

Annual Report & Accounts 2022 - 2023



Contents

Welcome from Chair of the Board of Trustees and Chief Executive	3
Our Value In Calderdale	4 - 5
Trustees' Strategic Report	6
Our Strategic Objectives	8 - 11
The Future of Hospice Care in Calderdale	12 - 13
Impact of our Services:	14 - 21
— Inpatient Unit	14
— Day Hospice	15
— Patient & Family Support Team	16
— Education & Training	17
— Volunteers	17
— Raising Funds	18 - 19
— Overgate Hospice Support Ltd	20
— Support Services	21
Quality Account	23
Risk Report	24 - 25
Statement of Trustee Responsibilities	26 - 27
Structure, Governance and Management	28 - 29
Reserves & Investments	30
Financial Review	31
Financial Accounts	44 - 57
Thank You	58 - 59

Welcome to this year's annual report which we hope you will find informative.

In 2022/23, we have continued to deliver our mission of providing high quality palliative and end-of-life care to the Calderdale community. We are delighted to share with you our successes and developments within this report.

This year, we have begun to move forwards from the Covid-19 pandemic, emerging as a stronger, increasingly resilient organisation and taking with us lessons that have been learned, incorporating these into new ways of working.

We have focussed on extending our care into the community, providing care closer to home for those who live at the furthest edges of our borough. We are delighted to have launched a series of community hubs, offering Overgate's well-recognised support, care and advice to a wider audience, in more accessible locations. These sessions have been well attended and well-received.

Working with our NHS partners, we have introduced a new role dedicated to improving community engagement across the diverse population of Calderdale, raising awareness of Hospice services and how to access them. We have also been able to extend the reach of our education service with the extension of this team, improving the reach of our specialist training in palliative and end-of-life care.

This year saw our existing 5-year strategy come to an end and we are delighted to launch our new strategy in this report, highlighting how the Hospice will continue to adapt to the ever-changing needs of our community. Our focus for the coming years will be centred around our plans to build a brand new, state-of-the-art Inpatient Unit and upgrade our Day Hospice to significantly improve the experience of those in our care, and our plans to ensure financial sustainability once these new facilities are open.

It is also important to acknowledge the current cost of living crisis and the impact this has had on the Hospice and the people who support us. We remain ever grateful to the Calderdale community for their ongoing loyalty and support: by donating, supporting, attending, volunteering and working with us you really all do make a huge and important difference. We would like to thank each and every one of you.

Because you care, we can.



Tracey Wilcocks
Interim Chief Executive



Catherine Riley
Chair of the Board of Trustees

Employ
166
staff



Our average
admission wait
time is 24 hours

New
16
BED
unit




£2.3m
Total money raised
by our community

1,710
attendances at Day
Hospice services

127
people attended
our HUB sessions



Inpatient Unit
12 beds including
1 respite bed

Over 10 years
**Our voice
Calder**



Over
700
volunteers

34%
of our patients
are discharged

Over
11,000
people and their
families cared for
since we opened

Patient & Family Support Team

Social Workers
Counselling
Physiotherapists
Chaplain
Complementary Therapists
Occupational Therapist
Diversional Therapy Lead



**Develop &
strengthen
services**



£16,200
Daily cost



Educating our
healthcare
colleagues in the
community on
end-of-life care



16
retail shops
and a Donation
Centre across
Calderdale



Caring since
1981



£1.9m
Income raised
from our shops
and lottery



£5.9m
Yearly cost

ate
OSPICE



**blue in
rdale**

233
Patient admissions
to the Inpatient
Unit last year




Calendar of
activities and
events



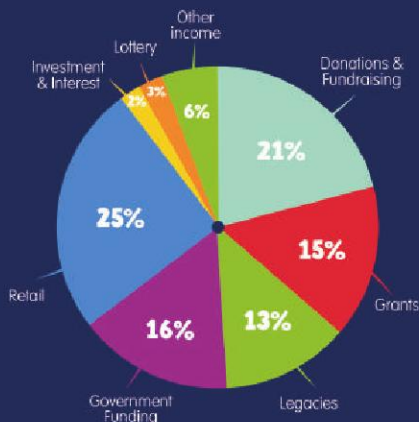
Partnership &
engagement




Providing holistic
patient-centred
care

Day Hospice
Health & wellbeing
support and six
HUBs in the
community

How we are funded



Trustees' Strategic Report

Our Mission

We are an independent charity that aims to improve the quality of life for adults in Calderdale with a life-limiting illness.

Our Philosophy of Care

Our philosophy of care is centred on the patient. We respect individuality and each person's dignity and right to privacy. We care for the whole person – their physical, emotional, spiritual and social needs and goals. Our care includes support for their families and carers through an individual's illness and into bereavement. We care for people during the advanced stages of all life-limiting conditions including cancer, heart failure, and lung, kidney and neurological diseases.

We value:

- Community support
- Diversity and respect
- Innovation and improvement
- Reputation
- Compassion
- Going the extra mile
- Team work
- Every penny
- Passion and positivity

We have a clear set of behaviours that we expect of all colleagues within Overgate irrespective of whether they are an employee or a volunteer, or where they work be it in our Inpatient Unit or one of our shops. **Our behaviours are:**

- Be respectful
- Be responsible
- Be accountable
- Be courageous
- Be inspirational
- Be positive
- Be a team player



Our Strategy

2022/23 has been a year of resetting and recovering after the two years of the Covid-19 pandemic. We have been adapting our services, our events and our retail premises to safely remove the restrictions and processes put in place. Whilst coping with the pandemic was challenging, it also enabled us to innovate and test out new ways of delivering services, holding events, and new fundraising opportunities. We continued to see significant progress against our plan with delivery of some key objectives including piloting a number of community-based hubs, supporting people and their families who are living with a life-limiting illness, and expanding our retail network.

Building on this learning and with some significant ambitions for the future, we have developed our new five-year strategy for 2023-2028 and our one-year plan for 2023-24. Our key objective will be progressing the plans for our new Inpatient Unit. We will also develop a wider estates strategy and information technology strategy that will support the Hospice and our retail network.

In addition to continuing to provide high quality, inpatient palliative care, we will further develop and embed our network of Hospice Hubs across Calderdale, alongside our day care and support services. We will also publish a new clinical strategy setting out our ambition for our clinical services for the future.

Building on the learning from the last three years, we will re-establish a full programme of fundraising events and implement new fundraising opportunities. We will also seek to work more closely with partners in the community, statutory and voluntary sectors in Calderdale to drive improvements in access and experience for our patients and identify funding streams.

Our workforce is our greatest asset. We need to ensure that we can attract and retain the best staff and volunteers. We aim to develop and implement a workforce plan that provides opportunities for training, development, career progression and engagement of our staff, wherever they work in the Hospice. Part of this will be ensuring that we have a clear ethos of diversity, inclusion, equality and equity for all our staff, volunteers and our patients.

Over the next year we will closely monitor our progress against these key strategic aims to ensure that we continue to provide high quality care and contribute to the social and economic environment of the wider Calderdale community.



Our Strategic Objectives

1

Service Development

2

Facilities

3

Partnership & Engagement

4

Workforce

5

Income Generation

Service Development

Our objective is to seek and explore ways in which the Hospice and hospice care can reach more people in Calderdale.

Key Achievements in 2022/23

- Developed a new clinical strategy, identifying our key clinical aims
- Implemented a comprehensive programme of training for clinical staff in a variety of subjects
- Further developed our outreach work to include support at home from nursing and medical teams, as well as patient and family support for colleagues
- Expansion of community HUBs to all five localities within Calderdale
- Recruitment of an Associate Specialist Doctor to support service improvement, development and quality assurance within the Medical Team
- Awarded Quality 4 Health + Wellbeing Level 2 accreditation and Gold Standards Framework Quality Hallmark Award in recognition of the high level of care provided

Facilities

Our objective is to improve the experience for patients, families and their carers, staff and volunteers by developing and designing facilities fit for the future as well as ensuring they are inclusive of our diverse local population.

Key Achievements in 2022/23

- Recruited an Information Management and Technology Lead to lead our Digital Transformation Project
- Development of a robust planned and preventative maintenance schedule
- Implementation of the Vantage platform, utilising a number of modules to improve incident reporting, policy development and estates management
- Installation of a new mains-fed water cylinder to improve hygiene and patient safety

Partnership and Engagement

Our objective is to actively seek and drive improvement in local end of life care partnerships by developing an integrated model of care.

Key Achievements in 2022/23

- Recruitment of a Community Engagement Lead to raise awareness of hospice services and extend our reach to all communities within Calderdale
- Secured funding for and recruited two Care Home Educators, specialising in Palliative Care and Advance Care Planning
- Continued to participate, and contribute to, the West Yorkshire Hospices Alliance
- Continued to develop clinical activity reporting systems, including improved recording of diagnosis and ethnicity

Our Workforce

Our objective is to continually develop and inspire our staff and volunteer workforce by having an integrated approach to workforce planning.

Key Achievements in 2022/23

- Completed a full staff survey with the results informing an action plan to address issues raised
- Implemented a bespoke public speaking training course attended by 24 colleagues from across the organisation
- Introduction of a programme of activities to support staff wellbeing and collaborative working

Income Generation

Our objective is to continue to raise enough funds to sustain our current and future services, and ensure they are spent wisely with our aims and values at the core of all expenditure decisions.

Key Achievements in 2022/23

- Delivered an overall surplus of £388,000
- Opened our 14th charity shop in Brighouse, expanding our specialist children's shop concept to its second location
- Secured grant funding to purchase two electric vans to support income generation activities, improving sustainability and reducing our carbon footprint
- Completed a retail feedback survey, utilising our shops and social media to increase engagement
- Winner of the Best Marketing Campaign award at the Community Foundation for Calderdale's Community Spirit Awards
- Re-established our full events calendar, including our flagship Colour Run and Midnight Walk events, as well as introducing new events
- Appointed CCLA Investment Management as our new investment portfolio managers, following a robust review of our investment portfolio



Our Strategic Objectives 2023-28

This year sees the launch of our new 5-year strategy for Overgate Hospice. This strategy identifies seven key strategic goals to sustain our existing hospice services, whilst developing our service provision, ensuring exceptional hospice care is accessible to all.



Capital Redevelopment

Our objective is to build and sustain a new bespoke Inpatient Unit and an expanded day service that will support and enhance the needs of the Calderdale community with life-limiting conditions for the future.

Future plans for 2023/24

- Appoint a new member of the Senior Leadership Team to lead on the capital redevelopment project
- Explore options for the decant of patients during the build phase of the project
- Begin decant plans including workforce impact and associated costs
- Begin elements of the build phase in order to extend the planning permission granted
- Monitor and update the financial changes in build costs and running costs, exploring options to ensure sustainability

Facilities

Our objective is to provide a quality, bespoke experience through the development, maintenance and design of facilities that are sustainable and fit for the future needs of our diverse local population.

Future plans for 2023/24

- Develop an estates strategy which encompasses the current and future footprint of the Hospice site, as well as all other Hospice sites
- Monitor the condition of the Hospice building
- Develop a five-year information management and technology strategy that supports service development and digital transformation
- Review the current and projected working practices and accommodation to ensure an appropriate environment for staff and volunteers

Partnership and Engagement

Our objective is to actively seek and drive improvement and funding for palliative and end of life care through collaborative engagement with stakeholders, key partner providers and commissioners.

Future plans for 2023/24

- Seek opportunities for increased funding from the West Yorkshire & Harrogate Integrated Care Board
- Contribute to place-based and regional meetings, to increase the profile of the Hospice
- Engage in collaborative service development/income generation opportunities

Income Generation

Our objective is to be the community's charity of choice; we must generate sufficient income to deliver our mission whilst also ensuring funds are wisely managed and governed and that Overgate's aims and values are kept at the core of all expenditure and investment decisions.

Future plans for 2023/24

- Explore opportunities to raise income through the provision of some clinical services
- Develop a fundraising strategy
- Explore efficiencies to reduce the running costs of the Hospice
- Improve financial awareness and understanding across the organisation
- Develop a plan for fundraising during the public phase of the capital appeal
- Explore new and innovative ways to generate income
- Continue to improve the way we promote our services to service users, professionals and the general public

Equality, Diversity and Inclusivity

Our objective is to be the provider and employer of choice, to live the ethos of equality, equity, diversity and inclusion for patients, staff, volunteers, and visitors.

Future plans for 2023/24

- Develop an Equality, Diversity, and Inclusion (EDI) strategy
- Resource and deliver EDI training to the staff and volunteer workforce
- Create an impact report following the first year of the Community Engagement Role

Person-Centred Care

Our objective is to build on existing excellent person-centred care at Overgate and in the local community throughout Calderdale. Shape the community's perception of hospice care to ensure that more people know who we are and what we do.

Future plans for 2023/24

- Launch the clinical strategy in conjunction with the updated 5-year Overgate strategy
- Develop an engagement strategy to increase stakeholder engagement
- Analyse the clinical team training needs utilising information gathered during the staff appraisal process
- Identify development areas for clinical teams and services where need and affordability are demonstrated

Workforce

Our objective is to instil an organisational culture that attracts and retains the best staff and volunteer workforce, and plans for succession, through training, support and succession planning.

Future plans for 2023/24

- Refresh and relaunch the Overgate Behaviours Framework
- Utilising feedback from the Staff Survey, work with departments to assess if teams have the skills, capacity, and scope to meet organisational need
- Develop a workforce plan for future staffing requirements and training
- Refresh the staff induction programme, ensuring feedback from new employees is gathered and utilised

The Future of Hospice Care in Calderdale

For several years, the Hospice has recognised the need to improve our facilities to ensure we meet the changing needs of our community for generations to come.

As the wider healthcare landscape is evolving, so too is hospice care. The growing population means we are caring for more people with a wider variety of complex, terminal illnesses. Our current Inpatient Unit only has 12 beds with the majority of these being in shared rooms, often restricting admissions. Bathroom facilities are cramped and limited, impacting the privacy and dignity our patients deserve.

It is now essential we modernise the Hospice's facilities to ensure that we can support more people to live their final years, months, weeks and days to the fullest. In order to do this we need to carry out a large-scale redevelopment of the Hospice site; building a new purpose-built 16 bed Inpatient Unit, and significantly expanding and upgrading our Day Hospice facilities.

The cost of this transformational project to transform future care at Overgate Hospice is £12.75 million. Through excellent financial management and the continued generosity of our community, the Hospice has been able to make an investment of £6.243 million to launch this exciting redevelopment project.

We have launched a private appeal to begin raising money to fund this exciting project, before the launch of a public appeal in 2024, and the completion of the build project and opening of these brand new, state-of-the-art facilities planned for the Spring of 2026.

If you would like to find out about how you can support this ambitious project to transform hospice care for the people of Calderdale, please get in touch.

Overgate
HOSPICE



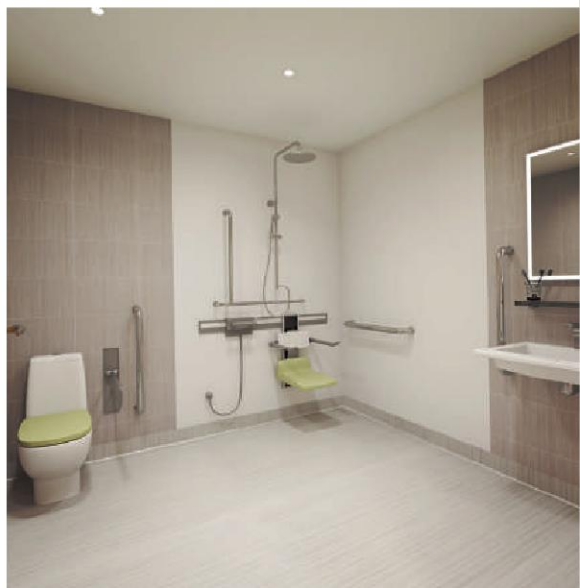
**BIGBUILD
APPEAL**

Creating exceptional
space for future care





Above: Computer generated image of proposed entrance
 Bottom left: Patient bedroom with private terrace
 Bottom right: Private ensuite patient bathroom



Impact of our Services

Inpatient Unit

In 2022/23, our Inpatient Unit continued to provide palliative and end-of-life care to the community of Calderdale.

Throughout this year we have focussed on expanding the skills of our workforce, to ensure we maintain the exceptional level of care our patients deserve. We have supported our Nursing Associate to complete her nursing degree, as well as facilitating training sessions on a variety of subjects including mental health and specialist dementia care training. We have also supported our nursing staff to undergo tissue viability training which has resulted in a reduction in the number of pressure sores experienced by the patients in our care. Our Education Team has worked to further educate our staff on advance care planning and advanced communication skills.

We remain committed to creating a home-from-home environment for the families in our care and this year we have secured funding to purchase a number of devices to support this. Thanks to a generous donation, we have purchased a large touchscreen tablet computer that is available for patients and families to use, allowing them to access social media, video call family who may not be able to visit, play games, listen to their favourite music, or watch their favourite film on Netflix or other digital channels. We have received a donation of two Nintendo switch devices and have purchased games consoles for our family room for children to use when at the Hospice.

We were successful in receiving funding to purchase a cuddle bed, a specialist patient bed which extends to allow loved ones to lay beside the patient, as they would do at home. The impact of this bed was particularly evident in December, when we cared for a young woman who had two young children. Over the Christmas period, the two children were able to sit on the bed and cuddle their mum for as long as they wanted.

We have also been able to purchase four new specialist beds which help to reduce falls amongst high-risk patients. These beds are able to be set to a much lower height, limiting the risk of falls and are also set with an alarm system, so that staff are alerted when a patient is trying to move from their bed and may need additional support. This has resulted in a reduced rate of falls throughout the year.

In May, we were delighted to be awarded the Quality 4 Health + Wellbeing Level 2 accreditation in recognition of the high level of care provided by the Hospice. In August, we were also awarded the Gold Standards Framework Quality Hallmark Award, which recognises services that demonstrate that quality end-of-life care is embedded within their organisation.

“

Everyone was so kind and caring. You made mum's last weeks here far more dignified than we would have been able to. And enabled us to spend quality time together, rather than trying to care for her around the clock. We are so grateful to all the staff for their help and support, and for making us all feel so welcome.

”

“

So caring, Mum could not have received better care in her final days. As a family we were also helped and treated with equal care, emotionally and thoughtfully by all.

”

“

In a place that feels dark and lonely, Overgate brings a lifeline of hope and laughter with a great deal of love.

”

“

Under difficult circumstances, our experience as a family was very positive. The care afforded to our father was exemplary and the understanding and empathy afforded to us all was first class. His care and plan were communicated to us with clarity and consideration.

”



Day Hospice

Following the temporary closure of many Day Hospice services during the Covid-19 pandemic, 2022/23 gave us the opportunity to reflect on our practice and how we could move forward to ensure the right care was provided to the right person, at the right time, and in the right place.

Following a successful pilot scheme, during this year we have successfully launched an Overgate HUB in all five districts in Calderdale. These HUBs provide the care, advice and support that patients would previously have had to attend the main Hospice building to receive, but in a location closer to them, making hospice care more accessible and equitable for all. These HUBs have been shaped around the needs of the people who attend and their carers, resulting in the inclusion of diversional and complementary therapies as well as valuable education sessions.

In June 2022, we were delighted to be able to restart our Time to Think programme, providing specialist support to people living with dementia, and their carers. Time to Think aims to improve self-esteem, encourage self-expression, reduce social isolation and help to reduce anxiety. We were delighted to launch our new Support and Wellbeing service in July 2022. This is a newly developed 8-week programme which promotes a sense of wellbeing and a positive approach to living with a life-limiting illness, focusing on goal setting, support and empowerment. This new service replaces the 'traditional' Day Hospice sessions we held prior to the COVID pandemic, and these shorter, more targeted sessions allow a larger number of people to access these throughout the year.

In December 2022, we were awarded a grant to extend our outreach services, increasing the support we can provide to patients in their own homes. This grant has allowed us to increase staffing hours for a range of roles, enabling us to provide more services to our outreach patients, such as access to physiotherapy, complementary therapies and diversional therapies. This has resulted in supporting more people in our community with advance care planning, symptom control through massage, creative support to help divert thoughts away from difficult times, self-management and assessment of mobility and treatment plan.

“

The support I have received from Overgate is amazing, especially the lovely nurses that visit me at home, my confidence has come back! I just want to thank you all, I appreciate what you have done so much.

”

“

I just want to say a big thank you for all you have done, and do, not only for myself but for everyone you have and will come into contact with in the past, present and the future. None of us know what's around the corner for us (thank goodness) but you all help on the steps we take. Thank you again from the bottom of my heart, lots of love to you all.

”

Patient and Family Support Team

This year our Patient and Family Support Team (PFST) have continued to provide holistic care to both our patients and their loved ones. Our PFST includes our Chaplain, Social Workers, Physiotherapist, Complementary Therapists, Psychotherapists, Volunteer Counsellors, Occupational Therapists and Diversional Therapists.

Our PFST has played a vital role in many of the wonderful, touching and important moments throughout the year. This included arranging and hosting our very first LGBTQ+ wedding for a patient in the Hospice grounds.

Thanks to additional grant funding, we have been able to expand the PFST to provide more treatments, activities and support within the community. This is through increased provision as part of our HUBs and also through outreach work in patients' home.

We have continued to support patients through physiotherapy and occupational therapy, helping to improve independence, confidence, and symptom control.

Our Diversion Therapy service has also expanded throughout the year, with more activities available to patients and carers. We were delighted to facilitate two of our patients taking part in the 'Art After Loss' initiative with their art displayed in Hebden Bridge Town Hall as part of the final exhibition.

As well as providing support for patients and families, our PFST have continued to provide support to staff, including emotional support to our Clinical Team, complementary therapies to support wellbeing, and counselling support.

Throughout the year, we have provided over 1,200 complementary therapy treatments, with 166 of these being for carers. We have completed 753 counselling appointments with patients and family members.

“

In two months, I have moved from avoiding driving by the Hospice due to my despair at being referred for hospice services to looking forward to Friday therapy sessions. For someone as strong-willed as I am, this was not an easy turnaround!

”

“

It was lovely and so relaxing. My restless legs are improving with every treatment I have.

”

“

Thank you for your patience and time yesterday. It was very helpful, and I do feel better for it. I have taken away several really helpful thoughts and ideas I can carry forward.

”



Education, Training and Engagement

We remain committed to delivering a programme of education and training to all health and social care professionals across Calderdale with the aim to improve the palliative and end-of-life care that patients in the community receive.

This year we have welcomed two experienced nurses to the team, one specialising in educating the care home sector in palliative care, and another educating this sector on advance care planning. Our aim is that all residents in their place of residence will be offered an advance care planning conversation. The uptake of this training has been incredibly positive.

We have re-established an extensive programme of face-to-face education sessions throughout this year however have continued to provide some training virtually, making it more accessible. We have continued to develop the training available online through our YouTube channel, furthering the reach of our education for the benefit of our community.

We have continued to train End-of-Life Champions in the community, giving them the knowledge and expertise required to provide the very best care to people in the community facing the end of their life. Due to the expansion of the team, we have also been able to extend this programme into the care home sector. In early 2023 we secured additional funding to buy mouthcare products and comfort bags for those who are dying at home. This has been a huge success and we have incorporated mouthcare training for all care homes into this project, being able to provide them with free mouthcare packs to better support their residents.

“

All of it. What a great teacher. Passionate about what she does.

”

“

Thought provoking, gave some very good alternative methods or ways of speaking to patients/relatives.

”

“

Well presented. How vital it is to discuss ACP with patients while they are still well.

”

Volunteering

Overgate Hospice began with volunteers who shared a vision, today that vision is only possible through the support of our huge and incredible network of volunteers. As always, we have been overwhelmed with the dedication and generosity from people in our community. In 2022, we were thankful to welcome back a number of our volunteers who had previously been isolating to protect themselves from Covid-19. We also had the pleasure of welcoming 175 new volunteers to the Hospice team. Many of these volunteers (65%) are supporting our charity shops, while 18% support Hospice-based roles, and 17% help on an ad-hoc basis such as at fundraising events.

We continue to celebrate the increasing diversity amongst our volunteer workforce and have forged partnerships with several community groups in Calderdale during 2022-2023, which will help us to continue to improve this. In 2022, our youngest volunteer was 14 and our eldest 90 years of age with 16 ethnic backgrounds being represented.

“

Absolutely love volunteering and wish I could do it every day! It's fantastic! Amazing!

”

“

I am really happy volunteering in the shop and I feel very supported. Volunteering has helped my confidence in general and with regards to working.

”

Raising Funds

We are very proud that all of our services are provided free of charge. However, they are not free of cost. Every year, we need to raise £5.9m to continue to care for our community. The Fundraising and Retail Teams, supported by our wonderful volunteers, are crucial in ensuring we can continue to offer vital care to local people who need it.

Fundraising Team

2022 saw a return to a more normal year of fundraising as we reintroduced our full events calendar since the pandemic began. We were delighted to once again open up the Hospice grounds as we welcomed over 1,000 people to our first Garden Party since 2019. After two very difficult years, it was incredible to welcome our community back to the Hospice to show them how their kindness and dedication had carried us through that time.

July saw another welcome return, with our brightest event of the year, the Overgate Colour Run taking place. Nearly 1,000 people came to Savile Park in their colourful tutus, sunglasses, and wigs to get doused in powdered paint. Our host Bazz led the crowd in a high energy warm-up and a touching moment of silence where participants could take a moment out of the festivities to remember their loved ones who are sadly no longer with us. They then set off on their 5k run and all returned to the finish line in various degrees of pink, yellow, blue and green!

Our Midnight Walk also returned, with hundreds taking on the challenge in September. We were delighted to start from a new venue, with Calderdale College hosting us for the evening.

Later that month, we teamed up with Happy Days to introduce a brand-new challenge: The Big Ride Home. This was a joint effort and the funds raised were split evenly between the two charities. Our Fundraising Team met the riders at each checkpoint with refreshments, and cheered them on as they set off again to complete their 270 mile cycle! A total of £15,000 was raised for each charity.

In November, we waved off a group of 28 intrepid explorers as they headed to Peru to complete the Inca Trail in aid of the Hospice. Before the plane even touched the ground, they experienced issues as their flight had to be diverted to Bogota in Colombia due to a fire on the runway in Lima. They then faced a series of setbacks but stuck together and overcame each one as a team. Each trekker came back with incredible memories they will never forget and having collectively raised over £40,000 for the Hospice!

In January this year, we were delighted to welcome two new Community Fundraisers to the team to further extend the support we can offer to our community as they raise money to support the Hospice. Our Community Fundraisers have been meeting community groups, schools and local organisations to discuss how they can get involved with supporting hospice care for Calderdale.

We have continued to see incredible support from our Friends of Overgate groups throughout the year, alongside loyal support from the Overgate Hospice Choir.

Grant funding continues to be an important source of income generation for the Hospice, not only to support core running costs, but to help us to introduce new services and support more patients. Details of all Trusts and Foundations that have supported us this year can be found on page 58.

In 2022/23, our legacy income went from £784,000 to £870,000. We are always humbled when a supporter remembers the Hospice in their will and leaves us a gift to secure the future of our specialist services for many years to come. Legacies are a vital source of income for the Hospice, and we feel very honoured to receive these gifts.

The Fundraising Team, with the support of our dedicated community, raised £1,475,000 in total in 2022/23.

We continue to drive forward our supporter journey approach, to improve this year on year so that our community feel appreciated for the love and dedication they show their Hospice. The Fundraising Team, along with all staff in and out of the Hospice, continue to make each interaction with our donors a positive, inclusive, and welcoming one, ensuring each donation is thanked properly and personally.

Our Fundraising Approach

We fundraise ethically and do not carry out telephone asks, cold calling or door to door fundraising. When we write to people, we contact those that have supported the Hospice previously and who we believe want to hear about the Hospice's key developments and future fundraising. We always give an opportunity for recipients to opt out of future contact from us and we follow the latest General Data Protection Guidelines.





Overgate Hospice Support Ltd

Overgate Hospice Support Ltd (OHS) is our retail trading subsidiary which includes all of our charity shops and our Hospice lottery.

During our first full year of trading since the pandemic, we have seen all shops exceed income targets. The ongoing cost of living crisis has resulted in a new and more diverse customer base who are turning to charity shops to help with their outgoings.

In response to the increase in customers, this year we have extended our opening hours in some of our shops, moving our Hipperholme, Halifax and Todmorden shops to 7 days a week trading which has been positively received.

In 2022/23, we opened our 14th charity shop, launching our third specialist children's shop in Brighouse. This additional 'Little Stars' shop has been warmly welcomed by the Brighouse community with people travelling from further afield to visit.

Our Donation Centre has continued its success with over 45,000 bags of pre-loved items being dropped off by our generous community during 2022/23. Despite concerns that donations directly to the shops would reduce, this has not been the case, with the shops seeing record amounts of donations brought directly to them. We continue our objective to increase the number of donations which are eligible for the Gift Aid scheme, with this increasing from 25% to 29% during this year.

Throughout the year, we have continued to implement our OHS strategy, working within our four core priorities:

- | | |
|---------------------------|----------------------------|
| 1. Maximise Sale of Goods | 3. Increase Lottery Income |
| 2. Implement Efficiencies | 4. Develop New Enterprises |

The five-year strategic plan for OHS set an ambitious goal to not only increase the income generated from our existing channels, but also look at where we can expand to generate new income channels, whilst also continually reviewing and identifying efficiencies.

As part of this, during 2022/23 we have continued to explore our online retail presence. We have continued to develop the use of online sites such as eBay and Vinted to ensure we get the best possible price for donated items. We have also generated significant revenue from sending items to auction.

The Hospice Lottery continues to provide much-needed regular income and during 22/23 this was no different. We have seen an increase in supporters buying lottery vouchers as gifts for family and friends which contributed to the lottery raising a significant £175,000 in 2022/23.

The income raised from our charity shops and lottery is vital to the continuation of care at the Hospice and the loyal support from our customers and community means that OHS achieved a good profit and donated a substantial £688,000 to the charitable works of the Hospice in 2022/23.

OHS could not operate without the dedication and passion shown by our Retail Team, including the incredible support of our army of volunteers. Their commitment, and the support of our loyal customers, means we continued to raise fantastic levels of income from our shops to ensure the Hospice's services can continue.

Support Services

We could not run the Hospice without our support services, staff and volunteers working behind the scenes, who, as if by magic, make sure that things are in the right place at the right time.

These include:

- Finance – making sure every penny is accounted for and spent wisely
- Human resources – recruiting the best staff, and supporting ongoing training and development
- Catering – providing patients with home-cooked meals
- Housekeeping – keeping our Hospice sparkling clean and safe
- Administration – supporting all of our teams to work efficiently and effectively
- Quality and Audit – assessing our standards and continually promoting improvement in our care
- Estates - ensuring our facilities are well-maintained to optimise efficiency of services and quality of care
- Marketing & Communications – ensuring the incredible work of the Hospice is shared with our supporters and wider community



Quality Account

The aim of the Quality Account is not only to look at service developments and improvements in our care, but to review and provide evidence on the achievements we have made over the previous year. As a Hospice we are committed to ensuring our services meet the needs of our patients and their families and that we are responsive to the changing needs of the Calderdale Community.

IPU	2022-23	2021-22	2020-21	2019-20	2018-19
Admissions	233	258	244	275	279
Mean length of stay (days)	12.8	10.6	11.6	12.0	11.0
% patients discharged	32%	34%	33%	34%	33%
% of patients with diagnosis of cancer vs non-cancer diagnosis	71% vs 29%	76% vs 24%	81% vs 19%	77% vs 23%	73% vs 27%

Day Hospice	2022-23	2021-22	2020-21	2019-20	2018-19
Total attendances at all services	3035	2120	1409	3875	2982
Breath of Fresh Air attendances	119	13 (only just restarted)	N/A	331	120
% of patients with cancer vs non-cancer diagnosis	60% vs 40%	72% vs 28%	50% vs 50%	71% vs 29%	72% vs 28%

IPU	2022-23	2021-22	2020-21	2019-20	2018-19
Number of falls	32	44	37	48	34
Number of falls (per 1000 occupied bed days)	11	16	13	14	11
Number of new pressure ulcers (per 1000 occupied bed days)	8	8	11.1	9.1	7.4
Infections (none of which were acquired at the Hospice)	15	11	4	2	3
Safeguarding Alerts to Calderdale Council	2	4	1	0	7
DoLS Authorisations	3	3	8	5	5
Medicine Incidents (per 1000 occupied bed days)	18	5	3	10	8
Concerns	0	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	0

Risk Report

The key strategic risks during 2022/23

As part of our commitment to providing good quality and effective care for patients, supporting our staff and volunteers and providing a safe environment for everyone, we have robust risk management systems and processes in place to identify, mitigate and manage risks.

We recognise that it's not possible to eliminate all risk, but our aim is to minimise it wherever possible. We do this through a pyramid approach, where risks are managed within departments and escalated as necessary using a risk decision matrix.

The risk registers are regularly reviewed and updated at each Board, Sub-committee and Senior Leadership Team meetings.

Risk	Risk Mitigation
<p>Not meeting patient and families' needs.</p> <p>The outdated inpatient facilities hold the potential to impact the quality of care delivered by not being able to always meet patient request of individual rooms.</p>	<p>New state of the art hospice is planned and Capital Appeal has launched.</p>
<p>Recruitment and retention of staff and volunteers.</p> <p>If we are not able to recruit and retain staff and volunteers in a competitive market it places the hospice at risk of services being limited.</p>	<p>Overgate is committed to its transparent pay principles which include; 3 yearly remuneration review including terms and conditions and an annual cost of living review. Volunteer strategy being produced. A review of the recruitment process including streamlining the application process has taken place. Marketing for volunteers has increased.</p>
<p>Financial sustainability.</p> <p>A significant increase in the annual running costs including a predicted increase in expenditure when the redevelopment opens places the hospice at risk of being financially sustainable.</p>	<p>A 5-year strategy and underpinning financial plan has been produced. Part of this includes an income generation strategy that facilitates new business development opportunities and enterprises to be explored.</p>
<p>Global events.</p> <p>Overgate holds an awareness of and is impacted by geopolitical events such as changes to GDPR legislation, economy and fuel costs.</p>	<p>These risks are managed at an operational level and escalated as they arise.</p>

Risk	Risk Mitigation
<p>IT infrastructure.</p> <p>The current IT infrastructure requires review to ensure that digital opportunities can be explored and maximised and that Overgate is secure from threats of cyber crime.</p>	<p>The recruitment of an Information Management and Technology specialist role to review all IT services, and develop and implement an IT strategy. Cybersecurity is managed by ensuring software applications are up to date and staff training alerts all staff to be alert and aware of potential threats.</p>

Overgate Hospice Support LTD.

Risk	Risk Mitigation
<p>Challenging retail environment.</p>	<p>Strengthened the retail infrastructure to ensure sustainability of current income levels and deliver an increase in income. New online retail opportunities developed. Development of OHS Strategy.</p>
<p>Shop rate relief changed from mandatory to discretionary.</p>	<p>Increased costs included in 2021/22 and 2022/23 budget forecasts.</p>

Statement of Trustee Responsibilities

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on 26th September 2023 and signed on its behalf by



Victoria Atkinson – Trustee & Treasurer



Vera
"Das Vegas"

John
Dyer

Andrew
James
McQuinn

Barbara Ruth
John Henry
Don for their son

Graham
Chenilton
always loved his

Expansive
Gardens

Eric
Brookland

Graham
Robson

Barbara
Seward

Robert
Jennings

Anna
Smith

Our Billy

Edna Mary
Black hair,
never forgotten.

Shirley
Burkley
Always loved

John
Dyer

Ray
Sharp

Ernest
Gratton
for their

Glady's
Dudley

Tom and
Lore

In loving memory
John Dyer

My Mother
1914-1988
RIP

In loving memory
of
Ronald Dyer
1912-1982

John & Pat
Ann
Forever in our
Hearts

Structure Governance and Management

Overgate Hospice is a charitable company limited by guarantee and a registered charity in England and Wales. It was established with the Charities Commission under a Memorandum of Association which lays out the objects and powers of the charity and it is governed by its Articles of Association.

Our governance arrangements are regularly reviewed to ensure they reflect current legislation, best practice and support the strategic ambitions for the Hospice in the future.

Board of Trustees

The charity is governed by a Board of Trustees who are responsible for setting the strategic direction of Overgate and monitoring the performance of the Hospice to ensure the charitable funds are used appropriately. The Articles of Association allow for no fewer than five and up to 15 Trustees, who are also Directors under company law.

Each Trustee's term of office is three years, and they are eligible for reappointment for up to a further two terms of three years. The Trustees do not receive any benefit from the charity, and all are required to complete an annual declaration of interests, gifts and hospitality. The Trustees who have served during the year are set out on page 26.

The Board of Trustees meet at least six times a year to review performance in line with the strategy and annual plan, review financial and non-financial management information and to approve key decisions and business cases as they arise. In addition to the Board meetings, the Board of Trustees have a minimum of two Board Strategy and Development days per year.

The Board is supported by six committees who consider different aspects of the business of the Hospice in detail and make recommendations to the Board of Trustees where appropriate. The committees are:

- **Finance and Income** which meets a minimum of six times a year
- **Clinical** which meets a minimum of four times a year
- **Human Resources** which meets a minimum of four times a year
- **Infrastructure (Estates and IT)** which meets a minimum of four times a year
- **Governance** which meets a minimum of four times a year
- **Capital Redevelopment** (focusing on the proposed new build) which meets a minimum of four times a year

The Board of Trustees and each of its committees have terms of reference which set out their roles and responsibilities.

Trustee Appointments and Induction

The Trustees are all volunteers. They have a range of skills, experience and backgrounds. When we identify a skills gap or a need for succession planning, we adopt an open recruitment process highlighting the knowledge and skills we are looking for. Each new Trustee has a formal induction programme to familiarise them with all aspects of the Hospice's governance, strategy and operations. In addition, Trustees are required to complete relevant online mandatory training and there are formal annual review meetings with the Chair or Vice-Chair. Trustees are also encouraged to support Overgate's internal and external activities to enable them to meet staff, volunteers, service users and their families informally.

Remuneration

Ensuring that there is a fair and transparent pay structure in place is key to being able to attract, retain and support our staff. The last review of the pay structure including our approach to agreeing pay awards and our pay principles was reviewed and updated in January 2022.

The Human Resources committee reviews a number of specified external factors annually, including benchmarking from other hospices and general economic trends, to determine an appropriate allocation of funding required for pay reviews. The Finance and Income committee considers this level of funding when...

...drafting the annual budget, with the Board of Trustees having the final decision on any increased remuneration expenditure. The Human Resources committee is responsible for overseeing the methodology for awarding pay increases, in line with the agreed principles.

Senior Leadership Team

The Board of Trustees delegates the operational management of Overgate Hospice and Overgate Hospice Support to the Chief Executive and the Senior Leadership Team.

A Scheme of Delegation clarifies the responsibilities reserved for the Board and those delegated to Board committees and the Senior Leadership Team.



Tracey Wilcocks
Interim Chief Executive



Rachel Shiels
Medical Director



Karen Crowther
Director of Finance



Emma Wright
Director of Estates
and Support Services



Laura Golding
Director of Income
Generation

Public Benefit

Consideration of public benefit is a key factor in Board decisions. Overgate Hospice provides direct benefit to local patients and their families enabling them to access specialist palliative care. We also provide education and training about high quality end-of-life care to professionals working across Calderdale, thereby helping patients and their families indirectly. In addition, we provide employment and volunteering opportunities that offer individual and wider social benefit to the Calderdale community. The Board is aware of the Charity Commission's guidance in relation to Public Benefit. This report indicates how our activities have delivered public benefit in 2022/23.

Statement of Disclosure

The Trustees have taken all necessary steps to make sure they are aware of any relevant audit information and to establish that the auditors are aware of that information. As far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware.

Reserves & Investments

During the year ended 31st March 2023 we completed a process to review our choice of Investment Management Company. This took place in August 2022 and resulted in a change from Investec Wealth and Investment to CCLA Investment Management. The funds invested moved from holding specific shares in individual Companies to holding units in an Ethical Investment Fund.

These funds are invested with the balanced objective of providing both income and long-term growth, with provisions to allow Overgate to effectively manage its cashflow.

During 22-23 the liquidation of the Investec Fund shares resulted in a realised loss of £115k which has been offset by the release the revaluation reserve provision of £267k. Our investment portfolio ended the financial year with a valuation of £1.04m and includes an unrealised gain on revaluation in the year of £20k (2022 : £40k). The total return on investments including dividends and interest was £162k (2022 : £29k)

During the 2022-23 year, the Trustees have once again reviewed the policy for holding reserves. Our objective was to determine the amount of reserves required to minimise risk and safeguard the long-term future of the Hospice for the benefit of the patients and their families, and to then ensure that any surplus reserves were designated for the strategic priorities of the charity. Restricted funds, endowment funds, and general funds held as fixed assets were excluded from the surplus reserves calculation. The Trustees concluded that it is prudent to move to a risk-based model to calculate the level of general reserves required to fulfil our objective.

This calculation includes estimates for cessation costs (£0.6m), an amount to protect against any future shortfall in legacies (£0.2m), an opportunity reserve for future income development (£0.25m) and an amount as an adversity reserve to protect against future dips in income or rising costs. (£0.92m). At the 31st March 2023 this equates to a total general reserve of £1.97m (2022 : £2.65m)

We have reviewed and set our 5-year strategic and financial plan and this starts from 2023-24. The Trustees recognise that the next 5 years will be financially challenging as we endeavour to achieve and maintain a model of financial sustainability that reflects income generation that is sufficient to cover increasing costs. Investment will be required to fund the strategic priorities of Overgate and we have designated funding of £0.25m to support this.

The balance of the surplus funds totalling £1.73m have been designated to the Capital Redevelopment Project. These funds have been added to the brought forward designated fund balance of £4.28m and after expenditure in the year of £0.1m this results in a balance carried forward of £5.9m.

Financial Review

The trustees have pleasure in presenting the report and amended financial statements of the charity for the year ended 31 March 2023. It has come to our attention that there were typographical errors included in the original submission. These have now been corrected. The numbers reported in the Statement of Financial Activities and Balance Sheet are unchanged. These replace the original accounts previously filed at Companies House for the year ended 31 March 2023, are now the statutory accounts and have been prepared as they were at the date of the original accounts.

We started 2022-23 with some ambitious targets following the uncertainty caused by the impact of the pandemic in previous years, but thanks to the extraordinary generosity of the people of Calderdale we have ended the year with a financial surplus.

Income

During 2022-23 our income was £6.88m compared with £7.48m for the previous year. Through the generosity of local people, we received £1.79m in legacies and donations compared with £2.34m for the previous year. There was an increase of £86k in legacy income which totalled £870k for the year. Our donations totalled £0.92m, an decrease of £820k.

Donations reduced by £0.64k which was as a direct result of receiving some one-off donations in 21-22 for £700k. We also raised £535k from fundraising events which is the same level as the previous year.

Overgate Hospice Support Ltd, our trading arm which runs our Overgate shops, generated shop income of £1.72m compared to £1.43m in the previous year. Our lottery continued to make an important contribution to our income and generated £175k, which is a small increase on the previous year's value of £172k.

We generated investment income and interest of £162k (2021 : £29k) which is a significant increase on the previous year and is as a result of increased interest rates. We also received grants totalling £1.05m (2022 : £1.57m). A breakdown of the grants received is shown in note 3 of the accounts and includes £1.03m ringfenced for restricted purposes.

We continued to receive a significant contribution of £1.07m from the Calderdale Clinical Commissioning Group (CCCG) towards our running costs (2022 : £1.07m). This equates to 15.6% of our overall total income.

Our remaining income came from areas such as catering, VAT refunds and other miscellaneous sources.

Expenditure

Overall expenditure for Overgate and its trading subsidiary was £5.92m compared with £5.11m in 2021-22. Our expenditure on providing charitable activities was £3.47m an increase of £462k compared to £3.01m in 2021-22.

Expenditure on raising funds was £2.4m compared to £2.1m in 2021-22. Our fundraising expenditure consists mainly of the costs of running our retail shops and other trading activity £1.51m (2022 : £1.28m) and raising of donations and legacies £929k (2022 : £810k).

Overall Position

An overall surplus of £0.87m (2022 : £2.42m) was achieved for the financial year. The unrestricted income surplus totalled £388k (2022 : £1.36m) which included a net loss on investments of £95.2k and the restricted income surplus totalled £479k.

This leaves the hospice in a very good financial position moving into 2023-24 and means that we are well placed to be able to continue to provide excellent care and support for the people of Calderdale.

OVERGATE HOSPICE
(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity Number 511619
Company Number 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road,
Elland,
West Yorkshire,
HX5 0QY

Patrons

K F Marshall
O J Hirst
C R Woodward
B Whitaker

Directors

V Atkinson (Treasurer)
A Cawdron
N Chapman (Resigned 25th September 2023)
IGL Charnock
J Crowther
J Driscoll
C S Dunne
H Marshall
S Nagpaul (Appointed 1 September 2023)
V L Pickles
C Riley
S M Scott
S Uka
V Webber (Appointed 1 September 2023)
J Wielgus (Resigned 29 November 2022)

Chief Executive Officer

A Harwood (Retired 11 June 2023)

Interim Chief Executive Officer

T Wilcocks (Appointed 26 May 2023)

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Virgin Money
(Formerly Yorkshire Bank)
12 Bradford Road
Cleckheaton
West Yorkshire
BD19 3RJ

Auditors

Walter Dawson & Son
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

Investment Brokers

CCLA Investment Management Ltd
One Angel Lane
London
EC4R 3AB

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2023 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 36 to 55, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as of 31 March 2023 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report). We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 26, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

**INDEPENDENT AUDITORS' REPORT TO THE
MEMBERS OF OVERGATE HOSPICE (continued)**

Our responsibilities for the audit of the financial statements (continued)

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



John Richard Hall (Senior Statutory Auditor)

For and on behalf of Walter Dawson & Son

Chartered Accountants and Statutory Auditor

First Floor Unit 12, Pennine Business Park, Longbow Close, Bradley, Huddersfield, HD2 1GQ

26 September 2023

OVERGATE HOSPICE

(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2022 £
Income						
Income from donations and legacies:						
Donations	2	917,652	-	-	917,652	1,557,472
Legacies		870,417	-	-	870,417	784,443
Grants	3	23,000	1,025,405	-	1,048,405	1,569,446
		1,811,069	1,025,405	-	2,836,474	3,911,361
Income from other trading activities:						
Retailing	4	1,720,605	-	-	1,720,605	1,435,477
Lottery	5	175,174	-	-	175,174	171,796
Fundraising events		534,532	-	-	534,532	535,332
		2,430,311	-	-	2,430,311	2,142,605
Investment Income	6	161,670	-	-	161,670	29,052
Total income from generated funds		4,403,050	1,025,405	-	5,428,455	6,083,018
Income from charitable activities:	7	1,450,104	-	-	1,450,104	1,400,114
Total Income		5,853,154	1,025,405	-	6,878,559	7,483,132
Expenditure:						
Cost of raising funds:						
Expenditure on raising donations and legacies		928,162	1,151	-	929,313	810,238
Expenditure on other trading activities		1,511,194	-	-	1,511,194	1,278,557
Investment management costs		3,215	-	-	3,215	9,382
Total expenditure on raising funds		2,442,571	1,151	-	2,443,722	2,098,177

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2023 (continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2022 £
Expenditure on charitable activities:						
Inpatient Care		2,685,302	490,368	-	3,175,670	2,736,217
Day Care		199,769	54,485	-	254,254	233,587
Bereavement and family support		32,781	-	-	32,781	31,961
Governance Costs		9,040	-	-	9,040	8,240
Total expenditure on charitable activities		2,926,892	544,853	-	3,471,745	3,010,005
Total expenditure	8	5,369,463	546,004	-	5,915,467	5,108,182
Net income for year before investment gains/(losses) and Taxation	11	483,691	479,401	-	963,092	2,374,950
Tax charge for the year	12	-	-	-	-	-
Net gains/(losses) on Investments	15	(95,207)	-	-	(95,207)	43,628
Net income for the year		388,484	479,401	-	867,885	2,418,578
Transfers Between Funds	18	-	-	-	-	-
Reconciliation of funds		388,484	479,401	-	867,885	2,418,578
Total funds brought forward		8,745,821	2,306,502	85,000	11,137,323	8,718,745
Total funds carried forward	18-21	9,134,305	2,785,903	85,000	12,005,208	11,137,323

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 40 to 55 form part of these financial statements.

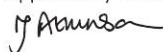
OVERGATE HOSPICE
(a company limited by guarantee)

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2023**

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
Fixed assets					
Tangible	13	1,456,975	1,447,749	1,424,332	1,417,996
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,040,057	1,139,058	1,040,058	1,139,059
		3,200,642	3,290,417	3,168,000	3,260,665
Current assets					
Debtors	16	1,001,317	1,442,194	1,164,739	1,607,540
Short term deposits		-	328,862	-	328,862
Cash at bank and in hand		8,265,596	6,492,060	8,072,867	6,256,891
		9,266,913	8,263,116	9,237,606	8,193,293
Creditors: amounts falling due within one year	17	(462,347)	(416,210)	(400,398)	(316,635)
Net current assets		8,804,566	7,846,906	8,837,208	7,876,658
Provision for Liabilities		-	-	-	-
Deferred Taxation					
Net assets		12,005,208	11,137,323	12,005,208	11,137,323
Represented by Funds:					
Restricted and endowment					
Restricted	18	2,785,903	2,306,502	2,785,903	2,306,502
Permanent endowment	19	85,000	85,000	85,000	85,000
		2,870,903	2,391,502	2,870,903	2,391,502
Unrestricted	20 - 21				
General funds		2,341,049	3,052,874	2,341,049	3,052,874
Designated funds		6,773,574	5,425,732	6,773,574	5,425,732
Revaluation reserve		19,682	267,215	19,682	267,215
		9,134,305	8,745,821	9,134,305	8,745,821
Total funds	22	12,005,208	11,137,323	12,005,208	11,137,323

Company Registration No. 1510521

Approved by the trustees on 26th September 2023 and signed on their behalf by:



Victoria Atkinson – Trustee and Treasurer

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2023**

	2023		2022	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		963,092		2,374,950
Investment income		(161,670)		(29,052)
Investment management charges paid		3,795		7,184
Depreciation charge		116,890		99,088
Profit on disposal of fixed asset		(250)		-
Tax charge		-		-
Decrease/(Increase) in debtors		440,875		(529,092)
Increase/(Decrease) in creditors		46,137		(91,906)
Net cash inflow from operating activities		1,408,869		1,831,172
Returns on investments				
Interest received	130,855		6,657	
Dividends received	30,815		22,395	
		161,670		29,052
Investing activities				
Payments to acquire tangible fixed assets		(126,115)		(186,959)
Payments to acquire new investment funds		-		(57)
Payments to acquire investment property		-		-
Proceeds on disposal of tangible fixed assets		250		-
Net cash inflow/(outflow) for the year		1,444,674		1,673,208
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2022		6,820,922		5,147,714
Increase in balances		1,444,674		1,673,208
At 31 March 2023		8,265,596		6,820,922

OVERGATE HOSPICE
(a company limited by guarantee)
NOTES TO THE ACCOUNTS

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2023 there were 12 members (2022: 13).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

NOTES TO THE ACCOUNTS

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

NOTES TO THE ACCOUNTS

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the amount of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE ACCOUNTS

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in Autumn 2023. The charity has received confirmation that for 2022-23 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2024 but the payment arrangements for these subsequent years is yet to be agreed.

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight line basis over the period of the lease.

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(f) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2023 £	2022 £
General	427,951	1,113,694
In memoriam	180,606	186,273
Event participant sponsorship	103,265	92,418
Corporate Support	140,340	117,367
Collecting Boxes	25,245	19,936
Friends groups including choir (see analysis)	40,245	27,784
Emergency appeals	-	-
	917,652	1,557,472
Gift Aid included in above total donations	171,754	158,159
Friends Groups	25,390	24,660
Overgate Choir	14,855	3,124
	40,245	27,784

3. Grants received

	2023 £	2022 £
Unrestricted funds:		
General purpose grants	23,000	34,178
Local authority grants (COVID 19)	-	101,406
Coronavirus job retention scheme grants	-	14,786
	23,000	150,370
Restricted funds:		
Capital Appeal for Redevelopment	775,295	403,209
End of Life Education	97,478	81,116
Estates Capex	32,508	-
Estates Expenditure	79,770	-
Staff Education	120	5,273
Property Development	-	98,858
Winter Pressures	-	151,602
Staff Salaries	-	275,000
Education Programme	-	134,145
Community Engagement Programme	-	45,456
Community Hub Project	2,990	-

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

	2023 £	2022 £
Outreach Programme	-	96,301
Medical equipment	6,715	82,062
Other	30,529	46,054
	1,025,405	1,419,076
Total	1,048,405	1,569,446

4. Retailing	2023 £	2022 £
Income from sale of goods	1,627,578	1,347,980
Recycling credits	91,728	87,497
Insurance claims	1,299	-
Total income derived from retailing	1,720,605	1,435,477
Direct cost of sales	45,447	45,038
Staff costs	826,642	669,387
Other staff and volunteer costs	4,890	993
Property costs	242,146	270,293
Motor running	26,161	34,300
Till and IT costs	22,825	21,284
Other costs	75,014	59,960
Total expenditure	1,243,125	1,101,255
Net profit (loss) arising from retail activities	477,480	334,222
Gift Aid recoverable	109,496	78,816
Grant income	-	107,406
Shop event income	18,360	4,173
Other Income	52,448	57,258
Total net income arising through retail activities	657,784	581,875
Number of shops	14	14

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery	2023 £	2022 £
Income from lottery sales	175,174	171,796
Prize money	(53,000)	(52,000)
Other lottery costs	(19,848)	(20,219)
Net profit arising from lottery	102,326	99,577
Donations through lottery	55	21
Total net income arising through lottery operations	102,381	99,598

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

6. Investment income	2023 £	2022 £
Income from listed investments	30,815	22,395
Bank interest	130,855	6,657
	161,670	29,052

7. Income from charitable activities	Government funding £	Other Funding £	2023 £	2022 £
Hospice funding	1,071,120	-	1,071,120	1,079,901
Canteen	-	35,374	35,374	30,201
VAT Refund Scheme	82,925	-	82,925	76,992
Sundry Income	-	260,685	260,685	213,020
	1,154,045	296,059	1,450,104	1,400,114

8. Analysis of resource expended	Direct costs £	Support costs (note 9) £	2023 £	2022 £
Cost of generating voluntary income	779,018	150,295	929,313	810,238
Fundraising trading costs	960,028	551,166	1,511,194	1,278,557
Investment management costs	3,215	-	3,215	9,382
Cost of generating funds	1,742,261	701,461	2,443,722	2,098,177
Inpatient care	2,520,232	655,438	3,175,670	2,736,217
Day care	211,968	42,286	254,254	233,587
Bereavement and family support	25,733	7,048	32,781	31,961
Charitable activities	2,757,933	704,772	3,462,705	3,001,765
Governance costs	-	9,040	9,040	8,240
Total	4,500,194	1,415,273	5,915,467	5,108,182

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

9. Analysis of support costs	Establishment light & heat £	Management and IT £	Other costs £	2023 £	2022 £
Cost of generating voluntary income	61,848	22,581	65,866	150,295	116,812
Fundraising trading: Costs of goods sold and other costs	307,708	22,825	220,633	551,166	490,830
Cost of generating funds	369,556	45,406	286,499	701,461	607,642
Charitable services	301,960	110,250	292,562	704,772	677,305
Governance costs	-		9,040	9,040	8,240
Total	671,516	155,656	588,101	1,415,273	1,293,187

10. Wages and Salaries

	2023 £	2022 £
Wages and salaries	3,682,243	3,181,974
Employer's national insurance	305,824	245,775
Pension costs	225,678	195,849
Employee costs	4,213,745	3,623,598
Other: Medical Consultant	163,999	119,223
	4,377,744	3,742,821

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 156 (2022: 147). As of 31 March 2023, there were 28 (2022: 25) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions and employers' national insurance) and fell into the band between £70,000 and £79,999 during the year was 1 (2022: 1). Employer pension cost payments in the year in respect of employees earning above £60,000 was £11,981 (2022: £10,509).

The trustees received no remuneration or other financial benefit for their services during the year (2022: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 (2022: 3) other employees. The total gross remuneration of those remunerated members of the senior management team was £283,742 (2022: £251,922) and the total of employer pension contributions paid was £29,226 (2022: £25,876). The total cost of those employed members of the senior management team was therefore £349,148 (2022: £307,477). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

NOTES TO THE ACCOUNTS

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2023 Actual number	2023 Full time equivalent	2022 Actual number	2022 Full time equivalent
Direct charitable services	78	54	74	50
Fundraising	64	51	59	48
Governance	1	1	1	1
Administrative services	13	11	14	11
Total	156	117	148	110
Retail staff included in fundraising	40	32	35	28

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2023 £	2022 £
Depreciation	116,890	99,088
Auditors remuneration: - For audit services	9,040	8,240
- For other services	-	-
Operating lease rentals – retail properties	179,728	165,271

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2023 £	2022 £
Current tax: UK corporation tax	-	-
Deferred tax	-	-
At 31 March 2023	-	-

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

13. Tangible fixed assets					
a) Group	Freehold property £	Leasehold property improvements £	Medical & other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2022	2,706,169	21,263	769,615	21,750	3,518,797
Additions	-	-	120,365	5,750	126,115
Disposals	-	-	-	(3,750)	(3,750)
At 31 March 2023	2,706,169	21,263	889,980	23,750	3,641,162
Depreciation					
At 1 April 2022	1,437,783	21,263	603,377	8,625	2,071,048
Charge for the year	50,562	-	61,468	4,859	116,889
Disposals	-	-	-	(3,750)	(3,750)
At 31 March 2023	1,488,345	21,263	664,845	9,734	2,184,187
Net book value 31 March 2023	1,217,824	-	225,135	14,016	1,456,975
31 March 2022	1,268,386	-	166,238	13,125	1,447,749

b) Charity	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2022	2,706,169	738,623	3,444,792
Additions	-	112,848	112,848
Disposals	-	-	-
At 31 March 2023	2,706,169	851,471	3,557,640
Depreciation			
At 1 April 2022	1,437,783	589,013	2,026,796
Charge for the year	50,562	55,950	106,512
Disposals	-	-	-
At 31 March 2023	1,488,345	644,963	2,133,308
Net book value 31 March 2023	1,217,824	206,508	1,424,332
31 March 2022	1,268,386	149,610	1,417,996

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

14. Investment property

	Group £	Charity £
Cost or valuation		
At 1 April 2022	703,610	703,610
Additions	-	-
At 31 March 2023	703,610	703,610
Net book value		
31 March 2023	703,610	703,610
31 March 2022	703,610	703,610
Valuation at 31 March 2023	703,610	703,610

The investment property is the next door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)		
Investments transferred from Investec and now held with CCLA		
At 1 April 2022	1,139,058	1,139,058
New funds added	1,020,374	1,020,374
Withdrawal of funds	(1,020,374)	(1,020,374)
Net gains/(loss) on disposals	(95,206)	(95,206)
Investment management charges paid	(3,795)	(3,795)
At 31 March 2023	1,040,057	1,040,057

b) Analysis of investments

	2023 £	2022 £
Managed listed investments and authorised unit trusts	1,040,057	1,073,596
Cash held as part of the investment portfolio	-	65,462
Total Group	1,040,057	1,139,058
Investment in subsidiary	1	1
Total Charity	1,040,058	1,139,059

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £1,020,374 (2022: £871,843).

NOTES TO THE ACCOUNTS

15. Investments (continued)

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2023 £	2022 £
Turnover	2,075,889	1,747,541
Cost of sales	(951,661)	(786,644)
Gross profit	1,124,228	960,897
Operating expenses	(436,062)	(386,830)
Grants received	-	107,406
Operating profit before charitable donations	688,166	681,473
Taxation	-	-
Gift Aid donation to hospice	(688,166)	(681,473)
Retained profit/(loss) for the year	-	-

Subsidiary's balance sheet	2023 £	2022 £
Fixed assets	32,643	29,753
Current assets	305,273	321,387
Current liabilities	(337,915)	(351,139)
Provision for liabilities	-	-
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
Reserves	-	-
	1	1

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

16. Debtors	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Trade debtors	134,140	843,121	134,140	843,121
Group debtors	-	-	275,966	251,564
Group donation receivable	-	-	-	-
Other debtors	28,631	-	-	-
Taxation recoverable	41,890	93,296	33,000	85,848
Legacies receivable	457,000	46,000	457,000	46,000
Prepayments and other accrued income	339,656	459,777	264,633	381,007
	1,001,317	1,442,194	1,164,739	1,607,540

17. Creditors: amounts falling due within one year	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Trade creditors	72,864	111,882	55,463	67,533
Other taxation and social security	74,869	64,992	74,869	64,992
Sundry creditors and deferred income	314,614	239,336	270,066	184,110
	462,347	416,210	400,398	316,635

18. Restricted funds	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Group and Charity:					
Funding for capital asset acquisitions:					
Property Redevelopment	694,141	-	(34,733)	-	659,408
DoH – Holistic Funding	72,094	-	(1,897)	-	70,197
Medical Equipment and Chairs	81,650	6,715	(16,084)	342	72,623
Kitchen	255	-	351	-	606
IT Equipment	17,975	-	(6,005)	(80)	11,890
Staff Portacabin	11,482	-	(960)	(284)	10,238
Big Build Hub	98,573	-	(3,697)	284	95,160
Estates Capex	-	32,508	(123)	70,918	103,303
Funding of revenue costs:					
Capital Appeal Funds	680,077	775,295	(10,435)	-	1,444,937
End of Life Educator	17,689	97,478	(77,039)	(38,128)	-
Staff Training	4,427	120	(1,925)	-	2,622
Patient Care and Others	40,358	27,429	(42,848)	14,198	39,137
Staffing Costs	275,000	-	(275,000)	-	-
Community Engagement Project	45,456	-	(7,162)	-	38,294
Community Hub Project	96,301	2,990	(22,691)	(4,315)	72,285
Education Programme	134,145	-	(25,605)	-	108,540
Wish List Items	36,879	3,100	(11,299)	27,983	56,663
Estates Expenditure	-	79,770	(8,852)	(70,918)	-
	2,306,502	1,025,405	(546,004)	-	2,785,903

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

Restricted fund balance carried forward at 31 March 2023 is represented by

	£
Unexpended capital funding	1,023,425
Unexpended revenue funding	1,762,478
	2,785,903

19. Endowment funds

	£
At 1 April 2022 and 31 March 2023	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	85,000

20. Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Group:					
General fund	3,052,874	6,418,842	(5,919,570)	(1,211,097)	2,341,049
Designated fund	5,425,732	-	(110,788)	1,458,630	6,773,574
Revaluation reserve	267,215	-	-	(247,533)	19,682
	8,745,821	6,418,842	(6,030,358)	-	9,134,305
Charity:					
General fund	3,052,874	5,031,119	(4,531,847)	(1,211,097)	2,341,049
Designated fund	5,425,732	-	(110,788)	1,458,630	6,773,574
Revaluation reserve	267,215	-	-	(247,533)	19,682
	8,745,821	5,031,119	(4,642,635)	-	9,134,305

The remaining value in General Funds is equivalent to the value calculated under the revised Reserves Policy plus the value of tangible fixed assets that are not covered by a restricted fund or endowment. This is the value required to minimise risk and safeguard the long-term future of the Hospice. (2023: £1,977,500 and 2022: £2,651,295)

21. Designated funds

	At 1 April 2022 £	Designation	Expenditure £	Transfers £	At 31 March 2023 £
Group and Charity:					
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	4,279,199	1,733,630	-	(99,464)	5,913,365
IT & Digital Strategy Project	37,125	-	(8,119)	-	29,006
Funding of revenue items:					
Capital Redevelopment Fund	-	-	(99,464)	99,464	-
Legacy Equalisation Account	275,000	(275,000)	-	-	-
IT & Digital Strategy Project	584,408	-	(3,205)	-	581,203
5 Year Strategic Investment Fund	250,000	-	-	-	250,000
	5,425,732	1,458,630	(110,788)	-	6,773,574

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

- 1. Capital Redevelopment Fund** – This is to support the start up of the Capital Redevelopment project.
- 2. Legacy Equalisation** – It has been decided that we no longer require a separate fund for this but that it will be included in the General Reserve Fund going forward.
- 3. IT & Digital Strategy** – An estimate has been placed on the value required to address the future needs of the Hospice and be able to improve the support we provide to our patients and their families
- 4. 5-year Strategic Investment Fund** – This is a support additional costs associated with the implementation of the 5-year strategic plan

22. Net assets by funds

	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,040,057	-	-	1,040,057
Investment Property	703,610	-	-	703,610
Tangible fixed assets	363,550	1,023,425	70,000	1,456,975
Current assets	7,489,435	1,762,478	15,000	9,266,913
Creditors due in less than one year	(462,347)	-	-	(462,347)
Provision for liabilities	-	-	-	-
Total at 31 March 2023	9,134,305	2,785,903	85,000	12,005,208

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2023 £	2022 £
External income	4,323,270	4,418,217
Expenditure	(4,527,745)	(3,934,708)
Surplus/(deficit) before other income	(204,475)	483,509
Donation from trading subsidiary	688,166	681,473
Surplus for the year before investment gains and losses	483,691	1,164,982
(Loss)/profit on sale of investments	(114,889)	3,233
Unrealised investment gains/(losses)	19,682	40,395
Total increase in reserves	388,484	1,208,610

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2023 £	2022 £
Expiry date:		
Within one year	277,644	145,807
Between two and five years	122,410	173,442
In more than five years	-	-
	400,054	319,249

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

**The following pages do not form part
of the audited financial statements:**

OVERGATE HOSPICE

(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023			2022 Total £
	Charity £	Subsidiary £	Total £	
Income				
Legacies and bequests	870,416	-	870,416	784,443
Donations in lieu of flowers	180,606	-	180,606	186,273
Other fortuitous giving	421,729	55	421,784	1,092,838
Gift aid	62,258	109,496	171,754	158,159
Patient care	7,729	-	7,729	14,592
Fund raising, other donations and sundry income	619,436	18,360	637,796	627,750
Retail shop operations incl. recycling credits	-	1,719,306	1,719,306	1,435,477
Catering	35,374	-	35,374	30,201
Calderdale CCG grant	1,071,120	-	1,071,120	1,071,120
Hospice UK Grant	-	-	-	8,781
Restricted grants released to match costs in year	546,004	-	546,004	209,108
Other grant income	23,000	-	23,000	150,370
VAT refund scheme	82,925	-	82,925	76,992
Friends of Overgate and Overgate Choir	40,245	-	40,245	27,784
Overgate Hospice lottery	-	175,174	175,174	171,796
Sundry Income	200,758	53,497	254,255	198,428
	4,161,600	2,075,888	6,237,488	6,244,112
Investment portfolio income	30,815	-	30,815	22,395
Bank interest	130,855	-	130,855	6,657
	161,670	-	161,670	29,052
Income sub-total	4,323,270	2,075,888	6,399,158	6,273,164
Operating expenditure	(4,527,745)	(1,387,722)	(5,915,467)	(5,108,182)
Donation to Overgate Hospice	688,166	(688,166)	-	-
Net income before investment gains/(losses)	483,691	-	483,691	1,164,982
Gain/(Loss) on realised investments	(114,889)	-	(114,889)	3,233
Unrealised investment gain/(loss)	19,682	-	19,682	40,395
Net income for the year before taxation	388,484	-	388,484	1,208,610
Net income for the year before taxation as above	388,484			
Excess of restricted grant income received in the year over expenses	479,401			
Increase in Net Assets in year	867,885			

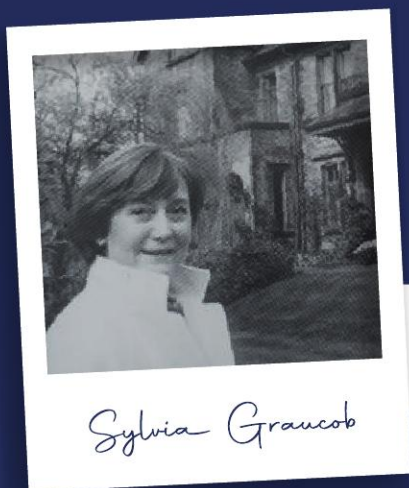
OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT (continued) FOR THE YEAR ENDED 31 MARCH 2023

Expenditure	2023			2022 Total £
	Charity £	Subsidiary £	Total £	
Care expenses				
Staff costs and Doctors fees	2,552,524	-	2,552,524	2,127,847
Catering	52,820	-	52,820	44,073
Sundry nursing and medical expenses	115,181	-	115,181	126,478
Travel expenses	2,291	-	2,291	-
Cleaning and laundry	11,330	-	11,330	13,070
Depreciation	23,787	-	23,787	12,992
	2,757,933	-	2,757,933	2,324,460
Hospice establishment expenses				
Staff costs	89,183	-	89,183	65,880
Heating and lighting	41,899	-	41,899	40,428
Council tax, water charges and insurance	38,774	-	38,774	36,532
Repairs and maintenance	125,489	-	125,489	89,248
Recruitment and training	17,901	-	17,901	-
Depreciation	50,562	-	50,562	48,895
	363,808	-	363,808	280,983
Fund raising and publicity				
Staff costs	569,017	826,642	1,395,659	1,188,151
Recruitment and training	4,063	4,890	8,953	3,368
Expenses, event and other costs	205,938	287	206,225	172,377
Retailing costs	-	51,884	51,884	45,038
Shop rent, rates, light, heat and Insurance	-	242,147	242,147	213,404
Shop repairs and maintenance	-	65,561	65,561	54,904
Overgate Hospice lottery	-	72,848	72,848	72,219
Cash collection handling charges	6,162	38,132	44,294	35,142
Legal	-	-	-	-
(Profit) Loss on disposal of fixed asset	-	-	-	-
Depreciation	-	10,378	10,378	9,469
	785,180	1,312,769	2,097,949	1,794,072
Administrative expenses				
Staff costs	340,378	-	340,378	360,942
General recruitment, training and staff benefits	29,771	26,162	55,933	76,836
Postage, printing and stationery	32,706	12,884	45,590	37,785
Telephone	8,175	3,018	11,193	10,227
HR, investment and legal	22,289	2,847	25,136	26,997
IT costs	132,831	22,825	155,656	140,923
Sundry expenses	8,486	833	9,319	8,873
Subscriptions	8,985	2,634	11,619	10,112
Auditors' remuneration	5,040	4,000	9,040	8,240
(Profit) Loss on disposal of fixed asset	-	(250)	(250)	-
Depreciation	32,163	-	32,163	27,732
	620,824	74,953	695,777	708,667
Total expenditure	4,527,745	1,387,722	5,915,467	5,108,182

The Hospice is fortunate and very grateful to receive grants from the following organisations in 2022/23:

Benevity
B&Q Foundation
Calderdale Council
Community Foundation for Calderdale
Energy for Tomorrow
Green Hall Foundation
Hospice UK St. James Place Charitable Foundation grant programme
Morrisons Foundation
Pickering and Partners Charitable Trust
South West Yorkshire Partnership NHS Foundation Trust
Tesco
The Albert Hunt Trust
The D'Oyly Carte Charitable Trust
The Hobson Charity
The Lockett Trust
The Nick Smith Foundation
The Ross Smith Foundation
The Warburtons Foundation
William Birch and Sons Ltd
Yorkshire Building Society



The Hospice is continually thankful to Sylvia Graucob MBE for donating her beloved home to enable patients and their families in Calderdale to benefit from palliative care. Sylvia died in 2017, but we continue to remember her kindness and generosity.

The Hospice as it stands today is a testament to the overwhelming support we receive from our local community.

Because you care, we can

Hospice: 01422 379151 / info@overgatehospice.nhs.uk
Fundraising: 01422 387121 / fundraising@overgatehospice.nhs.uk
Volunteering: 01422 379151 / volunteering@overgatehospice.nhs.uk

Overgate Hospice Shops:

Brighthouse:

45 Bethel Street, HD6 1JR

Ovenden:

26 Keighley Road, HX2 8AL

Boutique Shop:

49 Bethel Street, HD6 1JR

King Cross:

218 King Cross Road, HX1 3JP

Brighthouse Furniture Shop:

5A Park Street, HD6 1AD

Sowerby Bridge:

16/18 Wharf Street,
Sowerby Bridge, HX6 2AE

Overgate Little Stars

Brighthouse:

4 Bethel Street,
Brighthouse, HD6 1JJ

Overgate Little Stars

Sowerby Bridge:

28 Wharf Street, Sowerby
Bridge, HX6 2AE

Illingworth:

14 Bank Edge Road, HX2 8JU

Todmorden:

13 Halifax Road, OL14 5AG

**Hebden Bridge
Furniture & Vintage:**

Valley Road, HX7 7BZ

West Vale:

5 Stainland Road, HX4 8AD

Halifax:

50 Southgate, HX1 1DL

Elland:

35 Southgate, HX5 0BW

Hipperholme:

3 Co-operative Buildings,
Denholme Gate Rd, HX3 8LT

Overgate Little Stars Elland:

54A Southgate, HX5 0DQ

Donation Centre:

Unit 1 Heathfield Industrial Estate, Elland, HX5 9AE

www.overgatehospice.org.uk

Registered Charity Number: 511619