

Muskham Rural Community Centre Annual Report Oct 2022

Also known as North Muskham Recreation Playing Fields Association and North Muskham Recreation Committee.

Objectives and activities

The centre exists for the benefit of our local community and the villages it serves. Our objective is to provide safe, clean, accessible community facilities for all ages. The Centre comprises three different sized rooms, kitchen, stage playing field and changing facilities for sports. The Centre can be booked for family functions, community group meetings and events. All bookings for the hall are made through the booking Secretary and must comply with the booking conditions.

Achievements and performance

The centre provides a hub for community groups such as OAP luncheon club, Parents and Toddlers, Keep Fit, video games club, Table Tennis, Art group, History society, Muskham Players (Am dram) etc. The local Cougars junior football team train and play on the field. Whilst Covid lockdown temporarily closed the centre most of the pre-pandemic activities are back up and running.

The centre is home to the Preschool Playgroup 4 days a week and the Out of school club every weekday morning and evening in term time and holds the holiday club during school vacations.

Occasional users include Caravan clubs, weddings, funeral wakes, christenings, childrens' birthday parties. Charities find us a good venue for fundraising evenings and we organise a village fete most years. We are able to offer a licenced bar if required for events.

The centre is well used and the main role of the committee is to keep it in good state of repair and organise the regular inspections and maintenance. The Centre is cleaned daily.

Financial review

We changed accountant last year as David Shaw our previous accountant was ill and sadly died this year. The accounts were taken over by David Pattinson who updated the format and corrected the way the building is displayed in the accounts. This resulted in a larger than usual accountancy fee but this was a one off.

After a tricky couple of years due to the pandemic the MRCC finances are heading back towards a better place. Compared to 2019 our annual income is 25% less. Certainly, without the grant support we have received we would have been a much worse situation.

Whilst Playgroup and Muskham Out of School continued through the pandemic, all our other groups ceased. Whilst unfortunately some, such as the WI have folded, most have returned and we have some new users such as the weekly video game players club. Occasional use for parties and charity events is also picking up and the return of the caravan meets makes a big difference to our income. Total income isn't at pre pandemic levels of course but is improving, £35,635.13

Expenditure is pretty much as we'd expect for a typical year but the increase in electricity cost and rainwater harvesting repairs have put us up to £40,524.45. Our 3 year fixed rate electricity deal

ended in Feb 2022 and the rate per unit is double what we were paying resulting. Whilst we are endeavouring to be energy efficient and reduce consumption, it was not unexpected that electricity was £9,669 this year and expected to be well over £12,000 pa for 22/23.

£4,889.32 was paid to FCC as our 10% third party contribution to the new playground construction. This has recently opened and is a marvellous asset to the village.

The capturing memories project has not been very active during the pandemic so we still hold funds for that project for delivery with young people at a future date.

Looking forward to 2023 we are expecting to have to dip into reserves for running costs next year unless we can attract a good uplift in income or raise additional funds through grants or donations.

Structure, governance and management

The Centre is managed by the committee of trustees appointed every year at the AGM. We have a set of regular and committed individuals , some who have sat on the committee managing previous community buildings on the site for over 30 years. As tasks become necessary members of the committee volunteer to complete them depending on their skills.

Reference and Administrative details

List of Trustees – no new appointments or resignations during the year

Chair: Nick Noot Davies

Vice Chair: Emily Sanders

Secretary: Nick Hutchings

Treasurer: Jude Andrews

Helen Waterfield

Brian White

David Mellors

Jeff Hannabuss

Gemma Lawrence

Andrew Willey

Health and Safety and Compliance : Ian Harrison

Bar Manager: Andy Willey

Booking Secretary: Jude Andrews

Parish Council representatives: Nick Hutchings and Ian Harrison

MUSKHAM RURAL COMMUNITY CENTRE

**NELSON LANE, NORTH MUSKHAM,
NEWARK, NOTTINGHAMSHIRE.**

ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2022

CHAIR	N. Noot Davies	ADDRESS -	Nelson Lane, North Muskham, Newark, Nottinghamshire. NG23 6HL
CHARITY NUMBER	511985		

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**David Pattinson, Chartered Accountants,
233, London Road, Balderton, Newark, Nottinghamshire.**

MUSKHAM RURAL COMMUNITY CENTRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2022

The trustees present their report and the accounts of the charity for the year ended 30 September 2022.

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MUSKHAM RURAL COMMUNITY CENTRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2022

Expenditure is pretty much as we'd expect for a typical year but the increase in electricity cost and rainwater harvesting repairs have put us up to £38,990, excluding depreciation. Our 3 year fixed rate electricity deal ended in Feb 2022 and the rate per unit is double what we were paying. Whilst we are endeavouring to be energy efficient and reduce consumption, it was not unexpected that electricity was £9,983 this year and expected to be well over £12,000 pa for 22/23.

£5,563 was paid to FCC as our 10% third party contribution to the new playground construction. This has recently opened and is a marvellous asset to the village.

The capturing memories project has not been very active during the pandemic so we still hold funds for that project for delivery with young people at a future date.

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Gemma Lawrence

Andrew Willey

Health and Safety and Compliance: Ian Harrison

Bar Manager: Andy Willey

Booking Secretary: Jude Andrews

Parish Council representatives: Nick Hutchings and Ian Harrison

By order of the Committee on 6 March 2023

Trustee A. WILLEY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MUSKHAM RURAL COMMUNITY CENTRE

I report on the accounts of Muskhams Rural Community Centre, for the year ended 30 September 2022 which are set out on page 4 to 10.

Respective responsibilities of trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply, and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Pattinson, Chartered Accountant
233, London Road,
Balderton,
Newark,
Nottinghamshire.
NG24 3HA

17 April 2023

MUSKHAM RURAL COMMUNITY CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2022

		2022		2021		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£	£	£	£	£	£
	Note					
Income and endowments from:	2					
Donations and legacies		-	4,094	19,948	-	19,948
Other trading activities		-	34,380	16,156	-	16,156
Investments		-	2	3	-	3
Other		-	1,630	1,371	-	1,371
Total		-	40,106	37,478	-	37,478
Expenditure on:	3					
Raising funds		-	3,884	1,780	-	1,780
Charitable activities		5,074	34,199	21,471	-	21,471
Other		21,616	26,892	6,017	21,616	27,633
Total		26,690	64,975	29,268	21,616	50,884
Net income/(expenditure)		(26,690)	(24,869)	8,210	(21,616)	(13,406)
Transfer between funds		-	-	-	-	-
Net movement in funds		(26,690)	(24,869)	8,210	(21,616)	(13,406)
Reconciliation of funds:	8					
Total funds brought forward		349,322	403,939	46,407	370,938	417,345
Total funds carried forward		322,632	379,070	54,617	349,322	403,939

The notes on pages 6 to 10 form part of these accounts

MUSKHAM RURAL COMMUNITY CENTRE

BALANCE SHEET

30 SEPTEMBER 2022

	Note	£	2022	£	£	2021	£
Fixed assets:	5						
Tangible assets				365,076			391,061
Current assets:	6						
Stock		937			658		
Debtors and prepayments		5,074			515		
Cash at bank and in hand		35,477			39,908		
		-----			-----		
Total current assets		41,488			41,081		
		-----			-----		
Current liabilities:	7						
Creditors: Amounts falling due within one year		494			1,203		
Current portion of long-term liabilities		3,000			1,500		
		-----			-----		
		3,494			2,703		
		-----			-----		
Net current assets				37,994			38,378
				-----			-----
				403,070			429,439
Long-term liabilities							
Loan	9			24,000			25,500
				-----			-----
Total net assets				379,070			403,939
				-----			-----
The funds of the charity:	8						
Unrestricted funds				56,438			53,927
Restricted - Building – Capital		321,013			343,104		
National Lottery – Capital		1,288			1,503		
Playground		-			5,074		
Capturing memories		331		322,632	331		350,012
		-----		-----	-----		-----
Total charity funds				379,070			403,939
				-----			-----

A. WILLEY

) Trustees

J. ANDREWS

Approved by the committee on 6 March 2023

Charity number 511985

The notes on pages 6 to 10 form part of these accounts

MUSKHAM RURAL COMMUNITY CENTRE**NOTES****30 SEPTEMBER 2022****1. ACCOUNTING POLICIES****a) Basis of accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (FRS102) (effective January 2015).

b) Grant income and donations

Grants are treated as income in the year that they are received; donations are accounted for as received.

c) Expenses

Expenditure is accounted for as incurred.

d) Tangible fixed assets

Assets costing more than £200 will be capitalised and depreciated as follows:

- a) Fixtures, fittings and equipment in equal annual instalments over their expected useful life of 10 years.
- b) Solar panels in equal annual instalments over their expected useful life of 20 years.
- c) Leasehold building in equal annual instalments over the remaining 26 years of the 30 year term of the lease.

MUSKHAM RURAL COMMUNITY CENTRE

NOTES

30 SEPTEMBER 2022

2. INCOME AND ENDOWMENTS

	Unrestricted funds £	2022 Restricted funds £	Total funds £	Unrestricted funds £	2021 Restricted funds £	Total funds £
(a) <u>Donations and legacies</u>						
NSDC - Covid 19 grants	-	-	-	19,403	-	19,403
Newark & Sherwood Omicron grant	2,667	-	2,667	-	-	-
Parish Council grant	1,307	-	1,307	425	-	425
Donations	120	-	120	120	-	120
	4,094	-	4,094	19,948	-	19,948
(b) <u>Other trading activities</u>						
Fund raising efforts	-	-	-	-	-	-
Bar sales	8,688	-	8,688	2,601	-	2,601
Live and local ticket sales	-	-	-	250	-	250
Rental income - Regular users	19,131	-	19,131	11,519	-	11,519
Occasional users	2,414	-	2,414	1,786	-	1,786
Caravans	4,147	-	4,147	-	-	-
	34,380	-	34,380	16,156	-	16,156
(c) <u>Investments</u>						
Interest	2	-	2	3	-	3
(d) <u>Other</u>						
Feed in tariff from solar panels	1,630	-	1,630	1,371	-	1,371
Total incoming resources	40,106	-	40,106	37,478	-	37,478

MUSKHAM RURAL COMMUNITY CENTRE

NOTES

30 SEPTEMBER 2022

3. EXPENDITURE

	Note	Unrestricted funds £	2022 Restricted funds £	Total funds £	Unrestricted funds £	2021 Restricted funds £	Total funds £
(a) <u>Raising funds</u>							
Fundraising expenses		-	-	-	-	-	-
Bar expenses		3,884	-	3,884	1,500	-	1,500
Live and local performance fee		-	-	-	280	-	280
		3,884	-	3,884	1,780	-	1,780
(b) <u>Charitable activities</u>							
Cleaner		4,880	-	4,880	3,585	-	3,585
Cleaning materials		955	-	955	989	-	989
Field maintenance materials		1,083	-	1,083	1,307	-	1,307
Light and heat		9,983	-	9,983	5,371	-	5,371
Water		800	-	800	293	-	293
Refuse		1,474	-	1,474	1,545	-	1,545
Telephone and postage		262	-	262	60	-	60
Muskham PC - extra payment		-	-	-	1,500	-	1,500
Insurance and licence		2,371	-	2,371	2,181	-	2,181
Building maintenance		6,435	-	6,435	4,428	-	4,428
Miscellaneous		-	-	-	15	-	15
Membership		95	-	95	57	-	57
Stationery and advertising		298	-	298	140	-	140
Donation to Parish Council for playground		489	5,074	5,563	-	-	-
		29,125	5,074	34,199	21,471	-	21,471
(c) <u>Other</u>							
Bookings		600	-	600	600	-	600
Bank charges		67	-	67	26	-	26
Depreciation	5	25,985	-	25,985	26,167	-	26,167
Independent Examiner's fee		240	-	240	840	-	840
Amortisation of capital funds		(21,616)	21,616	-	(21,616)	21,616	-
		5,276	21,616	26,892	6,017	21,616	27,633
Total expenditure		38,285	26,690	64,975	29,268	21,616	50,884

MUSKHAM RURAL COMMUNITY CENTRE

NOTES

30 SEPTEMBER 2022

4. TAXATION

As a Registered Charity, Muskham Rural Community Centre is exempt from UK Corporation Tax.

5. FIXED ASSETS

	<u>Leasehold Building</u> £	<u>Solar Panels</u> £	<u>Fixtures & Fittings & Equipment</u> £	<u>Total Fixed Assets</u> £
<u>Cost</u>				
1 October 2021 and 30 September 2022	601,424	20,034	46,621	668,079
	-----	-----	-----	-----
<u>Depreciation</u>				
1 October 2022	231,320	6,012	39,686	277,018
Charged	23,132	1,002	1,851	25,985
	-----	-----	-----	-----
30 September 2022	254,452	7,014	41,537	303,003
	-----	-----	-----	-----
<u>Net book value</u>				
30 September 2022	346,972	13,020	5,084	365,076
	-----	-----	-----	-----
30 September 2021	370,104	14,022	6,935	391,061
	-----	-----	-----	-----

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	544	-
Accrued income	3,783	-
Prepayments	747	515
	-----	-----
	5,074	515
	-----	-----

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	114	-
Accruals and deferred income	380	1,203
	-----	-----
	494	1,203
	-----	-----

MUSKHAM RURAL COMMUNITY CENTRE**NOTES****30 SEPTEMBER 2022****8. OUTLINE SUMMARY OF FUND MOVEMENTS**

	Fund balances Brought forward	Income	Expenditure	Transfers	Gains and Losses	Fund balance Carried forward
	£	£	£	£	£	£
Unrestricted funds	54,617	40,106	(38,285)	-	-	56,438
Restricted - Building Capital	342,414	-	(21,401)	-	-	321,013
National Lottery Capital	1,503	-	(215)	-	-	1,288
Playground	5,074	-	(5,074)	-	-	-
Capturing memories	331	-	-	-	-	331
	-----	-----	-----	-----	-----	-----
	403,939	40,106	(64,975)	-	-	329,070
	-----	-----	-----	-----	-----	-----

Unrestricted funds are those available for the general purposes of the charity. The restricted funds are grants which may be spent only on the projects for which they were given.

9. TERMS OF LOAN

The Parish Council loaned £45,000 to Muskham Rural Community Centre in 2010. This loan is to be repaid in equal annual instalments over 30 years.

10. TRUSTEES' EXPENSES, REMUNERATION AND BENEFITS

No trustee expenses have been incurred.

No trustees have been paid any remuneration or received any other benefit from an employment with Muskham Rural Community Centre.

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