

**YARPOLE VILLAGE HALL
(REGISTERED CHARITY 510304)**

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2021**

YARPOLE VILLAGE HALL
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FOR THE YEAR ENDED 31 MARCH 2021

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**YARPOLE VILLAGE HALL
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2021**

TRUSTEES	Andrew Peter Lloyd (Chair) Jane Florence Nina Praill (Treasurer) Jennifer Martin (Secretary) Susan Mary Carpenter (Booking Secretary)
OTHER WORKING NAMES THE CHARITY IS KNOWN BY	Yarpole Parish Hall
PRINCIPLE ADDRESS	Yarpole Parish Hall Cockgate Green Lane Yarpole Herefordshire HR6 0BL
REGISTERED CHARITY NUMBER	510304
INDEPENDENT EXAMINER	Davies Edwards & Co Chartered Certified Accountants West Lodge Rainbow Street Leominster Herefordshire HR6 8DQ



YARPOLE VILLAGE HALL

**GREEN LANE
COCKGATE
YARPOLE
HR6 0BL
25 June 2021**

Registered Charity 510304

Trustees' annual report for the period 1st April 2020 to 31st March 2021

Structure, Governance and Management

Type of governing document (trust deed, royal charter):

The Charity is controlled by its governing document dated 17 March 1980 and is unincorporated.

Objectives and activities

Summary of the purposes of the charity as set out in its governing document:

Our official charitable objectives are: 'the provision and maintenance of a village hall for the use of the inhabitants of the parishes of Yarpole, Lucton and Croft without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants'

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts:

During this difficult year we have worked hard to ensure that the hall is COVID secure, so that we could open the hall for the community when the government guidelines allowed us to do so. We have encouraged groups to return to use the hall during these times, however, because of the demographics of the population within the Parish only Pilates, Tai chi and a couple of other meetings have been held in the hall. Luckily the newly lawned area of the garden was usable during the summer and the Tai Chi classes were held outside.

The Parish Hall Community garden has now been planted and an arbour constructed for quiet meditation. We have installed a bunded oil tank and taken the opportunity when the hall has not been open, to carry out maintenance and clearing work within the car park and the exterior area of the hall.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit:

The Trustees have given careful consideration to the Charity Commissions Guidance on Public benefit. We have followed the guidance within our scheme by providing a village hall that is safe, pleasant and warm for everyone within our community to use for many purposes. To provide entertainment, physical activity, social interaction, intellectual stimulation and practical information for ALL who live within the parishes of Yarpole, Lucton and Croft.

Contribution made by volunteers

The Village hall is run and managed by volunteers, who all give their time freely.

Yarpole Village Hall

Trustees' annual report for the Year ended 31 March 2021 - Continued

Achievements and Performances

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole:

Our community falls within 5% of the most deprived areas of the UK in terms of isolation and geographical barriers to services (e.g. distance to schools, GPs, shops, etc.) and within the most deprived 7.5% in terms of living environment (e.g. condition of housing, availability of heating) and has a much higher than average population over the age of 65. As local services have decreased and amenities closed down around the country, it increasingly falls to rural communities to provide facilities, activities and services, which would not otherwise be available. In our parish, it is up to our dedicated volunteers to facilitate leisure and well-being activities and local interest groups. It is vital that our Village Hall offers affordable, enjoyable opportunities for socialising and leisure, in a warm, safe and pleasant environment. This is exactly what the Yarpole Village Hall Management Committee endeavour to do. (See section 2 of Objectives and activities).

Financial Review

The charity's principal sources of funds (including any fundraising):

Grants from
£20,231.58 Herefordshire Council
£ 5,000 Bernard Sunley Foundation
£ 4,000 Rowlands Trust
£ 2,646 Yarpole Parish Council
£ 1,000 Sports England
£ 500 William A Cadbury Charitable Trust

200 Club, small lottery after prizes £1,434

Review of the charity's financial position at the end of the period:

Total income £39,715
Total Outgoings £32,181
Net incoming resources £7,534

Amount of reserves held at year end:

£1,610 held in the current account
£29,354 held in Treasurers Trust Account.

Statement explaining the policy for holding reserves stating why they are held:

Treasurers Trust account is holding grant money to be put towards redecorating, renovating and eventually extending the hall as well as an ongoing "reserve fund" for unexpected expenditure.

A description of the principal risks facing the charity:

The aftereffects of COVID19 with regard to our ability to hire the hall out to both commercial and private members of the community.

Yarpole Village Hall

Trustees' annual report for the Year ended 31 March 2021 - Continued

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees:

Trustees are appointed at the annual general meeting and hold office from the end of the annual general meeting at which they are appointed. All members shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.

Three Representative members shall be appointed by the Yarpole Group Parish Council of whom one shall be resident in the Parish of Yarpole, one shall be resident in the Parish of Lucton and one shall be resident in the Parish of Croft.

Further details regarding Trustee selection can be found in the Charity's governing document, copies of which are available by request. We endeavour to follow the guidelines in our constitution, however, are reliant on the community members coming forward for election. Also, many of the "clubs" requiring representation are no longer in existence, however we always invite regular hirers to put a representative forward for election. We intend to update the Scheme this year to represent the community more accurately.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 11/7/2021 and signed on its behalf by:


A Lloyd - Chair

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
YARPOLE VILLAGE HALL**

We report to the trustees on our examination of the accounts of the above charity for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, We have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have not identified any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

 01 July 2021
Date
Davies Edwards & Co
~~Chartered Certified Accountants~~
West Lodge
Rainbow Street
Leominster
Herefordshire
HR6 8DQ

YARPOLE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2021	2021	2020
	UNRESTRICTED	RESTRICTED	TOTAL	TOTAL
	FUNDS	FUNDS	FUNDS	
	£	£	£	£
<u>RECEIPTS</u>				
Regular Hall and Equipment Hire	372	-	372	4,786
Private Hall and Equipment Hire	46	-	46	803
Donations	2,879	-	2,879	1,325
HMRC: Gift aid refund	304	-	304	111
Donation Blackmore Fund	-	-	-	100
Covid 19 Grants: Herefordshire Grants	20,232	-	20,232	-
Sports England grant	1,000	-	1,000	-
 <u>Project: Extend and Enhance Hall</u>				
National Lottery - Awards for All Grant	-	-	-	10,000
Rowlands Trust	-	-	-	3,000
 <u>Project Windows and doors</u>				
Bernard Sunley foundation - Grant	-	5,000	5,000	-
William A Cadbury: Grant	-	500	500	-
Rowlands Trust	-	4,000	4,000	-
Grant from Parish Council for new windows	-	2,646	2,646	-
 <u>Project: Wildlife and amenity garden project</u>				
Postcode Lottery - Wildlife	-	-	-	6,000
Kingspan Insulation Community Trust	-	-	-	1,737
 <u>Other Restricted Grants</u>				
Parish Council Boiler Grant	-	-	-	4,250
Flicks in the Sticks - Audio System donation	-	-	-	600
 <u>Fund Raising:-</u>				
200 Club	2,724	-	2,724	2,579
Japan Event	-	-	-	-
Chelsea Comes to Yarpole	-	-	-	-
Shanty Band	-	-	-	-
Bar Charges and Crockery Hire	-	-	-	-
Talk	-	-	-	-
Total Fund Raising	-	-	-	4,127
 Bank Interest	12	-	12	37
 TOTAL RECEIPTS	27,569	12,146	39,715	39,455

YARPOLE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2021	2021	2020
	UNRESTRICTED	RESTRICTED	TOTAL	TOTAL
	FUNDS	FUNDS	FUNDS	
	£	£	£	£
PAYMENTS:				
General expenditure				
Cleaning and PPE Expenses	964	-	964	1,012
Utilities	546	-	546	773
Insurance	587	-	587	581
Repairs, Maintenance and Renewals	2,534	-	2,534	2,284
Printing, Stationery and Postage	113	-	113	170
Sundries	70	-	70	117
Donation - Air Ambulance	-	-	-	100
Subscriptions	102	-	102	155
Bank Charges	-	-	-	10
Licences	20	-	20	338
Fund Raising Costs	-	-	-	1,372
200 Club Prizes	1,290	-	1,290	1,160
Accountancy	360	-	360	-
Professional Fees - Grant applications	460	-	460	900
General expenditure - Sub total	7,046	-	7,046	8,972

YARPOLE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

	2021 UNRESTRICTED FUNDS £	2021 RESTRICTED FUNDS £	2021 TOTAL FUNDS £	2020 TOTAL £
Expenditure - Asset Purchases				
<u>Project Extend and Enhance Hall</u>				
Extensions groundworks - footings (including bunded oil tank)	3,720			
Total: Project Extend and Enhance Hall	3,720		3,720	18,151
<u>Project Windows and doors</u>	-	11,933	11,933	-
<u>Project Wildlife and Amenity Garden</u>				
Extension work - Building retaining wall	5,262			
Extension work - Drainage and fencing	2,910			
Garden and amenity area costs	950			
New Bench	360			
Total: Project Wildlife and Amenity Garden	-	9,482	9,482	1,828
Boiler Replacement	-	-	-	5,592
Loud Speaker/ Sound System	-	-	-	1,740
Laptop	-	-	-	240
Dishwasher	-	-	-	300
Asset Purchases - Sub total	3,720	21,415	25,135	27,851
TOTAL EXPENDITURE	10,766	21,415	32,181	36,823
NET RECEIPTS/PAYMENTS	16,803	(9,269)	7,534	2,632
Transfers between Funds	(3,573)	3,573	-	-
CASH FUNDS BROUGHT FORWARD:	17,521	5,909	23,430	20,798
CASH FUNDS CARRIED FORWARD	30,751	213	30,964	23,430
REPRESENTED BY CASH FUNDS	30,751	213	30,964	23,430

YARPOLE VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 UNRESTRICTED FUNDS £	2021 RESTRICTED FUNDS £	2021 TOTAL FUNDS £	2020 TOTAL £
CASH FUNDS				
HSBC Community Account	1,397	213	1,610	3,330
Add Cheque Received and in Hand	-	-	-	1,737
HSBC Treasurers Trust Account	29,354	-	29,354	18,363
Creditors	-	-	-	-
	<u>30,751</u>	<u>213</u>	<u>30,964</u>	<u>23,430</u>

OTHER MONETARY ASSETS

No material amounts.

INVESTMENT ASSETS

The charity does not hold any investments.

ASSETS RETAINED FOR CHARITY'S OWN USES (GENERAL FUND)

The charity owns and controls Yarpole Village Hall and additional ground comprising of car park and garden area. The deeds of Yarpole Village Hall are registered in the name of Yarpole Group Parish Council in accordance with the Charity's governing document. The additional grounds were gifted to the Charity on the 14 June 2019, The deeds of the gifted land utilised for car parking and garden are currently registered in the name of Yarpole Village Hall and the Trustees are in the process of vesting the property into the custodianship of Yarpole Group Parish council to ensure compliance with the Charity's governing document. The gifted land carries with it a restrictive covenant that, in the event that the property is no longer utilised as a Community asset it shall revert to the owners of a specific named adjoining property.

The charity owns further fixtures, fittings and equipment as consistent with the provision of a community hall.

LIABILITIES

No material amounts were owing at year end.

The Trustees approve the Receipts and Payments Account for the year ended 31 March 2021 together with the integral notes


A P Lloyd - Chair


E N Prall - Treasurer

YARPOLE VILLAGE HALL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

MOVEMENT IN FUNDS	Brought Forward	Income in year	Expenditure In year	Transfers	Carried Forward
	£	£	£	£	£
General Funds	17,521	27,569	10,766	3,573	30,751
<u>Restricted Funds:-</u>					
Project Wildlife and Amenity Garden	5,909	-	9,482	(3,573)	-
Project Windows and doors		12,146	11,933	-	213
			-		-
Total Restricted Funds	5,909	12,146	21,415	(3,573)	213
TOTAL FUNDS	23,430	39,715	32,181	-	30,964

The transfer between funds is in respect of expenditure which exceeded restricted funds being met from the general fund.

RELATED PARTY POLICY

The Trustees do not receive remuneration but are reimbursed for expenses on production of a valid expense receipt.

The Trustees do not receive any preferential treatment for use of the village hall facilities.