

**MUSKHAM RURAL COMMUNITY CENTRE**

**NELSON LANE, NORTH MUSKHAM,  
NEWARK, NOTTINGHAMSHIRE.**

**ACCOUNTS**

**YEAR ENDED 30 SEPTEMBER 2021**

CHAIR	N. Noot Davies	ADDRESS -	Nelson Lane, North Muskham, Newark, Nottinghamshire. NG24 1BY
CHARITY NUMBER	511985		

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**David Pattinson, Chartered Accountants,  
233, London Road, Balderton, Newark, Nottinghamshire.**

## MUSKHAM RURAL COMMUNITY CENTRE

### TRUSTEES' ANNUAL REPORT

The trustees present their report and the accounts of the charity for the year ended 30 September 2021.

**Also known as North Muskham Recreation Playing Fields Association and North Muskham Recreation Committee.**

#### Objectives and activities

The centre exists for the benefit of our local community and the villages it serves. Our objective is to provide safe, clean, accessible community facilities for all ages. The Centre comprises three different sized rooms, kitchen, stage playing field and changing facilities for sports. The Centre can be booked for family functions, community group meetings and events. All bookings for the hall are made through the booking Secretary and must comply with the booking conditions.

#### Achievements and performance

The centre provides a hub for community groups such as WI, OAP luncheon club, Parents and Toddlers, Keep Fit, yoga, Table Tennis, Art group, History society, Muskham Players (Am dram) etc. The local Cougars junior football team train and play on the field. Whilst Covid lockdown temporarily closed the centre most of the pre-pandemic activities are back up and running.

The centre is home to the Preschool Playgroup 4 days a week and the Out of school club every weekday morning and evening in term time and holds the holiday club during school vacations.

Occasional users include Caravan clubs, weddings, funeral wakes, christenings and children's birthday parties. Charities find us a good venue for fundraising evenings and we organise a village fete most years. We are able to offer a licensed bar if required for events.

The centre is well used and the main role of the committee is to keep it in good state of repair and organise the regular inspections and maintenance. The Centre is cleaned daily.

#### Financial review

2020/21 has been the second year greatly influenced by the Covid pandemic. From 1<sup>st</sup> October 2020 up until lockdown eased in July 2021, the centre was mainly just used by the Playgroup and the Out of School club. Thankfully the Covid business relief grants made available through Newark and Sherwood Council meant we received £19,403.07 in addition to the £10,000 we received in 2019/20. Without this we would have seen a significant deficit this year. However fortunately we have been able to add £12,250 to our savings to invest in the Centre.

Notes to explain income

- Regular users' income reduced from 2019 levels due to pandemic restrictions but this expected to return to pre-pandemic levels over coming year or so.
- No caravan meets in 2020/21 and very limited occasional users also expected to return to better level in 2021/22
- We held one Live and Local event with very limited numbers due to social distancing requirements, so was held as a social event rather than a fundraising event.
- The summer village shindig restocked the bar and the income from this will pick up as charity events return and more large-scale family celebrations
- Feed-in-Tariff from the solar panels wasn't claimed in 2019/20 so this years accounts have two years of FIT in them
- No fundraising for the playground was done but the money raised so far is being held to hopefully provide third party funding for a landfill tax grant application
- Holding reserved income of £331 for the capturing memories project that received a grant but don't have their own bank account.

## MUSKHAM RURAL COMMUNITY CENTRE

### Notes on expenditure

- Expenditure on utilities, refuse, cleaning etc. quite similar to previous years as the centre was still in use by the playgroup and out of school club during weekdays.
- Building maintenance much less than last year as we took the opportunity in 2020 to do some repairs whilst the building was shut during first lockdown.

Sadly, our usual accountant has been very unwell and was unable to sign off the accounts. The committee agreed to appoint David Pattinson instead who is experienced in providing services for small charities in Newark at an agreed good value rate.

### Structure, governance and management

The Centre is managed by the committee of trustees appointed every year at the AGM. We have a set of regular and committed individuals, some who have sat on the committee managing previous community buildings on the site for over 30 years. As tasks become necessary members of the committee volunteer to complete them depending on their skills.

### Reference and Administrative details

List of Trustees – no new appointments or resignations during the year

Chair: Nick Noot Davies

Vice Chair: Emily Sanders

Secretary: Nick Hutchings

Treasurer: Jude Andrews

Helen Waterfield

Brian White

David Mellors

Jeff Hannabuss

Gemma Lawrence

Andrew Willey

Kay Beddoe

Health and Safety and Compliance: Ian Harrison

Bar Manager: Andy Willey

Booking Secretary: Jude Andrews

Parish Council representatives: Nick Hutchings and Ian Harrison

By order of the Committee on 14 June 2022

Secretary                N. HUTCHINGS

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MUSKHAM RURAL COMMUNITY CENTRE**

I report on the accounts of Muskham Rural Community Centre, for the year ended 30 September 2021 which are set out on page 4 to 10.

### **Respective responsibilities of trustees and examiner**

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply, and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Pattinson, Chartered Accountant  
233, London Road,  
Balderton,  
Newark,  
Nottinghamshire.  
NG24 3HA

15 July 2022

## MUSKHAM RURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2021

	Unrestricted funds £	2021 Restricted funds £	Total funds £	Unrestricted funds £	2020 Restricted funds £	Total funds £
Note						
<b>Income and endowments from:</b>						
Donations and legacies	19,948	-	19,948	10,120	-	10,120
Other trading activities	16,156	-	16,156	20,774	3,724	24,498
Investments	3	-	3	44	3	47
Other	1,371	-	1,371	-	-	-
<b>Total</b>	<b>37,478</b>	<b>-</b>	<b>37,478</b>	<b>30,938</b>	<b>3,727</b>	<b>34,665</b>
<b>Expenditure on:</b>						
3 Raising funds	1,780	-	1,780	2,373	-	2,373
Charitable activities	21,471	-	21,471	24,212	-	24,212
Other	6,017	21,616	27,633	6,008	21,616	27,624
<b>Total</b>	<b>29,268</b>	<b>21,616</b>	<b>50,884</b>	<b>32,593</b>	<b>21,616</b>	<b>54,209</b>
<b>Net income/(expenditure)</b>	<b>8,210</b>	<b>(21,616)</b>	<b>(13,406)</b>	<b>(1,655)</b>	<b>(17,889)</b>	<b>(19,544)</b>
Transfer between funds	-	-	-	-	-	-
<b>Net movement in funds</b>	<b>8,210</b>	<b>(21,616)</b>	<b>(13,406)</b>	<b>(1,655)</b>	<b>(17,889)</b>	<b>(19,544)</b>
<b>Reconciliation of funds:</b>						
8 Total funds brought forward	46,407	370,938	417,345	48,062	388,824	436,889
<b>Total funds carried forward</b>	<b>54,617</b>	<b>349,322</b>	<b>403,939</b>	<b>46,407</b>	<b>370,938</b>	<b>417,345</b>

The notes on pages 6 to 10 form part of these accounts

## MUSKHAM RURAL COMMUNITY CENTRE

## BALANCE SHEET

30 SEPTEMBER 2021

	Note	£	2021	£	£	2020	£
<b>Fixed assets:</b>	5						
Tangible assets				391,061			417,228
<b>Current assets:</b>	6						
Stock		658			120		
Debtors and prepayments		515			914		
Cash at bank and in hand		39,908			27,658		
		-----			-----		
Total current assets		41,081			28,692		
		-----			-----		
<b>Current liabilities:</b>	7						
Creditors: Amounts falling due within one year		1,203			75		
Current portion of long-term liabilities		1,500			1,500		
		-----			-----		
		2,703			1,575		
		-----			-----		
Net current assets				38,378			27,117
				-----			-----
				429,439			444,345
<b>Long-term liabilities</b>							
Loan	9			25,500			27,000
				-----			-----
<b>Total net assets</b>				403,939			417,345
				-----			-----
<b>The funds of the charity:</b>	8						
Unrestricted funds		53,927			45,486		
Restricted - Building – Capital		343,104			364,736		
National Lottery – Capital		1,503			1,718		
Playground		5,074			5,074		
Capturing memories		331		350,012	331		371,859
		-----		-----	-----		-----
<b>Total charity funds</b>				403,939			417,345
				-----			-----

N. HUTCHINGS

) Trustees

J. ANDREWS

Approved by the committee on 14 June 2022

Charity number 511985

The notes on pages 6 to 10 form part of these accounts

**MUSKHAM RURAL COMMUNITY CENTRE****NOTES****30 SEPTEMBER 2021****1. ACCOUNTING POLICIES****a) Basis of accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (FRS102) (effective January 2015).

**b) Grant income and donations**

Grants are treated as income in the year that they are received; donations are accounted for as received.

**c) Expenses**

Expenditure is accounted for as incurred.

**d) Tangible fixed assets**

Assets costing more than £200 will be capitalised and depreciated as follows:

- a) Fixtures, fittings and equipment in equal annual instalments over their expected useful life of 10 years.
- b) Solar panels in equal annual instalments over their expected useful life of 20 years.
- c) Leasehold building in equal annual instalments over the remaining 26 years of the 30 year term of the lease.

**MUSKHAM RURAL COMMUNITY CENTRE**  
**NOTES**  
**YEAR ENDED 30 SEPTEMBER 2021**

**2. INCOME AND ENDOWMENTS**

	Unrestricted funds £	2021 Restricted funds £	Total funds £	Unrestricted funds £	2020 Restricted funds £	Total funds £
(a) <u>Donations and legacies</u>						
NSDC - Covid 19 grants	19,403	-	19,403	10,000	-	10,000
Parish Council grant	425	-	425	-	-	-
Donations	120	-	120	120	-	120
	-----	-----	-----	-----	-----	-----
	19,948	-	19,948	10,120	-	10,120
	-----	-----	-----	-----	-----	-----
(b) <u>Other trading activities</u>						
Fund raising efforts				-	3,724	3,724
Bar sales	2,601	-	2,601	3,509	-	3,509
Live and local ticket sales	250	-	250	520	-	520
Rental income - Regular users	11,519	-	11,519	14,287	-	14,287
Occasional users	1,786	-	1,786	1,686	-	1,686
Caravans	-	-	-	772	-	772
	-----	-----	-----	-----	-----	-----
	16,156	-	16,156	20,774	3,724	24,498
	-----	-----	-----	-----	-----	-----
(c) <u>Investments</u>						
Interest	3	-	3	44	3	47
	-----	-----	-----	-----	-----	-----
(d) <u>Other</u>						
Feed in tariff from solar panels	1,371	-	1,371	-	-	-
	-----	-----	-----	-----	-----	-----
Total incoming resources	37,478	-	37,478	30,938	3,727	34,665
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**MUSKHAM RURAL COMMUNITY CENTRE**  
**NOTES**  
**YEAR ENDED 30 SEPTEMBER 2021**

**3. EXPENDITURE**

	Note	Unrestricted funds £	2021 Restricted funds £	Total funds £	Unrestricted funds £	2020 Restricted funds £	Total funds £
(a) <u>Raising funds</u>							
Fundraising expenses		-	-	-	-	-	-
Bar expenses		1,500	-	1,500	1,973	-	1,973
Live and local performance fee		280	-	280	400	-	400
		-----	-----	-----	-----	-----	-----
		1,780	-	1,780	2,373	-	2,373
		-----	-----	-----	-----	-----	-----
(b) <u>Charitable activities</u>							
Cleaner		3,585	-	3,585	3,989	-	3,989
Cleaning materials		989	-	989	637	-	637
Field maintenance materials		1,307	-	1,307	2,270	-	2,270
Light and heat		5,371	-	5,371	5,441	-	5,441
Water		293	-	293	634	-	634
Refuse		1,545	-	1,545	1,320	-	1,320
Mobile phone		60	-	60	60	-	60
Muskham PC - extra payment		1,500	-	1,500	-	-	-
Insurance and licence		2,181	-	2,181	2,765	-	2,765
Building maintenance		4,428	-	4,428	6,573	-	6,573
Miscellaneous		15	-	15	523	-	523
Membership		57	-	57	-	-	-
Advertising		140	-	140	-	-	-
		-----	-----	-----	-----	-----	-----
		21,471	-	21,471	24,212	-	24,212
		-----	-----	-----	-----	-----	-----
(c) <u>Other</u>							
Book keeping		600	-	600	600	-	600
Bank charges		26	-	26	4	-	4
Depreciation	5	26,167	-	26,167	26,945	-	26,945
Independent Examiner's fee		840	-	840	75	-	75
Amortisation of capital funds		(21,616)	21,616	-	(21,616)	21,616	-
		-----	-----	-----	-----	-----	-----
		6,017	21,616	27,633	6,008	21,616	27,624
		-----	-----	-----	-----	-----	-----
Total expenditure		-----	-----	-----	-----	-----	-----
		29,268	21,616	50,884	32,593	21,616	54,209
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# MUSKHAM RURAL COMMUNITY CENTRE

## NOTES

30 SEPTEMBER 2021

### 4. TAXATION

As a Registered Charity, Muskham Rural Community Centre is exempt from UK Corporation Tax.

### 5. FIXED ASSETS

	<u>Leasehold Building</u> £	<u>Solar Panels</u> £	<u>Fixtures &amp; Fittings &amp; Equipment</u> £	<u>Total Fixed Assets</u> £
<u>Cost</u>				
1 October 2020 and 30 September 2021	601,424	20,034	46,621	668,079
	-----	-----	-----	-----
<u>Depreciation</u>				
1 October 2020	208,188	5,010	37,653	250,851
Charged	23,132	1,002	2,033	26,167
	-----	-----	-----	-----
30 September 2021	231,230	6,012	39,686	277,018
	-----	-----	-----	-----
<u>Net book value</u>				
30 September 2021	370,104	14,022	6,935	391,061
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30 September 2020	393,236	15,024	8,968	417,228
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### 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	-	914
Prepayments	515	-
	-----	-----
	515	914
	-----	-----

### 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	-	75
Accruals and deferred income	1,203	-
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	1,203	75
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**MUSKHAM RURAL COMMUNITY CENTRE****NOTES****30 SEPTEMBER 2021****8. OUTLINE SUMMARY OF FUND MOVEMENTS**

	Fund balances Brought forward	Income	Expenditure	Transfers	Gains and Losses	Fund balance Carried forward
	£	£	£	£	£	£
Unrestricted funds	46,407	37,478	(29,268)	-	-	54,617
Restricted - Building Capital	363,815	-	(21,401)	-	-	342,414
National Lottery Capital	1,718	-	(215)	-	-	1,503
Playground	5,074	-	-	-	-	5,074
Capturing memories	331	-	-	-	-	331
	-----	-----	-----	-----	-----	-----
	417,345	37,478	(50,884)	-	-	403,939
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Unrestricted funds are those available for the general purposes of the charity. The restricted funds are grants which may be spent only on the projects for which they were given.

**9. TERMS OF LOAN**

The Parish Council loaned £45,000 to Muskham Rural Community Centre in 2010. This loan is to be repaid in equal annual instalments over 30 years.

**10. TRUSTEES' EXPENSES, REMUNERATION AND BENEFITS**

No trustee expenses have been incurred.

No trustees have been paid any remuneration or received any other benefit from an employment with Muskham Rural Community Centre.