

OVERGATE HOSPICE

England & Wales · Charity number 511619

Details

Other names	CALDERDALE CHARITABLE SOCIETY FOR CONTINUING CARE LIMITED, CALDERDALE SOCIETY FOR CONTINUING CARE LIMITED, OVERGATE HOSPICE
Status	Registered
Legal form	Charitable company
Company number	01510521
Registered	1979-06-03
Register	View on the Charity Commission register

Contact

Address	Overgate Hospice 30 Hullen Edge Road Elland HX5 0QY
Phone	01422379151
Email	info@overgatehospice.nhs.uk
Website	www.overgatehospice.org.uk

Activities

Objects: 2. OBJECTS2.1 THE CHARITY'S OBJECTS ARE RESTRICTED SPECIFICALLY, ONLY FOR THE PUBLIC BENEFIT TO PROMOTE THE RELIEF OF SICKNESS BY SUCH CHARITABLE MEANS AS THE CHARITY SHALL FROM TIME TO TIME THINK FIT.2.2 NOTHING IN THE ARTICLES SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CHARITY FOR PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005 AND/OR SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008.

Activities: To provide specialist palliative care services to the adult population of Calderdale

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, Other Defined Groups

Geography

- Calderdale

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£9,847,517	£7,681,403	£15,626,358	192
2024-03-31	£8,297,641	£6,544,529	£13,860,504	172
2023-03-31	£6,878,559	£5,915,467	£12,005,208	156
2022-03-31	£7,483,132	£5,108,182	£11,137,323	148
2021-03-31	£6,029,233	£4,473,647	£8,718,745	130

Trustees

Name	Role	Appointed
Catherine Riley	Chair	2019-04-01
Anne Cawdron		2021-09-01
Christopher Sean Dunne		2019-04-01
Dr Salim Uka		2019-09-01
Helen Rosemary Marshall		2019-05-01
Ian James Waterfield		2026-01-01
Jonathan Peter Driscoll		2021-09-01
Judith Ann Crowther		2020-01-20
SEEMA VERMA		2023-09-01
Verna Webber		2023-09-01
Victoria Jane Atkinson		2020-01-01
Victoria Louise Pickles		2019-04-01

Linked charities

- CHARITY FOR NURSING HOME OR HOMES (511619-1)

OVERGATE HOSPICE

England & Wales - Charity number 511619

Accounts

Annual Report & Accounts 2024 - 2025



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Welcome to this year's annual report

This year, we are incredibly proud to share that while continuing to provide high-quality palliative and end-of-life care to the Calderdale community, we have also begun construction on our Big Build project to create a new hospice. The work is now well underway, and the project is progressing well.

Following a rigorous tender process, we appointed Marshall Construction (West Yorkshire) to work alongside our existing design team, helping to turn our long-held dream of a new hospice into a reality. We are now less than a year away from opening a purpose-built facility that will serve the people of Calderdale for generations to come.

The new hospice will feature 16 individual ensuite bedrooms, welcoming family spaces, a dedicated spiritual space, and a full refurbishment of our Day Hospice provision. These developments reflect what you, our patients, families, staff and community, told us matters most, and we cannot wait to share the results with you. You are all part of this remarkable journey, and we thank you sincerely for your support.

Throughout this transformational year, our dedicated staff and volunteers have continued to provide exceptional care, both within the hospice and out in the community. Their unwavering commitment has ensured that our care remains accessible, personal and of the highest quality, and we are so proud of them all.

To our supporters, thank you. In a time of continued challenges, the people of Calderdale and beyond have shown outstanding generosity, compassion and belief in our mission. Whether you have donated, fundraised, volunteered or simply shared our story, your support has made an extraordinary difference.

Because you care, we can.



Tracey Wilcocks
Chief Executive



Catherine Riley
Chair of the Board of Trustees



Employ
217
staff



Our average
admission wait
time is 24 hours

New
16
BED
unit



£5.3m

Total money raised
by our community
(excluding Big Build)



Inpatient Unit
12 beds including
1 respite bed

5,079
attendances at Day
Hospice services

817
people attended
our HUB sessions

Over
Our v
Calde



Team of
dedicated
volunteers

35%
of our patients
are discharged

Over
11,500
people and their
families cared for
since we opened

**Patient & Family
Support Team**

Social Workers
Counselling
Physiotherapists
Chaplain
Complementary Therapists
Occupational Therapist
Diversional Therapy Lead



Develop &
strengthen
services



£19,751
Daily cost



New inclusive
**spiritual
space**



17
retail shops
and a Donation
Centre across
Calderdale



Caring since
1981



£2.4m
Income raised
from our shops
and lottery



£7.2m
Yearly cost



**value in
erdale**

305
Patient admissions
to the Inpatient
Unit last year



Calendar of
activities and
events



Partnership &
engagement



Providing holistic
patient-centred
care

Day Hospice
Health & wellbeing
support and six
HUBs in the
community

Trustees' Strategic Report 2024/25

Our Mission

We are an independent charity that aims to improve the quality of life for adults in Calderdale with a life-limiting illness.

Our Philosophy of Care

Our philosophy of care is centered on the patient. We respect individuality and each person's dignity and right to privacy. We care for the whole person: their physical, emotional, spiritual, and social needs and goals. Our care includes support for their families and carers through an individual's illness and into bereavement. We care for people during the advanced stages of all life-limiting conditions including cancer, heart failure, and lung, kidney, and neurological diseases.

Our values (EPICC):

- **Excellence**
- **Passion**
- **Inclusion**
- **Compassion**
- **Collaboration**

We have a clear set of behaviours expected from all our colleagues - employees and volunteers alike - across all areas of the organisation. **These are:**

- Be respectful
- Be accountable
- Be inspirational
- Be responsible
- Be courageous
- Be positive
- Be a team player



Our Strategy

2024/25 has been a year of steady progress and alignment, firmly rooted in our strategic direction. With our values of Excellence, Passion, Inclusion, Compassion, and Collaboration embedded in our culture, we continue to make significant strides towards our long-term ambitions.

We are absolutely delighted to report that the New Hospice Build commenced in March 2025 after a robust tendering process. In January 2025, Marshall Construction were appointed as the main contractor on the project. The new Inpatient Unit is scheduled to open in Spring 2026, followed by our purpose-built Day Hospice in Autumn 2026. These developments will provide high-quality, modern facilities designed to meet the changing needs of our patients and community.

Following the appointment of Tracey Wilcocks as Chief Executive in late 2023, we have seen clear, values-led leadership as we enter this critical phase of our development.

Progress on Our Five-Year Strategy

This year, we have continued to deliver against the priorities set out in our 2023–2028 Strategic Plan. We have maintained momentum across all workstreams and remain on track to meet our strategic objectives.

Key achievements in 2024/25 include:

- Continued development of our Community Hubs, expanding access to hospice care across Calderdale.
- Ongoing progress in digital transformation, preparing for the implementation of Electronic Patient Records and enhanced corporate systems.
- Widening of our retail and fundraising reach, with improved supporter engagement and sustained income growth.
- Staff and service user involvement in shaping the future model of care for both the new Inpatient Unit and Day Hospice facilities.

Supporting Strategies

This year has seen continued implementation of our Estates, IT, and EDI strategies to support organisational growth and operational excellence. The Hospice remains committed to ensuring safe, sustainable, and future-proof environments across all sites. We are also progressing key workforce initiatives to retain and support our people, recognising the importance of investing in skills, wellbeing, and inclusive leadership as we prepare to deliver services in an expanded and modernised setting.



Collaborative Partnerships

Our partnerships continue to grow in strength and breadth. In April 2025, Tracey Wilcocks, our CEO will take over as Chair of the West Yorkshire Hospice Collaborative. We have worked closely with system partners on the development of Integrated Neighbourhood Teams and have further embedded our services within local structures. We remain agile in identifying new funding opportunities, ensuring that we are equipped to respond to the evolving healthcare landscape and community needs.

Our Workforce

The dedication of our staff and volunteers continues to inspire. Their resilience, compassion, and professionalism underpin everything we do. As we move closer to the opening of our new facilities, we are focused on ensuring our workforce is well-supported and engaged in the change journey. We have appointed to a new Head of Workforce position and we are committed to transparent communication, opportunities for involvement, and effective change management throughout this period of transformation.

Looking Ahead

As we enter 2025/26, we will continue to build on the strong foundations laid to date. Our key focus will be on ensuring the Hospice remains financially sustainable for the future, once the new building work is complete. We will also prioritise readiness - operational, financial, and cultural - to ensure that services transition smoothly into the new Hospice environment. Key priorities will include:

- Finalising operational models for the IPU and Day Hospice
- Delivering the financial plan that underpins long-term sustainability
- Preparing the workforce for new ways of working
- Implementing digital systems across clinical and support functions

Conclusion

2024/25 has been a year of focused and confident delivery, guided by clear values and strategic intent. With the New Build on target and our transformation programme well underway, we are well-positioned to realise our vision for a modern, inclusive, and sustainable hospice for the people of Calderdale. We thank our staff, volunteers, partners, and supporters for their continued commitment to our mission.

Our Strategic Objectives



Capital Redevelopment

Key Achievements:

- Completed the technical design stage for the Capital Redevelopment project called The Big Build and began phase one of the redevelopment project which included taking down Springwood House and laying the foundations.
- Completed an extensive tender process and appointed Marshall Construction as main contractor for the redevelopment project.
- Created and implemented a site management plan to ensure continuity of all services during the build project.
- Ensured regular cost updates to ensure financial control of the redevelopment.
- Construction commenced on the new Inpatient Unit and Day Hospice, marking a significant milestone in expanding our care facilities.
- We proudly hosted a Groundbreaking Ceremony to celebrate the start of this vital redevelopment project.

Future Plans:

- Begin detailed work to calculate additional running costs of the new Hospice.
- Redefine the staffing establishment for all clinical teams to enable responsive care in the new Inpatient Unit and our new Day Hospice.
- Complete service reviews of departments directly and indirectly impacted by the redevelopment, such as Housekeeping, Catering and Estates
- Construction of the new Inpatient Unit and Day Hospice continues, progressing toward our vision of enhanced patient care.
- Cost and develop a plan for the repurposing of vacated areas of the Hospice once the new Inpatient Unit opens.

Infrastructure

Key Achievements:

- Reviewed implementation of Electronic Patient Records and electronic medicines management, which will be rolled out in 2025/26.
- Implemented schedule of works for 2025/26 in the retail premises to improve the environment for staff, volunteers and customers and increase sales.
- Reviewed space across the Hospice to identify under used space and rolled out office booking software to utilise this space.
- Completed a sustainability review and began to develop a green plan for Overgate, demonstrating our commitment to sustainability.

Future Plans:

- Produce a future roadmap with key dates for Overgate estate, both owned and leased, to identify opportunities
- Complete a Green Plan for Overgate and a plan for delivery
- Scope the sharing of services with other regional hospices, including IT Support

Partnership & Engagement

Key Achievements:

- Worked in partnership with Calderdale Public Health Team and our Community Engagement Lead, to contribute to a Directory of Services for Calderdale, helping to enable us to ensure we are reaching the correct organisations.
- As a member of the West Yorkshire Hospices Collaborative (WYHC) we secured additional statutory grant funding.
- Sought opportunities to work in collaboration with other organisations to maximise reach and efficiencies.
- Worked with local MPs to raise the local community's awareness, understanding and discussion of the issues surrounding the proposed Terminally Ill Adults (assisted dying) Bill.

Future Plans:

- Work with the WYHC to continue to seek further recurrent funding from the Integrated Care Board (ICB).
- Work with Calderdale partners to ensure palliative and end-of-life care features in local strategic developments.
- Our CEO now Vice Chair of WY Hospice Collaborative and will become Chair in April 25 providing an opportunity for wider networking.
- Secure grant funding to continue our community hubs, enabling us to bring day hospice services closer to those who need them.

Financial Sustainability

Key Achievements:

- Recruited a dedicated Lottery Fundraiser to increase our lottery membership and income.
- Updated and implemented the scheme of delegation to improve financial awareness across the organisation.
- Launched the public phase of our capital appeal, The Big Build Appeal.
- Developed a financial sustainability strategy.
- Implemented an e-commerce project to increase the income raised from retail.
- Worked with Hospice UK on the National Legacy Campaign, ensuring additional publicity is utilised.
- Secured additional central capital funding via Hospice UK.
- Closely monitored Big Build Appeal income and any impact on our core fundraising activities and income.

Future Plans:

- Increase uptake of our lottery using campaign tools such as lottery stalls and large-scale marketing.
- Thanking our amazing supporters and showing good stewardship in encouraging the people of Calderdale to remain supporters after the Big Build has completed.
- Organise a foundation stone ceremony to mark a key milestone in the development of our new hospice facilities.
- Raise the remaining funds required to complete the build by engaging the community through targeted income generation activities.

Equality, Diversity and Inclusivity

Key Achievements:

- Created a key performance indicator that measures diversity in our workforce and service users, demonstrating a year end upward trajectory.
- Working with the University of Huddersfield we have undertaken a qualitative research project using focus groups to help to gain an understanding of the needs of the South Asian communities and this information will be utilised in our future service design.
- We have reviewed our referral pathways ensuring they encourage accessibility.
- Delivered all staff Equality, Diversity and Inclusivity (EDI) training.

Future Plans:

- As part of our EDI strategy, we will be developing an internal EDI working group.
- Our research paper will be published, shared and the output will be built into our future plans.
- We will be continuing our work to widen our fundraising and events activity so that campaigns and support for the Hospice is accessible to all.
- Launch a pilot 'Dementia Café' in partnership with the South Asian community to provide tailored support and connection.

Person-Centred Care

Key Achievements:

- We have adopted an acuity tool for nursing workforce, maximising responsiveness and financial efficiencies.
- We have begun work with local Children's Hospices to gain insight to allow us to plan services to meet the needs of young adults transitioning to adult care.
- We have successfully formed a service user group to engage with our service users and wider community to better understand preferences for care.
- We developed an interim electronic patient record for the medical team to facilitate the introduction of statutory medical examiner processes.
- We supported the training of an Advanced Clinical Practitioner, who is now embedded in the medical team and is contributing to a sustainable staffing model.

Future Plans:

- A new Inpatient Unit with an increased bed base of 16 beds will open in Spring of 2026. This year we will be working hard to ensure our staff are trained in new ways of working.
- This will include work on a move from analogue to digital for patient records and for patient prescribing.
- We will also be exploring digital ways to educate and empower patients and carers by developing a range of digital resources.
- As work commences on our repurposed Day Hospice, we will be developing new groups aiming to be inclusive and accessible, feeding in learning from both our service user group and our research.
- We will be evaluating our community hubs to ensure they are continuing to meet patient needs.

Workforce

Key Achievements:

- We have appointed a new Head of Workforce.
- Developed a workforce strategy.
- We have begun exploration into digital systems for HR and Volunteering with the aim of being more efficient and accessible
- Utilised feedback from the annual Staff Survey and have created an action plan to implement suggestions that were made.
- Increased resources in Volunteer Services to support recruitment and retention of volunteers.
- Developed the Freedom to Speak Up Team and introduced additional ways for staff to provide feedback beyond the annual survey.

Future Plans:

- Implement a new digital HR solution.
- Complete service reviews to assess workforce requirements of all departments directly and indirectly impacted by the opening of the new Inpatient Unit and Day Hospice.
- Continue to improve our workforce diversity.



The Future of Hospice Care in Calderdale

For several years, Overgate Hospice has recognised the urgent need to modernise our facilities to serve a growing and diversifying community with the compassion and dignity they deserve. Our current Inpatient Unit has just 12 beds, mostly in shared rooms, with limited bathroom access that can sometimes compromise privacy. To meet the evolving needs of local people living with complex, terminal illnesses, we embarked on an ambitious plan to build a new, purpose-built 16-bed Inpatient Unit alongside expanding and upgrading Day Hospice services. The total cost of this transformational project is £12.75 million.

We had been quietly raising funds for this ambitious project and received generous support from individuals, trusts, and foundations from across the country. Their belief in our vision meant that we had already secured a significant portion of the funds when, in April 2024, we launched our Big Build public appeal to raise the remaining funds. The response from our community has been phenomenal: from funding specific areas of the build, hosting Big Brew events, and taking on the Big Leap skydive challenge – the support has been incredible, and we are now so close to reaching our fundraising total.

In January 2025, following a rigorous tender process, we were delighted to appoint local family firm Marshall Construction as our main contractor. Marshall Construction built the Hospice's current Inpatient Unit in 1993 so already have a deep connection to the Hospice and we are delighted to be working together on this project. On March 7th 2025, we officially broke ground on the Big Build project at a ceremony attended by supporters, volunteers, staff, and local dignitaries. Since then, work on site has been progressing at pace and we can now see our vision for a new hospice becoming reality.

We look forward to welcoming our first patients and their families into these brand-new, state-of-the-art facilities in Spring 2026. From the bottom of our hearts, thank you to everyone who has shown their support to this project.

We are building a new hospice for Calderdale, together.



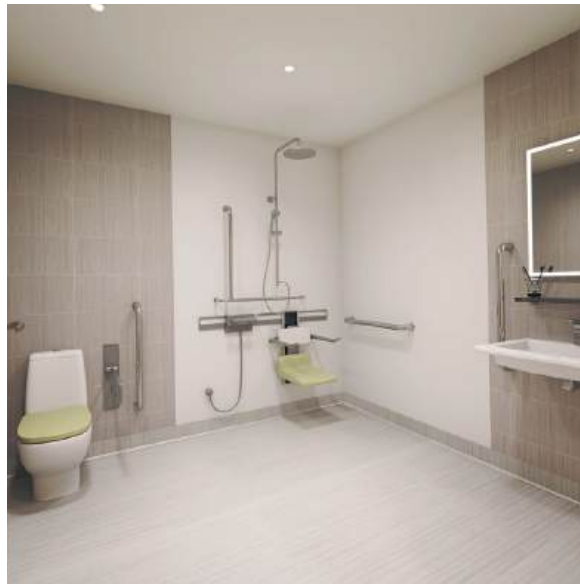
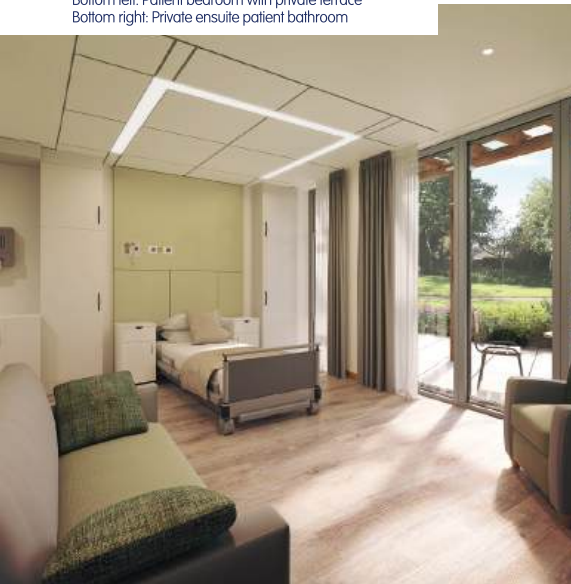
Overgate
HOSPICE

**BIG BUILD
APPEAL**

Let's build a new hospice
for Calderdale, together



Above: Computer generated image of proposed entrance
Bottom left: Patient bedroom with private terrace
Bottom right: Private ensuite patient bathroom



Impact of our Services

Inpatient Unit

Overgate's Inpatient Unit (IPU) remains at the heart of our clinical care, providing expert, compassionate support to people living with life-limiting illnesses and those nearing the end of life. Between April 2024 and March 2025, our specialist team cared for 305 patients. Our IPU team delivers a holistic model of care that supports not just the physical needs of our patients, but their emotional, psychological, spiritual, and social wellbeing too. From expert pain management and complex symptom control to emotional counselling, respite for carers, and bereavement support for families, every aspect of care is guided by compassion and dignity. We also continued to offer respite stays, giving families a much-needed break while ensuring their loved ones receive the highest standard of care.

We introduced several important improvements to enhance comfort and safety. Our respite room was redecorated to create a softer, more calming space, helping patients feel more at home. We also purchased a second cuddle bed, enabling families to lie alongside their loved ones, share moments of connection, and create lasting memories during the most precious of times. Our clinical practice continues to evolve in line with evidence and innovation. We updated our moving and handling procedures after reviewing current best practice when using slide sheets, reducing the risk of skin damage. One of our doctors introduced short subcutaneous infusions, allowing certain medications to be administered more efficiently, which has improved patient mobility and comfort. We've also taken practical steps to reduce fall risks, including the introduction of red falls mats which are more visible and dementia-friendly than traditional grey mats, alongside the purchase of additional falls beds. A move to hybrid mattresses has further enhanced patient safety and comfort, allowing seamless support without needing to reposition patients as often.

Training and professional development are central to delivering high-quality care. This year, three nurses and one doctor completed Basic Life Support (BLS) training on-site, thanks to new equipment purchased this year. Bringing this essential training in-house ensures our clinical team can maintain their skills consistently and confidently. We also strengthened our commitment to Equality, Diversity and Inclusion (EDI) by inviting guest speakers to share lived experiences - ranging from cultural perspectives on end-of-life care to the realities of homelessness and substance use. These powerful sessions have helped us continue delivering inclusive, person-centred care. The IPU team meets daily challenges with thoughtfulness and professionalism. Providing highly personalised care means adapting constantly, balancing consistency with each patient's unique wishes. One example is when a patient, despite having pressure sores, chooses not to be repositioned. While this can be difficult for staff, we always respect a person's autonomy and seek alternative methods to maintain comfort - such as using tilt beds, offering VR-based diversional therapy, and adjusting medication where needed.

“

We would just like to say thank you for your compassionate care during such a difficult time. Your kindness and expertise made a world of difference for my dad. Your tireless dedication to ensuring dad's comfort and dignity will never be forgotten.

”

“

Thank you from the bottom of my heart to everyone at Overgate for the wonderful care you gave my mother, during the last week of her life. You treated her with such kindness, compassion, gentleness and dignity that I could have wept with gratitude. Overgate is a very special place and I will never forget it or the truly amazing people who work there. Thank you again.

”

Day Hospice

Our Day Hospice services continue to be a lifeline for patients and carers across Calderdale, offering expert care, emotional support and a sense of community closer to home. The support we offer is varied and personalised to individual needs. All patients referred to Day Hospice receive an initial nurse-led assessment, followed by access to a range of services including Advance Care Planning, helping people express their wishes for the future, and Outreach support, where our team offers therapeutic touch or social visits to those who are socially isolated. Our structured group programmes continue to provide targeted support for patients and carers alike. These include our Support and Wellbeing course, promoting a positive approach to living; Breath of Fresh Air, which supports those with progressive lung conditions; and Time to Think, a programme designed for people living with dementia and their carers. As referrals to Time to Think have increased significantly, we've adapted by offering interim support through our Community Hubs while people wait to access the full course.

In 2024/25, we delivered 82 sessions across our six Community Hubs, welcoming over 450 patient attendances and more than 350 carers. Each session offers a safe, supportive space for people to connect, share experiences, and access specialist advice from our expert team. We are always looking for ways to improve and expand our services. This year, our Central Halifax HUB moved to a more accessible venue on Hanson Lane following feedback from community leaders. The service was also split into two sessions – morning at The Shay and afternoon at the APNA HUB, to widen accessibility. While the morning sessions have seen encouraging attendance, we are working closely with our Community Engagement Lead to raise awareness and increase participation in the afternoon sessions.

Another development this year was the launch of Volunteer Outreach visits, which began in February 2025 following the training of two dedicated volunteers. This additional support has already enabled us to reach more people at home who might otherwise feel disconnected. We also introduced a Patient and Service User Group, giving patients and carers the opportunity to shape the future of the services they rely on. The group, which launched in October 2024, has offered invaluable insights and feedback. We are proud of the professional development within our team. This year, one of our Nursing Assistants completed the Introduction to Palliative and End-of-Life Care programme at St Gemma's Hospice, enhancing her knowledge and confidence in providing sensitive and compassionate support.

Growing demand for our services, particularly Time to Think, has tested our capacity, and fluctuating attendance at some HUBs has required the team to remain flexible and responsive. However, rising attendance at locations such as The Shay, Todmorden, and Lower Valley HUBs highlights the ongoing importance of accessible, community-based care. Volunteers play an important role here too – particularly in delivering hospitality and therapeutic activities – and staff continue to encourage peer support and independence, helping people build lasting friendships and support networks beyond the Hospice.



“ We could not have been in better hands, the care you have shown us we will never forget. ”

“ Feeling vulnerable and alone, Overgate opened up an avenue that we were not aware of! People often think that dementia is just not remembering things, but it is so much more. We no longer feel alone as we did, you have all welcomed us with open arms, and we now feel there is so much support out there for us. ”

Patient and Family Support Team

The Patient and Family Support Team has had another busy and rewarding year, continuing to provide compassionate care for patients and their loved ones across all areas of the Hospice. From emotional and spiritual care to practical and therapeutic support, the team's work touches every part of the patient journey, ensuring that care is always holistic, responsive and centred around individual needs.

The Chaplaincy service has seen an increase in engagement with patients and families through both spiritual and emotional support. Bespoke ceremonies, including a moving wedding blessing, have offered moments of comfort and joy during difficult times. The Stories for Life and Words from the Heart programmes have continued to grow, with new volunteers trained to help patients record and share their memories in lasting and meaningful ways. The Chaplain also launched a support hub for non-clinical staff and continued to lead regular services such as Sacred Space, bereavement groups and Light up a Life, all of which saw significant growth in attendance. Collaboration has also extended beyond the Hospice to include hospital visits and end-of-life support in the wider community.

The Complementary Therapy Team delivered a record number of treatments across both the Inpatient Unit and Day Hospice, with demand for home visits continuing to grow. Volunteers remain central to the service, and this year saw the introduction of new relaxation sessions and outreach work at the Overgate Hubs. The team also began developing new products, launching Overgate Natural Therapies balms to support patient wellbeing.

Our Counselling service provided more than 600 appointments to patients and families, offering both palliative care and bereavement support through face-to-face, online and telephone sessions. The team also supported 13 staff members and co-facilitated the What Happens Next bereavement group. Training for volunteers, staff and external organisations remained an important part of their work, ensuring that emotional support is accessible and delivered with confidence and compassion.

The Diversional Therapy Team continued to bring creativity, comfort and joy to patients through a wide range of activities and events. The launch of Saturday Socials, Baking Group, pamper days, animal visits and one-to-one experiences added even more opportunities for meaningful engagement. Established groups such as Support & Wellbeing, Time to Think and the Tuesday Online Group continued to thrive, supported by dedicated volunteers. Memory-making remained a strong focus, with new activities introduced to help patients and families capture and treasure special moments together. The service continues to adapt flexibly to the needs of patients, both in the Hospice and in their homes.

The Social Work Team has provided wide-ranging emotional and practical support, from helping carers access community services to coordinating fast-track discharges, safeguarding and well-planned transitions of care. The creation of memory boxes has grown in popularity, offering families personal keepsakes that provide comfort through bereavement. Collaboration with local schools has also expanded, supporting children and families affected by loss. Tailored guidance for carers of people with dementia has continued, and student placements have provided valuable learning experiences in hospice care.

The Physiotherapy and Occupational Therapy Team has continued to support patients through personalised rehabilitation, symptom control and independence-focused care across both the Inpatient Unit and Day Hospice. With dedicated input from physiotherapists, occupational therapists and a therapy assistant, the team provides exercise programmes, functional assessments and equipment to help patients maintain dignity and autonomy throughout their care. Group and individual sessions are tailored to each patient's goals, helping them live as fully and comfortably as possible.

Together, the Patient and Family Support Team reflects Overgate's holistic approach to care, addressing not only physical needs but also emotional, spiritual and practical wellbeing. Their collective efforts ensure that every patient and family receives the support, comfort and dignity they deserve.

“

I wanted to thank you for the much-needed hug and kind words on Friday. I know that Phil benefited from the complementary therapy he received from yourself. Thank you again please know how much you are appreciated.

”

Education, Training and Engagement

The Overgate Education Team delivered a varied and engaging programme of education and training to health and social care professionals across Calderdale, with the shared goal of improving the care that patients at the end of life receive.

This year, the team continued to deliver the End-of-Life (EOL) Care Champions programme, supporting the eighth cohort of registered nurses and the third cohort of care home staff. The course remained well attended and well received, promoting high standards of end-of-life care in the wider community.

Education sessions remained particularly impactful in care homes, where staff were supported to have Advance Care Planning conversations with patients and families. This year, the team reached almost every care and residential home in Calderdale, supporting 267 professionals to achieve competency in this important area of practice. The team also helped to develop and digitalise a new workbook for palliative and end-of-life care, in collaboration with The Kirkwood, Locala, Kirklees Council and Calderdale & Huddersfield Foundation Trust (CHFT). This has made learning more accessible to staff across the region, improving confidence and consistency in how end-of-life care is delivered.

Training around verification of expected adult death continued to be a key part of the programme. More than 400 registered professionals across hospital and care home settings were supported to complete this training, helping ensure patients and families received timely and compassionate care from the right person, at the right time.

A study day on Working with Patients and Families Through Grief and Loss brought together 77 attendees from across primary, secondary and hospice care, offering valuable shared learning around the emotional and psychological aspects of grief and bereavement.

“

I just wanted to say the biggest thank you for taking your time to come down and support us today. What you had put together was perfect and exactly what we had hoped it to be. I'm sure it will have been very beneficial to all and many of the team approached me at the end to say how much they appreciated the session and felt it was really helpful to them. One lady said to me how she watched those little dots going round on your visual image of living with grief and how that just made perfect sense to her.”

”



Volunteering

Volunteering continues to sit at the heart of Overgate Hospice and is essential to our ability to provide compassionate care and support across Calderdale. The kindness of local people who give their time, energy and skills is part of what makes Overgate so special. This year, 688 volunteers contributed an incredible 178,880 hours of support across the Hospice, and we are truly grateful for every one of them.

During the year, we welcomed 233 new volunteers to Team Overgate, while also saying goodbye to others who have given many years of service. Volunteers support the Hospice in over 80 different roles, showing just how varied and important their contribution is. While most help in our retail teams, many also support clinical services, fundraising, events and office work. 42% of our volunteers now give their time to more than one area, showing the flexibility and commitment that so many bring to their roles.

Our volunteers range in age from 14 to 91, and we are proud to have people from a wide range of backgrounds and experiences as part of our team. We are always pleased to celebrate long service, with two volunteers reaching over 25 years, eight reaching over 20 years and 74 reaching 15 years or more. Their dedication is an inspiration to us all.

The difference volunteers make can be seen right across the Hospice. In our inpatient and community services, they offer companionship, chaplaincy support, counselling, complementary therapies and bereavement care, bringing warmth, empathy and time to those who need it most. In social work, volunteers help to create memory boxes and record personal stories that give families lasting comfort. Within counselling and psychotherapy, volunteer counsellors help ensure that emotional support is available when it's needed, allowing the service to reach more people.

This year also saw new and returning roles introduced to meet the changing needs of the Hospice. We were pleased to bring back our tea trolley service and create opportunities in areas such as clinical administration, community engagement, telephone counselling and support for our Lottery and Business Partnerships teams. Our Little Stars shops in Halifax and Brighouse, along with our new E-commerce Hub, have also created exciting ways for volunteers to get involved.

Looking ahead, we continue to rely on the support of our community to meet growing demand. We are currently looking for more volunteers across our retail sites, the E-commerce Hub, Donation Centre and patient transport service, as well as within our catering and housekeeping teams.

To all our volunteers, past and present, thank you. Your kindness, dedication and generosity of spirit make an extraordinary difference every single day. You are an essential part of Overgate, and we could not do what we do without you.

“

Volunteering is something useful to do in my retirement. Meeting new people, making new friends and the knowledge that I contributed.

”

“

I have gained experience working in a retail environment, learning all aspects of the job. The paid staff are really good to work with, lots of patience and helpful and always grateful for the volunteering you do. No matter how many times you volunteer, they always say thank you!

”

“

I love the volunteering experience and relationships that I have built. I love the Fashion Show which brings the community together and shows the reason why we volunteer.

”

“

Volunteering has helped me gain a deep sense of fulfilment from supporting a meaningful cause, along with valuable experience in listening and empathy and the chance to connect with a compassionate and dedicated team.

”



Raising Funds

We are very proud that all of our services are provided free of charge. However, they are not free of cost. Every year, we need to raise £5.9m to continue to care for our community. The Fundraising and Retail Teams, supported by our wonderful volunteers, are crucial in ensuring we can continue to offer vital care to local people who need it.

Fundraising Team

2024/25 has been an extraordinary year for fundraising at Overgate Hospice, marked by the launch of one of the most significant campaigns in our history - the Big Build Appeal.

In April 2024, we proudly launched the appeal to the general public, asking the community to help us raise the remaining £2 million needed to build a new hospice for Calderdale. The response has been nothing short of incredible. Our initial mailing, the Foundations Appeal, went out to every household in Calderdale, asking for support to help lay the foundations of the new hospice building. The generosity that followed exceeded all expectations with 1,754 donations received, raising over £220,000 to kickstart the public phase of the appeal.

To bring our community together, we introduced a number of fundraising initiatives under the Big Build banner. The Big Brew encouraged supporters to host coffee mornings in aid of the appeal, and the response was overwhelming - 97 events took place across Calderdale, raising an amazing £32,174. We also launched the Big Leap, inviting supporters to take to the skies and skydive for the Big Build. An incredible 53 people took on this daring challenge, collectively raising £37,480.

We were also delighted to introduce the Bigger Together Business Club, inviting local businesses to play their part in building a new future for hospice care. We are thrilled that 47 businesses have already joined as members, demonstrating the strong local commitment to supporting Overgate and the Big Build.

Alongside our appeal activity, we continued to raise the vital funds needed to keep our current hospice open and providing care every single day. April saw supporters conquer the flames in our Firewalk, held in the Hospice grounds, which raised over £14,000. Our Garden Party returned to the Hospice gardens in May, raising a record total of £21,842, while our Colour Run in July saw an incredible 1,584 participants take part, raising a staggering £68,697.

In September, our Midnight Walk took place at Dean Clough, where 731 people walked 10 miles through the moonlit streets of Calderdale, raising an impressive £62,736 in the process.



Our much-loved Light Up a Life event in December was especially poignant this year, as it marked the final time it will be held in the current hospice gardens before building work begins. It was a moving evening for all those who came together to remember their loved ones.

The amazing support for Overgate continued into 2025. In early January, the Hospice suffered a break-in, causing significant damage and loss. The response from our community was immediate and heartwarming - donations poured in to repair the damage and replace what was stolen, reminding us once again of the deep compassion Calderdale has for its Hospice.

Later that month, our annual Sporting Dinner returned with the legendary Harry Redknapp as guest speaker. The event was a huge success, raising an astonishing £128,000, and was a truly memorable evening for all who attended.

We have continued to see incredible support from our Friends of Overgate groups throughout the year, alongside loyal support from the Overgate Hospice Choir.

Grant funding continues to be an important source of income generation for the Hospice, not only to support core running costs but to help us introduce new services and support more patients. Details of all Trusts and Foundations that have supported us this year can be found on page 58.

In 2024/25, our legacy income declined from £1,082,850 to £857,903. Although this represents a decrease from the previous year, we continue to be deeply humbled when supporters choose to remember the Hospice in their wills. Legacy gifts play a crucial role in sustaining our specialist services, and we are truly honoured by every gift received.

The Fundraising Team, with the support of our dedicated community, raised £7,427,775 in total in 2024/25.

We continue to drive forward our supporter journey approach to improve year on year so that our community feels appreciated for the love and dedication they show their Hospice. The Fundraising Team, along with all staff in and out of the Hospice, continues to make each interaction with our supporters a positive, inclusive, and welcoming one, ensuring each donation is thanked properly and personally.



Retail - Overgate Hospice Support Ltd (OHS)

Our retail operation continues to be one of the most vital sources of income for the Hospice. With 17 shops operating throughout the community, including our newest Little Stars shop in Woolshops, Halifax, our shops generated over £2.4m in income during 2024/25. Across 667,981 items sold, the most popular categories were ladies' clothing (22%), bric-a-brac (19%), and furniture (12%), reflecting the wide range of quality goods our supporters donate and purchase. Gift Aid continues to play a crucial role in maximising the value of donated goods, allowing us to claim an extra 25% on eligible sales where donors have given their Gift Aid consent. The majority of stock is sourced from our busy Donation Centre, which processed 87,105 donations in 2024/25.

June 2024 marked a significant milestone in our retail journey with the launch of our E-commerce Hub. The hub was created to identify and sell high-value or specialist items online through platforms such as eBay, helping us reach new audiences and maximise the income we can generate from donations. Despite starting with a small team, the hub, based in Elland, generated an impressive £82,143 in its first ten months of operation. Our retail shops also contribute by identifying high-value items and forwarding them to the E-commerce Team - such as a signed Lord of the Rings Centenary Edition book that sold for £3,300 and a vintage Tudor Rolex watch for £1,381. These standout sales demonstrate how E-commerce is helping us make the most of every donation.

Our shops continue to serve as vital community hubs, offering much more than just retail. They provide spaces where people can sign up for events, drop off sponsorship, make monetary donations and find out more about the Hospice with initiatives such as the Big Brew, which saw shops engaging their local communities in fundraising and awareness.

We've made several improvements this year to enhance both our sustainability and efficiency. Our Brighthouse Furniture Shop received a full refit this year, featuring a more accessible layout and new LED lighting, which has boosted income and enhanced the overall shopping experience. Two new electric vans which were funded by a grant, have replaced older diesel models, significantly reducing both operational costs and environmental impact. We also introduced electronic Gift Aid sign-up at the Donation Centre, making it easier for those donating and boosting our Gift Aid conversion rate. Despite challenges such as a temporary drop in fabric recycling prices due to global factors, the decline of the high street, and a few isolated break-ins, our focus on resilience and sustainability enabled us to navigate the year successfully.

Finally, our retail-led events continue to inspire and engage. Our Fashion Shows raised a combined £18,659 and were attended by over 650 people - a celebration of our supporters, our style, and our values. As we look ahead, we're excited to continue growing our retail offering, strengthening our E-commerce work, and building on the incredible support of our community to fund Overgate's vital services.



Overgate Lottery

The Overgate Lottery raised an impressive £180,881 in 2024/25, thanks to the loyal support of 2,668 active players. This year, we appointed a dedicated Lottery Fundraiser to help grow this vital income stream. The focus has been on retaining players, reducing cancellations and exploring new opportunities for growth, ensuring the Lottery remains a strong and sustainable source of support for the Hospice.

We also rebranded the Lottery and invested in improved marketing materials to help raise awareness and attract new players. Engagement has continued to strengthen, with more personalised communication helping supporters see the real difference their contributions make.

Looking ahead, we will continue to build on this progress, developing new ways for people to take part and support hospice care across Calderdale.

The income generated from our charity shops and lottery is crucial. Thanks to the support from our customers and community, OHS continues to achieve a significant profit and contributed substantially to the Hospice's charitable works in 2024/25.

OHS could not operate without the dedication and passion shown by our Retail Team, including the large number of dedicated volunteers who support our retail function. Their commitment, along with the support of our loyal customers, mean that we continue to raise fantastic levels of income to ensure the Hospice's vital services can continue into the future. We would like to thank our customers, old and new, for their support during 2024/25



Support Services

We could not run the Hospice without our support services, staff and volunteers working behind the scenes, who, as if by magic, make sure that things are in the right place at the right time. These include:

- Finance – making sure every penny is accounted for and spent wisely
- Human resources – recruiting the best staff, and supporting ongoing training and development
- Catering – providing patients with home-cooked meals
- Housekeeping – keeping our Hospice sparkling clean and safe
- Administration – supporting all of our teams to work efficiently and effectively
- Quality and Audit – assessing our standards and continually promoting improvement in our care
- Estates - ensuring our facilities are well-maintained to optimise efficiency of services and quality of care
- Marketing & Communications – ensuring the incredible work of the Hospice is shared with our supporters and wider community

Quality Account

The aim of the Quality Account is not only to look at service developments and improvements in our care, but to review and provide evidence on the achievements we have made over the previous year. As a Hospice, we are committed to ensuring our services meet the needs of our patients and their families and that we are responsive to the changing needs of the Calderdale Community.

IPU	2024-25	2023-24	2022-23	2021-22	2020-21
Admissions	305	269	233	258	244
Mean length of stay (days)	10.2	11.2	12.8	10.6	11.6
% patients discharged	35%	33%	32%	34%	33%
% of patients with diagnosis of cancer vs non-cancer diagnosis	63% vs 37%	69% vs 31%	71% vs 29%	76% vs 24%	81% vs 19%

Day Hospice	2024-25	2023-24	2022-23	2021-22	2020-21
Total attendances at all services	3822	4486	3035	2120	1409
Breath of Fresh Air attendances	200	117	119	13 (only just restarted)	N/A
% of patients with cancer vs non-cancer diagnosis	43% vs 57%	51% vs 49%	60% vs 40%	72% vs 28%	50% vs 50%

IPU	2024-25	2023-24	2022-23	2021-22	2020-21
Number of falls	36	39	32	44	37
Number of falls (per 1000 occupied bed days)	11.53	13	11	16	13
Number of new pressure ulcers (per 1000 occupied bed days)	15.71	7	8	8	11.1
Infections (none of which were acquired at the Hospice)	31	18	15	11	4
Safeguarding Alerts to Calderdale Council	6	4	2	4	1
DoLS Authorisations	0	3	3	3	8
Medicine Incidents (per 1000 occupied bed days)	20	19	18	5	3
Concerns	1	0	0	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved

Risk Report

The key strategic risks during 2024/25

As part of our commitment to providing good quality and effective care for patients, supporting our staff and volunteers and providing a safe environment for everyone, we have robust risk management systems and processes in place to identify, mitigate and manage risks. We recognise that it's not possible to eliminate all risk, but our aim is to minimise it wherever possible. We do this through a pyramid approach, where risks are managed within departments and escalated as necessary using a risk decision matrix.

The risk registers are regularly reviewed and updated at Board, Sub-committee and Senior Leadership Team meetings.

Risk	Risk Mitigation
<p>Not meeting patient and families' needs.</p> <p>The outdated inpatient facilities hold the potential to impact the quality of care delivered by not being able to always meet patient request of individual rooms.</p>	<p>A new state of the art hospice is planned which will increase our bed base to 16 and care will be provided in single rooms with ensuite facilities.</p>
<p>Financial sustainability.</p> <p>A significant increase in the annual running costs including a predicted increase in expenditure when the redevelopment opens places the Hospice at risk of being financially sustainable.</p>	<p>A 5-year strategy and underpinning financial plan has been produced. Part of this includes an Income Generation Strategy that facilitates new business development opportunities and enterprises to be explored.</p>
<p>IT infrastructure.</p> <p>The current IT infrastructure requires review to ensure that digital opportunities can be explored and maximised and that Overgate is secure from threats of cybercrime.</p>	<p>Overgate continues to work with local systems partners who support IT provision. Cybersecurity is managed by ensuring software applications are up to date and staff training alerts all staff to be alert and aware of potential threats.</p>
<p>Global events.</p> <p>Overgate holds an awareness of, and is impacted by, geopolitical events such as economic climate including energy costs.</p>	<p>These risks are managed at an operational level and escalated as they arise.</p>

Overgate Hospice Support Ltd.

<p>Challenging retail environment.</p> <p>Declining high streets and the cost-of-living crisis creating a challenging retail environment.</p>	<p>Strengthened the retail footprint and infrastructure to ensure sustainability of current income levels and aim to deliver an increase in income. New online retail opportunities have been developed.</p>
<p>Decline of the value of unsellable donated textiles (RAGS).</p>	<p>Improved stock rotation across all shops, implemented sale rails, held regular jumble sales.</p>

Statement of Trustee Responsibilities

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware of;
- The trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on 25th November 2025 and signed on its behalf by



Victoria Atkinson – Trustee & Treasurer



Structure, Governance and Management

Overgate Hospice is a charitable company limited by guarantee and a registered charity in England and Wales. It was established with the Charity Commission under a Memorandum of Association, which lays out the objects and powers of the charity and is governed by its Articles of Association. Our governance arrangements are regularly reviewed to ensure they reflect current legislation, best practice and support the strategic ambitions for the Hospice in the future.

Board of Trustees

The charity is governed by a Board of Trustees who are responsible for setting the strategic direction of Overgate, monitoring the performance of the Hospice to ensure the charitable funds are used appropriately. The Articles of Association allow for no fewer than five and up to fifteen Trustees, who are also Directors under company law.

Each Trustee's term of office is three years, and they are eligible for reappointment for up to a further two terms of three years. The Trustees do not receive any benefit from the charity, and all are required to complete an annual declaration of interests, gifts and hospitality. The Trustees who have served during the year are set out on page 32.

The Board of Trustees meet at least six times a year to review performance in line with the strategy and annual plan, review financial and non-financial management information and to approve key decisions and business cases as they arise. In addition to the Board meetings, the Board of Trustees have a minimum of two Board Strategy and Development days per year. The Board is supported by six committees, who consider different aspects of the business of the Hospice in detail and make recommendations to the Board of Trustees where appropriate. The committees are:

- **Finance and Income** which meets a minimum of six times a year
- **Clinical** which meets a minimum of four times a year
- **Workforce** which meets a minimum of four times a year
- **Infrastructure** (Estates and IT) which meets a minimum of four times a year
- **Governance** (Chairs) which meets a minimum of two times a year
- **Capital Redevelopment** (focusing on the proposed new build) which meets a minimum of six times a year

The Board of Trustees and each of its committees have terms of reference which set out their roles and responsibilities.

Trustee Appointments and Induction

The Trustees are all volunteers. They have a range of skills, experience and backgrounds. When we identify a skills gap or a need for succession planning, we adopt an open recruitment process, highlighting the knowledge and skills we are looking for. Each new Trustee has a formal induction programme to familiarise them with all aspects of the Hospice's governance, strategy, and operations. In addition, Trustees are required to complete relevant online mandatory training and there are formal annual review meetings with the Chair or Vice-Chair. Trustees are also encouraged to support Overgate's internal and external activities to enable them to meet staff, volunteers, service users and their families informally.

Remuneration

Ensuring that there is a fair and transparent pay structure in place is key to being able to attract, retain and support our staff. The last review of the pay structure including our approach to agreeing pay awards and our pay principles was reviewed and updated in January 2024. The Workforce committee reviews a number of specified external factors annually, including benchmarking from other hospices and general economic trends, to determine an appropriate allocation of funding required for pay reviews. The Finance and Income committee considers this level of funding when drafting the annual budget, with the Board of Trustees having the final decision on any increased remuneration expenditure. The Workforce committee is responsible for overseeing the methodology for awarding pay increases, in line with the agreed principles.

Senior Leadership Team

The Board of Trustees delegates the operational management of Overgate Hospice and Overgate Hospice Support to the Chief Executive and the Senior Leadership Team. A Scheme of Delegation clarifies the responsibilities reserved for their Board and those delegated to Board committees and the Senior Leadership Team.



Tracey Wilcocks
Chief Executive



Rachel Shiels
Medical Director



Kim Turner
Director of Clinical Services



Emma Wright
Director of Estates
and Support Services



Laura Golding
Director of Income
Generation



Michael Waring
Director of Finance

Public Benefit

Consideration of public benefit is a key factor in Board decisions. Overgate Hospice provides direct benefit to local patients and their families enabling them to access specialist palliative care. We also provide education and training about high-quality end-of-life care to professionals working across Calderdale, thereby helping patients and their families indirectly. In addition, we provide employment and volunteering opportunities that offer individual and wider social benefit to the Calderdale community. The Board is aware of the Charity Commission's guidance in relation to Public Benefit. This report indicates how our activities have delivered public benefit in 2024/25.

Statement of Disclosure

The Trustees have taken all necessary steps to make sure they are aware of any relevant audit information and to establish that the auditors are aware of that information. As far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware.

Reserves & Investments

Investments

The Hospice uses CCLA to manage its investments via ethical funds. The balanced objective is to provide both income and long-term growth, with provisions to allow Overgate to effectively manage its cashflow.

Our investment portfolio ended the financial year with a valuation of £1.09m and includes an unrealised loss on revaluation in the year of £48k (2024: Gain £102k). The total return on investments including dividends and interest was £574k (2024: £423k).

Reserves Policy

A risk-based model is utilised to calculate the level of unrestricted free reserves required to fulfil our objectives. The aim continues to be to determine the amount of free reserves required to protect against risk and safeguard the long-term future of the Hospice for the benefit of the patients and their families. In addition, designated funds have been created for the strategic priorities of the charity. Restricted funds, endowment funds, and general funds held as fixed assets are excluded from the free reserves calculation.

The free reserves calculation includes estimates for cessation costs (£885k), an amount to protect against any future shortfall in legacy income (£200k), an opportunity reserve for future income development (£250k) and an amount as an adversity reserve to protect against future dips in income or rising costs (£451k). In total this results in a required unrestricted free reserve total of £1.786m.

At the 31st of March 2025 the general unrestricted fund balance is £2.525m, after adjusting for the unrestricted and non-designated fixed asset balance of £0.992m this leaves an unrestricted free reserve total of £1.533m a shortfall of £253k against target. This is equivalent to the £250k included as the opportunity element of the reserves policy calculation.

Having reviewed our 5-year strategic and financial plan, the Trustees recognise that the next few years will be financially challenging as we endeavour to achieve and maintain a model of financial sustainability that reflects income generation at a level sufficient to cover increasing costs.

However designated funds have previously been ring fenced to ensure that all of the foreseeable opportunities and costs highlighted in our 5-year strategic plan can be fully funded.

Trustees are confident that adequate funding from both restricted and designated funds is in place to ensure that the Big Build project will be successfully delivered.



Financial Review

The Hospice sector as a whole is facing challenging circumstances due to both increased funding pressures and increased costs. Despite these factors we maintained our ambitious targets in 24/25 and, thanks to the continued and extraordinary generosity of the people of Calderdale, we have once again ended the year with a financial surplus on our unrestricted funds.

24/25 also saw the launch of the public phase of our Big Build Appeal and building work on this project commenced just before the year end.

Income

During 24/25 our total income was £9.8m compared with £8.3m for the previous year. This was split £7.1m unrestricted income and £2.7m restricted income.

Our income from donations in 24/25 totalled £3.5m compared to £1.2m in the previous year. This total includes £1.25m restricted fund donations for the Big Build Appeal.

Legacy income totalled £858k which was reduced compared to the prior year total of £1.08m.

Grant income received totalled £615k compared to £1.7m in the prior year, much of the prior year grant income was capital grant funding for the Big Build project.

We raised £1.14m from fundraising events which was substantially higher than last year at £577k. £712k of the fundraising events income in the year was raised for our Big Build Appeal.

Overgate Hospice Support Ltd, our trading arm which runs our Overgate shops, generated shop income of £2,545,800 compared to £2,394,859 in the previous year. During the financial year 2024/25 £773,010 of trading income was recognised in Overgate Hospice Charity Accounts. This related to gifted aid income from donated goods and a management charge of £185,896 was made.

Included within our Income from Charitable Activities is £1.25m of Hospice Funding from the Calderdale Clinical Commissioning Group (CCCG). This equates to 13% of our overall total income.

Investment income including interest received totalled £574k compared to £423k in the previous year.

Expenditure

Overall expenditure for Overgate and its trading subsidiary was £7.7m compared with £6.5m in 23/24. Our expenditure on providing charitable activities was £3.9m an increase of £201k compared to the prior year.

Expenditure on raising funds was £3.7m compared to £2.8m in 23/24. Our fundraising expenditure includes the costs of running our retail shops and other trading activity £1.95m and the costs of fund raising £1.78m. These fundraising costs include £540k of restricted fund costs including those relating to the Big Build Appeal.

Overall Position

There is an overall operating surplus of £2.16m (2024 £1.75m) was achieved for the financial year.

The unrestricted income operating surplus totalled £390k. Adjustments have been made for a reduction in the market value of the investment portfolio £48k and the impairment in value of the investment property £352k which has been demolished as part of the Big Build project. Historical endowment funds totalling £85k have been transferred to unrestricted funds.

Therefore, the overall net surplus on unrestricted funds is £74k and the overall net surplus on restricted funds is £1.77m.

This leaves the Hospice in a very good financial position moving into 25/26 and means that we are well placed to be able to continue to provide excellent care and support for the people of Calderdale.

OVERGATE HOSPICE
(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity Number 511619
Company Number 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road,
Elland,
West Yorkshire,
HX5 0QY

Patrons

K F Marshall
O J Hirst
C R Woodward

Directors

V Atkinson (Treasurer)
A Cawdron
J Crowther
J Driscoll
C S Dunne
H Marshall
V L Pickles
C Riley
S M Scott
S Uka
S Verma
V Webber (Appointed 1 September 2023)

Chief Executive Officer

Tracey Wilcocks

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Virgin Money
(Formerly Yorkshire Bank)
12 Bradford Road
Cleckheaton
West Yorkshire
BD19 3RJ

Flagstone Group Ltd
Clarecille House
26-27 Oxendon Street
London
SW1Y 4EL

Auditors

Walter Dawson & Son
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

Investment Brokers

CCLA Investment Management Ltd
One Angel Lane
London
EC4R 3AB

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2025 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 40 to 55, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as of 31 March 2025 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or;
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 28 - 32, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

OVERGATE HOSPICE

(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements (continued)

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



John Richard Hall (Senior Statutory Auditor) For and on behalf of Walter Dawson & Son

Chartered Accountants and Statutory Auditor

First Floor Unit 12, Pennine Business Park, Longbow Close, Bradley, Huddersfield, HD2 1GQ

16th December 2025

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted £	Restricted £	Endowment £	2025 £	2024 As restated £
Income						
Income from donations and legacies:						
Donations	2	2,244,395	1,253,278	-	3,497,673	1,194,338
Legacies		857,903	-	-	857,903	1,082,850
Grants	3	2,872	611,940	-	614,812	1,690,787
		3,105,170	1,865,218	-	4,970,388	3,967,975
Income from other trading activities:						
Retailing	4	1,566,905	588	-	1,567,493	1,904,572
Lottery	5	180,881	-	-	180,881	174,644
Fundraising events		423,483	712,483	-	1,135,966	577,020
		2,171,269	713,071	-	2,884,340	2,656,236
Investment Income	6	445,028	129,426	-	574,454	423,034
Total income from generated funds		5,721,467	2,707,715	-	8,429,182	7,047,245
Income from charitable activities:	7	1,414,024	4,311	-	1,418,335	1,250,396
Total Income		7,135,491	2,712,026	-	9,847,517	8,297,641
Expenditure:						
Cost of raising funds:						
Expenditure on raising donations and legacies		1,238,644	540,063	-	1,778,707	1,044,370
Expenditure on other trading activities		1,954,484	-	-	1,954,484	1,753,317
Investment management costs		4,750	-	-	4,750	4,585
Total expenditure on raising funds		3,197,878	540,063	-	3,737,941	2,802,272

OVERGATE HOSPICE

(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2025 (continued)

	Note	Unrestricted £	Restricted £	Endowment £	2025 £	2024 As restated £
Expenditure on charitable activities:						
Inpatient Care		3,220,762	363,728	-	3,584,490	3,421,856
Day Care		276,372	31,628	-	308,000	277,676
Bereavement and family support		40,299	-	-	40,299	32,817
Governance Costs		10,673	-	-	10,673	9,908
Total expenditure on charitable activities		3,548,106	395,356	-	3,943,462	3,742,257
Total expenditure	8	6,745,984	935,419	-	7,681,403	6,544,529
Net income for year before investment gains/(losses) and Taxation	15	389,507	1,776,607	-	2,166,114	1,753,112
Net gains/(losses) on Investments	14	(48,455)	-	-	(48,455)	102,184
Impairment of investment property		(351,805)	-	-	(351,805)	-
Net income for the year		(10,753)	1,776,607	-	1,765,854	1,855,296
Transfers Between Funds	19	85,000	-	(85,000)	-	-
Net movement in funds		74,247	1,776,607	(85,000)	1,765,854	1,855,296
Reconciliation of funds		9,662,985	4,112,519	85,000	13,860,504	12,005,208
Total funds brought forward						
Total funds carried forward	19-22	9,737,232	5,889,126	-	15,626,358	13,860,504

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 40 to 55 form part of these financial statements.

OVERGATE HOSPICE
(a company limited by guarantee)

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2025**

	Note	Group		Charity	
		2025 £	2024 £	2025 £	2024 £
Fixed assets					
Tangible	13	3,061,731	1,794,459	2,911,638	1,649,710
Investment property	14	-	703,610	-	703,610
Investments	15	1,093,786	1,142,241	1,093,787	1,142,242
		4,155,517	3,640,310	4,005,425	3,495,562
Current assets					
Debtors	16	630,787	604,301	890,821	854,356
Cash at bank and in hand		11,764,602	10,074,123	11,620,169	9,894,402
		12,395,389	10,894,180	12,510,990	10,748,758
Creditors: amounts falling due within one year	17	(924,548)	(458,230)	(890,057)	(383,816)
Net assets		15,626,358	13,860,504	15,626,358	13,860,504
Represented by Funds:					
Restricted and endowment					
Restricted	18	5,889,126	4,112,519	5,889,126	4,112,519
Permanent endowment	19	-	85,000	-	85,000
		5,889,126	4,197,519	5,889,126	4,197,519
Unrestricted	20-21				
General funds		2,525,224	2,391,675	2,525,224	2,391,675
Designated funds		7,138,597	7,149,444	7,138,597	7,149,444
Revaluation reserve		73,411	121,866	73,411	121,866
		9,737,232	9,662,985	9,737,232	9,662,985
Total funds	22	15,626,358	13,860,504	15,626,358	13,860,504

Company Registration No. 1510521

Approved by the trustees on 25th November 2025 and signed on their behalf by:



Victoria Atkinson – Trustee and Treasurer

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2025**

	2025		2024	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		2,166,114		1,753,112
Investment income		(574,454)		(423,034)
Investment management charges paid		4,750		-
Depreciation charge		181,821		155,375
Profit on disposal of fixed asset		-		(2,188)
Decrease/(Increase) in debtors		(26,486)		397,016
Increase/(Decrease) in creditors		466,318		(4,117)
Net cash inflow from operating activities		2,218,063		1,876,164
Returns on investments				
Interest received	537,327		391,284	
Dividends received	32,377		31,750	
		569,704		423,034
Investing activities				
Payments to acquire tangible fixed assets	(1,097,288)		(492,859)	
Proceeds on disposal of tangible fixed assets	-		2,188	
		(1,097,288)		(490,671)
Net cash inflow/(outflow) for the year		1,690,479		1,808,527
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2024		10,074,123		8,265,596
Increase in balances		1,690,479		1,808,527
At 31 March 2025		11,764,602		10,074,123

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2025 there were 12 members (2024: 12).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard to the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accrual basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

1. Accounting Policies (continued)

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum
Assets under construction	0% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate.

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the amount of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. Consequently, it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in Autumn 2023. The charity has received confirmation that for 2022-23 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2024 but the payment arrangements for these subsequent years is yet to be agreed

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

1. Accounting Policies (continued)

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight line basis over the period of the lease.

NOTES TO THE ACCOUNTS

(f) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2025 £	2024 As restated £
General	2,993,891	725,887
In memoriam	146,718	143,047
Event participant sponsorship	281,135	134,906
Corporate Support	35,318	136,698
Collecting Boxes	8,168	29,691
Friends groups including choir (see analysis)	32,441	24,109
	3,497,673	1,194,338
Gift Aid included in above total donations	242,055	249,238
Friends Groups	13,222	13,484
Overgate Choir	19,219	10,625
	32,441	24,109

3. Grants received

	2025 £	2024 As restated £
Unrestricted funds:		
General purpose grants	2,872	-
	2,872	-
Restricted funds:		
Capital Appeal for Redevelopment	247,324	1,386,936
End of Life Education	100,994	98,868
Estates Capex	78,526	21,848
Estates Expenditure	4,339	5,121
Staff Education	10,000	-
Community Hub Project	3,300	18,157
Medical Equipment	28,475	42,396
Other	138,982	117,430
	611,940	1,690,787
Total	614,812	1,690,787

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

4. Retailing	2025 £	2024 As restated £
Income from sale of goods	1,474,472	1,316,808
Recycling credits	65,967	113,171
Insurance claims	-	-
Total income derived from retailing	1,540,439	1,429,979
Direct cost of sales	96,305	50,205
Staff costs	1,225,714	996,667
Other staff and volunteer costs	12,241	1,537
Property costs	397,128	275,274
Motor running	23,746	25,440
Till and IT costs	38,080	28,784
Other costs	92,313	-
Total expenditure	1,885,527	1,377,907
Net profit (loss) arising from retail activities	(345,088)	52,072
Shop event income	19,544	20,237
Other Income	27,054	35,294
Total net income arising through retail activities	(298,490)	107,603
Number of shops	17	16

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery	2025 £	2024 As restated £
Income from lottery sales	180,881	174,644
Prize money	(52,000)	(52,000)
Other lottery costs	(21,157)	(20,999)
Net profit arising from lottery	107,724	101,645
Donations through lottery	-	-
Total net income arising through lottery operations	107,724	101,645

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

6. Investment income	2025 £	2024 £
Income from listed investments	37,127	31,750
Bank interest	537,327	391,284
	574,454	423,034

7. Income from charitable activities	Government funding £	Other Funding £	2025 £	2024 As restated £
Hospice funding	1,249,040	-	1,249,040	1,115,036
Canteen	-	53,064	53,064	41,637
VAT Refund Scheme	98,921	-	98,921	80,199
Sundry Income	-	17,310	17,310	140,900
	1,347,961	70,374	1,418,335	1,377,772

8. Analysis of resource expended	Direct costs £	Support costs (note 9) £	2025 £	2024 As restated £
Cost of generating voluntary income	1,545,278	233,429	1,778,707	1,044,370
Fundraising trading costs	1,406,203	548,281	1,954,484	1,753,317
Investment management costs	4,750	-	4,750	4,585
Cost of generating funds	2,956,231	781,710	3,737,941	2,802,272
Inpatient care	2,696,795	887,695	3,584,490	3,421,856
Day care	241,968	66,032	308,000	277,676
Bereavement and family support	30,213	10,086	40,299	32,817
Charitable activities	2,968,976	963,813	3,932,789	3,732,349
Governance costs	-	10,673	10,673	9,908
Total	5,925,207	1,756,196	7,681,403	6,544,529

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

9. Analysis of support costs	Establishment light & heat £	Management and IT £	Other costs £	2025 £	2024 As restated £
Cost of generating voluntary income	60,751	140,820	31,858	233,429	153,208
Fundraising trading: Costs of goods sold and other costs	350,980	51,140	146,161	548,281	617,156
Cost of generating funds	411,731	191,960	178,019	781,710	770,364
Charitable services	296,611	511,659	155,543	963,813	710,627
Governance costs	-	-	10,673	10,673	9,908
Total	708,342	703,619	344,235	1,756,196	1,490,899

10. Wages and Salaries

	2025 £	2024 As restated £
Wages and salaries	4,419,073	4,119,538
Employer's national insurance	385,597	336,180
Pension costs	293,180	249,080
Employee costs	5,097,850	4,704,798
Other: Medical Consultant	165,934	143,784
	5,263,784	4,848,582

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 192 (2024: 172). As of 31 March 2025, there were 20 (2024: 22) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions, but including employers' national insurance) was as follows:

Between £90,000 and £99,999: 1 (2024: 0)

Between £80,000 and £89,000: 1 (2024: 1)

Between £70,000 and £79,999: 3 (2024: 3)

The trustees received no remuneration or other financial benefit for their services during the year (2024: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 5 (2024: 3) other employees. The total gross remuneration of those remunerated members of the senior management team was £378,288 (2024: £296,952) and the total of employer pension contributions paid was £30,167 (2024: £29,937). The total cost of those employed members of the senior management team was therefore £408,455 (2024: £362,702). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2025 Actual number	2025 Full time equivalent	2024 Actual number	2024 Full time equivalent
Direct charitable services	17	14	15	13
Fundraising	82	59	81	57
Governance	92	69	75	58
Administrative services	1	1	1	1
Total	192	143	172	129
Retail staff included in fundraising	58	43	49	37

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2025 £	2024 £
Depreciation	181,821	155,375
Auditors remuneration: - For audit services	10,673	9,908
- For other services	-	-
Operating lease rentals – retail properties	250,112	206,639

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

13. Tangible fixed assets						
a) Group	Freehold property £	Leasehold property improvements £	Medical & other equipment £	Motor vehicles £	Assets under construction £	Total £
Cost						
At 1 April 2024	2,706,169	54,749	1,028,901	122,259	215,756	4,127,834
Additions	-	45,057	158,081	68,724	825,426	1,097,288
Transfers from investment property	351,805	-	-	-	-	351,805
At 31 March 2025	3,057,974	99,806	1,186,982	190,983	1,041,182	5,576,927
Depreciation						
At 1 April 2024	1,538,907	23,389	741,301	29,778	-	2,333,375
Charge for the year	50,561	11,760	86,088	33,412	-	181,821
At 31 March 2025	1,589,468	35,149	827,389	63,190	-	2,515,196
Net book value 31 March 2025	1,468,506	64,657	359,593	127,793	1,041,182	3,061,731
31 March 2024	1,167,262	31,360	287,600	92,481	215,756	1,794,459

b) Charity	Freehold property £	Medical and other equipment £	Motor vehicles £	Assets under construction £	Total £
Cost					
At 1 April 2024	2,706,169	980,918	-	215,756	3,902,843
Additions	-	148,979	65,287	825,426	1,039,692
Transfers from investment property	351,805	-	-	-	351,805
Disposals	-	-	-	-	-
At 31 March 2025	3,057,974	1,129,897	65,287	1,041,182	5,294,340
Depreciation					
At 1 April 2024	1,538,907	714,226	-	-	2,253,133
Charge for the year	50,561	76,761	2,247	-	129,569
Disposals	-	-	-	-	-
At 31 March 2025	1,589,468	790,987	2,247	-	2,382,702
Net book value 31 March 2025	1,468,506	338,910	63,040	1,041,182	2,911,638
31 March 2024 (as restated)	1,167,262	266,692	-	215,756	1,649,710

NOTES TO THE ACCOUNTS

14. Investment property

	Charity & Group £
Cost or valuation	
At 1 April 2024	703,610
Impairments	(351,805)
Transfer of land to fixed assets	(351,805)
At 31 March 2025	-

During the year the property was demolished as part of further expansion to the freehold property.

15. Investments

	Charity & Group £
Investment held with CCLA:	
At 1 April 2024	1,142,241
Net loss on revaluation	(48,455)
At 31 March 2024	1,093,786

b) Analysis of investments

	2025 £	2024 £
Managed listed investments and authorised unit trusts	1,093,786	1,142,241
Cash held as part of the investment portfolio	-	
Total Group	1,093,786	1,142,241
Investment in subsidiary	1	1
Total Charity	1,093,787	1,142,242

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £1,020,374 (2024: £1,020,374).

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five-year period will normally be corrected.

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

15. Investments (continued)

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity. The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2025 £	2024 As restated £
Turnover	1,772,790	1,660,154
Cost of sales	(1,382,123)	(1,134,624)
Gross profit	390,667	525,530
Operating expenses	(604,228)	(501,844)
Grants received	27,665	18,804
Management charge	185,896	-
Operating profit before charitable donations	-	42,490
Gift Aid donation to hospice	-	(42,490)
Retained profit/(loss) for the year	-	-

Subsidiary's balance sheet	2025 £	2024 £
Fixed assets	151,905	144,749
Current assets	289,938	331,405
Current liabilities	(441,842)	(476,153)
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
	1	1

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
16. Debtors				
Trade debtors	13,921	73,547	13,523	73,547
Group debtors	-	-	359,602	401,740
Other debtors	20,830	4,928	-	19,000
Taxation recoverable	119,896	40,260	119,896	30,000
Legacies receivable	22,000	60,500	22,000	60,500
Prepayments and other accrued income	454,140	425,066	375,800	269,569
	630,787	604,301	890,821	854,356

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

17. Creditors: amounts falling due within one year	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Trade creditors	548,714	80,277	516,049	56,552
Other taxation and social security	68,764	79,427	87,446	79,427
Sundry creditors and deferred income	307,070	298,526	286,562	247,837
	924,548	458,230	890,057	383,816

18. Restricted funds

Group and Charity:	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
Funding for capital asset acquisitions:					
Relatives Room Funding	16,610	-	(1,320)	-	15,290
In-Patient Unit Redevelopment Funding	126,538	-	(10,056)	-	116,482
PCT Reception & Beds Funding	107,210	-	(8,524)	-	98,686
DoH In-Patient Unit Funding	80,635	-	(5,760)	-	74,875
DoH Day Hospice Funding	293,682	-	(20,836)	-	272,846
DoH Grant Holistic Journey Funding	68,299	-	(2,145)	-	66,154
Donation Grants	14,586	-	(2,278)	-	12,308
Misc Capital Grants	327,413	-	(67,314)	-	260,099
Other Grants	-	-	-	353	353
Big Build Hub	91,747	-	(3,413)	-	88,334
Capital Redevelopment Costs	215,756	-	-	825,426	1,041,182
	1,342,476	-	(121,646)	825,779	2,046,609
Funding of revenue costs:					
Skills for Care Funding	737	-	-	-	737
Educator Role Funding	-	100,994	(78,014)	-	22,980
Educator Events Funding	2,748	-	(950)	-	1,798
Donation Grants	69,514	3,300	(35,213)	-	37,601
Miscellaneous Revenue Grants	90,407	257,603	(162,692)	-	185,318
Other Grants	3,600	24,000	(27,084)	(353)	163
Capital Appeal Big Build	2,545,207	2,323,410	(507,751)	(766,946)	3,593,920
Springwood Development Fund	57,830	2,719	(2,069)	(58,480)	-
	2,770,043	2,712,026	(813,773)	(825,779)	3,842,517
Total restricted funds	4,112,519	2,712,026	(935,419)	-	5,889,126

Restricted fund balance carried forward at 31 March 2025 is represented by

	£
Unexpended capital funding	2,046,609
Unexpended revenue funding	3,842,517
	5,889,126

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

19. Endowment funds	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
At 1 April 2023 and 31 March 2024					
1981 Property Fund	70,000	-	-	(70,000)	-
Halifax District Nursing Charity Fund	15,000	-	-	(15,000)	-
	85,000	-	-	(85,000)	-

20. Unrestricted funds	At 1 April 2024 £	Income £	Expenditure £	Gains, losses & Transfers £	At 31 March 2025 £
Group:					
General fund	2,391,675	7,135,491	(6,735,137)	(266,805)	2,525,224
Designated funds (note 20)	7,149,444	-	(10,847)	-	7,138,597
Revaluation reserve	121,866	-	-	(48,455)	73,411
	9,662,985	7,135,491	(6,745,984)	(315,260)	9,737,232
Charity:					
General fund	2,391,675	8,074,539	(5,897,578)	(266,805)	2,525,224
Designated funds (note 20)	7,149,444	-	(10,847)	-	7,138,597
Revaluation reserve	121,866	-	-	(48,455)	73,411
	9,662,985	8,074,539	(5,908,425)	(315,260)	9,737,232

21. Designated funds	At 1 April 2024 £	Designation	Expenditure £	Gains, losses & Transfers £	At 31 March 2025 £
Group and Charity:					
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	4,873,994	-	-	-	4,873,994
IT & Digital Strategy Project	33,411	-	(10,847)	-	22,564
Repurposing Reserve	150,000	-	-	-	150,000
New Building Contingency Fund	1,000,000	-	-	-	1,000,000
Funding of revenue items:					
Capital Redevelopment Fund	-	-	-	-	-
IT & Digital Strategy Project	542,039	-	-	-	542,039
5 Year Strategic Investment Fund	100,000	-	-	-	100,000
Investment in Resource Fund	450,000	-	-	-	450,000
	7,149,444	-	(10,847)	-	7,138,597

NOTES TO THE ACCOUNTS

- 1. Capital Redevelopment Fund** – This is to support the Capital Redevelopment project.
- 2. IT & Digital Strategy** – An estimate has been placed on the value required to address the future technology needs of the Hospice and be able to improve the effectiveness of the operation and the support provided to patients and their families.
- 3. Repurposing Fund** – This is to effectively utilise and tidy those areas vacated as part of the new build development and to consider options for enhancing the visitor, staff, and patient experience as well as income generation.
- 4. New Build Contingency Fund** – To ring fence £1m for additional project cost and to cover the increased running cost of the expanded Hospice beyond the first year.
- 5. 5 Year Strategic Investment Fund** – This is to support additional costs associated with the implementation of the five-year strategic plan.
- 6. Investment In Resource Fund** – The Hospice is committed to ensuring that its staff and facilities are of the highest standard and this fund covers areas such as remuneration, working environment and caring for volunteers.

22. Net assets by funds	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,093,786	-	-	1,093,786
Tangible fixed assets	1,015,122	2,046,609	-	3,061,731
Current assets	8,552,872	3,842,517	-	12,395,389
Creditors due in less than one year	(924,548)	-	-	(924,548)
Total at 31 March 2025	9,737,232	5,889,126	-	15,626,358

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income, and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2025 £	2024 As restated £
External income	5,362,513	4,524,057
Expenditure	(4,781,652)	(4,908,061)
Surplus/(deficit) before other income	580,861	384,004
Donation from/(management charge to) trading subsidiary	(191,354)	42,490
Surplus for the year before investment gains and losses	389,507	426,494
(Loss)/profit on sale of investments	(351,805)	-
Unrealised investment gains/(losses)	(48,455)	102,184
Total increase in reserves	(10,753)	528,678

Total increase in reserves above does not include the increase in restricted funds during the year.

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2025 £	2024 £
Expiry date:		
Within one year	205,756	150,644
Between two and five years	209,031	141,595
	414,787	292,239

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

26. Prior year adjustments

Two adjustments have been made to the comparative figures in these financial statements. Firstly, the 2024 balance for prepayments and accrued income (for both the charity and the group) included £215,756 which has been reallocated to assets under construction in the tangible fixed asset note.

Secondly, the results for the charity for 2024 in note 22 have been restated include £734,705 in donations income (including Gift Aid) from sales of donated goods that were previously accounted for through Overgate Hospice Support Limited. The donation from the trading subsidiary in the same note has been reduced by the same amount. In addition, the Charity-only balance sheet has been restated to include £74,403 in accrued Gift Aid income that was previously accounted for through the charity's subsidiary, Overgate Hospice Support Limited. The balance owed between the two group entities has been reduced by the same amount.

The above restatements have had £nil effect on the brought forward reserves for either the Charity or the Group.

**The following pages do not form part
of the audited financial statements:**

OVERGATE HOSPICE

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DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	2025			2024 As restated £
	Charity £	Subsidiary £	Total £	
Income				
Legacies and bequests	857,903	-	857,903	1,082,850
Donations in lieu of flowers	146,718	-	146,718	143,047
Other fortuitous giving	636,910	-	636,910	402,490
Gift aid	242,055	-	242,055	249,238
Patient care	12,839	-	12,839	13,524
Fund raising, other donations and sundry income	783,398	19,544	802,942	711,926
Retail shop operations incl. recycling credits	778,467	1,572,365	2,350,832	2,017,743
Catering	53,224	-	53,224	41,637
Calderdale CCG grant	1,249,040	-	1,249,040	1,115,036
Restricted grants released to match costs in year	435,473	27,665	463,138	345,366
Other grant income	2,872	-	2,872	18,804
VAT refund scheme	98,921	-	98,921	80,199
Friends of Overgate and Overgate Choir	32,441	-	32,441	24,109
Overgate Hospice lottery	-	180,881	180,881	174,644
Sundry Income	23,783	-	23,783	127,376
Big build appeal income	2,100,086	-	2,100,086	-
	7,454,130	1,800,455	9,254,585	6,547,989
Investment portfolio income	37,127	-	37,127	31,750
Bank interest	407,901	-	407,901	391,284
	445,028	-	445,028	423,034
Income sub-total	7,899,158	1,800,455	9,699,613	6,971,023
Operating expenditure	(5,722,717)	(1,986,351)	(7,709,068)	(6,544,529)
Donation to Overgate Hospice	-	-	-	-
Net income before investment gains/(losses)	2,176,441	(185,896)	1,990,545	426,494
Impairment of investment property	(351,805)	-	(351,805)	-
Unrealised investment gain/(loss)	(48,455)	-	(48,455)	102,184
Net income for the year before taxation	1,776,181	(185,896)	1,590,285	528,678
Net income for the year before taxation as above	1,590,285			
Excess of restricted grant income received in the year over expenses	175,569			
Increase in Net Assets in year	1,765,854			

OVERGATE HOSPICE
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DETAILED INCOME AND EXPENDITURE ACCOUNT (continued) FOR THE YEAR ENDED 31 MARCH 2024

Expenditure	2025			2024 As restated £
	Charity £	Subsidiary £	Total £	
Care expenses				
Staff costs and Doctors fees	2,579,156	-	2,579,156	2,763,955
Catering	78,729	-	78,729	68,809
Sundry nursing and medical expenses	156,308	-	156,308	131,839
Travel expenses	16,484	-	16,484	4,586
Cleaning and laundry	15,497	-	15,497	14,754
Depreciation	53,448	-	53,448	37,779
	2,899,622	-	2,899,622	3,021,722
Hospice establishment expenses				
Staff costs	122,802	-	122,802	111,933
Heating and lighting	62,725	-	62,725	45,905
Council tax, water charges and insurance	43,387	-	43,387	40,017
Repairs and maintenance	93,383	-	93,383	87,304
Recruitment and training	-	-	-	20,792
Depreciation	46,014	-	46,014	46,866
	368,311	-	368,311	352,817
Fund raising and publicity				
Staff costs	1,058,973	1,225,714	2,284,687	1,645,048
Recruitment and training	-	5,245	5,245	2,919
Expenses, event and other costs	487,670	5,009	492,679	242,531
Retailing costs	-	120,663	120,663	63,826
Shop rent, rates, light, heat and Insurance	-	326,119	326,119	275,274
Shop repairs and maintenance	-	20,485	20,485	70,456
Overgate Hospice lottery	-	73,157	73,157	72,999
Cash collection handling charges	1,314	45,909	47,223	50,279
Depreciation	-	50,444	50,444	35,550
	1,547,957	1,872,745	3,420,702	2,458,882
Administrative expenses				
Staff costs	492,600	-	492,600	327,646
General recruitment, training and staff benefits	55,129	-	55,129	52,408
Postage, printing and stationery	37,541	-	37,541	52,549
Telephone	9,584	4,376	13,960	12,594
HR, investment and legal	22,316	855	23,171	20,439
IT costs	159,879	13,722	173,601	178,686
Sundry expenses	79,017	87,062	166,079	10,722
Subscriptions	12,373	3,391	15,764	13,164
Auditors' remuneration	6,473	4,200	10,673	9,908
(Profit) Loss on disposal of fixed asset	-	-	-	(2,188)
Depreciation	31,915	-	31,915	35,180
	906,827	113,606	1,020,433	711,108
Total expenditure	5,722,717	1,986,351	7,709,068	6,544,529

The Hospice is fortunate and very grateful to receive grants from the following organisations in 2024/25:

Community Foundation for Calderdale
West Riding Masonic Charities Limited
Active Calderdale
Sovereign Healthcare
Green Hall Foundation
Albert Hunt Trust
Sky Bet Ebor
Francis Winham Foundation
Ross Smith Foundation
nPower Business Solutions Foundation
Co-op Local Community Fund
Calderdale Council
Finderman Charitable Trust
Hebden Bridge Rotary
The Community Foundation for Calderdale
Benevity Causes
Million Dollar Round Table
James Tudor Foundation
Kathleen Mary Lumb Charitable Trust
Ludlow Trust
St James's Place Charitable Foundation
Culturedale
Charles and Elsie Sykes Trust

In addition, significant pledges towards our Big Build Appeal were also made by the following:

Bernard Sunley Foundation
The Wolfson Foundation
The Edward Gostling Foundation
Bradbury Foundation
The Finderman Charitable Trust



Thank you



Sylvia Graucob

The Hospice is continually thankful to Sylvia Graucob MBE for donating her beloved home to enable patients and their families in Calderdale to benefit from palliative care. Sylvia died in 2017, but we continue to remember her kindness and generosity.

The Hospice as it stands today is a testament to the overwhelming support we receive from our local community.

Because you care, we can

Contact us

Hospice: 01422 379151 / info@overgatehospice.nhs.uk

Fundraising: 01422 387121 / fundraising@overgatehospice.nhs.uk

Volunteering: 01422 379151 / volunteering@overgatehospice.nhs.uk



OVERGATE HOSPICE

England & Wales - Charity number 511619

Accounts

Annual Report & Accounts 2023 - 2024



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Welcome to this year's annual report

This year we have continued to deliver our mission of providing high-quality palliative and end-of-life care to the Calderdale community. We are once again delighted to share with you our successes and developments.

We have worked tirelessly on the private phase of our Capital Appeal Campaign and were thrilled to launch the public phase. This campaign will enable Overgate to build a new state-of-the-art hospice for the people of Calderdale. We will increase our inpatient beds from 12 to 16, allowing us to be increasingly responsive and to care for more people. Each patient will access ensuite facilities, providing both patients and their families with increased privacy at a time when it matters most. We will also be completely redesigning our Day Hospice, incorporating feedback from our patients and carers to create a flexible space that can be used by more people.

We will continue to deliver our care into the community, providing care closer to home and, in some instances, directly in people's homes. Our community hubs, offering Overgate's well-recognised support, care, and advice to a wider audience, are now up and running in each Calderdale district. Patients and carers are benefitting greatly from attending these Hubs.

It is also important to acknowledge and thank our many supporters. At a time when many people are struggling financially, the people of Calderdale and beyond have shown their support in numerous ways. We remain ever grateful to the Calderdale community for their ongoing loyalty and support. By donating, supporting, attending, volunteering, and working with us, you all make a huge and important difference.

We would like to thank each and every one of you.

Because you care, we can.



Tracey Wilcocks
Chief Executive



Catherine Riley
Chair of the Board of Trustees

Employ
217
staff



Our average
admission wait
time is 24 hours

New
16
BED
unit




£4.8m
Total money raised
by our community



Inpatient Unit
12 beds including
1 respite bed

3,991
attendances at Day
Hospice services

495
people attended
our HUB sessions

Over
Our v
Calde



Team of
dedicated
volunteers

33%
of our patients
are discharged

Over
11,500
people and their
families cared for
since we opened

**Patient & Family
Support Team**

Social Workers
Counselling
Physiotherapists
Chaplain
Complementary Therapists
Occupational Therapist
Diversional Therapy Lead



**Develop &
strengthen
services**



£18,000
Daily cost



Educating our
healthcare
colleagues in the
community on
end-of-life care



17
retail shops
and a Donation
Centre across
Calderdale



Caring since
1981



£2.2m
Income raised
from our shops
and lottery



£6.5m
Yearly cost



Calderdale
Hospice

235
Patient admissions
to the Inpatient
Unit last year



Calendar of
activities and
events



Partnership &
engagement



Providing holistic
patient-centred
care

Day Hospice
Health & wellbeing
support and six
HUBs in the
community



Trustees' Strategic Report

Our Mission

We are an independent charity that aims to improve the quality of life for adults in Calderdale with a life-limiting illness.

Our Philosophy of Care

Our philosophy of care is centred on the patient. We respect individuality and each person's dignity and right to privacy. We care for the whole person: their physical, emotional, spiritual, and social needs and goals. Our care includes support for their families and carers through an individual's illness and into bereavement. We care for people during the advanced stages of all life-limiting conditions including cancer, heart failure, and lung, kidney, and neurological diseases.

Our values (EPICC):

- Excellence
- Passion
- Inclusion
- Compassion
- Collaboration

We have a clear set of behaviours that we expect from all of our colleagues within Overgate, irrespective of whether they are an employee or a volunteer or where they work. This applies across all our excellent clinical services and our many wonderful shops. **Our behaviours are:**

- Be respectful
- Be accountable
- Be inspirational
- Be a team player
- Be responsible
- Be courageous
- Be positive



Our Strategy

This year has been pivotal in the ongoing journey of stabilisation and strengthening of our existing services. With a revised set of organisational values of Excellence, Passion, Inclusion, Compassion, and Collaboration, we have made significant strides toward realising our vision for the future.

Furthermore, this year marked a leadership transition as our CEO, Alison Harwood, retired and following a period of interim leadership, we welcomed Tracey Wilcocks as our new CEO in November 2023. Tracey's appointment brings a new chapter for our organisation, bringing both experience and insight as we advance into the next phase of our strategic plan.

Progress on Our Five-Year Strategy

2023/24 was the first year of our ambitious five-year strategy. We are proud to report substantial progress across all key areas. One of the central pillars of our plan has been the expansion and increased accessibility of our Community Hubs across Calderdale. These hubs are integral to our mission of bringing care closer to home for those who need it, ensuring that our services are as accessible as possible to all members of our community.

In parallel, we have continued to grow our retail network and offer new and innovative ways of generating income that also add social value to Calderdale. We have widened our activities so that they are inclusive, accessible, and attractive to all members of our community. We have opened new shops in Sowerby Bridge and continued our commitment to community engagement in all our shops. This expansion not only strengthens our financial sustainability, but also deepens our presence within the community, creating additional touchpoints for engagement and support.

Looking ahead to 2024/25, our primary focus will be the progression of plans for our new Hospice for Calderdale. This state-of-the-art facility will significantly enhance our capacity to deliver compassionate care. The new Hospice will feature an increased bed base, with all care being provided in single ensuite rooms, offering patients the dignity and privacy they deserve. Additionally, the redesigned Day Hospice will cater to the evolving needs of our community, providing flexible and responsive services that can meet the demands of personalised care.

We have worked closely with our design team throughout the planning process, ensuring that the new facilities are not only fit for purpose today, but also adaptable for the future. Our drive to be increasingly carbon neutral has been reflected in the design process, with as many sustainable options being incorporated as possible. We are committed to creating a space that truly reflects the needs and expectations of the people of Calderdale.



Supporting Strategies

To ensure the successful delivery of our key objectives, we have also launched several underpinning strategies this year. Our wider Estates Strategy is focused on maintaining a safe, efficient, and welcoming environment across all our sites. Alongside this, our Information Technology Strategy is guiding the integration of digital opportunities, ensuring that our Hospice remains abreast with technological advancements. In alignment with our values of Inclusion and Collaboration, we have introduced a comprehensive Equality, Diversity, and Inclusion (EDI) Strategy. This strategy reflects our commitment to being an organisation where everyone—patients, staff, volunteers, and visitors—feels valued, respected, and included. We are dedicated to fostering an environment that embraces diversity in all its forms and ensures equitable access to our services.

Furthering our commitment to clinical excellence, we have also published a new Clinical Strategy, setting out our vision for the future of our clinical services. This strategy outlines our ambitions to innovate and ensures that we continue to meet the complex and changing needs of our patients with the highest standards of care.

Collaborative Partnerships

Our success is deeply rooted in the strength of our partnerships. We have continued to work closely with a wide range of partners across the community, statutory, and voluntary sectors in Calderdale. These collaborations have been crucial in driving improvements in both access to care and the overall experience of our patients. We remain committed to identifying and securing new funding streams that will enable us to sustain and expand our services into the next phase of our strategic plan.

Our Workforce

Our workforce, comprising of dedicated staff and volunteers, remains our greatest asset. Their unwavering commitment, resilience, and compassion are the driving force behind everything we achieve. In a competitive landscape, attracting and retaining our colleagues is critical. We recognise this challenge and are currently undertaking a comprehensive review of our Workforce Strategy. This review aims to ensure that we offer not only a rewarding and supportive work environment but also ample opportunities for professional growth and development.

Looking Ahead

As we move forward into 2024/25, we will maintain a sharp focus on monitoring our progress against our key strategic aims. This will ensure that we continue to deliver high-quality care and make a meaningful contribution to the wider Calderdale community. We are confident that, with the continued support of our staff, volunteers, partners, and the community, we will achieve our goals and secure a bright future for our organisation and those we serve.

Conclusion

In conclusion, 2023/24 has been a year of significant achievements, underpinned by the resilience and dedication of our entire organisation. As we look to the future, we remain committed to our mission and values, ensuring that we provide the highest quality care for those who need it most. Together, we will continue to build on the solid foundation we have established, striving for excellence in all that we do.

Our Strategic Objectives



Capital Redevelopment

Key Achievements:

- Appointed a Director of Estates and Support Services with an extensive facilities and project management background to lead the Capital Redevelopment project called The Big Build.
- Explored various external options to allow the decant of patients during the building phase of the redevelopment. None of these were viable and the decision has been made to remain on site during the build.
- Enabling works completed to ensure planning permission was discharged.
- Ensured regular cost updates including inflationary rises to ensure financial control of the redevelopment.
- Began the technical design phase of the redevelopment.

Future Plans:

- Complete technical design of the Big Build project.
- Explore and implement sound mitigation tools during the build stage to ensure patients and families are not impacted by the noise.
- Complete tender process to enlist a main contractor for the redevelopment project.
- Complete service reviews of departments directly and indirectly impacted by the redevelopment.
- Begin phase one of the redevelopment project which includes taking down Springwood House and laying the foundations.
- Create and implement a site management to ensure continuity of all services during the build project.

Infrastructure

Key Achievements:

- Began scoping work to implement Electronic Patient Records.
- Developed an Estates Strategy for all sites which encompasses the current and future footprint of the main hospice site.
- Developed the five-year Information Management and Technology strategy that supports service development and digital transformation.
- Reviewed current working practices and environment for staff and volunteers and began a shop refurbishment project.
- Developed a proactive maintenance plan to improve the condition of the current hospice building.

Future Plans:

- Begin implementation of Electronic Patient Records and electronic medicines management.
- Implement schedule of works for 24/25 in the retail premises to improve the environment for staff, volunteers and customers and increase sales.

- Review space across the Hospice to identify under used space and roll out office booking software to utilise this space.
- Complete a sustainability review and develop a green plan for Overgate demonstrating our commitment to sustainability and plan for delivery.
- Scope and plan the implementation of a digital workforce system.

Partnership & Engagement

Key Achievements:

- Increased presence at ICB by working with the West Yorkshire Hospice Collaborative.
- Successfully sought opportunities for increased funding from the West Yorkshire Integrated Care Board
- Contributed to place-based and regional meetings, to increase the profile of the Hospice including working as part of Calderdale Palliative and End-of-Life Care Team and joining Calderdale and Kirklees Dying Well Board.
- Completed an Integrated Care Board planning document review.

Future Plans:

- To work with our Community Engagement Lead to create a Directory of Services for Calderdale to enable us to ensure we are reaching the correct organisations.
- To work with West Yorkshire Hospices Collaborative to secure additional statutory grant funding.
- Create a directory of all health and social care organisations, including those in the voluntary sector, and identify who can refer to our services and create a plan to educate and create an understanding of our value (including social value) so that they can correctly signpost to us.
- To seek opportunities to work in collaboration with other organisations to maximise reach and efficiencies.



Financial Sustainability

Key Achievements:

- Delivered an overall surplus of £529,000.
- Opened two new charity shops.
- Planned the capital appeal public phase including the launch planned for April 2024.
- Implemented Year 3 of the Retail strategy.
- Explored efficiencies to reduce the running costs of the Hospice (including contract reviews).
- Received funding to purchase two electric vans to ensure our retail services become more environmentally friendly.

Future Plans:

- Recruit a dedicated Lottery Fundraiser to increase our lottery membership and income.
- Update and implement the scheme of delegation to improve financial awareness across the organisation.
- Launch the public phase of our capital appeal, The Big Build Appeal.
- Develop a financial sustainability strategy.
- Implement an e-commerce project to increase income raised from retail.
- Work with Hospice UK on the National Legacy Campaign, ensuring additional publicity is utilised.
- Closely monitor Big Build Appeal income and any impact on our core fundraising activities and income.

Equality, Diversity and Inclusivity

Key Achievements:

- Increased uptake from minority ethnicities in our In-patient Unit and Day Hospice.
- Positive impact report following introduction of a Community Engagement Lead 12 months ago.
- EDI strategy approved.
- EDI training scoped with a plan in place to deliver to all staff and volunteers.

Future Plans:

- Working with our Community Engagement Lead and external stakeholders, create a directory of the differing marginalised groups that exist within Calderdale and the services that support them.
- Create a key performance indicator that measures diversity in our workforce and service users, aiming for an upward trajectory.
- Undertake a qualitative research project using focus groups to gain an understanding of the needs of the South Asian communities and utilise this information in future service design.
- Review our referral pathways to ensure they encourage accessibility.
- Develop an internal EDI working group and explore the option of having Diversity Champions in our workforce.
- Roll out the EDI training across the organisation.

Person-Centred Care

Key Achievements:

- Created digital medical notes to facilitate seamless referrals to the medical examiner.
- Launched our Clinical Strategy in conjunction with five year Overgate strategy.
- Engagement strategy developed and launched.
- Increased attendance at Day Hospice Hubs and added two more venues.
- Adopted Vantage Incident Reporting tool allowing learning from incidents to improve practice.



Future Plans:

- Adopt an acuity tool for nursing workforce, maximising responsiveness and financial efficiencies.
- During the build phase of the capital redevelopment project, explore ways to support patients further in their own homes.
- Work with local Children's Hospices to gain insight and plan services to meet the needs of young adults transitioning to adult care.
- Form a service user group to engage with our service users and wider community to better understand preferences for care.

Workforce

Key Achievements:

- Staff member completed their Advanced Clinical Practitioner training.
- Utilised feedback from the Staff Survey to work with departments to assess whether teams have the skills, capacity and scope to meet organisational need.
- Refreshed the staff induction programme and increased the uptake of Fresh Eyes Report and exit interviews.

Future Plans:

- Create and develop a workforce strategy.
- Utilising feedback from the annual Staff Survey, create an action plan to implement any improvements.
- Improve our workforce diversity and see a year on year improvement.
- Grow the role of the Freedom to Speak Up Team and share other ways that staff can provide feedback outside of the annual staff survey.

The Future of Hospice Care in Calderdale

For several years, the Hospice has recognised the need to improve our facilities to ensure we meet the changing needs of our community for generations to come.

As the wider healthcare landscape is evolving, so too is hospice care. The growing population means we are caring for more people with a wider variety of complex, terminal illnesses. Our current Inpatient Unit only has 12 beds with the majority of these being in shared rooms, often restricting admissions. Bathroom facilities are cramped and limited, impacting the privacy and dignity our patients deserve.

It is now essential we modernise the Hospice's facilities to ensure that we can support more people to live their final years, months, weeks and days to the fullest. In order to do this, we need to carry out a large-scale redevelopment of the Hospice site; building a new purpose-built 16 bed Inpatient Unit, and significantly expanding and upgrading our Day Hospice facilities.

The cost of this transformational project to transform future care at Overgate Hospice is £12.75 million. Through excellent financial management and the continued generosity of our community, the Hospice has been able to make an investment of £6.243 million to launch this exciting redevelopment project. A private appeal to begin raising money to fund this exciting project is ongoing and we launched the appeal to the public in April 2024. The completion of the build project and opening of these brand new, state-of-the-art facilities is planned for the Spring of 2026.

If you would like to find out about how you can support this ambitious project to transform hospice care for the people of Calderdale, please get in touch.



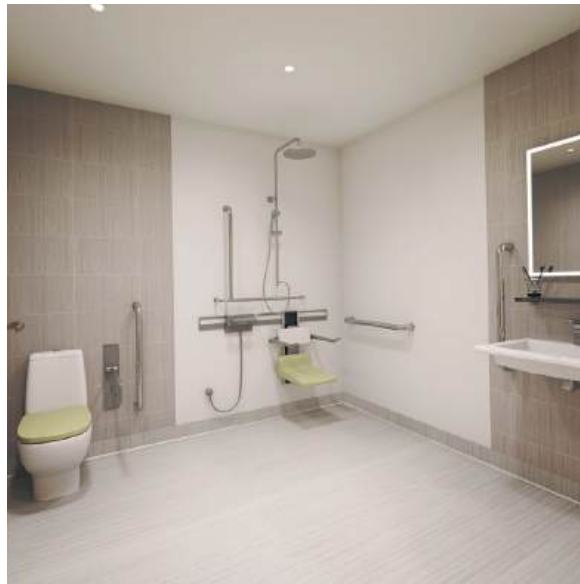
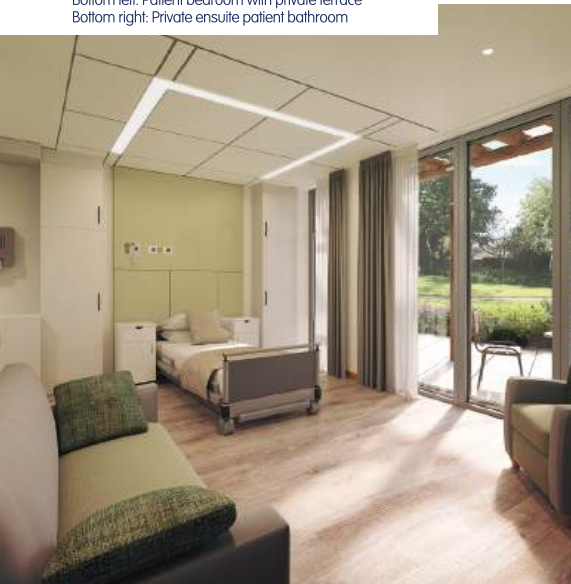
BIG BUILD APPEAL

Let's build a new hospice for Calderdale, together





Above: Computer generated image of proposed entrance
Bottom left: Patient bedroom with private terrace
Bottom right: Private ensuite patient bathroom



Impact of our Services

Inpatient Unit

In 2023/24, we continued to provide excellent palliative care to patients on our Inpatient Unit whilst providing support to their families. In May 2023, we became part of the Calderdale Framework with the newly developed Hospice Support Worker Competency Based Training Programme. This programme has allowed staff on the IPU to share skills and competencies, so our care is even more integrated, patient-centred, efficient and safe. We also organised catheter training for all staff and have utilised our own Education Team to provide training for staff, including End-of-Life Champion training for our new nurses.

We have been the lucky recipients of several grants, which have allowed us to buy an extra cuddle bed. A cuddle bed is a large medical bed that can accommodate two or more people, allowing patients and their loved ones to lie together. We have also bought another falls bed, meaning we now have four. The falls beds have made a real difference in falls on the Inpatient Unit, helping us to create a safer and more secure environment for patients. The cuddle beds have also been very important to families who just want to be close and comfort each other. Having two of these beds means that we do not need to say no to a family wishing to use it, whilst another family is.

As a team we work hard to make lasting memories for our families. We were able to do this in 2023, when two young women stayed on the Inpatient Unit for seven weeks whilst their mum received end-of-life care. This meant that the two girls were able to spend every minute they needed with their mum, and in this time we secured four tickets to the George Ezra concert at the Piece Hall with one of our staff nurses there for support. This experience meant the world to all of them and we are proud that moments like these are possible thanks to the amazing team we have.

We were also able to create another special moment at very short notice when we arranged the wedding of a patient within a day and helped him to marry the love of his life from his own bed on the Inpatient Unit with our Chaplain officiating the ceremony.

“

Overgate staff are caring, friendly and approachable, you feel like you matter and the continuous support from Overgate is outstanding. I don't know how my late husband and myself would have coped without Overgate, it is so homely, and I am very grateful for all the support you provide continuing on into bereavement.

”

“

At such a sad and emotional time in our lives, all the staff were absolutely fantastic. Overgate is such a peaceful and wonderful place, and the care they provide is exceptional.

”

“

The staff were very professional, caring and supportive to my late husband and all the family. The room was cleaned by friendly staff and kept nice but not too clinical. Nothing was ever too much trouble and I will be eternally grateful.

”

“

The staff that work in the in-patient unit are incredible. During the hardest time of our lives, they made it possible for us to spend as much time with mum as we could. The kindness doesn't go unnoticed, we appreciate you all.

”



Day Hospice

The past 12 months have seen our Day Hospice services grow and numbers increase for all our hospice and community-based sessions.

The Overgate Hubs have seen a change of venue in the Upper Valley. We moved from Valley Road Medical Centre, due to room size, to Hebden Bridge Town Hall. We are based upstairs in the lovely Terrace Room. This has helped us to provide a non-clinical space that is open and welcoming to all. To increase awareness of our Hubs, we provide each patient attending any Day Hospice sessions a leaflet with information of their nearest Hub on. In 2023/24, we had 293 Hub attendances, compared to 127 the year before!

Through collaborative working with our Community Engagement Lead and primary care networks within Calderdale, we have increased the awareness of the support we can offer to people living with dementia. Through this, our referrals have increased significantly and we now have a waiting list for our Time to Think programme. We also work closely with Calderdale Dementia Hub to share practice and promote our services to benefit people living with a diagnosis of dementia.

As numbers on our Support and Wellbeing waiting list rose in 2023/24, we have increased the numbers booked onto each cohort, to ensure any patients who want to attend the programme are able to. The programme offers opportunity for patients living with life limiting illnesses to come together in a safe space and gain support and education from the Hospice team. This year we have introduced a new aspect to the programme where we invite people from within the Hospice and the community to provide interesting and interactive sessions.

We have continued with our aim of reaching out to our community and bringing our care to them through Overgate Outreach and Nurse led visits. These have also increased significantly in 2023/24, meaning that we have been able to support more people in their own homes, who otherwise would not have been able to access any of our services. We provide vital support with initial assessments following referral to Day Hospice, planning for the future, social support and therapeutic touch massage.

“

I attended Time to Think with my mum and I can honestly say that it was a wonderful 6-week course, mum loved it and I found it very informative.

”

“

The Breath of Fresh Air group helped my husband and I to get back to a bit of normality. The exercise and advice for treating breathlessness was very helpful for both of us.

”

Patient and Family Support Team

In 2023/24, our Patient and Family Support Team (PFST) have continued to provide holistic care and support to patients across all hospice departments. Throughout this year we have been able to provide three weddings in the Hospice grounds, which is the most we have ever facilitated in a single year. The ceremonies were officiated by our Chaplain and brought all hospice departments together to make each occasion as special as possible.

Our Complementary Therapy Team continues to care for more and more patients and carers and in 2023/24 we had an average of 100 people on our caseload. We also recruited more volunteers and now have five, as well as increasing staff hours, to ensure we meet demand. All this allows us to care for more patients throughout the Hospice and in the community, and to continue staff treatments which are so important for wellbeing.

The counselling team is currently made up of the Psychotherapy & Counselling Lead and ten volunteer therapists, including five qualified counsellors, four trainee counsellors and one qualified child psychotherapist. During the period April 2023 – March 2024, the counselling team completed 803 total appointments with patients & families, supporting 109 individuals.

In 2023, we recruited a case manager, who hit the ground running in supporting patients to live well for as long as possible, maintain autonomy and independence, and find creative ways to achieve a person's wishes.

Working therapeutically is at the heart of what we do, and the team have supported many patients over the last 12 months to create lasting legacies for their families and friends. One of the ways we have done this is to support patients to make memory boxes and have worked with external agencies to compose songs about their lives to leave for their loved ones. Legacy work has long been a part of palliative care and memory boxes can hold an impact for loved ones for years to come.

“ Thank you to Overgate Hospice for creating such a memorable day at such short notice, we can all never thank you enough. My sister got the day of her dreams watching her gorgeous daughter get married, we never thought it was possible. You're just amazing. ”

“ The swelling is reduced in my legs and feet, and I can move so much better after having this complementary therapy done. ”

“ The one-to-one diversional therapy provided by Naomi was incredibly helpful for both my husband and me. After the diagnosis of Alzheimer's my husband's confidence was severely depleted. The Hospice provided a safe environment to begin his acceptance of his condition. ”



Education, Training and Engagement

The Overgate Education Team remain committed to delivering a programme of education and training to all health and social care professionals across Calderdale with the aim to improve the palliative/end of life care that our community patients receive.

In 2023/24, we continued our End-of-life Care Champions programme, providing education to our seventh cohort of registered nurses and our second cohort of care home staff. This has seen more care staff and nurses signing up than ever before, helping us to promote the importance of end-of-life care to patients across Calderdale who are facing the end of life and may not have access to our services.

In 2022, we welcomed two new nurses onto the Education Team, which have this year worked to establish Overgate's education programme throughout our community and especially in care homes. One huge success to come from this is that we have now reached almost all care and residential homes in Calderdale to promote Advance Care Planning. Another great success is the creation of mouthcare packs, which we procured a grant for and promoted to all care homes who were educated by us. These have been taken on by Calderdale and Huddersfield Foundation Trust, who are now going to ensure that all patients who are at end of life in Calderdale and Huddersfield have access to these packs.

We have been working to digitalise a workbook for palliative and end-of-life care, created as a collaboration between us, The Kirkwood, Locala, Kirklees Council and CHFT. This has already been embraced by 11 organisations across Calderdale and Kirklees with many staff having already completed it. The digitalisation of the workbook has allowed it to be more easily accessed by staff who care for people at end of life, therefore giving patients a better experience at this difficult time, wherever they spend their final days.

Training nursing staff to verify expected adult death is a huge part of our education programme and one we champion throughout the community; understanding when a person is actively dying can inform and change the care they are given at that time. We have now supported over 300 registered staff to do this training in the hospital and care homes too, which will enhance the care of the patient, their family, and carers, with care being delivered in a timely manner by the most appropriate person.

“

The training helped staff understand advanced care planning better, as we really didn't know much about it before hand! However we have been able to complete an advanced care plan successfully with the knowledge from our training.

”

“

The facilitator makes it very easy for people to understand. Very interesting, makes you think about things in a different way. Can use this learning in my practice.

”

Volunteering

Overgate Hospice began with the generosity of volunteers with a vision. That vision is now a reality that continues to make a huge difference in the lives of local people, This is only possible through the support of our incredible network of volunteers today. Our volunteers are valued and important members of Team Overgate.

The Hospice is so grateful that almost 750 people from the local community have registered to volunteer with us, giving their time, skills and knowledge.

195 new volunteers have joined Team Overgate during 2023/2024. 80% are supporting OHS Retail, 19% support Hospice based roles (14% of those in clinical areas0), 4% help on an ad-hoc basis such as at events, and 19% do multiple roles.

We continue to celebrate the increasing diversity amongst our volunteer workforce and currently our youngest volunteer is 14 and our eldest is 92 years of age. The number of volunteers under the age of 18 has increased by 57% in the last year. We are proud to be an inclusive and welcoming organisation, with 18 ethnic backgrounds being represented in our volunteering roles.

We would like to thank all of our volunteers for their continued support and commitment.

“

The staff I volunteer with are lovely and really make you feel that your contribution is very valuable and helpful to the hospice.

”

“

I enjoy working with people, dealing with customers, helping to create displays working on the till feeling that I am contributing to the charity. I have gained a sense of worth and a renewed interest in meeting, chatting with and working with people after having been out of the workplace for many years.

”

Raising Funds

We are very proud that all of our services are provided free of charge. However, they are not free of cost. Every year, we need to raise £6.5m to continue to care for our community. The Fundraising and Retail Teams, supported by our wonderful volunteers, are crucial in ensuring we can continue to offer vital care to local people who need it.

Fundraising Team

2023/24 saw another exciting and rewarding year of fundraising. We were thrilled to welcome back many of our key events, alongside some new and innovative challenges.

In April, we hosted a Business Lunch at the Arches at Dean Clough, where nearly 300 guests were entertained by Ben Fogle. Alongside enjoying lunch and networking, guests had the unique opportunity to fund a hospice nurse for a day, week, or month in the name of their business. This event not only raised significant funds but also strengthened our relationship with local businesses.

In spring, our Rainbow of Ribbons event returned, asking supporters to donate and dedicate a ribbon in memory of a loved one. These vibrant ribbons were placed in the Hospice garden, creating a beautiful Rainbow of Ribbons to honour those who are missed.

In June, our annual Golf Day returned to Bradley Hall Golf Club, where 27 teams participated in a day of friendly golfing competition. This event continues to be a popular and enjoyable fundraiser, bringing together our supporters for a day of sport and camaraderie.

July brought the sunshine and our Overgate Colour Run, with over 1,200 participants coming out to be showered in powdered paint whilst running the 5km route. People from all corners of our community came out to support the Hospice, making it a truly special event.

In September, our Midnight Walk took on a new route, starting and finishing at Lightcliffe Academy High School. Nearly 800 walkers braved the warm evening temperatures to complete the route, many walking in memory of loved ones.

In November, our Big Pub Quiz saw over 50 local pubs and clubs join in by hosting quiz nights in support of the Hospice. This community-driven event not only raised valuable funds but also brought people together in a fun and engaging way.

In December, our Reindeer Run campaign returned, with thousands of children from across Calderdale becoming Reindeer Recruits. The children completed a run within their childcare or education setting, raising sponsorships and collectively raising £60,000 for the Hospice.

In January 2024, we held a Sporting Dinner featuring legendary footballer Kevin Keegan, who captivated the audience with tales from his illustrious footballing career. The event saw a record amount of money raised and was a memorable evening for all attendees.

Our Hospice Heroes came out in force across the year, taking on a variety of challenges. From sky dives and marathons to bake sales, sponsored silences, and everything in between, we are incredibly grateful to everyone who chooses to take on a challenge to support the Hospice or organise their own fundraising activity.

Throughout the year, we have also received tremendous support from local businesses. Their sponsorship of events and campaigns, donations of products and services, staff fundraising activities, and volunteering efforts have been invaluable in helping us deliver our vital services to our community.

We have continued to see incredible support from our Friends of Overgate groups throughout the year, alongside loyal support from the Overgate Hospice Choir.

Grant funding continues to be an important source of income generation for the Hospice, not only to support core running costs, but to help us introduce new services and support more patients. Details of all Trusts and Foundations that have supported us this year can be found on page 58.

In 2023/24, our legacy income went from £870,417 to £1,082,850. We are always humbled when a supporter remembers the Hospice in their will and leaves us a gift to secure the future of our specialist services for many years to come. Legacies are a vital source of income for the Hospice, and we feel very honoured to receive these gifts.

The Fundraising Team, with the support of our dedicated community, raised £870,417 to £1,082,850 in total in 2023/24.

We continue to drive forward our supporter journey approach to improve year on year so that our community feels appreciated for the love and dedication they show their Hospice. The Fundraising Team, along with all staff in and out of the Hospice, continues to make each interaction with our donors a positive, inclusive, and welcoming one, ensuring each donation is thanked properly and personally.

Our Fundraising Approach

We fundraise ethically and do not carry out telephone asks, cold calling, or door-to-door fundraising. When we write to people, we contact those who have supported the Hospice previously and who we believe want to hear about the Hospice's key developments and future fundraising. We always give an opportunity for recipients to opt out of future contact from us and follow the latest General Data Protection Guidelines.





Overgate Hospice Support Ltd (OHS)

Overgate Hospice Support Ltd (OHS) is our retail trading subsidiary and includes all our charity shops as well as the Hospice Lottery.

The Hospice charity shops have continued to exceed their targets. Amid the ongoing cost of living crisis and financial uncertainty, we have welcomed a growing number of new and diverse customers to our shops.

As footfall at weekends in local towns grows, we currently have 4 shops that trade seven days a week as well as our Donation Centre. Plans are in place to increase this number.

In 2023/2024, we opened our fifteenth and sixteenth charity shops, returning to the popular market town of Sowerby Bridge. These two shops include our third Little Stars children's shop and a regular charity shop. Both are proving to be popular with local customers.

Our Donation Centre continues to grow with over 50,000 bags of pre-loved donations being donated by our generous local community in 2023/24. Our Donation Centre has positively influenced the sales of gift-aided items across the shops, resulting in an increase in gift-aided item sales from 29% to 33%.

Throughout the year, we have continued to implement our OHS Strategy, working towards our four priorities:

1. Maximise Sale of Goods
2. Implement Efficiencies
3. Increase Lottery Income
4. Develop New Enterprises

The five-year strategic plan for OHS set an ambitious goal to increase income from our current trading activities, but to also where possible generate new income channels, whilst identifying and reviewing efficiency savings. Throughout the year, we have been exploring ways to do this, which included increasing the sales of our new goods and ensuring the shops are energy efficient with LED lighting and recycling as many items that we have been unable to sell.

We have continued to enhance our online presence, and moving into 2024/25, we are launching a large-scale E-commerce project to further expand our online activities and reach.

The Hospice Lottery continues to provide much needed regular income which allows us to plan future services. In 2023/24 the Hospice Lottery raised a significant £174,644. In 2024/25 we will be working to increase the funds raised from the lottery by rebranding and recruiting a dedicated Lottery Fundraiser.

The income generated from our charity shops and lottery is crucial. Thanks to the loyal support of our customers and community, OHS achieved a significant profit and contributed a substantial £777,000 to the Hospice's charitable works in 2023/24.

OHS could not operate without the dedication and passion shown by our Retail Team, including our incredible army of volunteers. Their commitment, along with the support of our loyal customers mean that we continue to raise fantastic levels of income to ensure the Hospice's vital services can continue into the future.

We would like to thank you customers old and new for their support during 2023/24.

Support Services

We could not run the Hospice without our support services, staff and volunteers working behind the scenes, who, as if by magic, make sure that things are in the right place at the right time.

These include:

- Finance – making sure every penny is accounted for and spent wisely
- Human resources – recruiting the best staff, and supporting ongoing training and development
- Catering – providing patients with home-cooked meals
- Housekeeping – keeping our Hospice sparkling clean and safe
- Administration – supporting all of our teams to work efficiently and effectively
- Quality and Audit – assessing our standards and continually promoting improvement in our care
- Estates - ensuring our facilities are well-maintained to optimise efficiency of services and quality of care
- Marketing & Communications – ensuring the incredible work of the Hospice is shared with our supporters and wider community



Cherwell
A little my name is...
Amanda Hopkinson
Occupational Therapy Lead

Over
versions

Quality Account

The aim of the Quality Account is not only to look at service developments and improvements in our care, but to review and provide evidence on the achievements we have made over the previous year. As a Hospice, we are committed to ensuring our services meet the needs of our patients and their families and that we are responsive to the changing needs of the Calderdale Community.

IPU	2023-24	2022-23	2021-22	2020-21	2019-20
Admissions	269	233	258	244	275
Mean length of stay (days)	11.2	12.8	10.6	11.6	12.0
% patients discharged	33%	32%	34%	33%	34%
% of patients with diagnosis of cancer vs non-cancer diagnosis	69% vs 31%	71% vs 29%	76% vs 24%	81% vs 19%	77% vs 23%

Day Hospice	2023-24	2022-23	2021-22	2020-21	2019-20
Total attendances at all services	4486	3035	2120	1409	3875
Breath of Fresh Air attendances	117	119	13 (only just restarted)	N/A	331
% of patients with cancer vs non-cancer diagnosis	51% vs 49%	60% vs 40%	72% vs 28%	50% vs 50%	71% vs 29%

IPU	2023-24	2022-23	2021-22	2020-21	2019-20
Number of falls	39	32	44	37	48
Number of falls (per 1000 occupied bed days)	13	11	16	13	14
Number of new pressure ulcers (per 1000 occupied bed days)	7	8	8	11.1	9.1
Infections (none of which were acquired at the Hospice)	18	15	11	4	2
Safeguarding Alerts to Calderdale Council	4	2	4	1	0
DoLS Authorisations	3	3	3	8	5
Medicine Incidents (per 1000 occupied bed days)	19	18	5	3	10
Concerns	0	0	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved

Risk Report

The key strategic risks during 2023/24

As part of our commitment to providing good quality and effective care for patients, supporting our staff and volunteers and providing a safe environment for everyone, we have robust risk management systems and processes in place to identify, mitigate and manage risks.

We recognise that it's not possible to eliminate all risk, but our aim is to minimise it wherever possible. We do this through a pyramid approach, where risks are managed within departments and escalated as necessary using a risk decision matrix.

The risk registers are regularly reviewed and updated at Board, Sub-committee and Senior Leadership Team meetings.

Risk	Risk Mitigation
<p>Not meeting patient and families' needs.</p> <p>The outdated inpatient facilities hold the potential to impact the quality of care delivered by not being able to always meet patient request of individual rooms.</p>	<p>A new state of the art hospice is planned which will increase our bed base to 16 and care will be provided in single rooms with ensuite facilities.</p>
<p>Recruitment and retention of staff and volunteers.</p> <p>If we are not able to recruit and retain staff and volunteers in a competitive market it places the Hospice at risk of services being limited.</p>	<p>Overgate is committed to its workforce and values the contributions of staff and volunteers. Annual surveys seek feedback from both groups. Action plans are in place to ensure results are acted on and workforce know they have been listened to. A review of remuneration and employee benefits will take place in 2024.</p>
<p>Financial sustainability.</p> <p>A significant increase in the annual running costs including a predicted increase in expenditure when the redevelopment opens places the hospice at risk of being financially sustainable.</p>	<p>A 5-year strategy and underpinning financial plan has been produced. Part of this includes an Income Generation Strategy that facilitates new business development opportunities and enterprises to be explored.</p>
<p>Global events.</p> <p>Overgate holds an awareness of, and is impacted by, geopolitical events such as changes to GDPR legislation, economy and fuel costs.</p>	<p>These risks are managed at an operational level and escalated as they arise.</p>

Risk	Risk Mitigation
<p>IT infrastructure.</p> <p>The current IT infrastructure requires review to ensure that digital opportunities can be explored and maximised and that Overgate is secure from threats of cyber crime.</p>	<p>The recruitment of an Information Management and Technology specialist role to review all IT services, and develop and implement an IT strategy. Cybersecurity is managed by ensuring software applications are up to date and staff training alerts all staff to be alert and aware of potential threats.</p>

Overgate Hospice Support LTD.

Risk	Risk Mitigation
<p>Challenging retail environment.</p> <p>Declining high streets and the cost of living crisis create a challenging retail environment.</p>	<p>Strengthened the retail footprint and infrastructure to ensure sustainability of current income levels and aim to deliver an increase in income. New online retail opportunities have been developed.</p>

Statement of Trustee Responsibilities

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102. The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group, and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware of;
- The trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on 26th November 2024 and signed on its behalf by



Victoria Atkinson – Trustee & Treasurer



Structure, Governance and Management

Overgate Hospice is a charitable company limited by guarantee and a registered charity in England and Wales. It was established with the Charities Commission under a Memorandum of Association, which lays out the objects and powers of the charity and is governed by its Articles of Association.

Our governance arrangements are regularly reviewed to ensure they reflect current legislation, best practice and support the strategic ambitions for the Hospice in the future.

Board of Trustees

The charity is governed by a Board of Trustees who are responsible for setting the strategic direction of Overgate, monitoring the performance of the Hospice to ensure the charitable funds are used appropriately. The Articles of Association allow for no fewer than five and up to fifteen Trustees, who are also Directors under company law.

Each Trustee's term of office is three years, and they are eligible for reappointment for up to a further two terms of three years. The Trustees do not receive any benefit from the charity, and all are required to complete an annual declaration of interests, gifts and hospitality. The Trustees who have served during the year are set out on page 32.

The Board of Trustees meet at least six times a year to review performance in line with the strategy and annual plan, review financial and non-financial management information and to approve key decisions and business cases as they arise. In addition to the Board meetings, the Board of Trustees have a minimum of two Board Strategy and Development days per year.

The Board is supported by six committees, who consider different aspects of the business of the Hospice in detail and make recommendations to the Board of Trustees where appropriate. The committees are:

- **Finance and Income** which meets a minimum of six times a year
- **Clinical** which meets a minimum of four times a year
- **Human Resources** which meets a minimum of four times a year
- **Infrastructure (Estates and IT)** which meets a minimum of four times a year
- **Governance** which meets a minimum of four times a year
- **Capital Redevelopment** (focusing on the proposed new build) which meets a minimum of four times a year

The Board of Trustees and each of its committees have terms of reference which set out their roles and responsibilities.

Trustee Appointments and Induction

The Trustees are all volunteers. They have a range of skills, experience and backgrounds. When we identify a skills gap or a need for succession planning, we adopt an open recruitment process, highlighting the knowledge and skills we are looking for. Each new Trustee has a formal induction programme to familiarise them with all aspects of the Hospice's governance, strategy, and operations. In addition, Trustees are required to complete relevant online mandatory training and there are formal annual review meetings with the Chair or Vice-Chair. Trustees are also encouraged to support Overgate's internal and external activities to enable them to meet staff, volunteers, service users and their families informally.

Remuneration

Ensuring that there is a fair and transparent pay structure in place is key to being able to attract, retain and support our staff. The last review of the pay structure including our approach to agreeing pay awards and our pay principles was reviewed and updated in January 2023.

The Human Resources committee reviews a number of specified external factors annually, including benchmarking from other hospices and general economic trends, to determine an appropriate allocation of funding required for pay reviews. The Finance and Income committee considers this level of funding when drafting the annual budget, with the Board of Trustees having the final decision on any increased...

...remuneration expenditure. The Human Resources committee is responsible for overseeing the methodology for awarding pay increases, in line with the agreed principles.

Senior Leadership Team

The Board of Trustees delegates the operational management of Overgate Hospice and Overgate Hospice Support to the Chief Executive and the Senior Leadership Team. A Scheme of Delegation clarifies the responsibilities reserved for their Board and those delegated to Board committees and the Senior Leadership Team.



Tracey Wilcocks
Chief Executive



Rachel Shiels
Medical Director



Kim Turner
Director of Clinical Services



Emma Wright
Director of Estates
and Support Services



Laura Golding
Director of Income
Generation



Nicola Beaumont
Director of Finance

Public Benefit

Consideration of public benefit is a key factor in Board decisions. Overgate Hospice provides direct benefit to local patients and their families enabling them to access specialist palliative care. We also provide education and training about high-quality end of life care two professionals working across Calderdale, thereby helping patients and their families indirectly. In addition, we provide employment and volunteering opportunities that offer individual and wider social benefit to the Calderdale community. The Board is aware of the Charity Commission's guidance in relation to Public Benefit. This report indicates how our activities have delivered public benefit in 2023/24.

Statement of Disclosure

The Trustees have taken all necessary steps to make sure they are aware of any relevant audit information and to establish that the auditors are aware of that information. As far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware.

Reserves & Investments

The Hospice uses CCLA to manage its investments via ethical funds. The balanced objective is to provide both income and long-term growth, with provisions to allow Overgate to effectively manage its cashflow.

Our investment portfolio ended the financial year with a valuation of £1.14m and includes an unrealised gain on revaluation in the year of £102k (2023 : £20k). The total return on investments including dividends and interest was £423k (2023 : £162k).

The risk-based model introduced last year was deemed prudent again by the Trustees for calculating the level of general reserves required to fulfil our objective. The aim continues to be to determine the amount of reserves required to minimise risk and safeguard the long-term future of the Hospice for the benefit of the patients and their families, and to then ensure that any surplus reserves are designated for the strategic priorities of the charity. Restricted funds, endowment funds, and general funds held as fixed assets are excluded from the surplus reserves calculation.

The calculation includes estimates for cessation costs (£0.7m), an amount to protect against any future shortfall in legacies (£0.2m), an opportunity reserve for future income development (£0.25m) and an amount as an adversity reserve to protect against future dips in income or rising costs (£0.94m). At the 31st March 2024, this equates to a total general reserve of £2.09m (2023 : £1.97m).

Having reviewed our 5-year strategic and financial plan, the Trustees recognise that the next few years will be financially challenging as we endeavour to achieve and maintain a model of financial sustainability that reflects income generation at a level sufficient to cover increasing costs. We also have development plans including the new build project and supporting work. To this end, we have created new designated funds for repurposing the site and investing in our resources. The services, facilities and the quality of care offered by our stunning new hospice will require a highly skilled and committed workforce and a suitable infrastructure.

As the Big Build Appeal project progresses, expenditure has started to be incurred and the carried forward balance on the designated Capital Redevelopment fund is £4.9m.

Financial Review

At the start of 2023-24, there was still a residual impact from the pandemic, but we maintained our ambitious targets and, thanks to the continued and extraordinary generosity of the people of Calderdale, we have ended the year with a financial surplus.

Income

During 2023-24 our income was £8.30m compared with £6.88m for the previous year. Through the generosity of local people, we received £2.04m in legacies and donations compared with £1.79m for the previous year. There was an increase of £212k in legacy income which totalled £1.08m for the year. Our donations totalled £0.95m, an increase of £36k. We also raised £577k from fundraising events which was slightly higher than last year at £535k.

Overgate Hospice Support Ltd, our trading arm which runs our Overgate shops, generated shop income of £2.02m compared to £1.72m in the previous year. Our lottery continued to make an important contribution to our income and generated £175k, which was the same as the previous year.

We generated investment income and interest of £423k (2023 : £162k) which is a significant increase on the previous year and is as a result of increased interest rates. We also received grants totalling £1.69m (2023 : £1.05m). A breakdown of the grants received is shown in note 3 of the accounts and confirms that 100% is ringfenced for restricted purposes.

We continued to receive a significant contribution of £1.12m from the Calderdale Clinical Commissioning Group (CCCG) towards our running costs (2023 : £1.07m). This equates to 13% of our overall total income. Our remaining income came from areas such as catering, VAT refunds and other miscellaneous sources.

Expenditure

Overall expenditure for Overgate and its trading subsidiary was £6.54m compared with £5.92m in 2022-23. Our expenditure on providing charitable activities was £3.74m an increase of £271k compared to £3.47m in 2022-23.

Expenditure on raising funds was £2.8m compared to £2.4m in 2022-23. Our fundraising expenditure consists mainly of the costs of running our retail shops and other trading activity £1.75m (2023 : £1.51m) and raising of donations and legacies £1,044k (2023 : £929k).

Overall Position

An overall surplus of £1.86m (2023 : £0.87m) was achieved for the financial year. The unrestricted income surplus totalled £529k (2023 : £388k) which included a net gain on investments of £102k and the restricted income surplus totalled £426k.

This leaves the hospice in a very good financial position moving into 2024-25 and means that we are well placed to be able to continue to provide excellent care and support for the people of Calderdale.

OVERGATE HOSPICE
(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity Number 511619
Company Number 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road,
Elland,
West Yorkshire,
HX5 0QY

Patrons

K F Marshall
O J Hirst
C R Woodward

Directors

V Atkinson (Treasurer)
A Cawdron
N Chapman (Resigned 25th September 2023)
IGL Charnock (Resigned 9th March 2024)
J Crowther
J Driscoll
C S Dunne
H Marshall
S Nagpaul (Appointed 1 September 2023)
V L Pickles
C Riley
S M Scott
S Uka
V Webber (Appointed 1 September 2023)

Chief Executive Officer

Tracey Wilcocks

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Virgin Money
(Formerly Yorkshire Bank)
12 Bradford Road
Cleckheaton
West Yorkshire
BD19 3RJ

Flagstone Group Ltd
Clarecille House
26-27 Oxendon Street
London
SW1Y 4EL

Auditors

Walter Dawson & Son
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

Investment Brokers

CCLA Investment Management Ltd
One Angel Lane
London
EC4R 3AB

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 40 to 55, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as of 31 March 2024 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report). We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or;
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 26, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

OVERGATE HOSPICE

(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements (continued)

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

performed analytical procedures to identify any unusual or unexpected relationships;
tested journal entries to identify unusual transactions;
assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 and where indicative of potential bias; and
investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

agreeing financial statement disclosures to underlying supporting documentation;
reading the minutes of meetings of those charged with governance;
enquiring of management as to actual and potential litigation and claims; and
reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



John Richard Hall (Senior Statutory Auditor)

For and on behalf of Walter Dawson & Son

Chartered Accountants and Statutory Auditor

First Floor Unit 12, Pennine Business Park, Longbow Close, Bradley, Huddersfield, HD2 1GQ

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2023 £
Income						
Income from donations and legacies:						
Donations	2	953,791	-	-	953,791	917,652
Legacies		1,082,850	-	-	1,082,850	870,417
Grants	3	-	1,690,787	-	1,690,787	1,048,405
		2,036,641	1,690,787	-	3,727,428	2,836,474
Income from other trading activities:						
Retailing	4	2,017,743	-	-	2,017,743	1,720,605
Lottery	5	174,644	-	-	174,644	175,174
Fundraising events		577,020	-	-	577,020	534,532
		2,769,407	-	-	2,769,407	2,430,311
Investment Income	6	423,034	-	-	423,034	161,670
Total income from generated funds		5,229,082	1,690,787	-	6,919,869	5,428,455
Income from charitable activities:	7	1,377,772	-	-	1,377,772	1,450,104
Total Income		6,606,854	1,690,787	-	8,297,641	6,878,559
Expenditure:						
Cost of raising funds:						
Expenditure on raising donations and legacies		1,039,423	4,947	-	1,044,370	929,313
Expenditure on other trading activities		1,734,513	18,804	-	1,753,317	1,511,194
Investment management costs		4,585	-	-	4,585	3,215
Total expenditure on raising funds		2,778,521	23,751	-	2,802,272	2,443,722

OVERGATE HOSPICE

(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2024 (continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2023 £
Expenditure on charitable activities:						
Inpatient Care		3,117,359	304,497	-	3,421,856	3,175,670
Day Care		241,753	35,923	-	277,676	254,254
Bereavement and family support		32,817	-	-	32,817	32,781
Governance Costs		9,908	-	-	9,908	9,040
Total expenditure on charitable activities		3,401,837	340,420	-	3,742,257	3,471,745
Total expenditure	8	6,180,358	364,171	-	6,544,529	5,915,467
Net income for year before investment gains/(losses) and Taxation	11	426,496	1,326,616	-	1,753,112	963,092
Tax charge for the year	12	-	-	-	-	-
Net gains/(losses) on Investments	15	102,184	-	-	102,184	(95,207)
Net income for the year		528,680	1,326,616	-	1,855,296	867,885
Transfers Between Funds	18	-	-	-	-	-
Reconciliation of funds		528,680	1,326,616	-	1,855,296	867,885
Total funds brought forward		9,134,305	2,785,903	85,000	12,005,208	11,137,323
Total funds carried forward	18-21	9,662,985	4,112,519	85,000	13,860,504	12,005,208

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 40 to 55 form part of these financial statements.

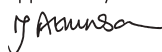
OVERGATE HOSPICE
(a company limited by guarantee)

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2024**

	Note	Group		Charity	
		2024 £	2023 £	2024 £	2023 £
Fixed assets					
Tangible	13	1,578,703	1,456,975	1,433,954	1,424,332
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,142,241	1,040,057	1,142,242	1,040,058
		3,424,554	3,200,642	3,279,806	3,168,000
Current assets					
Debtors	16	820,057	1,001,317	1,070,112	1,164,739
Cash at bank and in hand		10,074,123	8,265,596	9,894,402	8,072,867
		10,894,180	9,266,913	10,964,514	9,237,606
Creditors: amounts falling due within one year	17	(458,230)	(462,347)	(383,816)	(400,398)
Net current assets		10,435,950	8,804,566	10,580,698	8,837,208
Provision for Liabilities					
Deferred Taxation		-	-	-	-
Net assets		13,860,504	12,005,208	13,860,504	12,005,208
Represented by Funds:					
Restricted and endowment					
Restricted	18	4,112,519	2,785,903	4,112,519	2,785,903
Permanent endowment	19	85,000	85,000	85,000	85,000
		4,197,519	2,870,903	4,197,519	2,870,903
Unrestricted	20 - 21				
General funds		2,391,675	2,341,049	2,391,675	2,341,049
Designated funds		7,149,444	6,773,574	7,149,444	6,773,574
Revaluation reserve		121,866	19,682	121,866	19,682
		9,662,985	9,134,305	9,662,985	9,134,305
Total funds	22	13,860,504	12,005,208	13,860,504	12,005,208

Company Registration No. 1510521

Approved by the trustees on 26th November 2024 and signed on their behalf by:



Victoria Atkinson – Trustee and Treasurer

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2024**

	2024		2023	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		1,753,112		963,092
Investment income		(423,034)		(161,670)
Investment management charges paid		-		3,795
Depreciation charge		155,375		116,890
Profit on disposal of fixed asset		(2,188)		(250)
Tax charge		-		-
Decrease/(Increase) in debtors		181,260		440,875
Increase/(Decrease) in creditors		(4,117)		46,137
Net cash inflow from operating activities		1,660,408		1,408,869
Returns on investments				
Interest received	391,284		130,855	
Dividends received	31,750		30,815	
		423,034		161,670
Investing activities				
Payments to acquire tangible fixed assets		(277,103)		(126,115)
Payments to acquire new investment funds		-		-
Payments to acquire investment property		-		-
Proceeds on disposal of tangible fixed assets		2,188		250
Net cash inflow/(outflow) for the year		1,808,527		1,444,674
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2023		8,265,596		6,820,922
Increase in balances		1,808,527		1,444,674
At 31 March 2024		10,074,123		8,265,596

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2023 there were 12 members (2022: 13).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard to the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the amount of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in Autumn 2023. The charity has received confirmation that for 2022-23 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2024 but the payment arrangements for these subsequent years is yet to be agreed.

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight line basis over the period of the lease.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(f) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2024 £	2023 £
General	485,340	427,951
In memoriam	143,047	180,606
Event participant sponsorship	134,906	103,265
Corporate Support	136,698	140,340
Collecting Boxes	29,691	25,245
Friends groups including choir (see analysis)	24,109	40,245
Emergency appeals	-	-
	953,791	917,652
Gift Aid included in above total donations	249,238	171,754
Friends Groups	13,484	25,390
Overgate Choir	10,625	14,855
	24,109	40,245

3. Grants received

	2024 £	2023 £
Unrestricted funds:		
General purpose grants	-	23,000
	-	23,000
Restricted funds:		
Capital Appeal for Redevelopment	1,386,936	775,295
End of Life Education	98,868	97,478
Estates Capex	21,848	32,508
Estates Expenditure	5,152	79,770
Staff Education	-	120
Community Hub Project	18,157	2,990
Medical Equipment	42,396	6,715
Other	117,430	30,529
	1,690,787	1,025,405
Total	1,690,787	1,048,405

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

4. Retailing	2024 £	2023 £
Income from sale of goods	1,904,572	1,627,578
Recycling credits	113,171	91,728
Insurance claims	-	1,299
Total income derived from retailing	2,017,743	1,720,605
Direct cost of sales	50,205	45,447
Staff costs	996,667	826,642
Other staff and volunteer costs	1,537	4,890
Property costs	275,274	242,146
Motor running	25,440	26,161
Till and IT costs	28,784	22,825
Other costs	-	75,014
Total expenditure	1,377,907	1,243,125
Net profit (loss) arising from retail activities	639,836	477,480
Gift Aid recoverable	146,941	109,496
Grant income	-	-
Shop event income	20,237	18,360
Other Income	37,482	52,448
Total net income arising through retail activities	844,496	657,784
Number of shops	16	14

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery	2024 £	2023 £
Income from lottery sales	174,644	175,174
Prize money	(52,000)	(53,000)
Other lottery costs	(20,999)	(19,848)
Net profit arising from lottery	101,645	102,326
Donations through lottery	-	55
Total net income arising through lottery operations	101,645	102,381

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

6. Investment income	2024 £	2023 £
Income from listed investments	31,750	30,815
Bank interest	391,284	130,855
	423,034	161,670

7. Income from charitable activities	Government funding £	Other Funding £	2024 £	2023 £
Hospice funding	1,115,036	-	1,115,036	1,071,120
Canteen	-	41,637	41,637	35,374
VAT Refund Scheme	80,199	-	80,199	82,925
Sundry Income	-	140,900	140,900	260,685
	1,195,235	182,537	1,377,772	1,450,104

8. Analysis of resource expended	Direct costs £	Support costs (note 9) £	2024 £	2023 £
Cost of generating voluntary income	891,162	153,208	1,044,370	929,313
Fundraising trading costs	1,136,161	617,156	1,753,317	1,511,194
Investment management costs	4,585	-	4,585	3,215
Cost of generating funds	2,031,908	770,364	2,802,272	2,443,722
Inpatient care	2,760,973	660,883	3,421,856	3,175,670
Day care	235,038	42,638	277,676	254,254
Bereavement and family support	25,711	7,106	32,817	32,781
Charitable activities	3,021,722	710,627	3,732,349	3,462,705
Governance costs	-	9,908	9,908	9,040
Total	5,053,630	1,490,899	6,544,529	5,915,467

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

9. Analysis of support costs	Establishment light & heat £	Management and IT £	Other costs £	2024 £	2023 £
Cost of generating voluntary income	59,980	25,483	67,745	153,208	150,295
Fundraising trading: Costs of goods sold and other costs	345,730	28,784	242,642	617,156	551,166
Cost of generating funds	405,710	54,267	310,387	770,364	701,461
Charitable services	292,837	124,419	293,371	710,627	704,772
Governance costs	-	-	9,908	9,908	9,040
Total	698,547	178,686	613,666	1,490,899	1,415,273

10. Wages and Salaries

	2024 £	2023 £
Wages and salaries	4,119,538	3,682,243
Employer's national insurance	336,180	305,824
Pension costs	249,080	225,678
Employee costs	4,704,798	4,213,745
Other: Medical Consultant	143,784	163,999
	4,848,582	4,377,744

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 172 (2023: 156). As of 31 March 2024, there were 22 (2023: 28) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions and employers' national insurance) and fell into the band between £70,000 and £79,999 during the year was 1 (2023: 1). Employer pension cost payments in the year in respect of employees earning above £60,000 was £11,136 (2023: £11,981).

The trustees received no remuneration or other financial benefit for their services during the year (2023: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 (2023: 3) other employees. The total gross remuneration of those remunerated members of the seniormanagement team was £296,952 (2023: £283,742) and the total of employer pension contributions paid was £29,937 (2023: £29,226). The total cost of those employed members of the senior management team was therefore £362,702 (2023: £349,148). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

OVERGATE HOSPICE

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NOTES TO THE ACCOUNTS

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2024 Actual number	2024 Full time equivalent	2023 Actual number	2023 Full time equivalent
Direct charitable services	15	13	78	54
Fundraising	81	57	64	51
Governance	75	58	1	1
Administrative services	1	1	13	11
Total	172	129	156	117
Retail staff included in fundraising	49	37	40	32

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2024 £	2023 £
Depreciation	155,375	116,890
Auditors remuneration: - For audit services	9,908	9,040
- For other services	-	-
Operating lease rentals – retail properties	206,639	179,728

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2024 £	2023 £
Current tax: UK corporation tax	-	-
Deferred tax	-	-
At 31 March 2024	-	-

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

13. Tangible fixed assets					
a) Group	Freehold property £	Leasehold property improvements £	Medical & other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2023	2,706,169	21,263	889,980	23,750	3,641,162
Additions	-	33,486	138,921	107,509	279,916
Disposals	-	-	-	(9,000)	(9,000)
At 31 March 2024	2,706,169	54,749	1,028,901	122,259	3,912,078
Depreciation					
At 1 April 2023	1,488,345	21,263	664,845	9,734	2,184,187
Charge for the year	50,562	2,126	76,456	26,231	155,375
Disposals	-	-	-	(6,187)	(6,187)
At 31 March 2024	1,538,907	23,389	741,301	29,778	2,333,375
Net book value 31 March 2024	1,167,262	31,360	287,600	92,481	1,578,703
31 March 2023	1,217,824	-	225,135	14,016	1,456,975

b) Charity	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2023	2,706,169	851,471	3,557,640
Additions	-	129,447	129,447
Disposals	-	-	-
At 31 March 2024	2,706,169	980,918	3,687,087
Depreciation			
At 1 April 2023	1,488,345	644,963	2,133,308
Charge for the year	50,562	69,263	119,825
Disposals	-	-	-
At 31 March 2024	1,538,907	714,226	2,253,133
Net book value 31 March 2024	1,167,262	266,692	1,433,954
31 March 2023	1,217,824	206,508	1,424,332

NOTES TO THE ACCOUNTS

14. Investment property

	Group £	Charity £
Cost or valuation		
At 1 April 2023	703,610	703,610
Additions	-	-
At 31 March 2024	703,610	703,610
Net book value 31 March 2024	703,610	703,610
31 March 2023	703,610	703,610
Valuation at 31 March 2024	703,610	703,610

The investment property is the next door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)	Group £	Charity £
Investment held with CCLA		
At 1 April 2023	1,040,057	1,040,057
New funds added	-	-
Withdrawal of funds	-	-
Net gains/(loss) on disposals	102,184	102,184
Investment management charges paid	-	-
At 31 March 2024	1,142,241	1,142,241

b) Analysis of investments

	2024 £	2023 £
Managed listed investments and authorised unit trusts	1,142,241	1,040,057
Cash held as part of the investment portfolio	-	-
Total Group	1,142,241	1,040,057
Investment in subsidiary	1	1
Total Charity	1,142,242	1,040,058

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £1,020,374 (2023: £1,020,374).

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NOTES TO THE ACCOUNTS

15. Investments (continued)

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2024 £	2023 £
Turnover	2,394,859	2,075,889
Cost of sales	(1,134,624)	(951,661)
Gross profit	1,260,235	1,124,228
Operating expenses	(501,844)	(436,062)
Grants received	18,804	-
Operating profit before charitable donations	777,195	688,166
Taxation	-	-
Gift Aid donation to hospice	(777,195)	(688,166)
Retained profit/(loss) for the year	-	-

Subsidiary's balance sheet	2024 £	2023 £
Fixed assets	144,749	32,643
Current assets	331,405	305,273
Current liabilities	(476,153)	(337,915)
Provision for liabilities	-	-
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
Reserves	-	-
	1	1

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

16. Debtors	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade debtors	73,547	134,140	73,547	134,140
Group debtors	-	-	401,740	275,966
Other debtors	4,928	28,631	19,000	-
Taxation recoverable	40,260	41,890	30,000	33,000
Legacies receivable	60,500	457,000	60,500	457,000
Prepayments and other accrued income	640,822	339,656	485,325	264,633
	820,057	1,001,317	1,070,112	1,164,739

17. Creditors: amounts falling due within one year	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade creditors	80,277	72,864	56,552	55,463
Other taxation and social security	79,427	74,869	79,427	74,869
Sundry creditors and deferred income	298,526	314,614	247,837	270,066
	458,230	462,347	383,816	400,398

18. Restricted funds

Group and Charity:	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Funding for capital asset acquisitions:					
Property Redevelopment	659,408	-	(34,733)	-	624,675
DoH – Holistic Funding	70,197	-	(1,897)	-	68,300
Medical Equipment and Chairs	72,623	42,396	(21,932)	3,759	96,846
Kitchen	606	1,464	(1,216)	-	854
IT Equipment	11,890	-	(4,342)	-	7,548
Staff Portacabin	10,238	-	(1,148)	3,852	12,942
Big Build Hub	95,160	-	(3,413)	-	91,747
Estates Capex	103,303	21,848	(20,114)	-	105,037
Capital Redevelopment Costs	-	-	-	215,756	215,756
Funding of revenue costs:					
Capital Appeal Funds	1,444,937	1,386,936	(13,081)	(215,756)	2,603,036
End of Life Educator	-	98,868	(76,212)	(22,656)	-
Staff Training	2,622	-	(793)	1,656	3,485
Patient Care and Others	39,137	93,730	(41,581)	(3,669)	87,617
Community Engagement Project	38,294	-	(29,517)	-	8,777
Community Hub Project	72,285	18,157	(48,301)	-	42,141
Education Programme	108,540	-	(37,385)	-	71,155
Wish List Items	56,663	3,431	(8,401)	20,910	72,603
Estates Expenditure	-	5,152	(1,300)	(3,852)	-
	2,785,903	1,671,982	(345,366)	-	4,112,519

OVERGATE HOSPICE
(a company limited by guarantee)
NOTES TO THE ACCOUNTS

Restricted fund balance carried forward at 31 March 2024 is represented by

	£
Unexpended capital funding	1,223,705
Unexpended revenue funding	2,888,814
	4,112,519

19. Endowment funds

	£
At 1 April 2023 and 31 March 2024	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	85,000

20. Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Group:					
General fund	2,341,049	5,436,739	(4,908,060)	(478,053)	2,391,675
Designated fund	6,773,574	92,540	(92,539)	375,869	7,149,444
Revaluation reserve	19,682	-	-	102,184	121,866
	9,134,305	5,529,279	(5,000,599)	-	9,662,985
Charity:					
General fund	2,341,049	5,436,739	(4,908,060)	(478,053)	2,391,675
Designated fund	6,773,574	92,540	(92,539)	375,869	7,149,444
Revaluation reserve	19,682	-	-	102,184	121,866
	9,134,305	5,529,279	(5,000,599)	-	9,662,985

The remaining value in General Funds is equivalent to the value calculated under the revised Reserves Policy plus the value of tangible fixed assets that are not covered by a restricted fund or endowment. This is the value required to minimise risk and safeguard the long-term future of the Hospice. (2024: £2,085,300 and 2023: £1,977,500)

21. Designated funds

	At 1 April 2023 £	Designation	Expenditure £	Transfers £	At 31 March 2024 £
Group and Charity:					
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	5,913,365	-	-	(1,039,371)	4,873,994
IT & Digital Strategy Project	29,006	-	(9,236)	13,641	33,411
Repurposing Reserve	-	-	-	150,000	150,000
New Building Contingency Fund	-	-	-	1,000,000	1,000,000
Funding of revenue items:					
Capital Redevelopment Fund	-	-	(39,371)	39,371	-
IT & Digital Strategy Project	581,203	-	(25,523)	(13,641)	542,039
5 Year Strategic Investment Fund	250,000	-	-	(150,000)	100,000
Investment in Resource Fund	-	450,000	-	-	450,000
	6,773,574	450,000	(74,130)	-	7,149,444

NOTES TO THE ACCOUNTS

- 1. Capital Redevelopment Fund** – This is to support the startup of the Capital Redevelopment project.
- 2. IT & Digital Strategy** – An estimate has been placed on the value required to address the future technology needs of the Hospice and be able to improve the effectiveness of the operation and the support provided to patients and their families.
- 3. Repurposing Fund** – This is to effectively utilise and tidy those areas vacated as part of the new build development and to consider options for enhancing the visitor, staff and patient experience as well as income generation.
- 4. New Build Contingency Fund** – To ring fence £1m for additional project cost and to cover the increased running cost of the expanded Hospice beyond the first year.
- 5. 5 Year Strategic Investment Fund** – This is to support additional costs associated with the implementation of the five year strategic plan.
- 6. Investment In Resource Fund** – The Hospice is committed to ensuring that its staff and facilities are of the highest standard and this fund covers areas such as remuneration, working environment and caring for volunteers.

22. Net assets by funds	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,142,241	-	-	1,142,241
Investment Property	703,610	-	-	703,610
Tangible fixed assets	284,998	1,223,705	70,000	1,578,703
Current assets	7,990,366	2,888,814	15,000	10,894,180
Creditors due in less than one year	(458,230)	-	-	(458,230)
Provision for liabilities	-	-	-	-
Total at 31 March 2024	9,662,985	4,112,519	85,000	13,860,504

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2024 £	2023 £
External income	4,557,360	4,323,270
Expenditure	(4,908,061)	(4,527,745)
Surplus/(deficit) before other income	(350,701)	(204,475)
Donation from trading subsidiary	777,195	688,166
Surplus for the year before investment gains and losses	426,494	483,691
(Loss)/profit on sale of investments	-	(114,889)
Unrealised investment gains/(losses)	102,184	19,682
Total increase in reserves	528,678	388,484

Total increase in reserves above does not include the increase in restricted funds during the year.

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Expiry date:		
Within one year	150,644	277,644
Between two and five years	141,595	122,410
In more than five years	-	-
	292,239	400,054

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

**The following pages do not form part
of the audited financial statements:**

OVERGATE HOSPICE

(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	2024			2023 Total £
	Charity £	Subsidiary £	Total £	
Income				
Legacies and bequests	1,082,850	-	1,082,850	870,416
Donations in lieu of flowers	143,047	-	143,047	180,606
Other fortuitous giving	402,490	-	402,490	421,784
Gift aid	102,297	146,941	249,238	171,754
Patient care	13,524	-	13,524	7,729
Fund raising, other donations and sundry income	691,689	20,237	711,926	637,796
Retail shop operations incl. recycling credits	-	2,017,743	2,017,743	1,719,306
Catering	41,637	-	41,637	35,374
Calderdale CCG grant	1,115,036	-	1,115,036	1,071,120
Restricted grants released to match costs in year	345,366	-	345,366	546,004
Other grant income	-	18,804	18,804	23,000
VAT refund scheme	80,199	-	80,199	82,925
Friends of Overgate and Overgate Choir	24,109	-	24,109	40,245
Overgate Hospice lottery	-	174,644	174,644	175,174
Sundry Income	92,082	35,294	127,376	254,255
	4,134,326	2,413,663	6,547,989	6,237,488
Investment portfolio income	31,750	-	31,750	30,815
Bank interest	391,284	-	391,284	130,855
	423,034	-	423,034	161,670
Income sub-total	4,557,360	2,413,663	6,971,023	6,399,158
Operating expenditure	(4,908,061)	(1,636,468)	(6,544,529)	(5,915,467)
Donation to Overgate Hospice	777,195	(777,195)	--	-
Net income before investment gains/(losses)	426,494	-	426,494	483,691
Gain/(Loss) on realised investments	-	-	-	(114,889)
Unrealised investment gain/(loss)	102,184	-	102,184	19,682
Net income for the year before taxation	528,678	-	528,678	388,484
Net income for the year before taxation as above	528,678			
Excess of restricted grant income received in the year over expenses	1,326,616			
Increase in Net Assets in year	1,855,294			

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT (continued) FOR THE YEAR ENDED 31 MARCH 2024

Expenditure	2024			2023 Total £
	Charity £	Subsidiary £	Total £	
Care expenses				
Staff costs and Doctors fees	2,763,955	-	2,763,955	2,552,524
Catering	68,809	-	68,809	52,820
Sundry nursing and medical expenses	131,839	-	131,839	115,181
Travel expenses	4,586	-	4,586	2,291
Cleaning and laundry	14,754	-	14,754	11,330
Depreciation	37,779	-	37,779	23,787
	3,021,722	-	3,021,722	2,757,933
Hospice establishment expenses				
Staff costs	111,933	-	111,933	89,183
Heating and lighting	45,905	-	45,905	41,899
Council tax, water charges and insurance	40,017	-	40,017	38,774
Repairs and maintenance	87,304	-	87,304	125,489
Recruitment and training	20,792	-	20,792	17,901
Depreciation	46,866	-	46,866	50,562
	352,817	-	352,817	363,808
Fund raising and publicity				
Staff costs	648,381	996,667	1,645,048	1,395,659
Recruitment and training	1,382	1,537	2,919	8,953
Expenses, event and other costs	241,399	1,132	242,531	206,225
Retailing costs	-	63,826	63,826	51,884
Shop rent, rates, light, heat and Insurance	-	275,274	275,274	242,147
Shop repairs and maintenance	-	70,456	70,456	65,561
Overgate Hospice lottery	-	72,999	72,999	72,848
Cash collection handling charges	7,865	42,414	50,279	44,294
Depreciation	-	35,550	25,550	10,378
	899,027	1,559,855	2,458,882	2,097,949
Administrative expenses				
Staff costs	327,646	-	327,646	340,378
General recruitment, training and staff benefits	26,968	25,440	52,408	55,933
Postage, printing and stationery	42,165	10,384	52,549	45,590
Telephone	9,326	3,268	12,594	11,193
HR, investment and legal	20,384	55	20,439	25,136
IT costs	149,902	28,784	178,686	155,656
Sundry expenses	7,553	3,169	10,722	9,319
Subscriptions	9,851	3,313	13,164	11,619
Auditors' remuneration	5,520	4,388	9,908	9,040
(Profit) Loss on disposal of fixed asset	-	(2,188)	(2,188)	(250)
Depreciation	35,180	-	35,180	32,163
	634,495	76,613	711,108	695,777
Total expenditure	4,908,061	1,636,468	6,544,529	5,915,467

The Hospice is fortunate and very grateful to receive grants from the following organisations in 2023/24:

Community Foundation for Calderdale

Nick Smith Foundation

Million Dollar Round Table

Active Calderdale

Tesco Community Grants

The Kathleen Mary Lumb Charitable Trust

The DWF Charitable Foundation

Asda Foundation

The Wolfson Foundation

Green Hall Foundation

The Miller Homes Community Fund

The Albert Hunt Trust

Ross Smith Foundation

Calderdale Council

PIB Insurance

Bernard Sunley Foundation

National Lottery Community Fund

Garfield Weston

Finderman Charitable Trust

St James Place

Hospice UK

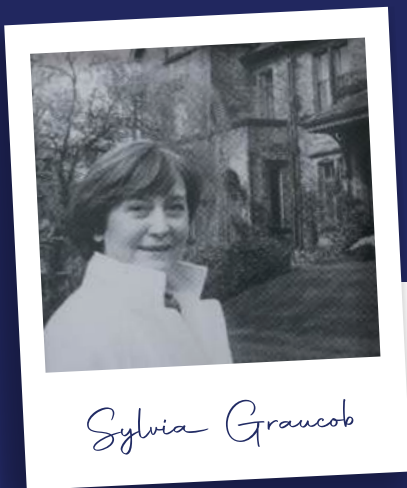
Co-op Causes

B&Q Foundation

West Riding Masonic Charities Limited



Thank you



Sylvia Graucob

The Hospice is continually thankful to Sylvia Graucob MBE for donating her beloved home to enable patients and their families in Calderdale to benefit from palliative care. Sylvia died in 2017, but we continue to remember her kindness and generosity.

The Hospice as it stands today is a testament to the overwhelming support we receive from our local community.

Because you care, we can

Contact us

Hospice: 01422 379151 / info@overgatehospice.nhs.uk

Fundraising: 01422 387121 / fundraising@overgatehospice.nhs.uk

Volunteering: 01422 379151 / volunteering@overgatehospice.nhs.uk



OVERGATE HOSPICE
(a company limited by guarantee)

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

for the year ended 31 March 2024



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**First Floor Unit 12
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ**

OVERGATE HOSPICE
(a company limited by guarantee)

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OVERGATE HOSPICE
(a company limited by guarantee)

CHAIRMAN'S REPORT
for the year ended 31 March 2024

Chairman, Board of Trustees

OVERGATE HOSPICE
(a company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2024

The Trustees present their Annual Report together with the consolidated Financial Statements...

The Trustees' Report, including the Strategic Report, was agreed by the Board of Trustees and signed on its behalf:

Victoria Atkinson
Trustee & Treasurer

OVERGATE HOSPICE
(A company limited by guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on xxxxxxxx and signed on its behalf by

Victoria Atkinson - Trustee & Treasurer

OVERGATE HOSPICE
(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity No 511619
Company No 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road
Elland
West Yorkshire
HX5 0QY

Directors

V Atkinson (Treasurer)
A Cawdron
N Chapman
I G L Charnock
J Crowther
J Driscoll
C S Dunne
H Marshall
S Nagpaul (Appointed 1 September 2023)
V L Pickles
C Riley
S M Scott
S Uka
V Webber (Appointed 1 September 2023)

Chief Executive Officer

Tracey Wilcocks

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Virgin Money
(Formerly Yorkshire Bank)
12 Bradford Road
Cleckheaton
BD19 3RJ

Flagstone Group Ltd
Clareville House
26-27 Oxendon Street
London
SW1Y 4EL

Auditors

Walter Dawson & Son
First Floor
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

Investment Brokers

CCLA Investment Management Limited
One Angel Lane
London
EC4R 3AB

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 40 to 55, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as of 31 March 2024 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice:
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISA's (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Other information (Continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or;
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 28 - 32, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISA's (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at:
www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.

John Richard Hall (Senior Statutory Auditor)
For and on behalf of Walter Dawson & Son
Chartered Accountants and Statutory Auditor

First Floor Unit 12
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

XXXXXXXX

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating a consolidated income and expenditure account and
statement of total recognised gains and losses)
FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2023 £
Income:						
<i>Income from donations and legacies:</i>						
Donations	2	953,791	-	-	953,791	917,652
Legacies		1,082,850	-	-	1,082,850	870,417
Grants	3	-	1,690,787	-	1,690,787	1,048,405
		2,036,641	1,690,787	-	3,727,428	2,836,474
<i>Income from other trading activities:</i>						
Retailing	4	2,017,743	-	-	2,017,743	1,720,605
Lottery	5	174,644	-	-	174,644	175,174
Fundraising events		577,020	-	-	577,020	534,532
		2,769,407	-	-	2,769,407	2,430,311
Investment income	6	423,034	-	-	423,034	161,670
Total income from generated funds		5,229,082	1,690,787	-	6,919,869	5,428,455
<i>Income from charitable activities</i>	7	1,377,772	-	-	1,377,772	1,450,104
Total Income		6,606,854	1,690,787	-	8,297,641	6,878,559
Expenditure:						
<i>Costs of raising funds:</i>						
Expenditure on raising donations and legacies		1,039,423	4,947	-	1,044,370	929,313
Expenditure on other trading activities		1,734,513	18,804	-	1,753,317	1,511,194
Investment management costs		4,585	-	-	4,585	3,215
Total expenditure on raising funds		2,778,521	23,751	-	2,802,272	2,443,722
<i>Expenditure on charitable activities:</i>						
Inpatient care		3,117,359	304,497	-	3,421,856	3,175,670
Day care		241,753	35,923	-	277,676	254,254
Bereavement and family support		32,817	-	-	32,817	32,781
Governance costs		9,908	-	-	9,908	9,040
Total expenditure on charitable activities		3,401,837	340,420	-	3,742,257	3,471,745
Total expenditure	8	6,180,358	364,171	-	6,544,529	5,915,467
Net income for year before investment gains/(losses) and Taxation	11	426,496	1,326,616	-	1,753,112	963,092

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(including income and expenditure account and
statement of total recognised gains and losses)
FOR THE YEAR ENDED 31 MARCH 2024
(continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2023 £
Tax charge for the year	12	-	-	-	-	-
Net gains/(losses) on Investments	15	102,184	-	-	102,184	(95,207)
Net income for the year		528,680	1,326,616	-	1,855,296	867,885
Transfers between funds	18	-	-	-	-	-
Reconciliation of funds		528,680	1,326,616	-	1,855,296	867,885
Total funds brought forward		9,134,305	2,785,903	85,000	12,005,208	11,137,323
Total funds carried forward	18-21	9,662,985	4,112,519	85,000	13,860,504	12,005,208

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2024**

	Notes	Group		Charity	
		2024 £	2023 £	2024 £	2023 £
Fixed assets					
Tangible	13	1,578,703	1,456,975	1,433,954	1,424,332
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,142,241	1,040,057	1,142,242	1,040,058
		3,424,554	3,200,642	3,279,806	3,168,000
Current assets					
Debtors	16	820,057	1,001,317	1,070,112	1,164,739
Cash at bank and in hand		10,074,123	8,265,596	9,894,402	8,072,867
		10,894,180	9,266,913	10,964,514	9,237,606
Creditors: amounts falling due within one year	17	(458,230)	(462,347)	(383,816)	(400,398)
		10,435,950	8,804,566	10,580,698	8,837,208
Net current assets		-	-	-	-
Provision for Liabilities					
Deferred Taxation			-		-
		13,860,504	12,005,208	13,860,504	12,005,208
Represented by Funds:					
Restricted and endowment					
Restricted	18	4,112,519	2,785,903	4,112,519	2,785,903
Permanent endowment	19	85,000	85,000	85,000	85,000
		4,197,519	2,870,903	4,197,519	2,870,903
Unrestricted					
	20-21				
General funds		2,391,675	2,341,049	2,391,675	2,341,049
Designated funds		7,149,444	6,773,574	7,149,444	6,773,574
Revaluation reserve		121,866	19,682	121,866	19,682
		9,662,985	9,134,305	9,662,985	9,134,305
Total funds	22	13,860,504	12,005,208	13,860,504	12,005,208

Company Registration No. 1510521

Approved by the trustees on xxxxxx and signed on their behalf by:

Victoria Atkinson - Trustee and Treasurer

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2024**

		2024		2023
	£		£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		1,753,112		963,092
Investment income		(423,034)		(161,670)
Investment management charges paid		-		3,795
Depreciation charge		155,375		116,890
Profit on disposal of fixed asset		(2,188)		(250)
Tax charge		-		-
Decrease/(Increase) in debtors		181,260		440,875
Increase/(Decrease) in creditors		(4,117)		46,137
		1,660,408		1,408,869
Returns on investments				
Interest received	391,284		130,855	
Dividends received	31,750		30,815	
		423,034		161,670
Investing activities				
Payments to acquire tangible fixed assets		(277,103)		(126,115)
Payments to acquire new investment funds		-		-
Payments to acquire investment property		-		-
Proceeds on disposal of tangible fixed assets		2,188		250
Net cash inflow/(outflow) for the year		1,808,527		1,444,674
		2024		2023
		£		£
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2023		8,265,596		6,820,922
Increase in balances		1,808,527		1,444,674
At 31 March 2024		10,074,123		8,265,596

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (*Charities SORP (FRS 102)*), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2024 there were 14 members (2023: 12).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified, they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated, and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case-by-case basis as the earlier of the date on which: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accrual basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight-line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the number of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. Consequently, it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in Autumn 2023. The charity has received confirmation that for 2022-23 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2024 but the payment arrangements for these subsequent years is yet to be agreed

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight-line basis over the period of the lease.

(t) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2024 £	2023 £
General	485,340	427,951
In memoriam	143,047	180,606
Event participant sponsorship	134,906	103,265
Corporate support	136,698	140,340
Collecting boxes	29,691	25,245
Friends groups including choir (see analysis)	24,109	40,245
	<u>953,791</u>	<u>917,652</u>

	2024 £	2023 £
Gift Aid included in above total donations	<u>249,238</u>	<u>171,754</u>

	2024 £	2023 £
Friends Groups	13,484	25,390
Overgate Choir	10,625	14,855
	<u>24,109</u>	<u>40,245</u>

3. Grants received

	2024 £	2023 £
Unrestricted funds:		
General purpose grants	-	23,000
	<u>-</u>	<u>23,000</u>
Restricted funds:		
Capital Appeal for Redevelopment	1,386,936	775,295
End of Life Education	98,868	97,478
Estates Capex	21,848	32,508
Estates Expenditure	5,152	79,770
Staff Education	-	120
Community Hub Project	18,157	2,990
Medical Equipment	42,396	6,715
Other	117,430	30,529
	<u>1,690,787</u>	<u>1,025,405</u>
Total	<u>1,690,787</u>	<u>1,048,405</u>

4. Retailing

	2024 £	2023 £
Income from sale of goods	1,904,572	1,627,578
Recycling credits	113,171	91,728
Insurance claims	-	1,299
Total income derived from retailing	<u>2,017,743</u>	<u>1,720,605</u>
Direct cost of sales	50,205	45,447
Staff costs	996,667	826,642
Other staff and volunteer costs	1,537	4,890
Property costs	275,274	242,146
Motor running	25,440	26,161
Till and IT costs	28,784	22,825
Other costs	-	75,014
Total expenditure	<u>1,377,907</u>	<u>1,243,125</u>
Net profit(loss) arising from retail activities	639,836	477,480
Gift Aid recoverable	146,941	109,496
Grant income	-	-
Shop event income	20,237	18,360
Other Income	37,482	52,448
Total net income arising through retail activities	<u>844,496</u>	<u>657,784</u>
Number of shops	<u>16</u>	<u>14</u>

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery

	2024 £	2023 £
Income from lottery sales	174,644	175,174
Prize money	(52,000)	(53,000)
Other lottery costs	(20,999)	(19,848)
Net profit arising from lottery	<u>101,645</u>	<u>102,326</u>
Donations through lottery	-	55
Total net income arising through lottery operations	<u>101,645</u>	<u>102,381</u>

6. Investment income

	2024 £	2023 £
Income from listed investments	31,750	30,815
Bank interest	391,284	130,855
	<u>423,034</u>	<u>161,670</u>

7. Income from charitable activities

	Government funding £	Other funding £	Total 2024 £	Total 2023 £
Hospice funding	1,115,036	-	1,115,036	1,071,120
Canteen	-	41,637	41,637	35,374
VAT Refund Scheme	80,199	-	80,199	82,925
Sundry Income	-	140,900	140,900	260,685
	<u>1,195,235</u>	<u>182,537</u>	<u>1,377,772</u>	<u>1,450,104</u>

8. Analysis of resource expended

	Direct costs £	Support costs (note 9) £	Total 2024 £	Total 2023 £
Cost of generating voluntary income	891,162	153,208	1,044,370	929,313
Fundraising trading costs	1,136,161	617,156	1,753,317	1,511,194
Investment management costs	4,585	-	4,585	3,215
Cost of generating funds	<u>2,031,908</u>	<u>770,364</u>	<u>2,802,272</u>	<u>2,443,722</u>
Inpatient care	2,760,973	660,883	3,421,856	3,175,670
Day care	235,038	42,638	277,676	254,254
Bereavement and family support	25,711	7,106	32,817	32,781
Charitable activities	<u>3,021,722</u>	<u>710,627</u>	<u>3,732,349</u>	<u>3,462,705</u>
Governance costs	-	9,908	9,908	9,040
Total	<u>5,053,630</u>	<u>1,490,899</u>	<u>6,544,529</u>	<u>5,915,467</u>

9. Analysis of support costs

	Establish- ment, light and heat £	Manage- ment & IT £	Other costs £	Total 2024 £	Total 2023 £
Cost of generating voluntary income	59,980	25,483	67,745	153,208	150,295
Fundraising trading: Costs of goods sold and other costs	345,730	28,784	242,642	617,156	551,166
Cost of generating funds	405,710	54,267	310,387	770,364	701,461
Charitable services	292,837	124,419	293,371	710,627	704,772
Governance costs	-	-	9,908	9,908	9,040
Total	698,547	178,686	613,666	1,490,899	1,415,273

10. Wages and Salaries

	2024 £	2023 £
Wages and salaries	4,119,538	3,682,243
Employer's national insurance	336,180	305,824
Pension costs	249,080	225,678
<i>Employee costs</i>	<u>4,704,798</u>	<u>4,213,745</u>
<i>Other:</i>		
Medical Consultant	143,784	163,999
	<u>4,848,582</u>	<u>4,377,744</u>

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 172 (2023: 156). As of 31 March 2024, there were 22 (2023: 28) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions and employers' national insurance) and fell into the band between £70,000 and £79,999 during the year was 1 (2023: 1). Employer pension cost payments in the year in respect of employees earning above £60,000 was £11,136 (2023: £11,981).

The trustees received no remuneration or other financial benefit for their services during the year (2023: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 (2023: 3) other employees. The total gross remuneration of those remunerated members of the senior management team was £296,952 (2023: £283,742) and the total of employer pension contributions paid was £29,937 (2023: £29,226). The total cost of those employed members of the senior management team was therefore £362,702 (2023: £349,148). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2024 Actual number	2024 Full time equivalent	2023 Actual number	2023 Full time equivalent
Direct charitable services	15	13	78	54
Fundraising	81	57	64	51
Governance	75	58	1	1
Administrative services	1	1	13	11
Total	172	129	156	117
Retail staff included in fundraising	49	37	40	32

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2024 £	2023 £
Depreciation	155,375	116,890
Auditors' remuneration:		
- For audit services	9,908	9,040
- For other services	-	-
Operating lease rentals - retail properties	206,639	179,728

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2024 £	2023 £
Current tax:		
UK corporation tax	-	-
Deferred tax	-	-
At 31 March 2024	-	-

13. Tangible fixed assets

a) Group

	Freehold property £	Leasehold property improvements £	Medical and other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2023	2,706,169	21,263	889,980	23,750	3,641,162
Additions	-	33,486	138,921	107,509	279,916
Disposals	-	-	-	(9,000)	(9,000)
At 31 March 2024	2,706,169	54,749	1,028,901	122,259	3,912,078
Depreciation					
At 1 April 2023	1,488,345	21,263	664,845	9,734	2,184,187
Charge for the year	50,562	2,126	76,456	26,231	155,375
Disposals	-	-	-	(6,187)	(6,187)
At 31 March 2024	1,538,907	23,389	741,301	29,778	2,333,375
Net book value 31 March 2024	1,167,262	31,360	287,600	92,481	1,578,703
31 March 2023	1,217,824	-	225,135	14,016	1,456,975

b) Charity

	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2023	2,706,169	851,471	3,557,640
Additions	-	129,447	129,447
Disposals	-	-	-
At 31 March 2024	2,706,169	980,918	3,687,087
Depreciation			
At 1 April 2023	1,488,345	644,963	2,133,308
Charge for the year	50,562	69,263	119,825
Disposals	-	-	-
At 31 March 2024	1,538,907	714,226	2,253,133
Net book value 31 March 2024	1,167,262	266,692	1,433,954
31 March 2023	1,217,824	206,508	1,424,332

14. Investment property

	Group £	Charity £
Cost or valuation		
At 1 April 2023	703,610	703,610
Additions	-	-
At 31 March 2024	<u>703,610</u>	<u>703,610</u>
Net book value		
31 March 2024	<u>703,610</u>	<u>703,610</u>
31 March 2023	<u>703,610</u>	<u>703,610</u>
Valuation at 31 March 2024	<u>703,610</u>	<u>703,610</u>

The investment property is the next-door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)

	Group £	Charity £
Investment held with CCLA:		
At 1 April 2023	1,040,057	1,040,057
New funds added	-	-
Withdrawal of funds	-	-
Net gains on disposals	-	-
Net gains on revaluation	102,184	102,184
Investment management charges paid	-	-
At 31 March 2024	<u>1,142,241</u>	<u>1,142,241</u>

b) Analysis of investments

	2024 £	2023 £
Managed listed investments and authorised unit trusts	1,142,241	1,040,057
Cash held as part of the investment portfolio	-	-
Total Group	<u>1,142,241</u>	<u>1,040,057</u>
Investment in subsidiary	1	1
Total Charity	<u>1,142,242</u>	<u>1,040,058</u>

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £1,020,374 (2023: £1,020,374).

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five-year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2024	2023
	£	£
Turnover	2,394,859	2,075,889
Cost of sales	(1,134,624)	(951,661)
Gross profit	1,260,235	1,124,228
Operating expenses	(501,844)	(436,062)
Grants received	18,804	-
Operating profit before charitable donations	777,195	688,166
Taxation	-	-
Gift Aid donation to hospice	(777,195)	(688,166)
Retained profit/(loss) for the year	-	-

Subsidiary's balance sheet	2024	2023
	£	£
Fixed assets	144,749	32,643
Current assets	331,405	305,273
Current liabilities	(476,153)	(337,915)
Provision for liabilities	-	-
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
Reserves	-	-
	1	1

16. Debtors

	Group		Charity	
	2024	2023	2024	2023
	£	£	£	£
Trade debtors	73,547	134,140	73,547	134,140
Group debtors	-	-	401,740	275,966
Other debtors	4,928	28,631	19,000	-
Taxation recoverable	40,260	41,890	30,000	33,000
Legacies receivable	60,500	457,000	60,500	457,000
Prepayments and other accrued income	640,822	339,656	485,325	264,633
	820,057	1,001,317	1,070,112	1,164,739

17. Creditors: amounts falling due within one year

	Group 2024 £	2023 £	Charity 2024 £	2023 £
Trade creditors	80,277	72,864	56,552	55,463
Other taxation and social security	79,427	74,869	79,427	74,869
Sundry creditors and deferred income	298,526	314,614	247,837	270,066
	<u>458,230</u>	<u>462,347</u>	<u>383,816</u>	<u>400,398</u>

18. Restricted funds

Group and Charity:	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Funding for capital asset acquisitions:					
Property Redevelopment	659,408	-	(34,733)	-	624,675
DoH - Holistic Funding	70,197	-	(1,897)	-	68,300
Medical Equipment and Chairs	72,623	42,396	(21,932)	3,759	96,846
Kitchen	606	1,464	(1,216)	-	854
IT Equipment	11,890	-	(4,342)	-	7,548
Staff Portacabin	10,238	-	(1,148)	3,852	12,942
Big Build Hub	95,160	-	(3,413)	-	91,747
Estates Capex	103,303	21,848	(20,114)	-	105,037
Capital Redevelopment Costs	-	-	-	215,756	215,756
Funding of revenue costs:					
Capital Appeal Funds	1,444,937	1,386,936	(13,081)	(215,756)	2,603,036
End of Life Educator	-	98,868	(76,212)	(22,656)	-
Staff Training	2,622	-	(793)	1,656	3,485
Patient Care and Others	39,137	93,730	(41,581)	(3,669)	87,617
Community Engagement Project	38,294	-	(29,517)	-	8,777
Community Hub Project	72,285	18,157	(48,301)	-	42,141
Education Programme	108,540	-	(37,385)	-	71,155
Wish List Items	56,663	3,431	(8,401)	20,910	72,603
Estates Expenditure	-	5,152	(1,300)	(3,852)	-
	<u>2,785,903</u>	<u>1,671,982</u>	<u>(345,366)</u>	<u>-</u>	<u>4,112,519</u>

Restricted fund balance carried forward at 31 March 2024 is represented by

Unexpended capital funding	£ 1,223,705
Unexpended revenue funding	2,888,814
	<u>4,112,519</u>

19. Endowment funds

	£
At 1 April 2023 and 31 March 2024:	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	<u>85,000</u>

20. Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Group:					
General fund	2,341,049	5,436,739	(4,908,060)	(478,053)	2,391,675
Designated fund	6,773,574	92,540	(92,539)	375,869	7,149,444
Revaluation reserve	19,682	-	-	102,184	121,866
	<u>9,134,305</u>	<u>5,529,279</u>	<u>(5,000,599)</u>	<u>-</u>	<u>9,662,985</u>
Charity:					
General fund	2,341,049	5,436,739	(4,908,060)	(478,053)	2,391,675
Designated fund	6,773,574	92,540	(92,539)	375,869	7,149,444
Revaluation reserve	19,682	-	-	102,184	121,866
	<u>9,134,305</u>	<u>5,529,279</u>	<u>(5,000,599)</u>	<u>-</u>	<u>9,662,985</u>

The remaining value in General Funds is equivalent to the value calculated under the revised Reserves Policy plus the value of tangible fixed assets that are not covered by a restricted fund or endowment. This is the value required to minimise risk and safeguard the long-term future of the Hospice. (2024: £2,085,300 and 2023: £1,977,500)

21. Designated funds

Group and Charity:	At 1 April 2023 £	Designation £	Expenditure £	Transfers £	At 31 March 2024 £
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	5,913,365	-	-	(1,039,371)	4,873,994
IT & Digital Strategy Project	29,006	-	(9,236)	13,641	33,411
Repurposing Reserve	-	-	-	150,000	150,000
New Build Contingency Fund	-	-	-	1,000,000	1,000,000
Funding of revenue items:					
Capital Redevelopment Fund	-	-	(39,371)	39,371	-
IT & Digital Strategy Account	581,203	-	(25,523)	(13,641)	542,039
5 Year Strategic Investment Fund	250,000	-	-	(150,000)	100,000
Rebranding Reserve	-	250,000	-	-	250,000
Remuneration Reserve	-	200,000	-	-	200,000
	<u>6,773,574</u>	<u>450,000</u>	<u>(74,130)</u>	<u>-</u>	<u>7,149,444</u>

Designated Funds

1. **Capital Redevelopment Fund** - This is to support the startup of the Capital Redevelopment project.
2. **IT & Digital Strategy** - An estimate has been placed on the value required to address the future needs of the Hospice and be able to improve the support we provide to our patients and their families.
3. **5 Year Strategic Investment Fund** - This is to support additional costs associated with the implementation of the 5-year strategic plan.
4. **Repurposing Reserve** - To effectively utilise and tidy those areas vacated as part of the new build development.
5. **New Build Contingency Fund** - A decision was made at the CRSC meeting on 11 November to ring fence £1m of the designated Capital Redevelopment Fund as a contingency.
6. **Rebranding Reserve** - The services and aesthetics of the new build will drive an organisational rebrand to ensure that the Hospice is physically presented as an appealing and professional operation and an aspirational example for the sector.
7. **Remuneration Reserve** - A specific reserve to support our desire to be a fair and appealing employer and to ensure that whilst our salaries will never be on par with the commercial sector, we can offer our staff the package, environment, care, training and progression that they deserve.

22. Net assets by funds

	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,142,241	-	-	1,142,241
Investment Property	703,610	-	-	703,610
Tangible fixed assets	284,998	1,223,705	70,000	1,578,703
Current assets	7,990,366	2,888,814	15,000	10,894,180
Creditors due in less than one year	(458,230)	-	-	(458,230)
Provision for liabilities	-	-	-	-
Total at 31 March 2024	9,662,985	4,112,519	85,000	13,860,504

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income, and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2024 £	2023 £
External income	4,557,360	4,323,270
Expenditure	(4,908,061)	(4,527,745)
Surplus/(deficit) before other income	<u>(350,701)</u>	<u>(204,475)</u>
Donation from trading subsidiary	777,195	688,166
Surplus for the year before investment gains and losses	<u>426,494</u>	<u>483,691</u>
(Loss)/profit on sale of investments	-	(114,889)
Unrealised investment gains/(losses)	102,184	19,682
Total increase in reserves	<u><u>528,678</u></u>	<u><u>388,484</u></u>

Total increase in reserves above does not include the increase in restricted funds during the year.

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Expiry date:		
Within one year	150,644	277,644
Between two and five years	141,595	122,410
In more than five years	-	-
	<u>292,239</u>	<u>400,054</u>

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

OVERGATE HOSPICE
(a company limited by guarantee)

The following pages do not form part of the audited financial statements:

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 March 2024

	2024			2023
	Charity £	Subsidiary £	Total £	Total £
Income				
Legacies and bequests	1,082,850	-	1,082,850	870,416
Donations in lieu of flowers	-	-	-	180,606
Other fortuitous giving	545,537	-	545,537	421,784
Gift aid	102,297	146,941	249,238	171,754
Patient care	13,524	-	13,524	7,729
Fund raising, other donations and sundry income	691,689	20,237	711,926	637,796
Retail shop operations incl. recycling credits	-	2,017,743	2,017,743	1,719,306
Catering	41,637	-	41,637	35,374
Calderdale CCG grant	1,115,036	-	1,115,036	1,071,120
Restricted grants released to match costs in year	345,366	-	345,366	546,004
Other grant income	-	18,804	18,804	23,000
VAT refund scheme	80,199	-	80,199	82,925
Friends of Overgate and Overgate Choir	24,109	-	24,109	40,245
Overgate Hospice lottery	-	174,644	174,644	175,174
Sundry Income	92,082	35,294	127,376	254,255
	<u>4,134,326</u>	<u>2,413,663</u>	<u>6,547,989</u>	<u>6,237,488</u>
Investment portfolio income	31,750	-	31,750	30,815
Bank interest	391,284	-	391,284	130,855
	<u>423,034</u>	<u>-</u>	<u>423,034</u>	<u>161,670</u>
Income sub-total	4,557,360	2,413,663	6,971,023	6,399,158
Operating expenditure	(4,908,061)	(1,636,468)	(6,544,529)	(5,915,467)
Donation to Overgate Hospice	777,195	(777,195)	-	-
Net income before investment gains/(losses)	426,494	-	426,494	483,691
Gain/(Loss) on realised investments	-	-	-	(114,889)
Unrealised investment gain/(loss)	102,184	-	102,184	19,682
Net income for the year before taxation	<u>528,678</u>	<u>-</u>	<u>528,678</u>	<u>388,484</u>
Net income for the year before taxation as above	528,678			
Excess of restricted grant income received in the year over expenses	1,326,616			
Increase in Net Assets in year	<u>1,855,294</u>			

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT (continued)
for the year ended 31 March 2024

	2024			2023
	Charity £	Subsidiary £	Total £	Total £
Expenditure				
Care expenses				
Staff costs and Doctors fees	2,763,955	-	2,763,955	2,552,524
Catering	68,809	-	68,809	52,820
Sundry nursing and medical expenses	131,839	-	131,839	115,181
Travel expenses	4,586	-	4,586	2,291
Cleaning and laundry	14,754	-	14,754	11,330
Depreciation	37,779	-	37,779	23,787
	<u>3,021,722</u>	<u>-</u>	<u>3,021,722</u>	<u>2,757,933</u>
Hospice establishment expenses				
Staff costs	111,933	-	111,933	89,183
Heating and lighting	45,905	-	45,905	41,899
Council tax, water charges and insurance	40,017	-	40,017	38,774
Repairs and maintenance	87,304	-	87,304	125,489
Recruitment and training	20,792	-	20,792	17,901
Depreciation	46,866	-	46,866	50,562
	<u>352,817</u>	<u>-</u>	<u>352,817</u>	<u>363,808</u>
Fund raising and publicity				
Staff costs	648,381	996,667	1,645,048	1,395,659
Recruitment and training	1,382	1,537	2,919	8,953
Expenses, event and other costs	241,399	1,132	242,531	206,225
Retailing costs	-	63,826	63,826	51,884
Shop rent, rates, light, heat and Insurance	-	275,274	275,274	242,147
Shop repairs and maintenance	-	70,456	70,456	65,561
Overgate Hospice lottery	-	72,999	72,999	72,848
Cash collection handling charges	7,865	42,414	50,279	44,294
Depreciation	-	35,550	35,550	10,378
	<u>899,027</u>	<u>1,559,855</u>	<u>2,458,882</u>	<u>2,097,949</u>
Administrative expenses				
Staff costs	327,646	-	327,646	340,378
General recruitment, training and staff benefits	26,968	25,440	52,408	55,933
Postage, printing and stationery	42,165	10,384	52,549	45,590
Telephone	9,326	3,268	12,594	11,193
HR, investment and legal	20,384	55	20,439	25,136
IT costs	149,902	28,784	178,686	155,656
Sundry expenses	7,553	3,169	10,722	9,319
Subscriptions	9,851	3,313	13,164	11,619
Auditors' remuneration	5,520	4,388	9,908	9,040
(Profit) Loss on disposal of fixed asset	-	(2,188)	(2,188)	(250)
Depreciation	35,180	-	35,180	32,163
	<u>634,495</u>	<u>76,613</u>	<u>711,108</u>	<u>695,777</u>
Total expenditure	<u>4,908,061</u>	<u>1,636,468</u>	<u>6,544,529</u>	<u>5,915,467</u>

OVERGATE HOSPICE
(a company limited by guarantee)

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

for the year ended 31 March 2024



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**First Floor Unit 12
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ**

OVERGATE HOSPICE
(a company limited by guarantee)

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OVERGATE HOSPICE
(a company limited by guarantee)

CHAIRMAN'S REPORT
for the year ended 31 March 2024

Chairman, Board of Trustees

OVERGATE HOSPICE
(a company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2024

The Trustees present their Annual Report together with the consolidated Financial Statements...

The Trustees' Report, including the Strategic Report, was agreed by the Board of Trustees and signed on its behalf:

Victoria Atkinson
Trustee & Treasurer

OVERGATE HOSPICE
(A company limited by guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on xxxxxxxx and signed on its behalf by

Victoria Atkinson - Trustee & Treasurer

OVERGATE HOSPICE
(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity No 511619
Company No 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road
Elland
West Yorkshire
HX5 0QY

Directors

V Atkinson (Treasurer)
A Cawdron
N Chapman
I G L Charnock
J Crowther
J Driscoll
C S Dunne
H Marshall
S Nagpaul (Appointed 1 September 2023)
V L Pickles
C Riley
S M Scott
S Uka
V Webber (Appointed 1 September 2023)

Chief Executive Officer

Tracey Wilcocks

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Virgin Money
(Formerly Yorkshire Bank)
12 Bradford Road
Cleckheaton
BD19 3RJ

Flagstone Group Ltd
Clareville House
26-27 Oxendon Street
London
SW1Y 4EL

Auditors

Walter Dawson & Son
First Floor
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

Investment Brokers

CCLA Investment Management Limited
One Angel Lane
London
EC4R 3AB

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 40 to 55, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as of 31 March 2024 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice:
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISA's (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Other information (Continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or;
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 28 - 32, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISA's (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

OVERGATE HOSPICE
(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at:
www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.

John Richard Hall (Senior Statutory Auditor)
For and on behalf of Walter Dawson & Son
Chartered Accountants and Statutory Auditor

First Floor Unit 12
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

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CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating a consolidated income and expenditure account and
statement of total recognised gains and losses)
FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2023 £
Income:						
<i>Income from donations and legacies:</i>						
Donations	2	953,791	-	-	953,791	917,652
Legacies		1,082,850	-	-	1,082,850	870,417
Grants	3	-	1,690,787	-	1,690,787	1,048,405
		2,036,641	1,690,787	-	3,727,428	2,836,474
<i>Income from other trading activities:</i>						
Retailing	4	2,017,743	-	-	2,017,743	1,720,605
Lottery	5	174,644	-	-	174,644	175,174
Fundraising events		577,020	-	-	577,020	534,532
		2,769,407	-	-	2,769,407	2,430,311
Investment income	6	423,034	-	-	423,034	161,670
Total income from generated funds		5,229,082	1,690,787	-	6,919,869	5,428,455
<i>Income from charitable activities</i>	7	1,377,772	-	-	1,377,772	1,450,104
Total Income		6,606,854	1,690,787	-	8,297,641	6,878,559
Expenditure:						
<i>Costs of raising funds:</i>						
Expenditure on raising donations and legacies		1,039,423	4,947	-	1,044,370	929,313
Expenditure on other trading activities		1,734,513	18,804	-	1,753,317	1,511,194
Investment management costs		4,585	-	-	4,585	3,215
Total expenditure on raising funds		2,778,521	23,751	-	2,802,272	2,443,722
<i>Expenditure on charitable activities:</i>						
Inpatient care		3,117,359	304,497	-	3,421,856	3,175,670
Day care		241,753	35,923	-	277,676	254,254
Bereavement and family support		32,817	-	-	32,817	32,781
Governance costs		9,908	-	-	9,908	9,040
Total expenditure on charitable activities		3,401,837	340,420	-	3,742,257	3,471,745
Total expenditure	8	6,180,358	364,171	-	6,544,529	5,915,467
Net income for year before investment gains/(losses) and Taxation	11	426,496	1,326,616	-	1,753,112	963,092

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(including income and expenditure account and
statement of total recognised gains and losses)
FOR THE YEAR ENDED 31 MARCH 2024
(continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2023 £
Tax charge for the year	12	-	-	-	-	-
Net gains/(losses) on Investments	15	102,184	-	-	102,184	(95,207)
Net income for the year		528,680	1,326,616	-	1,855,296	867,885
Transfers between funds	18	-	-	-	-	-
Reconciliation of funds		528,680	1,326,616	-	1,855,296	867,885
Total funds brought forward		9,134,305	2,785,903	85,000	12,005,208	11,137,323
Total funds carried forward	18-21	9,662,985	4,112,519	85,000	13,860,504	12,005,208

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2024**

	Notes	Group		Charity	
		2024 £	2023 £	2024 £	2023 £
Fixed assets					
Tangible	13	1,578,703	1,456,975	1,433,954	1,424,332
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,142,241	1,040,057	1,142,242	1,040,058
		3,424,554	3,200,642	3,279,806	3,168,000
Current assets					
Debtors	16	820,057	1,001,317	1,070,112	1,164,739
Cash at bank and in hand		10,074,123	8,265,596	9,894,402	8,072,867
		10,894,180	9,266,913	10,964,514	9,237,606
Creditors: amounts falling due within one year	17	(458,230)	(462,347)	(383,816)	(400,398)
		10,435,950	8,804,566	10,580,698	8,837,208
Net current assets		-	-	-	-
Provision for Liabilities					
Deferred Taxation			-		-
		13,860,504	12,005,208	13,860,504	12,005,208
Represented by Funds:					
Restricted and endowment					
Restricted	18	4,112,519	2,785,903	4,112,519	2,785,903
Permanent endowment	19	85,000	85,000	85,000	85,000
		4,197,519	2,870,903	4,197,519	2,870,903
Unrestricted					
	20-21				
General funds		2,391,675	2,341,049	2,391,675	2,341,049
Designated funds		7,149,444	6,773,574	7,149,444	6,773,574
Revaluation reserve		121,866	19,682	121,866	19,682
		9,662,985	9,134,305	9,662,985	9,134,305
Total funds	22	13,860,504	12,005,208	13,860,504	12,005,208

Company Registration No. 1510521

Approved by the trustees on xxxxxx and signed on their behalf by:

Victoria Atkinson - Trustee and Treasurer

The notes on pages 40 to 55 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2024**

	2024		2023	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)	1,753,112		963,092	
Investment income	(423,034)		(161,670)	
Investment management charges paid	-		3,795	
Depreciation charge	155,375		116,890	
Profit on disposal of fixed asset	(2,188)		(250)	
Tax charge	-		-	
Decrease/(Increase) in debtors	181,260		440,875	
Increase/(Decrease) in creditors	(4,117)		46,137	
	1,660,408		1,408,869	
Returns on investments				
Interest received	391,284		130,855	
Dividends received	31,750		30,815	
	423,034		161,670	
Investing activities				
Payments to acquire tangible fixed assets	(277,103)		(126,115)	
Payments to acquire new investment funds	-		-	
Payments to acquire investment property	-		-	
Proceeds on disposal of tangible fixed assets	2,188		250	
Net cash inflow/(outflow) for the year	1,808,527		1,444,674	
	2024		2023	
	£		£	
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2023	8,265,596		6,820,922	
Increase in balances	1,808,527		1,444,674	
At 31 March 2024	10,074,123		8,265,596	

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (*Charities SORP (FRS 102)*), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2024 there were 14 members (2023: 12).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified, they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated, and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case-by-case basis as the earlier of the date on which: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accrual basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight-line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the number of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. Consequently, it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in Autumn 2023. The charity has received confirmation that for 2022-23 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2024 but the payment arrangements for these subsequent years is yet to be agreed

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight-line basis over the period of the lease.

(t) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2024 £	2023 £
General	485,340	427,951
In memoriam	143,047	180,606
Event participant sponsorship	134,906	103,265
Corporate support	136,698	140,340
Collecting boxes	29,691	25,245
Friends groups including choir (see analysis)	24,109	40,245
	<u>953,791</u>	<u>917,652</u>

	2024 £	2023 £
Gift Aid included in above total donations	<u>249,238</u>	<u>171,754</u>

	2024 £	2023 £
Friends Groups	13,484	25,390
Overgate Choir	10,625	14,855
	<u>24,109</u>	<u>40,245</u>

3. Grants received

	2024 £	2023 £
Unrestricted funds:		
General purpose grants	-	23,000
	<u>-</u>	<u>23,000</u>
Restricted funds:		
Capital Appeal for Redevelopment	1,386,936	775,295
End of Life Education	98,868	97,478
Estates Capex	21,848	32,508
Estates Expenditure	5,152	79,770
Staff Education	-	120
Community Hub Project	18,157	2,990
Medical Equipment	42,396	6,715
Other	117,430	30,529
	<u>1,690,787</u>	<u>1,025,405</u>
Total	<u>1,690,787</u>	<u>1,048,405</u>

4. Retailing

	2024 £	2023 £
Income from sale of goods	1,904,572	1,627,578
Recycling credits	113,171	91,728
Insurance claims	-	1,299
Total income derived from retailing	<u>2,017,743</u>	<u>1,720,605</u>
Direct cost of sales	50,205	45,447
Staff costs	996,667	826,642
Other staff and volunteer costs	1,537	4,890
Property costs	275,274	242,146
Motor running	25,440	26,161
Till and IT costs	28,784	22,825
Other costs	-	75,014
Total expenditure	<u>1,377,907</u>	<u>1,243,125</u>
Net profit(loss) arising from retail activities	639,836	477,480
Gift Aid recoverable	146,941	109,496
Grant income	-	-
Shop event income	20,237	18,360
Other Income	37,482	52,448
Total net income arising through retail activities	<u>844,496</u>	<u>657,784</u>
Number of shops	<u>16</u>	<u>14</u>

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery

	2024 £	2023 £
Income from lottery sales	174,644	175,174
Prize money	(52,000)	(53,000)
Other lottery costs	(20,999)	(19,848)
Net profit arising from lottery	<u>101,645</u>	<u>102,326</u>
Donations through lottery	-	55
Total net income arising through lottery operations	<u>101,645</u>	<u>102,381</u>

6. Investment income

	2024 £	2023 £
Income from listed investments	31,750	30,815
Bank interest	391,284	130,855
	<u>423,034</u>	<u>161,670</u>

7. Income from charitable activities

	Government funding £	Other funding £	Total 2024 £	Total 2023 £
Hospice funding	1,115,036	-	1,115,036	1,071,120
Canteen	-	41,637	41,637	35,374
VAT Refund Scheme	80,199	-	80,199	82,925
Sundry Income	-	140,900	140,900	260,685
	<u>1,195,235</u>	<u>182,537</u>	<u>1,377,772</u>	<u>1,450,104</u>

8. Analysis of resource expended

	Direct costs £	Support costs (note 9) £	Total 2024 £	Total 2023 £
Cost of generating voluntary income	891,162	153,208	1,044,370	929,313
Fundraising trading costs	1,136,161	617,156	1,753,317	1,511,194
Investment management costs	4,585	-	4,585	3,215
Cost of generating funds	<u>2,031,908</u>	<u>770,364</u>	<u>2,802,272</u>	<u>2,443,722</u>
Inpatient care	2,760,973	660,883	3,421,856	3,175,670
Day care	235,038	42,638	277,676	254,254
Bereavement and family support	25,711	7,106	32,817	32,781
Charitable activities	<u>3,021,722</u>	<u>710,627</u>	<u>3,732,349</u>	<u>3,462,705</u>
Governance costs	-	9,908	9,908	9,040
Total	<u>5,053,630</u>	<u>1,490,899</u>	<u>6,544,529</u>	<u>5,915,467</u>

9. Analysis of support costs

	Establish- ment, light and heat £	Manage- ment & IT £	Other costs £	Total 2024 £	Total 2023 £
Cost of generating voluntary income	59,980	25,483	67,745	153,208	150,295
Fundraising trading: Costs of goods sold and other costs	345,730	28,784	242,642	617,156	551,166
Cost of generating funds	405,710	54,267	310,387	770,364	701,461
Charitable services	292,837	124,419	293,371	710,627	704,772
Governance costs	-	-	9,908	9,908	9,040
Total	698,547	178,686	613,666	1,490,899	1,415,273

10. Wages and Salaries

	2024 £	2023 £
Wages and salaries	4,119,538	3,682,243
Employer's national insurance	336,180	305,824
Pension costs	249,080	225,678
<i>Employee costs</i>	<u>4,704,798</u>	<u>4,213,745</u>
<i>Other:</i>		
Medical Consultant	143,784	163,999
	<u>4,848,582</u>	<u>4,377,744</u>

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 172 (2023: 156). As of 31 March 2024, there were 22 (2023: 28) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions and employers' national insurance) and fell into the band between £70,000 and £79,999 during the year was 1 (2023: 1). Employer pension cost payments in the year in respect of employees earning above £60,000 was £11,136 (2023: £11,981).

The trustees received no remuneration or other financial benefit for their services during the year (2023: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 (2023: 3) other employees. The total gross remuneration of those remunerated members of the senior management team was £296,952 (2023: £283,742) and the total of employer pension contributions paid was £29,937 (2023: £29,226). The total cost of those employed members of the senior management team was therefore £362,702 (2023: £349,148). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2024 Actual number	2024 Full time equivalent	2023 Actual number	2023 Full time equivalent
Direct charitable services	15	13	78	54
Fundraising	81	57	64	51
Governance	75	58	1	1
Administrative services	1	1	13	11
Total	172	129	156	117
Retail staff included in fundraising	49	37	40	32

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2024 £	2023 £
Depreciation	155,375	116,890
Auditors' remuneration:		
- For audit services	9,908	9,040
- For other services	-	-
Operating lease rentals - retail properties	206,639	179,728

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2024 £	2023 £
Current tax:		
UK corporation tax	-	-
Deferred tax	-	-
At 31 March 2024	-	-

13. Tangible fixed assets

a) Group

	Freehold property £	Leasehold property improvements £	Medical and other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2023	2,706,169	21,263	889,980	23,750	3,641,162
Additions	-	33,486	138,921	107,509	279,916
Disposals	-	-	-	(9,000)	(9,000)
At 31 March 2024	2,706,169	54,749	1,028,901	122,259	3,912,078
Depreciation					
At 1 April 2023	1,488,345	21,263	664,845	9,734	2,184,187
Charge for the year	50,562	2,126	76,456	26,231	155,375
Disposals	-	-	-	(6,187)	(6,187)
At 31 March 2024	1,538,907	23,389	741,301	29,778	2,333,375
Net book value 31 March 2024	1,167,262	31,360	287,600	92,481	1,578,703
31 March 2023	1,217,824	-	225,135	14,016	1,456,975

b) Charity

	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2023	2,706,169	851,471	3,557,640
Additions	-	129,447	129,447
Disposals	-	-	-
At 31 March 2024	2,706,169	980,918	3,687,087
Depreciation			
At 1 April 2023	1,488,345	644,963	2,133,308
Charge for the year	50,562	69,263	119,825
Disposals	-	-	-
At 31 March 2024	1,538,907	714,226	2,253,133
Net book value 31 March 2024	1,167,262	266,692	1,433,954
31 March 2023	1,217,824	206,508	1,424,332

14. Investment property

	Group £	Charity £
Cost or valuation		
At 1 April 2023	703,610	703,610
Additions	-	-
At 31 March 2024	<u>703,610</u>	<u>703,610</u>
Net book value		
31 March 2024	<u>703,610</u>	<u>703,610</u>
31 March 2023	<u>703,610</u>	<u>703,610</u>
Valuation at 31 March 2024	<u>703,610</u>	<u>703,610</u>

The investment property is the next-door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)

	Group £	Charity £
Investment held with CCLA:		
At 1 April 2023	1,040,057	1,040,057
New funds added	-	-
Withdrawal of funds	-	-
Net gains on disposals	-	-
Net gains on revaluation	102,184	102,184
Investment management charges paid	-	-
At 31 March 2024	<u>1,142,241</u>	<u>1,142,241</u>

b) Analysis of investments

	2024 £	2023 £
Managed listed investments and authorised unit trusts	1,142,241	1,040,057
Cash held as part of the investment portfolio	-	-
Total Group	<u>1,142,241</u>	<u>1,040,057</u>
Investment in subsidiary	1	1
Total Charity	<u>1,142,242</u>	<u>1,040,058</u>

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £1,020,374 (2023: £1,020,374).

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five-year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2024	2023
	£	£
Turnover	2,394,859	2,075,889
Cost of sales	(1,134,624)	(951,661)
Gross profit	<u>1,260,235</u>	<u>1,124,228</u>
Operating expenses	(501,844)	(436,062)
Grants received	18,804	-
Operating profit before charitable donations	<u>777,195</u>	<u>688,166</u>
Taxation	-	-
Gift Aid donation to hospice	<u>(777,195)</u>	<u>(688,166)</u>
Retained profit/(loss) for the year	<u><u>-</u></u>	<u><u>-</u></u>

Subsidiary's balance sheet	2024	2023
	£	£
Fixed assets	144,749	32,643
Current assets	331,405	305,273
Current liabilities	(476,153)	(337,915)
Provision for liabilities	-	-
Total assets less (liabilities)	<u><u>1</u></u>	<u><u>1</u></u>
Represented by:		
Capital	1	1
Reserves	-	-
	<u><u>1</u></u>	<u><u>1</u></u>

16. Debtors

	Group		Charity	
	2024	2023	2024	2023
	£	£	£	£
Trade debtors	73,547	134,140	73,547	134,140
Group debtors	-	-	401,740	275,966
Other debtors	4,928	28,631	19,000	-
Taxation recoverable	40,260	41,890	30,000	33,000
Legacies receivable	60,500	457,000	60,500	457,000
Prepayments and other accrued income	640,822	339,656	485,325	264,633
	<u><u>820,057</u></u>	<u><u>1,001,317</u></u>	<u><u>1,070,112</u></u>	<u><u>1,164,739</u></u>

17. Creditors: amounts falling due within one year

	Group 2024 £	2023 £	Charity 2024 £	2023 £
Trade creditors	80,277	72,864	56,552	55,463
Other taxation and social security	79,427	74,869	79,427	74,869
Sundry creditors and deferred income	298,526	314,614	247,837	270,066
	<u>458,230</u>	<u>462,347</u>	<u>383,816</u>	<u>400,398</u>

18. Restricted funds

Group and Charity:	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Funding for capital asset acquisitions:					
Property Redevelopment	659,408	-	(34,733)	-	624,675
DoH - Holistic Funding	70,197	-	(1,897)	-	68,300
Medical Equipment and Chairs	72,623	42,396	(21,932)	3,759	96,846
Kitchen	606	1,464	(1,216)	-	854
IT Equipment	11,890	-	(4,342)	-	7,548
Staff Portacabin	10,238	-	(1,148)	3,852	12,942
Big Build Hub	95,160	-	(3,413)	-	91,747
Estates Capex	103,303	21,848	(20,114)	-	105,037
Capital Redevelopment Costs	-	-	-	215,756	215,756
Funding of revenue costs:					
Capital Appeal Funds	1,444,937	1,386,936	(13,081)	(215,756)	2,603,036
End of Life Educator	-	98,868	(76,212)	(22,656)	-
Staff Training	2,622	-	(793)	1,656	3,485
Patient Care and Others	39,137	93,730	(41,581)	(3,669)	87,617
Community Engagement Project	38,294	-	(29,517)	-	8,777
Community Hub Project	72,285	18,157	(48,301)	-	42,141
Education Programme	108,540	-	(37,385)	-	71,155
Wish List Items	56,663	3,431	(8,401)	20,910	72,603
Estates Expenditure	-	5,152	(1,300)	(3,852)	-
	<u>2,785,903</u>	<u>1,671,982</u>	<u>(345,366)</u>	<u>-</u>	<u>4,112,519</u>

Restricted fund balance carried forward at 31 March 2024 is represented by

Unexpended capital funding	£ 1,223,705
Unexpended revenue funding	2,888,814
	<u>4,112,519</u>

19. Endowment funds

	£
At 1 April 2023 and 31 March 2024:	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	<u>85,000</u>

20. Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Group:					
General fund	2,341,049	5,436,739	(4,908,060)	(478,053)	2,391,675
Designated fund	6,773,574	92,540	(92,539)	375,869	7,149,444
Revaluation reserve	19,682	-	-	102,184	121,866
	<u>9,134,305</u>	<u>5,529,279</u>	<u>(5,000,599)</u>	<u>-</u>	<u>9,662,985</u>
Charity:					
General fund	2,341,049	5,436,739	(4,908,060)	(478,053)	2,391,675
Designated fund	6,773,574	92,540	(92,539)	375,869	7,149,444
Revaluation reserve	19,682	-	-	102,184	121,866
	<u>9,134,305</u>	<u>5,529,279</u>	<u>(5,000,599)</u>	<u>-</u>	<u>9,662,985</u>

The remaining value in General Funds is equivalent to the value calculated under the revised Reserves Policy plus the value of tangible fixed assets that are not covered by a restricted fund or endowment. This is the value required to minimise risk and safeguard the long-term future of the Hospice. (2024: £2,085,300 and 2023: £1,977,500)

21. Designated funds

Group and Charity:	At 1 April 2023 £	Designation £	Expenditure £	Transfers £	At 31 March 2024 £
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	5,913,365	-	-	(1,039,371)	4,873,994
IT & Digital Strategy Project	29,006	-	(9,236)	13,641	33,411
Repurposing Reserve	-	-	-	150,000	150,000
New Build Contingency Fund	-	-	-	1,000,000	1,000,000
Funding of revenue items:					
Capital Redevelopment Fund	-	-	(39,371)	39,371	-
IT & Digital Strategy Account	581,203	-	(25,523)	(13,641)	542,039
5 Year Strategic Investment Fund	250,000	-	-	(150,000)	100,000
Rebranding Reserve	-	250,000	-	-	250,000
Remuneration Reserve	-	200,000	-	-	200,000
	<u>6,773,574</u>	<u>450,000</u>	<u>(74,130)</u>	<u>-</u>	<u>7,149,444</u>

Designated Funds

1. **Capital Redevelopment Fund** - This is to support the startup of the Capital Redevelopment project.
2. **IT & Digital Strategy** - An estimate has been placed on the value required to address the future needs of the Hospice and be able to improve the support we provide to our patients and their families.
3. **5 Year Strategic Investment Fund** - This is to support additional costs associated with the implementation of the 5-year strategic plan.
4. **Repurposing Reserve** - To effectively utilise and tidy those areas vacated as part of the new build development.
5. **New Build Contingency Fund** - A decision was made at the CRSC meeting on 11 November to ring fence £1m of the designated Capital Redevelopment Fund as a contingency.
6. **Rebranding Reserve** - The services and aesthetics of the new build will drive an organisational rebrand to ensure that the Hospice is physically presented as an appealing and professional operation and an aspirational example for the sector.
7. **Remuneration Reserve** - A specific reserve to support our desire to be a fair and appealing employer and to ensure that whilst our salaries will never be on par with the commercial sector, we can offer our staff the package, environment, care, training and progression that they deserve.

22. Net assets by funds

	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,142,241	-	-	1,142,241
Investment Property	703,610	-	-	703,610
Tangible fixed assets	284,998	1,223,705	70,000	1,578,703
Current assets	7,990,366	2,888,814	15,000	10,894,180
Creditors due in less than one year	(458,230)	-	-	(458,230)
Provision for liabilities	-	-	-	-
Total at 31 March 2024	9,662,985	4,112,519	85,000	13,860,504

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income, and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2024 £	2023 £
External income	4,557,360	4,323,270
Expenditure	(4,908,061)	(4,527,745)
Surplus/(deficit) before other income	<u>(350,701)</u>	<u>(204,475)</u>
Donation from trading subsidiary	777,195	688,166
Surplus for the year before investment gains and losses	<u>426,494</u>	<u>483,691</u>
(Loss)/profit on sale of investments	-	(114,889)
Unrealised investment gains/(losses)	102,184	19,682
Total increase in reserves	<u><u>528,678</u></u>	<u><u>388,484</u></u>

Total increase in reserves above does not include the increase in restricted funds during the year.

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Expiry date:		
Within one year	150,644	277,644
Between two and five years	141,595	122,410
In more than five years	-	-
	<u>292,239</u>	<u>400,054</u>

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

OVERGATE HOSPICE
(a company limited by guarantee)

The following pages do not form part of the audited financial statements:

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 March 2024

	2024			2023
	Charity £	Subsidiary £	Total £	Total £
Income				
Legacies and bequests	1,082,850	-	1,082,850	870,416
Donations in lieu of flowers	-	-	-	180,606
Other fortuitous giving	545,537	-	545,537	421,784
Gift aid	102,297	146,941	249,238	171,754
Patient care	13,524	-	13,524	7,729
Fund raising, other donations and sundry income	691,689	20,237	711,926	637,796
Retail shop operations incl. recycling credits	-	2,017,743	2,017,743	1,719,306
Catering	41,637	-	41,637	35,374
Calderdale CCG grant	1,115,036	-	1,115,036	1,071,120
Restricted grants released to match costs in year	345,366	-	345,366	546,004
Other grant income	-	18,804	18,804	23,000
VAT refund scheme	80,199	-	80,199	82,925
Friends of Overgate and Overgate Choir	24,109	-	24,109	40,245
Overgate Hospice lottery	-	174,644	174,644	175,174
Sundry Income	92,082	35,294	127,376	254,255
	<u>4,134,326</u>	<u>2,413,663</u>	<u>6,547,989</u>	<u>6,237,488</u>
Investment portfolio income	31,750	-	31,750	30,815
Bank interest	391,284	-	391,284	130,855
	<u>423,034</u>	<u>-</u>	<u>423,034</u>	<u>161,670</u>
Income sub-total	4,557,360	2,413,663	6,971,023	6,399,158
Operating expenditure	(4,908,061)	(1,636,468)	(6,544,529)	(5,915,467)
Donation to Overgate Hospice	777,195	(777,195)	-	-
Net income before investment gains/(losses)	426,494	-	426,494	483,691
Gain/(Loss) on realised investments	-	-	-	(114,889)
Unrealised investment gain/(loss)	102,184	-	102,184	19,682
Net income for the year before taxation	<u>528,678</u>	<u>-</u>	<u>528,678</u>	<u>388,484</u>
Net income for the year before taxation as above	528,678			
Excess of restricted grant income received in the year over expenses	1,326,616			
Increase in Net Assets in year	<u>1,855,294</u>			

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT (continued)
for the year ended 31 March 2024

	2024			2023
	Charity £	Subsidiary £	Total £	Total £
Expenditure				
Care expenses				
Staff costs and Doctors fees	2,763,955	-	2,763,955	2,552,524
Catering	68,809	-	68,809	52,820
Sundry nursing and medical expenses	131,839	-	131,839	115,181
Travel expenses	4,586	-	4,586	2,291
Cleaning and laundry	14,754	-	14,754	11,330
Depreciation	37,779	-	37,779	23,787
	<u>3,021,722</u>	<u>-</u>	<u>3,021,722</u>	<u>2,757,933</u>
Hospice establishment expenses				
Staff costs	111,933	-	111,933	89,183
Heating and lighting	45,905	-	45,905	41,899
Council tax, water charges and insurance	40,017	-	40,017	38,774
Repairs and maintenance	87,304	-	87,304	125,489
Recruitment and training	20,792	-	20,792	17,901
Depreciation	46,866	-	46,866	50,562
	<u>352,817</u>	<u>-</u>	<u>352,817</u>	<u>363,808</u>
Fund raising and publicity				
Staff costs	648,381	996,667	1,645,048	1,395,659
Recruitment and training	1,382	1,537	2,919	8,953
Expenses, event and other costs	241,399	1,132	242,531	206,225
Retailing costs	-	63,826	63,826	51,884
Shop rent, rates, light, heat and Insurance	-	275,274	275,274	242,147
Shop repairs and maintenance	-	70,456	70,456	65,561
Overgate Hospice lottery	-	72,999	72,999	72,848
Cash collection handling charges	7,865	42,414	50,279	44,294
Depreciation	-	35,550	35,550	10,378
	<u>899,027</u>	<u>1,559,855</u>	<u>2,458,882</u>	<u>2,097,949</u>
Administrative expenses				
Staff costs	327,646	-	327,646	340,378
General recruitment, training and staff benefits	26,968	25,440	52,408	55,933
Postage, printing and stationery	42,165	10,384	52,549	45,590
Telephone	9,326	3,268	12,594	11,193
HR, investment and legal	20,384	55	20,439	25,136
IT costs	149,902	28,784	178,686	155,656
Sundry expenses	7,553	3,169	10,722	9,319
Subscriptions	9,851	3,313	13,164	11,619
Auditors' remuneration	5,520	4,388	9,908	9,040
(Profit) Loss on disposal of fixed asset	-	(2,188)	(2,188)	(250)
Depreciation	35,180	-	35,180	32,163
	<u>634,495</u>	<u>76,613</u>	<u>711,108</u>	<u>695,777</u>
Total expenditure	<u>4,908,061</u>	<u>1,636,468</u>	<u>6,544,529</u>	<u>5,915,467</u>

OVERGATE HOSPICE

England & Wales - Charity number 511619

Accounts



Annual Report & Accounts 2022 - 2023



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Welcome to this year's annual report which we hope you will find informative.

In 2022/23, we have continued to deliver our mission of providing high quality palliative and end-of-life care to the Calderdale community. We are delighted to share with you our successes and developments within this report.

This year, we have begun to move forwards from the Covid-19 pandemic, emerging as a stronger, increasingly resilient organisation and taking with us lessons that have been learned, incorporating these into new ways of working.

We have focussed on extending our care into the community, providing care closer to home for those who live at the furthest edges of our borough. We are delighted to have launched a series of community hubs, offering Overgate's well-recognised support, care and advice to a wider audience, in more accessible locations. These sessions have been well attended and well-received.

Working with our NHS partners, we have introduced a new role dedicated to improving community engagement across the diverse population of Calderdale, raising awareness of Hospice services and how to access them. We have also been able to extend the reach of our education service with the extension of this team, improving the reach of our specialist training in palliative and end-of-life care.

This year saw our existing 5-year strategy come to an end and we are delighted to launch our new strategy in this report, highlighting how the Hospice will continue to adapt to the ever-changing needs of our community. Our focus for the coming years will be centred around our plans to build a brand new, state-of-the-art Inpatient Unit and upgrade our Day Hospice to significantly improve the experience of those in our care, and our plans to ensure financial sustainability once these new facilities are open.

It is also important to acknowledge the current cost of living crisis and the impact this has had on the Hospice and the people who support us. We remain ever grateful to the Calderdale community for their ongoing loyalty and support: by donating, supporting, attending, volunteering and working with us you really all do make a huge and important difference. We would like to thank each and every one of you.

Because you care, we can.



Tracey Wilcocks
Interim Chief Executive



Catherine Riley
Chair of the Board of Trustees

Employ
166
staff



Our average
admission wait
time is 24 hours

New
16
BED
unit




£2.3m
Total money raised
by our community



Inpatient Unit
12 beds including
1 respite bed

1,710
attendances at Day
Hospice services

127
people attended
our HUB sessions

Over 100
**Our voluntary
Calder**



Over
700
volunteers

34%
of our patients
are discharged

Over
11,000
people and their
families cared for
since we opened

Patient & Family Support Team

Social Workers
Counselling
Physiotherapists
Chaplain
Complementary Therapists
Occupational Therapist
Diversional Therapy Lead



Develop &
strengthen
services



£16,200

Daily cost



Educating our healthcare colleagues in the community on end-of-life care



16

retail shops and a Donation Centre across Calderdale



Caring since **1981**



£1.9m

Income raised from our shops and lottery



£5.9m

Yearly cost



Blue in Calderdale

233

Patient admissions to the Inpatient Unit last year



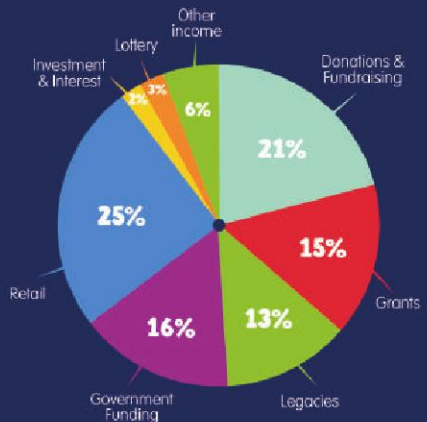
Calendar of activities and events



Partnership & engagement



How we are funded



Providing holistic patient-centred care

Day Hospice
Health & wellbeing support and six HUBs in the community

Trustees' Strategic Report

Our Mission

We are an independent charity that aims to improve the quality of life for adults in Calderdale with a life-limiting illness.

Our Philosophy of Care

Our philosophy of care is centred on the patient. We respect individuality and each person's dignity and right to privacy. We care for the whole person – their physical, emotional, spiritual and social needs and goals. Our care includes support for their families and carers through an individual's illness and into bereavement. We care for people during the advanced stages of all life-limiting conditions including cancer, heart failure, and lung, kidney and neurological diseases.

We value:

- Community support
- Diversity and respect
- Innovation and improvement
- Reputation
- Compassion
- Going the extra mile
- Team work
- Every penny
- Passion and positivity

We have a clear set of behaviours that we expect of all colleagues within Overgate irrespective of whether they are an employee or a volunteer, or where they work be it in our Inpatient Unit or one of our shops. **Our behaviours are:**

- Be respectful
- Be responsible
- Be accountable
- Be courageous
- Be inspirational
- Be positive
- Be a team player



Our Strategy

2022/23 has been a year of resetting and recovering after the two years of the Covid-19 pandemic. We have been adapting our services, our events and our retail premises to safely remove the restrictions and processes put in place. Whilst coping with the pandemic was challenging, it also enabled us to innovate and test out new ways of delivering services, holding events, and new fundraising opportunities. We continued to see significant progress against our plan with delivery of some key objectives including piloting a number of community-based hubs, supporting people and their families who are living with a life-limiting illness, and expanding our retail network.

Building on this learning and with some significant ambitions for the future, we have developed our new five-year strategy for 2023-2028 and our one-year plan for 2023-24. Our key objective will be progressing the plans for our new Inpatient Unit. We will also develop a wider estates strategy and information technology strategy that will support the Hospice and our retail network.

In addition to continuing to provide high quality, inpatient palliative care, we will further develop and embed our network of Hospice Hubs across Calderdale, alongside our day care and support services. We will also publish a new clinical strategy setting out our ambition for our clinical services for the future.

Building on the learning from the last three years, we will re-establish a full programme of fundraising events and implement new fundraising opportunities. We will also seek to work more closely with partners in the community, statutory and voluntary sectors in Calderdale to drive improvements in access and experience for our patients and identify funding streams.

Our workforce is our greatest asset. We need to ensure that we can attract and retain the best staff and volunteers. We aim to develop and implement a workforce plan that provides opportunities for training, development, career progression and engagement of our staff, wherever they work in the Hospice. Part of this will be ensuring that we have a clear ethos of diversity, inclusion, equality and equity for all our staff, volunteers and our patients.

Over the next year we will closely monitor our progress against these key strategic aims to ensure that we continue to provide high quality care and contribute to the social and economic environment of the wider Calderdale community.



Oxygene
Centre for Health Solutions

Oxygene
Healthcare Solutions

Oxygene
Healthcare Solutions

Oxygene
Therapy Associates

Our Strategic Objectives



Service Development

Our objective is to seek and explore ways in which the Hospice and hospice care can reach more people in Calderdale.

Key Achievements in 2022/23

- Developed a new clinical strategy, identifying our key clinical aims
- Implemented a comprehensive programme of training for clinical staff in a variety of subjects
- Further developed our outreach work to include support at home from nursing and medical teams, as well as patient and family support for colleagues
- Expansion of community HUBs to all five localities within Calderdale
- Recruitment of an Associate Specialist Doctor to support service improvement, development and quality assurance within the Medical Team
- Awarded Quality 4 Health + Wellbeing Level 2 accreditation and Gold Standards Framework Quality Hallmark Award in recognition of the high level of care provided

Facilities

Our objective is to improve the experience for patients, families and their carers, staff and volunteers by developing and designing facilities fit for the future as well as ensuring they are inclusive of our diverse local population.

Key Achievements in 2022/23

- Recruited an Information Management and Technology Lead to lead our Digital Transformation Project
- Development of a robust planned and preventative maintenance schedule
- Implementation of the Vantage platform, utilising a number of modules to improve incident reporting, policy development and estates management
- Installation of a new mains-fed water cylinder to improve hygiene and patient safety

Partnership and Engagement

Our objective is to actively seek and drive improvement in local end of life care partnerships by developing an integrated model of care.

Key Achievements in 2022/23

- Recruitment of a Community Engagement Lead to raise awareness of hospice services and extend our reach to all communities within Calderdale
- Secured funding for and recruited two Care Home Educators, specialising in Palliative Care and Advance Care Planning
- Continued to participate, and contribute to, the West Yorkshire Hospices Alliance
- Continued to develop clinical activity reporting systems, including improved recording of diagnosis and ethnicity

Our Workforce

Our objective is to continually develop and inspire our staff and volunteer workforce by having an integrated approach to workforce planning.

Key Achievements in 2022/23

- Completed a full staff survey with the results informing an action plan to address issues raised
- Implemented a bespoke public speaking training course attended by 24 colleagues from across the organisation
- Introduction of a programme of activities to support staff wellbeing and collaborative working

Income Generation

Our objective is to continue to raise enough funds to sustain our current and future services, and ensure they are spent wisely with our aims and values at the core of all expenditure decisions.

Key Achievements in 2022/23

- Delivered an overall surplus of £388,000
- Opened our 14th charity shop in Brighouse, expanding our specialist children's shop concept to its second location
- Secured grant funding to purchase two electric vans to support income generation activities, improving sustainability and reducing our carbon footprint
- Completed a retail feedback survey, utilising our shops and social media to increase engagement
- Winner of the Best Marketing Campaign award at the Community Foundation for Calderdale's Community Spirit Awards
- Re-established our full events calendar, including our flagship Colour Run and Midnight Walk events, as well as introducing new events
- Appointed CCLA Investment Management as our new investment portfolio managers, following a robust review of our investment portfolio



Our Strategic Objectives 2023-28

This year sees the launch of our new 5-year strategy for Overgate Hospice. This strategy identifies seven key strategic goals to sustain our existing hospice services, whilst developing our service provision, ensuring exceptional hospice care is accessible to all.



Capital Redevelopment

Our objective is to build and sustain a new bespoke Inpatient Unit and an expanded day service that will support and enhance the needs of the Calderdale community with life-limiting conditions for the future.

Future plans for 2023/24

- Appoint a new member of the Senior Leadership Team to lead on the capital redevelopment project
- Explore options for the decant of patients during the build phase of the project
- Begin decant plans including workforce impact and associated costs
- Begin elements of the build phase in order to extend the planning permission granted
- Monitor and update the financial changes in build costs and running costs, exploring options to ensure sustainability

Facilities

Our objective is to provide a quality, bespoke experience through the development, maintenance and design of facilities that are sustainable and fit for the future needs of our diverse local population.

Future plans for 2023/24

- Develop an estates strategy which encompasses the current and future footprint of the Hospice site, as well as all other Hospice sites
- Monitor the condition of the Hospice building
- Develop a five-year information management and technology strategy that supports service development and digital transformation
- Review the current and projected working practices and accommodation to ensure an appropriate environment for staff and volunteers

Partnership and Engagement

Our objective is to actively seek and drive improvement and funding for palliative and end of life care through collaborative engagement with stakeholders, key partner providers and commissioners.

Future plans for 2023/24

- Seek opportunities for increased funding from the West Yorkshire & Harrogate Integrated Care Board
- Contribute to place-based and regional meetings, to increase the profile of the Hospice
- Engage in collaborative service development/income generation opportunities

Income Generation

Our objective is to be the community's charity of choice; we must generate sufficient income to deliver our mission whilst also ensuring funds are wisely managed and governed and that Overgate's aims and values are kept at the core of all expenditure and investment decisions.

Future plans for 2023/24

- Explore opportunities to raise income through the provision of some clinical services
- Develop a fundraising strategy
- Explore efficiencies to reduce the running costs of the Hospice
- Improve financial awareness and understanding across the organisation
- Develop a plan for fundraising during the public phase of the capital appeal
- Explore new and innovative ways to generate income
- Continue to improve the way we promote our services to service users, professionals and the general public

Equality, Diversity and Inclusivity

Our objective is to be the provider and employer of choice, to live the ethos of equality, equity, diversity and inclusion for patients, staff, volunteers, and visitors.

Future plans for 2023/24

- Develop an Equality, Diversity, and Inclusion (EDI) strategy
- Resource and deliver EDI training to the staff and volunteer workforce
- Create an impact report following the first year of the Community Engagement Role

Person-Centred Care

Our objective is to build on existing excellent person-centred care at Overgate and in the local community throughout Calderdale. Shape the community's perception of hospice care to ensure that more people know who we are and what we do.

Future plans for 2023/24

- Launch the clinical strategy in conjunction with the updated 5-year Overgate strategy
- Develop an engagement strategy to increase stakeholder engagement
- Analyse the clinical team training needs utilising information gathered during the staff appraisal process
- Identify development areas for clinical teams and services where need and affordability are demonstrated

Workforce

Our objective is to instil an organisational culture that attracts and retains the best staff and volunteer workforce, and plans for succession, through training, support and succession planning.

Future plans for 2023/24

- Refresh and relaunch the Overgate Behaviours Framework
- Utilising feedback from the Staff Survey, work with departments to assess if teams have the skills, capacity, and scope to meet organisational need
- Develop a workforce plan for future staffing requirements and training
- Refresh the staff induction programme, ensuring feedback from new employees is gathered and utilised

The Future of Hospice Care in Calderdale

For several years, the Hospice has recognised the need to improve our facilities to ensure we meet the changing needs of our community for generations to come.

As the wider healthcare landscape is evolving, so too is hospice care. The growing population means we are caring for more people with a wider variety of complex, terminal illnesses. Our current Inpatient Unit only has 12 beds with the majority of these being in shared rooms, often restricting admissions. Bathroom facilities are cramped and limited, impacting the privacy and dignity our patients deserve.

It is now essential we modernise the Hospice's facilities to ensure that we can support more people to live their final years, months, weeks and days to the fullest. In order to do this we need to carry out a large-scale redevelopment of the Hospice site; building a new purpose-built 16 bed Inpatient Unit, and significantly expanding and upgrading our Day Hospice facilities.

The cost of this transformational project to transform future care at Overgate Hospice is £12.75 million. Through excellent financial management and the continued generosity of our community, the Hospice has been able to make an investment of £6.243 million to launch this exciting redevelopment project.

We have launched a private appeal to begin raising money to fund this exciting project, before the launch of a public appeal in 2024, and the completion of the build project and opening of these brand new, state-of-the-art facilities planned for the Spring of 2026.

If you would like to find out about how you can support this ambitious project to transform hospice care for the people of Calderdale, please get in touch.

Overgate
HOSPICE

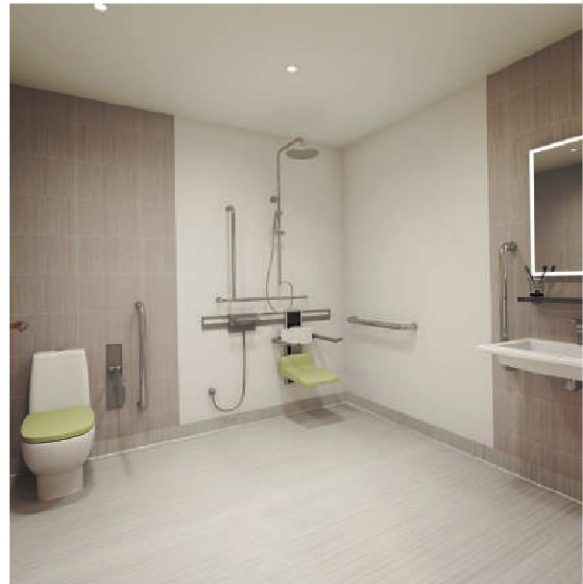
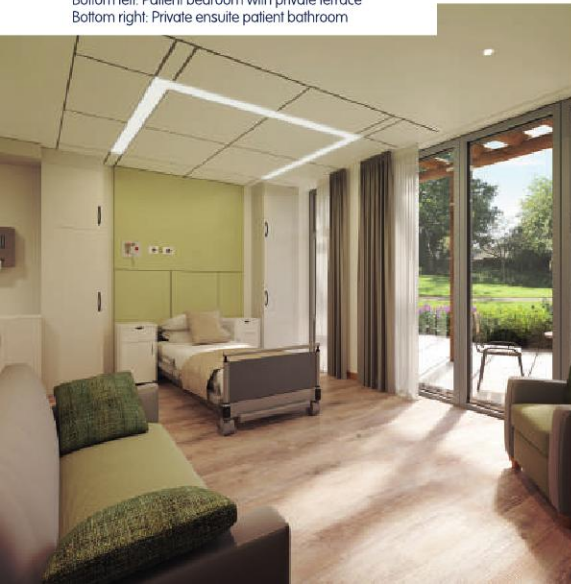
**BIG BUILD
APPEAL**

Creating exceptional
space for future care





Above: Computer generated image of proposed entrance
Bottom left: Patient bedroom with private terrace
Bottom right: Private ensuite patient bathroom



Impact of our Services

Inpatient Unit

In 2022/23, our Inpatient Unit continued to provide palliative and end-of-life care to the community of Calderdale.

Throughout this year we have focussed on expanding the skills of our workforce, to ensure we maintain the exceptional level of care our patients deserve. We have supported our Nursing Associate to complete her nursing degree, as well as facilitating training sessions on a variety of subjects including mental health and specialist dementia care training. We have also supported our nursing staff to undergo tissue viability training which has resulted in a reduction in the number of pressure sores experienced by the patients in our care. Our Education Team has worked to further educate our staff on advance care planning and advanced communication skills.

We remain committed to creating a home-from-home environment for the families in our care and this year we have secured funding to purchase a number of devices to support this. Thanks to a generous donation, we have purchased a large touchscreen tablet computer that is available for patients and families to use, allowing them to access social media, video call family who may not be able to visit, play games, listen to their favourite music, or watch their favourite film on Netflix or other digital channels. We have received a donation of two Nintendo switch devices and have purchased games consoles for our family room for children to use when at the Hospice.

We were successful in receiving funding to purchase a cuddle bed, a specialist patient bed which extends to allow loved ones to lay beside the patient, as they would do at home. The impact of this bed was particularly evident in December, when we cared for a young woman who had two young children. Over the Christmas period, the two children were able to sit on the bed and cuddle their mum for as long as they wanted.

We have also been able to purchase four new specialist beds which help to reduce falls amongst high-risk patients. These beds are able to be set to a much lower height, limiting the risk of falls and are also set with an alarm system, so that staff are alerted when a patient is trying to move from their bed and may need additional support. This has resulted in a reduced rate of falls throughout the year.

In May, we were delighted to be awarded the Quality 4 Health + Wellbeing Level 2 accreditation in recognition of the high level of care provided by the Hospice. In August, we were also awarded the Gold Standards Framework Quality Hallmark Award, which recognises services that demonstrate that quality end-of-life care is embedded within their organisation.

“

Everyone was so kind and caring. You made mum's last weeks here far more dignified than we would have been able to. And enabled us to spend quality time together, rather than trying to care for her around the clock. We are so grateful to all the staff for their help and support, and for making us all feel so welcome.

”

“

So caring, Mum could not have received better care in her final days. As a family we were also helped and treated with equal care, emotionally and thoughtfully by all.

”

“

In a place that feels dark and lonely, Overgate brings a lifeline of hope and laughter with a great deal of love.

”

“

Under difficult circumstances, our experience as a family was very positive. The care afforded to our father was exemplary and the understanding and empathy afforded to us all was first class. His care and plan were communicated to us with clarity and consideration.

”



Day Hospice

Following the temporary closure of many Day Hospice services during the Covid-19 pandemic, 2022/23 gave us the opportunity to reflect on our practice and how we could move forward to ensure the right care was provided to the right person, at the right time, and in the right place.

Following a successful pilot scheme, during this year we have successfully launched an Overgate HUB in all five districts in Calderdale. These HUBs provide the care, advice and support that patients would previously have had to attend the main Hospice building to receive, but in a location closer to them, making hospice care more accessible and equitable for all. These HUBs have been shaped around the needs of the people who attend and their carers, resulting in the inclusion of diversional and complementary therapies as well as valuable education sessions.

In June 2022, we were delighted to be able to restart our Time to Think programme, providing specialist support to people living with dementia, and their carers. Time to Think aims to improve self-esteem, encourage self-expression, reduce social isolation and help to reduce anxiety. We were delighted to launch our new Support and Wellbeing service in July 2022. This is a newly developed 8-week programme which promotes a sense of wellbeing and a positive approach to living with a life-limiting illness, focusing on goal setting, support and empowerment. This new service replaces the 'traditional' Day Hospice sessions we held prior to the COVID pandemic, and these shorter, more targeted sessions allow a larger number of people to access these throughout the year.

In December 2022, we were awarded a grant to extend our outreach services, increasing the support we can provide to patients in their own homes. This grant has allowed us to increase staffing hours for a range of roles, enabling us to provide more services to our outreach patients, such as access to physiotherapy, complementary therapies and diversional therapies. This has resulted in supporting more people in our community with advance care planning, symptom control through massage, creative support to help divert thoughts away from difficult times, self-management and assessment of mobility and treatment plan.

“

The support I have received from Overgate is amazing, especially the lovely nurses that visit me at home, my confidence has come back! I just want to thank you all, I appreciate what you have done so much.

”

“

I just want to say a big thank you for all you have done, and do, not only for myself but for everyone you have and will come into contact with in the past, present and the future. None of us know what's around the corner for us (thank goodness) but you all help on the steps we take. Thank you again from the bottom of my heart, lots of love to you all.

”

Patient and Family Support Team

This year our Patient and Family Support Team (PFST) have continued to provide holistic care to both our patients and their loved ones. Our PFST includes our Chaplain, Social Workers, Physiotherapist, Complementary Therapists, Psychotherapists, Volunteer Counsellors, Occupational Therapists and Diversional Therapists.

Our PFST has played a vital role in many of the wonderful, touching and important moments throughout the year. This included arranging and hosting our very first LGBTQ+ wedding for a patient in the Hospice grounds.

Thanks to additional grant funding, we have been able to expand the PFST to provide more treatments, activities and support within the community. This is through increased provision as part of our HUBs and also through outreach work in patients' home.

We have continued to support patients through physiotherapy and occupational therapy, helping to improve independence, confidence, and symptom control.

Our Diversion Therapy service has also expanded throughout the year, with more activities available to patients and carers. We were delighted to facilitate two of our patients taking part in the 'Art After Loss' initiative with their art displayed in Hebden Bridge Town Hall as part of the final exhibition.

As well as providing support for patients and families, our PFST have continued to provide support to staff, including emotional support to our Clinical Team, complementary therapies to support wellbeing, and counselling support.

Throughout the year, we have provided over 1,200 complementary therapy treatments, with 166 of these being for carers. We have completed 753 counselling appointments with patients and family members.

“

In two months, I have moved from avoiding driving by the Hospice due to my despair at being referred for hospice services to looking forward to Friday therapy sessions. For someone as strong-willed as I am, this was not an easy turnaround!

”

“

It was lovely and so relaxing. My restless legs are improving with every treatment I have.

”

“

Thank you for your patience and time yesterday. It was very helpful, and I do feel better for it. I have taken away several really helpful thoughts and ideas I can carry forward.

”



Education, Training and Engagement

We remain committed to delivering a programme of education and training to all health and social care professionals across Calderdale with the aim to improve the palliative and end-of-life care that patients in the community receive.

This year we have welcomed two experienced nurses to the team, one specialising in educating the care home sector in palliative care, and another educating this sector on advance care planning. Our aim is that all residents in their place of residence will be offered an advance care planning conversation. The uptake of this training has been incredibly positive.

We have re-established an extensive programme of face-to-face education sessions throughout this year however have continued to provide some training virtually, making it more accessible. We have continued to develop the training available online through our YouTube channel, furthering the reach of our education for the benefit of our community.

We have continued to train End-of-Life Champions in the community, giving them the knowledge and expertise required to provide the very best care to people in the community facing the end of their life. Due to the expansion of the team, we have also been able to extend this programme into the care home sector. In early 2023 we secured additional funding to buy mouthcare products and comfort bags for those who are dying at home. This has been a huge success and we have incorporated mouthcare training for all care homes into this project, being able to provide them with free mouthcare packs to better support their residents.

“

All of it. What a great teacher. Passionate about what she does.

”

“

Thought provoking, gave some very good alternative methods or ways of speaking to patients/relatives.

”

“

Well presented. How vital it is to discuss ACP with patients while they are still well.

”

Volunteering

Overgate Hospice began with volunteers who shared a vision, today that vision is only possible through the support of our huge and incredible network of volunteers. As always, we have been overwhelmed with the dedication and generosity from people in our community. In 2022, we were thankful to welcome back a number of our volunteers who had previously been isolating to protect themselves from Covid-19. We also had the pleasure of welcoming 175 new volunteers to the Hospice team. Many of these volunteers (65%) are supporting our charity shops, while 18% support Hospice-based roles, and 17% help on an ad-hoc basis such as at fundraising events.

We continue to celebrate the increasing diversity amongst our volunteer workforce and have forged partnerships with several community groups in Calderdale during 2022-2023, which will help us to continue to improve this. In 2022, our youngest volunteer was 14 and our eldest 90 years of age with 16 ethnic backgrounds being represented.

“

Absolutely love volunteering and wish I could do it every day! It's fantastic! Amazing!

”

“

I am really happy volunteering in the shop and I feel very supported. Volunteering has helped my confidence in general and with regards to working.

”

Raising Funds

We are very proud that all of our services are provided free of charge. However, they are not free of cost. Every year, we need to raise £5.9m to continue to care for our community. The Fundraising and Retail Teams, supported by our wonderful volunteers, are crucial in ensuring we can continue to offer vital care to local people who need it.

Fundraising Team

2022 saw a return to a more normal year of fundraising as we reintroduced our full events calendar since the pandemic began. We were delighted to once again open up the Hospice grounds as we welcomed over 1,000 people to our first Garden Party since 2019. After two very difficult years, it was incredible to welcome our community back to the Hospice to show them how their kindness and dedication had carried us through that time.

July saw another welcome return, with our brightest event of the year, the Overgate Colour Run taking place. Nearly 1,000 people came to Savile Park in their colourful tutus, sunglasses, and wigs to get doused in powdered paint. Our host Bazz led the crowd in a high energy warm-up and a touching moment of silence where participants could take a moment out of the festivities to remember their loved ones who are sadly no longer with us. They then set off on their 5k run and all returned to the finish line in various degrees of pink, yellow, blue and green!

Our Midnight Walk also returned, with hundreds taking on the challenge in September. We were delighted to start from a new venue, with Calderdale College hosting us for the evening.

Later that month, we teamed up with Happy Days to introduce a brand-new challenge: The Big Ride Home. This was a joint effort and the funds raised were split evenly between the two charities. Our Fundraising Team met the riders at each checkpoint with refreshments, and cheered them on as they set off again to complete their 270 mile cycle! A total of £15,000 was raised for each charity.

In November, we waved off a group of 28 intrepid explorers as they headed to Peru to complete the Inca Trail in aid of the Hospice. Before the plane even touched the ground, they experienced issues as their flight had to be diverted to Bogota in Colombia due to a fire on the runway in Lima. They then faced a series of setbacks but stuck together and overcame each one as a team. Each trekker came back with incredible memories they will never forget and having collectively raised over £40,000 for the Hospice!

In January this year, we were delighted to welcome two new Community Fundraisers to the team to further extend the support we can offer to our community as they raise money to support the Hospice. Our Community Fundraisers have been meeting community groups, schools and local organisations to discuss how they can get involved with supporting hospice care for Calderdale.

We have continued to see incredible support from our Friends of Overgate groups throughout the year, alongside loyal support from the Overgate Hospice Choir.

Grant funding continues to be an important source of income generation for the Hospice, not only to support core running costs, but to help us to introduce new services and support more patients. Details of all Trusts and Foundations that have supported us this year can be found on page 58.

In 2022/23, our legacy income went from £784,000 to £870,000. We are always humbled when a supporter remembers the Hospice in their will and leaves us a gift to secure the future of our specialist services for many years to come. Legacies are a vital source of income for the Hospice, and we feel very honoured to receive these gifts.

The Fundraising Team, with the support of our dedicated community, raised £1,475,000 in total in 2022/23.

We continue to drive forward our supporter journey approach, to improve this year on year so that our community feel appreciated for the love and dedication they show their Hospice. The Fundraising Team, along with all staff in and out of the Hospice, continue to make each interaction with our donors a positive, inclusive, and welcoming one, ensuring each donation is thanked properly and personally.

Our Fundraising Approach

We fundraise ethically and do not carry out telephone asks, cold calling or door to door fundraising. When we write to people, we contact those that have supported the Hospice previously and who we believe want to hear about the Hospice's key developments and future fundraising. We always give an opportunity for recipients to opt out of future contact from us and we follow the latest General Data Protection Guidelines.





Overgate Hospice Support Ltd

Overgate Hospice Support Ltd (OHS) is our retail trading subsidiary which includes all of our charity shops and our Hospice lottery.

During our first full year of trading since the pandemic, we have seen all shops exceed income targets. The ongoing cost of living crisis has resulted in a new and more diverse customer base who are turning to charity shops to help with their outgoings.

In response to the increase in customers, this year we have extended our opening hours in some of our shops, moving our Hipperholme, Halifax and Todmorden shops to 7 days a week trading which has been positively received.

In 2022/23, we opened our 14th charity shop, launching our third specialist children's shop in Brighouse. This additional 'Little Stars' shop has been warmly welcomed by the Brighouse community with people travelling from further afield to visit.

Our Donation Centre has continued its success with over 45,000 bags of pre-loved items being dropped off by our generous community during 2022/23. Despite concerns that donations directly to the shops would reduce, this has not been the case, with the shops seeing record amounts of donations brought directly to them. We continue our objective to increase the number of donations which are eligible for the Gift Aid scheme, with this increasing from 25% to 29% during this year.

Throughout the year, we have continued to implement our OHS strategy, working within our four core priorities:

1. Maximise Sale of Goods
2. Implement Efficiencies
3. Increase Lottery Income
4. Develop New Enterprises

The five-year strategic plan for OHS set an ambitious goal to not only increase the income generated from our existing channels, but also look at where we can expand to generate new income channels, whilst also continually reviewing and identifying efficiencies.

As part of this, during 2022/23 we have continued to explore our online retail presence. We have continued to develop the use of online sites such as eBay and Vinted to ensure we get the best possible price for donated items. We have also generated significant revenue from sending items to auction.

The Hospice Lottery continues to provide much-needed regular income and during 22/23 this was no different. We have seen an increase in supporters buying lottery vouchers as gifts for family and friends which contributed to the lottery raising a significant £175,000 in 2022/23.

The income raised from our charity shops and lottery is vital to the continuation of care at the Hospice and the loyal support from our customers and community means that OHS achieved a good profit and donated a substantial £688,000 to the charitable works of the Hospice in 2022/23.

OHS could not operate without the dedication and passion shown by our Retail Team, including the incredible support of our army of volunteers. Their commitment, and the support of our loyal customers, means we continued to raise fantastic levels of income from our shops to ensure the Hospice's services can continue.

Support Services

We could not run the Hospice without our support services, staff and volunteers working behind the scenes, who, as if by magic, make sure that things are in the right place at the right time.

These include:

- Finance – making sure every penny is accounted for and spent wisely
- Human resources – recruiting the best staff, and supporting ongoing training and development
- Catering – providing patients with home-cooked meals
- Housekeeping – keeping our Hospice sparkling clean and safe
- Administration – supporting all of our teams to work efficiently and effectively
- Quality and Audit – assessing our standards and continually promoting improvement in our care
- Estates - ensuring our facilities are well-maintained to optimise efficiency of services and quality of care
- Marketing & Communications – ensuring the incredible work of the Hospice is shared with our supporters and wider community



Quality Account

The aim of the Quality Account is not only to look at service developments and improvements in our care, but to review and provide evidence on the achievements we have made over the previous year. As a Hospice we are committed to ensuring our services meet the needs of our patients and their families and that we are responsive to the changing needs of the Calderdale Community.

IPU	2022-23	2021-22	2020-21	2019-20	2018-19
Admissions	233	258	244	275	279
Mean length of stay (days)	12.8	10.6	11.6	12.0	11.0
% patients discharged	32%	34%	33%	34%	33%
% of patients with diagnosis of cancer vs non-cancer diagnosis	71% vs 29%	76% vs 24%	81% vs 19%	77% vs 23%	73% vs 27%

Day Hospice	2022-23	2021-22	2020-21	2019-20	2018-19
Total attendances at all services	3035	2120	1409	3875	2982
Breath of Fresh Air attendances	119	13 (only just restarted)	N/A	331	120
% of patients with cancer vs non-cancer diagnosis	60% vs 40%	72% vs 28%	50% vs 50%	71% vs 29%	72% vs 28%

IPU	2022-23	2021-22	2020-21	2019-20	2018-19
Number of falls	32	44	37	48	34
Number of falls (per 1000 occupied bed days)	11	16	13	14	11
Number of new pressure ulcers (per 1000 occupied bed days)	8	8	11.1	9.1	7.4
Infections (none of which were acquired at the Hospice)	15	11	4	2	3
Safeguarding Alerts to Calderdale Council	2	4	1	0	7
DoLS Authorisations	3	3	8	5	5
Medicine Incidents (per 1000 occupied bed days)	18	5	3	10	8
Concerns	0	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	0

Risk Report

The key strategic risks during 2022/23

As part of our commitment to providing good quality and effective care for patients, supporting our staff and volunteers and providing a safe environment for everyone, we have robust risk management systems and processes in place to identify, mitigate and manage risks.

We recognise that it's not possible to eliminate all risk, but our aim is to minimise it wherever possible. We do this through a pyramid approach, where risks are managed within departments and escalated as necessary using a risk decision matrix.

The risk registers are regularly reviewed and updated at each Board, Sub-committee and Senior Leadership Team meetings.

Risk	Risk Mitigation
<p>Not meeting patient and families' needs.</p> <p>The outdated inpatient facilities hold the potential to impact the quality of care delivered by not being able to always meet patient request of individual rooms.</p>	<p>New state of the art hospice is planned and Capital Appeal has launched.</p>
<p>Recruitment and retention of staff and volunteers.</p> <p>If we are not able to recruit and retain staff and volunteers in a competitive market it places the hospice at risk of services being limited.</p>	<p>Overgate is committed to its transparent pay principles which include; 3 yearly remuneration review including terms and conditions and an annual cost of living review. Volunteer strategy being produced. A review of the recruitment process including streamlining the application process has taken place. Marketing for volunteers has increased.</p>
<p>Financial sustainability.</p> <p>A significant increase in the annual running costs including a predicted increase in expenditure when the redevelopment opens places the hospice at risk of being financially sustainable.</p>	<p>A 5-year strategy and underpinning financial plan has been produced. Part of this includes an income generation strategy that facilitates new business development opportunities and enterprises to be explored.</p>
<p>Global events.</p> <p>Overgate holds an awareness of and is impacted by geopolitical events such as changes to GDPR legislation, economy and fuel costs.</p>	<p>These risks are managed at an operational level and escalated as they arise.</p>

Risk	Risk Mitigation
<p>IT infrastructure.</p> <p>The current IT infrastructure requires review to ensure that digital opportunities can be explored and maximised and that Overgate is secure from threats of cyber crime.</p>	<p>The recruitment of an Information Management and Technology specialist role to review all IT services, and develop and implement an IT strategy. Cybersecurity is managed by ensuring software applications are up to date and staff training alerts all staff to be alert and aware of potential threats.</p>

Overgate Hospice Support LTD.

Risk	Risk Mitigation
<p>Challenging retail environment.</p>	<p>Strengthened the retail infrastructure to ensure sustainability of current income levels and deliver an increase in income. New online retail opportunities developed. Development of OHS Strategy.</p>
<p>Shop rate relief changed from mandatory to discretionary.</p>	<p>Increased costs included in 2021/22 and 2022/23 budget forecasts.</p>

Statement of Trustee Responsibilities

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on 26th September 2023 and signed on its behalf by



Victoria Atkinson – Trustee & Treasurer



Oregon State
Hospital
Portland

Vera
Das Vegas

Jane
Spice

Andrew
James
McQuinn

Shirley
Burdick
Allyson David

Our
Jilly

Barbara
Beth
with
Mary
and
the
kids

Graham
Chenkin
always
found
me

Erin
Gratton
for
her
love

Glady's
Griffey

Edna
Lynn
Black
with
my
brother

Lyne
Gratton

Dr.
Brookland

Gratton
Lillian

Barbara
Sennel

Robert
Jennings

Ann
Smith

Tom
and
Lyn

In
loving
memory
John
Steve

In
loving
memory
Rosalie
Wier
1925-1988

My
Mama
1923-1988
Lynn

Jan
& Pat
Kim
Forever
in
our
Hearts

Structure Governance and Management

Overgate Hospice is a charitable company limited by guarantee and a registered charity in England and Wales. It was established with the Charities Commission under a Memorandum of Association which lays out the objects and powers of the charity and it is governed by its Articles of Association.

Our governance arrangements are regularly reviewed to ensure they reflect current legislation, best practice and support the strategic ambitions for the Hospice in the future.

Board of Trustees

The charity is governed by a Board of Trustees who are responsible for setting the strategic direction of Overgate and monitoring the performance of the Hospice to ensure the charitable funds are used appropriately. The Articles of Association allow for no fewer than five and up to 15 Trustees, who are also Directors under company law.

Each Trustee's term of office is three years, and they are eligible for reappointment for up to a further two terms of three years. The Trustees do not receive any benefit from the charity, and all are required to complete an annual declaration of interests, gifts and hospitality. The Trustees who have served during the year are set out on page 26.

The Board of Trustees meet at least six times a year to review performance in line with the strategy and annual plan, review financial and non-financial management information and to approve key decisions and business cases as they arise. In addition to the Board meetings, the Board of Trustees have a minimum of two Board Strategy and Development days per year.

The Board is supported by six committees who consider different aspects of the business of the Hospice in detail and make recommendations to the Board of Trustees where appropriate. The committees are:

- **Finance and Income** which meets a minimum of six times a year
- **Clinical** which meets a minimum of four times a year
- **Human Resources** which meets a minimum of four times a year
- **Infrastructure (Estates and IT)** which meets a minimum of four times a year
- **Governance** which meets a minimum of four times a year
- **Capital Redevelopment** (focusing on the proposed new build) which meets a minimum of four times a year

The Board of Trustees and each of its committees have terms of reference which set out their roles and responsibilities.

Trustee Appointments and Induction

The Trustees are all volunteers. They have a range of skills, experience and backgrounds. When we identify a skills gap or a need for succession planning, we adopt an open recruitment process highlighting the knowledge and skills we are looking for. Each new Trustee has a formal induction programme to familiarise them with all aspects of the Hospice's governance, strategy and operations. In addition, Trustees are required to complete relevant online mandatory training and there are formal annual review meetings with the Chair or Vice-Chair. Trustees are also encouraged to support Overgate's internal and external activities to enable them to meet staff, volunteers, service users and their families informally.

Remuneration

Ensuring that there is a fair and transparent pay structure in place is key to being able to attract, retain and support our staff. The last review of the pay structure including our approach to agreeing pay awards and our pay principles was reviewed and updated in January 2022.

The Human Resources committee reviews a number of specified external factors annually, including benchmarking from other hospices and general economic trends, to determine an appropriate allocation of funding required for pay reviews. The Finance and Income committee considers this level of funding when...

...drafting the annual budget, with the Board of Trustees having the final decision on any increased remuneration expenditure. The Human Resources committee is responsible for overseeing the methodology for awarding pay increases, in line with the agreed principles.

Senior Leadership Team

The Board of Trustees delegates the operational management of Overgate Hospice and Overgate Hospice Support to the Chief Executive and the Senior Leadership Team.

A Scheme of Delegation clarifies the responsibilities reserved for the Board and those delegated to Board committees and the Senior Leadership Team.



Tracey Wilcocks
Interim Chief Executive



Rachel Shiels
Medical Director



Karen Crowther
Director of Finance



Emma Wright
Director of Estates
and Support Services



Laura Golding
Director of Income
Generation

Public Benefit

Consideration of public benefit is a key factor in Board decisions. Overgate Hospice provides direct benefit to local patients and their families enabling them to access specialist palliative care. We also provide education and training about high quality end-of-life care to professionals working across Calderdale, thereby helping patients and their families indirectly. In addition, we provide employment and volunteering opportunities that offer individual and wider social benefit to the Calderdale community. The Board is aware of the Charity Commission's guidance in relation to Public Benefit. This report indicates how our activities have delivered public benefit in 2022/23.

Statement of Disclosure

The Trustees have taken all necessary steps to make sure they are aware of any relevant audit information and to establish that the auditors are aware of that information. As far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware.

Reserves & Investments

During the year ended 31st March 2023 we completed a process to review our choice of Investment Management Company. This took place in August 2022 and resulted in a change from Investec Wealth and Investment to CCLA Investment Management. The funds invested moved from holding specific shares in individual Companies to holding units in an Ethical Investment Fund.

These funds are invested with the balanced objective of providing both income and long-term growth, with provisions to allow Overgate to effectively manage its cashflow.

During 22-23 the liquidation of the Investec Fund shares resulted in a realised loss of £115k which has been offset by the release the revaluation reserve provision of £267k. Our investment portfolio ended the financial year with a valuation of £1.04m and includes an unrealised gain on revaluation in the year of £20k (2022 : £40k). The total return on investments including dividends and interest was £162k (2022 : £29k)

During the 2022-23 year, the Trustees have once again reviewed the policy for holding reserves. Our objective was to determine the amount of reserves required to minimise risk and safeguard the long-term future of the Hospice for the benefit of the patients and their families, and to then ensure that any surplus reserves were designated for the strategic priorities of the charity. Restricted funds, endowment funds, and general funds held as fixed assets were excluded from the surplus reserves calculation. The Trustees concluded that it is prudent to move to a risk-based model to calculate the level of general reserves required to fulfil our objective.

This calculation includes estimates for cessation costs (£0.6m), an amount to protect against any future shortfall in legacies (£0.2m), an opportunity reserve for future income development (£0.25m) and an amount as an adversity reserve to protect against future dips in income or rising costs. (£0.92m). At the 31st March 2023 this equates to a total general reserve of £1.97m (2022 : £2.65m)

We have reviewed and set our 5-year strategic and financial plan and this starts from 2023-24. The Trustees recognise that the next 5 years will be financially challenging as we endeavour to achieve and maintain a model of financial sustainability that reflects income generation that is sufficient to cover increasing costs. Investment will be required to fund the strategic priorities of Overgate and we have designated funding of £0.25m to support this.

The balance of the surplus funds totalling £1.73m have been designated to the Capital Redevelopment Project. These funds have been added to the brought forward designated fund balance of £4.28m and after expenditure in the year of £0.1m this results in a balance carried forward of £5.9m.

Financial Review

The trustees have pleasure in presenting the report and amended financial statements of the charity for the year ended 31 March 2023. It has come to our attention that there were typographical errors included in the original submission. These have now been corrected. The numbers reported in the Statement of Financial Activities and Balance Sheet are unchanged. These replace the original accounts previously filed at Companies House for the year ended 31 March 2023, are now the statutory accounts and have been prepared as they were at the date of the original accounts.

We started 2022-23 with some ambitious targets following the uncertainty caused by the impact of the pandemic in previous years, but thanks to the extraordinary generosity of the people of Calderdale we have ended the year with a financial surplus.

Income

During 2022-23 our income was £6.88m compared with £7.48m for the previous year. Through the generosity of local people, we received £1.79m in legacies and donations compared with £2.34m for the previous year. There was an increase of £86k in legacy income which totalled £870k for the year. Our donations totalled £0.92m, an decrease of £820k.

Donations reduced by £0.64k which was as a direct result of receiving some one-off donations in 21-22 for £700k. We also raised £535k from fundraising events which is the same level as the previous year.

Overgate Hospice Support Ltd, our trading arm which runs our Overgate shops, generated shop income of £1.72m compared to £1.43m in the previous year. Our lottery continued to make an important contribution to our income and generated £175k, which is a small increase on the previous year's value of £172k.

We generated investment income and interest of £162k (2021 : £29k) which is a significant increase on the previous year and is as a result of increased interest rates. We also received grants totalling £1.05m (2022 : £1.57m). A breakdown of the grants received is shown in note 3 of the accounts and includes £1.03m ringfenced for restricted purposes.

We continued to receive a significant contribution of £1.07m from the Calderdale Clinical Commissioning Group (CCCG) towards our running costs (2022 : £1.07m). This equates to 15.6% of our overall total income.

Our remaining income came from areas such as catering, VAT refunds and other miscellaneous sources.

Expenditure

Overall expenditure for Overgate and its trading subsidiary was £5.92m compared with £5.11m in 2021-22. Our expenditure on providing charitable activities was £3.47m an increase of £462k compared to £3.01m in 2021-22.

Expenditure on raising funds was £2.4m compared to £2.1m in 2021-22. Our fundraising expenditure consists mainly of the costs of running our retail shops and other trading activity £1.51m (2022 : £1.28m) and raising of donations and legacies £929k (2022 : £810k).

Overall Position

An overall surplus of £0.87m (2022 : £2.42m) was achieved for the financial year. The unrestricted income surplus totalled £388k (2022 : £1.36m) which included a net loss on investments of £95.2k and the restricted income surplus totalled £479k.

This leaves the hospice in a very good financial position moving into 2023-24 and means that we are well placed to be able to be able to continue to provide excellent care and support for the people of Calderdale.

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity Number 511619
Company Number 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road,
Elland,
West Yorkshire,
HX5 0QY

Patrons

K F Marshall
O J Hirst
C R Woodward
B Whitaker

Directors

V Atkinson (Treasurer)
A Cawdron
N Chapman (Resigned 25th September 2023)
IGL Charnock
J Crowther
J Driscoll
C S Dunne
H Marshall
S Nagpaul (Appointed 1 September 2023)
V L Pickles
C Riley
S M Scott
S Uka
V Webber (Appointed 1 September 2023)
J Wielgus (Resigned 29 November 2022)

Chief Executive Officer

A Harwood (Retired 11 June 2023)

Interim Chief Executive Officer

T Wilcocks (Appointed 26 May 2023)

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Virgin Money
(Formerly Yorkshire Bank)
12 Bradford Road
Cleckheaton
West Yorkshire
BD19 3RJ

Auditors

Walter Dawson & Son
Pennine Business Park
Longbow Close, Bradley
Huddersfield
HD2 1GQ

Investment Brokers

CCLA Investment Management Ltd
One Angel Lane
London
EC4R 3AB

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2023 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 36 to 55, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as of 31 March 2023 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report). We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 26, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

OVERGATE HOSPICE

(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Our responsibilities for the audit of the financial statements (continued)

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



John Richard Hall (Senior Statutory Auditor)

For and on behalf of Walter Dawson & Son

Chartered Accountants and Statutory Auditor

First Floor Unit 12, Pennine Business Park, Longbow Close, Bradley, Huddersfield, HD2 1GQ

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2022 £
Income						
Income from donations and legacies:						
Donations	2	917,652	-	-	917,652	1,557,472
Legacies		870,417	-	-	870,417	784,443
Grants	3	23,000	1,025,405	-	1,048,405	1,569,446
		1,811,069	1,025,405	-	2,836,474	3,911,361
Income from other trading activities:						
Retailing	4	1,720,605	-	-	1,720,605	1,435,477
Lottery	5	175,174	-	-	175,174	171,796
Fundraising events		534,532	-	-	534,532	535,332
		2,430,311	-	-	2,430,311	2,142,605
Investment Income	6	161,670	-	-	161,670	29,052
Total income from generated funds		4,403,050	1,025,405	-	5,428,455	6,083,018
Income from charitable activities:	7	1,450,104	-	-	1,450,104	1,400,114
Total Income		5,853,154	1,025,405	-	6,878,559	7,483,132
Expenditure:						
Cost of raising funds:						
Expenditure on raising donations and legacies		928,162	1,151	-	929,313	810,238
Expenditure on other trading activities		1,511,194	-	-	1,511,194	1,278,557
Investment management costs		3,215	-	-	3,215	9,382
Total expenditure on raising funds		2,442,571	1,151	-	2,443,722	2,098,177

OVERGATE HOSPICE

(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2023 (continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2022 £
Expenditure on charitable activities:						
Inpatient Care		2,685,302	490,368	-	3,175,670	2,736,217
Day Care		199,769	54,485	-	254,254	233,587
Bereavement and family support		32,781	-	-	32,781	31,961
Governance Costs		9,040	-	-	9,040	8,240
Total expenditure on charitable activities		2,926,892	544,853	-	3,471,745	3,010,005
Total expenditure	8	5,369,463	546,004	-	5,915,467	5,108,182
Net income for year before investment gains/(losses) and Taxation	11	483,691	479,401	-	963,092	2,374,950
Tax charge for the year	12	-	-	-	-	-
Net gains/(losses) on Investments	15	(95,207)	-	-	(95,207)	43,628
Net income for the year		388,484	479,401	-	867,885	2,418,578
Transfers Between Funds	18	-	-	-	-	-
Reconciliation of funds		388,484	479,401	-	867,885	2,418,578
Total funds brought forward		8,745,821	2,306,502	85,000	11,137,323	8,718,745
Total funds carried forward	18-21	9,134,305	2,785,903	85,000	12,005,208	11,137,323

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 40 to 55 form part of these financial statements.

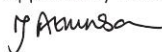
OVERGATE HOSPICE
(a company limited by guarantee)

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2023**

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
Fixed assets					
Tangible	13	1,456,975	1,447,749	1,424,332	1,417,996
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,040,057	1,139,058	1,040,058	1,139,059
		3,200,642	3,290,417	3,168,000	3,260,665
Current assets					
Debtors	16	1,001,317	1,442,194	1,164,739	1,607,540
Short term deposits		-	328,862	-	328,862
Cash at bank and in hand		8,265,596	6,492,060	8,072,867	6,256,891
		9,266,913	8,263,116	9,237,606	8,193,293
Creditors: amounts falling due within one year	17	(462,347)	(416,210)	(400,398)	(316,635)
Net current assets		8,804,566	7,846,906	8,837,208	7,876,658
Provision for Liabilities					
Deferred Taxation		-	-	-	-
Net assets		12,005,208	11,137,323	12,005,208	11,137,323
Represented by Funds:					
Restricted and endowment					
Restricted	18	2,785,903	2,306,502	2,785,903	2,306,502
Permanent endowment	19	85,000	85,000	85,000	85,000
		2,870,903	2,391,502	2,870,903	2,391,502
Unrestricted	20 - 21				
General funds		2,341,049	3,052,874	2,341,049	3,052,874
Designated funds		6,773,574	5,425,732	6,773,574	5,425,732
Revaluation reserve		19,682	267,215	19,682	267,215
		9,134,305	8,745,821	9,134,305	8,745,821
Total funds	22	12,005,208	11,137,323	12,005,208	11,137,323

Company Registration No. 1510521

Approved by the trustees on 26th September 2023 and signed on their behalf by:



Victoria Atkinson – Trustee and Treasurer

The notes on pages 40 to 55 form part of these financial statements.

OVERGATE HOSPICE
(a company limited by guarantee)

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2023**

	2023		2022	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		963,092		2,374,950
Investment income		(161,670)		(29,052)
Investment management charges paid		3,795		7,184
Depreciation charge		116,890		99,088
Profit on disposal of fixed asset		(250)		-
Tax charge		-		-
Decrease/(Increase) in debtors		440,875		(529,092)
Increase/(Decrease) in creditors		46,137		(91,906)
Net cash inflow from operating activities		1,408,869		1,831,172
Returns on investments				
Interest received	130,855		6,657	
Dividends received	30,815		22,395	
		161,670		29,052
Investing activities				
Payments to acquire tangible fixed assets		(126,115)		(186,959)
Payments to acquire new investment funds		-		(57)
Payments to acquire investment property		-		-
Proceeds on disposal of tangible fixed assets		250		-
Net cash inflow/(outflow) for the year		1,444,674		1,673,208
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2022		6,820,922		5,147,714
Increase in balances		1,444,674		1,673,208
At 31 March 2023		8,265,596		6,820,922

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2023 there were 12 members (2022: 13).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard to the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

OVERGATE HOSPICE

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NOTES TO THE ACCOUNTS

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the amount of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE ACCOUNTS

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in Autumn 2023. The charity has received confirmation that for 2022-23 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2024 but the payment arrangements for these subsequent years is yet to be agreed.

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight line basis over the period of the lease.

NOTES TO THE ACCOUNTS

(f) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2023 £	2022 £
General	427,951	1,113,694
In memoriam	180,606	186,273
Event participant sponsorship	103,265	92,418
Corporate Support	140,340	117,367
Collecting Boxes	25,245	19,936
Friends groups including choir (see analysis)	40,245	27,784
Emergency appeals	-	-
	917,652	1,557,472
Gift Aid included in above total donations	171,754	158,159
Friends Groups	25,390	24,660
Overgate Choir	14,855	3,124
	40,245	27,784

3. Grants received

	2023 £	2022 £
Unrestricted funds:		
General purpose grants	23,000	34,178
Local authority grants (COVID 19)	-	101,406
Coronavirus job retention scheme grants	-	14,786
	23,000	150,370
Restricted funds:		
Capital Appeal for Redevelopment	775,295	403,209
End of Life Education	97,478	81,116
Estates Capex	32,508	-
Estates Expenditure	79,770	-
Staff Education	120	5,273
Property Development	-	98,858
Winter Pressures	-	151,602
Staff Salaries	-	275,000
Education Programme	-	134,145
Community Engagement Programme	-	45,456
Community Hub Project	2,990	-

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

	2023 £	2022 £
Outreach Programme	-	96,301
Medical equipment	6,715	82,062
Other	30,529	46,054
	1,025,405	1,419,076
Total	1,048,405	1,569,446

4. Retailing	2023 £	2022 £
Income from sale of goods	1,627,578	1,347,980
Recycling credits	91,728	87,497
Insurance claims	1,299	-
Total income derived from retailing	1,720,605	1,435,477
Direct cost of sales	45,447	45,038
Staff costs	826,642	669,387
Other staff and volunteer costs	4,890	993
Property costs	242,146	270,293
Motor running	26,161	34,300
Till and IT costs	22,825	21,284
Other costs	75,014	59,960
Total expenditure	1,243,125	1,101,255
Net profit (loss) arising from retail activities	477,480	334,222
Gift Aid recoverable	109,496	78,816
Grant income	-	107,406
Shop event income	18,360	4,173
Other Income	52,448	57,258
Total net income arising through retail activities	657,784	581,875
Number of shops	14	14

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery	2023 £	2022 £
Income from lottery sales	175,174	171,796
Prize money	(53,000)	(52,000)
Other lottery costs	(19,848)	(20,219)
Net profit arising from lottery	102,326	99,577
Donations through lottery	55	21
Total net income arising through lottery operations	102,381	99,598

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

6. Investment income	2023 £	2022 £
Income from listed investments	30,815	22,395
Bank interest	130,855	6,657
	161,670	29,052

7. Income from charitable activities	Government funding £	Other Funding £	2023 £	2022 £
Hospice funding	1,071,120	-	1,071,120	1,079,901
Canteen	-	35,374	35,374	30,201
VAT Refund Scheme	82,925	-	82,925	76,992
Sundry Income	-	260,685	260,685	213,020
	1,154,045	296,059	1,450,104	1,400,114

8. Analysis of resource expended	Direct costs £	Support costs (note 9) £	2023 £	2022 £
Cost of generating voluntary income	779,018	150,295	929,313	810,238
Fundraising trading costs	960,028	551,166	1,511,194	1,278,557
Investment management costs	3,215	-	3,215	9,382
Cost of generating funds	1,742,261	701,461	2,443,722	2,098,177
Inpatient care	2,520,232	655,438	3,175,670	2,736,217
Day care	211,968	42,286	254,254	233,587
Bereavement and family support	25,733	7,048	32,781	31,961
Charitable activities	2,757,933	704,772	3,462,705	3,001,765
Governance costs	-	9,040	9,040	8,240
Total	4,500,194	1,415,273	5,915,467	5,108,182

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

9. Analysis of support costs	Establishment light & heat £	Management and IT £	Other costs £	2023 £	2022 £
Cost of generating voluntary income	61,848	22,581	65,866	150,295	116,812
Fundraising trading: Costs of goods sold and other costs	307,708	22,825	220,633	551,166	490,830
Cost of generating funds	369,556	45,406	286,499	701,461	607,642
Charitable services	301,960	110,250	292,562	704,772	677,305
Governance costs	-		9,040	9,040	8,240
Total	671,516	155,656	588,101	1,415,273	1,293,187

10. Wages and Salaries

	2023 £	2022 £
Wages and salaries	3,682,243	3,181,974
Employer's national insurance	305,824	245,775
Pension costs	225,678	195,849
Employee costs	4,213,745	3,623,598
Other: Medical Consultant	163,999	119,223
	4,377,744	3,742,821

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 156 (2022: 147). As of 31 March 2023, there were 28 (2022: 25) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions and employers' national insurance) and fell into the band between £70,000 and £79,999 during the year was 1 (2022: 1). Employer pension cost payments in the year in respect of employees earning above £60,000 was £11,981 (2022: £10,509).

The trustees received no remuneration or other financial benefit for their services during the year (2022: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 (2022: 3) other employees. The total gross remuneration of those remunerated members of the senior management team was £283,742 (2022: £251,922) and the total of employer pension contributions paid was £29,226 (2022: £25,876). The total cost of those employed members of the senior management team was therefore £349,148 (2022: £307,477). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2023 Actual number	2023 Full time equivalent	2022 Actual number	2022 Full time equivalent
Direct charitable services	78	54	74	50
Fundraising	64	51	59	48
Governance	1	1	1	1
Administrative services	13	11	14	11
Total	156	117	148	110
Retail staff included in fundraising	40	32	35	28

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2023 £	2022 £
Depreciation	116,890	99,088
Auditors remuneration: - For audit services	9,040	8,240
- For other services	-	-
Operating lease rentals – retail properties	179,728	165,271

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2023 £	2022 £
Current tax: UK corporation tax	-	-
Deferred tax	-	-
At 31 March 2023	-	-

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

13. Tangible fixed assets					
a) Group	Freehold property £	Leasehold property improvements £	Medical & other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2022	2,706,169	21,263	769,615	21,750	3,518,797
Additions	-	-	120,365	5,750	126,115
Disposals	-	-	-	(3,750)	(3,750)
At 31 March 2023	2,706,169	21,263	889,980	23,750	3,641,162
Depreciation					
At 1 April 2022	1,437,783	21,263	603,377	8,625	2,071,048
Charge for the year	50,562	-	61,468	4,859	116,889
Disposals	-	-	-	(3,750)	(3,750)
At 31 March 2023	1,488,345	21,263	664,845	9,734	2,184,187
Net book value 31 March 2023	1,217,824	-	225,135	14,016	1,456,975
31 March 2022	1,268,386	-	166,238	13,125	1,447,749

b) Charity	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2022	2,706,169	738,623	3,444,792
Additions	-	112,848	112,848
Disposals	-	-	-
At 31 March 2023	2,706,169	851,471	3,557,640
Depreciation			
At 1 April 2022	1,437,783	589,013	2,026,796
Charge for the year	50,562	55,950	106,512
Disposals	-	-	-
At 31 March 2023	1,488,345	644,963	2,133,308
Net book value 31 March 2023	1,217,824	206,508	1,424,332
31 March 2022	1,268,386	149,610	1,417,996

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

14. Investment property

	Group £	Charity £
Cost or valuation		
At 1 April 2022	703,610	703,610
Additions	-	-
At 31 March 2023	703,610	703,610
Net book value 31 March 2023	703,610	703,610
31 March 2022	703,610	703,610
Valuation at 31 March 2023	703,610	703,610

The investment property is the next door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)	Group £	Charity £
Investments transferred from Investec and now held with CCLA		
At 1 April 2022	1,139,058	1,139,058
New funds added	1,020,374	1,020,374
Withdrawal of funds	(1,020,374)	(1,020,374)
Net gains/(loss) on disposals	(95,206)	(95,206)
Investment management charges paid	(3,795)	(3,795)
At 31 March 2023	1,040,057	1,040,057

b) Analysis of investments

	2023 £	2022 £
Managed listed investments and authorised unit trusts	1,040,057	1,073,596
Cash held as part of the investment portfolio	-	65,462
Total Group	1,040,057	1,139,058
Investment in subsidiary	1	1
Total Charity	1,040,058	1,139,059

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £1,020,374 (2022: £871,843).

NOTES TO THE ACCOUNTS

15. Investments (continued)

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2023 £	2022 £
Turnover	2,075,889	1,747,541
Cost of sales	(951,661)	(786,644)
Gross profit	1,124,228	960,897
Operating expenses	(436,062)	(386,830)
Grants received	-	107,406
Operating profit before charitable donations	688,166	681,473
Taxation	-	-
Gift Aid donation to hospice	(688,166)	(681,473)
Retained profit/(loss) for the year	-	-

Subsidiary's balance sheet	2023 £	2022 £
Fixed assets	32,643	29,753
Current assets	305,273	321,387
Current liabilities	(337,915)	(351,139)
Provision for liabilities	-	-
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
Reserves	-	-
	1	1

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

16. Debtors	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Trade debtors	134,140	843,121	134,140	843,121
Group debtors	-	-	275,966	251,564
Group donation receivable	-	-	-	-
Other debtors	28,631	-	-	-
Taxation recoverable	41,890	93,296	33,000	85,848
Legacies receivable	457,000	46,000	457,000	46,000
Prepayments and other accrued income	339,656	459,777	264,633	381,007
	1,001,317	1,442,194	1,164,739	1,607,540

17. Creditors: amounts falling due within one year	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Trade creditors	72,864	111,882	55,463	67,533
Other taxation and social security	74,869	64,992	74,869	64,992
Sundry creditors and deferred income	314,614	239,336	270,066	184,110
	462,347	416,210	400,398	316,635

18. Restricted funds

Group and Charity:	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Funding for capital asset acquisitions:					
Property Redevelopment	694,141	-	(34,733)	-	659,408
DoH – Holistic Funding	72,094	-	(1,897)	-	70,197
Medical Equipment and Chairs	81,650	6,715	(16,084)	342	72,623
Kitchen	255	-	351	-	606
IT Equipment	17,975	-	(6,005)	(80)	11,890
Staff Portacabin	11,482	-	(960)	(284)	10,238
Big Build Hub	98,573	-	(3,697)	284	95,160
Estates Capex	-	32,508	(123)	70,918	103,303
Funding of revenue costs:					
Capital Appeal Funds	680,077	775,295	(10,435)	-	1,444,937
End of Life Educator	17,689	97,478	(77,039)	(38,128)	-
Staff Training	4,427	120	(1,925)	-	2,622
Patient Care and Others	40,358	27,429	(42,848)	14,198	39,137
Staffing Costs	275,000	-	(275,000)	-	-
Community Engagement Project	45,456	-	(7,162)	-	38,294
Community Hub Project	96,301	2,990	(22,691)	(4,315)	72,285
Education Programme	134,145	-	(25,605)	-	108,540
Wish List Items	36,879	3,100	(11,299)	27,983	56,663
Estates Expenditure	-	79,770	(8,852)	(70,918)	-
	2,306,502	1,025,405	(546,004)	-	2,785,903

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

Restricted fund balance carried forward at 31 March 2023 is represented by

	£
Unexpended capital funding	1,023,425
Unexpended revenue funding	1,762,478
	2,785,903

19. Endowment funds

	£
At 1 April 2022 and 31 March 2023	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	85,000

20. Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Group:					
General fund	3,052,874	6,418,842	(5,919,570)	(1,211,097)	2,341,049
Designated fund	5,425,732	-	(110,788)	1,458,630	6,773,574
Revaluation reserve	267,215	-	-	(247,533)	19,682
	8,745,821	6,418,842	(6,030,358)	-	9,134,305
Charity:					
General fund	3,052,874	5,031,119	(4,531,847)	(1,211,097)	2,341,049
Designated fund	5,425,732	-	(110,788)	1,458,630	6,773,574
Revaluation reserve	267,215	-	-	(247,533)	19,682
	8,745,821	5,031,119	(4,642,635)	-	9,134,305

The remaining value in General Funds is equivalent to the value calculated under the revised Reserves Policy plus the value of tangible fixed assets that are not covered by a restricted fund or endowment. This is the value required to minimise risk and safeguard the long-term future of the Hospice. (2023: £1,977,500 and 2022: £2,651,295)

21. Designated funds

	At 1 April 2022 £	Designation	Expenditure £	Transfers £	At 31 March 2023 £
Group and Charity:					
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	4,279,199	1,733,630	-	(99,464)	5,913,365
IT & Digital Strategy Project	37,125	-	(8,119)	-	29,006
Funding of revenue items:					
Capital Redevelopment Fund	-	-	(99,464)	99,464	-
Legacy Equalisation Account	275,000	(275,000)	-	-	-
IT & Digital Strategy Project	584,408	-	(3,205)	-	581,203
5 Year Strategic Investment Fund	250,000	-	-	-	250,000
	5,425,732	1,458,630	(110,788)	-	6,773,574

NOTES TO THE ACCOUNTS

- 1. Capital Redevelopment Fund** – This is to support the start up of the Capital Redevelopment project.
- 2. Legacy Equalisation** – It has been decided that we no longer require a separate fund for this but that it will be included in the General Reserve Fund going forward.
- 3. IT & Digital Strategy** – An estimate has been placed on the value required to address the future needs of the Hospice and be able to improve the support we provide to our patients and their families
- 4. 5-year Strategic Investment Fund** – This is a support additional costs associated with the implementation of the 5-year strategic plan

22. Net assets by funds	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,040,057	-	-	1,040,057
Investment Property	703,610	-	-	703,610
Tangible fixed assets	363,550	1,023,425	70,000	1,456,975
Current assets	7,489,435	1,762,478	15,000	9,266,913
Creditors due in less than one year	(462,347)	-	-	(462,347)
Provision for liabilities	-	-	-	-
Total at 31 March 2023	9,134,305	2,785,903	85,000	12,005,208

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2023 £	2022 £
External income	4,323,270	4,418,217
Expenditure	(4,527,745)	(3,934,708)
Surplus/(deficit) before other income	(204,475)	483,509
Donation from trading subsidiary	688,166	681,473
Surplus for the year before investment gains and losses	483,691	1,164,982
(Loss)/profit on sale of investments	(114,889)	3,233
Unrealised investment gains/(losses)	19,682	40,395
Total increase in reserves	388,484	1,208,610

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2023 £	2022 £
Expiry date:		
Within one year	277,644	145,807
Between two and five years	122,410	173,442
In more than five years	-	-
	400,054	319,249

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

**The following pages do not form part
of the audited financial statements:**

OVERGATE HOSPICE

(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023			2022 Total £
	Charity £	Subsidiary £	Total £	
Income				
Legacies and bequests	870,416	-	870,416	784,443
Donations in lieu of flowers	180,606	-	180,606	186,273
Other fortuitous giving	421,729	55	421,784	1,092,838
Gift aid	62,258	109,496	171,754	158,159
Patient care	7,729	-	7,729	14,592
Fund raising, other donations and sundry income	619,436	18,360	637,796	627,750
Retail shop operations incl. recycling credits	-	1,719,306	1,719,306	1,435,477
Catering	35,374	-	35,374	30,201
Calderdale CCG grant	1,071,120	-	1,071,120	1,071,120
Hospice UK Grant	-	-	-	8,781
Restricted grants released to match costs in year	546,004	-	546,004	209,108
Other grant income	23,000	-	23,000	150,370
VAT refund scheme	82,925	-	82,925	76,992
Friends of Overgate and Overgate Choir	40,245	-	40,245	27,784
Overgate Hospice lottery	-	175,174	175,174	171,796
Sundry Income	200,758	53,497	254,255	198,428
	4,161,600	2,075,888	6,237,488	6,244,112
Investment portfolio income	30,815	-	30,815	22,395
Bank interest	130,855	-	130,855	6,657
	161,670	-	161,670	29,052
Income sub-total	4,323,270	2,075,888	6,399,158	6,273,164
Operating expenditure	(4,527,745)	(1,387,722)	(5,915,467)	(5,108,182)
Donation to Overgate Hospice	688,166	(688,166)	-	-
Net income before investment gains/(losses)	483,691	-	483,691	1,164,982
Gain/(Loss) on realised investments	(114,889)	-	(114,889)	3,233
Unrealised investment gain/(loss)	19,682	-	19,682	40,395
Net income for the year before taxation	388,484	-	388,484	1,208,610
Net income for the year before taxation as above	388,484			
Excess of restricted grant income received in the year over expenses	479,401			
Increase in Net Assets in year	867,885			

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT (continued) FOR THE YEAR ENDED 31 MARCH 2023

Expenditure	2023			2022 Total £
	Charity £	Subsidiary £	Total £	
Care expenses				
Staff costs and Doctors fees	2,552,524	-	2,552,524	2,127,847
Catering	52,820	-	52,820	44,073
Sundry nursing and medical expenses	115,181	-	115,181	126,478
Travel expenses	2,291	-	2,291	-
Cleaning and laundry	11,330	-	11,330	13,070
Depreciation	23,787	-	23,787	12,992
	2,757,933	-	2,757,933	2,324,460
Hospice establishment expenses				
Staff costs	89,183	-	89,183	65,880
Heating and lighting	41,899	-	41,899	40,428
Council tax, water charges and insurance	38,774	-	38,774	36,532
Repairs and maintenance	125,489	-	125,489	89,248
Recruitment and training	17,901	-	17,901	-
Depreciation	50,562	-	50,562	48,895
	363,808	-	363,808	280,983
Fund raising and publicity				
Staff costs	569,017	826,642	1,395,659	1,188,151
Recruitment and training	4,063	4,890	8,953	3,368
Expenses, event and other costs	205,938	287	206,225	172,377
Retailing costs	-	51,884	51,884	45,038
Shop rent, rates, light, heat and Insurance	-	242,147	242,147	213,404
Shop repairs and maintenance	-	65,561	65,561	54,904
Overgate Hospice lottery	-	72,848	72,848	72,219
Cash collection handling charges	6,162	38,132	44,294	35,142
Legal	-	-	-	-
(Profit) Loss on disposal of fixed asset	-	-	-	-
Depreciation	-	10,378	10,378	9,469
	785,180	1,312,769	2,097,949	1,794,072
Administrative expenses				
Staff costs	340,378	-	340,378	360,942
General recruitment, training and staff benefits	29,771	26,162	55,933	76,836
Postage, printing and stationery	32,706	12,884	45,590	37,785
Telephone	8,175	3,018	11,193	10,227
HR, investment and legal	22,289	2,847	25,136	26,997
IT costs	132,831	22,825	155,656	140,923
Sundry expenses	8,486	833	9,319	8,873
Subscriptions	8,985	2,634	11,619	10,112
Auditors' remuneration	5,040	4,000	9,040	8,240
(Profit) Loss on disposal of fixed asset	-	(250)	(250)	-
Depreciation	32,163	-	32,163	27,732
	620,824	74,953	695,777	708,667
Total expenditure	4,527,745	1,387,722	5,915,467	5,108,182

The Hospice is fortunate and very grateful to receive grants from the following organisations in 2022/23:

Benevity

B&Q Foundation

Calderdale Council

Community Foundation for Calderdale

Energy for Tomorrow

Green Hall Foundation

Hospice UK St. James Place Charitable Foundation grant programme

Morrisons Foundation

Pickering and Partners Charitable Trust

South West Yorkshire Partnership NHS Foundation Trust

Tesco

The Albert Hunt Trust

The D'Oyly Carte Charitable Trust

The Hobson Charity

The Lockett Trust

The Nick Smith Foundation

The Ross Smith Foundation

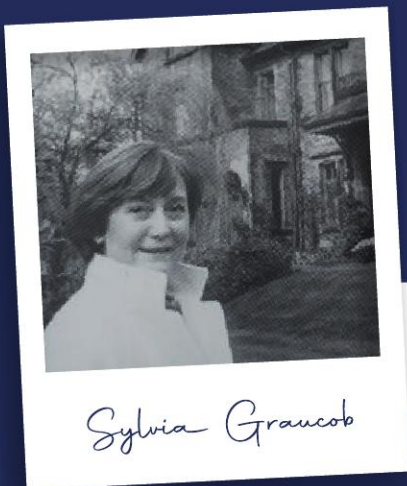
The Warburtons Foundation

William Birch and Sons Ltd

Yorkshire Building Society



Thank you



Sylvia Graucob

The Hospice is continually thankful to Sylvia Graucob MBE for donating her beloved home to enable patients and their families in Calderdale to benefit from palliative care. Sylvia died in 2017, but we continue to remember her kindness and generosity.

The Hospice as it stands today is a testament to the overwhelming support we receive from our local community.

Because you care, we can

Hospice: 01422 379151 / info@overgatehospice.nhs.uk
Fundraising: 01422 387121 / fundraising@overgatehospice.nhs.uk
Volunteering: 01422 379151 / volunteering@overgatehospice.nhs.uk

Overgate Hospice Shops:

Brighouse:

45 Bethel Street, HD6 1JR

Ovenden:

26 Keighley Road, HX2 8AL

Boutique Shop:

49 Bethel Street, HD6 1JR

King Cross:

218 King Cross Road, HX1 3JP

Brighouse Furniture Shop:

5A Park Street, HD6 1AD

Sowerby Bridge:

16/18 Wharf Street,
Sowerby Bridge, HX6 2AE

Overgate Little Stars

Brighouse:

4 Bethel Street,
Brighouse, HD6 1JJ

Overgate Little Stars

Sowerby Bridge:
28 Wharf Street, Sowerby
Bridge, HX6 2AE

Ilkworth:

14 Bank Edge Road, HX2 8JU

Todmorden:

13 Halifax Road, OL14 5AG

**Hebden Bridge
Furniture & Vintage:**

Valley Road, HX7 7BZ

West Vale:

5 Stainland Road, HX4 8AD

Halifax:

50 Southgate, HX1 1DL

Elland:

35 Southgate, HX5 0BW

Hipperholme:

3 Co-operative Buildings,
Denholme Gate Rd, HX3 8LT

Overgate Little Stars Elland:

54A Southgate, HX5 0DQ

Donation Centre:

Unit 1 Heathfield Industrial Estate, Elland, HX5 9AE

OVERGATE HOSPICE

England & Wales - Charity number 511619

Accounts

Annual Report & Accounts 2021 - 2022



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Welcome to this year's annual report which we hope you will find informative.

In 2021/22, the Hospice, along with our entire community, has continued to face the challenges presented by the ongoing pandemic. Despite this, Overgate has had another incredible year for so many reasons and we are delighted to share with you our successes and developments within this report.

We are incredibly proud that the Hospice has remained open throughout this year, offering vital care to those in our community who needed us. We could not be prouder of the dedication, determination, resilience, and innovation that all our staff and volunteers have continued to show through another difficult year.

This year we have also celebrated our 40th anniversary of caring for the Calderdale community. This has provided the perfect opportunity to reflect on the Hospice's strong history of providing exceptional care and celebrate the wide range of people who, together, have played a part in making the Hospice the special place it is today, 40 years on.

We also recognised the unwavering support that has kept the Hospice open for the last four decades. Overgate continues to be at the very heart of the community and this is evident in the incredible support we receive. We have been overwhelmed by this generous support meaning that, despite a challenging economic climate, we have ended another year in a strong financial position. This has allowed us to make a significant investment in our ambitious redevelopment plans which will act as a perfect springboard to kick-start the capital appeal to fund this exciting project.

As our 40th anniversary draws to a close, we are now looking to the future and the next 40 years. The support of you, our wonderful community, will continue to be vital as we embark on the next phase of Overgate's legacy and work towards ensuring that the very best care is available to everyone in Calderdale at the end of their lives.

Because you care, we can.



Alison Harwood
Chief Executive



Catherine Riley
Chair of the Board of Trustees

Over 700 volunteers

14 retail outlets across Calderdale



Our Value in Calderdale

Our average admission wait time is 24 hours

Caring since 1981

Over 11,000 people and their families cared for since we opened

Holistic patient-centred care

34% of our patients are discharged



Inpatient Unit
12 beds including 1 respite bed

We appreciate the little things that matter



Calderdale's only hospice caring for adults living with life-limiting illnesses

Our Care

Patient & Family Support Team

Social Workers
Counselling
Physiotherapists
Chaplain

Day Hospice health & wellbeing support

Complementary Therapists Occupational Therapist



£14,000 Daily cost

Running cost

£5.1m Yearly cost

2,120 Attendances at Day Hospice services

Activity info

258 Patient admissions to the Inpatient Unit last year

Partnership & engagement

Calendar of activity and events



New 16 BED unit

Our Future

More shops

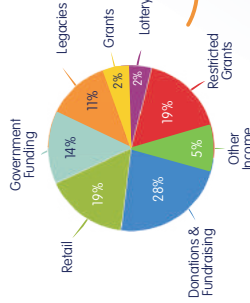


Develop & strengthen services



Your Kindness

How are we funded?



Money we raise

£2.9m Total money raised (by our community)

£1.6m Income raised from our shops and lottery

Because you care, we can

Trustees' Strategic Report

Our Mission

We are an independent charity that aims to improve the quality of life for adults in Calderdale with a life-limiting illness.

Our Philosophy of Care

Our philosophy of care is centred on the patient. We respect individuality and each person's dignity and right to privacy. We care for the whole person – their physical, emotional, spiritual and social needs and goals. Our care includes support for their families and carers through an individual's illness and into bereavement. We care for people during the advanced stages of all life-limiting conditions including cancer, heart failure, lung, kidney and neurological diseases.

We value:

- Community support
- Diversity and respect
- Innovation and improvement
- Reputation
- Compassion
- Going the extra mile
- Team work
- Every penny
- Passion and positivity



Our Strategy

Over the last two years we have experienced significant challenges in both our provision of care and our fundraising activities. The impact of the Covid-19 pandemic, on both Overgate and the communities we serve, has been significant and we have had to adapt to each wave and the changes in guidance throughout. We responded quickly to the emerging situation, in all areas of the Hospice; in how we delivered safe care, how we ran our retail outlets and how we raised funds. Some of the changes we made have helped us to test out how we might provide more accessible care moving forward, such as virtual day hospice services, and have also informed the things we might need to consider as we plan our redevelopment project.

Despite the challenges presented by the pandemic, we have made real progress against our five-year strategic plan and will be meeting this year to develop our plans for the next five years, building on these strong foundations.

We continue to make progress with our plans to redevelop the Hospice's facilities, including the building of a brand-new Inpatient Unit. The health and social care environment around us has also changed quite significantly with the creation of new NHS decision-making organisations both at a West Yorkshire level and in Calderdale. We have ensured that we have a seat at the table in these new arrangements so that hospice care and the contribution we make to caring for people across Calderdale is recognised. We have developed strong relationships with our local partners in the hospital, within primary care and with other community and voluntary organisations. One of our key objectives, in line with the ambitions set out by Hospice UK to transform hospice care across the country, is to work with our health and social care partners and local people to make hospice care accessible to all communities. This remains a challenge and will continue to be our focus in 2022/23.

Our strategic aim remains to identify where our specialist skills can make a positive impact on people living with life limiting illnesses, through direct care provision or through sharing our expertise, knowledge, and skills more widely, so that the greatest number of people possible can benefit from hospice care and knowledge. We will continue to influence, train and educate other local health and social care professionals to support the growing demand for end-of-life care in Calderdale. As a hospice we receive only a small amount of central funding. The care we provide is very much dependent on the generosity of local people and businesses that raise and donate funds to us every day. We have robust governance arrangements and strong financial management in place to make sure we remain sustainable and resilient for the long term. Each year our strategic plan is supported by a more detailed annual plan, which sets out the actions we will take in the short term to achieve the overall strategy. In 2022/23 we will be refreshing our five-year strategy to reflect the learning from the pandemic, the current and future economic challenges, and the future care and support needs of people with a life limiting illness or at the end of life. Our strong relationships and reputation for high quality, compassionate care provide us with real opportunities for the future.

Our Strategic Objectives



Service Development

Our objective is to seek and explore ways in which the Hospice and hospice care can reach more people in Calderdale.

Key Achievements in 2021/22

- Continued to manage the impact of Covid-19 and the opportunities that arose
- Working with key stakeholders, launched our first Overgate Community Hub to provide care in accessible hubs across the region
- Recruited an Occupational Therapist to provide further support to our patients
- Recruited a new Ward Manager to our Inpatient Unit
- Recruited a new Sister to our Day Hospice
- Recruited a Trainee Advanced Clinical Practitioner to provide further support to our Inpatient Unit

Future Plans for 2022/23

- Analyse the results of our stakeholder survey to inform our new Clinical Strategy, and then launch this strategy
- Further develop our expertise to meet the needs of patients with increasingly complex medical conditions and treatments
- Expand our outreach work to enable Overgate to expand our care and influence within Calderdale
- Expand our Community Hubs to cover all five localities within Calderdale
- Recruit an Associate Specialist Doctor to support quality assurance, and service improvement & development in the medical team.

Our Facilities

Our objective is to improve the experience for patients, families and their carers, staff and volunteers by developing and designing facilities fit for the future as well as ensuring they are inclusive of our diverse local population.

Key Achievements in 2021/22

- Recruited an in-house Estates Management Team
- Built a dedicated meeting space in our gardens to assist with the Capital Appeal
- Recruited a Project Manager to oversee the redevelopment project

Future Plans for 2022/23

- Recruit a dedicated Head of Information Management and Technology Services to lead our Digital Transformation Project
- Continuing to work closely with the appointed architect in preparation for the technical design phase of the redevelopment project
- Implementation of an improved routine maintenance schedule to ensure our facilities remain safe for all patients and staff
- Implement the Vantage platform to enable a robust and responsive approach to incident reporting, policy development and estates management

Partnership and Engagement

Our objective is to actively seek and drive improvement in local end-of-life care partnerships by developing an integrated model of care.

Key Achievements in 2021/22

- Increased delivery of education to health and social care colleagues through an expanded programme of live and recorded online training
- Launched a stakeholder survey to gather feedback from service users, professionals and the general public
- Secured funding to recruit a Community Engagement Team to ensure that patients from all communities have equal access to, and are aware of the benefits of, hospice care
- Continued to work closely with multi-faith leaders within our community, including arranging staff visits to a local mosque
- Strengthened partnership working with other West Yorkshire hospices and the NHS West Yorkshire Integrated Care System

Future Plans for 2022/23

- Remain a key voice in Calderdale to ensure palliative and end-of-life care is a priority
- Recruit and embed a Community Engagement Team to increase the reach of hospice services to groups who are currently underrepresented
- Expansion of our Education provision to offer further training to support advance care planning within care homes in Calderdale with the aim of reducing unnecessary hospital admissions at the end of life
- Support the development of a Yorkshire Hospices Alliance to strengthen the voice of regional hospices on a national level
- Further development of annual clinical activity reporting with the aim of identifying health inequalities, to inform a plan to address these
- Involve local multi-faith leaders in our capital redevelopment plans

Our Workforce

Our objective is to continually develop and inspire our staff and volunteer workforce by having an integrated approach to workforce planning.

Key Achievements in 2021/22

- Developed a programme of activities and therapies to support the wellbeing of our staff during the pandemic
- Appointed new trustees to further strengthen the skills and experience on our Board
- Developed and launched a new Intranet to streamline internal communications
- Welcomed a new Chief Executive and Chair of the Board of Trustees
- Completed a remuneration review to ensure we recruit and retain the best staff
- Implemented bespoke leadership training for operational line managers

Future Plans for 2022/23

- Formally gather feedback from our staff to inform our workforce planning
- Implement bespoke public speaking training to build staff's confidence in this area following the pandemic
- Establish a calendar of staff engagement events to improve staff wellbeing and collaborative working across the organisation

Income Generation

Our objective is to continue to raise enough funds to sustain our current and future services, and ensure they are spent wisely with our aims and values at the core of all expenditure decisions.

Key Achievements in 2021/22

- Delivered an overall surplus of £1.4 million despite mandatory shop closures and fundraising event cancellations
- Nominated for Best Marketing Award at the Community Foundation for Calderdale Community Spirit Awards
- Shortlisted for Best Marketing, Best Fundraising Campaign and Volunteer of the Year Awards at the Community Foundation for Calderdale Community Spirit Awards
- Successfully reopened all our charity shops in line with lockdown regulations
- Developed an increasingly active grants committee to maximise opportunities for grant funding
- Opened our first donation centre to support our 13 charity shops and increase Gift Aid
- Approved and launched the Overgate Hospice Support Ltd Strategy to increase income from our trading subsidiary
- Relunched the private phase of the capital appeal to raise the funds needed for our redevelopment project
- Launched the '40 Faces of Overgate' campaign to celebrate our 40th anniversary of caring for our community

Future Plans for 2022/23

- Open our 14th charity shop, expanding our specialist children's shop concept into its second location
- Explore grant funding opportunities to fund the purchase of electric vans to improve sustainability and lower fuel costs
- Launch a retail survey to gather feedback from our customers and supporters to inform future service improvements
- Re-establish a full calendar of events following cancellations during Covid-19
- Review our investment portfolio to ensure we are achieving the best financial return for the Hospice



Impact of our Services

Inpatient Unit

In 2021/22, despite the continuation of Covid-19 restrictions, our Inpatient Unit continued to provide palliative and end-of-life care to the community of Calderdale.

As restrictions eased, we continued to adapt our care to ensure that all infection control measures were followed whilst maintaining our exceptional level of care. This included our commitment to ensure that visiting for all patients continued.

This year we have welcomed a new Ward Manager to our Inpatient Unit who will continue to build and develop our nursing team and the care they provide. Following this appointment, the clinical teams have been working on how we can improve the experience of our patients and those closest to them. We know the care we provide is exceptional, but we also know that we must continually strive for improvement. As part of this review, we have changed the way we work on the Inpatient Unit so that each patient is assigned a specific nurse on each shift, rather than all nurses caring for all patients. This means much better continuity of care for the patient and a more personal approach, but it also makes it easier for the family to understand and be kept up to date with the care of their loved one.

We continued to further develop our expertise to meet the needs of patients with increasingly complex medical conditions. This included specialist training on caring for patients with a tracheotomy which allowed us to admit a number of patients who we previously wouldn't have been able to care for.

We have had the privilege of organising a number of special celebrations for our patients during this year including birthdays and wedding anniversaries.

With so many of these special moments, we are so grateful to our local community who help us to make this happen.



“

As soon as I walked into the room that I would stay in for 13 nights I started to relax; the worries, stresses, anxiety and pressures to keep going, just melted away. I was allowed to be independent but cared for also. The best bits were the little extra touches like fluffy towels, cakes left for after my dialysis, chats with staff, cups of hot tea and lovely toasted sandwiches.

”

“

At a time of utter chaos you cared for us all. Thank you.

”

“

My father was only there a few days, but from the moment he arrived it felt like all the worry and stress over his care just vanished.

”

“

My husband spent his last few days at Overgate. He could not have been better looked after, all the staff were angels.

”

Day Hospice

Throughout 2021/22, our Day Hospice continued to provide vital support and advice to our community.

Despite the easing of Covid-19 restrictions, the extreme vulnerability of many of our patients continued to drive innovation in the way in which we continued to provide the care and support they needed whilst keeping their safety at the core of all decisions.

The virtual sessions that were established in the immediate aftermath of the first lockdown, have continued this year. This has allowed us to maintain vital contact with our patients whilst we work to re-establish face-to-face services when it is safe to do so. Our Nursing Assistants have also continued home visits to support patients less confident with this way of communicating, ensuring they can still benefit from these sessions.

For patients who do not want to access these virtual sessions, we established a telephone support service, with our nursing team providing support, advice and signposting to other services where needed.

As we continued to see the effects of shielding on some of our vulnerable patients, we were able to offer social support visits. These visits provided vital social contact, alleviating isolation, as well as therapeutic touch to aid relaxation and help to reduce anxiety.

We were delighted to restart our Carers' Group in person in June 2021. This was the first step to welcoming service users back into our Day Hospice. Prior to the pandemic, this service was a lifeline for carers, providing a crucial break from their role caring for a loved one. Whilst we had been able to continue these sessions virtually, the reintroduction of face-to-face sessions was enthusiastically welcomed by the group.

Prior to the closure of Day Hospice in March 2020, we would offer patients the opportunity to look around the whole Hospice, including our Inpatient Unit. This helped to dispel common myths about hospice care and alleviate fears that people may have about accessing this care. Whilst we are incredibly proud of our innovative approach to offering our Day Hospice services virtually, these visits to the Hospice and a friendly welcome from the team were missed. In response to this, we developed a new referral group, giving new patients the opportunity to visit the Hospice, look around the Inpatient Unit and have a face-to-face consultation with one of our nurses. For patients who are unable to come in to the Hospice, our Outreach service has enabled nurse-led home visits for their initial assessment.



Launching the new Outreach programme has been made possible thanks to the generous support of Calderdale Clinical Commissioning Group, The Garfield Weston Foundation, Sir George Martin Trust, The South West Yorkshire Partnership Fund and The Community Foundation for Calderdale.

"We are proud to support Overgate Hospice's new outreach programme, which will provide specialist care and support to those suffering from a life-limiting illness in Calderdale, as well as their carers, by bringing hospice care closer to their homes," says Community Foundation for Calderdale's Chief Executive, Steve Duncan.

In January 2022, the fall in Covid-19 cases meant that, after a thorough risk assessment and with safety measures in place, we were able to restart our Breath of Fresh Air service. These sessions provide education and advice to help local people living with a chronic lung condition, helping them to manage their illness more effectively. Due to the nature of these sessions, they had been unable to take place virtually so we were incredibly pleased to re-establish this vital service.

As we continue to learn from lessons from the Covid-19 pandemic, we understand the need to make our care more equitable and accessible. We have seen the benefits of extending our care outside of the Hospice building and want to continue to build on this work. Working in collaboration with Calderdale's Primary Care Network, we have been working on a plan to establish a pilot HUB service, providing hospice care within a hub in the community. The pilot began in March 2022 in the Upper Valley district of Calderdale. If successful, we aim to establish an Overgate HUB in each of the 5 districts in Calderdale, providing care, advice and support to everyone in our community who needs it.

“
The support from Overgate Hospice is amazing! Since the support started from the lovely nurses that visit me at home, my confidence has come back.
”

“
I found Overgate wonderful at a point where things were dark – I joined their Zoom support group weekly where I was welcomed into the family which has changed my outlook massively. I now look forward to seeing all their faces every Tuesday.
”

“
Coming here means I know I am not alone. It is a happy place and a comfort blanket where there is no judgement.
”

“
At Carers' Group I am with people who understand what I am going through.
”

Patient and Family Support Team

This year our Patient and Family Support Team (PFST) have continued to provide holistic care to both our patients and their loved ones. Our PFST includes a Chaplain, Social Workers, Physiotherapist, Complementary Therapists, Psychotherapists, Volunteer Counsellors, Occupational Therapists and an Activities Coordinator.

During the pandemic, whilst visiting to our Inpatient Unit has been restricted, our PFST has increased their support to our patients, offering a range of vital services as well as companionship and guidance.

A number of our services have continued on digital platforms, including virtual counselling sessions. However we have also been able to slowly reintroduce some face-to-face sessions.

As part of the Day Hospice Outreach programme, we have also been able to provide specialist support to patients within their own homes, helping them to maintain their independence and dignity.

To support our patients and families further, this year we have recruited an Occupational Therapist, promoting health and wellbeing through everyday activities, improving patients' quality of life and supporting independent living.

Our PFST has also provided essential support to our staff throughout the year.



“
For me bereavement is like the sea, one moment paddling, another time a small wave and then crash of big waves! I find the What Happens Next group really helpful and so supportive.
”

“
I just had to phone to say how grateful I am for the over bed table delivered for my husband. Something so simple has made such a big difference to our daily lives, especially mealtimes. I just had to call to say thank you & express my gratitude for everything you do.
”

“
The massage is the one thing that makes a difference to my painful back. The relief lasts for about 5 days and it makes such a difference to have better freedom of movement for that time.
”

Education & Training

We remain committed to delivering a programme of education, training and communication to all health and social care professionals across Calderdale to improve the care our community receives.

This year we secured funding to recruit an additional Educator to our team to expand this work. This new role will focus specifically on providing education to care homes in Calderdale to ensure their residents receive the very best care, even at the end of life.

The pandemic allowed us to review the way we deliver our education to health and social care professionals. The move to virtual delivery made our training more accessible to a larger audience, widening the positive impact on our community. As restrictions have eased, we have been able to re-establish some face-to-face education sessions. However, we have continued to provide some sessions virtually. We have also continued to develop our YouTube channel, adding training videos here for professionals to access at a suitable time for them.

We have continued to work collaboratively with Wakefield Hospice and St. Gemma's Hospice to train Community Equality Champions. We have developed a programme of education on Advance Care Planning and Bereavement Support to enable these champions to support those in their community. We have also begun to develop a resource library of literature and videos to support people with additional communication needs such as people with hearing loss, people with a learning disability or where English isn't their first language.

This year we have also developed a programme of education on medicines used in palliative care. This has been cascaded to every community nurse in Calderdale and a workbook has been produced to consolidate this learning.



“
Wonderful. Passionate professional & thought-provoking session.
”

“
This training has encouraged me to reflect on my own practice and highlighted alternative ways to approach situations.
”

“
Well-grounded lecture and delivered with a passion for care.
”

Volunteering

Overgate Hospice wouldn't be the same without our army of loyal volunteers and their support hasn't wavered throughout the pandemic.

After we were forced to make the difficult decision to ask most of our volunteers to stay at home and suspend their roles at the height of the pandemic, this year we were delighted to be able to welcome them back with open arms.

As for many of us, the pandemic prompted a change in the way we live our lives and this was no different for our volunteers. Due to this, a number of our volunteers made the decision not to return to their volunteering roles. This left a significant shortfall in our volunteering workforce and we have been faced with the challenge of attracting a large number of new volunteers.

However, as always, our community never fails to amaze us with their dedication and generosity and we have been delighted to welcome 151 new volunteers to the team during 2021/22. Many of these volunteers are supporting our new Donation Centre as well as a variety of other areas across the organisation.

The Hospice is fortunate to have almost 700 registered volunteers who give their time, experience and expertise to benefit the patients and families in our care. We continue to celebrate the increasing diversity amongst our volunteer workforce with our youngest volunteer being 14 and our eldest being 89, as well as over 13 ethnic backgrounds being represented.



“

I enjoy the ethos of Overgate Hospice and feel like I am part of team making a real difference to people.

”

“

I enjoy doing something completely different and have gained an appreciation of how hard you all work.

”

“

Volunteering has helped me feel valued in retirement.

”

Raising Funds

We are very proud that all our services are provided free of charge. However they are not free of cost. Every year we need to raise £5.1 million to enable us to provide care to our community. The Fundraising and Retail Teams, supported by our wonderful volunteers, are crucial in ensuring we can continue to offer care to patients and their families.

Fundraising Team

In April 2021, as we entered our 40th year of caring for our community, the nation was still under tight restrictions and the Covid-19 pandemic continued to have a significant impact on our fundraising activities. With local and national cases of Covid-19 still high, it looked unlikely that we would be able to invite our supporters to any of our events for a second year running.

Our fundraising income predictions for the year reflected the cancelling of our events, and the financial difficulties many of our supporters were facing. Because of this, we predicted a deficit by the end of the financial year.

However, the support of local people continued throughout, shielding us from the worst of the pandemic. Our community remained as dedicated as ever to raise the funds we needed to care for our patients and their loved ones.

As the year unfolded and more restrictions were lifted, we became more optimistic about our fundraising activities and were able to reintroduce some of the events that had previously been cancelled. The first of these events was the Yorkshire 3 Peaks Challenge, where 38 of our supporters put their mettle to the test and took on three of the biggest peaks in the Yorkshire Dales. To see the smiling faces of our supporters again after such a difficult year was incredible and set the tone for the rest of the year's events.

In July 2021, we were able to host our first Ladies' Night. 250 attendees danced the night away to a Gary Barlow tribute act in support of the Hospice. This was the first indoor event since the start of the pandemic and the atmosphere was truly electric. The Fundraising Team ensured all our staff, volunteers and supporters were as protected as possible so they could focus on enjoying a fantastic night of fundraising.

One of the biggest highlights of our year was the return of our Midnight Walk. In September 2021, over 800 supporters took to the moonlit streets of Calderdale, raising an incredible £60,000. This was our first mass participation event since the pandemic began and it was truly humbling to see so many of our supporters in one place, all with the same goal of raising as much as possible for the Hospice.

In October 2021, we launched our 40 Faces of Overgate campaign in celebration of our 40th anniversary. The campaign was centered around a collection of unique stories from 40 people who have helped to shape Overgate's 40-year history of providing exceptional care to the people of Calderdale. Each story is a captured moment of history, care, community spirit or simple comradeship that together encapsulate just a little of what Overgate means to us and to the Calderdale community. Alongside this campaign, we also launched a 40th anniversary appeal, asking our supporters to help us to continue to care for years to come.

As Christmas approached, we reached out to local schools and nurseries to ask them to take part in our Reindeer Run campaign. Once again, thousands of wonderful students from across Calderdale donned their red noses and danced, pranced and ran to raise as much sponsorship as possible. The campaign raised a staggering £67,000 which made all the difference during Christmas at the Hospice, helping us to make it magical for our patients and their loved ones.

The Fundraising Team, with the support of our dedicated community who continued to rally round the Hospice during another difficult year, raised £2.1 million in total in 2021/22.



Grant funding continues to be an important source of income generation for the Hospice, not only to support care running costs but to help us introduce new services and support more patients. Details of all the Trusts and Foundations that have supported us this year can be found on page 54.

We are very grateful to the Sovereign Health Care Community Programme, The Hospital Saturday Fund and The Leo Group who collectively donated funds to purchase the Hospice's first clinical 'Cuddle Bed' for patients staying in the Inpatient Unit. The Cuddle Bed has the same footprint as a standard hospital bed, but at the touch of a button, it can widen to a double bed. The new and innovative bed is fully certified for two people and fully equipped to meet the needs of care in a clinical setting: giving patients and carers peace of mind that not only is it helping to provide care safely, but that they can hold each other close at a time when families need it the most.

Russ Piper, Chief Executive of Sovereign Health Care says "We are delighted to help Overgate Hospice with their vision to enable people living with a life-limiting illness to be together at the most difficult of times. The new cuddle bed helps people to be close to their loved ones, surrounded by love whilst receiving expert care. It really is the best gift that we can give to our local community."

We continue to drive forward our supporter journey approach, to improve this year on year so that our community feel appreciated for the love and dedication they show their Hospice. The Fundraising Team, along with all staff in and out of the Hospice, continue to make each interaction with our donors a positive, inclusive, and welcoming one, ensuring we thank people for each donation properly and personally. As part of this, in 2021/22 the Fundraising Team have started a 'thank-a-thon' initiative, calling as many supporters as possible to thank them for their kindness and generosity. These calls were warmly welcomed by our supporters and were a fantastic way to keep in touch.

In 2021/22, our legacy income grew from £612,000 to £784,000. We are always humbled when a supporter remembers the Hospice in their will and leaves us a gift to secure the future of our specialist services for many years to come. Legacies are a vital source of income for the Hospice and we feel very honoured to receive these gifts.

As part of our strategic objective to improve our facilities through a major redevelopment project, we finalised our plans to launch a capital appeal in 2019/20 to fund this exciting project. However, these plans were forced to be put on hold during the pandemic as the Hospice focused on limiting the impact of Covid-19 on our day-to-day services and the income needed to provide these. In 2021/22 we have been delighted to be able to reinitiate our plans, launching the private phase of our capital appeal branded 'The Overgate Hospice Big Build Appeal'. We have begun to engage privately with some of our supporters as well as grant funders to support the initial stages of this appeal. We will engage publicly with our community at a later stage in the appeal to ensure that efforts are not taken away from our existing fundraising.



Our Fundraising Approach

We fundraise ethically and do not carry out telephone asks, cold calling or door to door fundraising. When we write to people, we contact those that have supported the Hospice previously and who we believe want to hear about the Hospice's key developments and future fundraising. We always give an opportunity for recipients to opt out of future contact from us and we follow the latest General Data Protection Guidelines.

Overgate Hospice Support Ltd

Overgate Hospice Support Ltd (OHS) is our retail trading 'arm' which includes all of our charity shops and our lottery.

Like the whole retail sector, OHS has been severely impacted by the pandemic and subsequent lockdowns. After starting the financial year in the midst of a lockdown and enforced shop closures, we were delighted to be able to reopen all 13 of our charity shops on 12th April 2021.

Despite concerns that our shoppers may be apprehensive to return to the high street, we were overwhelmed as our customers came out in their droves to support our shops reopening. Our retail staff and their teams of volunteers implemented extensive infection control measures to ensure the safety of our staff, volunteers and customers.

This year we aimed to address the need for increased storage for donations to allow for better stock rotation of seasonal items and additional sorting space. In April 2021, we identified a suitable unit in Elland and were thrilled to open our very first Donation Centre in July 2021. The Donation Centre is open seven days a week to accept donations of items for our charity shops, and offers a more accessible place for our supporters to drop off items with ample car parking right outside. The response to this new facility has been incredible and regularly receives close to 1,000 bags of donations each week! We are now able to sort stock in a larger space, with capacity for a larger volunteer team, speeding up this process, and then get items out to the shops that need them. This ultimately ensures that all shop stock levels are better managed, resulting in more funds being raised for the Hospice.

As many shoppers turned to online shopping during the pandemic, we increased our focus on our online retail activities, expanding our eBay shop and identifying new markets to explore. Our very first online-only shop, OH Interiors, launched in November 2021 selling brand-new, carefully chosen interior accessories. This new venture utilises social media to draw in a new national audience and customer base, widening our reach. We hope to develop and grow our online offering to maximise on the shift to online shopping.

The Hospice Lottery continues to provide much needed income and during 2021/22 this was no different. We have seen an increase in supporters buying lottery vouchers as gifts for family and friends which helped the lottery raise a significant £172,000 in 2021/22.

This year we have developed and launched our OHS strategy with the overarching vision to grow OHS to secure more income to support the increasing charitable expenditure of Overgate Hospice, ensuring its future sustainability. In order to do this, our strategy details four core priorities:

1. Maximise Sale of Goods
2. Implement Efficiencies
3. Increase Lottery Income
4. Develop New Enterprises

This five-year strategic plan for OHS will build on the learning from the last year and set an ambition to not only increase the income generated from our existing channels, but also look at where we can expand to generate new income channels, whilst also continually reviewing and identifying efficiencies.

The income raised from our charity shops is vital to the continuation of care at the Hospice and the financial impact of the pandemic and lockdowns were a huge concern. However, a greater number of shoppers have returned than anticipated and we were very fortunate to receive further Covid-19 grants for our retail outlets, totaling £101,000. This means that OHS achieved a good profit and donated a substantial £681,000 to the charitable works of the Hospice in 2021/22.

OHS could not operate without the dedication and passion showed by the retail team, including the incredible support of our volunteers. Their commitment, and the support of our loyal customers, means we continued to raise fantastic levels of income from our shops to ensure the Hospice's services can continue.



Support Services

We could not run the Hospice without our support services, staff and volunteers working behind the scenes, who, as if by magic, make sure that things are in the right place at the right time.

These include:

- Finance – making sure every penny is accounted for and spent wisely
- Human resources – recruiting the best staff, and supporting ongoing training and development
- Catering – providing patients with home-cooked meals
- Housekeeping – keeping our Hospice sparkling clean and safe
- Administration – supporting all of our teams to work efficiently and effectively
- Quality and Audit – assessing our standards and continually promoting improvement in our care
- Estates - ensuring our facilities are well-maintained to optimise efficiency of services and quality of care
- Marketing & Communications – ensuring the incredible work of the Hospice is shared with our supporters and wider community



Quality Account

The aim of the Quality Account is not only to look at service developments and improvements in our care, but to review and provide evidence on the achievements we have made over the previous year. As a Hospice we are committed to ensuring our services meet the needs of our patients and their families and that we are responsive to the changing needs of the Calderdale Community.

IPU	2021-22	2020-21	2019-20	2018-19	2017-18
Admissions	258	244	275	279	261
Mean length of stay (days)	10.6	11.6	12.0	11.0	12.0
% patients discharged	34%	33%	34%	33%	34%
% of patients with diagnosis of cancer vs non-cancer diagnosis	76% vs 24%	81% vs 19%	77% vs 23%	73% vs 27%	79% vs 21%

Day Hospice	2021-22	2020-21	2019-20	2018-19	2017-18
Total attendances at all services	2120	1409	3875	2982	2135
Drop-in attendances	598	539	1525	1120	198 (part year only)
Breath of Fresh Air attendances	13 (only just restarted)	N/A	331	120	116
% of patients with cancer vs non-cancer diagnosis	72% vs 28%	50% vs 50%	71% vs 29%	72% vs 28%	56% vs 44%

IPU	2021-22	2020-21	2019-20	2018-19	2017-18
Number of falls (per 1000 occupied bed days)	16	13	14	11	12
Number of new pressure ulcers (per 1000 occupied bed days)	8	11.1	9.1	7.4	7.1
Infections (none of which were acquired at the Hospice)	11	4	2	3	6 (One infection became apparent after admission but was acquired before admission)
Safeguarding Alerts to Calderdale Council	4	1	0	7	5
DoLS Authorisations	3	8	5	5	5
Medicine Incidents (per 1000 occupied bed days)	5	3	10	8	5.1
Concerns	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	0	1 Formal Complaint - Resolved

Risk Report

The key strategic risks during 2021/22

The ongoing Covid-19 pandemic presented us with additional strategic risks during 2021/22. As part of our commitment to providing good quality and effective care for patients, supporting our staff and volunteers and providing a safe environment for everyone, we have robust risk management systems and processes in place to identify, mitigate and manage risks.

We recognise that it's not possible to eliminate all risk, but our aim is to minimise it wherever possible and ensure that safe, effective patient care remains paramount. We do this through a pyramid approach, where risks are managed within departments and escalated as necessary using a risk decision matrix.

The risk registers are regularly reviewed and updated at each Board, sub-committee, Senior Leadership Team and Operational Leadership Team meetings.

Risk	Risk Mitigation
Challenges in maintaining and developing services alongside the capital appeal and redevelopment.	Five-year financial plan approved and is reviewed annually as part of the budget setting process. Additional non-recurrent funding secured from Calderdale CCG and NHS England. Income Generation Strategy (Income Plan) developed to explore new business opportunities to further increase our income.
Insufficient funding to redevelop the Hospice site including a new Inpatient Unit.	Capital redevelopment project, including all costs, approved. Capital Appeal Development Board in place. Additional staff appointed to the Capital Appeal Team. Capital Appeal Recognition Policy approved. Proportion of surplus achieved in 2020/21 and 2021/22 agreed to be put into capital appeal fund.
The significant increase in running costs in years six and seven (once redevelopment is complete), widening the gap between income and expenditure in the financial plan.	Income Generation Strategy (Income Plan) in place. Further work being undertaken to consider funding models and additional sources of funding. Will continue to consider strategic options through Board and Senior Leadership Team development sessions.
Medical recruitment will not be filled and will leave vacancies within the team.	Pay structure reviewed and implemented for all roles across the Hospice, including benchmark data from other hospices. Approved clinical strategy and clinical development plan.
Registered nursing staff vacancies will not be filled.	Pay structure reviewed for all roles across the Hospice, including benchmark data from other hospices. Approved clinical strategy and clinical development plan in place.

Risk	Risk Mitigation
Outdated IT systems may not be supported, increasing our risk of cyber-attack.	Digital Strategy agreed. Funding identified to support digital development over the next 3 years. Agreement to recruit to a Head of Information Management and Technology Services.
Impact of Coronavirus on the operational running of the Hospice and income generation.	Additional infection prevention and control measures put in place including increased levels of personal protective equipment, testing and reduced levels of visiting. Ongoing development of the Donation Centre and identifying new retail opportunities both in-store and online. Implemented new ways of virtual fundraising. Ambitious plans for fundraising activities for both ongoing running costs and capital appeal.

Overgate Hospice Support LTD.

Risk	Risk Mitigation
Challenging retail environment.	Strengthen retail infrastructure to ensure sustainability of current income levels and deliver an increase in income. New online retail opportunities developed. Development of OHS Strategy.
Shop rate relief changed from mandatory to discretionary.	Increased costs included in 2021/22 and 2022/23 budget forecasts.



Statement of Trustee Responsibilities

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on 27th September 2022 and signed on its behalf by



Victoria Atkinson – Trustee & Treasurer

Structure Governance and Management

Overgate Hospice is a charitable company limited by guarantee and a registered charity in England and Wales. It was set up under a Memorandum of Association which lays out the objects and powers of the charity and it is governed by the Articles of Association.

Our governance arrangements are regularly reviewed to ensure they reflect current legislation and support the strategic ambitions for the Hospice in the future.

Board of Trustees

The charity is governed by a Board of Trustees who are responsible for the strategic direction of Overgate and monitoring the performance of the Hospice to ensure the charitable funds are used appropriately. The Articles of Association allow for not less than five and up to 15 Trustees, who are also Directors under company law.

Each Trustee's term of office is three years and they are eligible for reappointment for up to a further two terms of three years. The Trustees do not receive any benefit from the charity, and all are required to complete an annual declaration of interests, gifts and hospitality. The Trustees who have served during the year are set out on page 26.

The Board of Trustees meet at least six times a year to review performance in line with the strategy and annual plan, review financial and non-financial management information and to approve key decisions and business cases as they arise. In addition to the Board meetings, the Board of Trustees have a minimum of two Board Strategy and Development days per year.

The Board is supported by six sub-committees;

- **Finance and Income** which meets a minimum of six times a year
- **Clinical** which meets a minimum of four times a year
- **Human Resources** which meets a minimum of four times a year
- **Infrastructure** which meets a minimum of four times a year
- **Governance** which meets a minimum of four times a year
- **Capital Redevelopment** which meets a minimum of four times a year

The Board and each of its sub-committees have terms of reference which set out their roles and responsibilities.

Trustee Appointments and Induction

The Trustees are all volunteers with a range of skills, experience and backgrounds. When we identify a skills gap or a need for succession planning, we adopt an open recruitment process highlighting the skills we are looking for. Each new Trustee has a formal induction programme to familiarise them with all aspects of the Hospice's governance, strategy and operations. In addition, Trustees are required to complete relevant online mandatory training and there are formal annual review meetings with the Chair or Vice-Chair. Trustees are also encouraged to support Overgate's internal and external activities to enable them to meet staff, volunteers, service users and their families informally.

Remuneration

Ensuring that there is a fair and transparent pay structure in place is key to being able to attract, retain and support our staff. The last review of the pay structure including our approach to agreeing pay awards and our pay principles was reviewed and updated in January 2022.

On an annual basis the Human Resources sub-committee reviews a number of specified external factors, including benchmarking from other hospices and general economic trends, to determine an appropriate allocation of funding required for pay reviews. The Finance and Income sub-committee considers this level of funding when drafting the annual budget, with the Board of Trustees having the final decision on any increased remuneration expenditure. The Human Resources sub-committee is responsible for overseeing the methodology for awarding pay increases, in line with the agreed principles.

Senior Leadership Team

The Board delegates the operational management of Overgate Hospice and Overgate Hospice Support to the Chief Executive and the Senior Leadership Team.

A Scheme of Delegation clarifies the responsibilities reserved for the Board and those delegated to Board sub-committees and the Senior Leadership Team.



Alison Harwood
Chief Executive



Rachel Shiels
Medical Director



Tracey Wilcocks
Director of Clinical Services



Karen Crowther
Director of Finance and Support Services



Laura Golding
Director of Income Generation

Public Benefit

Consideration of public benefit is a key factor in Board decisions.

Overgate Hospice provides direct benefit to local patients and their families enabling them to access specialist palliative care. It also provides education and training about high quality end-of-life care to professionals working across Calderdale, thereby helping patients and their families indirectly. In addition, the Charity provides employment and volunteering opportunities that offer individual and wider social benefit to the Calderdale community. The Board is aware of the Charity Commission's guidance in relation to Public Benefit. This report indicates how our activities have delivered public benefit in 2021/22.

The Board, consisting of the Trustees, is responsible for the management of the business of the charity and for exercising its powers in pursuit of its charitable objects. All trustees give their time voluntarily and receive no benefit from the charity. All Trustees were required to complete and sign an annual declaration of interests and of any relevant gifts received during the year.

Statement of Disclosure

The Trustees have taken all necessary steps to make sure they are aware of any relevant audit information and to establish that the auditors are aware of that information. As far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware.

Reserves & Investments

During the year ending 31st March 2022, our investments were managed on a discretionary basis on behalf of the Trustees by Investec Wealth and Investment within the parameters of an agreed policy. Funds are invested with the balanced objective of providing both income and long-term growth, with provisions to allow sufficient flexibility for Overgate to effectively manage its cashflow. Investec Wealth Management and Investment understand the objectives and ethos of Overgate Hospice and the investment policy requires it to advise the charity should any potential investments be at odds with the ethos. During 2021-22 the total return on investments including dividends and interest was £29k (2021 : £40k). Our investment portfolio ended the financial year with a valuation of £1.14m (2021 : £1.10m) and includes an unrealised gain on revaluation in the year of £40k (2021 : £136k).

Since the year-end, the Trustees have completed a tender process for these investment services and have agreed that CCLA Investment Management will be appointed for a 5 year period commencing August 2022.

During the 2021-22 year, the Trustees have once again reviewed the policy for holding reserves. Our objective was to determine the amount of reserves required to minimise risk and safeguard the long-term future of the Hospice for the benefit of the patients and their families, and to then ensure that any surplus reserves were designated for the strategic priorities of the charity. Restricted funds, endowment funds, and general funds held as fixed assets were excluded from the surplus reserves calculation. The Trustees concluded that it is prudent to hold 12 months of unrestricted charitable activity expenditure as a general reserve. At 31st March 2022 this equates to £2.65 million.

We are currently in the process of completing our 5 year strategic and financial plan. The Trustees recognise that the next 5 years will be financially challenging as we endeavour to achieve a model of financial sustainability that ensures that income generation is sufficient to cover increasing costs. Investment will be required to fund the strategic priorities of Overgate and consequently a designated fund totalling £250k has been set up for this purpose.

The balance of the surplus funds totalling £1.29m have been designated to the Capital Redevelopment Project, these funds have been added to the brought forward designated fund balance of £3.09m and after expenditure in the year of £0.1m results in a balance carried forward of £4.28m.

Financial Review

We started the 2021-22 financial year still with a great deal of uncertainty about the impact that the continuing pandemic might have on the financial results. It has been another extraordinary year and thanks to continuing community support together with additional government funding we have ended the year with a financial surplus.

Income

During 2021-22 our income was £7.48m compared with £6.03m for the previous year. Through the generosity of local people, we received £2.34m in legacies and donations compared with £1.87m for the previous year. There was an increase of £172k in legacy income which totalled £784k for the year. Our donations totalled £1.56m, an increase of £302k. We also raised £535k from fundraising events an increase of £106k compared with the previous year.

Overgate Hospice Support Ltd, our trading arm which runs our Overgate shops, generated shop income of £1.43m compared to £0.53m in the previous year, but this was to be expected due to the shop closures during the lockdown periods in 20-21. Our lottery continued to make an important contribution to our income and generated £172k, which is an increase from the previous year's £157k.

We generated investment income and interest of £29k (2021 : £40k). We also received grants totalling £1.57m (2021 : £0.83m). A breakdown of the grants received is shown in note 3 of the accounts and includes £1.42m ringfenced for restricted purposes.

We continued to receive a significant contribution of £1.07m from the Calderdale Clinical Commissioning Group (CCCG) towards our running costs (2021 : £1.07m). This equates to 14.3% of our overall income.

Our remaining income came from areas such as catering, VAT refunds and other miscellaneous sources.

Expenditure

Overall expenditure for Overgate and its trading subsidiary was £5.11m compared with £4.47m in 2020-21. Our expenditure on providing charitable activities was £3.01m an increase of £136k compared to £2.87m in 2020-21. Expenditure on raising funds was £2.10m compared to £1.60m in 2020-21. Our fundraising expenditure consists mainly of the costs of running our retail shops and other trading activity £1.28m (2021 : £0.98m) and raising of donations and legacies £810k (2021 : £611k).

Overall Position

An overall surplus of £2.42m (2021 : £1.71m) was achieved for the financial year. The unrestricted income surplus totalled £1.36m which included a net gain on investments of £43.6k (2021 : £156.5k) and the restricted income surplus totalled £1.06m.

This leaves the hospice in a very good financial position moving into 2022-23 and means that we are well placed to be able to be able to continue to provide excellent care and support for the people of Calderdale.

OVERGATE HOSPICE

(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity Number 511619
Company Number 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road,
Elland,
West Yorkshire,
HX5 0QY

Patrons

K F Marshall
O J Hirst
C R Woodward
B Whitaker

Directors

V Atkinson (Treasurer)
A Bradshaw (resigned 31 August 2021)
S P Brennan (resigned 25 May 2021)
A Cawdron (appointed 1 September 2021)
N Chapman (appointed 1 September 2021)
IGL Charnock (appointed 1 September 2021)
J Crowther
S Dent (resigned 25 May 2021)
J Driscoll (appointed 1 September 2021)
C S Dunne
T J Jackson (resigned 25 May 2021)
H Marshall
V L Pickles
C Riley
SM Scott (appointed 1 September 2021)
S Uka
R R Unsworth (resigned 18 August 2020)
J Wielgus

Chief Executive Officer

A Harwood

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Yorkshire Bank

16 Bradford Road
Brighouse
HD6 1RN

Auditors

Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

Investment Brokers

Investec Wealth & Investment
Quayside House
Canal Wharf
Leeds
LS11 5PU

OVERGATE HOSPICE

(a company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2022 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 31 to 50, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as at 31 March 2022 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or;
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 21, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE
MEMBERS OF OVERGATE HOSPICE (continued)**

Our responsibilities for the audit of the financial statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and form our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

OVERGATE HOSPICE
(a company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE
MEMBERS OF OVERGATE HOSPICE (continued)**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



Graham Atkinson FCA (Senior Statutory Auditor)
For and on behalf of Walter Dawson & Son

Chartered Accountants and Statutory Auditor
7 Wellington Road East
Dewsbury
WF13 1HF

27th September 2022

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2021 £
Income						
Income from donations and legacies:						
Donations	2	1,557,472	-	-	1,557,472	1,255,876
Legacies		784,443	-	-	784,443	612,349
Grants	3	150,370	1,419,076	-	1,569,446	827,861
		2,492,285	1,419,076	-	3,911,361	2,696,086
Income from other trading activities:						
Retailing	4	1,435,477	-	-	1,435,477	527,859
Lottery	5	171,796	-	-	171,796	157,102
Fundraising events		535,332	-	-	535,332	429,356
		2,142,605	-	-	2,142,605	1,114,317
Investment Income	6	29,052	-	-	29,052	39,651
Total income from generated funds		4,663,942	1,419,076	-	6,083,018	3,850,054
Income from charitable activities:						
	7	1,400,114	-	-	1,400,114	2,179,179
Total Income		6,064,056	1,419,076	-	7,483,132	6,029,233
Expenditure:						
Cost of raising funds:						
Expenditure on raising donations and legacies		808,238	2,000	-	810,238	610,880
Expenditure on other trading activities		1,278,557	-	-	1,278,557	979,971
Investment management costs		9,382	-	-	9,382	9,251
Total expenditure on raising funds		2,096,177	2,000	-	2,098,177	1,600,102

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2022 (continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2021 £
Expenditure on charitable activities:						
Inpatient Care		2,394,076	342,141	-	2,736,217	2,540,377
Day Care		217,018	16,569	-	233,587	278,063
Bereavement and family support		31,961	-	-	31,961	45,265
Governance Costs		8,240	-	-	8,240	9,840
Total expenditure on charitable activities		2,651,295	358,710	-	3,010,005	2,873,545
Total expenditure	8	4,747,472	360,710	-	5,108,182	4,473,647
Net income for year before investment gains/(losses) and Taxation	11	1,316,584	1,058,366	-	2,374,950	1,555,586
Tax charge for the year	12	-	-	-	-	97
Net gains/(losses) on Investments	15	43,628	-	-	43,628	156,517
Net income for the year		1,360,212	1,058,366	-	2,418,578	1,712,200
Transfers Between Funds	18	-	-	-	-	0
Reconciliation of funds		1,360,212	1,058,366	-	2,418,578	1,712,200
Total funds brought forward		7,385,609	1,248,136	85,000	8,718,745	7,006,545
Total funds carried forward	18-22	8,745,821	2,306,502	85,000	11,137,323	8,718,745

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 35 to 50 form part of these financial statements.

OVERGATE HOSPICE
(a company limited by guarantee)

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2022**

	Note	Group		Charity	
		2022 £	2021 £	2022 £	2021 £
Fixed assets					
Tangible	13	1,447,749	1,359,878	1,417,996	1,329,694
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,139,058	1,102,557	1,139,059	1,102,558
		3,290,417	3,166,045	3,260,665	3,135,862
Current assets					
Debtors	16	1,442,194	913,102	1,607,540	1,089,145
Short term deposits		328,862	320,391	328,862	320,391
Cash at bank and in hand		6,492,060	4,827,323	6,256,891	4,608,019
		8,263,116	6,060,816	8,193,293	6,017,555
Creditors: amounts falling due within one year	17	(416,210)	(508,116)	(316,635)	(434,672)
Net current assets		7,846,906	5,552,700	7,876,658	5,582,883
Provision for Liabilities					
Deferred Taxation		-	-	-	-
Net assets		11,137,323	8,718,745	11,137,323	8,718,745
Represented by Funds:					
Restricted and endowment					
Restricted	18	2,306,502	1,248,136	2,306,502	1,248,136
Permanent endowment	19	85,000	85,000	85,000	85,000
		2,391,502	1,333,136	2,391,502	1,333,136
Unrestricted	20 - 21				
General funds		3,052,874	3,155,822	4,345,967	3,155,822
Designated funds		5,425,732	3,991,282	4,132,639	3,991,282
Revaluation reserve		276,215	238,505	267,215	238,505
		8,745,821	7,385,609	8,745,821	7,385,609
Total funds	22	11,137,323	8,718,745	11,137,323	8,718,745

Company Registration No. 1510521

Approved by the trustees on 27th September 2022 and signed on their behalf by:



Victoria Atkinson – Trustee and Treasurer

The notes on pages 35 to 50 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2022**

	2022		2021	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		2,374,950		1,555,683
Investment income		(29,052)		(39,651)
Investment management charges paid		7,184		6,288
Depreciation charge		99,088		97,328
Profit on disposal of fixed asset		-		-
Tax charge		-		(97)
Decrease/(Increase) in debtors		(529,092)		387,427
Increase/(Decrease) in creditors		(91,906)		(416,835)
Net cash inflow from operating activities		1,831,172		1,590,143
Returns on investments				
Interest received	6,657		15,357	
Dividends received	22,395		24,294	
		29,052		39,651
Investing activities				
Payments to acquire tangible fixed assets		(186,959)		(69,210)
Payments to acquire new investment funds		(57)		(1,554)
Payments to acquire investment property		-		-
Proceeds on disposal of tangible fixed assets		-		-
Net cash inflow/(outflow) for the year		1,673,208		1,559,030
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2021		5,147,714		3,588,684
Increase in balances		1,673,208		1,559,030
At 31 March 2022		6,820,922		5,147,714

NOTES TO THE ACCOUNTS

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2022 there were 13 members (2021: 13).

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

NOTES TO THE ACCOUNTS

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which:

the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

NOTES TO THE ACCOUNTS

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	10% and 20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the amount of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE ACCOUNTS

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in 2023. The charity has received confirmation that for 2021-22 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2023 but the payment arrangements for these subsequent years is yet to be agreed.

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight line basis over the period of the lease.

NOTES TO THE ACCOUNTS

(f) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2022 £	2021 £
General	1,113,694	417,208
In memoriam	186,273	211,675
Event participant sponsorship	92,418	133,141
Corporate Support	117,367	165,258
Collecting Boxes	19,936	12,761
Friends groups including choir (see analysis)	27,784	9,833
Emergency appeals	-	306,000
	1,557,472	1,255,876
Gift Aid included in above total donations	158,159	135,350
Friends Groups	24,660	8,833
Overgate Choir	3,124	1,000
	27,784	9,833

3. Grants received

	2022 £	2021 £
Unrestricted funds:		
General purpose grants	34,178	39,874
Local authority grants (COVID 19)	101,406	140,934
Coronavirus job retention scheme grants	14,786	261,839
	150,370	442,647
Restricted funds:		
Capital appeal for redevelopment	403,209	219,800
End of Life education	81,116	55,390
Staff education	5,273	5,273
Property development	98,858	-
Winter pressures	151,602	-
Staff salaries	275,000	-
Education programme	134,145	-
Community engagement programme	45,456	-
Outreach programme	96,301	-

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	2022 £	2021 £
Medical equipment	82,062	-
Other	46,054	104,751
	1,419,076	385,214
Total	1,569,446	827,861

4. Retailing	2022 £	2021 £
Income from sale of goods	1,347,980	488,494
Recycling credits	87,497	39,365
Total income derived from retailing	1,435,477	527,859
Direct cost of sales	45,038	19,577
Staff costs	669,387	510,295
Other staff and volunteer costs	993	50
Property costs	270,293	228,215
Motor running	34,300	26,340
Till and IT costs	21,284	18,168
Other costs	59,960	42,807
Total expenditure	1,101,255	845,452
Net profit(loss) arising from retail activities	334,222	(317,593)
Gift Aid recoverable	78,816	18,990
Grant income	107,406	288,846
Shop event income	4,173	319
Other Income	57,258	279,847
Total net income arising through retail activities	581,875	270,409
Number of shops	14	13

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery	2022 £	2021 £
Income from lottery	171,796	157,102
Prize money	(52,000)	(52,000)
Other lottery costs	(20,219)	(15,133)
Net profit arising from lottery	99,577	89,969
Donations through lottery	21	4,166
Total net income arising through lottery operations	99,598	94,135

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NOTES TO THE ACCOUNTS

6. Investment income	2022 £	2021 £
Income from listed investments	22,395	24,294
Bank interest	6,657	15,357
	29,052	39,651

7. Income from charitable activities	Government funding £	Other Funding £	2022 £	2021 £
Hospice funding	1,071,120	8,781	1,079,901	1,669,381
Canteen	-	30,201	30,201	18,246
VAT Refund Scheme	76,992	-	76,992	108,540
Sundry Income	-	213,020	213,020	383,012
	1,148,112	252,002	1,400,114	2,179,179

Included in hospice funding in 2021 is £598,261 of one-off government funding received via Hospice UK.

Included in sundry income in 2021 was £239,930 relating to a one-off claim for business loss insurance relating to COVID19 shop closures.

8. Analysis of resource expended

	Direct costs £	Support costs (note 9) £	2022 £	2021 £
Cost of generating voluntary income	693,426	116,812	810,238	610,880
Fundraising trading costs	787,727	490,830	1,278,557	979,971
Investment management costs	9,382	-	9,382	9,251
Cost of generating funds	1,490,535	607,642	2,098,177	1,600,102
Inpatient care	2,119,871	616,346	2,736,217	2,540,377
Day care	179,403	54,184	233,587	278,063
Bereavement and family support	25,186	6,775	31,961	45,265
Charitable activities	2,324,460	677,305	3,001,765	2,863,705
Governance costs	-	8,240	8,240	9,840
Total	3,814,995	1,293,187	5,108,182	4,473,647

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NOTES TO THE ACCOUNTS

9. Analysis of support costs	Establishment light & heat £	Management and IT £	Other costs £	2022 £	2021 £
Cost of generating voluntary income	39,337	16,472	61,003	116,812	96,819
Fundraising trading: Costs of goods sold and other costs	270,293	21,284	199,253	490,830	378,356
Cost of generating funds	309,630	37,756	260,256	607,642	475,175
Charitable services	241,646	101,182	334,477	677,305	611,261
Governance costs	-	-	8,240	8,240	9,840
Total	551,276	138,938	602,973	1,293,187	1,096,276

10. Wages and Salaries

	2022 £	2021 £
Wages and salaries	3,181,974	2,800,306
Employer's national insurance	245,775	224,134
Pension costs	195,849	185,258
Employee costs	3,623,598	3,209,698
Other: Medical Consultant	119,223	161,275
	3,742,821	3,370,973

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 147 (2021: 130). As at 31 March 2022 there were 25 (2021: 26) bank staff being utilised.

The number of employees whose remuneration exceeded £60,000 (excluding employer pension contributions and employers national insurance) and fell into the band between £70,000 and £79,999 during the year was 1 (2021: 1). Employer pension cost payments in the year in respect of employees earning above £60,000 was £10,509 (2021: £10,551).

The trustees received no remuneration or other financial benefit for their services during the year (2021: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 other employees (2021: 3). The total gross remuneration of those remunerated members of the senior management team was £281,601 (2021: £255,986) and the total of employer pension contributions paid was £25,876 (2021: £23,144). The total cost of those employed members of the senior management team was therefore £307,477 (2021: £279,130). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

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NOTES TO THE ACCOUNTS

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2022 Actual number	2022 Full time equivalent	2021 Actual number	2021 Full time equivalent
Direct charitable services	74	50	71	49
Fundraising	59	48	46	39
Governance	1	1	1	1
Administrative services	14	11	12	10
Total	148	110	130	99

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2022 £	2021 £
Depreciation	99,088	97,328
Auditors remuneration: - For audit services	8,240	9,840
- For other services	-	-
Operating lease rentals – retail properties	165,271	168,455

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2022 £	2021 £
Current tax: UK corporation tax	-	(97)
Deferred tax	-	-
At 31 March 2022	-	(97)

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NOTES TO THE ACCOUNTS

13. Tangible fixed assets					
a) Group	Freehold property £	Leasehold property improvements £	Medical & other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2021	2,615,289	21,263	673,536	31,650	3,341,738
Additions	90,880	-	96,079	-	186,959
Disposals	-	-	-	(9,900)	(9,900)
At 31 March 2022	2,706,169	21,263	769,615	21,750	3,518,797
Depreciation					
At 1 April 2021	1,388,888	21,263	558,178	13,531	1,981,860
Charge for the year	48,895	-	45,199	4,994	99,088
Disposals	-	-	-	(9,900)	(9,900)
At 31 March 2022	1,437,783	21,263	603,377	8,625	2,071,048
Net book value 31 March 2022	1,268,386	-	116,238	13,125	1,447,749
31 March 2021	1,226,401	-	115,358	18,119	1,359,878

b) Charity	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2021	2,615,289	651,582	3,266,871
Additions	90,880	87,041	177,921
Disposals	-	-	-
At 31 March 2022	2,706,169	738,623	3,444,792
Depreciation			
At 1 April 2021	1,388,888	548,289	1,937,177
Charge for the year	48,895	40,724	89,619
Disposals	-	-	-
At 31 March 2022	1,437,783	589,013	2,026,796
Net book value 31 March 2022	1,268,386	149,610	1,417,996
31 March 2021	1,226,401	103,293	1,329,694

NOTES TO THE ACCOUNTS

14. Investment property

	Group £	Charity £
Cost or valuation		
At 1 April 2021	703,610	703,610
Additions	-	-
At 31 March 2022	703,610	703,610
Net book value		
31 March 2022	703,610	703,610
31 March 2021	703,610	703,610
Valuation at 31 March 2022	703,610	703,610

The investment property is the next door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)	Group £	Charity £
At 1 April 2021	1,102,557	1,102,558
New funds added	57	57
Withdrawal of funds	-	-
Net gains on disposals	3,233	3,233
Net gains on revaluation	40,395	40,395
Investment management charges paid	(7,184)	(7,184)
At 31 March 2022	1,139,058	1,139,059

b) Analysis of investments

	2022 £	2021 £
Managed listed investments and authorised unit trusts	1,073,596	1,058,229
Cash held as part of the investment portfolio	65,462	44,328
Total Group	1,139,058	1,102,557
Investment in subsidiary	1	1
Total Charity	1,139,059	1,102,558

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £871,843 (2021: £819,724).

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15. Investments (continued)

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2022 £	2021 £
Turnover	1,747,541	988,283
Cost of sales	(786,644)	(600,734)
Gross profit	960,897	387,549
Operating expenses	(386,830)	(311,851)
Grants received	107,406	288,846
Operating profit before charitable donations	681,473	364,544
Taxation	-	97
Gift Aid donation to hospice	(681,473)	(364,641)
Retained profit/(loss) for the year	-	

Subsidiary's balance sheet	2022 £	2021 £
Fixed assets	29,753	30,184
Current assets	321,387	324,544
Current liabilities	(351,139)	(354,727)
Provision for liabilities	-	-
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
Reserves	-	-
	1	1

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16. Debtors	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade debtors	843,121	207,754	843,121	207,754
Group debtors	-	-	251,564	281,283
Group donation receivable	-	-	-	-
Other debtors	-	-	-	-
Taxation recoverable	93,296	146,199	85,848	136,626
Legacies receivable	46,000	127,500	46,000	127,500
Prepayments and other accrued income	459,777	431,649	381,007	335,982
	1,442,194	913,102	1,607,540	1,089,145

17. Creditors: amounts falling due within one year	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade creditors	111,882	93,825	67,533	78,127
Other taxation and social security	64,992	74,511	64,992	74,511
Sundry creditors and deferred income	239,336	339,780	184,110	282,034
	416,210	508,116	316,635	434,672

18. Restricted funds					
Group and Charity:	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Funding for capital asset acquisitions:					
Property redevelopment	731,977	-	(37,836)	-	694,141
DoH – holistic funding	73,991	-	(1,897)	-	72,094
Medical equipment and chairs	4,402	82,062	(4,814)	-	81,650
Kitchen	1,784	-	(1,529)	-	255
IT Equipment	20,290	4,349	(6,664)	-	17,975
Staff portacabin	-	-	-	11,482	11,482
Big Build Hub	-	98,858	(285)	-	98,573
Funding of revenue costs:					
Capital Appeal Funds	281,962	403,209	(5,094)	-	680,077
End of Life educator	20,238	81,116	(74,321)	(9,344)	17,689
Staff training	4,404	5,273	(3,398)	(1,852)	4,427
Patient care and others	51,554	40,971	(40,685)	(11,482)	40,358
Wish list items	57,534	734	(32,585)	11,196	36,879
Winter pressures	-	151,602	(151,602)	-	-
Staff costs 22-23	-	275,000	-	-	275,000
Community engagement project	-	45,456	-	-	45,456
Community hub project	-	96,301	-	-	96,301
Education programme	-	134,145	-	-	134,145
	1,248,136	1,419,076	(360,710)	-	2,306,502

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Restricted fund balance carried forward at 31 March 2022 is represented by

	£
Unexpended capital funding	976,170
Unexpended revenue funding	1,330,332
	2,306,502

19. Endowment funds

	£
At 1 April 2021 and 31 March 2022	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	85,000

20. Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Group:					
General fund	3,155,822	6,064,056	(4,595,201)	(1,571,803)	3,052,874
Designated fund	3,991,282	-	(108,643)	1,543,093	5,425,732
Revaluation reserve	238,505	-	-	28,710	267,215
	7,385,609	6,064,056	(4,703,844)	-	8,745,821
Charity:					
General fund	3,155,822	4,890,582	(3,421,727)	(1,571,803)	3,052,874
Designated fund	3,991,282	-	(108,643)	1,543,093	5,425,732
Revaluation reserve	238,505	-	-	28,710	267,215
	7,385,609	4,890,582	(3,530,370)	-	8,745,821

The remaining value in General Funds is equivalent to the value of tangible fixed assets that are not covered by a restricted fund or an endowment plus the current year value of unrestricted expenditure on charitable activities (2022: £2,651,295 and 2021: £2,698,388)

21. Designated funds

	At 1 April 2021 £	Designation	Expenditure £	Transfers £	At 31 March 2022 £
Group and Charity:					
Funding of capital asset acquisitions:					
Capital Redevelopment Fund	3,091,282	1,293,093	(906)	(104,270)	4,279,199
IT & Digital Strategy Project	-	40,592	(3,467)	-	37,125
Funding of revenue items:					
Capital Redevelopment Fund	-	-	(104,270)	104,270	-
Legacy Equalisation Account	275,000	-	-	-	275,000
IT & Digital Strategy Project	625,000	(40,592)	-	-	584,408
5 Year Strategic Investment Fund	-	250,000	-	-	250,000
	3,991,282	1,543,093	(108,643)	-	5,425,732

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- 1. Capital Redevelopment Fund** – This is to support the start up of the Capital Redevelopment project.
- 2. Legacy Equalisation** – Given the unpredictable nature of Legacies it is considered prudent to designate a value of £275,000 to protect against any future shortfalls.
- 3. IT & Digital Strategy** – An estimate has been placed on the value required to address the future needs of the Hospice and be able to improve the support we provide to our patients and their families
- 4. 5 Year Strategic Investment Fund** – This is a support additional costs associated with the implementation of the 5 year strategic plan

22. Net assets by funds	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,139,058	-	-	1,139,058
Investment Property	703,610	-	-	703,610
Tangible fixed assets	401,579	976,170	70,000	1,447,749
Current assets	6,917,784	1,330,332	15,000	8,263,116
Creditors due in less than one year	(416,210)	-	-	(416,210)
Provision for liabilities	-	-	-	-
Total at 31 March 2022	8,745,821	2,306,502	85,000	11,137,323

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2022 £	2021 £
External income	4,418,217	4,541,927
Expenditure	(3,934,708)	(3,561,062)
Surplus/(deficit) before other income	483,509	980,865
Donation from trading subsidiary	681,473	364,641
Surplus for the year before investment gains and losses	1,164,982	1,345,506
(Loss)/profit on sale of investments	3,233	20,397
Unrealised investment gains/(losses)	40,395	136,120
Total increase in reserves	1,208,610	1,502,023

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2022 £	2021 £
Expiry date:		
Within one year	145,807	130,026
Between two and five years	173,442	180,296
In more than five years	-	-
	319,249	310,322

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

**The following pages do not form part
of the audited financial statements:**

OVERGATE HOSPICE

(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	2022			2021 Total £
	Charity £	Subsidiary £	Total £	
Income				
Legacies and bequests	784,443	-	784,443	612,349
Donations in lieu of flowers	186,273	-	186,273	211,675
Other fortuitous giving	1,092,817	21	1,092,838	738,008
Gift aid	79,343	78,816	158,159	135,350
Patient care	14,592	-	14,592	27,869
Fund raising, other donations and sundry income	623,577	4,173	627,750	562,497
Retail shop operations incl. recycling credits	-	1,435,477	1,435,477	527,859
Catering	30,201	-	30,201	18,246
Calderdale CCG grant	1,071,120	-	1,071,120	1,071,120
Hospice UK Grant	8,781	-	8,781	598,262
Restricted grants released to match costs in year	209,108	-	209,108	175,037
Other grant income	42,964	107,406	150,370	442,646
VAT refund scheme	76,992	-	76,992	108,540
Friends of Overgate and Overgate Choir	27,784	-	27,784	9,833
Overgate Hospice lottery	-	171,796	171,796	157,102
Sundry Income	141,170	57,258	198,428	383,012
	4,389,165	1,854,947	6,244,112	5,779,405
Investment portfolio income	22,395	-	22,395	24,294
Bank interest	6,657	-	6,657	15,357
	29,052	-	29,052	39,651
Income sub-total	4,418,217	1,854,947	6,273,164	5,819,056
Operating expenditure	(3,934,708)	(1,173,474)	(5,108,182)	(4,473,647)
Donation to Overgate Hospice	681,473	(681,473)	-	-
Net income before investment gains/(losses)	1,164,982	-	1,164,982	1,345,409
Gain/(Loss) on realised investments	3,233	-	3,233	20,397
Unrealised investment gain/(loss)	40,395	-	40,395	136,120
Net income for the year before taxation	1,208,610	-	1,208,610	1,501,926
Net income for the year before taxation as above	1,208,610			
Excess of restricted grant income received in the year over expenses	1,209,968			
Increase in Net Assets in year	2,418,578			

OVERGATE HOSPICE
(a company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT (continued) FOR THE YEAR ENDED 31 MARCH 2022

Expenditure	2022			2021 Total £
	Charity £	Subsidiary £	Total £	
Care expenses				
Staff costs and Doctors fees	2,127,847	-	2,127,847	2,086,315
Catering	44,073	-	44,073	32,279
Sundry nursing and medical expenses	126,478	-	126,478	112,209
Travel expenses	-	-	-	14
Cleaning and laundry	13,070	-	13,070	11,571
Depreciation	12,992	-	12,992	10,056
	2,324,460	-	2,324,460	2,252,444
Hospice establishment expenses				
Staff costs	65,881	-	65,881	16,199
Heating and lighting	40,428	-	40,428	39,560
Council tax, water charges and insurance	36,532	-	36,532	43,781
Repairs and maintenance	89,248	-	89,248	56,643
Recruitment and training	-	-	-	-
Depreciation	48,894	-	48,895	48,744
	280,983	-	280,983	204,927
Fund raising and publicity				
Staff costs	518,764	669,387	1,188,151	940,341
Recruitment and training	2,375	993	3,368	1,802
Expenses, event and other costs	172,287	90	172,377	83,094
Retailing costs	-	45,038	45,038	23,306
Shop rent, rates, light, heat and Insurance	-	213,404	213,404	204,763
Shop repairs and maintenance	-	54,904	54,904	23,452
Overgate Hospice lottery	-	72,219	72,219	67,133
Cash collection handling charges	5,714	29,428	35,142	26,387
Legal	-	-	-	-
(Profit) Loss on disposal of fixed asset	-	-	-	-
Depreciation	-	9,469	9,469	5,476
	699,140	1,094,932	1,794,072	1,375,754
Administrative expenses				
Staff costs	360,942	-	360,942	328,118
General recruitment, training and staff benefits	38,417	38,419	76,836	42,173
Postage, printing and stationery	30,402	7,383	37,785	33,702
Telephone	7,561	2,666	10,227	10,134
HR, investment and legal	26,329	668	26,997	26,862
IT costs	117,654	23,269	140,923	141,893
Sundry expenses	7,926	947	8,873	6,633
Subscriptions	8,122	1,990	10,112	8,115
Accountancy charges	-	-	-	-
Auditors' remuneration	5,040	3,200	8,240	9,840
(Profit) Loss on disposal of fixed asset	-	-	-	-
Depreciation	27,732	-	27,732	33,052
	630,125	78,542	708,667	640,522
Total expenditure	3,934,708	1,173,474	5,108,182	4,473,647

Thank you

The Hospice is fortunate and very grateful to receive grants from the following organisations in 2021/22:

Sovereign Healthcare Community Programme

The Screwfix Foundation Bearders Charity

Green Hall Foundation **Leeds City Enterprise Partnership**

The National Lottery Community Fund The Albert Hunt Trust

Ross Smith Foundation **W.G. Edwards Charitable Foundation**

The Sir Jules Thorn Charitable Trust The February Foundation

The Francis Winham Foundation **Calderdale Cares 4 U**

The Mark Benevolent Fund Arnold Clark Community Fund

Sir George Martin Trust **Community Foundation for Calderdale**

The Masonic Charitable Foundation Benevity Causes

Garfield Weston Foundation **Calderdale Council**

Gay and Peter Hartley's Hillards Charitable Trust

Tesco Community Grants **Hospice Aid UK**

The Hospital Saturday Fund



Because you care, we can



Sylvia Graucob

The Hospice is continually thankful to Sylvia Graucob MBE for donating her beloved home to enable patients and their families in Calderdale to benefit from palliative care. Sylvia died in November 2017 but we continue to remember her kindness and generosity.

The Hospice as it stands today is a testament to the overwhelming support we receive from our local community.

Hospice: 01422 379151 / info@overgatehospice.nhs.uk
Fundraising: 01422 387121 / fundraising@overgatehospice.nhs.uk
Volunteering: 01422 379151 / volunteering@overgatehospice.nhs.uk

Overgate Hospice shops:

Brighouse:

45 Bethel Street, HD6 1JR
01484 723147

King Cross:

218 King Cross Road, HX1 3JP
01422 340502

Boutique Shop:

49 Bethel Street, HD6 1JR
01484 723147

Ovenden:

26 Keighley Road, HX2 8AL
01422 365650

Brighouse Furniture Shop:

5A Park Street, HD6 1AD
01484 718346

Todmorden:

13 Halifax Road, OL14 5AG
01706 839555

Elland:

35 Southgate, HX5 0BW
01422 310170

West Vale:

5 Stainland Road, HX4 8AD
01422 377992

Overgate Little Stars Elland:

54A Southgate, HX5 0DQ
01422 374253

Hipperholme:

3 Co-operative Buildings,
Denholme Gate Rd, HX3 8LT
01422 201224

Illingworth:

14 Bank Edge Road, HX2 8JU
01422 246507

Donation Centre:

Unit 1 Heathfield Industrial
Estate, Elland, HX5 9AE
01422 291940

**Hebden Bridge
Furniture & Vintage:**

Valley Road, HX7 7BZ
01422 845731

**Overgate Little
Stars Brighouse:**

4 Bethel Street,
Brighouse, HD6 1JJ
01484 713399

Halifax:

50 Southgate, HX1 1DL
01422 366056

 @OvergateHospice

www.overgatehospice.org.uk

Registered Charity Number: 511619

OVERGATE HOSPICE

England & Wales - Charity number 511619

Accounts



Annual Report & Accounts 2020 - 2021



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Welcome to this year's annual report which we hope you will find informative.

In 2020/2021, the Hospice, along with our whole community, has faced unprecedented challenges. Despite this, it has also been an incredible year for so many reasons and we are delighted to share with you our successes and developments within this report.

This year has also been a significant year as we said farewell to our Chief Executive of ten years, Janet Cawthery. Janet retired after leading the organisation through many changes and improvements and we would like to thank her for leaving the Hospice in such a strong position for the future. We also saw the retirement of our Chair of the Board of Trustees, Sheila Dent. Sheila made a positive difference to the organisation during her time as a trustee and we would again, like to extend our warmest thanks to her.

As we have all lived through this pandemic, we are incredibly proud that the Hospice has remained open throughout, offering vital care to those in our community who needed us. This has brought many challenges to our teams and we could not be more proud of the dedication, determination, resilience and innovation that all of our staff and volunteers have shown this year.

The support we have seen from our community is nothing short of astounding. When the pandemic first began, we were incredibly concerned about the impact this would have on our financial position and these concerns only grew as our shops closed and our events were cancelled. We turned to our community for help and were overwhelmed by their response! This support, along with government grants, use of the Job Retention Scheme, tightly managing our expenditure and numerous grants from generous trusts and foundations, means that we have ended the year in a very strong financial position. This means that we are now able to restart our plans for a new Inpatient Unit and Day Hospice to ensure that our facilities are fit for purpose and fit for the future.

2021/22 is a special year for Overgate as we celebrate our 40th Anniversary. In September 1981, the nurses at the Hospice were preparing to welcome their first patient and 40 years on, we are still here, caring for Calderdale. The opening of the Hospice was only possible after the Calderdale community rallied to raise the money to open the doors and provide this haven for terminally ill local people.

It is therefore poignant that 40 years on, after the most difficult year in our history, the Hospice is still open because of you, our wonderful community. Your dedicated support never fails to overwhelm everyone at the Hospice. As we both join the team at Overgate, as the new CEO and Chair, we are incredibly proud to be part of something truly inspiring and look forward to leading this wonderful charity into the next 40 years.



Alison Harwood
Chief Executive



Catherine Riley
Chair of the Board of Trustees



Our value in Calderdale

Calderdale's only hospice caring for adults living with life-limiting illnesses

Over 700 volunteers
13 retail outlets across Calderdale
Shops

Our Community

Employ 125 staff
Calendar of activity and events
Partnership & engagement
Develop & strengthen services
More shops

New 16 BED unit

Our Future

Over 11,000 people and their families cared for since we opened



Inpatient Unit
12 beds including 1 Respite bed

Our Care

Day Hospice Health & wellbeing support
Activity info
4,244 Phone call/video contacts with Day Hospice patients during the Pandemic
244 Patient admissions to the Inpatient Unit last year
Running Cost
£12,300 Daily cost
£4.5m Yearly cost

Patient & Family Support Team
Social workers
Counselling
Physiotherapists
Chaplain
Complementary therapists
Occupational Therapist



Caring since 1981
Our average admission wait time is 24 hours



Holistic patient-centred care

32% of our patients are discharged

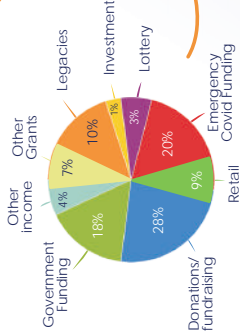
We appreciate the little things that matter



Your Kindness



How are we funded?



Money we raise

£2.3m Total money raised (by our community)
£0.7m Income raised from our shops and lottery

Because you care, we can

Trustees Strategic Report

Our Mission

We are an independent charity that aims to improve the quality of life for adults in Calderdale with a life limiting illness.

Our Philosophy of Care

Our philosophy of care is centred on the patient. We respect individuality and each person's dignity and right to privacy. We care for the whole person – their physical, emotional, spiritual and social needs and goals. Our care includes support for their families and carers through an individual's illness and into bereavement. We care for people during the advanced stages of all life limiting conditions including cancer, heart failure, lung, kidney and neurological diseases.

We value:

- Community support
- Diversity and respect
- Innovation and improvement
- Reputation
- Compassion
- Going the extra mile
- Team work
- Every penny
- Passion and positivity



Our Strategy

This year has been significantly challenging for Overgate Hospice and the community we serve. The impact of the Covid-19 pandemic has been far-reaching, and we are only now beginning to understand its longer-term impact on our way of life, and the care we provide. Teams across Overgate had to respond quickly to the emerging situation both in how we delivered safe care and how we raised funds. Our shops were forced to close in line with the government's instructions and to ensure we safeguarded our financial position, we utilised the government's job retention scheme.

We fully expected this to have a significant impact on the progress we would make against our five-year strategic plan. However, the response of our staff and our communities was phenomenal. This means that we remain in a good position to achieve the ambitions agreed in our strategic plan.

We continue to make progress with our plans to develop and build a new Inpatient Unit. Our strategic plan recognises that regional and local changes are taking place within health and social care and we have strengthened our voice at these levels. In line with the ambitions set out by Hospice UK to transform hospice care across the country, we continue to extend our reach and respond to the needs of our diverse local communities. This is being done through partnership working with local health and social care professionals and by working directly with our communities. Our strategic aim remains to identify where our specialist skills can make a positive impact on people living with life limiting illnesses.

We know that we cannot directly provide care for all dying people in Calderdale and therefore recognise the value in sharing our expertise, knowledge and skills more widely to enable a greater number of people to benefit from hospice care in the community. Our plans include our role in influencing, training and educating local health and social care professionals to help local services meet the growing demand for end of life care in Calderdale.

How much we can deliver is very much dependent on the funding we receive and we are very aware of the potential financial risks resulting from the economic impact of the pandemic. The Board of Trustees and the Senior Leadership Team ensure that we have robust governance arrangements and strong financial management to make sure we remain sustainable and resilient for the long term. We also ensure that we share good practice and learn from others.

Each year our strategic plan is supported by a more detailed annual plan, which sets out the actions we will take in the short term to achieve the overall strategy.

The lasting impact of the pandemic means that it remains more important than ever that we keep our plans under review to ensure we respond effectively to the challenges and opportunities this presents.

Our Strategic Objectives



Service Development

Our objective is to seek and explore ways in which the Hospice and hospice care can reach more people in Calderdale.

Key Achievements in 2020/21

- Managed the impact of Covid-19 and the opportunities that arose, including direct care of patients with a Covid-19 infection
- The development of outreach and virtual services
- Creation of a dedicated Covid-19 support line in conjunction with Calderdale Clinical Commissioning Group
- Continued the development of Nurse Led Care, including outreach work
- Developed and agreed our Clinical Strategy
- Recruited an additional End of Life Educator using additional funding from Calderdale Clinical Commissioning Group

Future Plans for 2021/22

- Launch the Clinical Strategy which includes seeking funding for a Community Engagement Officer and working to further develop digitally enabled care
- Further develop our expertise to meet the needs of patients with increasingly complex medical conditions and treatments
- Expand our outreach work to enable Overgate to expand our care and influence within Calderdale
- Implement and embed a new audit tool to improve our audit and governance processes
- Develop and launch the new 5 year strategy
- Increase collaborative working with key stakeholders to provide support closer to home

Our Facilities

Our objective is to improve the experience for patients, families and their carers, staff and volunteers by developing and designing facilities fit for the future as well as ensuring they are inclusive of our diverse local population.

Key Achievements in 2020/21

- Facilitated home working for non-clinical staff where possible, in response to Covid-19
- Implemented Microsoft Office 365 across the organisation
- Reviewed estates management and decided to bring this service in-house to optimise efficiency of services and quality of care
- Implemented and maintained 'Working Safely' guidance in relation to Covid-19

Future Plans for 2021/22

- Recruit and embed a new in-house Estates Management Team
- Restart the redevelopment plans for a new Inpatient Unit and Day Hospice
- Build a dedicated meeting space in our gardens to assist with the capital appeal
- Development of 3 year IT Digital Strategy

Partnership and Engagement

Our objective is to actively seek and drive improvement in local end of life care partnerships by developing an integrated model of care.

Key Achievements in 2020/21

- Increased delivery of education to health and social care colleagues through an expanded programme of live and recorded online training
- Explored opportunities to support primary care networks
- Collaborated with the health and social care sector in response to Covid-19, helping to keep Calderdale safe by contributing staffing, resources and expertise to acute services and care homes

Future Plans for 2021/22

- Remain a key voice in Calderdale to ensure palliative and End of Life Care is a priority
- Continue to develop and expand our education programme, measuring the impact this training has on the wider sector
- Complete a survey of our stakeholders to better inform our future decisions on service development
- Ensure that patients from all communities have equal access to and are aware of the benefits of hospice care

Our Workforce

Our objective is to continually develop and inspire our staff and volunteer workforce by having an integrated approach to workforce planning.

Key Achievements in 2020/21

- Further embedded the Leadership Toolkit
- Developed a programme of activities and therapies to support the wellbeing of our staff during the pandemic
- Developed clinical staff enabling them to support patients virtually using new digital platforms
- Appointed new trustees to further strengthen the skills and experience on our Board
- Celebrated our Day Hospice volunteers being recognised on Helpforce's Wall of Fame
- Recruited a new Digital Officer to strengthen our online presence
- Supported staff and volunteers throughout the Covid-19 pandemic

Future Plans for 2021/22

- Complete a remuneration review to ensure we remain competitive in the job market
- Introduce a new Intranet
- Implement bespoke leadership training for operational line managers
- Ensure staff and volunteers have access to effective education and training that supports their development and helps them in the delivery of high-quality services
- Support a new Chief Executive and Chair of the Board of Trustees
- Recruit new trustees with key skill sets to support the development and sustainability of the Hospice
- Develop the skills of the Senior Leadership Team to further embed high quality service delivery

Income Generation

Our objective is to continue to raise enough funds to sustain our current and future services, and ensure they are spent wisely with our aims and values at the core of all expenditure decisions.

Key Achievements in 2020/21

- Delivered an overall surplus of £1.7 million
- Nominated for Best Marketing Award at the Community Foundation for Calderdale Community Spirit Awards
- Successfully partnered with our local newspaper, Halifax Courier, to raise awareness of the impact of Covid-19 on the Hospice and income generation
- Launched an emergency Sponsor a Nurse Appeal in the immediate aftermath of Covid-19
- Successfully managed the closure and safe reopening of all our charity shops in line with lockdown regulations
- Assembled a volunteer group of local businesspeople and supported them in launching a Corporate Emergency Appeal
- Developed a programme of virtual fundraising initiatives during lockdowns
- Developed a rolling programme of financial reforecasting during the pandemic to monitor our financial position
- Developed and implemented an organisational Grants Committee to increase grant funding opportunities
- Sourced retail grants/insurance payments during lockdown

Future Plans for 2021/22

- Approve and launch the Overgate Hospice Support Ltd Strategy to increase income from our trading subsidiary
- Open our first donation centre to support our 13 charity shops and increase Gift Aid
- Recruit a Development Manager to explore new income generation opportunities
- Further financial planning in response to Covid-19
- Re-establish a calendar of events following cancellation during Covid-19
- Celebrate our 40th anniversary with a programme of campaigns to raise awareness of our services and our value in the community
- Relaunch the capital appeal to raise the funds needed for our redevelopment project
- Review investment portfolio to ensure we are achieving the best financial return for the Hospice



Impact of our Services

Inpatient Unit

In 2020/21, despite the global pandemic, our Inpatient Unit continued to provide palliative care to the Calderdale community.

We have successfully adapted our care to ensure that all infection control measures were followed whilst still maintaining our exceptional level of care. Our staff and visitors have successfully adapted to the discomfort of PPE (Personal Protective Equipment) and regular Covid testing. The team has maintained the highest standards of compassionate care despite the communication barriers of PPE.

Throughout the pandemic, we have navigated the fast-changing government guidelines whilst ensuring that families could continue visiting their loved ones, doing everything we could to ensure no one died or lived their last moments alone.

We continue to provide holistic care, paying special attention to the patient's spiritual and social needs. Fulfilling patient's wishes remains a large part of the care we give and we have continued to go above and beyond for our patients during this difficult year.

We have had the privilege of organising a number of special celebrations for our patients including a lockdown birthday party for a patient's young child. We also organised a small wedding ceremony at the Hospice for a couple whose wedding had been cancelled due to the pandemic, allowing the bride's terminally ill father to fulfil his wish of walking his daughter down the aisle.

With so many of these special moments, we are so grateful to our local community who help us to make this happen.

“

The care was second to none. When my wife entered Overgate she felt safe and it was the first time for a long time that she was comfortable and pain free. My wife passed away with dignity. Everyone at Overgate made my family content in the knowledge that she left this world pain free.

”

“

I can think of no better place that my partner could have spent her final days. The care she received from the staff was wonderful, even at the end, when she was not responsive to anyone, they continued to speak to her and explain what they were doing. Utter care and respect to the very end.

”

“

Staff were excellent, patient, robust when they needed to be and very sympathetic. The care and affection they showed to my father truly moved me!

”

“

Everyone at Overgate is hardworking and very caring, it must take a special kind of person to do the work you do every day. I can't praise them enough or thank them enough for the care and compassion they showed to my husband and our family.

”

Day Hospice

In March 2020, as the effects of Coronavirus reached our community, Overgate Hospice was forced to close the doors of our Day Hospice. Our Day Hospice service is an integral part of the care we offer at Overgate. It enhances quality of life for patients by helping maximise independence through engaging activities and therapies and provides personalised care in a relaxed environment. It also offers the opportunity for patients to meet other people who are going through a similar experience enabling them to share concerns in a supportive environment.

With so many of our patients who normally attend being in the 'vulnerable' category, it was important that they shielded to keep themselves safe. In the first few weeks of lockdown, the Day Hospice team got in touch with each patient via telephone to check on their symptom control and general wellbeing. However, it soon became clear that many of these people were missing the social interaction of Day Hospice and beginning to suffer from isolation and increased anxiety about their illness.

Our Day Hospice team quickly piloted a Virtual Day Hospice service, utilising Zoom to bring our patients together in small groups to offer them a range of virtual therapies as well as improving their general wellbeing with social interaction. We know that this service has been invaluable to many of our patients and provided a vital lifeline for them during an incredibly difficult time.

As our virtual service developed throughout the course of the pandemic, we also launched an outreach programme to support the people in our community who were unable to access these digital sessions. This work has seen some of our nursing staff providing direct care and support in patient's own homes, keeping them safe.

Generous grant funding from a number of trusts and foundations have allowed us to purchase technology to support this ongoing virtual service as well as funding 'Keep Busy Boxes' for each of our patients. These boxes were personalised to each individual's interests and were filled with a variety of activities to keep them active during the long periods of lockdown.

Whilst we are incredibly proud of the innovative work we have done this year, we recognise the need to re-establish our face-to-face services as soon as it is safe to do so.



“

My mum receives so much help and support from the zoom meetings that she participates in, it's a real life line for her, which she thoroughly enjoys and I really can't thank the staff enough for their ongoing support.

”

“

I want to say a huge thank you to everyone at Overgate Day Hospice. Recently I have seen a few faces in our house, albeit under masks and visors, aprons, and gloves. I can't thank you all enough. The support from each of you is beyond words. The care, compassion, fun, and deep conversation has lifted me and given me the space to talk about everything. Thank you.

”

“

As someone who is classed as vulnerable, the Zoom meetings are invaluable. It really opens up the ability to safely interact with others.

”

Patient and Family Support Team

This year our Patient and Family Support Team have embraced new ways of working to continue to provide holistic care to both the patients in our care, as well as their loved ones. Our PFST includes a Chaplain, Social Workers, Physiotherapist, Complementary Therapists, Psychotherapists, Volunteer Counsellors and an Activities Coordinator.

During the pandemic, whilst visiting to our Inpatient Unit has been restricted, our PFST has increased their support to our patients, offering a range of vital services as well as companionship and guidance.

A number of our services quickly moved to digital platforms, including virtual counselling sessions, to ensure that those already struggling did not lose this vital support during this period of increased isolation.

As the effects of Covid-19 were felt across our entire community, Overgate worked with the Calderdale Clinical Commissioning Group to establish a temporary 'Hear for You' Covid-19 support line. This service provided telephone support seven days a week to anyone in Calderdale who was affected by the pandemic.

A number of our group support sessions were re-established virtually and continued to support patients and their families. We also launched a new virtual group session, 'Spiritual Space', to offer additional spiritual support to those who felt it may benefit them.

Our PFST has also provided essential support to our staff throughout this turbulent year.

“
Now I have completed my counselling sessions, I daily think about the stories that helped me, and also the words that gave me freedom. My counsellor's voice is always with me – comforting, supporting, encouraging, and challenging me. I am forever grateful to the counselling service and our amazing hospice.
”

Education & Training

We remain committed to delivering a programme of education, training and communication to all health and social care professionals across Calderdale to improve the care our community receives.

This year, the delivery of this programme of education changed dramatically as demand increased and our usual training sessions were forced to move to digital channels. We successfully launched a YouTube channel allowing health and social care professionals in Calderdale to access a suite of training videos to support the increased level of care being delivered in the community during the pandemic.

We have successfully launched a programme to train Community Equality Champions, working in collaboration with St Gemma's Hospice and Wakefield Hospice, who will help us to ensure consistent and equitable access to hospice care for all in our community.

As care homes continued to struggle with the impact of Covid-19, we were asked to share our skills and expertise and cascade our Verification of Expected Death training to registered nurses working in care homes across Calderdale. Every care home in the local area accessed this training meaning we now have over 200 registered nurses in Calderdale who can verify death. This means that these nurses can make the official confirmation that someone has died at home, without waiting for a doctor to visit, so that families can make arrangements and receive care and support in a timely way.

“
Yesterday was very well received, you were awesome. Everyone deserves to have someone like you as part of their care. We all got a lot out of the session, especially the great examples of phrases and ways of starting these conversations.
”

“
“Yesterday's training was a great success, thank you for your time and your great session.”
”

Volunteering

Overgate Hospice wouldn't be the same without our army of loyal volunteers and their support hasn't wavered throughout the pandemic.

As our shops were forced to close and we limited numbers of people entering the Hospice to keep our staff and patients safe, we were forced to make the difficult decision to ask most of our volunteers to stay at home and suspend their volunteering roles. We made this decision as so many fell into the vulnerable categories and we needed to keep them safe during this time, but this didn't stop our volunteers wanting to help in any way they could. Many started fundraising in a myriad of ways; running an online art auction; publishing poetry and cookery books; sewing, delivering leaflets; collecting PPE for our front-line team to wear and much more!

When the restrictions started to lift, the majority of our volunteers eagerly returned but we also continued to welcome new volunteers from the Calderdale community wanting to help their local hospice. We have been overwhelmed by the flexibility shown by our volunteers who have adapted to new roles and new ways of working to continue to support the care we provide.

We continue to celebrate the increasing diversity amongst our volunteer workforce with our youngest volunteer being 14 and our eldest being 92, as well as over 15 ethnic backgrounds being represented.

We have over 700 volunteers at Overgate and each one plays a vital role in ensuring the care we give to our community, continues. Without them this year, the Hospice has not quite been the same but we prioritised their health and safety to ensure that when our services and fundraising return to normal, they are ready to join us.



“ I love meeting other volunteers and different customers and hopefully helping Overgate. I feel I am making myself useful during my retirement. ”

“ Volunteering has helped me gain confidence and a sense of pride from doing a tiny bit to help out a local charity. ”

“ It is a privilege to meet patients and their families. I always receive a warm welcome from the staff in the varying departments. ”

“ What a wonderful place the Hospice is, I love every minute being a volunteer. ”

Raising Funds

We are very proud that all our services are provided free of charge. However they are not free of cost. Every year we need to raise £4.5million to enable us to provide care to our community. The Fundraising and Retail Teams, supported by our wonderful volunteers, are crucial in ensuring we can continue to offer care to patients and their families.

Fundraising Team

The Covid-19 pandemic had a huge impact on our fundraising campaigns and events. At the beginning of April 2020, the country was in the middle of the first lockdown and it became clear that we would need to be more innovative than ever to continue raising the money needed to keep the Hospice doors open to patients.

The community quickly responded to the crisis and threw their arms around their local hospice, coming up with new and inspiring ways to raise money and support Overgate through this tough time. We saw everything from Zoom quizzes, shaved heads, and Facebook raffles to sponsored challenges and karaoke competitions! We were overwhelmed by the outpouring of support.

Inspired by the community, the Fundraising Team launched an emergency appeal to help bridge the gap in income. As the news was filled with images of frontline staff struggling to work in difficult conditions, we asked our community to support the Hospice and donate to our Support A Nurse Appeal. An incredible £68,000 was received in donations in support of the work our nurses and wider Hospice teams provided throughout the pandemic.

As we shared stories from the Hospice about the impact the pandemic was having on our income, a group of local, like-minded businesspeople wanted to help. They came together and, working with the Income Generation Teams, launched the Emergency Corporate Appeal, asking the Calderdale business community to make a minimum donation of £1,000 to support Overgate. The support flooded in and we were overwhelmed by the response with 87 companies and businesspeople donating a staggering £238,000.

As summer approached and restrictions began to lift, we were able to hold a number of events. The Fundraising Team worked tirelessly to ensure these events were Covid-19 secure and our staff, volunteers and supporters were safe. These events included a team of 88 taking on the Yorkshire 3 Peaks and over 53 teams attending our Golf Day. It was wonderful to be back in the community, meeting the incredible people who do amazing things to support the Hospice.

As the year went on however, it became clear that our mass participation events would not be able to take place. This was a devastating blow to both the Hospice team and our supporters who join us each year to take part in our Colour Run and Midnight Walk but we were determined to ensure these supporters could join us in some way. Our Colour Run became a 'virtual event' and we were delighted to see (via Facebook) hundreds join us and get colourful for Overgate. We re-badged our Midnight Walk as September and asked our community to join us throughout the month of September and take on one (or more) of our previous midnight walk routes in their own time. The streets of Calderdale were filled with teal September t-shirts all month and you couldn't go far without bumping into someone taking on a route. These events are usually two of our biggest fundraisers of the year and whilst they didn't raise their usual amounts, our walkers and runners raised a wonderful £42,000.

Throughout the year, as so many of our usual fundraising activities were cancelled, we asked the community to become a Hospice Hero at Home, taking on their own challenge to support the Hospice. From sponsored silences and cycling challenges to marathon runs and even a paddleboarder navigating our local canals dressed as Where's Wally; you name it, our wonderful supporters did it!

Despite the challenging year for schools, we continued with our objective of engaging our local school community. Many school children sent messages of support to our team throughout the pandemic and as Christmas approached, our Community Fundraiser encouraged them to join in with our Reindeer Run. This event brought some much-needed light relief to schools and over 7,611 children took part, running around their school playgrounds in their class bubbles dressed as reindeer! 35 schools and nurseries took part and raised an incredible £73,000.

The Fundraising Team with the support of the community organised different income generation opportunities in 2020/21, and the total fundraising income raised during this year was £1.7million.

We continued to improve the supporter journey for anyone who engages with the Hospice. Improving a supporter's journey means that we ensure that any contact a supporter has with the Hospice is a positive one; this can be anything from a smile as they enter the Hospice to ensuring any thank you they receive is personal and timely. By ensuring our supporters feel valued, we hope they will continue to support the Hospice in future years and share their positive experience with friends and family.

Grant funding continues to be an important source of income generation for the Hospice, not only to support core running costs but to help us introduce new services and support more patients. Details of all the Trusts and Foundations that have supported us this year can be found on page 53.

Calderdale's Community Foundation has provided vital support to the Hospice throughout this incredibly tough year. Grants totalling £20,991 have supported the cost of providing vital PPE for visitors, meaning patients could have loved ones at their side in their final days of life. The generous funding has also supported Virtual Day Hospice activities for patients in the community who were forced to isolate to stay safe. This provided help and support that otherwise would not have been available to these people. Counselling sessions were also funded for people living with a life limiting illness, as well bereavement counselling for grieving families. These sessions helped with practical and emotional support during a time of increased isolation.

“ I would just like to praise your staff and the lengths they are going to helping sufferers and their families cope with their illnesses, plus the added complications given the current pandemic. My mum receives so much help and support from the Overgate team, it's a real lifeline for her, which she thoroughly enjoys, and I really can't thank the staff enough for their ongoing support. - Relative of an Overgate Hospice Patient ”

The National Lottery Community Fund generously donated £30,490 to launch our Virtual Day Hospice services. This service has been invaluable to patients in our community living with life limiting illnesses. By providing a range of support sessions, activities, games, and quizzes online we have helped people feel less isolated and increased access to a range of services.

“ It's good to still be able to have some kind of contact, not only with staff, but also with other patients and carers. Especially with the current situation, when people can feel so alone and scared of what the future holds. I honestly feel that having virtual sessions with Day Hospice has stopped me from physically and mentally declining into a spiral of loneliness, hopelessness and isolation; it's helped – beyond words! - Virtual Day Hospice Patient ”

In 2019/2020 we launched our plans to raise the money needed to fund the building of a new Inpatient Unit and Day Hospice, however the uncertainty caused by the pandemic forced us to put these plans on hold. The need for this redevelopment project has only grown over the past year and due to the financial success in 2020/2021, we are delighted to be able to relaunch the appeal in the months to come. Our Volunteer Development Board, led by our Capital Appeal Team, will begin creating links with supporters and charitable organisations to raise funds for this huge project.

Legacy income decreased in 2020/21 from £853,000 in 2019/20 to £612,000. Gifts in wills are an important part of our income generation and we are very honoured when our supporters leave us a gift which helps to secure the future of our specialist care for local people for many years to come.

We continue to be inspired by the incredible support we receive from all corners of our community. It is only through their dedicated generosity that we are able to continue to care for our patients and their families. Thank you.

Our Fundraising Approach

We fundraise ethically and do not carry out telephone asks, cold calling or door to door fundraising. When we write to people, we contact those that have supported the Hospice previously and who we believe want to hear about the Hospice's key developments and future fundraising. We always give an opportunity for recipients to opt out of future contact from us and we follow the latest General Data Protection Guidelines.

We have signed up to the Fundraising Regulator and follow their guidelines throughout our fundraising practices.

Overgate Hospice Support Ltd

Overgate Hospice Support Ltd (OHS) is our retail trading 'arm' which includes all of our charity shops and our lottery. Like the whole retail sector, OHS has been severely impacted this year as a result of the pandemic and subsequent lockdowns.

All of our 13 charity shops were first forced to close at the end of March 2020 and the last year has seen a further two periods of compulsory closure.

Despite this, our Retail Teams have done everything possible to continue to support the care being provided at the Hospice. Following each of the lockdown periods, our retail staff worked tirelessly to prepare each shop for reopening, implementing a wide variety of new measures and ways of workings to ensure compliance with the fast-changing government guidelines. This included the installation of screens at tills, implementing one way systems, limiting customer numbers and wearing PPE.

Our charity shops rely on the support of a huge team of volunteers and this year has been no different. Despite these changes and the disruption to their normal ways of working, many of our volunteers returned to their roles with vigour to sort through mountains of donations and serve queues of customers. We are so grateful for their continued support during this difficult year.

Whilst our shops were closed, and the concern for the financial impact of this grew, we utilised the government's Job Retention Scheme and Covid-19 Support Grants to limit this impact. A number of our shop's landlords were able to provide us with a period of rent relief and we were very fortunate to receive £240,000 from our business loss insurance policy.

Our Retail Team also quickly got to work looking for new and innovative ways to raise money. We utilised social media to sell donations to our local customers, offering a click and collect service and developed our eBay shop for our national and global customers. We will continue to develop these new opportunities further in the years ahead as we work to diversify the way OHS raises money. We also set up donation points across Calderdale to enable our supporters to drop donations off with us safely.

The Hospice Lottery continues to provide much needed, regular income and we have worked hard to increase this during 2020/2021. As our fundraising events and campaigns were cancelled and our shops shut, our community chose to support us in a different way and the number of lottery players has increased steadily. We are grateful to each lottery member for helping to raise £157,000 This year.

Despite the significant challenges we have faced during this turbulent year, OHS has still achieved a good profit and donated a substantial £365,000 to the charitable works of the Hospice in 20/21.

We remain committed to the growth of OHS in order to support the charitable work of Overgate Hospice. As the Hospice works to expand our reach and improve access to our services in 2021/22, this will come at an increased cost. In the coming year we will launch our OHS strategy to enable us to increase our income to support this vital work.

OHS could not operate without the dedication and passion showed by the retail team, including the incredible support of our volunteers. Their commitment during this challenging year, and the support of our loyal customers, means we continued to raise fantastic levels of income from our shops to ensure the Hospice's services can continue.

Support Services

We could not run the Hospice without our support services, staff and volunteers working behind the scenes, who, as if by magic, make sure that things are in the right place at the right time.

These include:

- Finance – making sure every penny is accounted for and spent wisely
- Human resources – recruiting the best staff, and supporting ongoing training and development
- Catering – providing patients with home-cooked meals
- Housekeeping – keeping our Hospice sparkling clean and safe
- Administration – supporting all of our teams to work efficiently and effectively
- Quality and Audit – assessing our standards and continually promoting improvement in our care
- Estates - ensuring our facilities are well-maintained to optimise efficiency of services and quality of care
- Marketing & Communications – ensuring the incredible work of the Hospice is shared with our supporters and wider community



Quality Account

The aim of the Quality Account is not only to look at service developments and improvements in our care, but to review and provide evidence on the achievements we have made over the previous year. As a Hospice we are committed to ensuring our services meet the needs of our patients and their families and that we are responsive to the changing needs of the Calderdale Community

IPU	2016-17	2017-18	2018-19	2019-20	2020-21
Admissions	253	261	279	275	244
Mean length of stay (days)	12.3	12.0	11.0	12.0	11.6
% patients discharged	42%	34%	33%	34%	33%
% of patients with diagnosis of cancer vs non-cancer diagnosis	72% vs 28%	79% vs 21%	73% vs 27%	77% vs 23%	81% vs 19%

Day Hospice	2016-17	2017-18	2018-19	2019-20	2020-21
Total attendances at all services	2274	2135	2982	3875	1409
Drop-in attendances	Service not available	198 (part year only)	1120	1525	539
Breath of Fresh Air attendances	140	116	120	331	N/A
% of patients with cancer vs non-cancer diagnosis	46% vs 54%	56% vs 44%	72% vs 28%	71% vs 29%	50% vs 50%

IPU	2016-17	2017-18	2018-19	2019-20	2020-21
Number of falls Inpatient and Day Hospice	41	39	34	48	37
Number of new pressure ulcers per 1000 occupied bed days	9.5	7.1	7.4	9.1	11.1
Infections (none of which were acquired at the Hospice)	8	6 <small>(One infection became apparent after admission but was acquired before admission)</small>	3	2	4
Safeguarding Alerts to Calderdale Council	2	5	7	0	1
DoLS Authorisations	6	5	5	5	8
Medicine Incidents (per 1000 occupied bed days)	4.3	5.1	8	10	3
Concerns	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved	0	1 Formal Complaint - Resolved	1 Formal Complaint - Resolved

Risk Report

The key strategic risks during 2020/21

The Covid-19 pandemic presented us with additional strategic risks during 2020/21. As part of our commitment to providing good quality and effective care for patients, supporting our staff and volunteers and providing a safe environment for everyone, we have robust risk management systems and processes in place to identify, mitigate and manage risks.

We recognise that it's not possible to eliminate all risk, but our aim is to minimise it wherever possible and ensure that safe, effective patient care remains paramount. We do this through a pyramid approach, where risks are managed within departments and escalated as necessary using a risk decision matrix.

The risk registers are regularly reviewed and updated at each Board, Sub-committee, Senior Leadership Team and Operational Leadership Team meetings.

Risk	Risk Mitigation
Challenges in maintaining and developing services alongside the capital appeal and redevelopment.	Five year financial plan approved and will be reviewed annually as part of the budget setting process. Additional funding secured from Calderdale CCG and NHS England. Income Generation Strategy (Income Plan) developed to explore new business opportunities to further increase our income. Agreed to appoint a Development Manager to identify new sources of income.
Insufficient funding to redevelop the Hospice site including a new Inpatient Unit.	Capital redevelopment project, including all costs approved. Capital Development Appeal Board in place. Additional staff appointed to the Capital Appeal Team. Capital Appeal Recognition Policy approved. Proportion of surplus achieved in 2020/21 agreed to be put into capital appeal fund.
The significant increase in running costs in years six and seven (once redevelopment is complete) widening the gap between income and expenditure in the financial plan.	Income Generation Strategy (Income Plan) in place. Agreed to appoint a Development Manager to identify new sources of income.
Medical recruitment will not be filled and will leave vacancies within the team.	Pay structure being reviewed for all roles across the Hospice, including benchmark data from other hospices. Approved clinical strategy and clinical development plan.
Registered nursing staff	Pay structure being reviewed for all roles across the Hospice, including benchmark data from other hospices. Approved clinical strategy and clinical development plan in place.

Risk	Risk Mitigation
Outdated IT systems may not be supported increasing our risk of cyber-attack.	Digital Strategy agreed. Funding identified to support digital development over the next 3 years.
Impact of Coronavirus on the operational running of the Hospice and income generation.	Additional infection prevention and control measures put in place including increased levels of personal protective equipment; testing; reduced levels of visiting. Held emergency fundraising appeals and paused capital appeal fundraising activity. Implemented new ways of virtual fundraising.

Overgate Hospice Support LTD.

Risk	Risk Mitigation
Challenging retail environment.	Strengthen retail infrastructure to ensure sustainability of current income levels and deliver an increase in income. New online retail opportunities online developed. Development OHS Strategy
Shop rate relief changed from mandatory to discretionary.	Increased costs included in 2020/21 and 2021/22 budget forecasts.



Statement of Trustee Responsibilities

The trustees (who are also directors of Overgate Hospice for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including income and expenditure, of the charitable group for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that auditors are aware of that information.

Approved by the Board of Trustees on 28th September 2021 and signed on its behalf by



Victoria Atkinson – Trustee & Treasurer

Structure Governance and Management

Overgate Hospice is a charitable company limited by guarantee and a registered charity in England and Wales. It was set up under a Memorandum of Association which lays out the objects and powers of the charity and it is governed by the Articles of Association.

Our governance arrangements are regularly reviewed to ensure they reflect current legislation and support the strategic ambitions for the hospice in the future.

Board of Trustees

The charity is governed by a Board of Trustees who are responsible for the strategic direction of Overgate and monitoring the performance of the Hospice to ensure the charitable funds are used appropriately. The Articles of Association allow for not less than five and up to 15 Trustees, who are also Directors under company law.

Trustees' term of office is three years and they are eligible for reappointment for up to a further two terms of three years. The Trustees do not receive any benefit from the charity and all are required to complete an annual declaration of interests, gifts and hospitality.

The Trustees who have served during the year are set out on page 26.

The Board of Trustees meet at least six times a year to review performance in line with the strategy and annual plan, review financial and non-financial management information and to approve key decisions and business cases as they arise. In addition to the Board meetings, the Board have a minimum of two Board Strategy and Development days.

The Board is supported by six sub-committees;

- **Finance and Income** which meets a minimum of six times a year
- **Clinical** which meets a minimum of four times a year
- **Human Resources** which meets a minimum of four times a year
- **Infrastructure** which meets a minimum of four times a year
- **Governance** which meets a minimum of four times a year
- **Capital Redevelopment** which meets a minimum of four times a year

The Board and each of its sub-committees have terms of reference which set out their roles and responsibilities.

Trustee Appointments and Induction

The Trustees are all volunteers with a range of skills, experience and backgrounds. When we identify a skills gap or a need for succession planning, we adopt an open recruitment process highlighting the skills we are looking for. Each new Trustee has a formal induction programme to familiarise them with all aspects of the hospice governance, strategy and operations. In addition, Trustees are required to complete relevant online mandatory training and there are formal annual review meetings with the chair or vice-chair. Trustees are also encouraged to support Overgate's internal and external activities to enable them to meet staff, volunteers and service users informally.

Senior Leadership Team

The Board delegates the operational management of Overgate Hospice and Overgate Hospice Support to the Chief Executive and the Senior Leadership Team.

A Scheme of Delegation clarifies the responsibilities reserved for the Board and those delegated to Board sub-committees and the Senior Leadership Team.



Remuneration

Ensuring that there is a fair and transparent pay structure in place is key to being able to attract, retain and support our staff. The last review of the pay structure including our approach to agreeing pay awards and our pay principles was completed and approved in May 2019.

On an annual basis the Human Resources subcommittee reviews a number of specified external factors, including benchmarking from other hospices and general economic trends, to determine an appropriate allocation of funding required for pay reviews. The Finance and Income subcommittee considers this level of funding when drafting the annual budget, with the Board having the final decision on any increased remuneration expenditure. The Human Resources subcommittee is responsible for overseeing the methodology for awarding pay increases, in line with the agreed principles.

Public Benefit

Consideration of public benefit is a key factor in Board decisions.

Overgate Hospice provides direct benefit to local patients and their families enabling them to access specialist palliative care. It also provides education and training about high quality end of life care to professionals working across Calderdale, thereby helping patients and their families indirectly. In addition, the Charity provides employment and volunteering opportunities that offer individual and wider social benefit to the Calderdale community. The Board is aware of the Charity Commission's guidance in relation to Public Benefit. This report indicates how our activities have delivered public benefit in 2020/21.

The Board, consisting of the trustees, is responsible for the management of the business of the Charity and for exercising its powers in pursuit of its charitable objects. All trustees give their time voluntarily and receive no benefit from the Charity. All trustees were required to complete and sign an annual declaration of interests and of any relevant gifts received during the year.

Statement of Disclosure

The Trustees have taken all necessary steps to make sure they are aware of any relevant audit information and to establish that the auditors are aware of that information. As far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware.

Reserves & Investments

Our investments are managed on a discretionary basis on behalf of the Trustees by Investec Wealth and Investment within the parameters of an agreed policy. Funds are invested with the balancing objective of providing both income and long-term growth, with provisions to allow sufficient flexibility for Overgate to effectively manage its cashflow. Investec Wealth Management and Investment understand the objectives and ethos of Overgate Hospice and the investment policy requires it to advise the charity should any potential investments be at odds with the ethos. During 2020/21 the total return on investments including dividends and interest was £40k (£42k in 19/20).

During the year the Trustees have reviewed the policy for holding reserves. Our objective was to determine the amount of reserves required to minimise risk and safeguard the long term future of the Hospice for the benefit of the patients and their families and to then ensure that any surplus reserves were designated for the strategic priorities of the Charity.

Restricted funds, endowment funds, previously designated funds and general funds held as fixed assets were excluded from the calculations.

The Trustees concluded that it is prudent to hold 12 months of charitable activity expenditure as a general reserve, at 31/3/21 this equates to £2.7 million.

We know that our financial position in 2021/22 will continue to be impacted by the Covid-19 pandemic and in particular the lockdown measures put in place to reduce the spread of the virus. This will continue to impact on our ability to generate income through our shops and fundraising events. We know a challenging year lies ahead but we are also taking prudent steps to minimise expenditure where this will not impact on our ability to deliver services and raise funds in different ways.

During the 20/21 year we undertook a review of our reserves and as a result have designated funds towards a number of key strategic objectives including a digital transformation project and our capital redevelopment. We have also designated reserves to a legacy equalisation fund which will protect the Hospice in future years should legacy income decline.

The balance of the general reserves has been designated to the Capital Redevelopment Project and adds to the brought forward designated fund of £1.0m resulting in a balance carried forward of £3.1m, of this, £1 million has been allocated to support the purchase of adjacent property and land as part of the the redevelopment.



Financial Review

We started the 2020/2021 financial year extremely concerned that the Covid-19 pandemic would have a significant adverse impact on the financial results for Overgate Hospice. It has certainly been an extraordinary year but thanks to amazing community support together with government support including the job retention scheme and Covid grants we have ended the year with a financial surplus.

We do however anticipate that the 2021/2022 year will be financially challenging, as the impact of the pandemic on our retail shops and fundraising events continues and our running costs increase as we try to reach more people that need our services in the Calderdale area.

Income

During 2020/21 our income was £6.0m compared with £5.4m for the previous year. Through the generosity of local people, we received £1.9m in legacies and donations compared with £1.7m for the previous year. There was a decrease of £241k in legacies which totalled £612k for the year. Our donations totalled £1.3m, an increase of £426k and includes the donations from our emergency appeals which were launched to combat the financial impact of the Covid-19 pandemic. We also raised £429k from fundraising activities and despite the pandemic this was a decrease of only £94k compared with the previous year.

Overgate Hospice Support Ltd, our trading arm which runs our Overgate shops, generated income of £528k compared to £1.27m in the previous year, but this was to be expected due to the shop closures during the lockdown periods in 20/21. Our lottery continued to make an important contribution to our income and generated £157k, which is an increase from the previous year's £145k.

We generated investment income of £40k (2019/20 £42k). We also received grants totalling £828k (2019/20 £323k). This includes £141k support grants for our shops to support them due to lockdown restrictions related to Covid-19 and £262k Job Retention Scheme grant income. In addition to this to support the Hospice during Covid-19 we also received £598k from government grants which were facilitated by Hospice UK. This was in recognition of the Hospices support to the NHS during the pandemic.

We continued to receive a significant contribution of £1.07m from the Calderdale Clinical Commissioning Group (CCCG) towards our running costs (2020/21 £1.07m). This equates to 18% of our overall income.

Our remaining income came from areas such as catering, VAT refunds and other miscellaneous sources.

Expenditure

Overall expenditure for Overgate and its trading subsidiary was £4.5m compared with £4.6m in 2019/20. Our expenditure on providing charitable activities was £2.87m an increase from £2.76m in 2019/20. Expenditure on raising funds decreased to £1.6m from £1.79m in 2019/20. Our fundraising expenditure consists mainly of the costs of running our retail shops and other trading activities of £980k (£1,070k in 2019/20), and raising donations and legacies of £611k (£711k in 2019/20)

Overall Position

A surplus of £1.7m (2019/20 £0.8m) was achieved for the financial year. This was predominantly as a result of the generosity of donations and legacies received in the year, together with significant increased grant income as a result of Covid-19. Costs were also carefully controlled during this period of uncertainty. This leaves the hospice in a very good financial position moving into 2021/22. During the 2020/2021 year we undertook a review of our reserves and as a result have designated funds towards a number of key strategic objectives including a digital transformation project and our capital redevelopment.

We know that our financial position in 2021/22 will continue to be impacted by the Covid-19 pandemic and in particular the lockdown measures put in place to reduce the spread of the virus. This will continue to impact on our ability to generate income through our shops and fundraising events. We have therefore designated a reserve fund to cover any budgeted deficit for 21/22. We are also taking prudent steps to minimise expenditure where this will not impact on our ability to deliver services.

However, the strong financial performance in 20/21 means that we are well placed to be able to continue to provide excellent care and support for the people of Calderdale.

OVERGATE HOSPICE

(a company limited by guarantee)

LEGAL AND ADMINISTRATIVE DETAILS

Status

Registered Charity Number 511619
Company Number 1510521

Registered Office

Overgate Hospice
30 Hullen Edge Road,
Elland,
West Yorkshire,
HX5 0QY

Patrons

K F Marshall
O J Hirst
C R Woodward
B Whitaker

Directors

V Atkinson (Treasurer)
A Bradshaw (resigned 31 August 2021)
S P Brennan (resigned 25 May 2021)
A Cawdron (appointed 1 September 2021)
N Chapman (appointed 1 September 2021)
IGL Charnock (appointed 1 September 2021)
J Crowther
S Dent (resigned 25 May 2021)
J Driscoll (appointed 1 September 2021)
C S Dunne
T J Jackson (resigned 25 May 2021)
H Marshall
V L Pickles
C Riley
SM Scott (appointed 1 September 2021)
S Uka
R R Unsworth (resigned 18 August 2020)
J Wielgus

Chief Executive Officer

A Harwood

Bankers

Lloyds Bank plc
Commercial Street
Halifax
HX1 1BB

Yorkshire Bank

16 Bradford Road
Brighouse
HD6 1RN

Auditors

Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

Investment Brokers

Investec Wealth & Investment
Quayside House
Canal Wharf
Leeds
LS11 5PU

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE

We have audited the financial statements of Overgate Hospice for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account, the Consolidated and Parent Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes to the financial statements on pages 31 to 49, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent company's affairs as at 31 March 2021 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report on that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OVERGATE HOSPICE (continued)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (including strategic report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibility of the trustees

As explained more fully in the trustees' Responsibilities Statement set out on page 20, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE
MEMBERS OF OVERGATE HOSPICE (continued)**

Our responsibilities for the audit of the financial statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and form our commercial knowledge and experience of the sector;
- we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 and where indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

OVERGATE HOSPICE
(a company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE
MEMBERS OF OVERGATE HOSPICE (continued)**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Users of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



Graham Atkinson FCA (Senior Statutory Auditor)

For and on behalf of Walter Dawson & Son

Chartered Accountants and Statutory Auditor

7 Wellington Road East

Dewsbury

WF13 1HF

OVERGATE HOSPICE

(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2020 £
Income						
Income from donations and legacies:						
Donations	2	1,255,876	-	-	1,255,876	829,768
Legacies		612,349	-	-	612,349	852,950
Grants	3	442,647	385,214	-	827,861	322,867
		2,310,872	385,214	-	2,696,086	2,005,585
Income from other trading activities:						
Retailing	4	527,859	-	-	527,859	1,268,552
Lottery	5	157,102	-	-	157,102	145,427
Fundraising events		429,356	-	-	429,356	522,869
		1,114,317	-	-	1,114,317	1,936,848
Investment Income	6	39,651	-	-	39,651	42,117
Total income from generated funds		3,464,840	385,214	-	3,850,054	3,984,550
Income from charitable activities:	7	2,179,179	-	-	2,179,179	1,394,424
Total Income		5,644,019	385,214	-	6,029,233	5,378,974
Expenditure:						
Cost of raising funds:						
Expenditure on raising donations and legacies		611,000	(120)	-	610,880	711,384
Expenditure on other trading activities		979,971	-	-	979,971	1,070,224
Investment management costs		9,251	-	-	9,251	10,115
Total expenditure on raising funds		1,600,222	(120)	-	1,600,102	1,791,723

OVERGATE HOSPICE
(a company limited by guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating a consolidated income and expenditure account and statement of total recognised gains and losses)

FOR THE YEAR ENDED 31 MARCH 2021 (continued)

	Note	Unrestricted £	Restricted £	Endowment £	Total £	2020 £
Expenditure on charitable activities:						
Inpatient Care		2,380,984	159,393	-	2,540,377	2,460,162
Day Care		262,299	15,764	-	278,063	268,529
Bereavement and family support		45,265	-	-	45,265	26,469
Governance Costs		9,840	-	-	9,840	9,080
Total expenditure on charitable activities		2,698,388	175,157	-	2,873,545	2,764,240
Total expenditure	8	4,298,610	175,037	-	4,473,647	4,555,963
Net income for year before investment gains/(losses) and Taxation	11	1,345,409	210,177	-	1,555,586	823,011
Tax charge for the year	12	97	-	-	97	(14)
Net gains/(losses) on Investments	15	156,517	-	-	156,517	(71,385)
Net income for the year		1,502,023	210,177	-	1,712,200	751,612
Transfers Between Funds	18	(9,625)	9,625	-	-	-
Reconciliation of funds		1,492,398	219,802	-	1,712,200	751,612
Total funds brought forward		5,893,211	1,028,334	85,000	7,006,545	6,254,933
Total funds carried forward	18-22	7,385,609	1,248,136	85,000	8,718,745	7,006,545

There were no recognised gains or losses other than those shown above and there were no acquisitions or discontinued operations in either this or the preceding year.

Under the provisions of Section 408, Companies Act 2006 a separate statement of financial activities for the parent company alone is not required.

There were no movements on Endowment Funds during the year therefore no separate statutory summary income and expenditure account has been prepared.

The notes on pages 35 to 49 form part of these financial statements.

**CONSOLIDATED AND PARENT COMPANY BALANCE SHEETS
AS AT 31 MARCH 2021**

	Note	Group		Charity	
		2021 £	2020 £	2021 £	2020 £
Fixed assets					
Tangible	13	1,359,878	1,387,996	1,329,694	1,383,593
Investment property	14	703,610	703,610	703,610	703,610
Investments	15	1,102,557	950,774	1,102,558	950,775
		3,166,045	3,042,380	3,135,862	3,037,978
Current assets					
Debtors	16	913,102	1,300,529	1,089,145	1,570,605
Short term deposits		320,391	314,235	320,391	314,235
Cash at bank and in hand		4,827,323	3,274,449	4,608,019	2,894,355
		6,060,816	4,889,213	6,017,555	4,779,195
Creditors: amounts falling due within one year	17	(508,116)	(925,048)	(434,672)	(810,628)
Net current assets		5,552,700	3,964,165	5,582,883	3,968,567
Provision for Liabilities					
Deferred Taxation		-	-	-	-
Net assets		8,718,745	7,006,545	8,718,745	7,006,545
Represented by Funds:					
Restricted and endowment					
Restricted	18	1,248,136	1,028,334	1,248,136	1,028,334
Permanent endowment	19	85,000	85,000	85,000	85,000
		1,333,136	1,113,334	1,333,136	1,113,334
Unrestricted	20 - 21				
General funds		3,155,822	4,690,178	3,155,822	4,690,178
Designated funds		3,991,282	1,036,407	3,991,282	1,036,407
Revaluation reserve		238,505	166,626	238,505	166,626
		7,385,609	5,893,211	7,385,609	5,893,211
Total funds	22	8,718,745	7,006,545	8,718,745	7,006,545

Company Registration No. 1510521

Approved by the trustees on 28th September 2021 and signed on their behalf by:



Victoria Atkinson – Trustee and Treasurer

The notes on pages 35 to 49 form part of these financial statements.

**CONSOLIDATED CASH FLOW STATEMENT
AS AT 31 MARCH 2021**

	2021		2020	
	£	£	£	£
Reconciliation of net incoming resources to operating cash flows				
Net incoming resources for the year before investment gains/(losses)		1,555,683		822,997
Investment income		(39,651)		(42,117)
Investment management charges paid		6,288		6,350
Depreciation charge		97,328		98,423
Profit on disposal of fixed asset		-		4,817
Tax charge		(97)		14
Decrease/(Increase) in debtors		387,427		(855,280)
Increase/(Decrease) in creditors		(416,835)		632,054
Net cash inflow from operating activities		1,590,143		667,258
Returns on investments				
Interest received	15,357		11,668	
Dividends received	24,294		30,449	
		39,651		42,117
Investing activities				
Payments to acquire tangible fixed assets		(69,210)		(45,336)
Payments to acquire new investment funds		(1,554)		(196)
Payments to acquire investment property		-		-
Proceeds on disposal of tangible fixed assets		-		-
Net cash inflow/(outflow) for the year		1,559,030		663,843
Analysis of change in cash during the year				
Short term deposits, cash and bank balances				
At 1 April 2020		3,588,684		2,924,841
Increase in balances		1,559,030		663,843
At 31 March 2021		5,147,714		3,588,684

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The hospice meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2021 there were 13 members (2020: 13).

The articles of association were reviewed and updated in the year to 31 March 2020, included in the revision is that the Charity no longer holds external members. All members of the charity are trustees of the charity.

(c) Going concern

The trustees consider that there are no material uncertainties about Overgate Hospice's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating legacies receivable in these accounts. With regard the following year, the most significant areas of uncertainty of the charity are the level of donation income which needs to be raised each and every year and is covered in more detail in the performance and risk sections of the trustees' annual report.

(d) Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Overgate Hospice Support Ltd on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

(e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements.

Restricted funds are donations where the donor has specified they should only be used for particular areas of the hospice's work. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements. Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(f) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Where income has related expenditure (as with fundraising or contract income), the income and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charity is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid tax reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year end are accounted for in income and accrued income in debtors.

Income from NHS contracts, government and other grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which:

the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the charity. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance for a future fundraising event or for a grant received relating to the following year are deferred until the criteria for income recognition are met.

Interest on deposit funds held is included on an accruals basis provided that the amount can be measured reliably by the charity. Dividends are recognised upon notification by our investment advisor of the dividend yield of the investment portfolio.

Sponsorship from events, fundraising and events registration fees are recognised in income when the event takes place. Lottery income is accounted for in respect of those draws that have taken place in the year. Trading income is recognised on point of sale for both donated and purchased goods.

(g) Donated goods and services

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably.

(h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes the costs of providing specialist palliative care and support undertaken to further the purposes of the charity and their associated support costs.

Support costs comprise those costs which are incurred directly in support of expenditure on the objects of the charity and include governance cost, finance, and office costs. Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(h) Expenditure and irrecoverable VAT (continued)

Support costs are allocated to each of the activities to best allocate the costs to each attributable heading. More detail on the analysis and basis of allocation is given in note 9 to the financial statements.

(i) Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements. Further details of their contribution is provided in the Trustees report.

(j) Fixed assets

Depreciation is provided to write off the cost or revalued amount, less an estimated residual value, of all fixed assets evenly over their expected economic useful lives on a straight line basis as follows:

Freehold property	2% per annum
Leasehold improvements	over term of lease
Equipment	20% per annum
Motor vehicles	25% per annum

The need for any impairment of a fixed asset write-down is considered if there is concern over the carrying value of an asset and is assessed by comparing that carrying value against the value in use or realisable value of the asset when appropriate

(k) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price, except for the shares in the trading subsidiary which are carried at cost. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(l) Stock

Donated items of stock for resale or distribution are not included in the financial statements until they are sold or distributed because the Trustees consider it impractical to be able to assess the amount of donated stocks as there are no systems in place which record these items until they are sold. Stocks of bought in retail goods for resale are not included as there are no perpetual stock records and undertaking a stock take would incur undue cost for the charity which far outweigh the benefits.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

(n) Short term deposits

Short term deposits are short term highly liquid investments with a maturity of three months or more from the date of acquisition or opening of the deposit or similar account.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

(o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(p) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(r) Pensions

NHS Pension Scheme

Employees who join Overgate Hospice who are currently contributing to an NHS pension scheme and who are eligible to remain in their scheme as per their offer letter, are entitled to remain members of that scheme which provides benefits based on final pensionable pay. The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible to identify the Hospice's share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme and the cost of the scheme is equal to the contributions payable to the scheme for the accounting period.

Employers' pension costs contributions are charged to operating expenses as and when they become due. Employer contribution rates are reviewed every four years following a scheme valuation carried out by the Government Actuary. On advice from the actuary the contribution may be varied from time to time to reflect changes in the scheme's liabilities. The last valuation on which contribution rates were based (31 March 2016) was published on 15 February 2019 and noted a notional deficiency of £19.4bn (7.0% of notional fund valuation). The recommendation of the Government Actuary was that employer contribution rates would be increased to 20.6% of pensionable pay from 1 April 2019. The next full actuarial valuation to be used for funding purposes will be as at 31 March 2020 which is expected to be completed in 2023. The charity has received confirmation that for 2021-22 the additional NHS Pension costs will continue to be applied to the pension fund centrally by NHS England. They have committed that the additional funding will recur annually until 31st March 2023 but the payment arrangements for these subsequent years is yet to be agreed.

Royal London Pension Scheme

Other employees are entitled to join a defined contribution 'money purchase' scheme. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan. The pension fund is then converted into a pension upon the employee's normal retirement age which is defined as when they are eligible for a state pension. The expenses of the plan are deducted from the investment fund annually. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(s) Operating leases

Operating leases are recognised over the period of which the lease falls due. Any benefit receivable as an incentive to sign an operating lease is recognised on a straight line basis over the period of the lease.

NOTES TO THE ACCOUNTS

(f) Investment property

Investment property is shown at its most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the statement of financial activities.

(u) Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Donations

	2021	2020
	£	£
General	417,208	384,982
In memoriam	211,675	202,588
Event participant sponsorship	133,141	112,562
Corporate Support	165,258	69,217
Collecting Boxes	12,761	25,299
Friends groups including choir (see analysis)	9,833	35,120
Emergency appeals	306,000	-
	1,255,876	829,768
Gift Aid included in above total donations	135,350	135,594
Friends Groups	8,833	20,620
Overgate Choir	1,000	14,500
	9,833	35,120

3. Grants received

	2021	2020
	£	£
Unrestricted funds:		
General purpose grants	39,874	21,852
Local authority grants (COVID 19)	140,934	195,000
Coronavirus job retention scheme grants	261,839	-
	442,647	216,852
Restricted funds:		
Capital appeal for redevelopment	219,800	17,350
End of Life education	55,390	66,125
Staff education	5,273	5,273
Patient care	-	14,262
Other	104,751	3,005
	385,214	106,015
Total	827,861	322,867

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

4. Retailing	2021 £	2020 £
Income from sale of goods	488,494	1,191,276
Recycling credits	39,365	77,276
Total income derived from retailing	527,859	1,268,552
Direct cost of sales	19,577	42,745
Staff costs	510,295	492,346
Other staff and volunteer costs	50	1,089
Property costs	228,215	254,815
Motor running	26,340	26,062
Till and IT costs	18,168	21,955
Other costs	42,807	56,865
Total expenditure	845,452	895,877
Net profit(loss) arising from retail activities	(317,593)	372,675
Gift Aid recoverable	18,990	82,031
Grant income	288,846	195,000
Shop event income	319	18,169
Other Income	279,847	50,424
Total net income arising through retail activities	270,409	718,299
Number of shops	13	14

All shop income in both the current and previous year relates to unrestricted funds.

5. Lottery	2021 £	2020 £
Income from lottery	157,102	145,427
Prize money	(52,000)	(52,000)
Other lottery costs	(15,133)	(17,827)
Net profit arising from lottery	89,969	75,600
Donations through lottery	4,166	12,215
Total net income arising through lottery operations	94,135	87,815

OVERGATE HOSPICE
(a company limited by guarantee)

NOTES TO THE ACCOUNTS

6. Investment income	2021 £	2020 £
Income from listed investments	24,294	30,449
Bank interest	15,357	11,668
	39,651	42,117

7. Income from charitable activities	Government funding £	Other Funding £	2021 £	2020 £
Hospice funding	1,071,120	598,261	1,669,381	1,071,120
Canteen	-	18,246	18,246	48,487
VAT Refund Scheme	108,540	-	108,540	30,000
Sundry Income	-	383,012	383,012	244,817
	1,179,660	999,519	2,179,179	1,394,424

Included in other funding is £598,261 of one-off government funding distributed via Hospice UK.

Included in sundry income is £239,930 relating to a one-off claim for business loss insurance relating to COVID19 shop closures.

8. Analysis of resource expended	Direct costs £	Support costs (note 9) £	2021 £	2020 £
Cost of generating voluntary income	514,061	96,819	610,880	711,384
Fundraising trading costs	601,615	378,356	979,971	1,070,224
Investment management costs	9,251	-	9,251	10,115
Cost of generating funds	1,124,927	475,175	1,600,102	1,791,723
Inpatient care	1,996,355	544,022	2,540,377	2,460,162
Day care	223,049	55,014	278,063	268,529
Bereavement and family support	33,040	12,225	45,265	26,469
Charitable activities	2,252,444	611,261	2,863,705	2,755,160
Governance costs	-	9,840	9,840	9,080
Total	3,377,371	1,096,276	4,473,647	4,555,963

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

9. Analysis of support costs	Establishment light & heat £	Management and IT £	Other costs £	2021 £	2020 £
Cost of generating voluntary income	26,642	16,084	54,093	96,819	122,637
Fundraising trading: Costs of goods sold and other costs	228,215	18,168	131,973	378,356	453,044
Cost of generating funds	254,857	34,252	186,066	475,175	575,681
Charitable services	178,285	107,641	325,335	611,261	529,244
Governance costs	-	-	9,840	9,840	9,080
Total	433,142	141,893	521,241	1,096,276	1,114,005

10. Wages and Salaries

	2021 £	2020 £
Wages and salaries	2,800,306	2,727,420
Employer's national insurance	224,134	214,506
Pension costs	185,258	184,215
Employee costs	3,209,698	3,126,141
Other: Medical Consultant	161,275	157,732
	3,370,973	3,283,873

The average monthly head count of payroll employees (excluding temporary employed staff) in the year was 130 (2020: 129). As at 31 March 2021 there were 26 (2020: 25) bank staff being utilised.

The number of employees whose remuneration (excluding employer pension contributions) fell into the band between £60,001 and £70,000 during the year was 1 (2020: 2). Employer pension cost payments in the year in respect of employees earning above £60,000 was £10,551 (2020: £17,674).

The trustees received no remuneration or other financial benefit for their services during the year (2020: £nil). Insurance cover is provided through a trustee indemnity insurance policy.

The Hospice consider that the key group management personnel comprise the trustees and the directly employed members of the senior management team comprising the Chief Executive and 3 other employees. The total gross remuneration of those remunerated members of the senior management team was £229,206 (2020: £216,622) and the total of employer pension contributions paid was £23,145 (2020: £22,433). The total cost of those employed members of the senior management team was therefore £252,351 (2020: £239,055). A further member of the senior management team is the Medical Consultant and the costs charged to the Hospice for the services provided are shown above.

OVERGATE HOSPICE

(a company limited by guarantee)

NOTES TO THE ACCOUNTS

10. Wages and Salaries (continued)

Functional analysis of the average numbers of employees of the group:

	2021 Actual number	2021 Full time equivalent	2020 Actual number	2020 Full time equivalent
Direct charitable services	71	49	70	48
Fundraising	46	39	46	38
Governance	1	1	1	1
Administrative services	12	10	12	10
Total	130	99	129	97

11. Net incoming resources

Net incoming resources before investment gains/(losses) is stated after charging:

	2021 £	2020 £
Depreciation	97,328	98,423
Auditors remuneration: - For audit services	9,840	9,080
- For other services	-	-
Operating lease rentals – retail properties	168,455	160,490

12. Taxation

The company is a registered charity and as such is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that its income and gains are applied for charitable purposes.

The profits of the trading subsidiary are donated to the Hospice in full. Taxation has arisen due to differences in the tax and accounting treatment of assets in the subsidiary only.

Analysis of tax charge

The tax charge on the profit of the group for the year was as follows:

	2021 £	2020 £
Current tax: UK corporation tax	(97)	97
Deferred tax	-	(83)
At 31 March 2021	(97)	14

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

13. Tangible fixed assets					
a) Group	Freehold property £	Leasehold property improvements £	Medical & other equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2020	2,615,289	21,263	622,326	27,900	3,286,778
Additions	-	-	51,210	18,000	69,210
Disposals	-	-	-	(14,250)	(14,250)
At 31 March 2021	2,615,289	21,263	673,536	31,650	3,341,738
Depreciation					
At 1 April 2020	1,340,144	21,263	511,631	25,744	1,898,782
Charge for the year	48,744	-	46,547	2,037	97,328
Disposals	-	-	-	(14,250)	(14,250)
At 31 March 2021	1,388,888	21,263	558,178	13,531	1,981,860
Net book value 31 March 2021	1,226,401	-	115,358	18,119	1,359,878
31 March 2020	1,275,145	-	110,695	2,156	1,387,996

b) Charity	Freehold property £	Medical and other equipment £	Total £
Cost			
At 1 April 2020	2,615,289	613,630	3,228,919
Additions	-	37,952	37,952
Disposals	-	-	-
At 31 March 2021	2,615,289	651,582	3,266,871
Depreciation			
At 1 April 2020	1,340,144	505,182	1,845,326
Charge for the year	48,744	43,107	91,851
Disposals	-	-	-
At 31 March 2021	1,388,888	548,289	1,937,177
Net book value 31 March 2021	1,226,401	103,293	1,329,694
31 March 2020	1,275,145	108,448	1,383,593

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

14. Investment property

	Group £	Charity £
Cost or valuation At 1 April 2020	703,610	703,610
Additions	-	-
At 31 March 2021	703,610	703,610
Net book value 31 March 2021	703,610	703,610
31 March 2020	703,610	703,610
Valuation at 31 March 2021	703,610	703,610

The investment property is the next door property which has been purchased for the sole purpose of using the site for future redevelopment of the Hospice, to update the existing inpatient services and to continue to provide services into the 21st century.

15. Investments

a)	Group £	Charity £
At 1 April 2020	950,774	950,775
New funds added	1,554	1,554
Withdrawal of funds	-	-
Net gains on disposals	20,397	20,397
Net gains on revaluation	136,120	136,120
Investment management charges paid	(6,288)	(6,288)
At 31 March 2021	1,102,557	1,102,558

b) Analysis of investments

	2021 £	2020 £
Managed listed investments and authorised unit trusts	1,058,229	903,158
Cash held as part of the investment portfolio	44,328	47,616
Total Group	1,102,557	950,774
Investment in subsidiary	1	1
Total Charity	1,102,558	950,775

Investments in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange and are carried at fair value which is equivalent to market value using bid price.

Historical cost of the investments excluding cash and subsidiary is £819,724 (2020: £736,532).

NOTES TO THE ACCOUNTS

15. Investments (continued)

Investment risks are mitigated by retaining expert advisors and an investment policy that provides for a high degree of diversification of holdings within asset classes that are quoted on recognised stock exchanges. No use is made of derivatives and similar complex financial instruments as the view is taken that investments are held for longer term yield and historic studies of quoted financial instruments have shown that volatility in any five year period will normally be corrected.

c) Trading subsidiary

The hospice has a wholly owned subsidiary, Overgate Hospice Support Ltd, whose main purpose is to sell goods to raise funds for the charity.

The summarised accounts of the subsidiary are as follows:

Subsidiary's profit and loss account	2021 £	2020 £
Turnover	988,283	1,576,818
Cost of sales	(600,734)	(616,091)
Gross profit	387,549	960,727
Operating expenses	(311,851)	(349,613)
Grants received	288,846	195,000
Operating profit before charitable donations	364,544	806,114
Taxation	97	14
Gift Aid donation to hospice	(364,641)	(806,100)
Retained profit/(loss) for the year	-	-

Subsidiary's balance sheet	2021 £	2020 £
Fixed assets	30,184	4,403
Current assets	324,544	705,685
Current liabilities	(354,727)	(710,087)
Provision for liabilities	-	-
Total assets less (liabilities)	1	1
Represented by:		
Capital	1	1
Reserves	-	-
	1	1

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

16. Debtors	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	207,754	578,747	207,754	578,460
Group debtors	-	-	281,283	595,667
Group donation receivable	-	-	-	-
Other debtors	-	19,000	-	19,000
Taxation recoverable	146,199	39,100	136,626	28,086
Legacies receivable	127,500	145,000	127,500	145,000
Prepayments and other accrued income	431,649	518,682	335,982	204,392
	913,102	1,300,529	1,089,145	1,570,605

17. Creditors: amounts falling due within one year	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade creditors	93,825	143,099	78,127	77,464
Other taxation and social security	74,511	59,110	74,511	59,013
Sundry creditors and deferred income	339,780	722,839	282,034	674,151
	508,116	925,048	434,672	810,628

18. Restricted funds	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Group and Charity:					
Funding for capital asset acquisitions:					
Property redevelopment	773,225	-	(41,248)	-	731,977
DoH – holistic funding	75,888	-	(1,897)	-	73,991
Medical equipment and chairs	3,899	3,030	(2,527)	-	4,402
Kitchen	1,784	-	-	-	1,784
IT Equipment	5,457	18,560	(3,727)	-	20,290
Funding of revenue costs:					
Capital Appeal Funds	55,380	219,800	(2,843)	9,625	281,962
End of Life educator	33,390	55,390	(57,261)	(11,281)	20,238
Staff training	4,384	5,273	(3,318)	(1,935)	4,404
Patient care and others	27,578	77,091	(53,115)	-	51,554
Wish list items	47,349	6,070	(9,101)	13,216	57,534
	1,028,334	385,214	(175,037)	9,625	1,248,136

Restricted fund balance carried forward at 31 March 2021 is represented by

	£
Unexpended capital funding	832,444
Unexpended revenue funding	415,692
	1,248,136

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

19. Endowment funds

	£
At 1 April 2020 and 31 March 2021:	
1981 Property Fund	70,000
Halifax District Nursing Charity Fund	15,000
	85,000

20. Unrestricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Group:					
General fund	4,690,178	5,644,019	(4,141,996)	(3,036,379)	3,155,822
Designated fund	1,036,407	-	-	2,954,875	3,991,282
Revaluation reserve	166,626	-	-	71,879	238,505
	5,893,211	5,644,019	(4,141,996)	(9,625)	7,385,609
Charity:					
General fund	4,690,178	4,731,531	(3,229,508)	(3,036,379)	3,155,822
Designated fund	1,036,407	-	-	2,954,875	3,991,282
Revaluation reserve	166,626	-	-	71,879	238,505
	5,893,211	4,731,531	(3,229,508)	(9,625)	7,385,609

The remaining value in General Funds is equivalent to the value of tangible fixed assets that are not covered by a restricted fund or an endowment plus the current year value of unrestricted expenditure on charitable activities (£2,698,388)

21. Designated funds

	At 1 April 2020 £	Transfers Out £	Transfers In £	At 31 March 2021 £
Group and Charity:				
Capital Redevelopment Fund	1,036,407	(61,790)	2,116,665	3,091,282
Legacy Equalisation Account	-	-	275,000	275,000
IT & Digital Strategy Project	-	-	625,000	625,000
	1,036,407	(61,790)	3,016,665	3,991,282

1. Capital Redevelopment Fund – This is to support the start up of the Capital Redevelopment project.

2. Legacy Equalisation – Given the unpredictable nature of Legacies it is considered prudent to designate a value of £275,000 to protect against any future shortfalls.

3. IT & Digital Strategy – An estimate has been placed on the value required to address the future needs of the Hospice and be able to improve the support we provide to our patients and their families.

OVERGATE HOSPICE
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NOTES TO THE ACCOUNTS

22. Net assets by funds	Unrestricted £	Restricted £	Endowment £	Total £
Investments	1,102,557	-	-	1,102,557
Investment Property	703,610	-	-	703,610
Tangible fixed assets	457,434	832,444	70,000	1,359,878
Current assets	5,630,124	415,692	15,000	6,060,816
Creditors due in less than one year	(508,116)	-	-	(508,116)
Provision for liabilities	-	-	-	-
Total at 31 March 2021	7,385,609	1,248,136	85,000	8,718,745

23. Financial performance of the Hospice

The consolidated statement of financial activities includes the results of the wholly owned trading subsidiary and no separate statement of financial activities or income and expenditure account has been shown for the Charity alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the Charities SORP.

The summarised results of the charity for the year are as follows:

	2021 £	2020 £
External income	4,541,927	3,645,253
Expenditure	(3,561,062)	(3,590,259)
Surplus/(deficit) before other income	980,865	54,994
Donation from trading subsidiary	364,641	806,100
Surplus for the year before investment gains and losses	1,345,506	861,094
(Loss)/profit on sale of investments	20,397	9,918
Unrealised investment gains/(losses)	136,120	(81,303)
Total increase in reserves	1,502,023	789,709

24. Operating Lease Commitments

Group annual commitments under non-cancellable operating leases are as follows:

	2021 £	2020 £
Expiry date:		
Within one year	130,026	141,279
Between two and five years	180,296	161,279
In more than five years	-	-
	310,322	302,558

25. Controlling Interest

Overgate Hospice is managed by the Board of Directors, the members of which are the trustees of the charity.

OVERGATE HOSPICE

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**The following pages do not form part
of the audited financial statements:**

OVERGATE HOSPICE

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DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	2021			2020 Total £
	Charity £	Subsidiary £	Total £	
Income				
Legacies and bequests	612,349	-	612,349	852,950
Donations in lieu of flowers	211,675	-	211,675	202,588
Other fortuitous giving	733,842	4,166	738,008	326,758
Gift aid	116,360	18,990	135,350	135,594
Patient care	27,869	-	27,869	17,146
Fund raising, other donations and sundry income	562,178	319	562,497	635,431
Retail shop operations incl. recycling credits	-	527,859	527,859	1,268,552
Catering	18,246	-	18,246	48,487
Calderdale CCG grant	1,071,120	-	1,071,120	1,071,120
Hospice UK Grant	598,262	-	598,262	-
Restricted grants released to match costs in year	175,037	-	175,037	147,112
Other grant income	153,800	288,846	442,646	213,852
VAT refund scheme	108,540	-	108,540	30,000
Friends of Overgate and Overgate Choir	9,833	-	9,833	35,120
Overgate Hospice lottery	-	157,102	157,102	145,427
Sundry Income	103,165	279,847	383,012	244,817
	4,502,276	1,277,129	5,779,405	5,374,954
Investment portfolio income	24,294	-	24,294	30,449
Bank interest	15,357	-	15,357	11,668
	39,651	-	39,651	42,117
Income sub-total	4,541,927	1,277,129	5,819,056	5,417,071
Operating expenditure	(3,561,062)	(912,585)	(4,473,647)	(4,555,963)
Donation to Overgate Hospice	364,641	(364,641)	-	-
Net income before investment gains/(losses)	1,345,506	(97)	1,345,409	861,108
Gain/(Loss) on realised investments	20,397	-	20,397	9,918
Unrealised investment gain/(loss)	136,120	-	136,120	(81,303)
Net income for the year before taxation	1,502,023	(97)	1,501,926	789,723
Net income for the year before taxation as above	1,502,023			
Excess of restricted grant income received in the year over expenses	210,177			
Increase in Net Assets in year	1,712,200			

OVERGATE HOSPICE

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DETAILED INCOME AND EXPENDITURE ACCOUNT (continued) FOR THE YEAR ENDED 31 MARCH 2021

	2021			2020 Total £
	Charity £	Subsidiary £	Total £	
Expenditure				
Care expenses				
Staff costs and Doctors fees	2,086,315	-	2,086,315	2,018,329
Catering	32,279	-	32,279	54,412
Sundry nursing and medical expenses	112,209	-	112,209	97,187
Travel expenses	14	-	14	28,521
Cleaning and laundry	11,571	-	11,571	13,395
Depreciation	10,056	-	10,056	14,071
	2,252,444	-	2,252,444	2,225,915
Hospice establishment expenses				
Staff costs	16,199	-	16,199	21,652
Heating and lighting	39,560	-	39,560	39,800
Council tax, water charges and insurance	43,781	-	43,781	47,325
Repairs and maintenance	56,643	-	56,643	54,083
Recruitment and training	-	-	-	-
Depreciation	48,744	-	48,744	48,744
	204,927	-	204,927	211,604
Fund raising and publicity				
Staff costs	430,046	510,295	940,341	915,044
Recruitment and training	1,752	50	1,802	4,226
Expenses, event and other costs	82,263	831	83,094	163,562
Retailing costs	-	23,306	23,306	53,270
Shop rent, rates, light, heat and Insurance	-	204,763	204,763	219,967
Shop repairs and maintenance	-	23,452	23,452	34,848
Overgate Hospice lottery	-	67,133	67,133	69,827
Cash collection handling charges	6,007	20,380	26,387	21,626
Legal	-	-	-	-
(Profit) Loss on disposal of fixed asset	-	-	-	4,817
Depreciation	-	5,476	5,476	10,631
	520,068	855,686	1,375,754	1,497,818
Administrative expenses				
Staff costs	328,118	-	328,118	328,848
General recruitment, training and staff benefits	15,833	26,340	42,173	46,605
Postage, printing and stationery	30,971	2,731	33,702	40,369
Telephone	7,955	2,179	10,134	10,033
HR, investment and legal	26,794	68	26,862	32,459
IT costs	123,725	18,168	141,893	109,513
Sundry expenses	6,015	618	6,633	9,904
Subscriptions	6,120	1,995	8,115	8,838
Accountancy charges	-	-	-	-
Auditors' remuneration	5,040	4,800	9,840	9,080
(Profit) Loss on disposal of fixed asset	-	-	-	-
Depreciation	33,052	-	33,052	24,977
	583,623	56,899	640,522	620,626
Total expenditure	3,561,062	912,585	4,473,647	4,555,963

Thank you

The Hospice is fortunate and very grateful to receive grants from the following organisations in 2020/21:

Calderdale Clinical Commissioning Group

Community Foundation For Calderdale

The Francis Winham Foundation

Neighbourly Community Found

National Lottery Community Fund

Tesco Bags of Help

MIND

The Albert Hunt Trust

The Ross Smith Foundation

St. James's Place Charitable Foundation

Bearders Charity

The Grace Trust

Lloyds Foundation

NFU Mutual

Benevity Foundation

The Kathleen Mary Lumb Charitable Trust

Masonic Charitable Foundation

Hospice Aid UK

Gay and Peter Hartley's Hillards Charitable Trust

The Hospital Saturday Fund

The Warburtons Foundation

Calderdale Council Ward Forum



Because you care, we can



Sylvia Graucob

The Hospice is continually thankful to Sylvia Graucob MBE for donating her beloved home to enable patients and their families in Calderdale to benefit from palliative care. Sylvia died in November 2017 but we continue to remember her kindness and generosity.

The Hospice as it stands today is a testament to the overwhelming support we receive from our local community.

Hospice: 01422 379151 / info@overgatehospice.nhs.uk
Fundraising: 01422 387121 / fundraising@overgatehospice.nhs.uk
Volunteering: 01422 379151 / volunteering@overgatehospice.nhs.uk

Overgate Hospice shops:

Brighthouse:

45 Bethel Street, HD6 1JR
01484 723147

Halifax:

50 Southgate, HX1 1DL
01422 366056

Boutique Shop:

49 Bethel Street, HD6 1JR
01484 723147

King Cross:

218 King Cross Road, HX1 3JP
01422 340502

Brighthouse Furniture Shop:

5A Park Street, HD6 1AD
01484 718346

Ovenden:

26 Keighley Road, HX2 8AL
01422 365650

Elland:

35 Southgate, HX5 0BW
01422 310170

Todmorden:

13 Halifax Road, OL14 5AG
01706 839555

Overgate Little Stars Elland:

54A Southgate, HX5 0DQ
01422 374253

West Vale:

5 Stainland Road, HX4 8AD
01422 377992

Illingworth:

14 Bank Edge Road, HX2 8JU
01422 246507

Hipperholme:

3 Co-operative Buildings,
Denholme Gate Rd, HX3 8LT
01422 201224

**Hebden Bridge Furniture
& Vintage:**

Valley Road, HX7 7BZ
01422 845731

Donation Centre:

Unit 1 Heathfield Industrial Estate,
Elland, HX5 9AE
01422 291940

 @OvergateHospice

www.overgatehospice.org.uk

Registered Charity Number 511619