available without undue cost or effort. Changes in fair value are recognised in the SOFA.

Short term investments are deposits held in fixed term bank accounts on which penalties would be incurred if funds were withdrawn before maturity.

### STOCK

Stock is valued at the lower of cost and net realisable value. Items donated for resale are included in the financial statements when they are sold.

### DEBTORS

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

### CASH AT BANK AND IN HAND

Cash at bank and cash in hand includes cash held at bank and cash held in short term investments.

### CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

### FINANCIAL INSTRUMENTS

The charity has elected to apply the provisions of Section 11 “Basic Financial Instruments” and Section 12 “Other Financial Instruments Issues” of FRS 102, in full to all of its financial instruments. All of the charities financial assets and financial liabilities qualify as basis financial instruments. Basic Financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### Financial assets: Trade and other debtors

Trade, group and other debtors (including accrued income) which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price and subsequently measured at amortised cost, being the transaction price less any amounts settled and any impairment losses.

A provision for impairment of trade debtors is established when there is objective evidence that the amounts due will not be collected according to the original terms of the contract. Impairment losses are recognised in profit or loss for the excess of the carrying value of the trade debtor over the present value of the future cash flows discounted using the original effective interest rate. Subsequent reversals of an impairment loss that objectively relate to an event occurring after the impairment loss was recognised, are recognised immediately in profit or loss.

#### Financial liabilities: Trade and other creditors

Trade, group and other creditors (including accruals) payable within one year that do not constitute a financing transaction are initially measured at the transaction price and subsequently measured at amortised cost, being the transaction price less any amounts settled.

### DEFERRED TAXATION

Deferred tax is recognised in respect of all timing differences that have originated but not resolved at the balance sheet date where transactions or events have occurred at that date will result in an obligation to pay more, or a right to pay less or to receive more tax with the following exceptions:

## TEESSIDE HOSPICE CARE FOUNDATION

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on a non-discounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### EMPLOYEE BENEFITS

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be capitalised as an intangible fixed asset or a tangible fixed asset.

Employees are entitled to carry forward unused holiday entitlement at the reporting date. The cost of any unused entitlement is recognised in the period in which the employee's services are received.

Provision for termination benefits are recognised only when the company is demonstrably committed to terminate the employment of an employee, or a group of employees, before their normal retirement date or to provide termination benefits as a result of an offer made in order to encourage voluntary redundancy.

#### RETIREMENT BENEFITS

##### *Multi-Employer Plan*

The charitable company's clinical staff are eligible to contribute to the NHS pension scheme, an unfunded final salary scheme. Contributions are made by both the employer and the employee. The pension scheme is a multi-employer scheme. The charitable company is unable to identify its share of the underlying assets and liabilities of the scheme; the scheme is therefore accounted for as a defined contribution scheme in accordance with FRS102. Contributions are recognised as income and expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting.

Where applicable, a liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the charity will fund a deficit. Contributions are discounted when they are not expected to be settled wholly within 12 months of the period end.

##### *Defined contribution plan*

The charitable company also contributes to the personal pension scheme of certain other employees. The pensions costs charged in the financial statements represent the contribution payable by the charitable company during the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments.

#### CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### *Critical areas of judgement*

In categorising leases as finance leases or operating leases, management makes judgments as to whether significant risks and rewards of ownership have transferred to the charity as lessees, or the lessee, where the Charity is lessor.

Legacy recognition - legacies are recognised on a case by case basis after considering whether probate has been granted, and when the executor of the estate has communicated in writing both the amount and settlement date and hence there is sufficient information received to be able to value the charity's entitlement.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 2 DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
General donations	303,649	1,741	305,390	346,168
Sponsored events	298,653	-	298,653	268,383
'In Memory' donations	131,224	-	131,224	142,965
Placements/teaching	4,607	-	4,607	13,199
Retail sales applicable for Gift Aid	340,020	-	340,020	285,092
Gift Aid on retail	85,048	-	85,048	71,319
Grants and trusts received	26,250	128,280	154,530	132,727
Legacies	897,145	-	897,145	299,547
	<u>2,086,596</u>	<u>130,021</u>	<u>2,216,617</u>	<u>1,559,400</u>
2023 total	<u>1,480,848</u>	<u>78,552</u>	<u>1,559,400</u>	

Teesside Hospice has an established team of volunteers who offer their free time to the organisation. In accordance with FRS 102 and the Charities SORP (FRS 102) Section 6, the economic contribution of general volunteers is not recognised in the accounts in the absence of a reliable measurement basis. The current headcount approximately 370.

### 3 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
North East and North Cumbria ICB	768,475	-	768,475	711,308
Drugs from ICB and Acute Trust	47,244	-	47,244	57,345
Lymphoedema clinic	662,177	65,366	727,543	710,282
Other ICB recharges	74,101	-	74,101	75,823
NHS England	-	-	-	8,710
	<u>1,551,997</u>	<u>65,366</u>	<u>1,617,363</u>	<u>1,563,468</u>
2023 total	<u>1,491,379</u>	<u>72,089</u>	<u>1,563,468</u>	

Drugs from the ICB and Acute Trust have been reclassified as charitable activities from donations and legacies and therefore the prior year figures have been restated accordingly.

### 4 OTHER TRADING ACTIVITIES

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Retail sales	1,143,836	-	1,143,836	1,159,168
Local authority grant funding	-	-	-	3,800
Fundraising	264,064	3,057	267,121	142,793
Lottery	654,667	-	654,667	662,090
Catering/coffee shop	58,911	-	58,911	38,887
Recharged employment costs	-	-	-	38,000
	<u>2,121,478</u>	<u>3,057</u>	<u>2,124,535</u>	<u>2,044,738</u>

The income from other trading activities in 2023 all related to unrestricted funds.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

In 22/23 the local authorities contributed to shop signage. There are no unfulfilled conditions or contingencies attached to the recognised grants.

### 5 TRADING SUBSIDIARY

The charity controls the company listed below by virtue of holding a controlling interest in the equity share capital:

Name of subsidiary	Country of incorporation	% of equity share capital held
Teesside Hospice (Trading) Limited	England and Wales	100

Teesside Hospice Group consists of two companies. The holding company is Teesside Hospice Care Foundation (Limited by Guarantee) and its 100% subsidiary is Teesside Hospice (Trading) Limited.

The subsidiary company, Teesside Hospice (Trading) Limited is incorporated in England & Wales and undertakes trading and fundraising activities. Company Number of Teesside Hospice (Trading) Limited is 02265205. Taxable profits from this company are donated to the Hospice by Gift Aid, a fact which is referred to in the trading company's publicity material. The activities of the subsidiary have been consolidated on a line by line basis in the SOFA.

Two members of the charity's Board of Trustees plus two members of the Senior Management Team sit are Directors of the subsidiary.

The trading results of the subsidiary, as extracted from the audited financial statements, are summarised as follows:

	2024 £	2023 £
<b>Turnover</b>	1,798,503	1,821,258
Total expenditure	(1,643,555)	(1,528,744)
Other income	309,326	241,960
Taxation (deferred tax credit - reversal of timing differences)		-
<b>Profit after tax for the year</b>	<b>464,274</b>	<b>534,474</b>

The assets and liabilities of Teesside Hospice (Trading) Limited were:

	2024 £	2023 £
Assets	214,154	233,771
Liabilities	(167,971)	(176,544)
<b>Total net assets</b>	<b>46,183</b>	<b>57,227</b>

### 6 INVESTMENTS

	Unrestricted funds £	2024 Total £	2023 Total £
Income from UK investment properties	6,300	6,300	6,300
Income from UK listed investments	91,946	91,946	85,058
Bank interest receivable	121,969	121,969	41,699
	<b>220,215</b>	<b>220,215</b>	<b>133,057</b>

The investments income in 2023 all related to unrestricted funds.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 7 OTHER INCOME

	Unrestricted funds £	2024 Total £	2023 Total £
Sundry income	81	81	46
Profit on disposal of assets	564	564	-
	<u>645</u>	<u>645</u>	<u>46</u>

The other income in 2023 all related to unrestricted funds.

### 8 RAISING FUNDS: COMMERCIAL TRADING ACTIVITY

	Unrestricted Funds £	Restricted funds £	2024 Total £	2023 Total £
Wages & salaries	1,193,473	220	1,193,693	1,069,121
Other costs	1,063,353	10,230	1,073,583	1,002,491
Depreciation	9,968	-	9,968	9,569
Investment management fees	18,956	-	18,956	24,035
	<u>2,285,750</u>	<u>10,450</u>	<u>2,296,200</u>	<u>2,105,216</u>
2023 total	<u>2,101,912</u>	<u>3,304</u>	<u>2,105,216</u>	

Administrative/SMT functions and catering activities have been reclassified as trading activities from charitable support costs and therefore the prior year figures have been restated accordingly.

### 9 COSTS OF CHARITABLE ACTIVITIES – BY FUND TYPE

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
I P U	1,891,311	65,432	1,956,743	1,896,116
Wellbeing & Lymphoedema	973,099	117,544	1,090,643	1,034,708
Bereavement Counselling	211,296	2,886	214,182	206,586
	<u>3,075,076</u>	<u>185,862</u>	<u>3,261,568</u>	<u>3,137,410</u>
2023 total	<u>2,960,642</u>	<u>176,768</u>	<u>3,137,410</u>	

### 10 COSTS OF CHARITABLE ACTIVITIES – BY ACTIVITY

	Direct costs £	Support costs £	2024 Total £	2023 Total £
I P U	1,515,475	441,268	1,956,743	1,896,116
Wellbeing & Lymphoedema	816,212	274,431	1,090,643	1,034,708
Bereavement Counselling	119,902	94,280	214,182	206,586
	<u>2,451,589</u>	<u>809,979</u>	<u>3,261,568</u>	<u>3,137,410</u>
2023 total	<u>2,341,408</u>	<u>796,002</u>	<u>3,137,410</u>	

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 11 ANALYSIS OF DIRECT AND SUPPORT COSTS

<b>DIRECT COSTS</b>	<b>IPU £</b>	<b>Wellbeing and Lymph- oedema £</b>	<b>Bereavement Counselling £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Staff costs	1,354,887	465,205	117,486	1,937,578	1,892,451
Establishment	21,267	5,823	-	27,090	19,160
Drugs and dressings	80,984	337,250	-	418,234	363,518
Waste removal	8,476	2,825	-	11,301	9,927
Volunteer costs	429	23	1,516	1,968	1,458
Uniforms	864	802	-	1,666	1,650
Counselling resources	-	-	900	900	2,736
General expenses	18	4,284	-	4,302	1,958
Depreciation	48,550	-	-	48,550	48,550
	<u>1,515,475</u>	<u>816,212</u>	<u>119,902</u>	<u>2,451,589</u>	<u>2,341,408</u>
2023 total	<u>1,480,004</u>	<u>745,534</u>	<u>115,870</u>	<u>2,341,408</u>	
<b>SUPPORT COSTS</b>	<b>IPU £</b>	<b>Wellbeing and Lymph- oedema £</b>	<b>Bereavement Counselling £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Staff costs	257,917	179,606	54,716	492,239	468,292
Establishment	88,022	63,259	29,806	181,087	171,932
Training & HR	16,347	6,901	1,831	25,079	26,989
Cleaning supplies	11,711	4,391	722	16,824	19,271
Kitchen supplies	28,345	-	-	28,345	39,404
Uniforms	132	56	15	203	585
General expenses	19,643	8,293	2,200	30,136	33,297
Depreciation	11,837	8,420	3,936	24,193	23,151
Irrecoverable VAT	265	530	265	1,060	1,068
Governance costs	7,049	2,975	789	10,813	12,013
	<u>441,268</u>	<u>274,431</u>	<u>94,280</u>	<u>809,979</u>	<u>796,002</u>
2023 total	<u>416,112</u>	<u>289,174</u>	<u>90,716</u>	<u>796,002</u>	

Support costs have been allocated using varying methods as described in resources expended on page 20. Consumables and clinical waste have been reclassified as direct costs from support costs and therefore the prior year figures have been restated accordingly.

### 12 GOVERNANCE COSTS

	<b>Unrestricted Funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Accountancy fees	-	-	500
Auditor remuneration	9,050	9,050	11,500
Internal audit	1,600	1,600	-
Legal and professional fees	163	163	13
	<u>10,813</u>	<u>10,813</u>	<u>12,013</u>

The governance costs in 2023 all related to unrestricted funds.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 13 NET INCOMING RESOURCES FOR THE YEAR

	2024 £	2023 £
Net incoming resources for the year are stated after charging:		
Auditor's remuneration	13,035	11,500
Non audit services	560	500
Depreciation of owned fixed assets	82,711	81,270
Profit on disposal of assets	(564)	-
Operating lease rentals – land and buildings	217,935	210,057
	<u>217,935</u>	<u>210,057</u>

### 14 ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES AND COST OF KEY MANAGEMENT PERSONNEL

	Costs of raising funds £	Charitable expenditure £	2024 Total £	2023 Total £
Wages and salaries	1,060,835	2,031,544	3,092,379	2,903,517
Social security costs	79,018	166,466	245,484	237,367
Pension costs	44,851	179,661	224,512	228,077
Termination payments	8,989	-	8,989	-
Salaries paid via service level agreements	-	52,146	52,146	60,903
	<u>1,193,693</u>	<u>2,429,817</u>	<u>3,623,510</u>	<u>3,429,864</u>

Throughout the last number of years it has been necessary to review the entire landscape of service delivery, and income generation, which resulted in the above termination payment.

#### Employees' emoluments

The number of employees who earned more than £60,000 excluding company pension and national insurance contributions during the year was as follows:

	2024 Number	2023 Number
£90,000 to £99,999	-	1
£80,000 to £89,999	1	-
£60,000 to £69,999	1	-

The number of higher paid employees accruing pension benefit was:

	2024 Number	2023 Number
Defined contribution scheme – salary sacrifice arrangement	2	1

Pension contributions paid in the year in respect of the above staff were £7,250 (2023: £4,556).

#### Key management personnel

The key management personnel of the group comprise those of the charity and the key management personnel of its wholly owned subsidiary Teesside Hospice (Trading) Limited. The total employee benefits of the key management personnel of the group were £395,098 (2023: £355,479).

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### Trustees' remuneration

The Trustees received no remuneration during the year (2023: £nil) and no Trustee individually received payment for professional or other services supplied to the charity (2023: £nil).

The aggregate amount of expenses reimbursed to the Trustees for the year was £nil (2023: £nil). The number of persons reimbursed was 0 (2023: 0).

## 15 STAFF NUMBERS

The average monthly numbers of employees during the year, was as follows:

	2024 Number (Headcount)	2024 Number (FTE)	2023 Number (Headcount)	2023 Number (FTE)
Hospice services				
IPU	29	24	28	24
Medical	6	3	6	3
Wellbeing	6	4	7	5
Administration	18	13	18	14
Kitchen	5	3	5	3
Cleaning	6	4	6	4
Bereavement	4	2	3	2
AHP	4	2	4	2
Establishment	3	3	3	3
Lymphoedema	10	6	9	5
	91	64	89	65
Income generation	52	41	50	40
	143	105	139	105

On average 14 bank staff are used per month.

The Hospice is recharged by South Tees Hospitals NHS Foundation Trust for the salaries of employees as follows:

	2024 Number	2023 Number
AHP	2	3

## 16 TAXATION

The company is a registered charity and is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010 or section 256 of the Taxable Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

The trading subsidiary is liable to corporation tax on their taxable profits. Current tax, including UK corporation tax and foreign tax, is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.



# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 17 FINANCIAL PERFORMANCE OF THE CHARITY

A separate Statement of Financial Activities, or income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemption afforded by Section 408 of the Companies Act 2006. The net incoming resources before gains and loss for the year for the charity was £632,651 (2023: £61,658).

### 18 TANGIBLE FIXED ASSETS – GROUP

	Freehold buildings £	Leasehold improvements £	Freehold land £	Fixtures, fittings and equipment £	Motor vehicles £	Total £
<b>Cost</b>						
At 1 April 2023	2,358,751	32,102	556,439	322,599	35,368	3,305,259
Additions	-	-	-	60,947	-	60,947
Disposals	-	(32,102)	-	(123,220)	(35,368)	(190,690)
At 31 March 2024	2,358,751	-	556,439	260,326	-	3,175,516
<b>Depreciation</b>						
At 1 April 2023	1,478,675	32,102	-	284,337	35,368	1,830,482
Charge for the year	58,098	-	-	24,613	-	82,711
Disposals	-	(32,102)	-	(123,220)	(35,368)	(190,690)
At 31 March 2024	1,536,773	-	-	185,730	-	1,722,503
<b>Net book values</b>						
At 31 March 2024	821,978	-	556,439	74,596	-	1,453,013
At 31 March 2023	880,076	-	556,439	38,262	-	1,474,777

### 19 TANGIBLE FIXED ASSETS – CHARITY

	Freehold buildings £	Freehold land £	Fixtures, fittings and equipment £	Motor vehicles £	Total £
<b>Cost</b>					
At 1 April 2023	2,358,751	556,439	220,773	35,368	3,171,331
Additions	-	-	59,577	-	59,577
Disposals	-	-	(72,729)	(35,368)	(108,097)
At 31 March 2024	2,358,751	556,439	207,621	-	3,122,811
<b>Depreciation</b>					
At 1 April 2023	1,478,675	-	198,335	35,368	1,712,378
Charge for the year	58,098	-	14,645	-	72,743
Disposals	-	-	(72,729)	(35,368)	(108,097)
At 31 March 2024	1,536,773	-	140,251	-	1,677,024
<b>Net book values</b>					
At 31 March 2024	821,978	556,439	67,370	-	1,445,787
At 31 March 2023	880,076	556,439	22,438	-	1,458,953

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 20 FIXED ASSET INVESTMENT – GROUP AND CHARITY

	Listed investments £	Investment property £	Cash held as part of the investment portfolio £	Total £
<b>Valuation</b>				
At 1 April 2023	3,868,633	120,000	97,924	<b>4,086,557</b>
Additions	752,329	-	758,668	<b>1,510,997</b>
Disposals	(758,668)	-	(773,611)	<b>(1,532,279)</b>
Unrealised gain on revaluation of investments	255,107	-	-	<b>255,107</b>
At 31 March 2024	<u>4,117,401</u>	<u>120,000</u>	<u>82,981</u>	<u><b>4,320,382</b></u>
Historical cost as at 31 March 2024	<u>3,509,516</u>	<u>92,500</u>	<u>82,981</u>	<u><b>3,684,997</b></u>

In addition to the above, the charitable company holds a £2 investment in the share capital of Teesside Hospice (Trading) Limited.

All fixed asset investments are held within the United Kingdom.

The investment property was professionally revalued as at 31 March 2024 by Browns Estate Agency Limited, Chartered Surveyors, on an open market basis. The investment property was also valued at 31 March 2023. There has been no change in valuation in the year. Browns Estate Agency Limited are not connected with the group. The property has three restrictions attached which are in existence during the donor's lifetime: 1. it will not be occupied by more than two adults; 2. There will be no pets and 3. It will not be sold without the donor's consent.

### 21 STOCKS

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Stocks	<u>63,188</u>	<u>56,384</u>	<u>2,584</u>	<u>15,637</u>

### 22 DEBTORS

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Trade debtors	197,920	4,803	197,920	4,803
Amounts due from subsidiary undertaking	-	-	-	49,977
Other debtors	19,234	31,685	10,655	22,300
VAT receivable	27,180	20,541	40,965	26,139
Prepayments and accrued income	<u>329,431</u>	<u>270,258</u>	<u>298,377</u>	<u>250,688</u>
	<u>573,765</u>	<u>327,287</u>	<u>547,917</u>	<u>353,907</u>

### 23 SHORT TERM INVESTMENTS

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Cash equivalents on deposit	<u>3,100,537</u>	<u>2,331,819</u>	<u>3,100,537</u>	<u>2,331,819</u>

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 24 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<b>Group 2024 £</b>	<b>Group 2023 £</b>	<b>Charity 2024 £</b>	<b>Charity 2023 £</b>
Trade creditors	181,151	66,108	147,955	63,669
Amounts due to subsidiary undertaking	-	-	9,408	-
Other tax and social security	58,701	53,157	58,701	53,157
Other creditors	38,356	35,916	29,721	29,965
Accruals and deferred income	157,771	155,733	48,778	49,582
	<u>435,979</u>	<u>310,914</u>	<u>294,563</u>	<u>196,373</u>

	<b>Group 2024 £</b>	<b>Group 2023 £</b>	<b>Charity 2024 £</b>	<b>Charity 2023 £</b>
Deferred income				
Deferred income brought forward	92,996	94,008	13,830	300
Resources deferred in the year	83,320	92,996	9,025	13,830
Amounts released from previous year	<u>(92,996)</u>	<u>(94,008)</u>	<u>(13,830)</u>	<u>(300)</u>
Deferred income carried forward	<u>83,320</u>	<u>92,996</u>	<u>9,025</u>	<u>13,830</u>

Deferred income in the group includes £74,295 in respect of lottery membership payments paid in advance for future draws/donations.

### 25 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	<b>Group 2024 £</b>	<b>Group 2023 £</b>	<b>Charity 2024 £</b>	<b>Charity 2023 £</b>
Lease liabilities	<u>3,362</u>	<u>6,428</u>	<u>-</u>	<u>-</u>

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 26 FINANCIAL INSTRUMENTS

	Group 2024	Group 2023	Charity 2024	Charity 2023
	£	£	£	£
<b>FINANCIAL ASSETS</b>				
Debt instruments measured at amortised cost:				
Trade debtors	197,920	4,803	197,920	4,803
Other debtors	10,655	22,300	10,655	22,300
Accrued income	219,347	194,279	219,347	194,279
<b>TOTAL</b>	<b>427,922</b>	<b>221,382</b>	<b>427,922</b>	<b>221,382</b>
<b>FINANCIAL LIABILITIES</b>				
Measured at amortised cost:				
Trade creditors	181,151	66,108	147,955	63,669
Other creditors	38,356	35,916	29,721	29,965
Accruals	74,451	62,737	39,753	35,752
Rent liabilities due after more than one year	3,362	6,428	-	-
<b>TOTAL</b>	<b>297,320</b>	<b>171,189</b>	<b>217,429</b>	<b>129,386</b>

### 27 ANALYSIS OF NET ASSETS BETWEEN FUNDS – GROUP

	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Fund balances at 31 March 2024 represented by:				
Tangible fixed assets	971,373	481,640	1,453,013	1,474,777
Investment assets	4,320,382	-	4,320,382	4,086,557
Current assets	4,649,392	73,756	4,723,148	3,936,496
Current liabilities and provisions	(430,423)	(8,918)	(439,341)	(317,342)
	<b>9,510,724</b>	<b>546,478</b>	<b>10,057,202</b>	<b>9,180,488</b>
2023 total	<b>8,636,142</b>	<b>544,346</b>	<b>9,180,488</b>	

### ANALYSIS OF NET ASSETS BETWEEN FUNDS – CHARITY

	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Fund balances at 31 March 2024 represented by:				
Tangible fixed assets	964,147	481,640	1,445,787	1,458,953
Investment assets	4,320,384	-	4,320,384	4,086,559
Current assets	4,465,657	73,756	4,539,413	3,774,124
Current liabilities and provisions	(285,645)	(8,918)	(294,563)	(196,373)
	<b>9,464,543</b>	<b>546,478</b>	<b>10,011,021</b>	<b>9,123,263</b>
2023 total	<b>8,578,917</b>	<b>544,346</b>	<b>9,123,263</b>	

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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### 28 RETIREMENT BENEFITS

The trading company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the company in an independently administered fund. The contributions payable by the company charged to income and expenditure amounted to £20,645 (2023: £18,728).

The group also operates the same defined contribution pension scheme for employees of the charity and in addition, participates in a multi-employer pension plan, being the NHS Pension Scheme. The assets of the scheme are held separately from those of the charity in independently administered funds. Furthermore, the group participates in the Pensions Trust Growth Plan, Series 4, a defined contribution pension scheme.

Total pension contributions payable by the group charged to income and expenditure amounted to £224,512 (2023: £228,077). Pension costs have been allocated based on the member of staff to whom the cost relates and the department they work in. Total contributions for all three pension schemes totalling £29,721 (2023: £29,965) were payable to the fund at the year end and are included in creditors.

#### NHS Pension Scheme

The NHS Pension Scheme is an unfunded, multi-employer defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of the Secretary of State, in England and Wales. The scheme is not designed to be run in a way that would enable participating bodies to identify their share of the underlying Scheme assets and liabilities. Therefore, the Scheme is accounted for as if it were a defined contribution scheme: the cost to the charity of participating in the Scheme is taken as equal to the contributions payable to the Scheme for the accounting period.

At the balance sheet date there were 21 active members of the Scheme employed by the charity.

The Scheme is subject to a full actuarial valuation every four years, and an FRS102 accounting valuation every year. The most recent 2020 valuation identified the need to increase employer contributions. From 1 April 2024 the employer contribution rate was increased to 23.78% from 20.68% (including an administration levy of 0.08%). Employers will continue to pay at the rate of 14.38% with the balance of 9.4% being funded by government. The 2024 valuation will commence in 2025 and will determine the contribution rate for the four years from 1 April 2027.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 29 UNRESTRICTED FUNDS – GROUP

2023/24	At 1 April 2023 £	Incoming resources £	Outgoing resources £	Gains, losses & transfers £	At 31 March 2024 £
<b>General reserves</b>					
Charity	7,528,917	3,873,102	(3,663,864)	1,138,781	8,876,936
Non- charitable trading funds	57,225	2,107,829	(1,635,199)	(483,674)	46,181
<b>Total General reserves</b>	<b>7,586,142</b>	<b>5,980,931</b>	<b>(5,299,063)</b>	<b>655,107</b>	<b>8,923,117</b>
Designated property fund	500,000	-	-	-	500,000
Designated deficits fund	400,000	-	-	(400,000)	-
Designated digital fund	150,000	-	(62,393)	-	87,607
	<b>8,636,142</b>	<b>5,980,931</b>	<b>(5,361,456)</b>	<b>255,107</b>	<b>9,510,724</b>
2022/23	At 1 April 2022 £	Incoming resources £	Outgoing resources £	Gains, losses & transfers £	At 31 March 2023 £
<b>General reserves</b>					
Charity	7,779,711	3,086,850	(3,533,810)	196,166	7,528,917
Non- charitable trading funds	60,800	2,063,218	(1,528,744)	(538,049)	57,225
<b>Total General reserves</b>	<b>7,840,511</b>	<b>5,150,068</b>	<b>(5,062,554)</b>	<b>(341,883)</b>	<b>7,586,142</b>
Designated property fund	500,000	-	-	-	500,000
Designated deficits fund	400,000	-	-	-	400,000
Designated digital fund	-	-	-	150,000	150,000
	<b>8,740,511</b>	<b>5,150,068</b>	<b>(5,062,554)</b>	<b>(191,883)</b>	<b>8,636,142</b>

### UNRESTRICTED FUNDS – CHARITY ONLY

2023/24	At 1 April 2023 £	Incoming resources £	Outgoing resources £	Gains, losses & transfers £	At 31 March 2024 £
General reserves	7,528,917	4,367,620	(3,683,064)	663,463	8,876,936
Designated property fund	500,000	-	-	-	500,000
Designated deficits fund	400,000	-	-	(400,000)	-
Designated digital fund	150,000	-	(54,037)	(8,356)	87,607
	<b>8,578,917</b>	<b>4,367,620</b>	<b>(3,737,101)</b>	<b>255,107</b>	<b>9,464,543</b>
2022/23	At 1 April 2022 £	Incoming resources £	Outgoing resources £	Gains, losses & transfers £	At 31 March 2023 £
General reserves	7,779,711	3,644,099	(3,553,010)	(341,883)	7,528,917
Designated property fund	500,000	-	-	-	500,000
Designated deficits fund	400,000	-	-	-	400,000
Designated digital fund	-	-	-	150,000	150,000
	<b>8,679,711</b>	<b>3,644,099</b>	<b>(3,553,010)</b>	<b>(191,883)</b>	<b>8,578,917</b>

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

Name of unrestricted fund	Description, nature and purposes of the fund
General reserves	The general reserves represent the free funds of the charity which are not designated for any particular purpose.
Designated funds	<p>In March 2021 Trustees agreed to designate £500,000 for the purchase of commercial property, further details of which are given in the reserves policy. Suitable premises have not yet been identified.</p> <p>At that time Trustees also agreed that, despite the challenges faced in the year to 31 March 2021, the year had seen very positive financial results due to one-off government assistance. This non-recurrent income was required to support the hospice for a longer period of time than the 2020/21 financial year. Therefore, £400,000 was designated to be used against the 2021/22 budgeted deficit. The results for 2021/22 and subsequent years have been surpluses therefore the designation has been reversed and released to general reserves as at 31 March 2024.</p> <p>The digital development of the organisation is a priority. A technology budget plan has been produced by the Senior Management Team with the assistance of the IT service provider. In order to invest in improving our knowledge, capability and confidence a designated fund of £150,000 was established at 31 March 2023. This has reduced by a spend of £62,393 in the year.</p>

### 30 RESTRICTED FUNDS – GROUP AND CHARITY

	At 1 April 2023 £	Incoming resources £	Outgoing resources £	Gains, losses & transfers £	At 31 March 2024 £
<b>2023/24</b>					
Building Fund	488,221	-	(31,408)	-	456,813
North East and North Cumbria ICB	-	65,366	(65,366)	-	-
Individual Supporters	2,213	4,798	(4,874)	-	2,137
Grants & Trusts	8,689	65,657	(16,980)	-	57,366
Edward Guy Foundation	4,739	-	(4,739)	-	-
Patient Comfort Appeal	17,495	-	(11,662)	-	5,833
Screwfix Foundation	6,802	-	(308)	-	6,494
St James's Place Charitable Foundation	-	25,983	(25,983)	-	-
Woodsmith Foundation	16,187	7,089	(23,276)	-	-
Tees Valley Business ERDF	-	10,230	(10,230)	-	-
The National Lottery Community Fund	-	19,321	(1,486)	-	17,835
	<u>544,346</u>	<u>198,444</u>	<u>(196,312)</u>	<u>-</u>	<u>546,478</u>

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

2022/23	At 1 April 2022 £	Incoming resources £	Outgoing resources £	Gains, losses & transfers £	At 31 March 2023 £
Building Fund	519,629	-	(31,408)	-	488,221
Local ICBs	-	63,379	(63,379)	-	-
Individual Supporters	996	7,075	(5,858)	-	2,213
Grants & Trusts	7,306	35,106	(33,666)	(57)	8,689
Edward Guy Foundation	10,394	-	(5,205)	(450)	4,739
Patient Comfort Appeal	29,157	-	(11,662)	-	17,495
Masonic Charitable Foundation	-	12,646	(12,646)	-	-
Screwfix Foundation	6,802	-	-	-	6,802
St James's Place Charitable Foundation	-	5,725	(5,725)	-	-
Woodsmith Foundation	-	18,000	(1,813)	-	16,187
NHS England	-	8,710	(8,710)	-	-
	<u>574,284</u>	<u>150,641</u>	<u>(180,072)</u>	<u>(507)</u>	<u>544,346</u>

Name of restricted fund	Description, nature and purposes of the fund
Building fund	The building fund represents the net book value of the inpatient unit and annexed buildings. The fund is reduced by the depreciation charge on these fixed assets.
North East and North Cumbria ICB	From April 2018 the local ICB has funded a proportion of the Lymphoedema Clinic salaries.
Individual Supporters	During the year, individual supporters made donations specifically for the benefit of core clinical services. These monies were spent on wellbeing crafts and equipment, lymphoedema equipment, complementary therapies, bereavement resources and IPU purchases. Two of these have been part spent with balances to be used in 2024/25.
Grants & Trusts	Various grant providers supported the Hospice again this year. These grants supported the maintenance and purchase of new equipment, uniforms, bereavement counselling service provision, wellbeing services and website design. Twenty four grants (of £10k or less) have a combined spend of £16,980 in the year. Of the balance of £57,366, five grants at £31,140 are to be reduced by the depreciation charge on these assets and the remaining £26,226 is to be expended in 2024/25.
Edward Guy Foundation	Edward Guy Foundation kindly contributed £17,000 in 18/19. £4,739 was spent in the year on landscaping and ground works which has transformed the hospice's exterior entrance / outdoor area.
Patient Comfort Appeal	In March 2019 Teesside Hospice launched the Patient Comfort Appeal with the target of raising £49,000 for 10 new specialist beds for the Inpatient Unit. The appeal was very successful. The fund is reduced by the depreciation charge on these fixed assets.
Screwfix Foundation	£6,802 was donated to install a car park barrier. Planning processes were passed in the year, with installation taking place in 2023/24. The fund is reduced by the depreciation charge on this fixed asset.
St James's Place Charitable Foundation	A Satellite clinic was set up to hold weekly sessions in Brotton commencing February 2023. Funding of £25,983 has been claimed to hold these sessions which continue until 30 April 2024.



# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

Woodsmith Foundation	Similarly to the St James's Place outreach clinic, £18,000 was paid in advance by Woodsmith Foundation to hold satellite clinics in Redcar for the benefit of over 65s. The clinics commenced in March with a spend of £1,813 with a further spend of £23,276 until completion at 29 February 2024.
Tees Valley Business ERDF	The funding of £10,230 was fully used in the financial year to increase growth in awareness and engagement from the corporate sector via social media.
The National Lottery Community Fund	The National Lottery Community Fund awarded £19,321 to fund complementary therapy services for a year from 1 March 2024.

### 31 COMMITMENTS UNDER OPERATING LEASE COMMITMENTS

#### Group and charity

##### The group as a lessee:

The total future minimum lease payments under non-cancellable leases is set out below:

	2024 Land and buildings £	2023 Land and buildings £
Operating leases which expire:		
Within 1 year	247,977	217,100
Between 1 and 5 years	525,309	626,228
Greater than 5 years	62,000	34,333
	<u>835,286</u>	<u>877,661</u>

The operating leases represent leases of premises. The leases are of varying terms.

Lease costs of £217,935 have been recognised as an expense in the year for the group and £237,135 for the trading subsidiary. The subsidiary leases part of 408/410 Linthorpe Road from the charity which is removed from the group accounts.

##### The charity as a lessor:

The total future minimum lease payments under non-cancellable leases is set out below:

	2024 Land and buildings £	2023 Land and buildings £
Operating leases which expire:		
Within 1 year	19,200	19,200
Between 1 and 5 years	19,200	38,400
	<u>38,400</u>	<u>57,600</u>

The operating lease represents the lease of premises from Teesside Hospice Care Foundation to its wholly owned subsidiary Teesside Hospice (Trading) Limited.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### 32 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net incoming movement in funds	876,714	(134,307)
(Gain)/Loss on revaluation of investments	(255,107)	192,390
Income from investments	(98,246)	(91,358)
Interest receivable	(121,969)	(41,699)
Depreciation	82,711	81,270
Profit on disposal of assets	(564)	-
Increase in stocks	(6,804)	(24,910)
Decrease/(Increase) in debtors	(246,478)	589,192
(Decrease)/Increase in creditors	121,999	(49,873)
Net cash (outflow)/inflow from operating activities	<u>352,256</u>	<u>520,705</u>

### 33 LEGAL STATUS OF THE CHARITY

Teesside Hospice Care Foundation is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

### 34 RELATED PARTY TRANSACTIONS

#### The Clinkard Group Limited

The group benefits from the kind support of The Clinkard Group Limited. Teesside Hospice Care Foundation and Teesside Hospice (Trading) Limited and The Clinkard Group Limited share a common Trustee/Director, T Payne. In the year ended 31 March 2024 £1,500 (2023: £2,500) was donated to assist fundraising activity.

#### HR Alchemy

Teesside Hospice Care Foundation welcomed new Trustee J Davies to the Board during the year. J Davies business HR Alchemy kindly donated £2,385 to corporate fundraising in the year ended 31 March 2024 (2023: £2,410).

#### Hospice UK

David Smith, Chief Executive to 31 March 2024 is a Trustee on the Board of Hospice UK. We pay annual membership fees of £1,403 (2023: £858) to Hospice UK. In 2023/24 Teesside Hospice was also invoiced £8,400 for a contribution to Hospice UK's national legacy campaign. This is in creditors and prepayments at the year end. During the year Hospice UK paid Teesside Hospice £1,165 for reimbursement of David Smith's expenses (2023: £nil).

#### ACEVO

David Smith, Chief Executive to 31 March 2024 is a Trustee on the Board of ACEVO (Association of Chief Executives of Voluntary Organisations). We paid £735 (2023: £2,078) to ACEVO during the year. ACEVO paid Teesside Hospice £520 (2023: £645) for reimbursement of expenses.

# TEESSIDE HOSPICE CARE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

### St Teresa's Hospice

During the period 1 April 2022 to 31 March 2023, employment costs totalling £38,438 were recharged to St Teresa's (Darlington Hospice) in respect of Chief Executive David Smith. This arrangement ceased with effect from 31 March 2023.

### Teesside Hospice (Trading) Limited

During the year, the charity engaged in the following transactions with the wholly owned trading subsidiary. At 31 March 2024 the unsecured amount owed by Teesside Hospice Care Foundation was £9,408.

	Lottery Future Credits	Intercompany Account	Total
As at 1 April 2023	(65,324)	115,301	49,977
410 Linthorpe Road office	-	65,266	65,266
Payroll	-	784,922	784,922
Gift Aid covenant	-	475,318	475,318
Gift Aided retail sales	-	340,020	340,020
Donor management charges	-	(371,094)	(371,094)
Amounts paid to incorrect bank	-	31,260	31,260
Paid	-	(1,385,077)	(1,385,077)
Transfer	4,324	(4,324)	-
As at 31 March 2024	(61,000)	51,592	(9,408)

Teesside Hospice (Trading) Limited operates the weekly lottery in which members pay in advance for future draws. The balance of £61,000 would be repayable at 31 March 2024 should the lottery cease. The funds have been remitted to Teesside Hospice Care Foundation in previous years. The above balance therefore represents the charity's liability to lottery members at the year end.

