

# HEREFORD MUSICAL THEATRE COMPANY

England & Wales · Charity number 511315

## Details

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**Other names**                      HEREFORD AMATEUR OPERATIC SOCIETY

**Status**                              Registered

**Legal form**                        Other

**Registered**                        1981-09-18

**Register**                            [View on the Charity Commission register](#)

## Contact

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**Address**                            Hereford Musical Theatre Company  
The Tomkins Theatre  
148 Whitecross Road  
Hereford  
HR4 0DH

**Phone**                              01432 830131

**Email**                                [HMTCCCharity@gmail.com](mailto:HMTCCCharity@gmail.com)

**Website**                            [www.hmtc.org.uk](http://www.hmtc.org.uk)

## Activities

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**Objects:** TO EDUCATE THE PUBLIC IN THE DRAMATIC AND OPERATIC ARTS AND TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS,

**Activities:** We provide the opportunity for members to take part in musical theatre productions either on or off stage, thus bringing high quality, affordable shows to the public in and around Hereford. We run a successful Youth section, which performs its own shows and also offers the opportunity for its members to participate in main company shows, when there are suitable parts (e.g. "Annie"; "Oliver!")

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Herefordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£88,017	£90,175	-	-
2023-12-31	£87,972	£77,579	-	-
2022-12-31	£72,011	£70,747	-	-
2021-12-31	£37,728	£21,196	-	-
2020-12-31	£28,957	£27,347	-	-

## Trustees

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Name	Role	Appointed
Nicky Willett		2014-06-04
P W MORRIS		

**HEREFORD MUSICAL THEATRE COMPANY**

England & Wales - Charity number 511315

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# Accounts

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## **Hereford Musical Theatre Company**

(formerly Hereford Amateur Operatic Society)

est. 1898

Registered Charity Number: 511315

### **Trustees' Annual Report for the year ending 31 December 2024**

#### **Headquarters**

The Tomkins Theatre  
148 Whitecross Road  
HEREFORD  
HR4 0DH

#### **Bank**

Lloyds Bank PLC Business Banking  
PO Box 1000  
ANDOVER  
BX1 1LT

#### **Independent Examiner**

Mrs Barbara Double

#### **Charitable Status**

Hereford Musical Theatre Company is a Registered Charity (Number: 511315), which is an unincorporated association.

#### **Governing Document**

Constitution of 1898 as amended on 24 February 1981 and 13 March 2007.

#### **Trustees**

Mr Paul Morris

Mrs Nicolette Willett

The Trustees are elected by the members.

#### **Governance**

Membership of Hereford Musical Theatre Company is open to all those over the age of sixteen years having sympathy with the objects of the society and desiring actively to further it and who pay the annual subscription as appropriate. The annual subscription is determined by the Executive Committee and agreed by the members at the Annual General Meeting.

In accordance with the constitution, the Executive Committee is elected by the members at the Annual General Meeting. It meets regularly throughout the year (normally once a month) and has responsibility for the day to day running of the society, and its financial and legal responsibilities.

### **Charitable Objects**

To educate the public in the dramatic and operatic arts and to further the development of public appreciation and taste in the said arts.

### **Activities**

To this end, HMTC aims to present a variety of full-scale musical theatre productions, considering the suitability and marketability of each. There may be some variation from year to year, but our normal output includes:

- one show at Hereford's Courtyard Theatre, usually in November;
- one show at our own Tomkins Theatre, usually in the late spring or early summer;
- a concert of seasonal music at the Tomkins Theatre, in December.

We run an active youth section for young people aged between eight and sixteen, which meets regularly on Sundays during term time. The youth section normally presents its own production(s) each year – either an appropriate full-scale musical or a specific junior version, and/or a concert performance enabling as many as possible to perform. The young people also have the opportunity to participate in the main society productions, when there are roles for them.

Members who do not wish to perform on stage are encouraged to participate in productions in other roles, such as stage crew, props, wardrobe, makeup, front of house, hospitality, etc.

HMTC also runs social and fundraising activities, in order to encourage participation amongst members and to help fund major productions.

### **Annual Review**

For the first year since 2019, HMTC made a small financial loss in 2024. This was not totally unexpected, and whilst it is generally symptomatic of the prevailing economic climate, there were three key factors:

1. The rising costs of putting on shows (up over £10,000 from 2023.) The Full Monty cost over £48,000 to put on – our most expensive show to date; Sunset Boulevard, in November 2025, will be our first production with a budget over £50,000.
2. The rising costs of keeping the Tomkins Theatre running. Our cleaners had to increase their rates last year, having kept them the same for several years previously

and our previous fixed rate energy contracts came to an end in June, resulting in a big hike in utilities costs.

3. A reduction in the number of hall hirings in 2024. The hall is available for booking for parties, social gatherings, meetings, etc.

Adult subs increased in 2024; Youth Group subs were slightly down. 50 Club membership was down again, and it was decided to close the 50 Club from the end of April 2025.

Social/fundraising events help to add to the coffers. Thank you to everyone involved in running or helping with one or more of these.

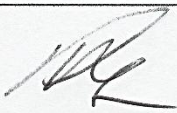
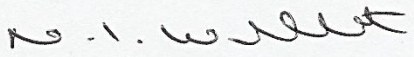
All of our 2024 productions, both main company and Youth Group, yielded a profit – a highly commendable result, considering some of restraints mentioned previously!

We are grateful to everyone who works hard on behalf of HMTC to enable us to continue to do what we love doing – thank you!

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Full name(s)	Paul Wilfred Morris	Nicolette Irene Willett
Position	President/ Trustee	Chair/ Trustee
Signature(s)		
Date	21/10/25	21.10.25

# **HEREFORD MUSICAL THEATRE COMPANY**

## **AUDITED ACCOUNTS 2024**

2 **HMTC ACCOUNTS 2024**

	<b>2024</b>		<b>2023</b>	
<b>INCOME</b>				
Membership				
Subscriptions - Adult Company	3,920.00		3,565.00	
- Youth Group	1,470.00		1,623.00	
Patrons/Friends/VPs	305.00		660.00	
50 Club	1,650.00		1,840.00	
NODA Long Service Awards	22.00		150.00	
Hall Hire	6,469.25	(b/f 2023 325.00)	8,932.00	(b/f 2022 162.00 crd 2023 325.00)
Bar Takings	725.00		322.24	
Donations (Unspecified)	145.50		64.00	
Bank Interest	442.84		192.79	
Events				
Bingo/Puds	605.95		Craft Fair	408.90
FM Video Night	231.25		Karaoke Night	132.60
Karaoke Night	183.30		Treasure Hunt	200.00
FM After Show Buffet	230.00		September Sale	664.00
Dinner Dance (Jan 25)	297.00		Halloween Party	108.80
Dinner Dance (Nov 25)	2,816.00		Dinner Dance (Jan 25)	4,310.00
Sundries				
- Sale of Mirrors	-		75.00	
- Children in Need Collection	-		60.00	
Income from Shows and Concerts	68,504.03	(crd 2024 45,777.00)	64,826.76	
<b>TOTAL</b>	<b>88,017.12</b>		<b>88,135.09</b>	
<b>EXPENDITURE</b>				
Admin				
NODA Membership	-		230.00	
Insurance	2,953.94		2,630.64	
Bar Licence	180.00		180.00	
Website Management	-		195.00	
General Publicity	-		118.00	
CIO Admin	-		919.40	
Postage	6.00		22.25	
Stationery Supplies	72.24		73.55	
Card Payment Devices and Cash Tins	222.73		-	
Card Payment Device Fees	58.80		44.37	
Membership				
50 Club Prizes	1,520.00		1,755.00	
NODA Long Service Awards	412.94		437.97	
Musical Director - Jenni Axtell	5,400.00		5,400.00	
Hall				
Cleaning, Maintenance and General Running Costs	5,024.56	(crd 2023 234.00)	4,294.23	(crd 2022 175.00 deb 2023 234.00)
Services - Electricity/Gas/Water	7,167.41		6,033.81	
- Phone Line/Broadband	612.68		562.65	
- Recycling	283.81		278.07	
Production Equipment	909.17		920.30	
Rental of Small Hall from Holy Trinity PCC	100.00	(crd 2023 100.00)	100.00	(deb 2023 100.00)
Bar Stock	31.75		-	
Events				
FM Video Night	109.10		September Sale	65.00
Karaoke Night	111.20		Craft Fair	114.37
FM After Show Buffet	400.00		D. Dance (Jan 25)	3,185.00
Dinner Dance (Jan 25)	398.50			-
Dinner Dance (Nov 25)	3,382.00			-
Sundries				
- Children in Need Donation	0.00	(crd 2024 75.00)	75.00	(deb 2023 75.00)
Expenditure for Shows and Concerts	60,818.96	(crd 2023 707.65 deb 2024 45,777.00)	50,477.15	(crd 2022 409.02 deb 2023 707.65)
<b>TOTAL</b>	<b>90,175.79</b>		<b>78,111.76</b>	
<b>OVERALL BALANCE</b>	<b>-2,158.67</b>		<b>10,023.33</b>	
ASSETS B/F	133,156.06		123,132.73	
ASSETS C/F	130,997.39		133,156.06	
<b>OVERALL BALANCE</b>	<b>-2,158.67</b>		<b>10,023.33</b>	

3 **HMTC SHOW ACCOUNTS 2024**

	2023		2024				2025			2026	TOTALS
	Elf	Rocking Around the Christmas Tree	Annie (Jr)	Made in Dagenham	The Full Monty	Winter Wonderland	The Lion, the Witch and the Wardrobe	Bad Girls	Sunset Boulevard	Jeckyll and Hyde	
<b>INCOME</b>											
Box Office Takings	-	-	2,789.13	5,882.06	96.00	1,386.57	-	-	-	-	-
Sponsorship	-	-	-	-	1,500.00	-	-	-	-	-	-
Programme Adverts	-	-	-	-	590.00	-	-	-	-	-	-
Donations	-	-	-	265.00	280.00	-	-	-	-	-	-
Script Hire Deposits	-	-	-	835.00	630.00	-	-	-	-	-	-
Show Levy	-	-	-	375.00	720.00	-	-	-	-	-	-
Resale of Items Purchased	108.00	-	-	-	-	-	-	-	-	-	-
Show Merchandise	-	-	-	-	510.00	-	-	-	-	-	-
Photos/DVD Sales	-	-	-	-	65.00	-	-	-	-	-	-
Programme Sales	-	-	73.50	184.50	756.00	( 300.00	-	-	-	-	-
Show Raffle, Tombola, etc.	-	-	320.00	473.00	392.00	(	-	-	-	-	-
Bar Takings	-	-	837.97	1,790.95	-	404.00	-	-	-	-	-
Ice Creams, Sweets, etc.	-	-	-	412.50	-	-	-	-	-	-	-
Bucket Collections	-	-	-	-	750.85	-	-	-	-	-	-
<b>TOTAL</b>	<b>108.00</b>	<b>0.00</b>	<b>4,020.60</b>	<b>10,218.01</b>	<b>6,289.85</b>	<b>2,090.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,727.03</b>
Less: Debtors 2023	-	-	-	-	-	-	-	-	-	-	0.00
Add: 2024 Creditors	-	-	-	-	45,777.00	-	-	-	-	-	45,777.00
	<b>108.00</b>	<b>0.00</b>	<b>4,020.60</b>	<b>10,218.01</b>	<b>52,066.85</b>	<b>2,090.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,504.03</b>
<b>EXPENDITURE</b>											
Licence/Royalties/Script Hire	-	57.65	644.12	1,868.63	9,449.57	-	593.10	506.39	810.00	500.00	-
Theatre Hire	-	-	-	-	-	-	-	-	-	-	-
Theatre Box Office Admin Charges	-	-	-	-	-	-	-	-	-	-	-
Theatre Hospitality	-	-	-	-	-	-	-	-	-	-	-
Theatre Technical Charges	-	-	-	-	-	-	-	-	-	-	-
Light/Sound	-	-	-	85.76	2,548.92	-	-	-	-	-	-
Scenery/Hall Decoration	-	-	108.98	282.90	4,080.00	-	-	-	480.00	-	-
Props	-	-	-	52.11	-	-	-	-	-	-	-
Costumes	-	-	211.90	166.47	918.71	-	-	-	-	-	-
Band	-	-	275.00	1,500.00	3,700.00	-	-	-	-	-	-
Production Team's Expenses	-	-	-	1,500.00	-	-	-	-	-	-	-
Script Deposit Refunds	-	-	-	760.00	630.00	-	-	-	-	-	-
Publicity	-	-	81.60	558.60	1,642.00	93.60	177.00	-	-	-	-
Programmes	-	-	120.00	135.00	1,390.00	-	-	-	-	-	-
Production Cards and Gifts	-	-	-	139.32	159.94	-	-	-	-	-	-
DVD Editing and Production	650.00	-	-	-	-	-	-	-	-	-	-
Show Merchandise	-	-	-	-	344.52	-	-	-	-	-	-
Bar Stock	-	-	744.24	1,101.01	-	486.04	-	-	-	-	-
Bar Licence	-	-	-	-	-	-	-	-	-	-	-
Ice Cream Stock	-	-	-	198.00	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>650.00</b>	<b>57.65</b>	<b>2,185.84</b>	<b>8,347.80</b>	<b>24,863.66</b>	<b>579.64</b>	<b>770.10</b>	<b>506.39</b>	<b>1,290.00</b>	<b>500.00</b>	<b>39,751.08</b>
Less Creditors 2023	-650.00	-57.65	-	-	-	-	-	-	-	-	-707.65
Add: Payments in Advance 2023	-	-	-	-	-	-	-	-	-	-	0.00
Add: 2024 Debtor	-	-	-	-	21,727.47	48.06	-	-	-	-	21,775.53
	<b>0.00</b>	<b>0.00</b>	<b>2,185.84</b>	<b>8,347.80</b>	<b>46,591.13</b>	<b>627.70</b>	<b>770.10</b>	<b>506.39</b>	<b>1,290.00</b>	<b>500.00</b>	<b>60,818.96</b>

#### 4 ASSETS

<u>FIXED ASSETS</u>	<b>2024</b>	<b>2023</b>
Land and Buildings	52,833.00	52,833.00
New Ceiling	6,452.87	6,452.87
Equipment	1,808.54	1,808.54
Microphones	3,327.25	3,327.25
Chairs	200.00	200.00
Seats	4,953.00	4,953.00
Trolley	108.00	108.00
Tables	1,380.00	1,380.00
Keyboard	729.73	729.73
Till	54.99	54.99
Sound System	1,090.50	1,090.50
	<u>72,937.88</u>	<u>72,937.88</u>
 <u>CURRENT ASSETS</u>		
Cash in Hand	210.00	200.00
Cash at Bank	33,848.04	60,809.83
- Current Account	- 6,302.21	- 38,706.84
- Instant Saver Account	- 27,545.83	- 22,102.99
Debtors and Payments in Advance at 31/12	45,777.00	325.00
Creditors at 31/12	-21,775.53	-1,116.65
	<u>58,059.51</u>	<u>60,218.18</u>
 <u>TOTAL ASSETS</u>	 <u><b>130,997.39</b></u>	 <u><b>133,156.06</b></u>

## 5 OUTSTANDING DEBTORS AND CREDITORS 2024

### DEBTORS

PAID	07/01/2025	FULL MONTY	PROGRAMME ADVERT	30.00
PAID	07/02/2025	FULL MONTY	PROGRAMME ADVERT	30.00
PAID	03/02/2025	FULL MONTY	SHOW LEVY	60.00
PAID	05/02/2025	FULL MONTY	DVD	20.00
PAID	05/02/2025	FULL MONTY	DVD	20.00
PAID	10/02/2025	FULL MONTY	DVD	20.00
PAID	11/02/2025	FULL MONTY	DVD	20.00
PAID	25/02/2025	FULL MONTY	DVD	20.00
PAID	26/02/2025	FULL MONTY	DVD	20.00
PAID	11/03/2025	FULL MONTY	DVD	40.00
PAID	11/03/2025	FULL MONTY	DVD	40.00
PAID	11/03/2025	FULL MONTY	DVD	20.00
PAID	11/03/2025	FULL MONTY	DVD	20.00
PAID	11/03/2025	FULL MONTY	DVD	20.00
PAID	11/03/2025	FULL MONTY	DVD	25.00
PAID	11/03/2025	FULL MONTY	MERCHANDISE	25.00
PAID	21/02/2025	FULL MONTY	CY BOX OFFICE	45,347.00
				<b>45,777.00</b>

### CREDITORS

PAID	27/01/2025	FULL MONTY	PUBLICITY	49.93
PAID	27/01/2025	FULL MONTY	DVD PRODUCTION	450.00
PAID	21/02/2025	FULL MONTY	CY CHARGES	21,227.54
PAID	27/01/2025	WINTER WONDERLAND	SET	27.06
PAID	07/03/2025	WINTER WONDERLAND	BAR LICENCE	21.00
				<b>21,775.53</b>
			<b>BALANCE</b>	<b>24,001.47</b>

## RECONCILED DEBTORS AND CREDITORS 2023

### DEBTORS

PAID	15/03/2024	HALL HIRE		325.00
				<b>325.00</b>

### CREDITORS

PAID	02/01/2024	SMALL HALL	RENT	100.00
PAID	05/01/2024	ELF	DVD PRODUCTION	650.00
PAID	16/01/2024	CLEANING	DECEMBER	234.00
PAID	30/01/2024	DONATION	CHILDREN IN NEED	75.00
PAID	09/02/2024	ROCKING AROUND	ROYALTIES	57.65
				<b>1,116.65</b>
			<b>BALANCE</b>	<b>-791.65</b>

Appendix A: **HMTC INCOME AND EXPENDITURE 2024**

INCOME	2024	2023
Membership		
Subscriptions		
- Adult Company	3,920.00	3,565.00
- Youth Group	1,470.00	1,623.00
Patrons/Friends/VPs	305.00	660.00
50 Club	1,650.00	1,840.00
NODA Long Service Awards	22.00	150.00
Hall Hire	6,794.25	8,769.00
- Bar Takings	236.73	-
General Bar Takings	488.27	322.24
Donations (Unspecified)	145.50	64.00
Bank Interest	442.84	192.79
Events		
2023 Craft Fair	-	408.90
2023 Karaoke Night	-	132.60
2023 Treasure Hunt	-	200.00
2023 September Sale	-	664.00
2023 Halloween Party	-	108.80
2024 (Jan) Dinner Dance	297.00	4,310.00
2024 Bingo/Puds	605.95	-
2024 FM Video Night	231.25	-
2024 Karaoke Night	183.30	-
2024 FM After Show Buffet	230.00	-
2024 (Nov) Dinner Dance	2,816.00	-
Sundries		
- Sale of Mirrors	-	75.00
- Children in Need Collection	-	60.00
Income from Shows and Concerts	22,727.03	64,826.76
<b>TOTAL</b>	<b><u>42,565.12</u></b>	<b><u>87,972.09</u></b>
<b>EXPENDITURE</b>		
Admin		
NODA Membership	-	230.00
Insurance	2,953.94	2,630.64
Bar Licence	180.00	180.00
Website Management	-	195.00
General Publicity	-	118.00
CIO Admin	-	919.40
Postage	6.00	22.25
Stationery Supplies	72.24	73.55
Card Payment Devices and Cash Tins	222.73	-
Card Payment Device Fees	58.80	44.37
Membership		
50 Club Prizes	1,520.00	1,755.00
NODA Long Service Awards	412.94	437.97
Musical Director		
- Jenni Axtell	5,400.00	5,400.00
Hall		
Cleaning, Maintenance and General Running Costs	5,258.56	4,235.23
Services		
- Electricity/Gas/Water	7,167.41	6,033.81
- Phone Line/Broadband	612.68	562.65
- Recycling	283.81	278.07
Production Equipment	909.17	920.30
Rental of Small Hall from Holy Trinity PCC	200.00	-
Bar Stock	31.75	-
Events		
2023 Craft Fair	-	65.00
2023 September Sale	-	114.37
2024 (Jan) Dinner Dance	398.50	3,185.00
2024 FM Video Night	109.10	-
2024 Karaoke Night	111.20	-
2024 FM After Show Buffet	400.00	-
2024 (Nov) Dinner Dance	3,382.00	-
Sundries		
- Children in Need Donation	75.00	-
Expenditure for Shows and Concerts	39,751.08	50,178.52
<b>TOTAL</b>	<b><u>69,516.91</u></b>	<b><u>77,579.13</u></b>
<b>BALANCE</b>	<b><u>-26,951.79</u></b>	<b><u>10,392.96</u></b>

Appendix B: **HMTC INCOME AND EXPENDITURE 2024 - SHOWS**

			2024				2025			2026	TOTALS
	Elf	Rocking Around the Christmas Tree	Annie (Jr)	Made in Dagenham	The Full Monty	Winter Wonderland	The Lion, the Witch and the Wardrobe	Bad Girls	Sunset Boulevard	Jeckyll and Hyde	
<b>INCOME</b>											
Box Office Takings	-	-	2,789.13	5,882.06	96.00	1,386.57	-	-	-	-	-
Sponsorship	-	-	-	-	1,500.00	-	-	-	-	-	-
Programme Adverts	-	-	-	-	590.00	-	-	-	-	-	-
Donations	-	-	-	265.00	280.00	-	-	-	-	-	-
Script Hire Deposits	-	-	-	835.00	630.00	-	-	-	-	-	-
Show Levy	-	-	-	375.00	720.00	-	-	-	-	-	-
Resale of Items Purchased	108.00	-	-	-	-	-	-	-	-	-	-
Show Merchandise	-	-	-	-	510.00	-	-	-	-	-	-
Photos/DVD Sales	-	-	-	-	65.00	-	-	-	-	-	-
Programme Sales	-	-	73.50	184.50	756.00	( 300.00	-	-	-	-	-
Show Raffle, Tombola, etc.	-	-	320.00	473.00	392.00	(	-	-	-	-	-
Bar Takings	-	-	837.97	1,790.95	-	404.00	-	-	-	-	-
Ice Creams, Sweets, etc.	-	-	-	412.50	-	-	-	-	-	-	-
Bucket Collections	-	-	-	-	750.85	-	-	-	-	-	-
<b>TOTAL</b>	<b>108.00</b>	<b>0.00</b>	<b>4,020.60</b>	<b>10,218.01</b>	<b>6,289.85</b>	<b>2,090.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,727.03</b>
<b>EXPENDITURE</b>											
Licence/Royalties/Script Hire	-	57.65	644.12	1,868.63	9,449.57	-	593.10	506.39	810.00	500.00	-
Theatre Hire	-	-	-	-	-	-	-	-	-	-	-
Theatre Box Office Admin Charges	-	-	-	-	-	-	-	-	-	-	-
Theatre Hospitality	-	-	-	-	-	-	-	-	-	-	-
Theatre Technical Charges	-	-	-	-	-	-	-	-	-	-	-
Light/Sound	-	-	-	85.76	2,548.92	-	-	-	-	-	-
Scenery/Hall Decoration	-	-	108.98	282.90	4,080.00	-	-	-	480.00	-	-
Props	-	-	-	52.11	-	-	-	-	-	-	-
Costumes	-	-	211.90	166.47	918.71	-	-	-	-	-	-
Band	-	-	275.00	1,500.00	3,700.00	-	-	-	-	-	-
Production Team's Expenses	-	-	-	1,500.00	-	-	-	-	-	-	-
Script Deposit Refunds	-	-	-	760.00	630.00	-	-	-	-	-	-
Publicity	-	-	81.60	558.60	1,642.00	93.60	177.00	-	-	-	-
Programmes	-	-	120.00	135.00	1,390.00	-	-	-	-	-	-
Production Cards and Gifts	-	-	-	139.32	159.94	-	-	-	-	-	-
DVD Editing and Production	650.00	-	-	-	-	-	-	-	-	-	-
Show Merchandise	-	-	-	-	344.52	-	-	-	-	-	-
Bar Stock	-	-	744.24	1,101.01	-	486.04	-	-	-	-	-
Bar Licence	-	-	-	-	-	-	-	-	-	-	-
Ice Cream Stock	-	-	-	198.00	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>650.00</b>	<b>57.65</b>	<b>2,185.84</b>	<b>8,347.80</b>	<b>24,863.66</b>	<b>579.64</b>	<b>770.10</b>	<b>506.39</b>	<b>1,290.00</b>	<b>500.00</b>	<b>39,751.08</b>

Appendix C: **HMTC SHOW TOTALS**

(Includes all payments up to 12/03/2025)

	2023					2024				2025			2026	TOTALS
	The Wizard of Oz (Jr)	All Shook Up	YG Summer Show 2023	Elf	Rockin' Around the Christmas Tree	Annie (Jr)	Made in Dagenham	The Full Monty	Winter Wonderland	The Lion, the Witch and the Wardrobe	Bad Girls	Sunset Boulevard	Jeckyll and Hyde	
<b>INCOME</b>														
Box Office Takings	2,780.89	4,759.37	974.23	42,437.90	1,231.45	2,789.13	5,882.06	45,443.00	1,386.57	2,877.99	-	-	-	
Sponsorship	-	150.00	-	1,250.00	-	-	-	1,500.00	-	500.00	-	-	-	
Programme Adverts	-	-	-	720.00	-	-	-	650.00	-	-	-	-	-	
Donations	-	150.00	-	250.00	-	-	265.00	280.00	-	-	-	-	-	
Script Hire Deposits	-	-	-	570.00	-	-	835.00	630.00	-	-	-	-	-	
Show Levy	-	-	-	720.00	-	-	375.00	780.00	-	-	-	-	-	
Merchandise	-	-	-	1,130.00	-	-	-	535.00	-	-	-	-	-	
Photos/DVD Sales	-	-	-	840.00	-	-	-	350.00	-	-	-	-	-	
Programme Sales	102.00	142.50	-	1,079.00	-	73.50	184.50	756.00	-	-	-	-	-	
Show Raffle, Tombola, etc.	230.00	375.00	279.00	576.00	174.00	320.00	473.00	392.00	300.00	102.00	-	-	-	
Bucket Collection	-	-	-	373.02	-	-	-	750.85	-	-	-	-	-	
Bar Takings	889.00	1,371.80	7.90	-	356.20	837.97	1,790.95	-	404.00	829.40	-	-	-	
Ice Creams, Sweets, etc.	-	570.00	75.00	-	-	-	412.50	-	-	-	-	-	-	
Sale of Santa Suit	-	-	-	108.00	-	-	-	-	-	-	-	-	-	
<b>TOTAL</b>	<b>4,001.89</b>	<b>7,518.67</b>	<b>1,336.13</b>	<b>50,053.92</b>	<b>1,761.65</b>	<b>4,020.60</b>	<b>10,218.01</b>	<b>52,066.85</b>	<b>2,090.57</b>	<b>4,654.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>137,722.68</b>
<b>EXPENDITURE</b>														
Licence/Royalties/Script Return	933.00	1,443.00	48.82	8,152.39	57.65	1,139.12	2,368.63	9,949.57	-	593.10	229.39	810.00	500.00	
Theatre Hire	-	-	-	7,806.00	-	-	-	6,876.00	-	-	-	-	-	
Theatre Box Office Admin Charges	-	-	-	8,258.34	-	-	-	8,706.64	*	-	-	-	-	
Theatre Hospitality	-	-	-	39.60	-	-	-	253.00	-	-	-	-	-	
Theatre Technical Charges	-	-	-	1,012.36	-	-	-	1,277.40	*	-	-	-	-	
Production Team Expenses	-	-	-	310.99	-	-	1,500.00	0.00	-	-	-	-	-	
Light/Sound	-	67.45	-	2,192.26	-	-	85.76	5,379.42	-	-	-	-	-	
Scenery/Hall Decoration	190.26	399.17	47.00	2,615.46	-	108.98	282.90	4,080.00	27.06	152.02	-	480.00	-	
Props	-	-	-	38.89	-	-	52.11	0.00	-	-	-	-	-	
Costumes	180.32	-	-	1,308.39	-	211.90	166.47	918.71	-	203.38	-	-	-	
Band	530.00	1,200.00	-	3,900.00	-	275.00	1,500.00	3,700.00	-	825.00	-	-	-	
Script Deposit Refunds	-	-	-	570.00	-	-	760.00	630.00	-	-	-	-	-	
Publicity	-	397.00	-	2,379.51	93.60	126.60	558.60	4,259.93	93.60	177.00	-	-	-	
Programmes	125.00	-	-	1,380.00	-	120.00	135.00	1,390.00	-	-	-	-	-	
Production Cards and Gifts	-	112.49	-	98.45	-	-	139.32	159.94	-	-	-	-	-	
Merchandise	-	-	-	870.10	-	-	-	344.52	-	-	-	-	-	
DVD Editing and Production	-	-	-	650.00	-	-	-	450.00	-	-	-	-	-	
Bar Stock	661.70	729.70	-	-	217.48	744.24	1,101.01	-	486.04	265.57	-	-	-	
Bar Licence	21.00	-	-	-	-	-	-	-	21.00	-	-	-	-	
Ice Cream Stock	-	345.00	-	-	-	-	198.00	-	-	-	-	-	-	
<b>TOTAL</b>	<b>2,641.28</b>	<b>4,693.81</b>	<b>95.82</b>	<b>41,582.73</b>	<b>368.73</b>	<b>2,725.84</b>	<b>8,847.80</b>	<b>48,375.13</b>	<b>627.70</b>	<b>2,216.07</b>	<b>229.39</b>	<b>1,290.00</b>	<b>500.00</b>	<b>114,194.30</b>
<b>SHOW PROFIT/LOSS</b>	<b>1,360.61</b>	<b>2,824.86</b>	<b>1,240.31</b>	<b>8,471.19</b>	<b>1,392.92</b>	<b>1,294.76</b>	<b>1,370.21</b>	<b>3,691.72</b>	<b>1,462.87</b>	<b>2,438.32</b>	<b>-229.39</b>	<b>-1,290.00</b>	<b>-500.00</b>	<b>23,528.38</b>
<b>PROFIT/LOSS - YEARLY TOTAL</b>				<b>15,289.89</b>				<b>7,819.56</b>			<b>918.93</b>	<b>-500.00</b>		

Appendix D: **HMTC EVENT TOTALS**

	INCOME		EXPENDITURE		PROFIT/LOSS	
	Itemised	Total	Itemised	Total	By Event	Yearly
<b>2023 KARAOKE NIGHT</b>						
Raffle	38.00					
Bar Takings	94.60					
		<u>132.60</u>			<b>132.60</b>	
<b>TREASURE HUNT</b>						
Entry Fees	200.00					
		<u>200.00</u>			<b>200.00</b>	
<b>SEPTEMBER SALE</b>						
Takings (incl. Refreshments and Raffle)	664.00					
		<u>664.00</u>				
Publicity			65.00			
				<u>65.00</u>	<b>599.00</b>	
<b>AUTUMN CRAFT FAIR</b>						
Table Fees	200.00					
Refreshments and Raffle	208.90					
		<u>408.90</u>				
Publicity			90.00			
Refreshments			24.37			
				<u>114.37</u>	<b>294.53</b>	
<b>HALLOWEEN PARTY</b>						
Raffle	49.00					
Bar Takings	59.80					
		<u>108.80</u>			<b>108.80</b>	<b>1,287.93</b>
<i>All the above amounts were paid or received in 2023</i>						
<i>Items below shown in blue were paid or received in 2023</i>						
<b>2024 DINNER DANCE (JANUARY 2024)</b>						
Tickets	4,310.00					
Tickets	50.00					
Raffle	247.00					
		<u>4,607.00</u>				
Venue Hire and Food			3,160.00			
Disco Hire Deposit			25.00			
Disco Hire (Balance)			250.00			
Sundries (Decorations, etc.)			148.50			
				<u>3,583.50</u>	<b>1,023.50</b>	
<b>BINGO/PUDDING NIGHT</b>						
Bingo Sheets	391.00					
Raffle	56.00					
Refreshments	66.40					
Bar Takings	92.55					
		<u>605.95</u>			<b>605.95</b>	
<b>FULL MONTY VIDEO NIGHT</b>						
Bar Takings	231.25					
		<u>231.25</u>				
Bar Stock			109.10			
				<u>109.10</u>	<b>122.15</b>	
<b>KARAOKE NIGHT</b>						
Admissions	82.00					
Bar Takings	101.30					
		<u>183.30</u>				
Bar Stock			111.20			
				<u>111.20</u>	<b>72.10</b>	
<b>FULL MONTY AFTER SHOW BUFFET</b>						
Contributions	230.00					
		<u>230.00</u>				
Costs			400.00			
				<u>400.00</u>	<b>-170.00</b>	
<b>DINNER DANCE (NOVEMBER 2024)</b>						
Tickets	2,645.00					
Raffle	171.00					
		<u>2,816.00</u>				
Venue Hire			2,582.00			
Live Band			800.00			
				<u>3,382.00</u>	<b>-566.00</b>	<b>1,087.70</b>

**HEREFORD MUSICAL THEATRE COMPANY  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31ST DECEMBER, 2024**

Report to the Trustees of Hereford Musical Theatre Company on the accounts for the year ended 31st December, 2024

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Barbara Double  
Hargate  
Millway  
Sutton St. Nicholas  
Hereford

*BADouble*

Date: 15/03/2025

**HEREFORD MUSICAL THEATRE COMPANY**

England & Wales - Charity number 511315

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# Accounts

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## **Hereford Musical Theatre Company**

(formerly Hereford Amateur Operatic Society)

est. 1898

Registered Charity Number: 511315

### **Trustees' Annual Report for the year ending 31 December 2023**

#### **Headquarters**

The Tomkins Theatre  
148 Whitecross Road  
HEREFORD  
HR4 0DH

#### **Bank**

Lloyds Bank PLC Business Banking  
PO Box 1000  
ANDOVER  
BX1 1LT

#### **Independent Examiner**

Mrs Barbara Double

#### **Charitable Status**

Hereford Musical Theatre Company is a Registered Charity (Number: 511315), which is an unincorporated association.

#### **Governing Document**

Constitution of 1898 as amended on 24 February 1981 and 13 March 2007.

#### **Trustees**

Mr Paul Morris

Mrs Nicolette Willett

The Trustees are appointed by the executive committee.

## **Governance**

Membership of Hereford Musical Theatre Company is open to all those over the age of sixteen years having sympathy with the objects of the society and desiring actively to further it and who pay the annual subscription as appropriate. The annual subscription is determined by the Executive Committee and agreed by the members at the Annual General Meeting.

In accordance with the constitution, the Executive Committee is elected by the members at the Annual General Meeting. It meets regularly throughout the year (normally once a month) and has responsibility for the day to day running of the society, and its financial and legal responsibilities.

## **Charitable Objects**

To educate the public in the dramatic and operatic arts and to further the development of public appreciation and taste in the said arts.

## **Activities**

To this end, HMTC aims to present a variety of full-scale musical theatre productions, considering the suitability and marketability of each. There may be some variation from year to year, but our normal output includes:

- one show at Hereford's Courtyard Theatre, usually in November;
- one show at our own Tomkins Theatre, usually in the late spring or early summer;
- a concert of seasonal music at the Tomkins Theatre, in December.

We run an active youth section for young people aged between eight and sixteen, which meets regularly on Sundays during term time. The youth section normally presents its own production(s) each year – either an appropriate full-scale musical or a specific junior version, and/or a concert performance enabling as many as possible to perform. The young people also have the opportunity to participate in the main society productions, when there are roles for them.

Members who do not wish to perform on stage are encouraged to participate in productions in other roles, such as stage crew, props, wardrobe, makeup, front of house, hospitality, etc.

HMTC also runs social and fundraising activities, in order to encourage participation amongst members and to help fund major productions.

## **Annual Review**

For the fourth year in a row, we ended 2023 in a better financial position than we started it; indeed, it was our most profitable year, based on our own efforts, since 2017. Furthermore, having lost over £28,000 over 2018 and 2019, we finally surpassed the assets figure for 2017, putting us in the best financial position we have been in for many years, if not ever. It should also be noted that our final position is after making advance payments of over £1540 for 2024 productions.

Adult subs have remained fairly steady but, once again, 50 Club membership was down. Youth Group subs were up in 2023.

Our income from hire of the Tomkins Theatre dropped by nearly £800 last year but, considering that one of our main hirers for several years stopped using the hall in the summer, this was not unexpected. Our costs, especially for energy, continue to spiral, so every hire helps.

Social/fundraising events help to add to the coffers. Thank you to everyone involved in running or helping with one or more of these.



As for our 2023 productions, between the main company and the Youth Group, we had 5 main shows and concerts in 2023, all of which made a profit – a fabulous result!

We are grateful to everyone who works hard on behalf of HMTC to enable us to continue to do what we love doing – thank you!

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Full name(s)	Paul Wilfred Morris	Nicolette Irene Willett
Position	President/ Trustee	Vice Chair/ Trustee
Signature(s)		
Date	25-09-2024	25:09:2024

# **HEREFORD MUSICAL THEATRE COMPANY**

## **AUDITED ACCOUNTS 2023**

2 **HMTC ACCOUNTS 2023**

	<b>2023</b>		<b>2022</b>	
<b>INCOME</b>				
Membership				
Subscriptions - Adult Company	3,565.00		3,595.00	
- Youth Group	1,623.00		1,395.00	
Patrons/Friends/VPs	660.00		382.00	
50 Club	1,840.00		2,070.91	
NODA Long Service Awards	150.00		12.00	
Hall Hire	8,932.00	(b/f 2022 162.00 crd 2023 325.00)	9,719.50	(b/f 2021 546.00 crd 2022 162.00)
Bar Takings	322.24		259.33	
Donations (Unspecified)	64.00		180.00	
Bank Interest	192.79		11.23	
Events				
Theatre Trip - Lichfield	-		600.00	
Craft Fair	408.90		556.90	
Karaoke Night	132.60		-	
Treasure Hunt	200.00		-	
September Sale	664.00		-	
Halloween Party	108.80		-	
Dinner Dance	4,310.00		4,395.75	
Sundries				
- Fundraising	-		120.98	
- Hire of Mics	-		335.00	
- Sale of Mirrors	75.00		-	
- Children in Need Collection	60.00		-	
Income from Shows and Concerts	64,826.76	(b/f 2022 0.00)	48,377.91	
TOTAL	<u>88,135.09</u>		<u>72,011.51</u>	
<b>EXPENDITURE</b>				
Admin				
NODA Membership	230.00		72.00	
Insurance	2,630.64		2,423.84	
Bar Licence	180.00		180.00	
Website Management	195.00		805.90	
General Publicity	118.00			
CIO Admin	919.40		-	
Postage	22.25		11.95	
Photocopier Supplies	73.55			
Card Payment Device and Printer Rolls	-		126.49	
Card Payment Device Fees	44.37		28.28	
Membership				
50 Club Prizes	1,755.00	(crd 2022 0.00)	1,585.00	(crd 2021 135.00)
NODA Long Service Awards	437.97		24.00	
Musical Director - Jenni Axtell	5,400.00		5,400.00	
Hall				
Cleaning, Maintenance and General Running Costs	4,294.23	(crd 2022 175.00 deb 2023 234.00)	4,919.82	(crd 2021 275.00 deb 2022 175.00)
Services				
- Electricity/Gas/Water	6,033.81		6,017.78	
- Phone Line/Broadband	562.65		500.15	
- Recycling	278.07		321.68	
Production Equipment	920.30			
Rental of Small Hall from Holy Trinity PCC	100.00	(deb 2023 100.00)	100.00	
Bar Stock	-		194.93	
Events				
Gala Night (2021)	-		0.00	(crd 2021 65.35)
Theatre Trip - Lichfield	-		587.58	
September Sale	65.00		-	
Craft Fair	114.37		173.24	
Dinner Dance	3,185.00		3,851.00	
Sundries				
- Children in Need Donation	75.00	(deb 2023 75.00)	-	
Expenditure for Shows and Concerts	50,477.15	(crd 2022 409.02 deb 2023 707.65)	43,424.26	(crd 2021 80.71 deb 2022 409.02)
TOTAL	<u>78,111.76</u>		<u>70,747.90</u>	
<b>OVERALL BALANCE</b>	<b><u>10,023.33</u></b>		<b><u>1,263.61</u></b>	
ASSETS B/F	123,132.73		121,869.12	
ASSETS C/F	133,156.06		123,132.73	
<b>OVERALL BALANCE</b>	<b><u>10,023.33</u></b>		<b><u>1,263.61</u></b>	

3 **HMTC SHOW ACCOUNTS 2023**

	2022		2023					2024			TOTALS
	The Addams Family	Let's Deck the Halls Again	The Wizard of Oz (Jr)	All Shook Up	YG Summer Show	Elf	Rocking Around the Christmas Tree	Annie (Jr)	Made in Dagenham	The Full Monty	
<b>INCOME</b>											
Box Office Takings	-	20.00	2,780.89	4,759.37	974.23	42,437.90	1,231.45	-	-	-	
Sponsorship	-	-	-	150.00	-	1,250.00	-	-	-	-	
Programme Adverts	-	-	-	-	-	690.00	-	-	-	-	
Donations	-	-	-	150.00	-	250.00	-	-	-	-	
Script Hire Deposits	-	-	-	-	-	570.00	-	-	-	-	
Show Levy	-	-	-	-	-	720.00	-	-	-	-	
Show Merchandise	-	-	-	-	-	1,160.00	-	-	-	-	
Photos/DVD Sales	-	-	-	-	-	820.00	-	-	-	-	
Programme Sales	-	-	102.00	142.50	-	( 1,655.00	-	-	-	-	
Show Raffle, Tombola, etc.	-	-	230.00	375.00	279.00	(	436.50	-	-	-	
Bar Takings	-	-	889.00	1,371.80	7.90	-	356.20	-	-	-	
Ice Creams, Sweets, etc.	-	-	-	570.00	75.00	-	-	-	-	-	
Bucket Collections	-	-	-	-	-	373.02	-	-	-	-	
<b>TOTAL</b>	<b>0.00</b>	<b>20.00</b>	<b>4,001.89</b>	<b>7,518.67</b>	<b>1,336.13</b>	<b>49,925.92</b>	<b>2,024.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,826.76</b>
Less: Debtors 2022	-	-	-	-	-	-	-	-	-	-	0.00
Add: 2023 Creditors	-	-	-	-	-	-	-	-	-	-	0.00
	<b>0.00</b>	<b>20.00</b>	<b>4,001.89</b>	<b>7,518.67</b>	<b>1,336.13</b>	<b>49,925.92</b>	<b>2,024.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,826.76</b>
<b>EXPENDITURE</b>											
Licence/Royalties	-	59.02	-	1,443.00	79.95	7,630.14	-	495.00	500.00	500.00	
Theatre Hire	-	-	-	-	-	7,806.00	-	-	-	-	
Theatre Box Office Admin Charges	-	-	-	-	-	8,258.34	-	-	-	-	
Theatre Hospitality	-	-	-	-	-	39.60	-	-	-	-	
Theatre Technical Charges	-	-	-	-	-	2,760.61	-	-	-	-	
Light/Sound	350.00	-	-	67.45	-	1,422.90	-	-	-	-	
Scenery/Hall Decoration	-	-	190.26	399.17	47.00	2,615.46	-	-	-	-	
Props	-	-	-	-	-	38.89	-	-	-	-	
Costumes	-	-	180.32	-	-	1,308.39	-	-	-	-	
Band	-	-	530.00	1,200.00	-	3,900.00	-	-	-	-	
Production Team's Expenses	-	-	-	-	-	310.99	-	-	-	-	
Script Deposit Refunds	-	-	-	-	-	570.00	-	-	-	-	
Publicity	-	-	-	397.00	-	2,379.51	93.60	45.00	-	-	
Programmes	-	-	125.00	-	-	1,380.00	-	-	-	-	
Production Cards and Gifts	-	-	-	112.49	-	98.45	-	-	-	-	
DVD Editing and Production	-	-	-	-	-	-	-	-	-	-	
Show Merchandise	-	-	-	-	-	870.10	-	-	-	-	
Bar Stock	-	-	661.70	729.70	-	-	217.48	-	-	-	
Bar Licence	-	-	21.00	-	-	-	-	-	-	-	
Ice Cream Stock	-	-	-	345.00	-	-	-	-	-	-	
<b>TOTAL</b>	<b>350.00</b>	<b>59.02</b>	<b>1,708.28</b>	<b>4,693.81</b>	<b>126.95</b>	<b>41,389.38</b>	<b>311.08</b>	<b>540.00</b>	<b>500.00</b>	<b>500.00</b>	<b>50,178.52</b>
Less Creditors 2022	-350.00	-59.02	-	-	-	-	-	-	-	-	-409.02
Add: Payments in Advance 2022	-	-	-	-	-	-	-	-	-	-	0.00
Add: 2023 Debtor	-	-	-	-	-	650.00	57.65	-	-	-	707.65
	<b>0.00</b>	<b>0.00</b>	<b>1,708.28</b>	<b>4,693.81</b>	<b>126.95</b>	<b>42,039.38</b>	<b>368.73</b>	<b>540.00</b>	<b>500.00</b>	<b>500.00</b>	<b>50,477.15</b>

#### 4 ASSETS

<u>FIXED ASSETS</u>	<b>2023</b>	<b>2022</b>
Land and Buildings	52,833.00	52,833.00
New Ceiling	6,452.87	6,452.87
Equipment	1,808.54	1,808.54
Microphones	3,327.25	3,327.25
Chairs	200.00	200.00
Seats	4,953.00	4,953.00
Trolley	108.00	108.00
Tables	1,380.00	1,380.00
Keyboard	729.73	729.73
Till	54.99	54.99
Sound System	1,090.50	1,090.50
	<u>72,937.88</u>	<u>72,937.88</u>
 <u>CURRENT ASSETS</u>		
Cash in Hand	200.00	100.00
Cash at Bank	60,809.83	50,516.87
- Current Account	- 38,706.84	- 28,606.67
- Instant Saver Account	- 22,102.99	- 21,910.20
Debtors and Payments in Advance at 31/12	325.00	162.00
Creditors at 31/12	-1,116.65	-584.02
	<u>60,218.18</u>	<u>50,194.85</u>
 <u>TOTAL ASSETS</u>	 <u><b>133,156.06</b></u>	 <u><b>123,132.73</b></u>

## 5 OUTSTANDING DEBTORS AND CREDITORS 2023

### DEBTORS

PAID	15/03/2024	HALL HIRE		325.00
				<u>325.00</u>

### CREDITORS

PAID	02/01/2024	SMALL HALL	RENT	100.00
PAID	05/01/2024	ELF	DVD PRODUCTION	650.00
PAID	16/01/2024	CLEANING	DECEMBER	234.00
PAID	30/01/2024	DONATION	CHILDREN IN NEED	75.00
PAID	09/02/2024	ROCKING AROUND	ROYALTIES	57.65
				<u>1,116.65</u>

**BALANCE** **-791.65**

## RECONCILED DEBTORS AND CREDITORS 2022

### DEBTORS

PAID	10/01/2023	HALL HIRE		36.00
PAID	02/02/2023	HALL HIRE		90.00
PAID	06/02/2023	HALL HIRE		36.00
				<u>162.00</u>

### CREDITORS

PAID	09/01/2023	CLEANING	DECEMBER	175.00
PAID	08/02/2023	ADDAMS FAMILY	SOUND DESIGN	350.00
PAID	08/02/2023	DECK THE HALLS AGAIN	ROYALTIES	59.02
				<u>584.02</u>

**BALANCE** **-422.02**

Appendix A: **HMTC INCOME AND EXPENDITURE 2023**

<b>INCOME</b>	<b>2023</b>	<b>2022</b>
Membership		
Subscriptions		
- Adult Company	3,565.00	3,595.00
- Youth Group	1,623.00	1,395.00
Patrons/Friends/VPs	660.00	382.00
50 Club	1,840.00	2,070.91
NODA Long Service Awards	150.00	12.00
Hall Hire	8,769.00	10,103.50
Bar Takings	322.24	259.33
Donations (Unspecified)	64.00	180.00
Bank Interest	192.79	11.23
Events		
Theatre Trip - Lichfield	-	600.00
Craft Fair	408.90	556.90
Karaoke Night	132.60	-
Treasure Hunt	200.00	-
September Sale	664.00	-
Halloween Party	108.80	-
Dinner Dance	4,310.00	4,395.75
Sundries		
- Fundraising	-	120.98
- Hire of Mics	-	335.00
- Sale of Mirrors	75.00	-
- Children in Need Collection	60.00	-
Income from Shows and Concerts	64,826.76	48,377.91
<b>TOTAL</b>	<b><u>87,972.09</u></b>	<b><u>72,395.51</u></b>
<b>EXPENDITURE</b>		
Admin		
NODA Membership	230.00	72.00
Insurance	2,630.64	2,423.84
Bar Licence	180.00	180.00
Website Management	195.00	805.90
General Publicity	118.00	-
CIO Admin	919.40	-
Postage	22.25	11.95
Photocopier Supplies	73.55	-
Card Payment Device and Printer Rolls	-	126.49
Card Payment Device Fees	44.37	28.28
Membership		
50 Club Prizes	1,755.00	1,720.00
NODA Long Service Awards	437.97	24.00
Musical Director	5,400.00	5,400.00
- Jenni Axtell		
Hall		
Cleaning, Maintenance and General Running Costs	4,235.23	5,019.82
Services		
- Electricity/Gas/Water	6,033.81	6,017.78
- Phone Line/Broadband	562.65	500.15
- Recycling	278.07	321.68
Production Equipment	920.30	-
Rental of Small Hall from Holy Trinity PCC	-	100.00
Bar Stock	-	194.93
Events		
Gala Night (2021)	-	65.35
Theatre Trip - Lichfield	-	587.58
September Sale	65.00	-
Craft Fair	114.37	173.24
Dinner Dance	3,185.00	3,851.00
Expenditure for Shows and Concerts	50,178.52	43,095.95
<b>TOTAL</b>	<b><u>77,579.13</u></b>	<b><u>70,719.94</u></b>
<b>BALANCE</b>	<b><u>10,392.96</u></b>	<b><u>1,675.57</u></b>

Appendix B: **HMTC INCOME AND EXPENDITURE 2023 - SHOWS**

	<b>2022</b>		<b>2023</b>					<b>2024</b>			<b>TOTALS</b>
	The Addams Family	Let's Deck the Halls Again	The Wizard of Oz (Jr)	All Shook Up	YG Summer Show	Elf	Rocking Around the Christmas Tree	Annie (Jr)	Made in Dagenham	The Full Monty	
<b>INCOME</b>											
Box Office Takings	-	20.00	2,780.89	4,759.37	974.23	42,437.90	1,231.45	-	-	-	
Sponsorship	-	-	-	150.00	-	1,250.00	-	-	-	-	
Programme Adverts	-	-	-	-	-	690.00	-	-	-	-	
Donations	-	-	-	150.00	-	250.00	-	-	-	-	
Script Hire Deposits	-	-	-	-	-	570.00	-	-	-	-	
Show Levy	-	-	-	-	-	720.00	-	-	-	-	
Show Merchandise	-	-	-	-	-	1,160.00	-	-	-	-	
Photos/DVD Sales	-	-	-	-	-	820.00	-	-	-	-	
Programme Sales	-	-	102.00	142.50	-	( 1,655.00	-	-	-	-	
Show Raffle, Tombola, etc.	-	-	230.00	375.00	279.00	(	436.50	-	-	-	
Bar Takings	-	-	889.00	1,371.80	7.90	-	356.20	-	-	-	
Ice Creams, Sweets, etc.	-	-	-	570.00	75.00	-	-	-	-	-	
Bucket Collections	-	-	-	-	-	373.02	-	-	-	-	
<b>TOTAL</b>	<b>0.00</b>	<b>20.00</b>	<b>4,001.89</b>	<b>7,518.67</b>	<b>1,336.13</b>	<b>49,925.92</b>	<b>2,024.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,826.76</b>
<b>EXPENDITURE</b>											
Licence/Royalties	-	59.02	-	1,443.00	79.95	7,630.14	-	495.00	500.00	500.00	
Theatre Hire	-	-	-	-	-	7,806.00	-	-	-	-	
Theatre Box Office Admin Charges	-	-	-	-	-	8,258.34	-	-	-	-	
Theatre Hospitality	-	-	-	-	-	39.60	-	-	-	-	
Theatre Technical Charges	-	-	-	-	-	2,760.61	-	-	-	-	
Light/Sound	350.00	-	-	67.45	-	1,422.90	-	-	-	-	
Scenery/Hall Decoration	-	-	190.26	399.17	47.00	2,615.46	-	-	-	-	
Props	-	-	-	-	-	38.89	-	-	-	-	
Costumes	-	-	180.32	-	-	1,308.39	-	-	-	-	
Band	-	-	530.00	1,200.00	-	3,900.00	-	-	-	-	
Production Team's Expenses	-	-	-	-	-	310.99	-	-	-	-	
Script Deposit Refunds	-	-	-	-	-	570.00	-	-	-	-	
Publicity	-	-	-	397.00	-	2,379.51	93.60	45.00	-	-	
Programmes	-	-	125.00	-	-	1,380.00	-	-	-	-	
Production Cards and Gifts	-	-	-	112.49	-	98.45	-	-	-	-	
DVD Editing and Production	-	-	-	-	-	-	-	-	-	-	
Show Merchandise	-	-	-	-	-	870.10	-	-	-	-	
Bar Stock	-	-	661.70	729.70	-	-	217.48	-	-	-	
Bar Licence	-	-	21.00	-	-	-	-	-	-	-	
Ice Cream Stock	-	-	-	345.00	-	-	-	-	-	-	
<b>TOTAL</b>	<b>350.00</b>	<b>59.02</b>	<b>1,708.28</b>	<b>4,693.81</b>	<b>126.95</b>	<b>41,389.38</b>	<b>311.08</b>	<b>540.00</b>	<b>500.00</b>	<b>500.00</b>	<b>50,178.52</b>

Appendix C: **HMTC SHOW TOTALS**

	2022					2023					2024			TOTALS
	Matilda	Calendar Girls	YG Summer Show	The Addams Family	Let's Deck the Halls Again	The Wizard of Oz (Jr)	All Shook Up	YG Summer Show	Elf	Rocking Around the Christmas Tree	Annie (Jr)	Made in Dagenham	The Full Monty	
<b>INCOME</b>														
Box Office Takings	2,962.70	6,745.73	729.01	25,888.00	1,149.02	2,780.89	4,759.37	974.23	42,437.90	1,231.45	-	-	-	
Sponsorship	-	100.00	-	250.00	-	-	150.00	-	1,250.00	-	-	-	-	
Programme Adverts	-	250.00	-	560.00	-	-	-	-	690.00	-	-	-	-	
Donations	-	405.05	5.00	368.50	-	-	150.00	-	250.00	-	-	-	-	
Script Hire Deposits	-	30.00	-	-	-	-	-	-	570.00	-	-	-	-	
Show Levy	-	-	-	960.00	-	-	-	-	720.00	-	-	-	-	
Show Merchandise	-	-	-	-	-	-	-	-	1,160.00	-	-	-	-	
Photos/DVD Sales	-	-	-	740.00	-	-	-	-	820.00	-	-	-	-	
Programme Sales	300.00	209.00	-	763.00	-	102.00	142.50	-	-	-	-	-	-	
Show Raffle, Tombola, etc.	104.00	621.00	269.80	375.00	155.00	230.00	375.00	279.00	1,655.00	436.50	-	-	-	
Bar Takings	861.50	1,839.50	6.00	-	444.70	889.00	1,371.80	7.90	-	356.20	-	-	-	
Ice Creams, Sweets, etc.	-	560.00	-	-	-	-	570.00	75.00	-	-	-	-	-	
"Wl Stall"	-	388.00	-	-	-	-	-	-	-	-	-	-	-	
Bucket Collections	-	-	-	-	-	-	-	-	373.02	-	-	-	-	
<b>TOTAL INCOME</b>	<b>4,228.20</b>	<b>11,148.28</b>	<b>1,009.81</b>	<b>29,904.50</b>	<b>1,748.72</b>	<b>4,001.89</b>	<b>7,518.67</b>	<b>1,336.13</b>	<b>49,925.92</b>	<b>2,024.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>112,846.27</b>
<b>EXPENDITURE</b>														
Licence/Royalties	1,007.09	1,834.59	-	5,419.64	59.02 <sup>2</sup>	933.00	1,443.00	79.95	8,130.14 <sup>3</sup>	-	495.00 <sup>5</sup>	500.00 <sup>5</sup>	500.00 <sup>5</sup>	
Theatre Hire/Charges	-	-	-	15,387.50	-	-	-	-	18,864.55	-	-	-	-	
Light/Sound	-	60.69	-	1,547.00 <sup>1</sup>	-	-	67.45	-	1,422.90	-	-	-	-	
Scenery/Hall Decoration	113.04	402.36	24.00	2,664.00	-	190.26	399.17	47.00	2,615.46	-	-	-	-	
Props	109.14	139.63	-	350.67	-	-	-	-	38.89	-	-	-	-	
Make-up	-	-	-	55.96	-	-	-	-	-	-	-	-	-	
Costumes	210.96	-	-	1,150.59	-	180.32	-	-	1,308.39	-	-	-	-	
Band	550.00	900.00	-	3,300.00	-	530.00	1,200.00	-	3,900.00	-	-	-	-	
Production Team's Expenses	-	1,500.00	-	-	-	-	-	-	310.99	-	-	-	-	
Script Hire	160.00	-	-	-	-	-	-	-	-	-	-	-	-	
Script Deposit Refunds	-	30.00	-	-	-	-	-	-	570.00	-	-	-	-	
Publicity	45.00	649.31	-	2,545.47	-	-	397.00	-	2,379.51	93.60	45.00 <sup>5</sup>	-	-	
Programmes	125.00	195.00	-	945.00	-	125.00	-	-	1,380.00	-	-	-	-	
Raffle Ticket Books	5.00	-	-	-	-	-	-	-	-	-	-	-	-	
Production Cards and Gifts	-	86.75	-	167.50	-	-	112.49	-	98.45	-	-	-	-	
DVD Editing and Production	-	-	-	450.00	-	-	-	-	- <sup>4</sup>	-	-	-	-	
Show Merchandise	-	-	-	-	-	-	-	-	870.10	-	-	-	-	
Bar Stock	257.51	903.46	-	-	164.31	661.70	729.70	-	-	217.48	-	-	-	
Bar Licence	-	-	-	-	-	21.00	-	-	-	-	-	-	-	
Ice Cream Stock	-	209.66	-	-	-	-	345.00	-	-	-	-	-	-	
<b>TOTAL EXPENDITURE</b>	<b>2,582.74</b>	<b>6,911.45</b>	<b>24.00</b>	<b>33,983.33</b>	<b>223.33</b>	<b>2,641.28</b>	<b>4,693.81</b>	<b>126.95</b>	<b>41,889.38</b>	<b>311.08</b>	<b>540.00</b>	<b>500.00</b>	<b>500.00</b>	<b>94,927.36</b>
<b>PROFIT/LOSS - TOTAL</b>	<b>1,645.46</b>	<b>4,236.83</b>	<b>985.81</b>	<b>-4,078.83</b>	<b>1,525.39</b>	<b>1,360.61</b>	<b>2,824.86</b>	<b>1,209.18</b>	<b>8,036.54</b>	<b>1,713.07</b>	<b>-540.00</b>	<b>-500.00</b>	<b>-500.00</b>	<b>17,918.91</b>
<b>PROFIT/LOSS - YEARLY TOTAL</b>														
					<b>2022</b>					<b>2023</b>				<b>2024</b>
					<b>4,314.66</b>					<b>15,144.26</b>				<b>-1,540.00</b>

<sup>1</sup> Includes £350 paid in 2023<sup>2</sup> Paid in 2023<sup>3</sup> Includes £500 paid in 2022<sup>4</sup> Paid in 2024<sup>5</sup> Paid in 2023

Appendix D: HMTC EVENT TOTALS

	INCOME		EXPENDITURE		PROFIT/LOSS	
	Itemised	Total	Itemised	Total	By Event	Yearly
<b>2022 TRIP TO LICHFIELD TO SEE "THE ADDAMS FAMILY"</b>						
Contributions from Attendees	600.00	<u>600.00</u>				
Theatre Tickets			376.00			
Minibus Hire			211.58	<u>587.58</u>	<b>12.42</b>	
<b>DINNER DANCE</b>						
Tickets	4,150.00					
Raffle	245.75	<u>4,395.75</u>				
Venue Hire			3,416.00			
Disco Hire			275.00			
Decorations, etc.			160.00	<u>3,851.00</u>	<b>544.75</b>	
<b>CHRISTMAS CRAFT FAIR</b>						
Table Fees	220.00					
Refreshments	184.90					
Raffle	152.00	<u>556.90</u>				
Publicity			78.00			
Refreshments			95.24	<u>173.24</u>	<b>383.66</b>	<b>940.83</b>
<b>2023 KARAOKE NIGHT</b>						
Raffle	38.00					
Bar Takings	94.60	<u>132.60</u>			<b>132.60</b>	
<b>TREASURE HUNT</b>						
Entry Fees	200.00	<u>200.00</u>			<b>200.00</b>	
<b>SEPTEMBER SALE</b>						
Takings (incl. Refreshments and Raffle)	664.00	<u>664.00</u>				
Publicity			65.00	<u>65.00</u>	<b>599.00</b>	
<b>AUTUMN CRAFT FAIR</b>						
Table Fees	200.00					
Refreshments and Raffle	208.90	<u>408.90</u>				
Publicity			90.00			
Refreshments			24.37	<u>114.37</u>	<b>294.53</b>	
<b>HALLOWEEN PARTY</b>						
Raffle	49.00					
Bar Takings	59.80	<u>108.80</u>			<b>108.80</b>	<b>1,287.93</b>
<b>2024 DINNER DANCE</b>						
Tickets	4,310.00					
<i>*Paid in 2024 - Ticket</i>	50.00	<u>4,310.00</u>				
Venue Hire and Food			3,160.00			
Disco Hire Deposit			25.00			
<i>*Paid in 2024 - Disco Hire (Balance)</i>			250.00			
<i>*Paid in 2024 - Sundries (Decorations, etc.)</i>			148.50	<u>3,583.50</u>	<b>726.50</b>	<b>726.50</b>

*\*These payments are not included in the rest of the accounts, as they were paid in 2024 for an event in 2024. However, they are included here to give a true picture of the overall balance at the end of the event.*

**HEREFORD MUSICAL THEATRE COMPANY  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31ST DECEMBER, 2023**

Report to the Trustees of Hereford Musical Theatre Company on the accounts for the year ended 31st December, 2023

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Barbara Double  
Hargate  
Millway  
Sutton St. Nicholas  
Hereford

*BADouble*

Date: 18/03/2024

**HEREFORD MUSICAL THEATRE COMPANY**

England & Wales - Charity number 511315

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# Accounts

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*The Amateurs with Professional Standards : Since 1898*

## **Hereford Musical Theatre Company**

(formerly Hereford Amateur Operatic Society)

est. 1898

Registered Charity Number: 511315

### **Trustees' Annual Report for the year ending 31 December 2022**

#### **Headquarters**

The Tomkins Theatre  
148 Whitecross Road  
HEREFORD  
HR4 0DH

#### **Bank**

Lloyds Bank PLC Business Banking  
PO Box 1000  
ANDOVER  
BX1 1LT

#### **Independent Examiner**

Mrs Barbara Double

#### **Charitable Status**

Hereford Musical Theatre Company is a Registered Charity (Number: 511315), which is an unincorporated association.

#### **Governing Document**

Constitution of 1898 as amended on 24 February 1981 and 13 March 2007.

#### **Trustees**

Mr Paul Morris

Mr George Powell

Mrs Nicolette Willett

The Trustees are elected by the members.

#### **Governance**

Membership of Hereford Musical Theatre Company is open to all those over the age of sixteen years having sympathy with the objects of the society and desiring actively to further it and who pay the annual subscription as appropriate. The annual subscription is determined by the Executive Committee and agreed by the members at the Annual General Meeting.

In accordance with the constitution, the Executive Committee is elected by the members at the Annual General Meeting. It meets regularly throughout the year (normally once a month) and has responsibility for the day to day running of the society, and its financial and legal responsibilities.

### **Charitable Objects**

To educate the public in the dramatic and operatic arts and to further the development of public appreciation and taste in the said arts.

### **Activities**

To this end, HMTC aims to present a variety of full-scale musical theatre productions, considering the suitability and marketability of each. Each year, one show is normally presented at Hereford's Courtyard Theatre (usually in November) and another at our own Tomkins Theatre, usually in the late spring or early summer. In addition, there is usually a concert of seasonal music in December.

We run an active youth section for young people aged between eight and fifteen, which meets regularly on Sundays during term time. Each year, the youth section normally presents its own production – either an appropriate full-scale musical or a specific junior version – and/or a concert performance enabling as many as possible to perform. The young people also have the opportunity to participate in the main society productions, when there are roles for them.

Members who do not wish to perform on stage are encouraged to participate in productions in other ways, such as stage crew, props, wardrobe, makeup, front of house, hospitality, etc.

HMTC also runs social and fundraising activities, in order to encourage participation amongst members and to help fund major productions.

### **Annual Review**

We ended 2022 in a better financial position than we started it which, considering the ongoing financial crisis was quite an achievement!

As we emerged from COVID and started to “get back to some kind of normal”, it was good to see subs in most categories going up again from 2021, but 50 Club membership was down.

Income from Hall Hire is always a critical element in keeping us going and, with our spiralling costs, especially for energy, every hire is crucial. Don't forget that the hall is available for booking for parties, social gatherings, meetings, etc.

Expenditure on Bar Stock appears to be down in 2022. This is down to two things:

- 1) The bar is far less used on a weekly basis than in the past;
- 2) The bar is mainly stocked prior to shows, concerts and events, so a lot of the costs are shown in the show breakdowns.

In addition to shows and concerts, we had two events which yielded healthy profits. The Christmas Craft Fair was a great success and, of course, it was great to have another Dinner Dance! It wasn't intended to be a money-spinner but, due to the terrific level of support, yielded a great profit.

A new appendix has been added to this year's accounts, Appendix D "Event Totals", to show the balances for each event that has been run. Some events, such as the trip to watch "The Addams Family" in Lichfield, were not fund raisers at all, but still added a small profit to the coffers!

Prior to starting it, we thought that even if we made 'Calendar Girls' a sellout, we wouldn't do much more than break even... how wrong we were. It was a terrific effort all round. The addition of the "WI stall" and the sale of ice creams helped to boost profits, but it was also the first show at the Tomkins Theatre, where we had a contactless card reader in action, and we really noticed the difference! Everyone who was involved in 'Calendar Girls' enjoyed it immensely and it was a job very well done!

Whilst 'The Addams Family' did not yield a profit, it was not for want of trying. Costs at the Courtyard continue to rise and it was hard going to sell tickets at the height of the energy crisis. As always, the team put every ounce of effort into the show and the audience response was fantastic. At one point, we were anticipating a far greater loss and, therefore, coming in at a loss of just over £4000 was still something of a success, if a little muted, and, when you put it together with 'Calendar Girls', we still ended the year very slightly "up" on our two main shows.

With a roughly "break even" from our main shows, it was up to the other shows and concerts to help us out and, once more, they didn't disappoint. The team behind 'Let's Deck the Halls Again' did a great job, bringing in just over £1500, but the last word on shows must go to our wonderful youth group and the team who continue to work their magic with our youngsters. 'Matilda' was a tremendous show, bringing in over £1600, and that was supplemented wonderfully with almost another £1000 from their summer concert. If you add that to the near £1400 from youth group subs, that's over £4000 that the youth group has contributed to the reserves... put simply, what would we do without them?

# **HEREFORD MUSICAL THEATRE COMPANY**

## **AUDITED ACCOUNTS 2022**

2 **HMTC ACCOUNTS 2022**

	<b>2022</b>		<b>2021</b>	
<b>INCOME</b>				
Membership				
Subscriptions - Adult Company	3,595.00		2,896.25	
- Youth Group	1,395.00		975.00	
Patrons/Friends/VPs	382.00		257.00	
50 Club	2,070.91		2,650.00	
NODA Long Service Awards	12.00		-	
Hall Hire	9,719.50	(b/f 2021 546.00 crd 2022 162.00)	7,422.00	(b/f 2020 190.00 crd 2021 546.00)
Bar Takings	259.33		540.00	
Donations (Unspecified)	180.00		600.00	
Government Grants - COVID 19	-		16,897.58	
Gift Aid	-		3,342.92	
Bank Interest	11.23		2.20	
Events				
Gala Night (2021)	-		482.00	
Theatre Trip - Lichfield	600.00		-	
Craft Fair	556.90		-	
Dinner Dance	4,395.75		-	
Sundries				
- Fundraising	120.98		170.00	
- Hire of Mics	335.00		250.00	
- Scrap Metal Sale	-		11.20	
Income from Shows and Concerts	48,377.91		1,231.54	(b/f 2020 42.71)
<b>TOTAL</b>	<u><b>72,011.51</b></u>		<u><b>37,727.69</b></u>	
<b>EXPENDITURE</b>				
Admin				
NODA Membership	72.00		72.00	
Insurance	2,423.84		2,287.11	
Bar Licence	180.00		180.00	
Website Management	805.90		240.00	
CIO Admin	-		447.00	
Postage	11.95		-	
Card Payment Device and Printer Rolls	126.49		-	
Card Payment Device Fees	28.28		-	
Membership				
50 Club Prizes	1,585.00	(crd 2021 135.00)	1,360.00	(crd 2020 75.00 deb 2021 135.00)
NODA Long Service Awards	24.00		76.00	
Musical Director - Jenni Axtell	5,400.00		5,400.00	
Hall				
Cleaning, Maintenance and General Running Costs	4,919.82	(crd 2021 275.00 deb 2022 175.00)	2,852.05	(deb 2021 275.00)
Services				
- Electricity/Gas/Water	6,017.78		3,941.22	
- Phone Line/Broadband	500.15		463.49	
- Recycling	321.68		103.20	
Rental of Small Hall from Holy Trinity PCC	100.00		100.00	
Bar Stock	194.93		532.68	
Events				
Gala Night (2021)	0.00	(crd 2021 65.35)	1,237.96	(deb 2021 65.35)
Theatre Trip - Lichfield	587.58		-	
Craft Fair	173.24		-	
Dinner Dance	3,851.00		-	
Expenditure for Shows and Concerts	43,424.26	(crd 2021 80.71 deb 2022 409.02)	1,903.10	(deb 2021 80.71)
<b>TOTAL</b>	<u><b>70,747.90</b></u>		<u><b>21,195.81</b></u>	
<b>OVERALL BALANCE</b>	<u><b>1,263.61</b></u>		<u><b>16,531.88</b></u>	
ASSETS B/F	121,869.12		105,337.24	
ASSETS C/F	123,132.73		121,869.12	
<b>OVERALL BALANCE</b>	<u><b>1,263.61</b></u>		<u><b>16,531.88</b></u>	

3 **HMTC SHOW ACCOUNTS 2022**

	2021	2022					2023		TOTALS
	Jingle All the Way	Matilda	Calendar Girls	YG Summer Show	The Addams Family	Let's Deck the Halls Again	The Wizard of Oz (Jr)	Elf	
<b>INCOME</b>									
Box Office Takings	-	2,962.70	6,745.73	729.01	25,888.00	1,129.02	-	-	
Sponsorship	-	-	100.00	-	250.00	-	-	-	
Programme Adverts	-	-	250.00	-	560.00	-	-	-	
Donations	-	-	405.05	5.00	368.50	-	-	-	
Script Hire Deposits	-	-	30.00	-	-	-	-	-	
Show Levy	-	-	-	-	960.00	-	-	-	
Show Tops	-	-	-	-	-	-	-	-	
Photos/DVD Sales	-	-	-	-	740.00	-	-	-	
Programme Sales	-	300.00	209.00	-	763.00	-	-	-	
Show Raffle, Tombola, etc.	-	104.00	621.00	269.80	375.00	155.00	-	-	
Bar Takings	358.40	861.50	1,839.50	6.00	-	444.70	-	-	
Ice Creams, Sweets, etc.	-	-	560.00	-	-	-	-	-	
"WI Stall"	-	-	388.00	-	-	-	-	-	
<b>TOTAL</b>	<b>358.40</b>	<b>4,228.20</b>	<b>11,148.28</b>	<b>1,009.81</b>	<b>29,904.50</b>	<b>1,728.72</b>	<b>0.00</b>	<b>0.00</b>	<b>48,377.91</b>
Less: Debtors 2021	-	-	-	-	-	-	-	-	0.00
Add: 2022 Creditors	-	-	-	-	-	-	-	-	0.00
	<b>358.40</b>	<b>4,228.20</b>	<b>11,148.28</b>	<b>1,009.81</b>	<b>29,904.50</b>	<b>1,728.72</b>	<b>0.00</b>	<b>0.00</b>	<b>48,377.91</b>
<b>EXPENDITURE</b>									
Licence/Royalties	34.66	512.09	801.00	-	5,419.64	-	933.00	500.00	
Theatre Hire	-	-	-	-	15,387.50	-	-	-	
Theatre Box Office Admin Charges	-	-	-	-	-	-	-	-	
Theatre Hospitality	-	-	-	-	-	-	-	-	
Theatre Technical Charges	-	-	-	-	-	-	-	-	
Light/Sound	-	-	60.69	-	1,197.00	-	-	-	
Scenery/Hall Decoration	46.05	113.04	402.36	24.00	2,664.00	-	-	-	
Props	-	109.14	139.63	-	350.67	-	-	-	
Make-up	-	-	-	-	55.96	-	-	-	
Costumes	-	210.96	-	-	1,150.59	-	-	-	
Band	-	550.00	900.00	-	3,300.00	-	-	-	
Director's Expenses	-	-	1,500.00	-	-	-	-	-	
Script Hire	-	-	-	-	-	-	-	-	
Script Deposit Refunds	-	-	30.00	-	-	-	-	-	
Sheet Music	-	-	-	-	-	-	-	-	
Publicity	-	-	649.31	-	2,545.47	-	-	-	
Programmes	-	125.00	195.00	-	945.00	-	-	-	
Raffle Ticket Books	-	5.00	-	-	-	-	-	-	
Production Cards and Gifts	-	-	86.75	-	167.50	-	-	-	
DVD Editing and Production	-	-	-	-	450.00	-	-	-	
Insurance	-	-	-	-	-	-	-	-	
Bar Stock	-	257.51	903.46	-	-	164.31	-	-	
Bar Licence	-	-	-	-	-	-	-	-	
Ice Cream Stock	-	-	209.66	-	-	-	-	-	
<b>TOTAL</b>	<b>80.71</b>	<b>1,882.74</b>	<b>5,877.86</b>	<b>24.00</b>	<b>33,633.33</b>	<b>164.31</b>	<b>933.00</b>	<b>500.00</b>	<b>43,095.95</b>
Less Creditors 2021	-80.71	-	-	-	-	-	-	-	-80.71
Add: Payments in Advance 2021	-	-	-	-	-	-	-	-	0.00
Add: 2022 Debtor	-	-	-	-	350.00	59.02	-	-	409.02
	<b>0.00</b>	<b>1,882.74</b>	<b>5,877.86</b>	<b>24.00</b>	<b>33,983.33</b>	<b>223.33</b>	<b>933.00</b>	<b>500.00</b>	<b>43,424.26</b>

#### 4 ASSETS

<u>FIXED ASSETS</u>	<b>2022</b>	<b>2021</b>
Land and Buildings	52,833.00	52,833.00
New Ceiling	6,452.87	6,452.87
Equipment	1,808.54	1,808.54
Microphones	3,327.25	3,327.25
Chairs	200.00	200.00
Seats	4,953.00	4,953.00
Trolley	108.00	108.00
Tables	1,380.00	1,380.00
Keyboard	729.73	729.73
Till	54.99	54.99
Sound System	1,090.50	1,090.50
	<hr/>	<hr/>
	72,937.88	72,937.88
 <u>CURRENT ASSETS</u>		
Cash in Hand	100.00	30.00
Cash at Bank	50,516.87	48,911.30
- Current Account	- 28,606.67	- 27,012.33
- Instant Saver Account	- 21,910.20	- 21,898.97
Debtors and Payments in Advance at 31/12	162.00	546.00
Creditors at 31/12	-584.02	-556.06
	<hr/>	<hr/>
	50,194.85	48,931.24
 <u>TOTAL ASSETS</u>	 <b><u>123,132.73</u></b>	 <b><u>121,869.12</u></b>

## 5 OUTSTANDING DEBTORS AND CREDITORS 2022

### DEBTORS

PAID	10/01/2023	HALL HIRE		36.00
PAID	02/02/2023	HALL HIRE		90.00
PAID	06/02/2023	HALL HIRE		36.00
				<u>162.00</u>

### CREDITORS

PAID	09/01/2023	CLEANING	DECEMBER	175.00
PAID	08/02/2023	ADDAMS FAMILY	SOUND DESIGN	350.00
PAID	08/02/2023	DECK THE HALLS AGAIN	ROYALTIES	59.02
				<u>584.02</u>

**BALANCE** **-422.02**

## RECONCILED DEBTORS AND CREDITORS 2021

### DEBTORS

PAID	05/01/2022	HALL HIRE		36.00
PAID	13/01/2022	HALL HIRE		160.00
PAID	31/01/2022	HALL HIRE		200.00
PAID	22/03/2022	HALL HIRE		150.00
				<u>546.00</u>

### CREDITORS

PAID	04/01/2022	CLEANING	DECEMBER	275.00
PAID	12/01/2022	50 CLUB PRIZES	DECEMBER	135.00
PAID	13/01/2022	GALA NIGHT	FOOD AND DRINK	51.58
PAID	13/01/2022	JINGLE ALL THE WAY	DECORATIONS	46.05
PAID	18/03/2022	GALA NIGHT	ROYALTIES	13.77
PAID	18/03/2022	JINGLE ALL THE WAY	ROYALTIES	34.66
				<u>556.06</u>

**BALANCE** **-10.06**

Appendix A: **HMTC INCOME AND EXPENDITURE 2022**

<b>INCOME</b>	<b>2022</b>	<b>2021</b>
Membership		
Subscriptions		
- Adult Company	3,595.00	2,896.25
- Youth Group	1,395.00	975.00
Patrons/Friends/VPs	382.00	257.00
50 Club	2,070.91	2,650.00
NODA Long Service Awards	12.00	-
Hall Hire	10,103.50	7,066.00
Bar Takings	259.33	540.00
Donations (Unspecified)	180.00	600.00
Grants (COVID19)	-	16,897.58
Gift Aid	-	3,342.92
Bank Interest	11.23	2.20
Events		
Gala Night (2021)	-	482.00
Theatre Trip - Lichfield	600.00	-
Craft Fair	556.90	-
Dinner Dance	4,395.75	-
Sundries		
- Fundraising	120.98	170.00
- Hire of Mics	335.00	250.00
- Scrap Metal Sale	-	11.20
Income from Shows and Concerts	48,377.91	1,274.25
<b>TOTAL</b>	<b><u>72,395.51</u></b>	<b><u>37,414.40</u></b>
<b>EXPENDITURE</b>		
Admin		
NODA Membership	72.00	72.00
Insurance	2,423.84	2,287.11
Bar Licence	180.00	180.00
Website Management	805.90	240.00
CIO Admin	-	447.00
Postage	11.95	-
Card Payment Device and Printer Rolls	126.49	-
Card Payment Device Fees	28.28	-
Membership		
50 Club Prizes	1,720.00	1,300.00
NODA Long Service Awards	24.00	76.00
Musical Director	5,400.00	5,400.00
- Jenni Axtell		
Hall		
Cleaning, Maintenance and General Running Costs	5,019.82	2,577.05
Services		
- Electricity/Gas/Water	6,017.78	3,941.22
- Phone Line/Broadband	500.15	463.49
- Recycling	321.68	103.20
Rental of Small Hall from Holy Trinity PCC	100.00	100.00
Bar Stock	194.93	532.68
Events		
Gala Night (2021)	65.35	1,172.61
Theatre Trip - Lichfield	587.58	-
Craft Fair	173.24	-
Dinner Dance	3,851.00	-
Expenditure for Shows and Concerts	43,095.95	1,822.39
<b>TOTAL</b>	<b><u>70,719.94</u></b>	<b><u>20,714.75</u></b>
<b>BALANCE</b>	<b><u>1,675.57</u></b>	<b><u>16,699.65</u></b>

Appendix B: **HMTC INCOME AND EXPENDITURE 2022 - SHOWS**

	<b>2021</b>	<b>2022</b>				<b>2023</b>		<b>TOTALS</b>
	Jingle All the Way	Matilda	Calendar Girls	YG Summer Show	The Addams Family	Let's Deck the Halls Again	The Wizard of Oz (Jr)	Elf
<b>INCOME</b>								
Box Office Takings	-	2,962.70	6,745.73	729.01	25,888.00	1,129.02	-	-
Sponsorship	-	-	100.00	-	250.00	-	-	-
Programme Adverts	-	-	250.00	-	560.00	-	-	-
Donations	-	-	405.05	5.00	368.50	-	-	-
Script Hire Deposits	-	-	30.00	-	-	-	-	-
Show Levy	-	-	-	-	960.00	-	-	-
Show Tops	-	-	-	-	-	-	-	-
Photos/DVD Sales	-	-	-	-	740.00	-	-	-
Programme Sales	-	300.00	209.00	-	763.00	-	-	-
Show Raffle, Tombola, etc.	-	104.00	621.00	269.80	375.00	155.00	-	-
Bar Takings	358.40	861.50	1,839.50	6.00	-	444.70	-	-
Ice Creams, Sweets, etc.	-	-	560.00	-	-	-	-	-
"WI Stall"	-	-	388.00	-	-	-	-	-
<b>TOTAL</b>	<b>358.40</b>	<b>4,228.20</b>	<b>11,148.28</b>	<b>1,009.81</b>	<b>29,904.50</b>	<b>1,728.72</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENDITURE</b>								
Licence/Royalties	34.66	512.09	801.00	-	5,419.64	-	933.00	500.00
Theatre Hire	-	-	-	-	15,387.50	-	-	-
Theatre Box Office Admin Charges	-	-	-	-	-	-	-	-
Theatre Hospitality	-	-	-	-	-	-	-	-
Theatre Technical Charges	-	-	-	-	-	-	-	-
Light/Sound	-	-	60.69	-	1,197.00	-	-	-
Scenery/Hall Decoration	46.05	113.04	402.36	24.00	2,664.00	-	-	-
Props	-	109.14	139.63	-	350.67	-	-	-
Make-up	-	-	-	-	55.96	-	-	-
Costumes	-	210.96	-	-	1,150.59	-	-	-
Band	-	550.00	900.00	-	3,300.00	-	-	-
Director's Expenses	-	-	1,500.00	-	-	-	-	-
Script Hire	-	-	-	-	-	-	-	-
Script Deposit Refunds	-	-	30.00	-	-	-	-	-
Sheet Music	-	-	-	-	-	-	-	-
Publicity	-	-	649.31	-	2,545.47	-	-	-
Programmes	-	125.00	195.00	-	945.00	-	-	-
Raffle Ticket Books	-	5.00	-	-	-	-	-	-
Production Cards and Gifts	-	-	86.75	-	167.50	-	-	-
DVD Editing and Production	-	-	-	-	450.00	-	-	-
Insurance	-	-	-	-	-	-	-	-
Bar Stock	-	257.51	903.46	-	-	164.31	-	-
Bar Licence	-	-	-	-	-	-	-	-
Ice Cream Stock	-	-	209.66	-	-	-	-	-
<b>TOTAL</b>	<b>80.71</b>	<b>1,882.74</b>	<b>5,877.86</b>	<b>24.00</b>	<b>33,633.33</b>	<b>164.31</b>	<b>933.00</b>	<b>500.00</b>
								<b>43,095.95</b>

Appendix C: **HMTC SHOW TOTALS**

	2021	2022					2023		TOTALS
	Jingle All the Way	Matilda	Calendar Girls	YG Summer Show	The Addams Family	Let's Deck the Halls Again	The Wizard of Oz (Jr)	Elf	
<b>INCOME</b>									
Box Office Takings	915.65	2,962.70	6,745.73	729.01	25,888.00	1,129.02	-	-	
Sponsorship	-	-	100.00	-	250.00	-	-	-	
Programme Adverts	-	-	250.00	-	560.00	-	-	-	
Donations	60.60	-	405.05	5.00	368.50	-	-	-	
Script Hire Deposits	-	-	30.00	-	-	-	-	-	
Show Levy	-	-	-	-	960.00	-	-	-	
Photos/DVD Sales	-	-	-	-	740.00	-	-	-	
Programme Sales	-	300.00	209.00	-	763.00	-	-	-	
Show Raffle, Tombola, etc.	178.01	104.00	621.00	269.80	375.00	155.00	-	-	
Bar Takings	358.40	861.50	1,839.50	6.00	-	444.70	-	-	
Ice Creams, Sweets, etc.	-	-	560.00	-	-	-	-	-	
"WI Stall"	-	-	388.00	-	-	-	-	-	
<b>TOTAL INCOME</b>	<b>1,512.66</b>	<b>4,228.20</b>	<b>11,148.28</b>	<b>1,009.81</b>	<b>29,904.50</b>	<b>1,728.72</b>	<b>0.00</b>	<b>0.00</b>	<b>49,532.17</b>
<b>EXPENDITURE</b>									
Licence/Royalties	34.66	1,007.09	1,834.59	-	5,419.64	59.02 <sup>2</sup>	933.00	500.00	
Theatre Hire/Charges	-	-	-	-	15,387.50	-	-	-	
Light/Sound	-	-	60.69	-	1,547.00 <sup>1</sup>	-	-	-	
Scenery/Hall Decoration	46.05	113.04	402.36	24.00	2,664.00	-	-	-	
Props	-	109.14	139.63	-	350.67	-	-	-	
Make-up	-	-	-	-	55.96	-	-	-	
Costumes	-	210.96	-	-	1,150.59	-	-	-	
Band	-	550.00	900.00	-	3,300.00	-	-	-	
Director's Expenses	-	-	1,500.00	-	-	-	-	-	
Script Hire	-	160.00	-	-	-	-	-	-	
Script Deposit Refunds	-	-	30.00	-	-	-	-	-	
Publicity	156.00	45.00	649.31	-	2,545.47	-	-	-	
Programmes	-	125.00	195.00	-	945.00	-	-	-	
Raffle Ticket Books	-	5.00	-	-	-	-	-	-	
Production Cards and Gifts	-	-	86.75	-	167.50	-	-	-	
DVD Editing and Production	-	-	-	-	450.00	-	-	-	
Bar Stock	-	257.51	903.46	-	-	164.31	-	-	
Ice Cream Stock	-	-	209.66	-	-	-	-	-	
<b>TOTAL EXPENDITURE</b>	<b>236.71</b>	<b>2,582.74</b>	<b>6,911.45</b>	<b>24.00</b>	<b>33,983.33</b>	<b>223.33</b>	<b>933.00</b>	<b>500.00</b>	<b>45,394.56</b>
<b>PROFIT/LOSS - TOTAL</b>	<b>1,275.95</b>	<b>1,645.46</b>	<b>4,236.83</b>	<b>985.81</b>	<b>-4,078.83</b>	<b>1,505.39</b>	<b>-933.00</b>	<b>-500.00</b>	<b>4,137.61</b>
	<b>2021</b>				<b>2022</b>		<b>2023</b>		
<b>PROFIT/LOSS - YEARLY TOTAL</b>	<b>1,275.95</b>				<b>4,294.66</b>		<b>-1,433.00</b>		

<sup>1</sup> Includes £350 paid in 2023<sup>2</sup> Paid in 2023

Appendix D: HMTC EVENT TOTALS

	INCOME		EXPENDITURE		PROFIT/LOSS	
	Itemised	Total	Itemised	Total	By Event	Yearly
<b>2021 GALA NIGHT</b>						
Donations	245.00					
Raffle	237.00					
		<u>482.00</u>				
Food and Drink			815.66			
Hire of Tables and Glasses			220.00			
Hall Decoration			133.53			
Programmes			55.00			
Royalties			13.77			
				<u>1,237.96</u>	<b>-755.96</b>	<b>-755.96</b>
<b>2022 TRIP TO LICHFIELD TO SEE "THE ADDAMS FAMILY"</b>						
Contributions from Attendees	600.00					
		<u>600.00</u>				
Theatre Tickets			376.00			
Minibus Hire			211.58			
				<u>587.58</u>	<b>12.42</b>	
<b>DINNER DANCE</b>						
Tickets	4,150.00					
Raffle	245.75					
		<u>4,395.75</u>				
Venue Hire			3,416.00			
Disco Hire			275.00			
Decorations, etc.			160.00			
				<u>3,851.00</u>	<b>544.75</b>	
<b>CHRISTMAS CRAFT FAIR</b>						
Table Fees	220.00					
Refreshments	184.90					
Raffle	152.00					
		<u>556.90</u>				
Publicity			78.00			
Refreshments			95.24			
				<u>173.24</u>	<b>383.66</b>	<b>940.83</b>

**HEREFORD MUSICAL THEATRE COMPANY  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31ST DECEMBER, 2022**

Report to the Trustees of Hereford Musical Theatre Company on the accounts for the year ended 31st December, 2022

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Barbara Double  
Hargate  
Millway  
Sutton St. Nicholas  
Hereford

*BADouble*

Date: 18/03/2023

**HEREFORD MUSICAL THEATRE COMPANY**

England & Wales - Charity number 511315

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# Accounts

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## TREASURERS' REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2021

Treasurer: **Ian Burrell**

Accounts Examined by: **Barbara Double**

Good evening!

I can't quite believe that it was three years ago when I tentatively offered to take on the role of Treasurer. Who could have imagined then that it would have been three years before I would be able to give my first "in person" Treasurer's Report at an AGM!

I thought it might be helpful to give you a brief "tour" through the different sections of the accounts, before giving you a brief summary of the headlines!

Let's look first at Appendix A. This gives the simplest and clearest breakdown of our Income and Expenditure for 2021 – what came in and what went out between 1 January and 31 December. (As with some of the other sheets, the figures for the previous year, 2020, are provided, simply for comparison.) You will see that, on this sheet, there is one figure for 'Income from Shows and Concerts' and one for 'Expenditure for Shows and Concerts'. The breakdown of these figures is shown in Appendix B, because it would be too complicated to show all of this in the main 'Income and Expenditure' sheet – bear in mind that in a "normal" set of accounts, there would be figures for several shows in each year.

We're now going to work backwards through the "proper" accounts, pages one to five... and don't worry – I haven't forgotten Appendix C!!!

Page 5 'Debtors and Creditors'. It would be great if all the income and expenses relating to 2021 were settled in 2021 but, of course, it's not quite that straightforward. There are no hard and fast rules about what should or shouldn't be included on this page, and I have tried to limit it as much as possible (the more you include, the more complicated it gets!) My rule of thumb has been only to include payments made to us since the start of this year for items or services received in 2021 – listed as 'Debtors' – and payments made by us since the start of this year for items or services received in 2021 – listed as 'Creditors'. It is sometimes the practice to also include 'payments in advance' on this sheet, in other words, payments made in one year for items or services to be received in the following year. In our case, these payments are normally related to future shows – licence fees, deposits for scripts, music and royalties, etc. Since these figures are shown clearly in our show accounts, I don't include them here.

Of course, just to further complicate matters, Debtors and Creditors included in last year's accounts have to be removed from this year's accounts, hence the section headed 'Reconciled Debtors and Creditors 2020'.

Page 4 'Assets'. This page gives the full value of all of our assets. It is made up of our 'Fixed Assets' – the things we possess – and our 'Current Assets' – the money that we have.

The 'Current Assets' provide a very clear, simple picture of our financial status. It is made up of the money that we have, either as cash in hand or in the bank, with the figure then adjusted to take account of the Debtors and Creditors – i.e. what we should actually have once those debts and credits have been paid.

Page 3 'Show Accounts'. If you compare this sheet with Appendix B, you will see that they are very similar, with just two adjustments. The £42.71 under 'Christmas Countdown' is the sum of the two donations listed as 'Reconciled Debtors 2020' on Page 5, i.e. that figure was already included in last year's accounts, so has to be deducted this year. The £80.71 under "Jingle All the Way" is the sum of the two amounts listed as 'Creditors' on Page 5. This figure will have to be reconciled in next year's accounts.

Page 2 is our full reconciled accounts. If you compare this sheet with Appendix A, again you will see that they are very similar. The figures for each item are the same as in Appendix A, unless they have been adjusted for 'Creditors and 'Debtors', in which case this is noted alongside.

The first 'Overall Balance' figure is the balance between these reconciled figures for Income and Expenditure. The second 'Overall Balance' figure is the balance between the figure for 'Assets' last year ('Assets b/f) and 'Assets' this year ('Assets c/f).

If these two figures match... it means that the figures balance correctly and the accounts are ready to be assessed by our Independent Examiner.

Hence, Page 1 is our Independent Examiner's Report, which confirms the accuracy of the accounts and that, with your acceptance, that they can be filed with the Charities Commission.

Finally, back to Appendix C. This shows the total figures for each show, regardless of when payments were made or received, so gives the clearest indication of how financially successful each show was (or wasn't!)

And so to the headlines!

On the face of it, 2021 was a successful year financially. The balance for the year shows an overall profit of £16,531.88 and, therefore, our current assets are in a much healthier position than they were twelve months previously.

BUT... and it's a big BUT! We received COVID grants in 2021 totalling £16,897.58. In other words, left to our own devices, we would have come in with a deficit of £365.70. In addition, last year I made a Gift Aid claim which covered the period from 2018-2020. It came to £3,342.92. On the plus side, that's a terrific amount and it's great that so many members are signed up for Gift Aid now – more about that in a moment. However, if you average it out, that's just over £1,100 each year so, for a true reflection of last year's figures, you probably need to deduct another £2,200, meaning there could have been a deficit of over £2,500.

Fortunately, that's not the case, but there is good reason for us to be cautious going forward.

First and foremost, we are a Musical Theatre Company. We exist to do Musical Theatre; to put on shows that we can all enjoy being part of, whether on stage, backstage, front of house or in the audience. We simply can't afford to put on shows that make a loss. We are all looking forward to bringing 'Calendar Girls' to the Tomkins Theatre in June... but even if we make it a sellout, we won't do much more than break even. Our "big shows" at the Courtyard are an even greater risk. Choosing the "right show" is about as scientific as rolling dice – whatever we do, we have to do everything we can to push, plug and promote our shows and sell every ticket that we can. At this point, I have to say a huge thank you to the team behind "Jingle All the Way" for a terrific effort which brought in a profit of nearly £1000. And although it's strictly not covered by this report, I must say how much I enjoyed "Matilda" last week. Definitely one of the best shows our Youth Group has ever put on and it was great to see so many people enjoying it... I am eagerly awaiting the Box Office figures from TicketSource!

Another, more mundane, but nevertheless essential element in keeping our heads above water is the hire of the hall by external users. PM has managed this aspect for a number of years and the last year has been particularly fruitful in this respect with some very beneficial regular daytime bookings. Please remember that the hall is available for booking for parties, social gatherings, meetings, etc., so do let PM know if you're interested. Perhaps, at this point, I could also remind you about our "Just Giving" page and that any individual or group can fund-raise on our behalf. Please do think about this if you have the opportunity! If you want to know more, please don't hesitate to get in touch.

Of course, now that the Tomkins Theatre is back in regular use, our utilities bills have gone up again and they are currently rising exponentially due to the fuel crisis! It's really important that we keep our use of the heating as low as possible at the moment, so please don't try to fiddle with the heating controls... just come suitably attired for the prevailing conditions!

I'm pleased to report that subscriptions in all our groups have more or less held their own from last year. We hope that now we can return to producing live shows, we can, once again, attract new members. It would be great if we could also encourage more people to become Friends. Please do consider if there are people that you know who might like to join us. New subscription rates came into effect in January. No changes are proposed for next year. As I said last year, it is incumbent on all of us to do all that we can to attract and retain new members and Friends. Meanwhile, thank you again our Members' Secretary and our Friends' Secretary for their continued work coordinating these aspects.

The 50 Club continues to provide valuable additional income thanks to all who continue to support it. GJ has been the driving force behind it for the last three years, but he is now passing the baton on to ML. Thank you GJ for all your energy in this task and we wish ML well in this new role.

Thank you to everyone who has made use of electronic banking to make their payments over the last year, it really does make my life as Treasurer so much easier. Please continue to make your payments in this way if at all possible.

Earlier, I mentioned Gift Aid, and although, as I said, many have signed up, I'm sure that there are others who could do so. It's worth remembering that just a £60 membership subscription will yield another £15 in Gift Aid – so, for ten members, that's £150. If you are a tax payer and have not previously filled out a Gift Aid form, please let me know. It is simple to do and we can still claim Gift Aid on any eligible payments made in the last four years. Please also remember that, if you have previously completed a form and any of your details – name, address, etc – have changed, it is important to let me know so that our records can be updated.

The process of transitioning to CIO has been far slower than anticipated. As I said last year, once the transition to CIO is complete, I will need to ask everyone to submit a new Gift Aid declaration. Please do this, so that we can continue to benefit from the extra twenty-five percent that the Government will give us.

Finally, thank you to BD, as always, for examining these accounts for us. She does this so willingly, and makes the process as simple as possible for me!

I hope that I have clarified these accounts as much as I can, but if anyone has a question, I will do my best to answer it. Once any questions have been answered, I propose that these accounts should be formally adopted.

# **HEREFORD MUSICAL THEATRE COMPANY**

## **AUDITED ACCOUNTS 2021**

2 **HMTC ACCOUNTS 2021**

	<b>2021</b>		<b>2020</b>	
<b>INCOME</b>				
Membership				
Subscriptions - Adult Company	2,896.25		2,737.50	
- Youth Group	975.00		1,065.00	
Patrons/Friends/VPs	257.00		297.00	
50 Club	2,650.00		2,500.00	(crd 2020 50.00)
NODA Long Service Awards	-		139.00	
Gift Aid	3,342.92		-	
Hall Hire	7,422.00	(b/f 2020 190.00 crd 2021 546.00)	3,043.00	(b/f 2019 321.00 crd 2020 190.00)
Donations from Bar	-		744.07	
Bar Takings	540.00		-	
Donations (Unspecified)	600.00		50.00	
Gala Night				
- Donations	245.00		-	
- Raffle	237.00		-	
Government Grants - COVID 19	16,897.58		11,334.00	
Bank Interest	2.20		6.86	
Sundries				
- Fundraising	170.00		329.00	
- Hire of Mics	250.00		250.00	
- Box Office for Starlight Company	-		133.43	
- Scrap Metal Sale	11.20		-	
Income from Shows and Concerts	1,231.54	(b/f 2020 42.71)	6,327.71	(b/f 2019 1911.00 crd 2020 42.71)
<b>TOTAL</b>	<b><u>37,727.69</u></b>		<b><u>28,956.57</u></b>	
<b>EXPENDITURE</b>				
Admin				
NODA Membership	72.00		200.00	
Insurance	2,287.11		2,412.88	
Bar Licence	180.00		180.00	
Website Management	240.00		200.00	
CIO Admin	447.00		-	
Stationery and Postage	-		-	
Photocopier	-		-	
Membership				
50 Club Prizes	1,360.00	(crd 2020 75.00 deb 2021 135.00)	1,535.00	(deb 2020 125.00)
NODA Long Service Awards	76.00		161.00	
Musical Director - Jenni Axtell	5,400.00		5,400.00	
Lockdown - Quiz Prizes	-		30.00	
Hall				
Installation of Fire Alarm System	-		-	
Refurbishment of Toilets	-		6,126.49	
Cleaning, Maintenance and General Running Costs	2,852.05	(deb 2021 275.00)	2,675.67	(b/f 2019 397.12)
Services				
- Electricity/Gas/Water	3,941.22		4,497.32	
- Phone Line/Broadband	463.49		447.90	
- Recycling	103.20		42.25	
Rental of Small Hall from Holy Trinity PCC	100.00		100.00	
Bar Stock	532.68		-	
Gala Night				
- Food and Drink	764.08		-	
- Hire of Tables and Glasses	220.00		-	
- Hall Decoration	185.11	(deb 2021 51.58)	-	
- Programmes	55.00		-	
- Royalties	13.77	(deb 2021 13.77)	-	
Sundries				
- Scenery Storage	-		78.00	
- Music Stands	-		-	
- Delivery of Dance Floor	-		325.00	
- Box Office for Starlight Company	-		133.43	
Expenditure for Shows (and concerts in 2019)	1,903.10	(deb 2021 80.71)	2,802.35	(b/f 2019 4,384.47)
<b>TOTAL</b>	<b><u>21,195.81</u></b>		<b><u>27,347.29</u></b>	
<b>OVERALL BALANCE</b>	<b><u>16,531.88</u></b>		<b><u>1,609.28</u></b>	
ASSETS B/F	105,337.24		103,727.96	
ASSETS C/F	121,869.12		105,337.24	
<b>OVERALL BALANCE</b>	<b><u>16,531.88</u></b>		<b><u>1,609.28</u></b>	

### 3 HMTC SHOW ACCOUNTS 2021

	2020	2021	2022		TOTALS
	Christmas Countdown	Jingle All the Way	Matilda	Calendar Girls	
<b>INCOME</b>					
Box Office Takings	-	915.65	-	-	
Donations	119.99	60.60	-	-	
Show Raffles, etc.	-	178.01	-	-	
<b>TOTAL</b>	<b>119.99</b>	<b>1,154.26</b>	<b>0.00</b>	<b>0.00</b>	<b>1,274.25</b>
Less: Debtors 2020	-42.71	-	-	-	-42.71
Add: 2021 Creditors	-	-	-	-	0.00
	<b>77.28</b>	<b>1,154.26</b>	<b>0.00</b>	<b>0.00</b>	<b>1,231.54</b>
<b>EXPENDITURE</b>					
Licence/Royalties	-	-	495.00	1,033.59	
Script Hire	-	-	160.00	-	
Publicity	-	88.80	45.00	-	
<b>TOTAL</b>	<b>0.00</b>	<b>88.80</b>	<b>700.00</b>	<b>1,033.59</b>	<b>1,822.39</b>
Less Creditors 2020	-	-	-	-	0.00
Add: Payments in Advance 2020	-	-	-	-	0.00
Add: 2021 Debtor	-	80.71	-	-	80.71
	<b>0.00</b>	<b>169.51</b>	<b>700.00</b>	<b>1,033.59</b>	<b>1,903.10</b>

#### 4 ASSETS

<u>FIXED ASSETS</u>	<b>2021</b>	<b>2020</b>
Land and Buildings	52,833.00	52,833.00
New Ceiling	6,452.87	6,452.87
Equipment	1,808.54	1,808.54
Microphones	3,327.25	3,327.25
Chairs	200.00	200.00
Seats	4,953.00	4,953.00
Trolley	108.00	108.00
Tables	1,380.00	1,380.00
Keyboard	729.73	729.73
Till	54.99	54.99
Sound System	1,090.50	1,090.50
	<u>72,937.88</u>	<u>72,937.88</u>
 <u>CURRENT ASSETS</u>		
Cash in Hand	30.00	30.00
Cash at Bank	48,911.30	32,211.65
- Current Account	- 27,012.33	- 10,314.88
- Instant Saver Account	- 21,898.97	- 21,896.77
Debtors and Payments in Advance at 31/12	546.00	282.71
Creditors at 31/12	-556.06	-125.00
	<u>48,931.24</u>	<u>32,399.36</u>
 <u>TOTAL ASSETS</u>	 <u><b>121,869.12</b></u>	 <u><b>105,337.24</b></u>

## 5 OUTSTANDING DEBTORS AND CREDITORS 2021

### DEBTORS

PAID	05/01/2022	HALL HIRE		36.00
PAID	13/01/2022	HALL HIRE		160.00
PAID	31/01/2022	HALL HIRE		200.00
PAID	22/03/2022	HALL HIRE		150.00

**150.00**

### CREDITORS

PAID	04/01/2022	CLEANING	DECEMBER	275.00
PAID	12/01/2022	50 CLUB PRIZES	DECEMBER	135.00
PAID	13/01/2022	GALA NIGHT	FOOD AND DRINK	51.58
PAID	13/01/2022	JINGLE ALL THE WAY	DECORATIONS	46.05
PAID	18/03/2022	GALA NIGHT	ROYALTIES	13.77
PAID	18/03/2022	JINGLE ALL THE WAY	ROYALTIES	34.66

**556.06**

**BALANCE**

**-406.06**

## RECONCILED DEBTORS AND CREDITORS 2020

### DEBTORS

PAID	11/01/2021	HALL HIRE		190.00
PAID	12/01/2021	DONATION FOR LOCKDOWN PRODUCTIONS		35.59
PAID	10/02/2021	DONATION FOR LOCKDOWN PRODUCTIONS		7.12
PAID	02/03/2021	50 CLUB	SUBS (2020/21)	50.00

**282.71**

### CREDITORS

PAID	01/03/2021	50 CLUB	PRIZE (NOV. 2020)	50.00
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**50.00**

**BALANCE**

**232.71**

UNPAID Ch. # 3734 50 CLUB PRIZE 75.00

*Unpresented after over 6 months, so cancelled. Shown as credit in Full Accounts.*

Appendix A: **HMTC INCOME AND EXPENDITURE 2021**

INCOME	2021	2020
Membership		
Subscriptions - Adult Company	2,896.25	2,737.50
- Youth Group	975.00	1,065.00
Patrons/Friends/VPs	257.00	297.00
50 Club	2,650.00	2,450.00
NODA Long Service Awards	-	139.00
Hall Hire	7,066.00	3,174.00
Donations from Bar	-	744.07
Bar Takings	540.00	-
Donations (General)	600.00	40.00
Grants (COVID19)	16,897.58	11,334.00
Gift Aid (2018-2020)	3,342.92	-
Bank Interest	2.20	6.86
Sundries		
- Fundraising	170.00	329.00
- Hire of Mics	250.00	250.00
- Scrap Metal Sale	11.20	-
- Box Office for Starlight Company	-	133.43
Gala Night		
- Donations	245.00	-
- Raffle	237.00	-
Income from Shows and Concerts	1,274.25	8,196.00
<b>TOTAL</b>	<b><u>37,414.40</u></b>	<b><u>30,895.86</u></b>
<b>EXPENDITURE</b>		
Admin		
NODA Membership	72.00	200.00
Insurance	2,287.11	2,412.88
Bar Licence	180.00	180.00
Website Management	240.00	200.00
CIO Admin	447.00	-
Membership		
50 Club Prizes	1,300.00	1,400.00
NODA Long Service Awards	76.00	161.00
Musical Director - Jenni Axtell	5,400.00	5,400.00
Lockdown - Quiz Prizes	-	30.00
Hall		
Refurbishment of Toilets	-	6,126.49
Cleaning, Maintenance and General Running Costs	2,577.05	3,072.79
Services		
- Electricity/Gas/Water	3,941.22	4,497.32
- Phone Line/Broadband	463.49	447.90
- Recycling	103.20	42.25
Rental of Small Hall from Holy Trinity PCC	100.00	100.00
Bar Stock	532.68	-
Sundries		
- Scenery Storage	-	78.00
- Delivery of Dance Floor	-	325.00
- Box Office for Starlight Company	-	133.43
Gala Night		
- Food and Drink	764.08	-
- Hire of Tables and Glasses	220.00	-
- Hall Decoration	133.53	-
- Programmes	55.00	-
Expenditure for Shows and Concerts	1,822.39	7,186.82
<b>TOTAL</b>	<b><u>20,714.75</u></b>	<b><u>31,993.88</u></b>
<b>BALANCE</b>	<b><u>16,699.65</u></b>	<b><u>-1,098.02</u></b>

Appendix B: HMTC INCOME AND EXPENDITURE 2021 - SHOWS

	2020	2021	2022		TOTALS
	Christmas Countdown	Jingle All the Way	Matilda	Calendar Girls	
<b>INCOME</b>					
Box Office Takings	-	915.65	-	-	
Donations	119.99	60.60	-	-	
Show Raffles, etc.	-	178.01	-	-	
<b>TOTAL</b>	<b>119.99</b>	<b>1,154.26</b>	<b>0.00</b>	<b>0.00</b>	<b>1,274.25</b>
<b>EXPENDITURE</b>					
Licence/Royalties	-	-	495.00	1,033.59	
Script Hire	-	-	160.00	-	
Publicity	-	88.80	45.00	-	
<b>TOTAL</b>	<b>0.00</b>	<b>88.80</b>	<b>700.00</b>	<b>1,033.59</b>	<b>1,822.39</b>



**HEREFORD MUSICAL THEATRE COMPANY  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31ST DECEMBER, 2021**

Report to the Trustees of Hereford Musical Theatre Company on the accounts for the year ended 31st December, 2021

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Barbara Double  
Hargate  
Millway  
Sutton St. Nicholas  
Hereford

*BADouble*

Date: 19/03/2022

**HEREFORD MUSICAL THEATRE COMPANY**

England & Wales - Charity number 511315

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# Accounts

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## **TREASURERS' REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2020**

Treasurer: **Ian Burrell**

Accounts Examined by: **Barbara Double**

Remarkably, after two financially difficult years for HMTC, when we registered losses of just over £28,000, we have managed to come out of 2020, with all its unique problems, bearing a small profit of £1,609.28.

Before going any further, it is important to acknowledge the support that we have received from the Government, via Herefordshire Council. Grants totalling £11,334 to help us through the COVID pandemic have been an absolute lifeline; without them, our losses would have been considerable – not far short of £10,000. The good news is that we have already received further grants of £8897.58 in 2021, which should help to keep us on an even keel until we are able to get “up and running” properly again.

It seems a lot more than just over a year since our Youth Group managed to perform in our only “live” production of 2020. “Imaginary”, under the production team of Nicky, Sarah P and Jenni, brought in a fantastic profit of £823.16 ...and just in the nick of time, as we went into lockdown a little over a week later.

Since then, of course, there has been only one rule – uncertainty. It has been impossible to plan for anything and we really have had to take everything one step at a time. It quickly became apparent that our planned “Backwards Broadway” Memory Lane concert would not be able to go ahead and soon after that we had to make the decision to cancel our long-awaited production of “Chicago”. We were extremely grateful to Concord Theatrical, the rights-holder, for refunding our up-front expenses of £2,081.57 in full, so no loss was incurred.

Instead of our planned “normal” shows, innovation became the order of the day. Our two online fundraising projects, “HMTC Goes Virtually Viral” and “HMTC’s Christmas Countdown”, involved a huge amount of hard work and co-ordination to bring together an amazing body of work, featuring both our adult and youth companies, which will be available online as a legacy for years to come. Whilst everyone involved deserves our gratitude, special thanks must go to Jenni, our MD, and Nicky, for a lot of the admin and, along with Sarah P, for getting great results from the Youth Group, and especially to John and Sarah Q, and to Richard and Mike, for the many hours they spent editing the respective projects. Between them, the two projects yielded donations of £1558.60, which is a terrific effort, especially when you consider that this almost equates to our entire profit for the year!

One spin-off from creating these projects is that we now have a presence on “Just Giving”. Not only were we able to use this as a way of raising money ourselves, but it is now possible for any individual or group to fund-raise on our behalf. Please do think about this, if you have the opportunity!

On the subject of fundraising, Sarah R organised a quiz evening and a cake raffle, and Sam’s careful management of the bar ensured that surplus stock was sold off, or raffled, before it went out of date. All of these yielded small, but useful additional funds – thank you to both.

Of course, for much of the year, the Tomkins Theatre has been largely deserted, although we must thank Richard, Tony and Paul, all of whom have called in regularly to keep a check on it. Naturally, our energy and cleaning bills have been considerably lower, but maintenance and running costs have still had to be paid and our normal income from hire of the hall, for both regular and one-off events, has been significantly reduced. In the early part of the year, Richard completed the transformation of the toilets. They really do look fabulous and are a vast improvement on what was there before. One addition in 2020 has been the acquisition of a new sprung dance floor from a dance school which was closing down. We were able to acquire this for the payment of just the cost of the transport and, when lockdown was eased last summer, a small group of us were able to go into the hall to install it.

Perhaps inevitably, subscriptions in all our groups are down on last year. Without the possibility of live shows, the chances of attracting new members, or retaining recent or “fringe” members, were very low, and support of our Friends scheme has greatly diminished. Attracting new Friends has become harder over recent years and, sadly, previous Friends have fallen by the wayside. The Committee is well aware that, in a changing climate, we have to monitor all our membership subscriptions and associated benefits, hence the proposal which is being brought to

this meeting, but it is incumbent on all of us to do all that we can to attract and retain new members and Friends. Meanwhile, thank you to Judith, as Members' Secretary, and Sarah P, as Friends' Secretary, for their continued work coordinating these aspects.

In spite of this, the 50 Club continues to hold its own, thanks largely to Graham, who is the driving force behind it! As well as managing to persuade many of us to continue to part with our cash, he has been innovative in his thinking, hence the change which will see a new monthly first prize of £100, starting with April's draw. Thank you to all who continue to support it.

Thank you to everyone who has made use of electronic banking to make their payments over the last year, it really does make my life as Treasurer so much easier. Even when we move out of lockdown, it would be greatly appreciated if as many of you as possible could continue to make your payments in this way. In case you need them, here is a reminder of the BACs details:

Sort Code: 30-94-14 Account Number: 00197239

Please remember, in the "Reference" box, to put your NAME followed by a note of what the payment is for, e.g. "P Morris Subs", "I Burrell 50 Club", etc. (If you can't easily change the reference each time, or if it's a payment for more than one thing, please let me know as soon as you make the payment, preferably by e-mailing me the details.)

If you are unable to use BACs and need to make a payment by cheque, please make your cheque out to "HEREFORD MUSICAL THEATRE COMPANY" (in full and not just "HMTC")

Many of you will have spotted that there is still a blank in the row marked "Gift Aid". I apologise for dragging my feet on this! However, I will shortly be submitting claims for both 2019 and 2020 – in each case, the amount of the claim should be just in excess of £1000, i.e. a total of over £2000. Whilst this will be a great addition to our coffers, it is noticeable that many donations which are eligible for Gift Aid are not covered by a Gift Aid declaration form. It may be that members are not aware that membership subscriptions, including for the Youth Group, and show levies, are eligible. If you are a tax payer and have not previously filled out a Gift Aid form, please let me know. It is simple to do and we can still claim Gift Aid on any eligible payments made in the last four years. Please also remember that, if you have previously completed a form and any of your details – name, address, etc – have changed, it is important to let me know so that our records can be updated. If you are not sure whether you have filled in a form or whether your details are up to date, please check with me – I can quickly let you know and, if necessary, provide you with the relevant form. One more thing on Gift Aid, please note that, once the transition to CIO is complete, I will need to ask everyone to submit a new Gift Aid declaration. Please do this, so that we can continue to benefit from the extra twenty-five percent that the Government will give us.

Finally, thank you to Barbara Double, as always, for auditing these accounts for us.

I hope that I have clarified these accounts as much as I can, but if anyone has a question, I will do my best to answer it. Once any questions have been answered, I propose that these accounts should be formally adopted.

# **HEREFORD MUSICAL THEATRE COMPANY**

## **AUDITED ACCOUNTS 2020**

2 **HMTC ACCOUNTS 2020**

	2020		2019	
<b>INCOME</b>				
Membership				
Subscriptions - Adult Company	2,737.50		3,566.22	
- Youth Group	1,065.00		1,320.00	(b/f 2018 105.00)
Patrons/Friends/VPs	297.00		1,307.00	
50 Club	2,500.00	(crd 2020 50.00)	2,580.00	
NODA Long Service Awards	139.00		44.00	
Gift Aid	-		-600.00	(b/f 2018 600.00)
Hall Hire	3,043.00	(b/f 2019 321.00 crd 2020 190.00)	7,811.00	(crd 2019 321.00)
Donations from Bar	744.07		-	
Donations (Unspecified)	50.00		225.00	
Government Grants - COVID 19	11,334.00		-	
Bank Interest	6.86		10.92	
Sundries - Fundraising	329.00		43.00	
- Hire of Mics (HAPS)	250.00		-	
- Box Office for Starlight Company	133.43		-	
Income from Shows (and concerts in 2019)	6,327.71	(b/f 2019 1911.00 crd 2020 42.71)	43,803.07	(b/f 2018 1,444.82 crd 2019 1,911.00)
<b>TOTAL</b>	<u><b>28,956.57</b></u>		<u><b>60,110.21</b></u>	
<b>EXPENDITURE</b>				
Admin				
NODA Membership	200.00		200.00	
Insurance	2,412.88		2,366.71	
Bar Licence	180.00		180.00	
Website Management	200.00		200.00	
Stationery and Postage	-		131.57	
Photocopier	-		239.97	
Membership				
50 Club Prizes	1,535.00	(deb 2020 125.00)	1,990.00	
NODA Long Service Awards	161.00		66.00	
Musical Director - Jenni Axtell	5,400.00		5,400.00	
Lockdown - Quiz Prizes	30.00		-	
Hall				
Installation of Fire Alarm System	-		4,919.16	
Refurbishment of Toilets	6,126.49		-	
Cleaning, Maintenance and General Running Costs	2,675.67	(b/f 2019 397.12)	6,095.86	(deb 2019 397.12)
Services - Electricity/Gas/Water	4,497.32		7,076.48	
- Phone Line/Broadband	447.90		576.20	
- Recycling	42.25		165.75	
Rental of Small Hall from Holy Trinity PCC	100.00		100.00	
Sundries				
- Scenery Storage	78.00		72.00	
- Music Stands	-		402.00	
- Delivery of Dance Floor	325.00		-	
- Box Office for Starlight Company	133.43		-	
Expenditure for Shows (and concerts in 2019)	2,802.35	(b/f 2019 4,384.47)	48,260.51	(b/f 2018 4,698.77 deb 2018 2,213.60 deb.2019 4,384.47)
<b>TOTAL</b>	<u><b>27,347.29</b></u>		<u><b>78,442.21</b></u>	
<b>OVERALL BALANCE</b>	<u><b>1,609.28</b></u>		<u><b>-18,332.00</b></u>	
ASSETS B/F	103,727.96		122,059.96	
ASSETS C/F	105,337.24		103,727.96	
<b>OVERALL BALANCE</b>	<u><b>1,609.28</b></u>		<u><b>-18,332.00</b></u>	

3 HMTc SHOW ACCOUNTS 2020

	2019						2020				TOTALS
	The Wind in the Willows	The King and I	The Magic of the Musicals	Attitude Avenue	Kipps	Holly Jolly Christmas	Imaginary	Chicago (Cancelled)	Virtually Viral	Christmas Countdown	
<b>INCOME</b>											
Box Office Takings	-	-	-	-	-	66.00	2,047.04	-	-	-	
Refund (Cancellation)	-	-	-	-	-	-	-	2,081.57	-	-	
Programme Adverts	-	-	-	-	125.00	-	-	-	-	-	
Donations	-	-	-	-	1,000.00	25.00	-	-	1,006.54	509.35	
Photos/DVD Sales	-	-	-	-	550.00	-	-	-	-	-	
Programme Sales	-	-	-	-	-	-	259.00	-	-	-	
Show Raffles, etc.	-	-	-	-	-	145.00	)	-	-	-	
Bar Takings	-	-	-	-	-	-	381.50	-	-	-	
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,675.00</b>	<b>236.00</b>	<b>2,687.54</b>	<b>2,081.57</b>	<b>1,006.54</b>	<b>509.35</b>	<b>8,196.00</b>
Less: Cash in hand 2019	-	-	-	-	-1,675.00	-236.00	-	-	-	-	-1,911.00
Add: 2020 Creditors	-	-	-	-	-	-	-	-	-	42.71	42.71
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,687.54</b>	<b>2,081.57</b>	<b>1,006.54</b>	<b>552.06</b>	<b>6,327.71</b>
<b>EXPENDITURE</b>											
Licence/Royalties	-	-	-	-	4,384.47	-	-	1,275.60	-	-	
Scenery	-	-	-	-	-	-	25.33	-	-	-	
Props	-	-	-	-	-	-	18.98	-	-	-	
Costumes	-	-	-	-	-	-	55.47	-	-	-	
Band	-	-	-	-	-	-	600.00	-	-	-	
Sheet Music	-	-	-	-	-	-	-	805.97	-	-	
Bar Licence	-	-	-	-	-	-	21.00	-	-	-	
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,384.47</b>	<b>0.00</b>	<b>720.78</b>	<b>2,081.57</b>	<b>0.00</b>	<b>0.00</b>	<b>7,186.82</b>
Less Creditors 2019	-	-	-	-	-4,384.47	-	-	-	-	-	-4,384.47
Add: Payments in Advance 2019	-	-	-	-	-	-	-	-	-	-	0.00
Add: 2020 Debtor	-	-	-	-	-	-	-	-	-	-	0.00
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>720.78</b>	<b>2,081.57</b>	<b>0.00</b>	<b>0.00</b>	<b>2,802.35</b>
<b>PROFIT/LOSS IN 2020</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,966.76</b>	<b>0.00</b>	<b>1,006.54</b>	<b>552.06</b>	<b>3,525.36</b>

#### 4 ASSETS

<u>FIXED ASSETS</u>	<b>2020</b>	<b>2019</b>
Land and Buildings	52,833.00	52,833.00
New Ceiling	6,452.87	6,452.87
Equipment	1,808.54	1,808.54
Microphones	3,327.25	3,327.25
Chairs	200.00	200.00
Seats	4,953.00	4,953.00
Trolley	108.00	108.00
Tables	1,380.00	1,380.00
Keyboard	729.73	729.73
Till	54.99	54.99
Sound System	1,090.50	1,090.50
	<u>72,937.88</u>	<u>72,937.88</u>
 <u>CURRENT ASSETS</u>		
Cash in Hand	30.00	30.00
Cash at Bank	32211.65	33309.67
- Current Account	- 10,314.88	-
- Instant Saver Account	- 21,896.77	-
Debtors and Payments in Advance at 31/12	282.71	2,232.00
Creditors at 31/12	-125.00	-4,781.59
	<u>32,399.36</u>	<u>30,790.08</u>
 <u>TOTAL ASSETS</u>	 <u>105,337.24</u>	 <u>103,727.96</u>

11,419.76

21,889.91

## 5 OUTSTANDING DEBTORS AND CREDITORS 2020

### DEBTORS

PAID	11/01/2021	HALL HIRE		190.00
PAID	12/01/2021	DONATION FOR LOCKDOWN PRODUCTIONS		35.59
PAID	10/02/2021	DONATION FOR LOCKDOWN PRODUCTIONS		7.12
PAID	02/03/2021	50 CLUB	SUBS (2020/21)	50.00
				<hr/>
				<b>282.71</b>

### CREDITORS

PAID	01/03/2021	50 CLUB	PRIZE (NOV. 2020)	50.00
UNPAID	Ch. # 3734	50 CLUB	PRIZE	75.00
				<hr/>
				<b>125.00</b>

**BALANCE** **157.71**

UNPAID Ch. # 3753 50 CLUB PRIZE 10.00 Cheque destroyed, to be treated as a donation\*

\* Shown in "Income and Expenditure 2020": £10 included in donations; £10 included in 50 Club Prizes

## RECONCILED DEBTORS AND CREDITORS 2019

### DEBTORS

PAID	06/01/2020	HALL HIRE		121.00
PAID	07/01/2020	KIPPS	DONATION	1,000.00
PAID	21/01/2020	DVDs	SALES	550.00
PAID	31/01/2020	HALL HIRE	ELECTION	200.00
PAID	04/02/2020	KIPPS	PROGRAMME ADVERT	75.00
PAID	12/02/2020	KIPPS	PROGRAMME ADVERT	50.00
PAID	14/02/2020	HOLLY JOLLY CHRISTMAS	BOX OFFICE	66.00
PAID	14/02/2020	HOLLY JOLLY CHRISTMAS	FRONT OF HOUSE SALES	145.00
PAID	14/02/2020	HOLLY JOLLY CHRISTMAS	DONATION	25.00

2,232.00

**CREDITORS**

PAID	03/01/2020	HALL	CLEANING DEC	264.00
PAID	15/01/2020	EXPENSES		133.12
PAID	09/03/2020	KIPPS	ROYALTIES	4,384.47
				<u>4,781.59</u>
			<b>BALANCE</b>	<b>-2,549.59</b>

Appendix A: **HMTC INCOME AND EXPENDITURE 2020**

<b>INCOME</b>	<b>2020</b>	<b>2019</b>
Membership		
Subscriptions - Adult Company	2,737.50	3,566.22
- Youth Group	1,065.00	1,425.00
Patrons/Friends/VPs	297.00	1,307.00
50 Club	2,450.00	2,580.00
NODA Long Service Awards	139.00	44.00
Hall Hire	3,174.00	7,490.00
Donations from Bar	744.07	-
Donations (General)	40.00	225.00
Grants (COVID19)	11,334.00	225.00
Bank Interest	6.86	10.92
Sundries		
- Fundraising	329.00	43.00
- Hire of Mics (HAPS)	250.00	-
- Box Office for Starlight Company	133.43	-
Income from Shows and Concerts	8,196.00	43,336.89
<b>TOTAL</b>	<b><u>30,895.86</u></b>	<b><u>60,253.03</u></b>
<b>EXPENDITURE</b>		
Admin		
NODA Membership	200.00	200.00
Insurance	2,412.88	2,366.71
Bar Licence	180.00	180.00
Website Management	200.00	200.00
Stationery and Postage	-	131.57
Photocopier	-	239.97
Membership		
50 Club Prizes	1,400.00	1,990.00
NODA Long Service Awards	161.00	66.00
Musical Director - Jenni Axtell	5,400.00	5,400.00
Lockdown - Quiz Prizes	30.00	-
Hall		
Installation of Fire Alarm System	-	4,919.16
Refurbishment of Toilets	6,126.49	-
Cleaning, Maintenance and General Running Costs	3,072.79	5,698.74
Services		
- Electricity/Gas/Water	4,497.32	7,076.48
- Phone Line/Broadband	447.90	576.20
- Recycling	42.25	165.75
Rental of Small Hall from Holy Trinity PCC	100.00	100.00
Sundries		
- Scenery Storage	78.00	72.00
- Music Stands	-	402.00
- Delivery of Dance Floor	325.00	-
- Box Office for Starlight Company	133.43	-
Expenditure for Shows and Concerts	7,186.82	46,361.21
<b>TOTAL</b>	<b><u>31,993.88</u></b>	<b><u>76,145.79</u></b>
<b>BALANCE for 2020</b>	<b><u>-1,098.02</u></b>	<b><u>-15,892.76</u></b>

Appendix B: **HMTC INCOME AND EXPENDITURE 2020 - SHOWS**

	2019						2020				TOTALS
	The Wind in the Willows	The King and I	The Magic of the Musicals	Attitude Avenue	Kipps	Holly Jolly Christmas	Imaginary	Chicago (Cancelled)	Virtually Viral	Christmas Countdown	
<b>INCOME</b>											
Box Office Takings	-	-	-	-	-	66.00	2,047.04	-	-	-	
Refund (Cancellation)	-	-	-	-	-	-	-	2,081.57	-	-	
Sponsorship	-	-	-	-	-	-	-	-	-	-	
Programme Adverts	-	-	-	-	125.00	-	-	-	-	-	
Donations	-	-	-	-	1,000.00	25.00	-	-	1,006.54	509.35	
Script Hire Deposits	-	-	-	-	-	-	-	-	-	-	
Show Levy	-	-	-	-	-	-	-	-	-	-	
Show Tops	-	-	-	-	-	-	-	-	-	-	
Photos/DVD Sales	-	-	-	-	550.00	-	-	-	-	-	
Programme Sales	-	-	-	-	-	-	) 259.00	-	-	-	
Show Raffles, etc.	-	-	-	-	-	-	) 145.00	-	-	-	
Sweets, etc.	-	-	-	-	-	-	-	-	-	-	
Bar Takings	-	-	-	-	-	-	381.50	-	-	-	
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,675.00</b>	<b>236.00</b>	<b>2,687.54</b>	<b>2,081.57</b>	<b>1,006.54</b>	<b>509.35</b>	<b>8,196.00</b>
<b>EXPENDITURE</b>											
Licence/Royalties	-	-	-	-	4,384.47	-	-	1,275.60	-	-	
Theatre Hire	-	-	-	-	-	-	-	-	-	-	
Theatre Box Office Admin Charges	-	-	-	-	-	-	-	-	-	-	
Theatre Hospitality	-	-	-	-	-	-	-	-	-	-	
Theatre Technical Charges	-	-	-	-	-	-	-	-	-	-	
Sound	-	-	-	-	-	-	-	-	-	-	
Scenery	-	-	-	-	-	-	25.33	-	-	-	
Props	-	-	-	-	-	-	18.98	-	-	-	
Costumes	-	-	-	-	-	-	55.47	-	-	-	
Band	-	-	-	-	-	-	600.00	-	-	-	
Script Hire	-	-	-	-	-	-	-	-	-	-	
Sheet Music	-	-	-	-	-	-	-	805.97	-	-	
Publicity	-	-	-	-	-	-	-	-	-	-	
Programmes	-	-	-	-	-	-	-	-	-	-	
Production Cards and Gifts	-	-	-	-	-	-	-	-	-	-	
DVD Editing and Production	-	-	-	-	-	-	-	-	-	-	
Insurance	-	-	-	-	-	-	-	-	-	-	
Director's Expenses	-	-	-	-	-	-	-	-	-	-	
Bar Licence	-	-	-	-	-	-	21.00	-	-	-	
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,384.47</b>	<b>0.00</b>	<b>720.78</b>	<b>2,081.57</b>	<b>0.00</b>	<b>0.00</b>	<b>7,186.82</b>

Appendix C: **HMTC SHOW TOTALS**

	2019					2020				TOTALS	
	The Wind in the Willows	The King and I	The Magic of the Musicals	Attitude Avenue	Kipps	Holly Jolly Christmas	Imaginary	Chicago (Cancelled)	Virtually Viral		Christmas Countdown
<b>INCOME</b>											
Box Office Takings	2,297.28	-	5,918.00	2,539.72	22,156.80	926.19	2,047.04	-	-	-	
Refund (Cancellation)	-	-	-	-	-	-	-	2,081.57	-	-	
Sponsorship	-	-	-	-	490.00	-	-	-	-	-	
Programme Adverts	-	-	-	-	600.00	-	-	-	-	-	
Donations	-	-	-	-	1,547.00	25.00	-	-	1,006.54	509.35	
Script Hire Deposits	-	-	-	-	440.00	-	-	-	-	-	
Show Levy	-	-	-	-	1,310.00	-	-	-	-	-	
Show Tops	-	-	-	-	510.00	-	-	-	-	-	
Photos/DVD Sales	-	-	-	-	550.00	-	-	-	-	-	
Programme Sales	) 338.38	-	198.00	134.50	747.00	)	) 259.00	-	-	-	
Show Raffles, etc.	) -	-	231.00	152.50	580.00	) 145.00	)	-	-	-	
Sweets, etc.	68.00	-	-	-	-	)	-	-	-	-	
Bar Takings	-	-	-	603.70	-	-	381.50	-	-	-	
<b>TOTAL</b>	<b>2,703.66</b>	<b>0.00</b>	<b>6,347.00</b>	<b>3,430.42</b>	<b>28,930.80</b>	<b>1,096.19</b>	<b>2,687.54</b>	<b>2,081.57</b>	<b>1,006.54</b>	<b>509.35</b>	<b>42,508.07</b>
<b>EXPENDITURE</b>											
Licence/Royalties	1,113.60	600.00	-	-	4,384.47	-	900.00	1,275.60	-	-	
Theatre Hire	-	-	1,963.20	-	5,811.00	-	-	-	-	-	
Theatre Box Office Admin Charges	-	-	1,332.76	-	4,059.74	-	-	-	-	-	
Theatre Hospitality	-	-	-	-	351.00	-	-	-	-	-	
Theatre Technical Charges	-	-	913.20	-	1,505.04	-	-	-	-	-	
Sound	-	-	180.00	-	300.00	-	-	-	-	-	
Scenery	165.30	-	493.39	35.99	4,542.00	-	25.33	-	-	-	
Props	20.85	-	-	6.36	140.01	-	18.98	-	-	-	
Costumes	40.95	-	-	-	2,512.54	-	55.47	-	-	-	
Band	500.00	-	600.00	600.00	3,000.00	-	600.00	-	-	-	
Script Hire	-	-	-	-	525.38	-	-	-	-	-	
Sheet Music	-	-	-	13.96	-	-	-	805.97	-	-	
Publicity	341.20	631.20	1,189.20	467.20	2,401.44	117.60	243.60	-	-	-	
Programmes	162.00	-	162.00	136.00	806.00	-	-	-	-	-	
Production Cards and Gifts	-	-	71.97	-	138.07	-	-	-	-	-	
DVD Editing and Production	-	-	-	-	550.00	-	-	-	-	-	
Insurance	-	-	-	-	197.56	-	-	-	-	-	
Director's Expenses	-	-	-	-	1,500.00	-	-	-	-	-	
Bar Licence	-	-	-	-	-	21.00	21.00	-	-	-	
<b>TOTAL</b>	<b>2,343.90</b>	<b>1,231.20</b>	<b>6,905.72</b>	<b>1,259.51</b>	<b>32,724.25</b>	<b>138.60</b>	<b>1,864.38</b>	<b>2,081.57</b>	<b>0.00</b>	<b>0.00</b>	<b>44,603.18</b>
<b>PROFIT/LOSS - TOTAL</b>	<b>359.76</b>	<b>-1,231.20</b>	<b>-558.72</b>	<b>2,170.91</b>	<b>-3,793.45</b>	<b>957.59</b>	<b>823.16</b>	<b>0.00</b>	<b>1,006.54</b>	<b>509.35</b>	<b>243.94</b>
					<b>TOTAL PROFIT/LOSS - 2019 SHOWS</b>	<b>-2,095.11</b>		<b>TOTAL PROFIT/LOSS - 2020 SHOWS</b>	<b>2,339.05</b>		

**HEREFORD MUSICAL THEATRE COMPANY  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31ST DECEMBER, 2020**

Report to the Trustees of Hereford Musical Theatre Company on the accounts for the year ended 31st December, 2020

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particulars matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Barbara Double  
Hargate  
Millway  
Sutton St. Nicholas  
Hereford

*BADouble*

Date: 15/03/2021