

# **AGM Hart Village Hall Minutes**

Wednesday 9th March 2022

## **Present:**

Dougie Crosbie, Dave Barker, John Iveson, Gary Simmons, Debbie Simmons, Leigh Elliot, Janet Ord, Bob Ord, Andrew Elliot, Patrick Hoy, Mark Foster, Clare Foster, Keith Brown, Frances Brown, Lynn Coates, Angie Hilton, David Coates

## **Apologies:**

Lynn Iveson

## **Minutes of previous A.G.M (March 10<sup>th</sup> 2021)**

- Minutes read out and all agreed were a true reflection of the meeting

## **Matters arising:**

- None

## **Chairman's report 2021/2022**

- Hall closure due to covid - 19<sup>th</sup> March 2020 to the 1<sup>st</sup> September 2020 and then had to close again 19<sup>th</sup> October to 17<sup>th</sup> May 2021 apart from special permission for the council to use the hall for the election on the 6<sup>th</sup> May 2021 under strict covid guidelines.
- Covid sub- committee made sure that the hall was correctly monitored under the covid guidelines – Dave thanked all involved
- Zoom meetings were carried out when it was against guidelines to meet
- Thanks to Leigh and the sub-committee for organising the Red gap funding which enabled the CCTV system, the replacement of the tiles in the Milbank room, the modification of the storeroom and installation of the shutter system for storeroom access
- Looking to put in lottery bids for other works
- Hart Village Events group amalgamated with Hart village hall as one committee. thanks to Janet, Bob, Gary, Debbie & Mark for their co-operation
- The official re-opening of the hall was on the 11<sup>th</sup> September. Toby Milbank was the guest of honour chosen to perform the ceremony to which over 320 people attended during the day. There are plans to make this an annual event
- As well as a laptop, the hall bought 2 card readers for easier payments to be made.
- A Booking system will be going into place to help with the Booking Secretary's and treasurer's day to day roles
- Still waiting for a caseworker to be appointed with The Charity Commission as due to the very busy hall we would like a change to the constitution which will allow a trustee to be paid for their work as a caretaker.
- The constitution allows us to appoint a new member to represent an organisation which, in the trustees opinion will be beneficial to the community The organisation referred to is The Hart Village Hub which operates on Facebook and is proving to be a very useful tool with the hall communication

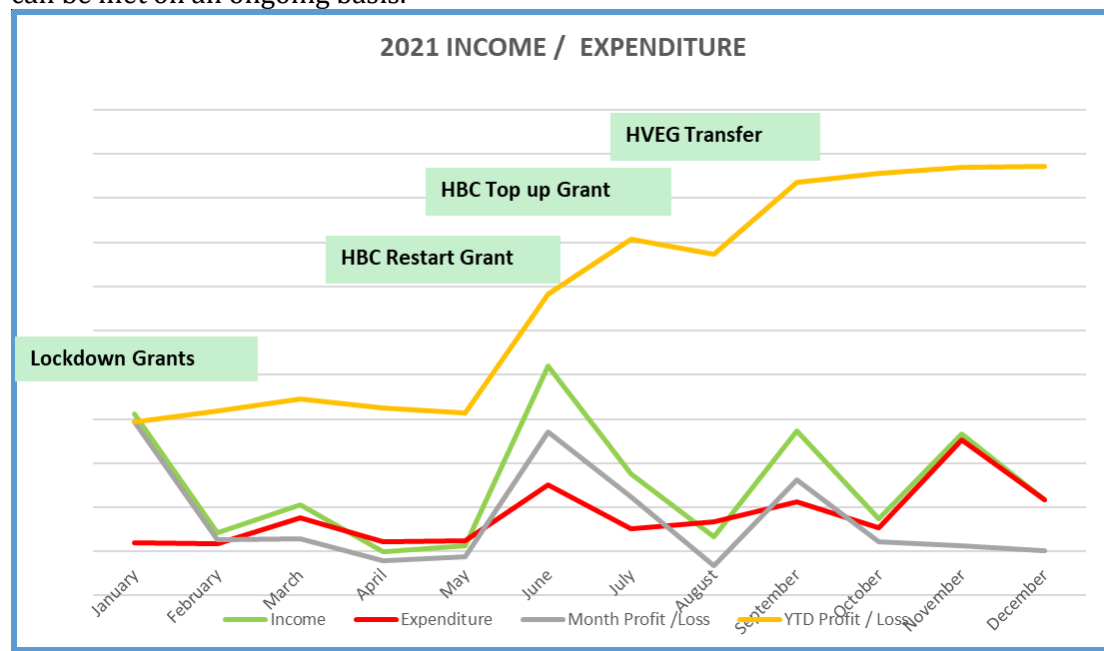
networks and the community. Dave suggested that we appoint a member alongside the appointed member for The Parish Council which then increases the potential trustees to 17

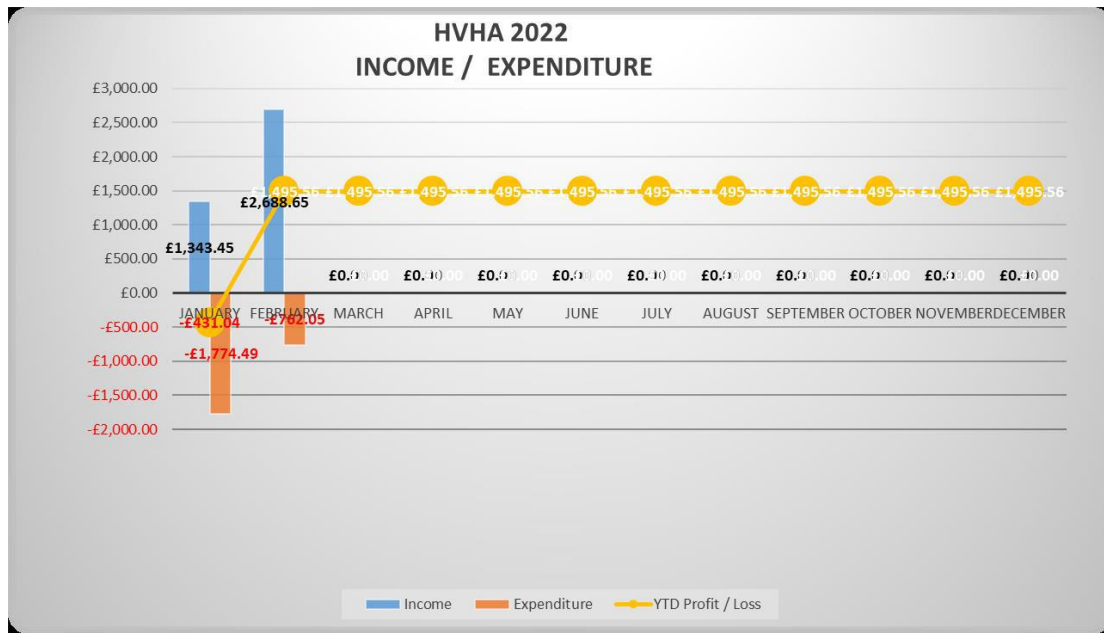
- September saw the resignation put forward from Maggie Burke the treasurer after six years. Dave thanked Maggie for all of her hard work as an outstanding treasurer & for her excellent and diligent work.
- Andrew Elliot has taken on the role of the new treasurer
- The reserve fund that the trustees invested pre covid was so successful and produced extra funds for the hall, that the financial advisor has been looking for a similar place to re-invest our new reserve fund of £35,000. A new product has been found which comes on line in April and most importantly guards against any depreciation.
- Chairman gave thanks to every trustee for their hard work

## **Hart Village Hall Finance Report 2021/ 2022**

*Key points of the year*

- 2021 considered a "Recovery Year"
- Lost Revenue due to COVID Pandemic in early 2021 offset by Strong Cost Control, Use of Reserves and Closure Grants
- Fund Raising & Lottery Grants helped Financial Benefits of Kitchen Investment.
- Significant Donation received from Amalgamated HVEG
- Reserves increased to Safeguard Hall against Future Loss of Income
- 2022 BUDGET is based on "Break Even +"
- The Hall Remains in a Strong Financial Position meaning that the Objectives of the Hall can be met on an ongoing basis.





### **Election Of Management Committee 2022/2023**

- The president is very grateful for the work done by the committee members. It has been a dreadful year for the hospitality trade due to the pandemic
- We did receive covid grants but fortunately we would have survived the pandemic due to having plenty of funds in the bank
- Dougie has promised to try and attend more meetings

### **Management Committee Meeting**

- 3 new members have been added to the committee
- Lynn Coates, David Coates & Angie Hilton

# *Hart Village Hall Finance Report 2021*



*Andrew Elliott*  
*Treasurer HVHA*





# *Hart Village Hall Finance Report 2021*

## *Key points of the year*

- 2021 considered a “Recovery Year”
- Lost Revenue due to COVID Pandemic in early 2021 offset by Strong Cost Control, Use of Reserves and Closure Grants
- Fund Raising & Lottery Grants helped Financial Benefits of Kitchen Investment.
- Significant Donation received from Amalgamated HVEG
- Reserves increased to Safeguard Hall against Future Loss of Income
- 2022 BUDGET is based on “Break Even +”
- The Hall Remains in a Strong Financial Position meaning that the Objectives of the Hall can be met on an ongoing basis.

# Hart Village Hall Summary of 2021 Accounts

## **Receipts**

Leisure - Regular users	£ 831.00
Preschool - Regular users	£ 1,342.00
Exercise - Regular users	£ 2,158.50
Hall bookings and hire	£ 3,136.18
Ticket sales	£ 681.20
Donations	£ 5.00
Bar and kitchen	£ 1,021.80
Hart Village Events Group Funds	£ 3,984.25
Covid grants	£ 18,835.21
Other Grants	£ 4,394.00
	<b>£ 36,389.14</b>

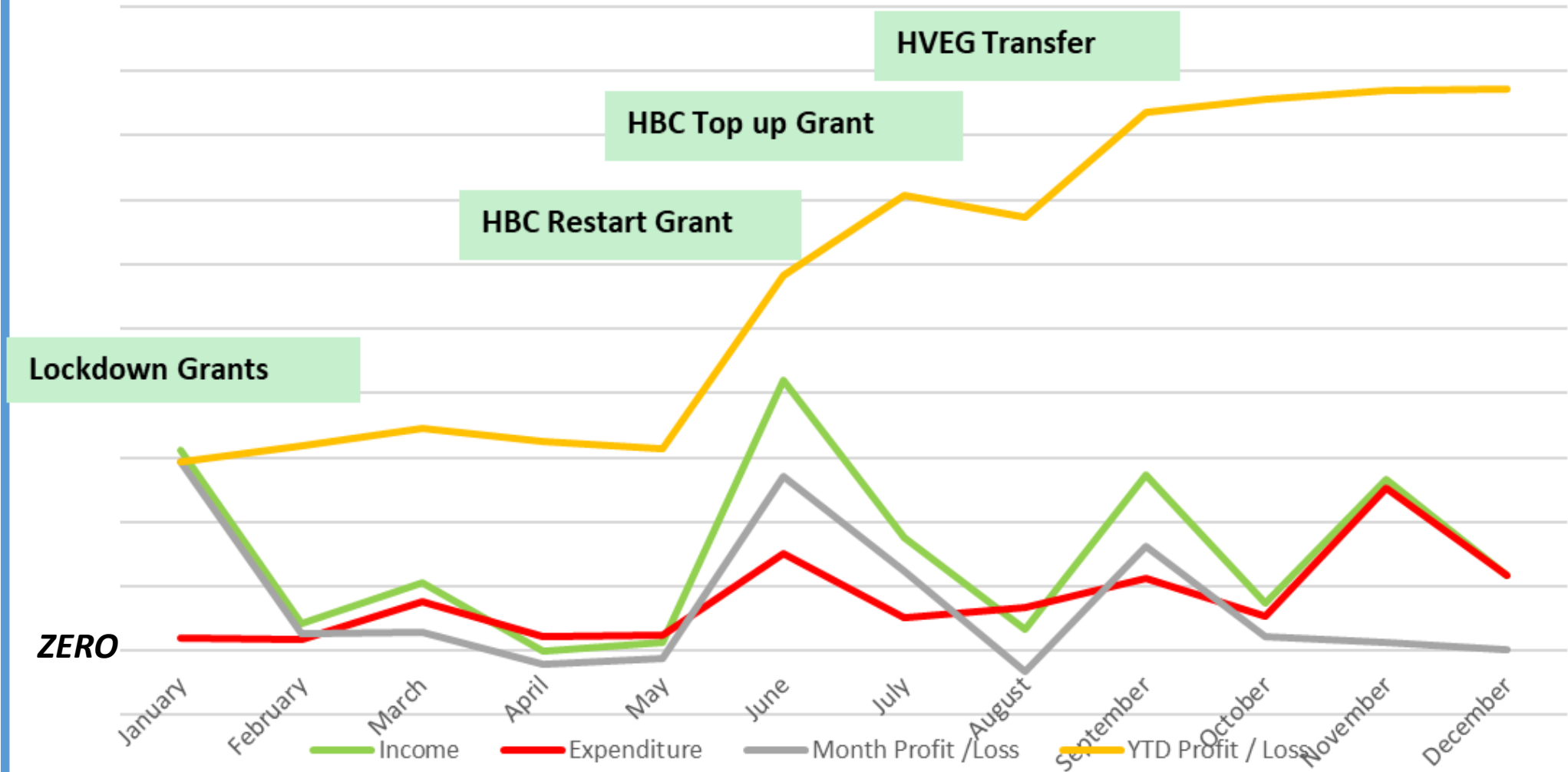
Receipts less payments	<b>£ 24,364.41</b>
Asset purchases	£ 6,777.71
Asset disposals	£ -
Receipts/ Net ( Expenses)	<b>£ 17,586.70</b>

## **Payments**

Insurance	£ 1,015.31
Water	£ 708.55
Electric	£ 1,380.00
Gas	£ 898.41
Repairs and maintenance	£ 3,032.26
Cleaning and caretaking	£ 325.78
Caretaker honorarium	£ 1,200.00
General	£ 351.00
Fundraising Expenses	£ 640.04
Donation	£ 200.00
Printing, postage and stationery	£ 336.96
Bar and kitchen	£ 1,235.62
Wi-Fi	£ 460.80
Accountancy	£ 240.00
	<b>£ 12,024.73</b>

Bank Balance 31/12/20	£ 39,923.15
Bank Balance 31/12/21	£ 57,482.84
Cash in Hand 31/12/21	£ 227.01

## 2021 INCOME / EXPENDITURE



HART VILLAGE HALL ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNTS  
31 DECEMBER 2021

Charity Number: 510272



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Hart Village Hall Association

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

510272

Set out on pages

3&4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than the comment below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

H O'Driscoll FCA

Relevant professional  
qualification(s) or body (if  
any):

Member of the Institute of Chartered Accountants England and Wales

Address:

Waltons Clark Whitehill Limited

Maritime House, Harbour Walk, The Marina, Hartlepool, TS24 0UX

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

We are aware that the charity has contacted the charity commission with regards to the honorarium paid to a trustee for carrying out the duties of caretaker as noted in the trustees' annual report. At the time of this report the commission had not concluded their review of this matter.

HART VILLAGE HALL ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted funds	2021 Restricted funds	Total funds	2020
<u>Receipts</u>				
Leisure - Regular	831.00		831.00	692.00
Preschool - Regular	1,342.00		1,342.00	376.00
Exercise - Regular	2,158.50		2,158.50	1,859.50
Hall bookings and hire	3,136.18		3,136.18	1,827.00
Ticket sales	681.20		681.20	160.00
Donations	5.00		5.00	50.00
Bar and kitchen	1,021.80		1,021.80	130.00
Kitchen Refurbishment Fundraising	-		-	60.00
Hart Village Events Group Funds	3,984.25		3,984.25	-
Covid grants	18,835.21		18,835.21	11,334.00
Grants	-	4,394.00	4,394.00	-
	31,995.14	4,394.00	36,389.14	16,488.50
<u>Payments</u>				
Insurance	1,015.31		1,015.31	1,114.22
Water	708.55		708.55	914.56
Electric	1,380.00		1,380.00	1,176.73
Gas	898.41		898.41	1,297.59
Repairs and maintenance	2,318.26	714.00	3,032.26	1,946.48
Cleaning and caretaking	325.78		325.78	2,049.22
Caretaker honorarium	1,200.00		1,200.00	-
General	351.00		351.00	658.89
Fundraising Expenses	640.04		640.04	680.00
Donation	200.00		200.00	150.00
Printing, postage and stationery	336.96		336.96	104.61
Bar and kitchen	1,235.62		1,235.62	-
Wi-Fi	460.80		460.80	518.40
Accountancy	240.00		240.00	-
	11,310.73	714.00	12,024.73	10,610.70
Receipts less payments	20,684.41	3,680.00	24,364.41	5,877.80
Asset purchases	(3,961.71)	(2,816.00)	(6,777.71)	(50,391.93)
Asset disposals	-	-	-	-
Receipts/Net (Expenses)	16,722.70	864.00	17,586.70	(44,514.13)
Transfers between funds	864.00	(864.00)	-	-
Net movement in funds	17,586.70	-	17,586.70	(44,514.13)
<u>Bank and Cash Account</u>				
Brought forward	40,123.15	-	40,123.15	84,637.28
Carried forward	57,709.85	-	57,709.85	40,123.15
<u>Current Assets</u>				
Bank current account	57,482.84	-	57,482.84	39,923.15
Cash	227.01	-	227.01	200.00
	57,709.85	-	57,709.85	40,123.15


HART VILLAGE HALL ASSOCIATION  
 RECEIPTS AND PAYMENTS ACCOUNTS  
 FOR THE YEAR ENDED 31 DECEMBER 2021


---


Note of Fixed Assets

	Net book value b/fwd	Additions	Disposals	Depreciation	Net book value c/fwd
Hall and buildings	42,740.00	0.00	0.00	0.00	42,740.00
Improvements to hall	37,081.00	3,132.25	0.00	(4,165.08)	36,048.17
Fixtures and fittings	12,672.00	3,645.46	0.00	(1,399.11)	14,918.34
	<u>92,493.00</u>	<u>6,777.71</u>	<u>0.00</u>	<u>(5,564.20)</u>	<u>93,706.51</u>

These accounts were approved by the Management Trustees at a meeting held on and signed on their behalf by:

D Barker  - Management Trustee

J Iveson  - Management Trustee

L Iveson  - Management Trustee