

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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## Section A

### Reference and administration details

Charity name

1st Broughton Astley Scout Group

Other names the charity is known by

Registered charity number (if any)

5 1 0 7 7 5

HQ registration number

Charity's principal address

Scout Hut

Station Road

Broughton Astley

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Phil Burton		
2	Jessica Rayns	Chair	
3	Richard Stephenson	Treasurer	
4	Nicola Turpin		
5	Ruth Burton		
6	Jennifer Row		
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

## Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Reduction or loss of leaders**

The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Damage to the building, property and equipment**

The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members**

The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

**Reduced Income**

The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

**Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b></p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b></p> <p>As Scouts we are guided by these values:</p> <p><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><b>Respect</b> - We have self-respect and respect for others.</p> <p><b>Care</b> - We support others and take care of the world in which we live.</p> <p><b>Belief</b> - We explore our faiths, beliefs and attitudes.</p> <p><b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b></p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>- enjoy what they are doing and have fun</li> <li>- take part in activities indoors and outdoors</li> <li>- learn by doing</li> <li>- share in spiritual reflection</li> <li>- take responsibility and make choices</li> <li>- undertake new and challenging activities</li> <li>- make and live by their Promise.</li> </ul>
<p>Summary of the main activities in relation to these objects</p>	<p>Scouting is a worldwide youth movement that aims to support young people in their physical, mental, and spiritual development, empowering them to play constructive roles in society. Scouting is known for its outdoor activities, community service, and personal development programs. The benefits of scouting include building leadership skills, fostering a sense of responsibility, promoting teamwork and cooperation, encouraging outdoor and environmental</p>

stewardship, and providing opportunities for personal growth and self-discovery.

This year has been a fantastic year for our group, although it has been affected by the sad and tragic passing of one of our Squirrel Scouts through illness. The passion of the young squirrel scout exemplified the attitude and commitment that we as a group want from all of our young people.

We have expanded our squirrels sections to allow more young people to take part in keeping with our aims to lead the way in driving new opportunities for young people in our community.

Young people from our Cubs section have been given the opportunity to attend a county event so they can expand their experiences and meet new people.

The group has been successful yet again in raising our public perception for the good of the community - we have undertaken a number of activities for the benefit of our community across all groups. This may be litter picking, time with elderly residents or support the local schools with building outdoor areas in recognition of a scouter.

We have been able to increase our fundraising opportunities to include supporting the Leicestershire Primary school cross country racing league.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### Highlights of a Successful Year

**1. Increased Membership and Volunteer Engagement**  
**Membership Growth:** This year saw a significant increase in the number of youth joining scouting programs. Recruitment drives, school outreach programs, and word-of-mouth referrals contributed to this growth.  
**Volunteer Involvement:** The number of volunteers also surged, with many parents, alumni, and community members stepping forward to support various scouting activities. Training programs for new volunteers ensured they were well-prepared to contribute effectively.

### 2. Diverse and Exciting Activities

<p style="text-align: center;"><b>2. Diverse and Exciting Activities</b></p> <p><b>Outdoor Adventures:</b> Scouts participated in numerous camping trips, hiking expeditions, and survival skills workshops. These activities not only taught practical skills but also fostered teamwork and resilience.</p> <p><b>Community Service Projects:</b> Scouts engaged in various service projects, such as environmental clean-ups, food drives, and helping at local shelters. These projects helped scouts give back to their communities and learn the value of civic responsibility.</p> <p><b>Skill Development:</b> A wide range of merit badge programs allowed scouts to explore new interests and develop skills in areas like robotics, first aid, and leadership.</p> <p style="text-align: center;"><b>3. Enhanced Public Engagement</b></p> <p><b>Community Events:</b> Scouts organized and participated in public events such as parades, fairs, and charity runs. These events raised the profile of scouting and demonstrated the positive impact scouts have on their communities.</p> <p><b>Social Media and Outreach:</b> Active social media campaigns and local media coverage helped raise awareness about scouting activities. Regular updates on platforms like Facebook, Instagram, and local news outlets kept the community informed and engaged.</p> <p><b>Collaborations and Partnerships:</b> Collaborating with local businesses, schools, and other organizations helped to enhance the reach and impact of scouting programs. These partnerships provided additional resources and support for various initiatives.</p>
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Section E	Financial Review
Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000.</p> <p>this at year end. This is above the level that we would ideally want to have and is due to a number of high expenditure items due to take place over the next 12 months to improve the building and make scouting more accessible to all.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	<p style="text-align: center;">NA</p>

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

Over the next 12 months the group will see some significant changes to the operational and governance structures in line with the Scout UK POR. We have planned and foresee this being a smooth transisiton whiuch will undoubtedly allow the group to increase our impact in the community

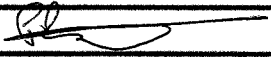
We also look to improve our HQ to make it more suitable for the young people we support.

We have also planned a number of larger scale opportunities for our YP including offshore sailing, county camps and more

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<div><div>mrs J K Rayns</div><div></div></div>
Full name(s)	<div><div>JESSICA RAYNS</div><div>Paul Burton</div></div>
Position (eg Secretary, Chair)	<div><div>CHAIR</div><div>TRUSTEE</div></div>
Date	<div><div>08</div><div>10</div><div>17</div><div>20</div><div>24</div></div>

