



**General Meeting
Of
Friends of Grove School
Registered Charity No: 510561
Monday 26th April 2021
7.15 pm on Zoom**

Agenda

Apologies

- 1 Minutes of the last meeting
- 2 Matters arising from the minutes
- 3 Review of the year
 - 3.1 Chair's Report
 - 3.2 President
- 4 Treasurer's Report
- 5 Appointment of independent examiner of accounts
- 6 Election of Trustees
- 7 Any other business

Friends of Grove School Charity is run for the benefit of the Grove School students

Minutes of
Friends of Grove School, Registered Charity No: 510561
Monday 20th January 2020 held in the school library

Present: Steve M, Paul H, Peter A, Adrian C, Bill B, Colette B, Alex B, Jenny H, Sonia T.

Apologies: John L, Steve D, Heidi J, Craig G.

1. Minutes of the last meeting.

These were read, agreed and signed as a true and accurate record.

Matters arising

John Upton has been consulted on ownership. Legally, The Birks is owned by the charity registered as 'The Birks' and ultimate responsibility lies with the Custodians of Charities.

2. Review of the Year (attached)

The Chairman's report was given by Steve.

3. President's Report – Sonia

The academy Trust now comprises four Secondary schools and 5 Primary Schools. The MAT Development Group is committed to raising awareness and promoting the use of the Birks across the whole of the Trust.

Craig continues to canvass staff support but the interest in Training weekends has been disappointing.

Sonia has suggested that the MAT development Group could take advantage of the facility and benefit from a period spent there.

The Keppleway connexion is a promising development.

The School has contributed £2500 this year and will continue to support The Birks.

4. Treasurer's Report (attached)

Income: £19680

Expenditure: £24146

Current Balance: 19764.70

Lettings are down a little and fundraising has been depressed as the Ball did not go ahead.

The new website should help to encourage new more bookings.

5. Appointment of Independent Examiner of Accounts for Year ending 31st August 2020

It was proposed to continue with the services of C D Purcell & Co Accountants, 7 Cheshire Street, Market Drayton, Shropshire. TF9 1PD

6. Election of Trustees and Appointments

Trustees:

Otto Blank

Jenny Harrison

Craig Gilmour

Heidi Jensen

Chair: Steve Murphy

Vice Chair: Heidi Jensen

Treasurer: Colette Bourne

Secretary:

7. A.O.B.

There was no other business.

The meeting closed at 6.30pm.

Chair's Report 2020.

Steady progress continued to be made on site at the Birks throughout 2019. Work started in January to construct a new external doorway, lower the floor in the barn lobby and install a new staircase. The builders set about the work in very cold and draughty conditions but battled on to finish in late January.

Richard Day and his team plastered out the area in early February and then volunteered put down new flooring in the barn. Once the staircase was fitted volunteers finished off the decoration.

In September work commenced in the toilet area in the barn. The old shower, handbasin and toilets were stripped out before the team moved in to dig out the floor area, lowering it by approximately 300mm. On the same weekend new pipework was installed, in the dining area to supply hot & cold water and ultimately heating in the barn!!!

October saw a group of friends decorate the main house. This was much needed as the house area has been a neglected over recent years and deserved some TLC.

As 2019 closed the builders were busy working on drains and flooring in the toilets.

I'd like to take this opportunity to thank the committee for all their hard work over the past months, particularly Colette and Heidi who work tirelessly behind the scenes to keep the Birks functioning.

I'm also very grateful to Molly (Jensen) for all of her efforts in building the new website and arranging for it to be published. It looks great!

My special thanks go to the teaching staff and admin staff at the school for their help.

Without their support organising and encouraging pupils to go to the Birks, all that we are doing would be pointless.

My disappointment for 2019 was that we were unable to hold a Birks Ball but I'm sure the team are on the case. My highlights for 2019 are the ongoing support we receive from the community, seeing the "youngsters" getting involved on site and the hard work they did digging out the floor and finally the group of friends who painted the house. It was also refreshing to see the reaction of the SJT staff who could see great potential for the future.

Over the next few months the new toilets in the barn will be finished. This will finally make all accessible areas of the Birks fit for purpose and compliant with H&S requirements. We can then comfortably promote the centre with other schools and organisations. Plans are going ahead to for an association with the Keppleway Centre in Broughton to provide adventure activities should they be requested.

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Steve Murphy

Agenda for
Birks Committee Meeting
Monday April 26th 2021 – **Online**
Following the AGM

1. Apologies
 2. Finance -
 3. Bookings - Reduce rates May/June 2021
- Charges 2022
 4. Summer working party -
 5. School -
 6. Website -
 7. Meeting with builder - Newfield
 8. Birks interior - Skirting, dining area
- AOB -

Next meeting -

Friends of the Grove School

BALANCE SHEET

As At 31st August, 2020

	<u>2020</u>		<u>2019</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Current Assets</u>				
Bank Current Accounts	16965		18001	
	<u>16,965</u>		<u>18,001</u>	
<u>Current Liabilities</u>				
Creditors	180		180	
	<u>180</u>	16,785	<u>180</u>	17,821
<u>Leaving Net Assets - Represented by :-</u>		<u>16,785</u>		<u>17,821</u>
<u>Accumulative Fund</u>				
Balance brought forward	17821		22287	
Deficit - Expenditure over Income	1036		4466	
	<u>16,785</u>		<u>17,821</u>	

Friends of the Grove School

INCOME AND EXPENDITURE ACCOUNT

For The Year Ended 31st August, 2020

	<u>2020</u>		<u>2019</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Income</u>				
Donations		8,645		450
Fundraising - Gross		0		779
Lettings		12,097		18,357
Grant		10,000		0
Telephone		0		94
		<u>30,742</u>		<u>19,680</u>
 <u>Less: Expenses</u>				
Fundraising Costs	0		0	
Insurance	5356		4277	
Heat and Light	1664		3393	
Waste Disposal	1544		1495	
Telephone Charges	574		786	
Accountancy Charges	180		180	
Repairs and Maintenance	1632		2281	
Caretaker	300		0	
Professional Fees	652		1888	
Miscellaneous Expenses	0		124	
Renovation Costs	<u>19,876</u>	<u>31,778</u>	<u>9,722</u>	<u>24,146</u>
 <u>Surplus - Income over Expenditure</u>		<u><u>(1036)</u></u>		<u><u>(4466)</u></u>

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