

SYSTON AND DISTRICT VOLUNTEER CENTRE

England & Wales · Charity number 510412

Details

Other names SYSTON AND DISTRICT VOLUNTEER BUREAU

Status Registered

Legal form Other

Registered 1980-08-26

Register [View on the Charity Commission register](#)

Contact

Address Syston & District Volunteer Centre
18 School Street
Syston
Leicester
LE7 1HN

Phone 01162607888

Email info@syston-vc.org

Website <http://www.syston-vc.org>

Activities

Objects: TO UNDERTAKE VOLUNTARY WORK IN EDUCATION, SOCIAL SERVICES AND SIMILAR CHARITABLE ACTIVITIES AMONGST THOSE CLASSES IN NEED THEREOF.

Activities: Recruits, supports and trains volunteers for voluntary and statutory organisations, in the South Charnwood Area. Runs Social Car Scheme, Wheelchair Hire, Minibus transport for vulnerable people and rurally isolated within the community - building community cohesion. Supports organisations using volunteers and supports self help groups set up by the Volunteer Centre benefiting the community.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** SYSTON AND DISTRICT
- Leicestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£132,237	£156,436	-	-
2024-03-31	£142,747	£148,560	-	-
2023-03-31	£146,010	£140,042	-	-
2022-03-31	£166,993	£123,971	-	-
2021-03-31	£166,067	£146,686	-	-

Trustees

Name	Role	Appointed
Christine Ringrose		2015-11-13
Fiona Cherry-Anne Henry		2016-03-17
John Shelton		2023-03-31
Mark Andrew Smith		2023-08-15
Paul Lomas		2017-01-20
Pierre Castille		2014-12-05
Sona Bharkhada		2025-09-16

SYSTON AND DISTRICT VOLUNTEER CENTRE

England & Wales - Charity number 510412

Accounts

REGISTERED CHARITY NUMBER 510412

**SYSTEM AND DISTRICT
VOLUNTEER CENTRE**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2025**

**THE ROWLEYS PARTNERSHIP LIMITED
CHARTERED ACCOUNTANTS
CHARNWOOD HOUSE
HARCOURT WAY
MERIDIAN BUSINESS PARK
LE19 1WP**

SYSTON AND DISTRICT VOLUNTEER CENTRE

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**SYSTON AND DISTRICT VOLUNTEER CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Name	Syston and District Volunteer Centre
Trustees	Mr P Lomas (CHAIRMAN) Mr C Grimes (SECRETARY) - Deceased 19 August 2024 Mrs C E Ringrose (TREASURER) Mrs F Henry Mr P Castille Mrs J Branston - Deceased 13 October 2024 Mr P Turner - Resigned 31 July 2024 Mr J Shelton Mr Mark Andrew Smith
Charity Number	510412
Principal Address	18 School Street Syston Leicester LE7 1HN
Independent Examiner	The Rowley Partnership Limited Chartered Accountants Charnwood House Harcourt Way Meridian Business Park Leicester LE19 1WP
Bankers	HSBC 2-6 Gallowtree Gate Leicester LE1 1DA

**SYSTON AND DISTRICT VOLUNTEER CENTRE
CHAIRMANS REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

We have concluded another successful year, providing transport facilities to the vulnerable sector of the local community.

The Charity is reliant on the goodwill of our volunteer drivers who provide these essential services and who at the same time feel proud to help others less fortunate who want to continue to have independence.

The last 12 months have seen sad times. I and the Board of Trustees would want to remember the sad passing of Colin Grimes and Josie Branston. Both these individuals have been stalwarts of the Charity as Trustees and much more. Their contributions were immense and will be difficult to replace.

In contrast some great success as we assisted the formation of Timeless Connections. This is a Dementia café which opened in September 2024 and has proved to be a very worthwhile addition to the many facilities offered in the Community.

We were proud to receive the Community Service Award from the RCC (Rural Community Council) at their centenary event.

We also hosted a well-attended Christmas party to thank our drivers and recognise their contributions.

On behalf of the Charity, I would like to thank our Volunteers, Staff and Trustees for their continued support and commitment, which without them we would not have existed.



Paul G Lomas
Chairman

X Date: 25 July 2025

SYSTON AND DISTRICT VOLUNTEER CENTRE FOR THE YEAR ENDED 31 MARCH 2025 TRUSTEES' REPORT

The Trustees present their annual report with the financial statements of the charity for the year ended 31 March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Structure, Governance and Management

The charity is governed by its constitution which was adopted on 22 May 1980 and amended on 6 November 2000.

The Trustees are appointed or re-appointed at the Annual General Meeting and meet monthly for business.

New Trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision-making process of the Committee.

The Trustees of the charity delegate the day to day running of the organisation to the charity's staff.

Governance and support costs are shown in the notes to the accounts.

The types of funds are disclosed on the face of the balance sheet.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

The objectives of the charity are to develop and provide a programme of voluntary services relevant to the interests and needs of its membership and the local community.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their time and energy freely. The leadership and management of this activity is the primary responsibility of the Trustees and paid staff.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2025
TRUSTEES' REPORT CONTINUED**

The Centre maintains its core priority to provide transport services to the Community assisting the elderly, disabled and rurally isolated residents to sustain and develop an independent life.

It has been a difficult year for the Charity with the loss of the Trustee Secretary – Colin Grimes and Josie Branston not only a Trustee but an active member.

The knowledge and commitment given by Colin contributed to the development of the successful Charity we have to-day. He was responsible for compilation and launch a Directory of the community services organisations which is now featured in our re-designed web site and is available, free of charge, in printed copy format.

The Trustees thank both Colin and Josie for their dedication and commitment to the Charity.

The costs of living crisis has impacted on the Charity together with the loss of financial support from Charnwood Borough Council.

We do however continue to receive financial support from Leicestershire County Council.

During the year, we have once again been fortunate to receive a number of donations. These include monies donated by our members and from families of deceased members.

The Trustees wish to express their sincere thanks for these valuable donations and funding which, added to our income, help us to continue to provide the much-needed support and service to our growing membership within Syston and the surrounding area.

The Board of Trustees would like to record our thanks to member Josie Pick for her continued sterling efforts in raising a total £454 from the monthly Community Lunch raffle.

During the last 12 months, we have seen a continued increase in demand for the services we provide.

As a volunteer-led organisation, we are sincerely grateful to our volunteer drivers but, as ever, need more.

During the year our members needed our support for over 68,000 miles of which over 46,000 were using volunteer vehicles. We benefitted having help of 41 volunteers having a core of 22 drivers. We calculate our members needed approximately 5,600 hours of which our volunteers gave over 3,600 hours.

Our office staff Manager Andy Shelton and Transport Co-ordinator Mick Court continue to provide an excellent service to our members with the additional support of drivers Andy Hathaway and Kevin Boulter Volunteer Carolyn Stokes for organising our minibus trips.

Our strength is in maintaining our core values whilst looking at other related opportunities which can benefit the community we operate in.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2025
TRUSTEES' REPORT CONTINUED**

The Board are responsible for ensuring that all the activities of the Centre are carried out in a professional manner in line with Health & Safety and Charity Commission guidelines. Each of our Trustees play a vital role now and even more so when the future is uncertain.

Financial review

The state of the Charity's finances is shown in the attached Statement of Financial Activities, Balance Sheet, and notes to the accounts.

The total incoming resources for the year were £132,237 (2024 - £142,747), and after deducting resources expended of £156,436 (2024 - £148,560), the net deficit was £24,199 (2024 deficit - £5,813).

The net funds of the Charity at 31 March 2025 amounted to £272,915 (2024 - £297,114) of which £65,503 (2024 - £121,286) was restricted.

The Centre continues to operate in a period of financial uncertainty in relation to core funding from statutory bodies. In view of this the Trustees considered it prudent to retain a designated financial reserve of £54,704 to cover contingencies.

Reserves policy

The Charity's reserves policy is to maintain a level of reserves to ensure that in the event of a reduction in its key funding, the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The Trustees feel that the Charity's current level of general and designated reserves is satisfactory in that respect.

Future plans

The Trustees will:

- Continue to maintain and develop our core activities of providing community transport, demand for which has increased due to the withdrawal of public transport in many areas, thereby leading to increased numbers of rurally isolated residents.
- Develop a fundraising strategy to encourage business to consider supporting our activities as part of their Corporate Responsibility programme.

Approved on behalf of the Trustees on... 25 July 2025

Mr P Lomas – Chair

X 

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SYSTON AND DISTRICT VOLUNTEER CENTRE

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

The Rowleys Partnership Ltd.

Lisa G Parkes FCA FCCA

The Rowleys Partnership Limited
Chartered Accountants
Charnwood House
Harcourt Way
Meridian Business Park
Leicester
LE19 1WP

Date: *25th July 2025*

**SYSTON AND DISTRICT VOLUNTEER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Incoming Resources					
Donations and Legacies	2	3,130	-	3,130	8,792
Charitable Activities	3	81,669	37,312	118,981	127,673
Generating Funds Activities	4	1,920	-	1,920	1,407
Investments					
Bank Interest		7,931	-	7,931	4,635
Other income	5	275	-	275	240
TOTAL INCOMING RESOURCES		94,925	37,312	132,237	142,747
Expenditure					
Cost of Generating Funds	6	3,958	-	3,958	3,374
Charitable Activities	7	59,383	93,095	152,478	145,186
		63,341	93,095	156,436	148,560
NET MOVEMENT IN FUNDS DURING THE PERIOD		31,584	(55,783)	(24,199)	(5,813)
TOTAL FUNDS BROUGHT FORWARD		175,828	121,286	297,114	302,927
TOTAL FUNDS CARRIED FORWARD		207,412	65,503	272,915	297,114

The notes on pages 10 to 17 form part of these financial statements.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
BALANCE SHEET AS AT 31 MARCH 2025**

	NOTE	2025		2024	
		£	£	£	£
Fixed Assets					
Tangible assets	10		69,472		78,159
Current Assets					
Debtors	11	10,332		11,647	
Cash at Bank and in Hand		202,141		217,295	
		<u>212,473</u>		<u>228,942</u>	
Current liabilities					
Creditors falling due within one year	12	9,030		9,987	
		<u>9,030</u>		<u>9,987</u>	
Net current assets			<u>203,443</u>		<u>218,955</u>
Total assets less current liabilities			<u>272,915</u>		<u>297,114</u>
Represented by:					
General Fund			207,412		175,828
Restricted Funds	14		65,503		121,286
			<u>272,915</u>		<u>297,114</u>

The notes on pages 10 to 17 form part of these financial statements.

Approved on behalf of the Trustees on*25 July 2025*.....

CE Ringrose

Mrs C E Ringrose
Trustee - Treasurer

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

1 Accounting policies

1.1 General information and basis of preparation of financial statements.

Syston and District Volunteer Centre is an unincorporated charity registered in England and Wales. The address of the charity is given in the charity information on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and the UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the financial currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 twelve months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.3 Funds Structure

Certain income is given for specific purposes. These funds are shown as restricted funds. As the money is spent, likewise the cost will also be shown under restricted funds. Other funds given to further the charitable objects generally are classed as unrestricted funds. These may also include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

1 Accounting policies (continued)

1.4 Incoming resources

All incoming resources are recognised once the charity has legal entitlement to the resources, it is certain that resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Interest income is recognised as the charity's right to receive payment is established.

1.5 Grant Income

Grant income is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1.6 Legacies

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

1.7 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

1.8 Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected life, as follows:

Freehold Property	2% on a straight line basis
Motor Vehicles	20% on a straight line basis
Computer Equipment	33% on a straight line basis
Fixtures & Fittings	20% on a straight line basis

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

1 Accounting policies (continued)

1.9 Taxation

The charity is exempt from tax on its charitable activities.

1.10 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and that are considered as receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.11 Cash and cash equivalent

Cash and cash equivalents comprise cash in hand and cash on deposit.

1.12 Defined contribution pension plan

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the year was £ 1,474 (2024 - £1,417).

1.13 Government grants

Government grants receivable in relation to the job retention scheme are recognised as income over the periods necessary to match them against the related costs which they are intended to compensate, on a systemic basis. Other Government grants received are recognised at the point of receipt. Government grants are shown separately as other income.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
2. Incoming resources:						
Donations and Legacies						
Comprise Donations Received from Individuals and Local Organisations	3,130	-	3,130	8,792	-	8,792
	<u>3,130</u>	<u>-</u>	<u>3,130</u>	<u>8,792</u>	<u>-</u>	<u>8,792</u>
3. Incoming resources:						
Charitable Activities						
Leicestershire CC - Grants	-	37,312	37,312	-	37,310	37,310
Leicestershire CC - Contracts	27,417	-	27,417	28,113	-	28,113
Charnwood Borough Council	-	-	-	9,537	-	9,537
Department of Transport	1,442	-	1,442	1,267	-	1,267
Minibus Income	3,832	-	3,832	3,096	-	3,096
Social Trips	7,950	-	7,950	8,908	-	8,908
Social Car Income	35,780	-	35,780	35,794	-	35,794
Mobility Aids	733	-	733	299	-	299
Membership	3,515	-	3,515	3,297	-	3,297
Sundry	1,000	-	1,000	52	-	52
	<u>81,669</u>	<u>37,312</u>	<u>118,981</u>	<u>90,363</u>	<u>37,310</u>	<u>127,673</u>
4. Incoming resources:						
Raising Funds						
200 Club	1,566	-	1,566	1,407	-	1,407
Sundry	354	-	354	-	-	-
	<u>1,920</u>	<u>-</u>	<u>1,920</u>	<u>1,407</u>	<u>-</u>	<u>1,407</u>
5. Incoming resources:						
Other income						
Help is at Hand Exhibition	275	-	275	240	-	240
	<u>275</u>	<u>-</u>	<u>275</u>	<u>240</u>	<u>-</u>	<u>240</u>
6. Expenditure:						
Other expenditure						
200 Club Distribution	1,300	-	1,300	870	-	870
Help is at Hand Exhibition	2,658	-	2,658	2,504	-	2,504
	<u>3,958</u>	<u>-</u>	<u>3,958</u>	<u>3,374</u>	<u>-</u>	<u>3,374</u>

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
7. Expenditure:						
Charitable activities						
Motor Vehicle Expenses						
Fuel	1,562	2,345	3,907	3,453	1,151	4,604
Insurance	1,829	2,743	4,572	4,327	1,589	5,916
Repairs and Maintenance	2,290	3,435	5,725	4,877	1,479	6,356
Depreciation	1,600	6,226	7,826	1,600	6,230	7,830
	7,281	14,749	22,030	14,257	10,449	24,706
Premises Costs						
Water	125	187	312	206	68	274
Light and Heat	737	1,106	1,843	935	312	1,247
Insurance	588	881	1,469	980	327	1,307
Cleaning Repairs and Maintenance	192	288	480	549	183	732
Depreciation	600	900	1,500	1,125	375	1,500
	2,242	3,362	5,604	3,795	1,265	5,060
Support and Administration Costs						
Staff Salaries	29,975	44,962	74,937	50,506	16,943	67,449
Pension Costs	590	884	1,474	1,417	-	1,417
Advertising	1,131	1,697	2,828	365	122	487
Bad Debts	77	116	193	-	-	-
Bank Charges	130	196	326	332	111	443
Computer Equipment and Maintenance	1,053	1,579	2,632	2,969	990	3,959
Conferences/Training	-	-	-	659	-	659
Postage	814	1,221	2,035	1,312	438	1,750
Professional fees and Subscriptions	2,237	2,756	4,993	3,688	1,266	4,954
Stationery and Printing	1,120	1,680	2,800	2,035	501	2,536
Telephone and Broadband	819	1,229	2,048	751	214	965
Travel Expenses	-	-	-	49	-	49
Miscellaneous	1,247	1,871	3,118	1,471	800	2,271
Depreciation	-	793	793	637	213	850
	39,193	58,984	98,177	66,191	21,598	87,789
Other						
Social Car Expenses	8,415	12,622	21,037	21,208	-	21,208
Social Trips	2,252	3,378	5,630	5,199	-	5,199
Citizens Advice Bureau	-	-	-	391	833	1,224
	10,667	16,000	26,667	26,798	833	27,631
	59,383	93,095	152,478	111,041	34,145	145,186

8. Staff numbers and costs

	2025 £	2024 £
Salaries and wages	74,935	67,449
Pension costs	1,474	1,417
	76,409	68,866

The average number of persons employed by the charity during the year was as follows:

	Number	Number
Management and administration	4	4

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

9. Independent Examiners remuneration

The amount of £ 2,900 (2024: £2,688) was paid to the independent examiner for the independent examination. Other service costs of £1,440 in relation to payroll (2024: £1,440).

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

10. Tangible fixed assets

	Freehold Property £	Motor Vehicles £	Fixtures & fittings £	Computer equipment £	Total £
COST:					
At 1st April 2024	75,000	138,846	1,361	1,838	217,045
Additions	-	-	-	1,432	1,432
Disposals	-	-	(539)	-	(539)
At 31st March 2025	<u>75,000</u>	<u>138,846</u>	<u>822</u>	<u>3,270</u>	<u>217,938</u>
At 1st April 2024	13,500	123,016	777	1,593	138,886
Charge	1,500	7,825	95	699	10,119
Eliminated on disposals	-	-	(539)	-	(539)
At 31st March 2025	<u>15,000</u>	<u>130,841</u>	<u>333</u>	<u>2,292</u>	<u>148,466</u>
NET BOOK VALUE:					
At 31st March 2025	<u>60,000</u>	<u>8,005</u>	<u>489</u>	<u>978</u>	<u>69,472</u>
At 31st March 2024	<u>61,500</u>	<u>15,830</u>	<u>584</u>	<u>245</u>	<u>78,159</u>

11. Debtors

	2025 £	2024 £
Trade debtors	6,282	7,577
Prepayments	4,050	4,070
	<u>10,332</u>	<u>11,647</u>

12. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	2,273	1,030
Accruals and deferred income	4,335	7,509
Other creditors	2,422	1,448
	<u>9,030</u>	<u>9,987</u>

13. Analysis of net assets by fund

	General Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Fixed Assets	3,969	65,503	69,472	78,159
Current Assets	212,473	-	212,473	228,942
Current Liabilities	(9,030)	-	(9,030)	(9,887)
	<u>207,412</u>	<u>65,503</u>	<u>272,915</u>	<u>297,214</u>

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

14. Analysis of Funds

	As at 01.04.24 £	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.25 £
<u>Restricted Funds</u>					
Operating premises	61,500	-	(1,500)	-	60,000
Community Transport Grant	48,476	37,312	(85,085)	-	703
Telephone System Grant	280	-	(280)	-	-
National Lottery - Vehicle	3,830	-	(3,830)	-	-
Horace Taylor Fund - New Vehicle	7,200	-	(2,400)	-	4,800
	<u>121,286</u>	<u>37,312</u>	<u>(93,095)</u>	<u>-</u>	<u>65,503</u>
<u>Designated Funds</u>					
Operating Costs and Vehicles	60,000	-	(7,282)	-	52,718
Benevolent Fund	500	-	-	(193)	307
200 Club	1,413	1,566	(1,300)	-	1,679
	<u>61,913</u>	<u>1,566</u>	<u>(8,582)</u>	<u>(193)</u>	<u>54,704</u>
<u>General</u>	113,915	93,359	(54,759)	193	152,708
	<u><u>297,114</u></u>	<u><u>132,237</u></u>	<u><u>(156,436)</u></u>	<u><u>-</u></u>	<u><u>272,915</u></u>

Restricted Funds include

Operating premises

The operating premises are restricted for use by the Volunteer Centre to administer their business.

Community Transport

Community Transport grant received from Leicestershire County Council restricted to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community in the Syston and District areas.

Telephone system grant for total replacement of existing telephones.

National Lottery

National Lottery provided a grant for the purchase of a wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

Horace Taylor Fund

Grant towards the cost of replacing another wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2025**

14. Analysis of Funds continued

Designated Funds include

Three months operating costs in the event of reduction in key funding and the replacement of an existing wheelchair adapted vehicle.

Building Refurbishment project for repairs and continuing refurbishment to the operating premises.

Benevolent Fund assists members when they have difficulty in funding their transport costs.

200 Club represents monies due to winners of the Centre's monthly lottery draw.

Comparatives for movement in funds

	As at 01.04.23 £	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.24 £
<u>Restricted Funds</u>					
Operating premises	63,000	-	(1,500)	-	61,500
Community Transport	36,748	37,310	(25,582)	-	48,476
Telephone System Grant	280	-	-	-	280
Citizens Advice Grant	833	-	(833)	-	-
National Lottery- New Vehicle	7,660	-	(3,830)	-	3,830
Horace Taylor Fund - New Vehicle	9,600	-	(2,400)	-	7,200
	<u>118,121</u>	<u>37,310</u>	<u>(34,145)</u>	<u>-</u>	<u>121,286</u>
<u>Designated Funds</u>					
Operating Costs and Vehicles	55,000	-	-	5,000	60,000
Building extension project	3,994	-	-	(3,994)	-
Benevolent Fund	500	-	-	-	500
200 Club	1,414	703	(870)	166	1,413
	<u>60,908</u>	<u>703</u>	<u>(870)</u>	<u>1,172</u>	<u>61,913</u>
<u>General</u>	123,898	104,734	(113,545)	(1,172)	113,915
	<u>302,927</u>	<u>142,747</u>	<u>(148,560)</u>	<u>-</u>	<u>297,114</u>

15. Related party transactions

There were no related party transactions for the year ended 31 March 2024 and 31 March 2025.

16. Trustees' expenses

No expenses were paid to the Trustees for 2024 or 2025.

SYSTON AND DISTRICT VOLUNTEER CENTRE

England & Wales - Charity number 510412

Accounts

REGISTERED CHARITY NUMBER 510412

**SYSTON AND DISTRICT
VOLUNTEER CENTRE**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2024**

**THE ROWLEYS PARTNERSHIP LIMITED
CHARTERED ACCOUNTANTS
CHARNWOOD HOUSE
HARCOURT WAY
MERIDIAN BUSINESS PARK
LE19 1WP**

SYSTON AND DISTRICT VOLUNTEER CENTRE

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**SYSTON AND DISTRICT VOLUNTEER CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Name	System and District Volunteer Centre
Trustees	Mr P Lomas (CHAIRMAN) Mr C Grimes (SECRETARY) Mrs C E Ringrose (TREASURER) Mrs F Henry Mr P Castille Mrs J Branston Mr P Turner Mrs K Bland - Resigned 28 April 2023 Mr J Shelton Mr Mark Andrew Smith - appointed 15 August 2023
Charity Number	510412
Principal Address	18 School Street System Leicester LE7 1HN
Independent Examiner	The Rowley Partnership Limited Chartered Accountants Charnwood House Harcourt Way Meridian Business Park Leicester LE19 1WP
Bankers	HSBC 2-6 Gallowtree Gate Leicester LE1 1DA

SYSTON AND DISTRICT VOLUNTEER CENTRE FOR THE YEAR ENDED 31 MARCH 2024 TRUSTEES' REPORT

The Trustees present their annual report with the financial statements of the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Structure, Governance and Management

The charity is governed by its constitution which was adopted on 22 May 1980 and amended on 6 November 2000.

The Trustees are appointed or re-appointed at the Annual General Meeting and meet monthly for business.

New Trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision-making process of the Committee.

The Trustees of the charity delegate the day to day running of the organisation to the charity's staff.

Governance and support costs are shown in the notes to the accounts.

The types of funds are disclosed on the face of the balance sheet.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

The objectives of the charity are to develop and provide a programme of voluntary services relevant to the interests and needs of its membership and the local community.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their time and energy freely. The leadership and management of this activity is the primary responsibility of the Trustees and paid staff.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2024
TRUSTEES' REPORT CONTINUED**

The Centre maintains its core priority to provide transport services to the Community assisting the elderly, disabled and rurally isolated residents to sustain and develop an independent life.

During the last 12 months, we have seen a continued increase in demand for the services we provide.

As a volunteer-led organisation, we are sincerely grateful to our volunteer drivers but, as ever, need more like-minded people to offer some of their time for the benefit of others.

“Help is at Hand!” – a showcase exhibition of local community service organisations - was integrated into the annual Summer Fayre for the first time. Under the umbrella of the Centre, this exhibition is designed to offer all local community service organisations a low-cost opportunity to raise their profile, promote their services, recruit members, attract volunteer support and raise funds.

It is now planned that the event will become a regular feature of our annual programme of activities.

The Centre also launched an associated Directory of the community services organisations which is now featured in our re-designed web site and is available, free of charge, in printed copy format.

We continue to receive financial support from Leicestershire County Council but are currently under notice that the Centre’s Strategic Partnership role with Charnwood Borough Council is about to be ended in 2024. In response to this significant challenge, the Centre is actively seeking ways to diversify services and generate new sources of revenue while moving towards becoming an important central hub through which local residents can signposted towards appropriate support services and, at the same time, match offers from volunteers with suitable skills towards areas of need.

During the year, we have once again been fortunate to receive a number of donations. These include monies donated by our members and from families of deceased members. The Board of Trustees would like to record our thanks to member Josie Pick for her sterling efforts in raising a total of £438 from the monthly Community Lunch raffle. Significant donations have also been received from Beedles Golf Club and Birstall Masonic Lodge. The Trustees wish to express their sincere thanks for these valuable donations and funding which, added to our income, help us to continue to provide the much-needed support and service to our growing membership within Syston and the surrounding area.

Our office staff Manager Andy Shelton and Transport Co-ordinator Mick Court continue to provide an excellent service to our members with the additional support of driver Andy Hathaway and of volunteer Carolyn Stokes, who is responsible for organising our minibus trips.

Our strength is in maintaining our core values whilst looking at other related opportunities which can benefit the community we operate in.

The Board are responsible for ensuring that all the activities of the Centre are carried out in a professional manner in line with Health & Safety and Charity Commission guidelines. Each of our Trustees play a vital role now and even more so when the future is uncertain.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2024
TRUSTEES' REPORT CONTINUED**

Financial review

The state of the Charity's finances is shown in the attached Statement of Financial Activities, Balance Sheet, and notes to the accounts.

The total incoming resources for the year were £142,747 (2023 - £146,010), and after deducting resources expended of £148,560 (2023 - £140,042), the net deficit was £5,813 (2023 surplus - £5,968).

The net funds of the Charity at 31 March 2024 amounted to £297,114 (2023 - £302,297) of which £121,286 (2023 - £118,121) was restricted.

The Centre continues to operate in a period of financial uncertainty in relation to core funding from statutory bodies. In view of this the Trustees considered it prudent to retain a designated financial reserve of £60,000 to cover contingencies.

Reserves policy

The Charity's reserves policy is to maintain a level of reserves to ensure that in the event of a reduction in its key funding, the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The Trustees feel that the Charity's current level of general and designated reserves is satisfactory in that respect.

Future plans

The Trustees will:

- Continue to maintain and develop our core activities of providing community transport, demand for which has increased due to the withdrawal of public transport in many areas, thereby leading to increased numbers of rurally isolated residents.
- Further develop the Directory of other groups and organisations in the area who can offer additional services and assistance to the needs of our membership and the wider community within our catchment area and work towards becoming the "go to" hub through which all relevant community support services can be accessed and supported in their growth ambitions.
- Develop a fundraising strategy to encourage business to consider supporting our activities as part of their Corporate Responsibility programme.

Approved on behalf of the Trustees on 27 August 2024.

Mr P Lomas – Chair

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SYSTON AND DISTRICT VOLUNTEER CENTRE

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 7 to 16.

Responsibilities and basis of report

As the charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lisa G Parkes FCA FCCA

The Rowleys Partnership Limited
Chartered Accountants
Charnwood House
Harcourt Way
Meridian Business Park
Leicester
LE19 1WP

Date: 29 August 2024

**SYSTON AND DISTRICT VOLUNTEER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Incoming Resources					
Donations and Legacies	2	8,792	-	8,792	3,575
Charitable Activities	3	90,363	37,310	127,673	137,730
Generating Funds Activities	4	1,407	-	1,407	1,617
Investments					
Bank Interest		4,635	-	4,635	2,253
Other income	5	240	-	240	835
TOTAL INCOMING RESOURCES		105,437	37,310	142,747	146,010
Expenditure					
Cost of Generating Funds	6	3,374	-	3,374	4,433
Charitable Activities	7	111,041	34,145	145,186	133,031
Other					
Building Extension Project		-	-	-	2,578
		114,415	34,145	148,560	140,042
NET MOVEMENT IN FUNDS DURING THE PERIOD		(8,978)	3,165	(5,813)	5,968
TOTAL FUNDS BROUGHT FORWARD		184,806	118,121	302,927	296,959
TOTAL FUNDS CARRIED FORWARD		175,828	121,286	297,114	302,927

**SYSTON AND DISTRICT VOLUNTEER CENTRE
BALANCE SHEET AS AT 31 MARCH 2024**

	NOTE	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible assets	10		78,159		87,517
Current Assets					
Debtors	11	11,647		13,349	
Cash at Bank and in Hand		217,295		208,267	
		<u>228,942</u>		<u>221,616</u>	
Current liabilities					
Creditors falling due within one year	12	9,987		6,206	
		<u>9,987</u>		<u>6,206</u>	
Net current assets			<u>218,955</u>		<u>215,410</u>
Total assets less current liabilities			<u>297,114</u>		<u>302,927</u>
Represented by:					
General Fund			175,828		184,806
Restricted Funds	14		121,286		118,121
			<u>297,114</u>		<u>302,927</u>

The notes on pages 9 to 16 form part of these financial statements.

Approved on behalf of the Trustees on 29 August 2024.

Mrs C E Ringrose
Trustee - Treasurer

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

1 Accounting policies

1.1 General information and basis of preparation of financial statements.

Syston and District Volunteer Centre is an unincorporated charity registered in England and Wales. The address of the charity is given in the charity information on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and the UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the financial currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 twelve months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.3 Funds Structure

Certain income is given for specific purposes. These funds are shown as restricted funds. As the money is spent, likewise the cost will also be shown under restricted funds. Other funds given to further the charitable objects generally are classed as unrestricted funds. These may also include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

1 Accounting policies (continued)

1.4 Incoming resources

All incoming resources are recognised once the charity has legal entitlement to the resources, it is certain that resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Interest income is recognised as the charity's right to receive payment is established.

1.5 Grant Income

Grant income is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1.6 Legacies

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

1.7 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

1.8 Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected life, as follows:

Freehold Property	2% on a straight line basis
Motor Vehicles	20% on a straight line basis
Computer Equipment	33% on a straight line basis
Fixtures & Fittings	20% on a straight line basis

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

1 Accounting policies (continued)

1.9 Taxation

The charity is exempt from tax on its charitable activities.

1.10 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and that are considered as receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.11 Cash and cash equivalent

Cash and cash equivalents comprise cash in hand and cash on deposit.

1.12 Defined contribution pension plan

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the year was £ 1,417 (2023 - £1,203).

1.13 Government grants

Government grants receivable in relation to the job retention scheme are recognised as income over the periods necessary to match them against the related costs which they are intended to compensate, on a systemic basis. Other Government grants received are recognised at the point of receipt. Government grants are shown separately as other income.

SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
2. Incoming resources:						
Donations and Legacies						
Comprise Donations Received from Individuals and Local Organisations	8,792	-	8,792	3,575	-	3,575
	<u>8,792</u>	<u>-</u>	<u>8,792</u>	<u>3,575</u>	<u>-</u>	<u>3,575</u>
3. Incoming resources:						
Charitable Activities						
Leicestershire CC - Grants	-	37,310	37,310	-	37,310	37,310
Leicestershire CC - Contracts	28,113	-	28,113	47,306	-	47,306
Charnwood Borough Council	9,537	-	9,537	9,537	-	9,537
Department of Transport	1,267	-	1,267	603	-	603
Minibus Income	3,096	-	3,096	2,754	-	2,754
Social Trips	8,908	-	8,908	4,505	-	4,505
Social Car Income	35,794	-	35,794	32,033	-	32,033
Mobility Aids	299	-	299	351	-	351
Membership	3,297	-	3,297	3,052	-	3,052
Sundry	52	-	52	279	-	279
	<u>90,363</u>	<u>37,310</u>	<u>127,673</u>	<u>100,420</u>	<u>37,310</u>	<u>137,730</u>
4. Incoming resources:						
Raising Funds						
200 Club	1,407	-	1,407	1,617	-	1,617
	<u>1,407</u>	<u>-</u>	<u>1,407</u>	<u>1,617</u>	<u>-</u>	<u>1,617</u>
5. Incoming resources:						
Other income						
Help is at Hand Exhibition	240	-	240	835	-	835
	<u>240</u>	<u>-</u>	<u>240</u>	<u>835</u>	<u>-</u>	<u>835</u>
6. Expenditure:						
Other expenditure						
200 Club Distribution	870	-	870	910	-	910
Help is at Hand Exhibition	2,504	-	2,504	3,523	-	3,523
	<u>3,374</u>	<u>-</u>	<u>3,374</u>	<u>4,433</u>	<u>-</u>	<u>4,433</u>

SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
7. Expenditure:						
Charitable activities						
Motor Vehicle Expenses						
Fuel	3,453	1,151	4,604	3,444	1,148	4,592
Insurance	4,327	1,589	5,916	3,050	1,016	4,066
Repairs and Maintenance	4,877	1,479	6,356	2,512	837	3,349
Depreciation	1,600	6,230	7,830	1,600	6,230	7,830
	14,257	10,449	24,706	10,606	9,231	19,837
Premises Costs						
Water	206	68	274	205	68	273
Light and Heat	935	312	1,247	1,078	359	1,437
Insurance	980	327	1,307	918	306	1,224
Cleaning Repairs and Maintenance	549	183	732	626	209	835
Depreciation	1,125	375	1,500	-	1,500	1,500
	3,795	1,265	5,060	2,827	2,442	5,269
Support and Administration Costs						
Staff Salaries	50,506	16,943	67,449	45,491	15,268	60,759
Pension Costs	1,417	-	1,417	980	223	1,203
Advertising	365	122	487	25	9	34
Bank Charges	332	111	443	260	87	347
Computer Equipment and Maintenance	2,969	990	3,959	3,007	1,002	4,009
Conferences/Training	659	-	659	400	-	400
Postage	1,312	438	1,750	975	325	1,300
Professional fees and Subscriptions	3,688	1,266	4,954	3,328	1,110	4,438
Stationery and Printing	2,035	501	2,536	1,830	610	2,440
Telephone and Broadband	751	214	965	506	169	675
Travel Expenses	49	-	49	21	-	21
Miscellaneous	1,471	800	2,271	1,150	381	1,531
Depreciation	637	213	850	613	-	613
	66,191	21,598	87,789	58,586	19,184	77,770
Other						
Social Car Expenses	21,208	-	21,208	18,668	6,223	24,891
Social Trips	5,199	-	5,199	1,906	636	2,542
Equipment	-	-	-	1,039	-	1,039
Citizens Advice Bureau	391	833	1,224	-	1,683	1,683
	26,798	833	27,631	21,613	8,542	30,155
	111,041	34,145	145,186	93,632	39,399	133,031

8. Staff numbers and costs

	2024 £	2023 £
Salaries and wages	67,449	60,759
Pension costs	1,417	1,203
	68,866	61,962

The average number of persons employed by the charity during the year was as follows:

	Number	Number
Management and administration	4	4

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

9. Independent Examiners remuneration

The amount of £ 2,688 (2023: £2,442) was paid to the independent examiner for the independent examination. Other service costs of £1,440 in relation to payroll (2023: £1,440).

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

10. Tangible fixed assets

	Freehold Property £	Motor Vehicles £	Fixtures & fittings £	Computer equipment £	Total £
COST:					
At 1st April 2023	75,000	138,846	539	1,838	216,223
Additions	-	-	822	-	822
Disposals	-	-	-	-	-
At 31st March 2024	<u>75,000</u>	<u>138,846</u>	<u>1,361</u>	<u>1,838</u>	<u>217,045</u>
At 1st April 2023	12,000	115,186	539	981	128,706
Charge	1,500	7,830	238	612	10,180
Eliminated on disposals	-	-	-	-	-
At 31st March 2024	<u>13,500</u>	<u>123,016</u>	<u>777</u>	<u>1,593</u>	<u>138,886</u>
NET BOOK VALUE:					
At 31st March 2024	<u>61,500</u>	<u>15,830</u>	<u>584</u>	<u>245</u>	<u>78,159</u>
At 31st March 2023	<u>63,000</u>	<u>23,660</u>	<u>-</u>	<u>857</u>	<u>87,517</u>

11. Debtors

	2024 £	2023 £
Trade debtors	7,577	9,329
Prepayments	4,070	4,020
	<u>11,647</u>	<u>13,349</u>

12. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	1,030	1,005
Accruals and deferred income	7,509	4,897
Other creditors	1,448	304
	<u>9,987</u>	<u>6,206</u>

13. Analysis of net assets by fund

	General Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Fixed Assets	829	77,330	78,159	87,517
Current Assets	184,986	43,956	228,942	221,616
Current Liabilities	(9,987)	-	(9,987)	(6,206)
	<u>175,828</u>	<u>121,286</u>	<u>297,114</u>	<u>302,927</u>

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

14. Analysis of Funds

	As at 01.04.23 £	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.24 £
<u>Restricted Funds</u>					
Operating premises	63,000	-	(1,500)	-	61,500
Community Transport Grant	36,748	37,310	(25,582)	-	48,476
Telephone System Grant	280	-	-	-	280
Citizens Advice Grant	833	-	(833)	-	-
National Lottery - Vehicle	7,660	-	(3,830)	-	3,830
Horace Taylor Fund - New Vehicle	9,600	-	(2,400)	-	7,200
	<u>118,121</u>	<u>37,310</u>	<u>(34,145)</u>	<u>-</u>	<u>121,286</u>
<u>Designated Funds</u>					
Operating Costs and Vehicles	55,000	-	-	5,000	60,000
Building Refurbishment Project	3,994	-	-	(3,994)	-
Benevolent Fund	500	-	-	-	500
200 Club	1,414	703	(870)	166	1,413
	<u>60,908</u>	<u>703</u>	<u>(870)</u>	<u>1,172</u>	<u>61,913</u>
<u>General</u>	123,898	104,734	(113,545)	(1,172)	113,915
	<u><u>302,927</u></u>	<u><u>142,747</u></u>	<u><u>(148,560)</u></u>	<u><u>-</u></u>	<u><u>297,114</u></u>

Restricted Funds include

Operating premises

The operating premises are restricted for use by the Volunteer Centre to administer their business.

Community Transport

Community Transport grant received from Leicestershire County Council restricted to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community in the Syston and District areas.

Telephone system grant for total replacement of existing telephones.

Citizens Advice provide a valuable advice service to the residents of Syston using our office to discuss concerns.

National Lottery

National Lottery provided a grant for the purchase of a wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

Horace Taylor Fund

Grant towards the cost of replacing another wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024**

14. Analysis of Funds continued

Designated Funds include

Three months operating costs in the event of reduction in key funding and the replacement of an existing wheelchair adapted vehicle.

Building Refurbishment project for repairs and continuing refurbishment to the operating premises.

Benevolent Fund assists members when they have difficulty in funding their transport costs.

200 Club represents monies due to winners of the Centre's monthly lottery draw.

Comparatives for movement in funds

	As at 01.04.22 £	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.23 £
<u>Restricted Funds</u>					
Operating premises	64,500	-	(1,500)	-	63,000
Community Transport	29,424	37,310	(29,986)	-	36,748
Building Extension Project	1,573	-	(1,573)	-	-
Telephone System Grant	280	-	-	-	280
Citizens Advice Grant	2,516	-	(1,683)	-	833
National Lottery- New Vehicle	11,490	-	(3,830)	-	7,660
Horace Taylor Fund - New Vehicle	12,000	-	(2,400)	-	9,600
	<u>121,783</u>	<u>37,310</u>	<u>(40,972)</u>	<u>-</u>	<u>118,121</u>
<u>Designated Funds</u>					
Operating Costs and Vehicles	55,000	-	-	-	55,000
Building extension project	5,000	-	(1,006)	-	3,994
Benevolent Fund	500	-	-	-	500
200 Club	606	808	(146)	146	1,414
	<u>61,106</u>	<u>808</u>	<u>(1,152)</u>	<u>146</u>	<u>60,908</u>
<u>General</u>	114,070	107,892	(97,918)	(146)	123,898
	<u><u>296,959</u></u>	<u><u>146,010</u></u>	<u><u>(140,042)</u></u>	<u><u>-</u></u>	<u><u>302,927</u></u>

15. Related party transactions

There were no related party transactions for the year ended 31 March 2023 and 31 March 2024.

16. Trustees' expenses

No expenses were paid to the Trustees for 2023 or 2024.

SYSTON AND DISTRICT VOLUNTEER CENTRE

England & Wales - Charity number 510412

Accounts

REGISTERED CHARITY NUMBER 510412

**SYSTEM AND DISTRICT
VOLUNTEER CENTRE**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2022**

**THE ROWLEYS PARTNERSHIP LIMITED
CHARTERED ACCOUNTANTS
CHARNWOOD HOUSE
HARCOURT WAY
MERIDIAN BUSINESS PARK
LE19 1WP**

SYSTON AND DISTRICT VOLUNTEER CENTRE

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**SYSTON AND DISTRICT VOLUNTEER CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Name	Syston and District Volunteer Centre
Trustees	Mr Paul Lomas CHAIRMAN Mr C Grimes SECRETARY Mrs C E Ringrose TREASURER Mrs F Henry Mr P Castille Mrs J Branston Mr P Turner Mrs K Bland
Charity Number	510412
Principal Address	18 School Street Syston Leicester LE7 1HN
Independent Examiner	The Rowley Partnership Limited Chartered Accountants Charnwood House Harcourt Way Meridian Business Park Leicester LE19 1WP
Bankers	HSBC 2-6 Gallowtree Gate Leicester LE1 4DA

SYSTON AND DISTRICT VOLUNTEER CENTRE FOR THE YEAR ENDED 31 MARCH 2022 TRUSTEES' REPORT

The Trustees present their annual report with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Structure, Governance and Management

The charity is governed by its constitution which was adopted on 22 May 1980 and amended on 6 November 2000.

The Trustees are appointed or re-appointed at the Annual General Meeting and meet monthly for business.

New Trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision making process of the Committee.

The Trustees of the charity delegate the day to day running of the organisation to the charity's staff.

Governance and support costs are shown in the notes to the accounts.

The types of funds are disclosed on the face of the balance sheet.

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

The objectives of the charity are to develop and provide a programme of voluntary services relevant to the interests and needs of its membership and the local community.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their time and energy freely. The leadership and management of this activity is the primary responsibility of the Trustees and paid staff.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2022
TRUSTEES' REPORT CONTINUED**

The Trustees meet on a monthly basis to transact the business of the charity.

Impact of Covid-19

Our financial year began with our core activities continuing to be curtailed by the Covid-19 pandemic.

During this period we maintained our relationship with VASL to recruit Covid-19 Volunteers and address the very basic needs such as shopping, medication collection and providing a listening ear to those who were lonely, isolated and anxious.

We continued to work closely with Syston Health Centre providing transport for their patients and our members ensuring they were available to attend the various vaccination Centres.

As the COVID restrictions began to ease we undertook a cautious approach to transporting our members. We introduced strict guidelines to ensure the safety of our both our members and volunteer drives as their safety is of the utmost importance.

Later in the year we re-introduced our monthly minibus trips transporting up to 30 members to the local Golf Centre for lunch. Again strict safety guidelines were paramount. The trips were welcomed by our members but needless to say they were initially wary of venturing out after such a long period of isolation and sought reassurance that safety guidelines were in place.

The Centre is now fully operational. Unfortunately due to various reasons a number of our regular volunteer drivers were no longer able to offer their services. We have been successful in recruiting a small number of volunteers but like many other charities were urgently need more.

Once again the Trustees sincerely thank our volunteer drivers both past and present. Without them we would not be able to continue to provide the valuable services to members in Syston and the surrounding communities.

Our sincere thanks must also go to all our employees for adapting to our changed world and making life that little better for those who need our help.

SYSTON AND DISTRICT VOLUNTEER CENTRE FOR THE YEAR ENDED 31 MARCH 2022 TRUSTEES' REPORT CONTINUED

We continue to receive financial support from Leicestershire County Council and Charnwood Borough Council and have also have once again been fortunate to receive a number of donations. These include monies donated by our members and from families of deceased members. The Board of Trustees would like to record our thanks for their generosity. Donations have also been received from:

- Sale of 2022 Calendar (see below)
- Wandering Minstrels Ukulele Group
- Give As You Live

A Charity calendar for 2022 was produced using photographs of 'Syston Knitting Banxy' toppers and other items throughout 2021: Both our Charity along with another local Charity each received £1,154 from the proceeds of the sale of the Calendars. A very big thank you to all involved in producing and selling the Calendars far and wide not only in the UK but Canada, America and Australia.

A grant of £12,000 has been received from the Horace Taylor Trust Fund towards the cost of replacing our other wheelchair adapted vehicle.

These valuable donations and funding added to our income to help us to continue to provide the support and service to our growing membership within Syston and the surrounding area.

The Board are responsible for ensuring that all the activities of the Centre are carried out in a professional manner in line with Health & Safety and Charity Commission guidelines. Each of our Trustees play a vital role now and even more so when the future is a total unknown.

Financial review

The state of the Charity's finances is shown in the attached Statement of Financial Activities, Balance Sheet and notes to the accounts.

The total incoming resources for the year were £166,993 (2021 - £166,067), and after deducting resources expended of £123,971 (2021 - £146,686), the net surplus was £43,022 (2021 surplus - £19,381).

The net funds of the Charity at 31 March 2022 amounted to £296,959 (2021 - £253,937) of which £121,783 (2021 - £115,864) was restricted.

The Centre continues to operate in a period of financial uncertainty in relation to core funding from statutory bodies. In view of this the Trustees considered it prudent to retain a designated financial reserve of £61,106 to cover contingencies.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2022
TRUSTEES' REPORT CONTINUED**

Reserves policy

The Charity's reserves policy is to maintain a level of reserves to ensure that in the event of a reduction in its key funding, the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The Trustees feel that the Charity's current level of general and designated reserves is satisfactory in that respect.

Future plans

It has been a time to reflect on yet another year of uncertainty and a fear of the unknown which none of us has experienced but we are confident we will adapt for the future.

The Trustees intend to continue to provide a programme of voluntary services relevant to the interests and needs of its membership and the local community as long as the Charity's funds allow.

With the refurbishment of the office space the Trustees are constantly considering other ways in which we can expand and to improve the facilities and services we can offer.

Approved on behalf of the Trustees on



Mr P Lomas – Chair

16.8.22

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SYSTON AND DISTRICT VOLUNTEER CENTRE

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lisa Parkes ACA FCCA

The Rowleys Partnership Limited
Chartered Accountants
Charnwood House
Harcourt Way
Meridian Business Park
Leicester
LE19 1WP

Date 16.8.22

**SYSTON AND DISTRICT VOLUNTEER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**


	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming Resources					
Donations and Legacies	2	7,856	12,000	19,856	57,717
Charitable Activities	3	81,729	37,310	119,039	75,980
Generating Funds Activities	4	1,632	-	1,632	1,714
Investments					
Bank Interest		968	-	968	950
Other income	5	25,498	-	25,498	29,707
		117,683	49,310	166,993	166,067
TOTAL INCOMING RESOURCES					
Expenditure					
Cost of Generating Funds	6	821	-	821	1,045
Charitable Activities	7	79,759	43,391	123,150	114,111
Other					
Building Extension Project		-	-	-	31,530
		80,580	43,391	123,971	146,686
NET MOVEMENT IN FUNDS DURING THE PERIOD					
		37,103	5,919	43,022	19,381
TOTAL FUNDS BROUGHT FORWARD					
		138,073	115,864	253,937	234,556
TOTAL FUNDS CARRIED FORWARD					
		175,176	121,783	296,959	253,937

**SYSTON AND DISTRICT VOLUNTEER CENTRE
BALANCE SHEET AS AT 31 MARCH 2022**

	NOTE	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible assets	10		96,725		89,367
Current Assets					
Debtors	11	18,850		5,977	
Cash at Bank and in Hand		189,860		166,149	
			208,710		172,126
Current liabilities					
Creditors falling due within one year	12	8,476		7,556	
Net current assets			200,234		164,570
Total assets less current liabilities			296,959		253,937
Represented by:					
General Fund			175,176		138,073
Restricted Funds	14		121,783		115,864
			296,959		253,937

The notes on pages 10 to 17 form part of these financial statements.

Approved on behalf of the Trustees on 16. August 2022



Mrs C E Ringrose
Trustee - Treasurer

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

1 Accounting policies

1.1 General information and basis of preparation of financial statements.

Syston and District Volunteer Centre is an unincorporated charity registered in England and Wales. The address of the charity is given in the charity information on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and the UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2015 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the financial currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 twelve months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.3 Funds Structure

Certain income is given for specific purposes. These funds are shown as restricted funds. As the money is spent, likewise the cost will also be shown under restricted funds. Other funds given to further the charitable objects generally are classed as unrestricted funds. These may also include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

1 Accounting policies (continued)

1.4 Incoming resources

All incoming resources are recognised once the charity has legal entitlement to the resources, it is certain that resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Interest income is recognised as the charity's right to receive payment is established.

1.5 Grant Income

Grant income is recognised in the year it is received.

1.6 Legacies

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

1.7 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

1.8 Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected life, as follows:

Freehold Property	2% on a straight line basis
Motor Vehicles	20% on a straight line basis
Computer Equipment	33% on a straight line basis
Fixtures & Fittings	20% on a straight line basis

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

1 Accounting policies (continued)

1.9 Taxation

The charity is exempt from tax on its charitable activities.

1.10 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and that are considered as receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.11 Cash and cash equivalent

Cash and cash equivalents comprise cash in hand and cash on deposit.

1.12 Defined contribution pension plan

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the year was £ 1,030 (2021 - £914).

1.13 Government grants

Government grants receivable in relation to the job retention scheme are recognised as income over the periods necessary to match them against the related costs which they are intended to compensate, on a systemic basis. Other Government grants received are recognised at the point of receipt. Government grants are shown separately as other income.

SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
2. Incoming resources:						
Donations and Legacies						
Comprise Donations Received from Individuals and Local Organisations	2,356	-	2,356	2,225	3,672	5,897
Legacies	5,500	-	5,500	-	-	-
Grants						
Building Refurbishment Project	-	-	-	-	24,000	24,000
National Lottery	-	-	-	-	20,000	20,000
Charnwood Borough Council	-	-	-	-	4,500	4,500
Leicester & Rutland	-	-	-	-	3,320	3,320
Horace Taylor Fund	-	12,000	12,000	-	-	-
	<u>7,856</u>	<u>12,000</u>	<u>19,856</u>	<u>2,225</u>	<u>55,492</u>	<u>57,717</u>
3. Incoming resources:						
Charitable Activities						
Leicestershire CC - Grants	-	37,310	37,310	-	37,310	37,310
Leicestershire CC - Contracts	40,126	-	40,126	14,153	-	14,153
Charnwood Borough Council	9,781	-	9,781	9,781	-	9,781
Department of Transport	1,554	-	1,554	1,729	-	1,729
Minibus Income	943	-	943	138	-	138
Social Trips	2,202	-	2,202	-	-	-
Social Car Income	23,914	-	23,914	10,245	-	10,245
Mobility Aids	363	-	363	15	-	15
Membership	2,798	-	2,798	2,543	-	2,543
Sundry	49	-	49	65	-	65
	<u>81,729</u>	<u>37,310</u>	<u>119,039</u>	<u>38,670</u>	<u>37,310</u>	<u>75,980</u>
4. Incoming resources:						
Raising Funds						
200 Club	1,632	-	1,632	1,714	-	1,714
	<u>1,632</u>	<u>-</u>	<u>1,632</u>	<u>1,714</u>	<u>-</u>	<u>1,714</u>
5. Incoming resources:						
Other income						
Profit on disposal of fixed assets	23,500	-	23,500	5,016	-	5,016
Job Retention Scheme	1,998	-	1,998	24,691	-	24,691
	<u>25,498</u>	<u>-</u>	<u>25,498</u>	<u>29,707</u>	<u>-</u>	<u>29,707</u>
6. Expenditure:						
Raising Funds						
200 Club	821	-	821	1,045	-	1,045
	<u>821</u>	<u>-</u>	<u>821</u>	<u>1,045</u>	<u>-</u>	<u>1,045</u>

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
7. Expenditure:						
Charitable activities						
Motor Vehicle Expenses						
Fuel	1,663	554	2,217	758	253	1,011
Insurance	3,490	1,163	4,653	3,208	1,069	4,277
Repairs and Maintenance	3,579	1,193	4,772	545	182	727
Depreciation	-	11,557	11,557	3,099	12,209	15,308
	8,732	14,467	23,199	7,610	13,713	21,323
Premises Costs						
Water	206	68	274	231	77	308
Light and Heat	516	172	688	476	159	635
Insurance	743	248	991	790	263	1,053
Cleaning Repairs and Maintenance	953	318	1,271	245	81	326
Depreciation	-	1,500	1,500	-	1,500	1,500
	2,419	2,306	4,725	1,741	2,080	3,821
Support and Administration Costs						
Staff Salaries	41,834	13,945	55,779	45,476	15,464	60,940
Pension Costs	773	257	1,030	914	-	914
Advertising	34	12	46	117	39	156
Bad Debts	-	-	-	334	-	334
Bank Charges	148	49	197	-	-	-
Computer Equipment and Maintenance	2,716	905	3,621	2,090	697	2,787
Postage	1,063	355	1,418	1,000	333	1,333
Professional fees and Subscriptions	2,554	852	3,406	4,816	1,605	6,421
Stationery and Printing	1,735	579	2,314	1,578	526	2,104
Telephone and Broadband	641	214	855	772	977	1,749
Travel Expenses	23	-	23	-	-	-
Miscellaneous	317	106	423	306	947	1,253
Depreciation	688	-	688	700	-	700
	52,524	17,274	69,798	58,103	20,588	78,691
Other						
Social Car Expenses	15,291	8,188	23,479	6,261	3,210	9,471
Social Trips	715	238	953	-	-	-
Covid	78	-	78	-	568	568
Citizens Advice Bureau	-	918	918	-	238	238
	16,084	9,344	25,428	6,261	4,016	10,277
	79,759	43,391	123,150	73,714	40,397	114,111

8. Staff numbers and costs

	2022 £	2021 £
Salaries and wages	55,779	60,940
Social security costs	-	-
Pension costs	1,030	914
	56,809	61,854

The average number of persons employed by the charity during the year was as follows:

	Number	Number
Management and administration	3	3

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

9. Independent Examiners remuneration

The amount of £ 2,220 (2021: £2,500) was paid to the independent examiner for the independent examination. Other service costs of £400 in relation to payroll (2021: £400).

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

10. Tangible fixed assets

	Freehold Property £	Motor Vehicles £	Fixtures & fittings £	Computer equipment £	Total £
COST:					
At 1st April 2021	75,000	229,618	539	8,341	313,498
Additions	-	20,000	-	1,103	21,103
Disposals	-	(73,348)	-	-	(73,348)
At 31st March 2022	<u>75,000</u>	<u>176,270</u>	<u>539</u>	<u>9,444</u>	<u>261,253</u>
At 1st April 2021	9,000	206,571	539	8,021	224,131
Charge	1,500	11,557	-	688	13,745
Eliminated on disposals	-	(73,348)	-	-	(73,348)
At 31st March 2022	<u>10,500</u>	<u>144,780</u>	<u>539</u>	<u>8,709</u>	<u>164,528</u>
NET BOOK VALUE:					
At 31st March 2022	<u>64,500</u>	<u>31,490</u>	<u>-</u>	<u>735</u>	<u>96,725</u>
At 31st March 2021	<u>66,000</u>	<u>23,047</u>	<u>-</u>	<u>320</u>	<u>89,367</u>

11. Debtors

	2022 £	2021 £
Trade debtors	11,186	2,703
Prepayments	2,375	1,511
Other debtors	5,290	1,763
	<u>18,850</u>	<u>5,977</u>

12. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	1,190	1,589
Accruals and deferred income	6,531	5,370
Other creditors	754	597
	<u>8,476</u>	<u>7,556</u>

13. Analysis of net assets by fund

	General Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed Assets	735	95,990	96,725	89,367
Current Assets	182,917	25,793	208,710	172,126
Current Liabilities	(8,476)	-	(8,476)	(7,556)
	<u>175,176</u>	<u>121,783</u>	<u>296,959</u>	<u>253,937</u>

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

14. Analysis of Funds

	As at 01.04.21 £	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.22 £
Restricted Funds					
Operating premises	66,000	-	(1,500)	-	64,500
Community Transport Grant	19,211	37,310	(27,097)	-	29,424
Building Refurbishment Project	1,573	-	-	-	1,573
Department of Transport Bus	7,727	-	(7,727)	-	-
Telephone System Grant	280	-	-	-	280
Citizens Advice Grant	3,434	-	(918)	-	2,516
National Lottery - Vehicle	15,320	-	(3,830)	-	11,490
Horace Taylor Fund - New Vehicle	-	12,000	-	-	12,000
Leicestershire & Rutland	2,319	-	(2,319)	-	-
	<u>115,864</u>	<u>49,310</u>	<u>(43,391)</u>	<u>-</u>	<u>121,783</u>
Designated Funds					
Operating Costs and Vehicles	45,000	-	-	10,000	55,000
Building Refurbishment Project	10,000	-	-	(5,000)	5,000
Benevolent Fund	500	-	-	-	500
200 Club	1,200	1,632	(821)	(1,405)	606
	<u>56,700</u>	<u>1,632</u>	<u>(821)</u>	<u>3,595</u>	<u>61,106</u>
General	<u>81,373</u>	<u>116,051</u>	<u>(79,759)</u>	<u>(3,595)</u>	<u>114,070</u>
	<u><u>253,937</u></u>	<u><u>166,993</u></u>	<u><u>(123,971)</u></u>	<u><u>-</u></u>	<u><u>296,959</u></u>

Restricted Funds include

Operating premises

The operating premises are restricted for use by the Volunteer Centre to administer their business.

Community Transport

Community Transport grant received from Leicestershire County Council restricted to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community in the Syston and District areas.

Building Refurbishment Project

Building Refurbishment Project grant funded costs incurred in refurbishing the operating premises to facilitate the provision of additional community services.

Department of Transport

Department of Transport provided a grant to enable the purchase of an additional minibus to allow for the provision of additional community transport.

Telephone system grant for total replacement of existing telephones.

Citizens Advice provide a valuable advice service to the residents of Syston. Service now resumed following COVID.

National Lottery

National Lottery provided a grant for the purchase of a wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

Horace Taylor Fund

Grant towards the cost of replacing another wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

Leicestershire and Rutland Community Fund

Due to a number of our volunteer drivers having to shield or isolate due to the pandemic funds were provided to recruit two temporary drivers to assist with transporting members of the community to various COVID vaccination centres and doctor/hospital appointments.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022**

14. Analysis of Funds continued

Designated Funds include

Three months operating costs in the event of reduction in key funding and the replacement of an existing wheelchair adapted vehicle.

Building Refurbishment project for repairs and continuing refurbishment to the operating premises.

Benevolent Fund assists members when they have difficulty in funding their transport costs.

200 Club represents monies due to winners of the Centre's monthly lottery draw.

Comparatives for movement in funds

	As at 01.04.20 £	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.21 £
<u>Restricted Funds</u>					
Operating premises	67,500	-	(1,500)	-	66,000
Community Transport	5,211	37,310	(23,310)	-	19,211
Building Extension Project	1,500	27,672	(27,599)	-	1,573
Department of Transport Bus	16,106	-	(8,379)	-	7,727
Telephone System Grant	1,000	-	(720)	-	280
Citizens Advice Grant	3,672	-	(238)	-	3,434
National Lottery- New Vehicle	-	20,000	(4,680)	-	15,320
Charnwood BC COVID	-	4,500	(4,500)	-	-
Leicestershire & Rutland	-	3,320	(1,001)	-	2,319
	<u>94,989</u>	<u>92,802</u>	<u>(71,927)</u>	<u>-</u>	<u>115,864</u>
<u>Designated Funds</u>					
Operating Costs and Vehicles	90,500	-	-	(45,500)	45,000
Building extension project	29,500	-	-	(19,500)	10,000
Benevolent Fund	500	-	-	-	500
200 Club	3,678	1,714	(1,045)	(3,147)	1,200
	<u>124,178</u>	<u>1,714</u>	<u>(1,045)</u>	<u>(68,147)</u>	<u>56,700</u>
<u>General</u>	15,389	71,551	(73,714)	68,147	81,373
	<u><u>234,556</u></u>	<u><u>166,067</u></u>	<u><u>(146,686)</u></u>	<u><u>-</u></u>	<u><u>253,937</u></u>

15. Related party transactions

There were no related party transactions for the year ended 31 March 2021 and 31 March 2022.

16. Trustees' expenses

No expenses were paid to the Trustees for 2021 or 2022.

SYSTON AND DISTRICT VOLUNTEER CENTRE

England & Wales - Charity number 510412

Accounts

REGISTERED CHARITY NUMBER 510412

**SYSTON AND DISTRICT
VOLUNTEER CENTRE**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2021**

**THE ROWLEYS PARTNERSHIP LIMITED
CHARTERED ACCOUNTANTS
CHARNWOOD HOUSE
HARCOURT WAY
MERIDIAN BUSINESS PARK
LE19 1WP**

SYSTON AND DISTRICT VOLUNTEER CENTRE

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**SYSTON AND DISTRICT VOLUNTEER CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Name	Syston and District Volunteer Centre
Trustees	Mr Paul Lomas CHAIRMAN Mr C Grimes SECRETARY Mrs C E Ringrose TREASURER Mrs F Henry Mr P Castille Mr T Carter (Resigned 17 June 2020) Mrs J Branston Mr P Turner (Appointed April 2019) Mrs K Bland (Appointed April 2019)
Charity Number	510412
Principal Address	18 School Street Syston Leicester LE7 1HN
Independent Examiner	The Rowley Partnership Limited Chartered Accountants Charnwood House Harcourt Way Meridian Business Park Leicester LE19 1WP
Bankers	HSBC 2-6 Gallowtree Gate Leicester LE1 4DA

SYSTON AND DISTRICT VOLUNTEER CENTRE FOR THE YEAR ENDED 31 MARCH 2021 TRUSTEES' REPORT

The Trustees present their annual report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Structure, Governance and Management

The charity is governed by its constitution which was adopted on 22 May 1980 and amended on 6 November 2000.

The Trustees are appointed or re-appointed at the Annual General Meeting and meet monthly for business.

New Trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision making process of the Committee.

The trustees of the charity delegate the day to day running of the organisation to the charity's staff.

Governance and support costs are shown in the notes to the accounts.

The types of funds are disclosed on the face of the balance sheet.

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

The objectives of the charity are to develop and provide a programme of voluntary services relevant to the interests and needs of its membership and the local community.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their time and energy freely. The leadership and management of this activity is the primary responsibility of the trustees and paid staff.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2021
TRUSTEES' REPORT CONTINUED**

Impact of Covid-19

No one could have predicted that the financial year would begin and end still being gripped by the Covid-19 pandemic.

We are extremely proud of all our Staff and Volunteers who stepped up to this incredible challenge and adapted our services and support to quickly to support the most vulnerable in our Community. Due to Government guidelines a number of our volunteers had to 'shield'. However we quickly forged a relationship with VASL to recruit Covid-19 Volunteers and address the very basic needs such as shopping, medication collection and providing a listening ear to those who were lonely, isolated and anxious. Food parcels were provided by local supermarkets which were delivered to needy members.

With the introduction of the Vaccine programme we worked closely with Syston Health Centre providing transport for their patients to ensure they were available to attend their vaccinations at the various Centres.

Despite all the challenges presented we have successfully continued to provide services to our members and the wider community.

The pandemic has impacted on the Centre and difficult decisions had to be made. All our bus trips had to be suspended and as a result we were forced to make staff redundant. Our sincere thanks go to Hayley Carter, Andy Barnett and Georgina Kirk for their service to the Centre. We are pleased to say Andy Barnett offered his services as a valued volunteer driver. The office remained closed for a short period. During the closure our centre manager worked from home ensuring volunteer drivers were available to provide transport as and when needed and co-ordinate the collecting and delivering of shopping and prescriptions. The centre took advantage of the Job Retention Scheme to furlough both Michael and Andy Hathaway for most of the year.

During the office closure we were able to complete the refurbishment of the office using the grant from the Wolfsen Foundation thereby providing our staff with a better working environment and improved experience for visitors to the office. The Trustees extend their thanks to Trevor Carter who acted as project manager during the refurbishment and for his long service as a Trustee.

Once again the Trustees sincerely thank our volunteer drivers. Without them we would not be able to continue to provide the valuable services to members in Syston and the surrounding communities. The Trustees would like to extend their sincere gratitude to Alan Batson, Ann Ward, John Beare and Paul Edwards for their years of service as volunteers to the Centre and the Community.

The Trustees want to congratulate all our staff and volunteers for adapting to our changed world and making life that little better for those who needed our help.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2021
TRUSTEES' REPORT CONTINUED**

We continue to receive financial support from Leicestershire County Council and Charnwood Borough Council and have also have once again been fortunate to receive a number of donations. These include monies donated by our members and from families of deceased members. The Board of Trustees would like to record our thanks for their generosity. Donations have also been received from:

- Vischal Charity Foundation
- Chatelaine Ladies Luncheon Club
- Ukuele Group
- Give As You Live

Other elements of funding have been:

- £20,000 from National Lottery to fund the replacement of one of our wheelchair adapted vehicles and recommended protection for our drivers.
- £4,500 Charnwood Borough Council COVID fund to assist with the purchase of relevant safety equipment for staff and volunteer drivers.

These valuable donations and funding added to our income to help us to continue to provide the support and service to our growing membership within Syston and the surrounding area.

The Board are responsible for ensuring that all the activities of the Centre are carried out in a professional manner in line with Health & Safety and Charity Commission guidelines. Each of our Trustees play a vital role now and even more so when the future is a total unknown.

Financial review

The state of the Charity's finances is shown in the attached Statement of Financial Activities, Balance Sheet and notes to the accounts.

The total incoming resources for the year were £166,067 (2020 - £168,286), and after deducting resources expended of £146,686 (2020 - £185,223), the net surplus was £19,381 (2020 deficit £16,937).

The net funds of the Charity at 31 March 2021 amounted to £253,937 (2020 - £234,556) of which £115,864 (2020 - £94,989) was restricted.

The Centre continues to operate in a period of financial uncertainty in relation to core funding from statutory bodies. In view of this the Trustees considered in prudent to retain a designated financial reserve of £56,700 to cover contingencies.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
FOR THE YEAR ENDED 31 MARCH 2021
TRUSTEES' REPORT CONTINUED**

Reserves policy

The Charity's reserves policy is to maintain a level of reserves to ensure that in the event of a reduction in its key funding, the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The trustees feel that the Charity's current level of general and designated reserves is satisfactory in that respect.

Future plans

It has been a time to reflect a year of uncertainty and a fear of the unknown which none of us has experienced but we will adapt for the future.

The Trustees intend to continue to provide a programme of voluntary services relevant to the interests and needs of its membership and the local community as long as the Charity's funds allow.

Together with the refurbishment of the office space the Trustees are constantly considering other ways in which we can expand and to improve the facilities we can offer.

Approved on behalf of the trustees on 13 September 2021

Mr P Lomas – Chair

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SYSTON AND DISTRICT VOLUNTEER CENTRE

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R Radford FCA

The Rowleys Partnership Limited
Chartered Accountants
Charnwood House
Harcourt Way
Meridian Business Park
Leicester
LE19 1WP

Date 13 September 2021

**SYSTON AND DISTRICT VOLUNTEER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 1 APRIL 2020 TO 31 MARCH 2021**

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources					
Donations and Legacies	2	2,225	55,492	57,717	17,810
Charitable Activities	3	63,361	37,310	100,671	142,941
Generating Funds Activities	4	1,714	-	1,714	6,232
Investments					
Bank Interest		950	-	950	1,303
Other income	5	5,016	-	5,016	-
TOTAL INCOMING RESOURCES		73,265	92,802	166,067	168,286
Expenditure					
Cost of Generating Funds	6	1,045	-	1,045	3,457
Charitable Activities	7	73,714	40,397	114,111	179,891
Other					
Building Extension Project		-	31,530	31,530	1,875
		74,759	71,927	146,686	185,223
NET MOVEMENT IN FUNDS DURING THE PERIOD		(1,494)	20,875	19,381	(16,937)
TOTAL FUNDS BROUGHT FORWARD		139,567	94,989	234,556	251,493
TOTAL FUNDS CARRIED FORWARD		138,073	115,864	253,937	234,556

**SYSTON AND DISTRICT VOLUNTEER CENTRE
BALANCE SHEET AS AT 31 MARCH 2021**

	NOTE	2021		2020	
		£	£	£	£
Fixed Assets					
Tangible assets	10		89,367		87,725
Current Assets					
Debtors	11	5,977		7,592	
Cash at Bank and in Hand		166,149		146,604	
			172,126		154,196
Current liabilities					
Creditors falling due within one year	12	7,556		7,365	
Net current assets			164,570		146,831
Total assets less current liabilities			253,937		234,556
Represented by:					
General Fund			138,073		139,567
Restricted Funds	14		115,864		94,989
			253,937		234,556

The notes on pages 10 to 17 form part of these financial statements.

Approved on behalf of the trustees on 13 September 2021

Mrs C E Ringrose
Trustee - Treasurer

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

1 Accounting policies

1.1 General information and basis of preparation of financial statements.

Syston and District Volunteer Centre is an unincorporated charity registered in England and Wales. The address of the charity is given in the charity information on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and the UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2015 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the financial currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 twelve months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.3 Funds Structure

Certain income is given for specific purposes. These funds are shown as restricted funds. As the money is spent, likewise the cost will also be shown under restricted funds. Other funds given to further the charitable objects generally are classed as unrestricted funds. These may also include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
YEAR ENDED 31 MARCH 2021**

1 Accounting policies (continued)

1.4 Incoming resources

All incoming resources are recognised once the charity has legal entitlement to the resources, it is certain that resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Interest income is recognised as the charity's right to receive payment is established.

1.5 Grant Income

Grant income is recognised in the year it is received.

1.6 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

1.7 Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected life, as follows:

Freehold Property	2% on a straight line basis
Motor Vehicles	20% on a straight line basis
Computer Equipment	33% on a straight line basis
Fixtures & Fittings	20% on a straight line basis

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
YEAR ENDED 31 MARCH 2021**

1 Accounting policies (continued)

1.8 Taxation

The charity is exempt from tax on its charitable activities.

1.9 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and that are considered as receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.10 Cash and cash equivalent

Cash and cash equivalents comprise cash in hand and cash on deposit.

1.11 Defined contribution pension plan

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the year was £914 (2020 - £1,308).

1.12 Government grants

Government grants receivable in relation to the job retention scheme are recognised as income over the periods necessary to match them against the related costs which they are intended to compensate, on a systemic basis. Other Government grants received are recognised at the point of receipt. Government grants are shown separately as other income.

SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £
2. Incoming resources:						
Donations and Legacies						
Comprise Donations Received from Individuals and Local Organisations	2,225	3,672	5,897	9,802	1,000	10,802
Grants						
Building Refurbishment Project	-	24,000	24,000	-	1,500	1,500
Intelligence Finance	-	-	-	-	5,508	5,508
National Lottery	-	20,000	20,000	-	-	-
Charnwood Borough Council	-	4,500	4,500	-	-	-
Leicester & Rutland	-	3,320	3,320	-	-	-
	2,225	55,492	57,717	9,802	8,008	17,810
3. Incoming resources:						
Charitable Activities						
Leicestershire CC - Grants	-	37,310	37,310	-	37,310	37,310
Leicestershire CC - Contracts	14,153	-	14,153	50,903	-	50,903
Charnwood Borough Council	9,781	-	9,781	9,782	-	9,782
Department of Transport	1,729	-	1,729	1,360	-	1,360
Minibus Income	138	-	138	3,736	-	3,736
Social Car Income	10,245	-	10,245	27,393	-	27,393
Mobility Aids	15	-	15	554	-	554
Social Transport Income	-	-	-	8,539	-	8,539
Training	-	-	-	193	-	193
Membership	2,543	-	2,543	3,162	-	3,162
Sundry	65	-	65	9	-	9
Job Retention Scheme	24,691	-	24,691	-	-	-
	63,361	37,310	100,671	105,631	37,310	142,941
4. Incoming resources:						
Raising Funds						
Fundraising	-	-	-	4,098	-	4,098
200 Club	1,714	-	1,714	2,134	-	2,134
	1,714	-	1,714	6,232	-	6,232
5. Incoming resources:						
Other income						
Profit on disposal of fixed assets	5,016	-	5,016	-	-	-
	5,016	-	5,016	-	-	-
6. Expenditure:						
Raising Funds						
Fundraising	-	-	-	2,420	-	2,420
200 Club	1,045	-	1,045	1,037	-	1,037
	1,045	-	1,045	3,457	-	3,457

SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £
7. Expenditure:						
Charitable activities						
Motor Vehicle Expenses						
Fuel	758	253	1,011	7,143	2,381	9,524
Insurance	3,208	1,069	4,277	3,892	1,298	5,190
Repairs and Maintenance	545	182	727	3,313	1,105	4,418
Depreciation	3,099	12,209	15,308	4,655	9,931	14,586
	7,610	13,713	21,323	19,003	14,715	33,718
Premises Costs						
Water	231	77	308	170	57	227
Light and Heat	476	159	635	564	188	752
Insurance	790	263	1,053	752	251	1,003
Cleaning Repairs and Maintenance	245	81	326	255	85	340
Depreciation	-	1,500	1,500	-	1,500	1,500
	1,741	2,080	3,821	1,741	2,081	3,822
Support and Administration Costs						
Staff Salaries	45,476	15,464	60,940	79,735	12,685	92,420
Pension Costs	914	-	914	1,308	-	1,308
Advertising	117	39	156	281	94	375
Bad Debts	334	-	334	-	-	-
Computer Equipment and Maintenance	2,090	697	2,787	1,549	517	2,066
Conferences and Training	-	-	-	308	-	308
Marketing	-	-	-	242	-	242
Postage	1,000	333	1,333	1,250	416	1,666
Professional fees and Subscriptions	4,816	1,605	6,421	9,771	1,220	10,991
Stationery and Printing	1,578	526	2,104	1,982	660	2,642
Telephone and Broadband	772	977	1,749	773	257	1,030
Travelling Expenses	-	-	-	103	35	138
Miscellaneous	306	947	1,253	1,011	337	1,348
Loss on disposal	-	-	-	438	-	438
Depreciation	700	-	700	767	-	767
	58,103	20,588	78,691	99,518	16,221	115,739
Other						
Social Car Expenses	6,261	3,210	9,471	10,117	12,920	23,037
Social Trip Expenses	-	-	-	478	-	478
Covid	-	568	568	-	-	-
Citizens Advice Bureau	-	238	238	-	1,836	1,836
Queens Award	-	-	-	1,261	-	1,261
	6,261	4,016	10,277	11,855	14,756	26,612
	73,714	40,397	114,111	132,118	47,773	179,891

8. Staff numbers and costs

	2021 £	2020 £
Salaries and wages	60,940	89,778
Social security costs	-	2,642
Pension costs	914	1,308
	61,854	93,728

The average number of persons employed by the charity during the year was as follows:

	Number	Number
Management and administration	3	6

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

9. Independent Examiners remuneration

The amount of £2,500 (2020: £1,590) was paid to the independent examiner for the independent examination.

SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
YEAR ENDED 31 MARCH 2021

10. Tangible fixed assets

	Freehold Property	Motor vehicles	Fixtures & fittings	Computer equipment	Total
	£	£	£	£	£
COST:					
At 1st April 2020	75,000	226,016	539	8,341	309,896
Additions	-	19,150	-	-	19,150
Disposals	-	(15,548)	-	-	(15,548)
At 31st March 2021	75,000	229,618	539	8,341	313,498
At 1st April 2020	7,500	206,811	505	7,355	222,171
Charge	1,500	15,308	34	666	17,508
Eliminated on disposals	-	(15,548)	-	-	(15,548)
At 31st March 2021	9,000	206,571	539	8,021	224,131
NET BOOK VALUE:					
At 31st March 2021	66,000	23,047	-	320	89,367
At 31st March 2020	67,500	19,205	34	986	87,725

11. Debtors

	2021	2020
	£	£
Trade debtors	2,703	5,478
Prepayments	1,511	2,114
Other debtors	1,763	-
	5,977	7,592

12. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	1,589	1,791
Accruals and deferred income	5,370	3,834
Other creditors	597	1,740
	7,556	7,365

13. Analysis of net assets by fund

	General Funds	Restricted Funds	Total Funds 2021	2020
	£	£	£	£
Fixed Assets	354	89,013	89,367	87,725
Current Assets	145,275	26,851	172,126	154,196
Current Liabilities	(7,556)	-	(7,556)	(7,365)
	138,073	115,864	253,937	234,556

**SYSTON AND DISTRICT VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
YEAR ENDED 31 MARCH 2021**

14. Analysis of Funds

	As at 01.04.20	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.21 £
<u>Restricted Funds</u>					
Operating premises	67,500	-	(1,500)	-	66,000
Community Transport Grant	5,211	37,310	(23,310)	-	19,211
Building Refurbishment Project	1,500	27,672	(27,599)	-	1,573
Department of Transport Bus	16,106	-	(8,379)	-	7,727
Telephone System Grant	1,000	-	(720)	-	280
Citizens Advice Grant	3,672	-	(238)	-	3,434
National Lottery - New Vehicle	-	20,000	(4,680)	-	15,320
Charnwood BC COVID	-	4,500	(4,500)	-	-
Leicestershire & Rutland	-	3,320	(1,001)	-	2,319
	<u>94,989</u>	<u>92,802</u>	<u>(71,927)</u>	<u>-</u>	<u>115,864</u>
<u>Designated Funds</u>					
Operating Costs and Vehicles	90,500	-	-	(45,500)	45,000
Building Refurbishment Project	29,500	-	-	(19,500)	10,000
Benevolent Fund	500	-	-	-	500
200 Club	3,678	1,714	(1,045)	(3,147)	1,200
	<u>124,178</u>	<u>1,714</u>	<u>(1,045)</u>	<u>(68,147)</u>	<u>56,700</u>
<u>General</u>	<u>15,389</u>	<u>71,551</u>	<u>(73,714)</u>	<u>68,147</u>	<u>81,373</u>
	<u>234,556</u>	<u>166,067</u>	<u>(146,686)</u>	<u>-</u>	<u>253,937</u>

Restricted Funds include

Operating premises

The operating premises are restricted for use by the Volunteer Centre to administer their business.

Community Transport

Community Transport grant received from Leicestershire County Council restricted to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community in the Syston and District areas.

Building Refurbishment Project

Building Refurbishment Project grant funded costs incurred in refurbishing the operating premises to facilitate the provision of additional community services.

Department of Transport

Department of Transport provided a grant to enable the purchase of an additional minibus to allow for the provision of additional community transport.

Telephone system grant for total replacement of existing telephones.

Citizens Advice provide a valuable advice service to the residents of Syston currently suspended due to COVID.

National Lottery

National Lottery provided a grant for the purchase of a wheelchair adapted vehicle to provide transport for the vulnerable, elderly, disabled and rurally isolated for the community of Syston and District areas.

Charnwood Borough Council COVID Fund

Grant to assist with the purchase of protective and safety equipment for both staff and volunteers.

Leicestershire and Rutland Community Fund

Due to a number of our volunteer drivers having to shield or isolate due to the pandemic funds were provided to recruit two temporary drivers to assist with transporting members of the community to various COVID vaccination centres and doctor/hospital appointments.

Designated Funds include

Three months operating costs in the event of reduction in key funding and the replacement of an existing wheelchair adapted vehicle.

Building Refurbishment project for repairs and continuing refurbishment to the operating premises.

Benevolent Fund assists members when they have difficulty in funding their transport costs.

200 Club represents monies due to winners of the Centre's monthly lottery draw.

SYSTON AND DISTRICT VOLUNTEER CENTRE
 NOTES TO THE FINANCIAL STATEMENTS CONTINUED
 YEAR ENDED 31 MARCH 2021

14. Analysis of Funds continued

Comparatives for movement in funds

	As at 01.04.19	Incoming Resources £	Resources expended £	Transfers £	As at 31.03.20 £
<u>Restricted Funds</u>					
Operating premises	69,000	-	(1,500)	-	67,500
Community Transport	3,959	37,310	(36,058)	-	5,211
Building Extension Project	-	1,500	-	-	1,500
Department of Transport Bus	24,485	-	(8,379)	-	16,106
Telephone System Grant	-	1,000	-	-	1,000
Citizens Advice Grant	-	5,508	(1,836)	-	3,672
	<u>97,444</u>	<u>45,318</u>	<u>(47,773)</u>	<u>-</u>	<u>94,989</u>
<u>Designated Funds</u>					
Vehicles and operating costs	61,000	-	-	29,500	90,500
Building extension project	29,500	-	-	-	29,500
Community Garden Project	29,500	-	-	(29,500)	-
Benevolent Fund	500	-	-	-	500
200 Club	2,581	2,134	(1,037)	-	3,678
	<u>123,081</u>	<u>2,134</u>	<u>(1,037)</u>	<u>-</u>	<u>124,178</u>
<u>General</u>	30,968	120,834	(136,413)	-	15,389
	<u>251,493</u>	<u>168,286</u>	<u>(185,223)</u>	<u>-</u>	<u>234,556</u>

15. Related party transactions

There were no related party transactions for the year ended 31 March 2020 and 31 March 2021.

16. Trustees' expenses

No expenses were paid to the trustees for 2021 or 2020.