

HIGH LEGH COMMUNITY ASSOCIATION

England & Wales · Charity number 511391

Details

Status Registered

Legal form Other

Registered 1981-11-06

Register [View on the Charity Commission register](#)

Contact

Address High Legh Village Hall
West Lane
High Legh
Knutsford
Cheshire
WA16 6LR

Phone 07557678977

Email trishhlca@gmail.com

Website www.highlegh.org.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INBABITANTS OF HIGH LEGH WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF INHABITANTS. (FOR FURTHER DETAILS SEE CLAUSE 2 OF THE CONSTITUTION).

Activities: Improve recreation, leisure and educational facilities for residents of High Legh, by maintaining and managing Village Hall; organising events for community enjoyment and fund raising in collaboration with local groups - 10K Race, Teas & Competitions; make small grants to local voluntary groups; publish quarterly newsletter, website, Facebook, email-Whats On about High Legh activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** HIGH LEGH
- Cheshire East

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£60,820	£55,656	-	-
2024-09-30	£66,091	£53,482	-	-
2023-09-30	£61,706	£54,075	-	-
2022-09-30	£60,147	£48,910	-	-
2021-09-30	£34,293	£19,763	-	-

Trustees

Name	Role	Appointed
Janet Mary Harrison		2023-11-19
Martin Tudor Roberts		2023-12-20
NICOLA KEELEY		2025-03-06

HIGH LEGH COMMUNITY ASSOCIATION

England & Wales - Charity number 511391

Accounts

HIGH LEGH COMMUNITY ASSOCIATION (INCLUDING HIGH LEGH VILLAGE HALL)

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2025

Registered Charity Number: 511391

Treasurer's Report

I have prepared the Receipts and Payments Account for the year ended 30th September 2025 in accordance with the books and records of the High Legh Community Association) including High Legh Village Hall) and from information and explanations provided to me.



Martin T Roberts

Honorary Treasurer

Date: 20/10/25

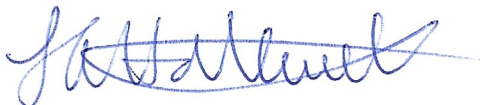
Independent Examiner's Report to the Trustees

I have examined the Receipts and Payments Accounts for the year ended 30th September 2025.

My examination was carried out in accordance with the general Directions given by the Charity Commission under section 145 of the Charities Act 2011.

In connection with my examination, no matter has come to my attention that gives me reasonable cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
- the accounts do not accord with the accounting records; or
- the accounts fail to comply with the applicable requirements concerning their form or content.



James Hallewell ACA

Independent Examiner

Date: 20/11/25

HIGH LEGH COMMUNITY ASSOCIATION

Receipts Summary for the year ended 30th September 2025

	Year ended 30 th September 2025 £	Year ended 30 th September 2024 £
RECEIPTS		
Revenue Receipts		
Newsletter	2,415.00	2,332.00
Sunday Teas	5,161.81	4,522.87
Bingo Nights	2,342.78	1,948.91
Cheese and Wine	160.00	0.00
Pizza Nights	643.41	1,277.26
Jacob's Pizza Van Pitch Fees	320.00	0.00
HL 10k Race	14,037.46	13,789.42
Donation from making of Skoda TV advert	300.00	0.00
Farmers Market	245.00	200.00
Donations in Memory of Michael Greaves	515.00	0.00
Sale of Zettle machines and credits therefrom	0.00	122.02
DDay Celebrations (Joint with Parish Council)	0.00	1,512.30
VED Celebrations (Joint with Parish Council)	1,795.85	0.00
Unassigned receipt	58.00	8.00
Sub-Total	27,994.31	25,712.78
Capital Receipts	0.00	0.00
Total Receipts	£27,994.31	£25,712.78

Payments Summary for the year ended 30th September 2025

	Year ended 30 th September 2025	Year ended 30 th September 2024		
PAYMENTS				
Revenue Payments				
Newsletter	3,826.01	3,343.20		
Sunday Teas	2,825.21	1,992.95		
Rent Paid to V. Hall £1,500.00				
Other £1325.21				
Cheese and Wine	0.00	0.00		
Bingo Nights	907.73	1,206.34		
Pizza Nights	297.39	839.40		
Jacob's Pizza Van advertising	14.40	0.00		
10k HLRM Race	12,420.89	11,326.98		
Christmas Cheer	99.58	0.00		
DD Celebrations (Joint with Parish Council)	0.00	1,512.30		
VED Celebrations (Joint with Parish Council)	1,795.85	0.00		
Other Expenditure				
SER Fund	275.00	1,000.00		
AGM expenses incl Tokens of Appreciation	83.23	282.53		
Administration/Sundries	0.00	116.79		
Rent Paid to Village Hall for CA meetings	185.00	210.00		
Web Hosting (Including new website design)	195.31	1,054.04		
Coffee and Friendship	425.00	443.50		
BLS Training	200.00	0.00		
Membership of CVS (Advice for Events, etc)	0.00	50.00		
Bank Charges	71.38	79.61		
Sub-Total	23,621.98	23,457.64		
Capital Payments				
Purchase of SumUp reader	0.00	75.99		
Sub-Total	0.00	75.99		
Total	23,621.98	23,533.63		
Opening Balance	17,345.98	01/10/2024	15166.83	01/10/2023
Total Receipts	27,994.31		25712.78	
Total Payments	23,621.98		23533.63	
Closing Balance	21,718.31	30/09/2025	17,345.98	30/09/2024
Represented by				
Cash in Bank	£21,573.70		£17,214.22	
Cash in Hand	£144.61		£131.76	
Closing Balance as of 30th September 2025	£21,718.31		£17,345.98	

HIGH LEGH COMMUNITY ASSOCIATION

Receipts and Payments Summary for the year ended 30th September 2025

	Receipts £	Payments £	Receipts less Payments £
Newsletter	2,415.00	3,826.01	-1411.01
Sunday Teas	5,161.81	2,825.21	2336.60
Bingo Nights	2,342.78	907.73	1435.05
Pizza Nights	643.41	297.39	346.02
Christmas Cheer	0.00	99.58	-99.58
Cheese & Wine (14/11/25)	160.00	0.00	160.00
Jacob's Pizza Van	320.00	14.40	305.60
10k HLRM Race	14,037.46	12,420.89	1616.57
Donation from making of Skoda TV advert	300.00	0.00	300.00
Donations in Memory of Michael Greaves	515.00	0.00	515.00
Farmers Markets	245.00	0.00	245.00
VED Celebration (Joint with Parish Council)	1,795.85	1,795.85	0.00
Unassigned receipt	58.00	0.00	58.00
Sub-Total	27,994.31	22,187.06	5807.25
Other Expenditure		275.00	-275.00
SER Fund		185.00	-185.00
Rent Paid to Village Hall for CA meetings		195.31	-195.31
Website		425.00	-425.00
Coffee and Friendship		0.00	0.00
Administration/Sundries		83.23	-83.23
Token of Appreciation and AGM expenses		200.00	-200.00
BLS Training		71.38	-71.38
Bank Charges			
Sub-Total		1,434.92	-1434.92
Totals before Capital Expenditure	27,994.31	23,621.98	4372.33
Capital Expenditure		0.00	
Purchase of SumUp reader	27,994.31	23621.98	4372.33
Net Movement in cash for the year			
Opening Balance at 1st October 2024	17,345.98		
Net Movement in cash for the year	4,372.33		
Closing Balance 30th September 2025	21,718.31		

HIGH LEGH COMMUNITY ASSOCIATION
Reserves
30th September 2025

CASH BOOK	
Opening Balance	
1 st October 2024	£17,345.98
Plus Income	£27,994.31
Minus Expenditure	£23,621.98
Closing balance	£21,718.31
Allocation of bank balance	£21,718.31
Restricted Funds	£0.00
Unrestricted Funds Balance	£21,718.31
Designated funds	
SER Fund 2025/26 £2000.00	£2,000.00
Community CPR Training	£1,000.00
Newsletter Reserve =£1500.00	£1,500.00
TOTAL	£4,500.00
Undesignated Funds	£17,218.31

High Legh Village Hall

Receipts and Payments Account for the year ended 30th September 2025

		Year Ended 30 th September 2025	Year Ended 30 th September 2024
RECEIPTS	Notes		
Hall lettings to external users		26,273.05	32,995.34
Contribution by CA for use of Hall	1	2,335.00	2,328.75
Lettings income relating to previous year		2,173.25	2,626.25
FIT payment (Solar electricity generation)	2	1,413.55	1,732.97
Utilities rebate (energy supplier refunds)		0.00	119.72
Various refunds from CA & PC	3	632.02	553.38
Refunds from third parties		0.00	22.00
Sundries		0.00	0.00
	Sub-total	32,826.87	40,378.41
Capital Receipts		0.00	0.00
		32,826.87	40,378.41
Total Receipts			
PAYMENTS			
Revenue Payments			
Hall rent to landlord		1.00	1.00
Lettings (Refunds see notes)	7	20.00	0.00
Utilities		5,874.62	8,874.30
Insurance		5,769.12	2,576.04
Hall Cleaning Services including supplies		3,602.46	3,130.27
Waste Collection		2,067.47	2,152.81
Telecommunications		337.95	297.61
Repairs and Maintenance	4	5,339.82	4,812.76
Hall Administration and Sundries		313.78	606.60
Hall Manager		6,155.50	4,704.28
Performing Rights Society	5	790.92	738.52
TV Licence		174.65	164.25
Bank Charges		50.00	65.36
Legal fees		960.00	0.00
Other		0	0.00
	Sub-total	31,457.29	28,123.80
Capital Payments			
New Water Boiler in kitchen		0	920.23
Replacement of light fittings Mike Walker Room		0	903.60
Hand held Microphone and Line Amplifier		48.91	0.00
Vacuum Extension Hose for cleaning high areas		16.56	0.00
New Coffee Percolator for kitchen		143.98	0.00
New Kyocera laser printer		366.34	0.00
	Sub-total	575.79	1,823.83
		32,033.08	29,947.63
Total Payments			
Opening Balance at 1 st October 2024		78,579.65	68,148.87
Net (Payments)/Receipts		793.79	10,430.78
Closing Balance at 30 th September 2025		79,373.44	78,579.65

High Legh Village Hall

Note and item	Explanation	2025 £	2024 £
1	This income is broken down as follows		
Contribution by CA for Hall rent	Sunday Teas	1,500.00	1,520.00
	CA Meetings	185.00	210.00
	Coffee & Friendship	425.00	417.50
	Events	225.00	181.25
TOTAL		2,335.00	2,328.75
2			
FIT payment		1,413.55	1,732.97
3			
Various refunds from CA & PC	Water Bill for School House	632.02	553.38
4	A breakdown of expenditure incurred for the year as follows:		
Repairs and Maintenance	Item		
Smiths of Derby	Service of clock tower	327.60	0.00
D Knight	Repairs to Handrail in main hall plus other repairs	62.50	0.00
Jackson Fire	Fire equipment checks and repairs	391.20	1,265.40
D Knight	Repairs to Disabled WC, New casters for trolley table	103.30	0.00
B T Field	Work in ladies,gents and disabled toilets	0.00	220.07
Aquaspray	Service and Repair to floor cleaner	45.00	114.00
D Knight	Repairs to carpet tiles	25.00	0.00
D Knight	Replacement Light Switches(Hall) & Sockets(annexe)	29.04	0.00
D Knight	Supply and fit new locks to CA cabinets	55.97	0.00
D Knight	Supply and fit timber covers in clock tower	75.00	0.00
B Entwistle	Repairs to lighting and power supplies	77.00	76.20
B Entwistle	Repair to fused spur Kitchen Water Heater	0.00	44.00
Volunteer	New Door sign	0.00	4.91
D Knight	New PA system and associated work	139.32	0.00
Aquila Heating & Plumbing	Boiler Servicing and repairs	431.92	383.66
Ashley Wooden Flooring Ltd	Refurbish Main Hall Wooden Floor and subsequent repair	0.00	2,250.00
NEFF	Repair to kitchen oven	0.00	374.52
Squarebridge	Project Scoping as directed by trustees	412.50	0.00
Cheshire PAT Testing	PAT testing	50.00	0.00
Janet Harrison	Additional keys for Sheds	20.00	0.00
John P Whyte and others	Painting of Hall	2,844.47	0.00
David Blake	Window & Solar Panel Cleaning	250.00	0.00
David Blake	Gutter cleaning	0.00	80.00
	Total	5,339.82	4,812.76
5	Allows us to perform live as well as listen to recorded music.		
Performing Rights Society			
6			
Equipment replacement			
New Water heater in kitchen	Full replacement	0.00	920.23
Replacement of light fittings Mike Walker Room	Full replacement	0.00	903.60
Hand held Microphone and Line Amplifier		48.91	0.00
Vacuum Extension Hose for cleaning high areas		16.56	0.00
New Coffee Percolator for kitchen		143.98	0.00
New Kyocera laser printer		366.34	0.00
	Total	575.79	1,823.83
7			
Letting Refunds			
Hearing Dogs for Deaf People	Payment made twice in May 2024- Refund Claimed	20.00	0.00

High Legh Village Hall Reserves
30th September 2025

Cash Book

Opening Balance

1st October 2024	£78,579.65
Plus Income	£32,826.87
Minus Expenditure	£32,033.08
Closing Balance	£79,373.44
Allocation of Bank Balance	£79,373.44
Restricted Funds	£0.00
	£79,373.44
Designated Funds	
Emergency Reserve	£20,000.00
Lobby Carpets	£2,000.00
Internal Repainting of Hall(2028)	£4,000.00
External Repainting of Hall(2026)	£20,000.00
Upgrade Heating System(Annexe)	£3,000.00
Upgrade Heating System(Meeting room)	£3,000.00
Upgrade Hall Heating	£15,000.00
Total	£67,000.00
Undesignated Funds Balance	£12,373.44

	2023/2024	2024/2025
HLCA Income	25712	27994
VH income	40378	32826
	66090	60820
HLCA Expenditure	23534	23622
VH Expenditure	29948	32034
	53482	55656
Grants	1000	275

Independent Examiner's Report to the Trustees

I report to the trustees on my examination of the Receipts and Payments Accounts for the year ended **30 September 2025**, which are set out below

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. They are satisfied that the accounts comply with the requirements of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations.

I am qualified to undertake the examination by being independent of the charity and having the requisite ability and practical experience to carry out a competent examination of the accounts. My responsibility is to examine the accounts under section 145 of the Charities Act 2011 and to follow the procedures laid down in the general Directions given by the Charity Commission.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters.

The procedures undertaken do not provide all the evidence required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view".

Independent Examiner's Statement

In connection with my examination, **no matter has come to my attention that gives me reasonable cause to believe that, in any material respect:**

- the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the requirements of the Charities Regulations 2008 as amended.

Signed:

James Hallowell ACA
Independent Examiner

Date: 20/11/25

Summary of Work Performed

For the Trustees

As part of my independent examination of the Receipts & Payments Accounts for the year ended 30 September 2025, I carried out the following procedures, in line with Charity Commission Directions and good practice for charities of this size:

Accounting Records & Bank Verification

- Reviewed the full cashbook for completeness, unusual items, and significant transactions.
- Vouched a selection of payments to supporting records.
- Verified opening and closing bank balances to the year-end bank statements.
- Performed casting checks on the current year's accounts and reconciliations against prior year comparatives.

Expenditure, Assets & Capital Items

- Carried out a cursory review of all invoices relating to capital expenditure and confirmed appropriate documentation was available.
- Checked that expenditure was consistent with the charity's objectives.

Governance, Controls & Compliance

- Reviewed trustee minutes for major decisions, conflict management, and financial oversight.
- Confirmed no related party transactions were identified and that trustee declarations were up to date.
- Considered the adequacy of the charity's banking arrangements, including authorised signatories.
- Confirmed that appropriate insurance cover appears to be in place.

Financial Position & Going Concern

- Considered the charity's financial position and cashflow, and whether the trustees' use of the going concern basis remains appropriate.

Conclusion

No issues came to my attention during the course of my work that require reporting to the trustees or adjusting in the accounts.

It is important to note that this is an independent examination and not an Audit. An Audit requires more rigorous testing and procedures and is not required by the Charity Commission for entities of this size

HIGH LEGH COMMUNITY ASSOCIATION

England & Wales - Charity number 511391

Accounts

HIGH LEGH COMMUNITY ASSOCIATION (INCLUDING HIGH LEGH VILLAGE HALL)

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2024

Registered Charity Number: 511391

Treasurer's Report

I have prepared the Receipts and Payments Account for the year ended 30th September 2024 in accordance with the books and records of the High Legh Community Association (including High Legh Village Hall) and from information and explanations provided to me.



08/11/2024

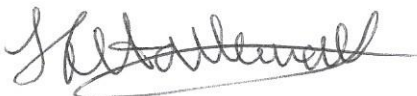
Martin T Roberts
Hon Treasurer

Auditor's Report

I have examined the Receipts and Payments Account for the year ended 30th September 2024 and confirm that they are in accordance with the underlying records. My examination was conducted in accordance with the General Directions given by the Charity Commission, and my responsibility is to state whether particular matters have come to my attention.

In connection with my examination, no matter has come to my attention that gives me reasonable cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
- the accounts do not accord with the accounting records; or
- the accounts fail to comply with the applicable requirements concerning their form or content.



12/11/2024

James Hallewell ACA (Hon Auditor)
Independent Examiner

HIGH LEGH COMMUNITY ASSOCIATION

Receipts Summary for the year ended 30th September 2024

	Year ended 30 th September 2024	Year ended 30 th September 2023
	£	£
RECEIPTS		
Revenue Receipts		
Newsletter	2,332.00	2,032.00
Sunday Teas	4,522.87	3,717.58
Bingo Nights	1,948.91	0.00
Cheese and Wine	0.00	1,350.48
Pizza Nights	1,277.26	0.00
HL 10k Race	13,789.42	12,625.91
Farmers Market	200.00	227.00
Sale of Zettle machines and credits therefrom	122.02	0.00
DDay Celebrations (Joint with Parish Council)	1,512.30	0.00
Coronation Party (Joint with Parish Council)	0.00	2,062.14
80/90 Disco	0.00	90.00
Payment for use of tables (G Coenen)	0.00	25.00
Unassigned receipt	8.00	
Sub-Total	25,712.78	£22,130.11
 Capital Receipts	 0.00	 0.00
 Total Receipts	 £25,712.78	 £22,130.11

Payments Summary for the year ended 30th September 2024

	Year ended 30 th September 2024	Year ended 30 th September 2023
PAYMENTS		
Revenue Payments		
Newsletter	3,343.20	3,343.20
Sunday Teas	1,992.95	2,053.14
Rent Paid to V. Hall £1520.00		
Other £472.95		
Cheese and Wine	0.00	685.81
Bingo Nights	1,206.34	0.00
Pizza Nights	839.40	0.00
10k HLRM Race	11,326.98	11,464.45
DD Celebrations (Joint with Parish Council)	1,512.30	0.00
Coronation Party (Joint with Parish Council)	0.00	2,062.14
80/90s Disco (Cancelled)	0.00	90.00
 Other Expenditure		
SER Fund	1,000.00	750.00
Prizes for Coronation competitions held.	0.00	80.00
AGM expenses incl Tokens of Appreciation	282.53	30.00
Administration/Sundries	116.79	151.19
Rent Paid to Village Hall for CA meetings	210.00	175.00
Web Hosting (Including new website design)	1,054.04	419.84
Coffee and Friendship	443.50	306.50
Marketing	0.00	775.17
Membership of CVS (Advice for Events, etc)	50.00	0.00
Bank Charges	79.61	84.87
Sub-Total	23,457.64	22,471.31
 Capital Payments		
Purchase of SumUp reader	75.99	0.00
Sub-Total	75.99	0.00
 Total	 23533.63	 22,471.31
Opening Balance	15166.83	15,388.03
Total Receipts	25712.78	22,130.11
Total Payments	23533.63	22,471.31
 Closing Balance	 17,345.98	 £15,046.83
	30/09/2024	30/09/2023
Represented by		
Cash in Bank	£17,214.22	£15,046.83
Cash in Hand	£131.76	£120.00
Closing Balance as of 30th September 2024	£17,345.98	£15,166.83

HIGH LEGH COMMUNITY ASSOCIATION

Receipts and Payments Summary for the year ended 30th September 2024

	Receipts	Payments	Receipts less
	£	£	Payments
			£
Newsletter	2,332.00	3343.20	-1011.20
Sunday Teas	4,522.87	1992.95	2529.92
Bingo Nights	1,948.91	1206.34	742.57
Pizza Nights	1,277.26	839.40	437.86
10k HLRM Race	13,789.42	11326.98	2462.44
Farmers Markets	200.00	0.00	200.00
DD Celebration (Joint with Parish Council)	1,512.30	1512.30	0.00
Sale of Zettle machines and credits therefrom	122.02	0.00	122.02
Unassigned receipt	8.00	0.00	0.00
Sub-Total	25,712.78	20221.17	5361.59
Other Expenditure			
SER Fund		1000.00	-1000.00
Rent Paid to Village Hall for CA meetings		210.00	-210.00
Website		1054.04	-1054.04
Coffee and Friendship		443.50	-443.50
Administration/Sundries		116.79	-116.79
Token of Appreciation and AGM expenses		282.53	-282.53
Marketing		0.00	0.00
Membership of CVS (Advice for Events, etc)		50.00	-50.00
Bank Charges		79.61	-79.61
Sub-Total		3236.47	-3236.47
Totals before Capital Expenditure	25,712.78	23457.64	2125.12
Capital Expenditure			
Purchase of SumUp reader		75.99	
Net Movement in cash for the year	25,712.78	23533.63	2179.15
Opening Balance at 1st October 2023	15,166.83		
Net Movement in cash for the year	2,179.15		
Closing Balance 30th September 2024	17,345.98		

HIGH LEGH COMMUNITY ASSOCIATION
Reserves
30th September 2024

CASH BOOK	
Opening Balance	
1 st October 2023	15166.83
Plus Income	25712.78
Minus Expenditure	23533.63
Closing balance	£17,345.98
<u>Allocation of bank balance</u>	17345.98
Restricted Funds	0.00
<u>Unrestricted Funds Balance</u>	17345.98
Designated funds	
SER Fund2024/25 £2000.00	2000.00
Events Marketing Fund £1000.00	1000.00
Newsletter Reserve =£1000.00	1000.00
TOTAL	4000.00
Undesignated Funds	£13,345.98

High Legh Village Hall

Receipts and Payments Account for the year ended 30th September 2024

		Year Ended 30 th September 2024	Year Ended 30 th September 2023
RECEIPTS			
	Notes		
Hall lettings to external users		32,995.34	30,772.00
Contribution by CA for use of Hall	1	2,328.75	2,137.50
Lettings income relating to previous year		2,626.25	2,048.68
FIT payment (Solar electricity generation)	2	1,732.97	3,424.59
Utilities rebate (energy supplier refunds)		119.72	607.28
Various refunds from CA & PC	3	553.38	586.25
Refunds from third parties		22.00	0.00
Sundries		0.00	0.00
	Sub-total	40,378.41	39,576.30
Capital Receipts		0.00	0.00
Total Receipts		40,378.41	39,576.30
PAYMENTS			
Revenue Payments			
Hall rent to landlord		1.00	1.00
Lettings (Refunds see notes)		0.00	230.00
Utilities		8,874.30	9,734.69
Insurance		2,576.04	2,581.43
Hall Cleaning Services		3,130.27	2,958.02
Waste Collection		2,152.81	2,082.32
Telecommunications		297.61	451.74
Repairs and Maintenance	4	4,812.76	1,708.02
Hall Administration and Sundries		606.60	667.86
Hall Manager		4,704.28	4,938.50
Performing Rights Society	5	738.52	645.88
TV Licence		164.25	159.00
Bank Charges		65.36	76.12
Other		0.00	50.00
	Sub-total	28,123.80	26,284.58
Capital Payments			
Equipment replacement	6	0.00	1,616.71
Outside Bench		0.00	1,212.54
Installation of sink in annexe		0.00	1,740.70
Installation of CCTV in Village Hall		0.00	750.00
New Water Bolier in kitchen		920.23	0.00
Replacement of light fittings Mike Walker Room		903.60	0.00
	Sub-total	1,823.83	5,319.95
Total Payments		29,947.63	31,604.53
Opening Balance at 1 st October 2023		68,148.87	60,177.10
Net (Payments)/Receipts		10,430.78	7,971.77
Closing Balance at 30 th September 2024		78,579.65	68,148.87

High Legh Village Hall

Note and item	Explanation	2024 £	2023 £
1 Contribution by CA for Hall rent	This income is broken down as follows		
	Sunday Teas	1,520.00	1,630.00
	CA Meetings	210.00	175.00
	Coffee & Friendship	417.50	292.50
	Events	181.25	40.00
TOTAL		2,328.75	2,137.50
2 FIT payment	2023 included £1676.30 from previous year.	1,732.97	3,424.59
3 Various refunds from CA & PC	Water Bills for School House	553.38	586.25
4 Repairs and Maintenance	A breakdown of expenditure incurred for the year as follows:		
	Item		
Smiths of Derby	Service of clock tower	0.00	270.00
Sharper Trading Ltd	Battery for laptop	0.00	83.94
Volunteer	Toilet seat and door lock	0.00	39.96
Jackson Fire	Fire equipment checks and repairs	1,265.40	433.20
B Field	Work in gents toilets	0.00	470.76
B T Field	Work in ladies,gents and disabled toilets	220.07	42.53
Aquaspray	Service and Repair to floor cleaner	114.00	181.94
Volunteer	Mirror for toilets	0.00	20.29
B Entwistle	Repairs to lighting	76.20	165.40
B Entwistle	Repair to fused spur Kitchen Water Heater	44.00	0.00
Volunteer	New Door sign	4.91	0.00
Aquila Heating & Plumbing	Boiler Servicing and repairs	383.66	0.00
Ashley Wooden Flooring Ltd	Refurbish Main Hall Wooden Floor and susequent repair	2,250.00	0.00
NEFF	Repair to kitchen oven	374.52	0.00
David Blake	Gutter cleaning	80.00	0.00
	Total	4,812.76	1,708.02
5 Performing Rights Society	Allows us to perform live as well as listen to recorded music.		
6 Equipment replacement			
Refrigerator	Larger one needed	0.00	1,045.74
Phone and laptop for VH Manager	Old ones no longer supported	0.00	570.97
New Water heater in kitchen	Full replacement	920.23	0.00
Replacement of light fittings Mike Walker Room	Full replacement	903.60	0.00
	Total	1,823.83	1,616.71

High Legh Village Hall Reserves 30th September 2024

Cash Book

Opening Balance

1st October 2023	£68,148.87
Plus Income	£40,378.41
Minus Expenditure	£29,947.63
Closing Balance	£78,579.65
Allocation of Bank Balance	£78,579.65
Restricted Funds	£0.00
	£78,579.65
Designated Funds	
Emergency Reserve	£20,000.00
Lobby Carpets	£2,000.00
Repainting of Hall	£30,000.00
PA System	£2,000.00
Total	£52,000.00
Undesignated Funds Balance	£26,579.65

HIGH LEGH COMMUNITY ASSOCIATION

England & Wales - Charity number 511391

Accounts



High Legh Community Association

High Legh Village Hall, West Lane, High Legh, KNUTSFORD WA16 6LR

Trustees and Council Report for Year 2022-2023 ending 30th September 2023

Reference and Administration Details

High Legh Community Association, sometimes called the CA or HLCA, is established with a constitution dated 21st May 1979, Clause 15 being amended on 2nd November 2010 to change the permitted number of trustees from 2 to 6. Its Charity Registration no is 511391.

The policy and general management of the CA is directed by its Council, in accordance with Clause 8 of its Constitution.

Trustees of the CA being members of the CA Council (CAC) this year were:

- Mrs Patricia A Adams,
- Mrs Kath Jones,
- Mrs Susan Carter
- Mrs Janet Harrison

Non-Trustee Members of the Council during the year were: -

- Mrs Helen Wright, Village Hall Manager
- Mrs Nicola Keeley
- Mrs Louise Allan
- Cllr Mr Tim Harrison, representative of High Legh Parish Council
- Cllr Julie Morton, representative of High Legh Parish Council
- Mrs Marilyn Riddler representative of St John's Church

Mrs S. Senn ACA was appointed Auditor for the year 2021/22.

All CA Council Members other than our part-time Village Hall Manager give their time voluntarily and receive no remuneration.

Structure, Governance and Management

Governing documents – Constitution (21/5/1979) and additionally, a Deed of Trust was entered into with High Legh Parish Council on 1/10/2010 in conjunction with a 28-year lease, for the Village Hall.

How the Charity is Constituted - All inhabitants of the Parish of High Legh are automatically Members of the Association. They are all invited by posters, email and in the High Legh Newsletter (produced 3 times per year) to attend the AGM in November. CA Council members are appointed or reappointed annually at the AGM.

The Officers elected in November 2021 were:

Registered Charity no 511391

Patricia Adams co-chair of the CA Council

Janet Harrison co-chair of the CA Council

Susan Carter Treasurer

Kath Jones Secretary

Management

The CA Council retains control over the allocation of funds raised by Social Events and lettings for expenditure on the Village Hall and its equipment, and the allocation of financial reserves to cover the risks of developing and operating the Village Hall. All fund raising is carried out in the name of High Legh Community Association and is done by volunteers. Almost all income is derived from Hall hire and running events.

The charity has 2 Bank Accounts: -

- The Village Hall account receives all the hall hire income (including hall hire for HLCA events and meetings) and pays all expenditure for routine operation of the Village Hall.
- The High Legh CA account holds all the other CA income and expenditure related to CA activities, events and communications. Investment funds for improving the Village Hall are held in the High Legh CA account.

As leaseholder for the Village Hall, High Legh Community Association works in partnership with High Legh Parish Council, as landlord, to ensure that the Village Hall continues to be a valuable community resource for the Parish.

The CA seeks to manage the hall hire income and operational costs to become, as far as possible, self sufficient.

The Parish Council recognises that the CA will wish to invest in developing and enhancing facilities to secure future rental income and has agreed to consider match funding for future capital expenditure, on the basis that opportunities for grant funding are also explored.

Objectives of High Legh Community Association as per our Constitution are:

a) to promote the benefit of the inhabitants of High Legh (hereinafter called the area of benefit) without distinction of sex or of political religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

b) to establish or secure the establishment of a Community Centre (hereinafter called "the Centre") to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Activities of High Legh Community Association.

- The CA organises Social Activities for the residents of High Legh, some, in partnership with other local organisations. Many events are supported by people from local areas outside of High Legh. Any funds raised from the CA Social Events are used to maintain and improve the Village Hall and to fund other initiatives for the benefit of High Legh residents.

- The CA runs and maintains the High Legh Village Hall. This provides residents and other members of the public a safe, comfortable and affordable venue for social, leisure and educational activities. These include dance and exercise classes, meetings, ad hoc events and family parties. All money raised from the hire of the Hall goes to pay for the costs of running the Hall.
- The CA Council have assigned one of the Council members as a **Safeguarding officer**. Two members of the Council have taken Safeguarding courses given by Cheshire Community Action.
- The CA has a **Sports, Educational and Recreation Fund** which is used to give grants of up to £250 that High Legh residents or organisations can apply for, for activities that fall within our charitable objectives.
- The **High Legh Newsletter**, is published every 3 months by the CA and distributed at no charge to all residents' homes by volunteers and made available at the Village Hall, School and local shops. It publishes articles from High Legh Parish Council, Cheshire Police, High Legh voluntary organisations and residents that communicate with the community as a whole, so that everyone has a chance to know about opportunities for local social, leisure and educational activities. Editing of the newsletter is done at no charge by volunteers. The printing costs are mainly funded by adverts from local businesses and additional funding from the CA.
- The CA issues a monthly "**What's On**" bulletin by email which is free to more than 300 subscribers. This provides information about events that are of interest to the residents, and an opportunity to distribute urgent news to complement an email bulletin distributed by High Legh Parish Council.
- The **website** (www.highleggh.org.uk) is managed by the CA and provides coverage of High Legh social and leisure activities with regular and frequent updates and a diary that complements the Newsletter and "What's On" bulletin.

Summary - Public Benefit from the Main Achievements in 2022/23

- **Village Hall Hire.** The Village Hall is well used by many groups including exercise and dance classes, children's ballet and craft classes, adult craft classes, W.I. Meetings, Parish Council meetings, social events and one-off exhibitions. All money raised from the hire of the Hall goes towards the running of the Hall.

Social Events are organised by the Community Association and some events in partnership with other local groups. All funds raised go to Hall projects and funding for Community initiatives.

- Cheese and wine evening.
- **King Charles II Coronation Event** Organised by the CA and the Parish Council and jointly funded. Hog Roast, Lighting of a Beacon, picnics enjoyed by many High Legh residents.

- **High Legh Robert Moffat Memorial 10K Race** was run as usual in March 2023 and attracted about 600 runners. The CA run the Race in partnership with Lymm Runners and in collaboration with High Legh Primary School and the Parents and Teachers Association who all benefit from the funds raised. It is a popular event enjoyed by runners and residents, many of whom volunteer as marshals and race helpers.
- **Christmas Farmers Market** held at the Village Hall in December 2022 gave residents the chance to buy local farmers produce and local voluntary groups like the Mother's Union also had fund raising stalls.
- **Sunday Teas** ran from **14th May to 13th August** with a successful season raising funds for the 11 local groups and charities that took part.
- **Coffee and Friendship.** The CA provides funding and the Village Hall as a venue for this free monthly event. All residents of High Legh are invited to this and it has proved to be very popular especially with elderly residents who would not normally attend events. Residents can benefit from free transport that has wheelchair access.
- **Recruitment Brunch** – A free brunch was organised by the CA to recruit new members to the Council and attract volunteers. The event was advertised with flyers and an advertising via all usual channels – notice boards, What's On and the web-site. The event was a success and a new Treasurer was recruited plus additional volunteers.
- **Sports, Educational and Recreation Fund** grants of £250 were awarded during the year to two local groups.
- The High **Legh Newsletter**, continued to be published every 4 months through the year providing local news and important information for the residents.
- The monthly **"What's On"** bulletin by email kept more than 300 subscribers aware of local events.
- The **website** (www.highleggh.org.uk) provided coverage of High Legh social and leisure activities with regular and frequent updates and a diary that complements the Newsletter and "What's On" bulletin.

Village Hall Improvements

- Replace strip lights with LED lights.
- Replace kitchen equipment including a new fridge and wall mounted water heater

Contribution by Volunteers and Sponsors

High Legh Community Association is very appreciative of the enormous number of hours contributed by volunteers to fund raising, operation and improvement of the Village Hall. Our volunteers are both High Legh residents and people living near High Legh, who enjoy participating in activities like Sunday Teas, the 10K Race and other fund raising (and fun) activities.

Additionally, a great range of local businesses and organisations have provided funding sponsorship and contributions in kind for events such as the 10k Race.

Brief Statement of the Charity's Policy on Reserves

Our policy is to replace essential items of equipment when they fail, but not before. We retain sufficient funds in an Equipment Replacement Programme to replace items promptly when failure occurs.

In 2022/23 a reserve of £10,000 was set aside in case urgent action is required to safeguard our 100+ year old building from major physical problems that might occur.

There are reserves for Village Hall maintenance including repainting, dam proofing, new carpets and floor treatment.

There are also reserves for Newsletter production and Marketing and the Sports, Education and Recreation Fund.

Reserves for Hall Development projects include funds for a covered walkway between buildings.

Detail of any Funds materially in deficit

None

Declaration

During the year October 2022 to September 2023, the Trustees and the CA Council consider that the Charity's activities have been carried out prudently and with due diligence in order to provide public benefit in accordance with the objects of the Association and in compliance with the guidance published by the Charity Commission.

HIGH LEGH COMMUNITY ASSOCIATION

Receipts Summary for the year ended 30th September 2023

RECEIPTS	Year ended 30 th September 2023 £	Year Ended 30 th September 2022 £
Revenue Receipts		
Newsletter	2,032.00	1,865.00
Sunday Teas	3,717.58	4,297.97
Dog Show/Funday	-	1,348.21
Cheese and Wine	1,350.48	1,459.67
Curry Night	-	1,390.64
HL 10k Race	12,625.91	13,088.62
History Talk	-	449.86
Farmers Markets	227.00	313.00
HL Parish Council refund (Street Champion Tea Party)	-	285.00
Jubilee Celebrations (Joint with Parish Council)	-	2,049.27
Coronation Party (Joint with Parish Council)	2,062.14	-
Sale of sweets left over from Jubilee	-	60.00
80/90 Disco	90.00	-
Payment for use of tables (G Coenen)	25.00	-
Sub-Total	£22,130.11	£26,607.24
 Capital Receipts	 0.00	 0.00
 Total Receipts	 £22,130.11	 £26,607.24

HIGH LEGH COMMUNITY ASSOCIATION

Payments Summary for the year ended 30th September 2023

	Year ended 30 th September 2023	Year Ended 30 th September 2022
PAYMENTS		
Revenue Payments		
	£	£
Newsletter	3,343.20	2,821.00
Sunday Teas	2,053.14	2,136.47
Rent Paid to V. Hall £1,630.00		
<u>Other £423.14</u>		
Dog Show/Funday	-	556.69
Cheese and Wine	685.81	775.31
Curry Night	-	465.80
10k HLRM Race	11,464.45	10,876.19
History Talk	-	30.00
Farmers Markets	-	-
Jubilee Celebrations (Joint with Parish Council)	-	2,049.27
Coronation Party (Joint with Parish Council)	2,062.14	-
80/90s Disco (Cancelled)	90.00	-
Other Expenditure		
SER Fund	750.00	500.00
Prizes for Coronation competitions held	80.00	-
Token of Appreciation	30.00	101.55
Administration/Sundries	151.19	182.27
Rent Paid to Village Hall for CA meetings	175.00	135.00
Web Hosting (Including deposit for new website)	419.84	110.85
Coffee and Friendship	306.50	306.50
Marketing	775.17	121.84
Membership of CVS (Advice for Events, etc)	-	50.00
Bank Charges	84.87	82.99
Engraving for 10k Trophies paid out of reserves	-	70.00
Sub-Total	£22,471.31	£21,371.73
Capital Payments		
Rear Yard Project	-	3,524.50
Gazebos	-	1,858.22
Sub-Total	0.00	5,382.72
Total	£22,471.31	£26,754.45
Opening Balance at 1 st October 2022	15,388.03	15,535.24
Total Receipts	22,130.11	26,607.24
Total Payments	22,471.31	26,754.45
Closing Balance 30th September 2023	£15,046.83	£15,388.03

HIGH LEGH COMMUNITY ASSOCIATION

Receipts and Payments Summary for the year ended 30th September 2023

	Receipts £	Payments £	Receipts less Payments £
Newsletter	2,032.00	3,343.20	-1,311.20
Sunday Teas	3,717.58	2,053.14	1,664.44
Cheese and Wine	1,350.48	685.81	664.67
10k HLRM Race	12,625.91	11,464.45	1,161.46
Farmers Markets	227.00	-	227.00
Coronation Party (Joint with Parish Council)	2,062.14	2,062.14	0.00
80/90s Disco (Cancelled)	90.00	90.00	0.00
Payment for use of tables (G Coenen)	25.00	-	25.00
Sub-Total	£22,130.11	£19,698.74	2,431.37
Other Expenditure			
SER Fund	-	750.00	-750.00
Rent Paid to Village Hall for CA meetings	-	160.00	-160.00
Website Hosting	-	419.84	-419.84
Coffee and Friendship	-	306.50	-306.50
Prizes for Coronation competitions held.	-	80.00	-80.00
Administration/Sundries	-	166.19	-166.19
Token of Appreciation	-	30.00	-30.00
Marketing	-	775.17	-775.17
Bank Charges	-	84.87	-84.87
Sub-Total	£0.00	£2,772.57	-£2,772.57
Totals before Capital Expenditure	£22,130.11	£22,471.31	-£341.20
Capital Expenditure	0.00	0.00	0.00
Net Movement in cash for the year	22,130.11	22,471.31	0.00
Opening Balance at 1st October 2022	15,388.03		
Net Movement in cash for the year	-	341.20	
Closing Balance 30th September 2023	£15,046.83		

HIGH LEGH COMMUNITY ASSOCIATION	
Reserves	
30th September 2023	
CASH BOOK	£
Opening Balance	
1st October 2022	15,388.03
Plus Receipts	22,130.11
Minus Expenditure	22,471.31
Closing balance as at 30th September 2023	£15,046.83
<u>Allocation of bank balance</u>	£15,046.83
Restricted Funds	-
<u>Unrestricted Funds Balance</u>	15,046.83
Designated funds	
SER Fund 2022/23 £2000.00	2,000.00
Events Marketing Fund £1000.00	1,000.00
Newsletter Reserve =£1000.00	1,000.00
TOTAL	4,000.00
Undesignated Funds	£11,046.83

High Legh Village Hall

Receipts and Payments Account for the year ended 30th September 2023

		Year Ended 30 th September 2023	Year ended 30 th September 2022
RECEIPTS			
	Notes		
Hall lettings to external users		30,772.00	26,912.05
Contribution by CA for use of Hall	1	2,137.50	2,157.50
Lettings income relating to previous year		2,048.68	2,442.50
FIT payment (Solar electricity generation)	2	3,424.59	263.93
Utilities rebate (energy supplier refunds)		607.28	1,216.67
Various refunds from CA & PC	3	586.25	547.87
Sundries			0.00
	Sub-total	39,576.30	33,540.52
Capital Receipts		0.00	0.00
Total Receipts		39,576.30	33,540.52
PAYMENTS			
Revenue Payments			
Hall rent to landlord		1.00	1.00
Lettings (Refunds see notes)		230.00	0.00
Utilities		9,734.69	5,721.51
Insurance		2,581.43	1,864.75
Hall Cleaning Services		2,958.02	2,303.50
Waste Collection		2,082.32	1,666.67
Telecommunications		451.74	373.56
Repairs and Maintenance	4	1,708.02	2,223.93
Hall Administration and Sundries		667.86	751.97
Hall Manager		4,938.50	3,822.00
Performing Rights Society	5	645.88	155.15
TV Licence (monthly direct debit)		159.00	159.36
Bank Charges		76.12	64.40
Other		50.00	100.00
	Sub-total	26,284.58	19,207.80
Capital Payments			
Equipment replacement	6	1,616.71	2,948.61
Outside Bench		1,212.54	0.00
Installation of sink in annexe		1,740.70	0.00
Installation of CCTV in Village Hall		750.00	0.00
	Sub-total	5,319.95	2,948.61
Total Payments		31,604.53	22,156.41
Opening Balance at 1 st October 2022		60,177.10	48,792.99
Net Receipts		7,971.77	11,384.11
Closing Balance at 30 th September 2023		68,148.87	60,177.10

High Legh Village Hall (VHMC)

Note and item	Explanation	£
1	This income is broken down as follows	
Contribution by CA for Hall rent	Sunday Teas	1,630.00
	CA Meetings	175.00
	Coffee & Friendship	292.50
	Events	40.00
TOTAL		2,137.50
2		
FIT payment	This includes £1676.30 from previous year.	3,424.59
3		
Various refunds from CA & PC	Water Bills for School House	586.25
4		
Repairs and Maintenance	A breakdown of expenditure incurred for the year as follows:	
	Item	
Aquayspray	Service of floor cleaner	60.00
Smiths of Derby	Service of clock tower	270.00
Sharper Trading Ltd	Battery for laptop	83.94
Volunteer	Toilet seat and door lock	39.96
Jackson Fire	Fire equipment checks	433.20
B Field	Work in gents toilets	470.76
Volunteer	Work in ladies toilets	42.53
Aquayspray	Repair to floor cleaner	121.94
Volunteer	Mirror for toilets	20.29
B Entwistle	Repairs to outside lights	165.40
	Total	1,708.02
5		
Performing Rights Society	Allows us to perform live as well as listen to recorded music.	
6		
Equipment replacement		
Refrigerator	Larger one needed	1,045.74
Phone and laptop for VH Manager	Old ones no longer supported	570.97
	Total	1,616.71

High Legh Village Hall Reserves 30th September 2023

Opening Balance as at 1st October 2022	£60,177.10
Plus Receipts	£39,576.30
Minus Expenditure	£31,604.53
Closing Balance as at 30th September 2023	£68,148.87
Allocation of Bank Balance	£68,148.87
Restricted Funds	£0.00
	£68,148.87
Designated Funds	
Emergency Reserve	£20,000.00
Refurbishment of Hall Floor	£5,000.00
Lobby Carpets	£2,000.00
Repainting of Hall	£25,000.00
PA System	£2,000.00
Total	£54,000.00
Undesignated Funds Balance	£14,148.87

HIGH LEGH COMMUNITY ASSOCIATION (INCLUDING HIGH LEGH VILLAGE HALL)
ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2023

Registered Charity Number: 511391

Accountant's Report

I have prepared the Receipts and Payments Account for the year ended 30th September 2023 in accordance with the books and records of the High Legh Community Association (including High Legh Village Hall) and from information and explanations provided to me.

S. C. Carter

Mrs Su Carter

Hon Treasurer

Auditor's Report

I have audited the Receipts and Payments Account for the year ended 30th September 2023 and can confirm that they are in accordance with the underlying records and provides a true and fair view of High Legh Community Association's (including High Legh Village Hall) receipts and payments for the year then ended.

Sharon E. Senn

Mrs Sharon Senn

Hon Auditor

Chartered Accountant

26 October 2023

HIGH LEGH COMMUNITY ASSOCIATION

England & Wales - Charity number 511391

Accounts



High Legh Community Association

High Legh Village Hall, West Lane, High Legh, KNUTSFORD WA16 6LR

Trustees and Council Report for Year 2021-2022 ending 30th September 2022

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The policy and general management of the CA is directed by its Council, in accordance with Clause 8 of its Constitution.

Trustees of the CA being members of the CA Council (CAC) this year were:

- Mrs Patricia A Adams,
- Mrs Kath Jones,
- Mrs Susan Carter
- Mrs Janet Harrison

Non-Trustee Members of the Council during the year were: -

- Mrs Helen Wright, Village Hall Manager
- Mrs Nicola Keeley
- Mrs Louise Allan
- Cllr Mr Tim Harrison, representative of High Legh Parish Council
- Cllr Julie Morton, representative of High Legh Parish Council
- Mrs Marilyn Riddler representative of St John's Church

Mrs S. Senn ACA was appointed Auditor for the year 2021/22.

All CA Council Members other than our part-time Village Hall Manager give their time voluntarily and receive no remuneration.

Structure, Governance and Management

Governing documents – Constitution (21/5/1979) and additionally, a Deed of Trust was entered into with High Legh Parish Council on 1/10/2010 in conjunction with a 28-year lease, for the Village Hall.

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The Officers elected in November 2021 were:

- Patricia Adams co-chair of the CA Council
- Janet Harrison co-chair of the CA Council
- Susan Carter Treasurer
- Kath Jones Secretary

Registered Charity no 511391

Management

The CA Council retains control over the allocation of funds raised by Social Events and lettings for expenditure on the Village Hall and its equipment, and the allocation of financial reserves to cover the risks of developing and operating the Village Hall. All fund raising is carried out in the name of High Legh Community Association and is done by volunteers. Almost all income is derived from Hall hire and running events.

The charity has 2 Bank Accounts: -

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As leaseholder for the Village Hall, High Legh Community Association works in partnership with High Legh Parish Council, as landlord, to ensure that the Village Hall continues to be a valuable community resource for the Parish.

The CA seeks to manage the hall hire income and operational costs to become, as far as possible, self sufficient.

The Parish Council recognises that the CA will wish to invest in developing and enhancing facilities to secure future rental income and has agreed to consider match funding for future capital expenditure, on the basis that opportunities for grant funding are also explored.

Objectives of High Legh Community Association as per our Constitution are:

a) to promote the benefit of the inhabitants of High Legh (hereinafter called the area of benefit) without distinction of sex or of political religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

b) to establish or secure the establishment of a Community Centre (hereinafter called "the Centre") to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Activities of High Legh Community Association.

- The CA organises Social Activities for the residents of High Legh, some, in partnership with other local organisations. Many events are supported by people from local areas outside of High Legh. Any funds raised from the CA Social Events are used to maintain and improve the Village Hall and to fund other initiatives for the benefit of High Legh residents.
- The CA runs and maintains the High Legh Village Hall. This provides residents and other members of the public a safe, comfortable and affordable venue for social, leisure and educational activities. These include dance and exercise classes, meetings, ad hoc events and

family parties. All money raised from the hire of the Hall goes to pay for the costs of running the Hall.

- The CA Council have assigned one of the Council members as a **Safeguarding officer**. Two members of the Council have taken Safeguarding courses given by Cheshire Community Action.
- The CA has a **Sports, Educational and Recreation Fund** which is used to give grants of up to £250 that High Legh residents or organisations can apply for, for activities that fall within our charitable objectives.
- The **High Legh Newsletter**, is published every 4 months by the CA and distributed at no charge to all residents' homes by volunteers and made available at the Village Hall, School and local shops. It publishes articles from High Legh Parish Council, Cheshire Police, High Legh voluntary organisations and residents that communicate with the community as a whole, so that everyone has a chance to know about opportunities for local social, leisure and educational activities. Editing of the newsletter is done at no charge by volunteers. The printing costs are mainly funded by adverts from local businesses and additional funding from the CA.
- The CA issues a monthly **"What's On"** bulletin by email which is free to more than 300 subscribers. This provides information about events that are of interest to the residents, and an opportunity to distribute urgent news to complement an email bulletin distributed by High Legh Parish Council.
- The **website** (www.highleggh.org.uk) is managed by the CA and provides coverage of High Legh social and leisure activities with regular and frequent updates and a diary that complements the Newsletter and "What's On" bulletin.

Summary - Public Benefit from the Main Achievements in 2021/22

- **Village Hall Hire.** The Village Hall is well used by many groups including exercise and dance classes, children's ballet and craft classes, adult craft classes, W.I. Meetings, Parish Council meetings, social events and one-off exhibitions. All money raised from the hire of the Hall goes towards the running of the Hall.
- **Social Events** organised by the Community Association included a Family Fun Day and Dog Show, a Cheese and Wine tasting evening, A Local History Talk and a Curry Night. All funds raised go to Hall projects and funding for Community initiatives.
- **Queens Platinum Jubilee Celebration.** Organised by the CA and the Parish Council and jointly funded. Hog Roast, Lighting of a Beacon, picnics enjoyed by many High Legh residents.
- **High Legh Robert Moffat Memorial 10K Race** was run as usual in March 2022 and attracted about 600 runners. The CA run the Race in partnership with Lymm Runners and in

collaboration with High Legh Primary School and the Parents and Teachers Association who all benefit from the funds raised. It is a popular event enjoyed by runners and residents, many of whom volunteer as marshals and race helpers.

- **Christmas Farmers Market** held at the Village Hall in December 2021 gave residents the chance to buy local farmers produce and local voluntary groups like the Mother's Union also had fund raising stalls.
- **Sunday Teas** ran from **1st May to 11th September** with a successful season raising funds for the 16 local groups and charities that took part.
- **Coffee and Friendship.** The CA provides funding and the Village Hall as a venue for this free monthly event. All residents of High Legh are invited to this and it has proved to be very popular especially with elderly residents who would not normally attend events. Residents can benefit from free transport that has wheelchair access.
- **Sports, Educational and Recreation Fund** grants of £250 were awarded during the year to two local groups.
- The **High Legh Newsletter**, continued to be published every 4 months through the year providing local news and important information for the residents.
- The monthly **"What's On"** bulletin by email kept more than 300 subscribers aware of local events.
- The **website** (www.highleggh.org.uk) provided coverage of High Legh social and leisure activities with regular and frequent updates and a diary that complements the Newsletter and "What's On" bulletin.

Village Hall Improvements

- New Fencing was erected round the rear yard creating a safe outdoor space.
- Security cameras, jointly funded by CA and the Parish Council, have been installed in the Hall and the car park giving security and protecting property and people.
- All small tables have been replaced and plastic chairs purchased for outdoor use.

Contribution by Volunteers and Sponsors

High Legh Community Association is very appreciative of the enormous number of hours contributed by volunteers to fund raising, operation and improvement of the Village Hall. Our volunteers are both High Legh residents and people living near High Legh, who enjoy participating in activities like Sunday Teas, the 10K Race and other fund raising (and fun) activities.

Additionally, a great range of local businesses and organisations have provided funding sponsorship and contributions in kind for events such as the 10k Race.

Brief Statement of the Charity's Policy on Reserves

Our policy is to replace essential items of equipment when they fail, but not before. We retain sufficient funds in an Equipment Replacement Programme to replace items promptly when failure occurs.

In 2021/22 a reserve of £10,000 was set aside in case urgent action is required to safeguard our 100+ year old building from major physical problems that might occur.

There are reserves for Village Hall maintenance including repainting, dampproofing, new carpets and floor treatment.

There are also reserves for Newsletter production and Marketing and the Sports, Education and Recreation Fund.

Reserves for Hall Development projects include funds for refurbishment of the rear courtyard, secondary double glazing and a covered walkway.

Detail of any Funds materially in deficit

None

Declaration

During the year October 2021 to September 2022, the Trustees and the CA Council consider that the Charity's activities have been carried out prudently and with due diligence in order to provide public benefit in accordance with the objects of the Association and in compliance with the guidance published by the Charity Commission.

High Legh Village Hall

Receipts and Payments Account for the year ended 30th September 2022

		Year Ended 30 th September 2022	Year ended 30 th September 2021
RECEIPTS			
	Notes	£	£
Hall lettings to external users		26,912.05	7,429.39
Contribution by CA for use of Hall	1	2,157.50	75.00
Lettings income relating to previous year		2,442.50	881.25
FIT payment (Solar electricity generation)	2	263.93	1,836.84
Utilities rebate (energy supplier refunds)		1,216.67	296.01
Broadband rebate		0.00	23.20
Various refunds from CA & PC	3	547.87	479.82
Sundries		0.00	0.00
	Sub-total	33,540.52	11,021.51
Capital Receipts			
Grant Cheshire East		0.00	19,370.43
		33,540.52	30,391.94
PAYMENTS			
Revenue Payments			
Hall rent to landlord		1.00	1.00
Lettings (Refund due to cancellation)		0.00	0.00
Covid-19		0.00	35.50
Utilities		5,721.51	2,909.16
Insurance		1,864.75	2,069.38
Hall Cleaning Services		2,303.50	1,971.14
Waste Collection		1,666.67	530.65
Telecommunications		373.56	422.78
Repairs and Maintenance	4	2,223.93	1,154.69
Hall Administration and Sundries		751.97	196.63
Hall Manager		3,822.00	3,630.90
Performing Rights Society	5	155.15	375.34
TV Licence (monthly direct debit)		159.36	159.00
Bank Charges		64.40	0.00
Other		100.00	125.00
	Sub-total	19,207.80	13,581.17
Capital Payments			
Equipment replacement	6	2,948.61	0.00
	Sub-total	2,948.61	0.00
Total Payments		22,156.41	13,581.17
Opening Balance at 1 st October 2021		48,792.99	31,982.22
Net Receipts		11,384.11	16,810.77
Closing Balance at 30 th September 2022		60,177.10	48,792.99

High Legh Village Hall (VHMC)

Note and item	Explanation	£
1	This income is broken down as follows	
Contribution by CA for Hall rent	Sunday Teas	1,635.00
	CA Meetings	135.00
	Coffee & Friendship	287.50
	Events	100.00
TOTAL		2,157.50
2		
FIT payment	Amount received in year	263.93
	A payment of £1,676.30 was received in November 2022 for the period from 24/12/21 to 17/10/22 and will be included in next year's accounts.	
3		
Various refunds from CA & PC	Water Bills for School House	547.87
TOTAL		547.87
4		
Repairs and Maintenance	A breakdown of expenditure incurred for the year as follows:	
	Item	
Volunteer	Door Seals for Fire and Smo	85.27
	Toilet Valve	13.55
	Fire Protection Board	40.40
B Entwistle (Electrician)	Spur Unit and Neon	28.09
B Field (Joint work for CA and PC)	Repairs to Hall	1,000.00
Jackson	Call out Due to Water in Alai	154.80
Volunteer	Toilet Repairs	27.58
B Field	Work on Tower,Fit Fire boar	212.40
Christie Ga and Heating	Annual Gas Checks	281.05
Jackson	Annual Fire Checks, PAT Tes	373.80
Volunteer	Dishwasher Hose	6.99
	Total	2,223.93
5		
Performing Rights Society	Allows us to perform live as well as listen to recorded music.	
6		
Equipment replacement		
2 Hoovers	Upstairs and Downstairs	158.98
Table	For Mike Walker Room	210.66
Computer	For MW Room	484.97
Wine Glasses	Replacing Old Glasses	53.78
	Stacking Plastic. For outside use	544.00
Chairs		23.10
Kettle		19.99
Toilet Seat		1,290.58
Tables (small)	Hall	15.95
Telephone	Spare	44.60
Faulty Light Sensor	Carpark	29.60
Faulty Light Sensor	Carpark	72.40
Replace Tubes in Lights I	MW Room	72.40
	Total	2,948.61

High Legh Village Hall Reserves
30th September 2022

Cash Book

Opening Balance

1st October 2021	£48,792.99
Plus Income	£34,374.52
Minus Expenditure	£22,990.41
Closing Balance	£60,177.10
Allocation of Bank Balance	£60,177.10
Restricted Funds	£0.00
	£60,177.10
Designated Funds	
Emergency Reserve	£20,000.00
Refurbishment of Hall Floor	£5,000.00
Lobby Carpets	£2,000.00
Repainting of Hall	£20,000.00
Fridges	£3,000.00
PA System	£2,000.00
Total	£52,000.00
Undesignated Funds Balance	£8,177.10

HIGH LEGH COMMUNITY ASSOCIATION

Receipts Summary for the year ended 30th September 2022

RECEIPTS	Year ended 30th September 2022	Year Ended 30th September 2021
	£	£
Revenue Receipts		
Newsletter	1,865.00	2,073.00
Sunday Teas	4,297.97	-
Dog Show/Funday	1,348.21	1,829.55
Cheese and Wine	1,459.67	-
Curry Night	1,390.64	-
HL 10k Race	13,088.62	-
History Talk	449.86	-
Farmers Markets	313.00	-
PAYPAL	-	0.01
HL Parish Council refund (Street Champion Tea Party)	285.00	-
Jubilee Celebrations (Run jointly with Parish Council)	2,049.27	-
Sale of sweets left over from Jubilee	60.00	-
	Sub-Total	
	26,607.24	3,902.56
Capital Receipts	-	-
Total Receipts	26,607.24	3,902.56

HIGH LEGH COMMUNITY ASSOCIATION

Payments Summary for the year ended 30th September 2022

	Year ended 30th September 2022	Year Ended 30th September 2021
	£	£
PAYMENTS		
Revenue Payments		
Newsletter	2,821.00	2,560.00
Sunday Teas	2,136.47	-
Rent Paid to V. Hall £1,635.00		
Other <u>£501.47</u>		
Dog Show/Funday	556.69	578.36
Cheese and Wine	775.31	-
Curry Night	465.80	-
10k HLRM Race	10,876.19	-
History Talk	30.00	-
Farmers Markets	-	-
Jubilee Celebrations (Run jointly with Parish Council)	2,049.27	-
Other Expenditure		
SER Fund	500.00	1,660.00
Token of Appreciation	101.55	110.40
Administration/Sundries	182.27	194.84
Rent Paid to Village Hall for CA meetings	135.00	75.00
Web Hosting	110.85	112.86
Coffee and Friendship	306.50	-
Marketing	121.84	274.44
Membership of CVS (Advice for Events, etc)	50.00	36.54
Bank Charges	82.99	-
Engraving for 10k Trophies paid out of reserves	70.00	-
Sanctuary Cafe (Street Champion Teas)	-	570.00
PAYPAL	-	10.00
Sub-Total	21,371.73	6,182.44
Capital Payments		
Rear Yard Project	3,524.50	-
Gazebos	1,858.22	-
Sub-Total	5,382.72	-
Total Payments	26,754.45	6,182.44
Opening Balance at 1 st October 2021	15,535.24	17,815.12
Total Receipts	26,607.24	3,902.56
Total Payments	26,754.45	6,182.44
Closing Balance 30 th September 2022	15,388.03	15,535.24

HIGH LEGH COMMUNITY ASSOCIATION

Receipts and Payments Summary for the year ended 30th September 2022

	Receipts	Payments	Receipts less Payments
	£	£	£
Newsletter	1,865.00	2,821.00	(956.00)
Sunday Teas	4,297.97	2,136.47	2,161.50
Dog Show/Funday	1,348.21	556.69	791.52
Cheese and Wine	1,459.67	775.31	684.36
Curry Night	1,390.64	465.80	924.84
10k HLRM Race	13,088.62	10,876.19	2,212.43
History Talk	449.86	30.00	419.86
Farmers Markets	313.00	-	313.00
Jubilee Celebrations (Joint with Parish Council)	2,049.27	2,049.27	0.00
HL Parish Council refund (Street Champion Tea Party)	285.00	-	285.00
Sweet Tin Sale	60.00	-	60.00
Sub-Total	26,607.24	19,710.73	6,896.51
Other Expenditure			
SER Fund	-	500.00	(500.00)
Rent Paid to Village Hall for CA meetings	-	135.00	(135.00)
Website Hosting	-	110.85	(110.85)
Coffee and Friendship	-	306.50	(306.50)
Administration/Sundries	-	182.27	(182.27)
Token of Appreciation	-	101.55	(101.55)
Marketing	-	121.84	(121.84)
Membership of CVS (Advice for Events, etc)	-	50.00	(50.00)
Sanctuary Cafe (Street Champion Teas)	-	0.00	0.00
Bank Charges	-	82.99	(82.99)
Engraving for 10k Trophies paid out of reserves	-	70.00	(70.00)
PAYPAL	-	0.00	0.00
Sub-Total	-	1,661.00	(1,661.00)
Totals before Capital Expenditure	26,607.24	21,371.73	5,235.51
Capital Expenditure			
Rear Yard Project	-	3,524.50	(3,524.50)
Gazebos	-	1,858.22	(1,858.22)
Total	26,607.24	26,754.45	(147.21)
Opening Balance at 1st October 2021	15,535.24		
Net Movement in cash for the year	(147.21)		
Closing Balance 30th September 2022	15,388.03		

HIGH LEGH COMMUNITY ASSOCIATION
Reserves
30th September 2022

CASH BOOK	£
Opening Balance	
1 st October 2021	15,535.24
Plus Income	26,994.95
Minus Expenditure	27,142.16
Closing balance	15,388.03
<u>Allocation of bank balance</u>	15,388.03
Restricted Funds	-
<u>Unrestricted Funds Balance</u>	15,388.03
Designated funds	
SER Fund 2022/23	2,000.00
Newsletter Reserve = £1000.00	1,000.00
Events Marketing Fund	1,000.00
Total	4,000.00
Hall Development Projects	
Rear Yard Project	1,475.50
TOTAL	
Undesignated Funds	£9,912.53

HIGH LEGH COMMUNITY ASSOCIATION (INCLUDING HIGH LEGH VILLAGE HALL)
ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2022

Registered Charity Number: 511391

Accountant's Report

I have prepared the Receipts and Payments Account for the year ended 30th September 2022 in accordance with the books and records of the High Legh Community Association (including High Legh Village Hall) and from information and explanations provided to me.

S. A. Cox

2/11/22

Mrs Su Carter

Hon Treasurer

Auditor's Report

I have audited the Receipts and Payments Account for the year ended 30th September 2022 and can confirm that they are in accordance with the underlying records and provides a true and fair view of High Legh Community Association's (including High Legh Village Hall) receipts and payments for the year then ended.

Sharon E. Senn

2/11/22

Mrs Sharon Senn

Hon Auditor

Chartered Accountant

HIGH LEGH COMMUNITY ASSOCIATION

England & Wales - Charity number 511391

Accounts



High Legh Community Association

High Legh Village Hall, West Lane, High Legh, KNUTSFORD WA16 6LR

Trustees and Council Report for Year 2020-2021 ending 30th September 2021

Reference and Administration Details

High Legh Community Association, sometimes called the CA or HLCA, is established with a Constitution dated 21st May 1979, Clause 15 being amended on 2nd November 2010 to change the permitted number of trustees from 2 to 6. Its Charity Registration no is 511391.

The policy and general management of the CA is directed by its Council, in accordance with Clause 8 of its Constitution.

Trustees of the CA being members of the CA Council (CAC) this year were:

- Mrs Patricia A Adams,
- Mrs Gail Coenen,
- Mrs Susan Carter
- Mrs Janet Harrison

Non-Trustee Members of the Council during the year were:-

- Mrs Kath Jones elected as Secretary
- Mrs Helen Wright , Village Hall Manager
- Mrs Nicola Keeley
- Mrs Louise Allan
- Cllr Mr Tim Harrison, representative of High Legh Parish Council
- Cllr Julie Morton, representative of High Legh Parish Council
- Mr Arthur Wardell representative of St John's Church

Mrs S. Senn ACA was appointed Auditor for the year 2020/21.

All CA Council Members other than our part-time Village Hall Manager give their time voluntarily and receive no remuneration.

Structure, Governance and Management

Governing documents – Constitution (21/5/1979) and additionally, a Deed of Trust was entered into with High Legh Parish Council on 1/10/2010 in conjunction with a 28 year lease, for the Village Hall.

How the Charity is Constituted - All inhabitants of the Parish of High Legh are automatically Members of the Association. They are all invited by posters, email and in the quarterly Newsletter to attend the AGM in November. CA Council members are appointed or reappointed annually at the AGM.

AGM Nov -2021

The Officers elected were :-

Patricia Adams co-chair of the CA Council

Janet Harrison co-chair of the CA Council

Susan Carter Treasurer

Kath Jones Secretary

Officer retiring :-

Gail Coenen – co-chair of the CA Council

Management

The CA Council retains control over the allocation of funds raised by Social Events and lettings for expenditure on the Village Hall and it's equipment, and the allocation of financial reserves to cover the risks of developing and operating the Village Hall. All fund raising is carried out in the name of High Legh Community Association and is done by volunteers. Almost all income is derived from Hall hire and running events.

The charity has 2 Bank Accounts:-

- The Village Hall account receives all the hall hire income (including hall hire for HLCA events and meetings) and pays all expenditure for routine operation of the Village Hall.
- The High Legh CA account holds all the other CA income and expenditure related to CA activities, events and communications. Investment funds for improving the Village Hall are held in the High Legh CA account.

As leaseholder for the Village Hall, High Legh Community Association works in partnership with High Legh Parish Council, as landlord, to ensure that the Village Hall continues to be a valuable community resource for the Parish.

The CA seeks to manage the hall hire income and operational costs to become, as far as possible, self sufficient.

The Parish Council recognises that the CA will wish to invest in developing and enhancing facilities to secure future rental income and has agreed to consider match funding for future capital expenditure, on the basis that opportunities for grant funding are also explored.

During the year 2020 – 2021 there were periods when the Village Hall was closed or had restrictions on use thereby reducing the income considerably for to the Village Hall account.

The Village Hall cost around £180 per week to run even when it is not being used.

Most regular fundraising events were not able to take place reducing the money going to the CA Account. The CA applied and was successful in being awarded a Support Grant and a Restart Grant from Cheshire East Council totalling £19,370.43 and these grants were available to Community Buildings whose income had been affected by Covid.

Objectives of High Legh Community Association as per our Constitution are:

a) to promote the benefit of the inhabitants of High Legh (hereinafter called the area of benefit) without distinction of sex or of political religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

b) to establish or secure the establishment of a Community Centre (hereinafter called “the Centre”) to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Activities of High Legh Community Association.

- The CA organises Social Activities for the residents of High Legh, some, in partnership with other local organisations. Many events are supported by people from local areas outside of High Legh. Any funds raised from the CA Social Events are used to maintain and improve the Village Hall and to fund other initiatives for the benefit of High Legh residents.
- The CA runs and maintains the High Legh Village Hall. This provides residents and other members of the public a safe, comfortable and affordable venue for social, leisure and educational activities. These include dance and exercise classes, meetings, ad hoc events and family parties. All money raised from the hire of the Hall goes to pay for the costs of running the Hall.
- The CA has a **Sports, Educational and Recreation Fund** which is used to give grants of up to £250 that High Legh residents or organisations can apply for, for activities that fall within our charitable objectives.
- The **High Legh Newsletter**, is published quarterly by the CA and distributed at no charge to all residents’ homes by volunteers and made available at the Village Hall, School and local shops. It publishes articles from High Legh Parish Council, Cheshire Police, High Legh voluntary organisations and residents that communicate with the community as a whole, so that everyone has a chance to know about opportunities for local social, leisure and educational activities. Editing of the newsletter is done at no charge by volunteers. The printing costs are mainly funded by adverts from local businesses and additional funding from the CA.
- The CA issues a monthly “**What’s On**” bulletin by email which is free to more than 400 subscribers. This provides information about events that are of interest to the residents, and an opportunity to distribute urgent news to complement an email bulletin distributed by High Legh Parish Council.
- The **website** (www.highleggh.org.uk) is managed by the CA and provides coverage of High Legh social and leisure activities with regular and frequent updates and a diary that complements the Newsletter and “What’s On” bulletin.

Summary - Public Benefit from the Main Achievements in 2020/21

NB Due to Covid-19 restrictions the Village Hall, in line with government regulations, has had a number of periods when it has been forced to close, and then periods when it could only open under very strict guidelines, reducing events that could take place.

- **Festival of Christmas Cheer** held in December 2020. Promoted by the Community Association to encourage residents to light up their windows and gardens for the enjoyment of friends and neighbours and it was a big success.
- **Family Fun Day and Dog Show.** A new open air event run in partnership with St John's Church was very popular and provided events for children, a BBQ, Dog Show, afternoon tea and stalls.
- **Village Hall Hire.** The Village Hall was closed from the January 2021 to March 2021 and then there was a gradual lifting of restriction when the Hall was able to open for some exercise classes but with strict covid safety regulations in place. After July 21st all restrictions were lifted and classes and face to face meetings were able to be held again. The Hall is used for exercise and dance classes, children's ballet and craft classes , adult craft classes, W.I. Meetings, Parish Council meetings, social events and one off exhibitions. All money raised from the hire of the Hall goes towards the running of the Hall.
- **Coffee and Friendship .** The CA provides funding and the Village Hall as a venue for this free monthly event which was finally able to start again in September 2021 after not taking place for 18 months. All residents of High Legh are invited to this and it has proved to be very popular especially with elderly residents who would not normally attend events. Residents can benefit from free transport that has wheelchair access.
- Three **Sports, Educational and Recreation Fund** grants of £250 were awarded during the year to the High Legh School, Art, Craft & Therapy Club and High Legh PTA.
- The **High Legh Newsletter**, continued to be published every 4 months through the year and during lockdown providing local news and important information for the residents especially during lockdown.
- The monthly **"What's On"** bulletin by email kept more than 400 subscribers aware of local events.
- The **website** (www.highleggh.org.uk) provided coverage of High Legh social and leisure activities with regular and frequent updates and a diary that complements the Newsletter and "What's On" bulletin.

Contribution by Volunteers and Sponsors

High Legh Community Association is very appreciative of the enormous number of hours contributed by volunteers to fund raising, operation and improvement of the Village Hall. Our volunteers are

both High Legh residents and people living near High Legh, who enjoy participating in activities like Sunday Teas, the 10K Race and other fund raising (and fun) activities.

Additionally, a great range of local businesses and organisations have provided funding sponsorship and contributions in kind for events such as the 10k Race, Photographic Exhibition, and the Village Show. We are very grateful to them all, and have thanked them in both our Newsletter and on the website.

Brief Statement of the Charity's Policy on Reserves

Our policy is to replace essential items of equipment when they fail, but not before. We retain sufficient funds in an Equipment Replacement Programme to replace items promptly when failure occurs.

In 2020/21 a reserve of £10,000 was set aside in case urgent action is required to safeguard our 100+ year old building from major physical problems that might occur.

There are reserves for Village Hall maintenance including repainting, dampproofing, new carpets and floor treatment.

There are also reserves for Newsletter production and Marketing and the Sports, Education and Recreation Fund.

Reserves for Hall Development projects include funds for refurbishment of the rear courtyard, secondary double glazing and a covered walkway.

The CA received a grants of £11,370.43 from the Governments Covid-19 Support Grant and £8,000 Restart Grant both managed by Cheshire East to cover maintaining the Hall during lockdown when no income was earned.

Detail of any Funds materially in deficit

None

Declaration

During the year October 2020 to September 2021, the Trustees and the CA Council consider that the Charity's activities have been carried out prudently and with due diligence in order to provide public benefit in accordance with the objects of the Association and in compliance with the guidance published by the Charity Commission.

HIGH LEGH COMMUNITY ASSOCIATION

Receipts Summary for the year ended 30th September 2021

	Year ended 30 th September 2021	Year Ended 30 th September 2020
	£	£
RECEIPTS		
Revenue Receipts		
Newsletter	2073.00	1160.00
Dog Show/Funday	1829.55	0.00
Sunday Teas	0.00	535.07
Photo Exhibition	0.00	135.20
10k HLRM Race	0.00	12990.18
Farmers Markets	0.00	230.00
Coffee and Friendship	0.00	0.00
Cheque for 200 Club not cashed (100086)	0.00	25.00
PAYPAL	0.01	
Sub-Total	3902.56	15075.45
Total Receipts	£3,902.56	£15,075.45

HIGH LEGH COMMUNITY ASSOCIATION

Payments Summary for the year ended 30th September 2021

	Year ended 30 th September 2021	Year Ended 30 th September 2020
PAYMENTS		
Revenue Payments		
200 Club	0.00	1050.00
Dog Show/Funday	578.36	
Newsletter	2560.00	2537.00
Sunday Teas Rent paid to VH 0.00	0.00	715.00
Other 0.00	0.00	94.66
Photo Exhibition	0.00	114.00
10k HLRM Race	0.00	10718.36
SER Fund	1660.00	750.00
Token of Appreciation	110.40	133.84
Administration/Sundries	194.84	159.65
Rent Paid to Village Hall for CA meetings	75.00	112.50
Web Hosting	112.86	61.20
Coffee and Friendship	0.00	175.00
Marketing	274.44	217.00
Storage Cabinet for CA Paperwork	0.00	238.80
Membership of CVS (Advice for Events, etc)	36.54	45.00
Sanctuary Cafe (Street Champion Teas)	570.00	
PAYPAL	10.00	
Sub-Total	6182.44	17122.01
Opening Balance at 1 st October 2020	17815.12	19861.68
Total Receipts	3902.56	15075.45
Total Payments	6182.44	17122.01
Closing Balance 30 th September 2021	£15,535.24	£17,815.12

HIGH LEGH COMMUNITY ASSOCIATION

Receipts and Payments Summary for the year ended 30th September 2021

	Receipts	Payments	Receipts less Payments
	£	£	£
200 Club	0.00	0.00	0.00
Newsletter	2073.00	2560.00	-487.00
Dog Show/Funday	1829.55	578.36	1251.19
Sunday Teas	0.00	0.00	0.00
Photo Exhibition	0.00	0.00	0.00
10k HLRM Race	0.00	0.00	0.00
Coffee and Friendship	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Sub-Total	3902.55	3138.36	764.19
Other Expenditure			
SER Fund	0.00	1660.00	-1660.00
Rent Paid to Village Hall for CA meetings	0.00	75.00	-75.00
Website Hosting	0.00	112.86	-112.86
Administration/Sundries	0.00	194.84	-194.84
Token of Appreciation	0.00	110.40	-110.40
Marketing	0.00	274.44	-274.44
Membership of CVS (Advice for Events, etc)	0.00	36.54	-36.54
Sanctuary Cafe (Street Champion Teas)	0.00	570.00	-570.00
PAYPAL	0.01	10.00	-9.99
Sub-Total	0.00	3044.08	-3044.07
Total	3902.55	6182.44	-2279.88
Opening Balance at 1st October 2020	17815.12		
Net Movement in cash for the year	-2279.88		
Closing Balance 30th September 2021	£15,535.24		

HIGH LEGH COMMUNITY ASSOCIATION
Reserves
30th September 2021

CASH BOOK	
Opening Balance	
1 st October 2020	17815.12
Plus Income	6561.25
Minus Expenditure	8841.13
Closing balance	£15,535.24
Allocation of bank balance	15535.24
Restricted Funds	0.00
Unrestricted Funds Balance	15535.24
Designated funds	
SER Fund 2019/ 2020	2000.00
Newsletter Reserve =£1000.00	1000.00
Events Marketing Fund	1000.00
10k Engraving of Trophies	36.00
Total	4036.00
Hall Development Projects	
Drainage for front of Hall	4000.00
Annexe Secondary Glazing and Internal Door	1500.00
Equipment for events	
Outside PA, Gazebo. Etc	1500.00
Outside Tables	1000.00
TOTAL	8000.00
Undesignated Funds	£3,499.24

High Legh Village Hall

Receipts and Payments Account for the year ended 30th September 2021

		Year Ended 30 th September 2021	Year ended 30 th September 2020
RECEIPTS	Notes		£
Hall lettings to external users		7,429.39	15638.84
Contribution by CA for use of Hall	1	75.00	1052.50
Lettings income relating to previous year		881.25	460.50
FIT payment (Solar electricity generation)		1,836.84	1428.78
Utilities rebate (energy supplier refunds)		296.01	0.00
Broadband rebate		23.20	0.00
Various refunds from CA & PC	2	479.82	461.04
Sundries		0.00	0.00
	Sub-total	11,021.51	19041.66
Capital Receipts			
Grant Cheshire East	5	19,370.43	10000.00
Total Receipts		30,391.94	29041.66
 PAYMENTS			
Revenue Payments			
Hall rent to landlord		1.00	1.00
Lettings (Refund due to cancellation)		0.00	175.00
Covid-19		35.50	585.95
Utilities		2,909.16	4905.95
Insurance		2,069.38	2000.97
Hall Cleaning Services & materials		1,971.14	2339.32
Waste Collection		530.65	924.61
Telecommunications		422.78	462.71
Repairs and Maintenance	3	1,154.69	1324.59
Hall Administration and Sundries		196.63	471.03
Hall Manager		3,630.90	3822.00
Performing Rights Society	4	375.34	500.52
TV Licence (monthly direct debit)		159.00	156.99
Other		125.00	100.00
	Sub-total	13,581.17	17770.64
 Capital Payments			
Refurbishments		0.00	930
Equipment replacement		0.00	37.02
	Sub-total	0.00	967.02
Total Payments		13,581.17	18737.66
 Opening Balance at 1st October 2020		31,982.22	21678.22
Net (Payments)/Receipts		16,810.77	10304.00
Closing Balance at 30th September 2021		48,792.99	31982.22

High Legh Village Hall (VHMC)

Note and item	Explanation	£
1	This income is broken down as follows	
Contribution by CA for Hall rent	Sunday Teas	0.00
	CA Meetings	75.00
	Coffee & Friendship	0.00
	Events	0.00
TOTAL		75.00
2		
Various refunds from CA & PC	Water Bills for School House	479.82
TOTAL		479.82
3	A breakdown of expenditure incurred for the year as follows:	
Repairs and Maintenance	Item	
TLC	Annexe carpet cleaned	30.00
Jackson Fire Ltd	Testing/replacing fire equipment. Pat testing(portable appliance testing)	670.80
Smiths of Derby	Bi-annual maintenance checks	249.60
B Entwistle (electrician)	Automatic lobby light for annexe	77.00
Sharper Trading Ltd	Laptop battery and RAM upgrade)	74.98
Keengardener Ltd	Timer for watering system	52.31
	Total	1,154.69
4	Allows us to perform live as well as listen to recorded music.	
Performing Rights Society		
5		
Grant from Cheshire East Council	Local Restriction Support Grant under Covid-19 Temporary Framework	11,370.43
	Restart Grant received on the advice of Action with Communities in Rural England (ACRE)	8,000.00
		19,370.43

High Legh Village Hall Reserves

30th September 2021

Cash Book

Opening Balance

1st October 2020	31982.22
Plus Income	30391.94
Minus Expenditure	13581.17
Closing Balance	48792.99
Allocation of Bank Balance	48792.99
Restricted Funds	0.00
	48792.99
Designated Funds	
Emergency Reserve	10000.00
Refurbishment of Hall Floor	2000.00
Lobby Carpets	2000.00
Repainting of Hall	16000.00
Refurbishment of Back Yard	
including covered walkway	15000.00
Repairs to outside brickwork	1000.00
New Tables (inside)	1000.00
Total	47000.00
Undesignated Funds Balance	1792.99

HIGH LEGH COMMUNITY ASSOCIATION (INCLUDING HIGH LEGH VILLAGE HALL)
ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

Registered Charity Number: 511391

Accountant's Report

I have prepared the Receipts and Payments Account for the year ended 30th September 2021 in accordance with the books and records of the High Legh Community Association (including High Legh Village Hall) and from information and explanations provided to me.

S. C. Carter

12/11/2021

Mrs Su Carter

Hon Treasurer

Auditor's Report

I have audited the Receipts and Payments Account for the year ended 30th September 2021 and can confirm that they are in accordance with the underlying records and provides a true and fair view of High Legh Community Association's (including High Legh Village Hall) receipts and payments for the year then ended.

Sharon E Senn

12/11/2021

Mrs Sharon Senn

Hon Auditor

Chartered Accountant