

## **Annual Report for Trinity Bookshop Trust. Year Ending December 2020**

**The year has been disrupted by Covid 19 restrictions for non-essential retail and meetings.**

**Prior to the first lockdown in March a comprehensive risk assessment following Government guidance was produced and materials were purchased to ensure safe working. The bookshop was reorganised to comply with social distancing. Signs both inside and outside the shop were produced giving information to customers and appropriate protection and information was provided for our volunteers.**

**The work from home and protection offered to over 70s and those with serious medical conditions had a considerable impact on the number of volunteers available to help when restrictions were lifted in July and the tier system later in the year. Fortunately we had enough help to open regularly with limited hours and are grateful to those who volunteered. Judy Crook managed to ensure phone orders continued to be met and they were delivered. This was especially important for Bible reading notes although churches were affected by closures and Christmas sales were impacted. Andy Kawalek was able to receive parcels etc. Access to the meeting room was restricted which meant that community activities, Church on the Bus, language groups and room bookings were discontinued. Events such as our AGM and the Victorian Market were cancelled.**

**Nick Grayshon, one of our trustees, retired in November and was thanked for his contribution during his ministry at Holy Trinity, Matlock Bath. We were able to give books and leaflets to be placed in the Christmas parcels for the Food Bank and other gifts were made to local and overseas Christian ministries.**

**We are still seeking agreement with the new landlords concerning our lease and this has occupied considerable time and negotiation as we no longer have local owners. Hopefully it is nearing completion. New heating has been installed and repairs undertaken. Many of our publishers have experienced difficulties during the year and we have been saddened by the redundancy of long term reps. Other Christian suppliers have linked together. More orders are taking place online.**

**We hope that Covid restrictions will be removed later in 2021 and we can work together more easily. We share the grief of many severely affected by the virus and are thankful for the support we have received. Other businesses in Matlock have had to close but we pray that we can continue to meet the needs of the community, visitors, schools and local churches with God's grace.**

**With thanks to you all**

**Bernice Smith**

**Chair Trinity Bookshop Trust**

**"My power is made perfect in weakness" 2 Cor 12 v 9**

**TRINITY BOOKSHOP**

**Working name: Cornerstone Bookshop**

**Registered Charity number 510203**

**STATEMENT OF ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2020**

**TRINITY BOOKSHOP**

**LEGAL AND ADMINISTRATIVE DETAILS**

**2020**

**Trustees**

Miss J. A. Crook  
Rev'd N. Grayshon  
Mr D. A. Green  
Mrs B. Smith  
Mr A. Kawalak

**Charity Correspondent**

Mr. D. A. Green

**Independent Examiner**

S.C.Hudson, FCA

**Registered address of charity**

2 Dale Road  
Matlock  
Derbyshire  
DE4 3LT

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue,  
West Malling  
Kent,  
ME19 4JQ

**Registered Charity Number**

510203

**Regulation**

Constitution adopted 21st April 1980

# TRINITY BOOKSHOP

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2020

	Note	2020 Total Funds £	2019 Total Funds £	
<b><u>Resources arising</u></b>				
Sales		34,537	56,852	
Bank interest		426	666	
Upper room hire and rental		1,478	1,999	
		10,000	-	
<b>Gross resources arising in the year</b>			<b>46,441</b>	<b>59,517</b>
<b><u>Resources used</u></b>				
<b>Direct Charitable Expenditure</b>				
Purchases for resale		18,645	35,033	
Advertising		42	144	
Bank charges		653	931	
Book sellers and conference		150	150	
Cleaning		722	904	
Computer		372	181	
Copyright		207	118	
Electricity		1,705	(1,186)	
Gifts	2	2,245	765	
Internet		264	240	
Insurance		370	370	
Maintenance		2,204	585	
Miscellaneous		110	99	
Party		379	250	
Postage and stationery		49	155	
Rates		30	317	
Rent		7,400	7,400	
Telephone		347	391	
Travel		7	334	
Victorian Market		-	305	
Water		83	78	
Window cleaning		103	95	
		<b>36,087</b>	<b>47,660</b>	
<b>Governance Costs</b>		<b>-</b>	<b>-</b>	
<b>Resources used in year</b>			<b>36,087</b>	<b>47,660</b>
<b>NET MOVEMENT IN RESOURCES IN YEAR</b>			<b>10,354</b>	<b>11,857</b>

**TRINITY BOOKSHOP**

**RECONCILIATION OF FUNDS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	<b>2020</b>	<b>2019</b>
	<b>Total</b>	<b>Total</b>
	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>
<b>Balance brought forward</b>		
<b>1st January 2020</b>	<b>101,752</b>	<b>89,895</b>
 Net movement of resources		
in year	<u>10,354</u>	<u>11,857</u>
 Balance carried forward		
<b>31st December 2020</b>	<b><u>112,106</u></b>	<b><u>101,752</u></b>
 <b>Represented by</b>		
 Stock	 30,633	 26,512
Debtors	0	0
Cash at bank - Current Account	24,178	19,264
Cash at bank - Deposit Account	58,022	57,476
Current liabilities	(727)	(1,500)
Long term liabilities	<u>0</u>	<u>0</u>
 Total net assets		
<b>31st December 2020</b>	<b><u>112,106</u></b>	<b><u>101,752</u></b>

**TRINITY BOOKSHOP**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020**

	<b><u>NOTE</u></b>	<b><u>2020</u></b> £	<b><u>2019</u></b> £
<b>Current Assets</b>			
Stock	2	30,633	26,512
Debtors		-	-
Cash at Bank: Deposit Account		58,022	57,476
Cash at Bank: Current Account		<u>24,178</u>	<u>19,264</u>
		112,833	103,252
Creditors: amounts falling due within one year		<u>(727)</u>	<u>(1,500)</u>
<b>Net Current Assets</b>		<b>112,106</b>	<b>101,752</b>
Creditors: amounts falling due after one year		<u>-</u>	<u>-</u>
<b>NET ASSETS</b>		<b><u>112,106</u></b>	<b><u>101,752</u></b>
 <b><u>Funds</u></b>			
Unrestricted Funds as at 1 January 2020		101,752	89,895
Net Movement of Resources in Year		10,354	11,857
 <b>UNRESTRICTED FUNDS AS AT 31 DECEMBER 2020</b>		<b><u>112,106</u></b>	<b><u>101,752</u></b>

These financial statements were approved on .....

.....  
**Trustee**

## TRINITY BOOKSHOP

### NOTES TO THE ACCOUNTS - 31 DECEMBER 2020

#### 1 Accounting Policies

These accounts have been prepared in accordance with the recommendations of the Charities Statement of Recommended Practice.

#### 2 Stock

Stock is valued at 60% of the normal selling price. This equates to the average mark-up level of stock.

#### 3 Gifts made in the year

	2020	2019
The following gifts were made:	£	£
MAST	600	500
Matlock Foodbank	250	0
Lifewords	35	0
Helen Brown	50	0
Antony Harris	200	0
Emmaus University	485	0
Misc flowers	60	0
Jigsaw	500	0
Treetops Hospice	30	0
AGM Speaker	0	100
UCB	35	135
INF - Judith Mackay	0	30
Total	<u>2,245</u>	<u>765</u>



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**TRINITY BOOKSHOP**

I report on the accounts of Trinity Bookshop (registered charity number 510203) for the year ended 31 December 2020 which are set out on pages 2 to 5.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- to state whether particular matters have come to my attention.

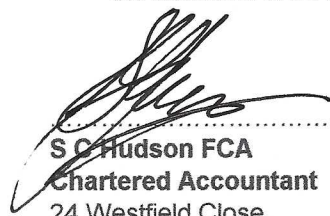
**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
.....  
**S C Hudson FCA**  
**Chartered Accountant**  
24 Westfield Close,  
Brampton,  
Chesterfield,  
Derbyshire,  
S40 3RS

10th March 2021

**TRINITY BOOKSHOP**

**Working name: Cornerstone Bookshop**

**Registered Charity number 510203**

**STATEMENT OF ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2020**

**TRINITY BOOKSHOP**

**LEGAL AND ADMINISTRATIVE DETAILS**

**2020**

**Trustees**

Miss J. A. Crook  
Rev'd N. Grayshon  
Mr D. A. Green  
Mrs B. Smith  
Mr A. Kawalak

**Charity Correspondent**

Mr. D. A. Green

**Independent Examiner**

S.C.Hudson, FCA

**Registered address of charity**

2 Dale Road  
Matlock  
Derbyshire  
DE4 3LT

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue,  
West Malling  
Kent,  
ME19 4JQ

**Registered Charity Number**

510203

**Regulation**

Constitution adopted 21st April 1980

# TRINITY BOOKSHOP

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2020

	Note	2020 Total Funds £	2019 Total Funds £	
<b><u>Resources arising</u></b>				
Sales		34,537	56,852	
Bank interest		426	666	
Upper room hire and rental		1,478	1,999	
		10,000	-	
<b>Gross resources arising in the year</b>			<b>46,441</b>	<b>59,517</b>
<b><u>Resources used</u></b>				
<b>Direct Charitable Expenditure</b>				
Purchases for resale		18,645	35,033	
Advertising		42	144	
Bank charges		653	931	
Book sellers and conference		150	150	
Cleaning		722	904	
Computer		372	181	
Copyright		207	118	
Electricity		1,705	(1,186)	
Gifts	2	2,245	765	
Internet		264	240	
Insurance		370	370	
Maintenance		2,204	585	
Miscellaneous		110	99	
Party		379	250	
Postage and stationery		49	155	
Rates		30	317	
Rent		7,400	7,400	
Telephone		347	391	
Travel		7	334	
Victorian Market		-	305	
Water		83	78	
Window cleaning		103	95	
		<b>36,087</b>	<b>47,660</b>	
<b>Governance Costs</b>		<b>-</b>	<b>-</b>	
<b>Resources used in year</b>			<b>36,087</b>	<b>47,660</b>
<b>NET MOVEMENT IN RESOURCES IN YEAR</b>			<b>10,354</b>	<b>11,857</b>

**TRINITY BOOKSHOP**

**RECONCILIATION OF FUNDS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	<b>2020</b>	<b>2019</b>
	<b>Total</b>	<b>Total</b>
	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>
<b>Balance brought forward</b>		
<b>1st January 2020</b>	<b>101,752</b>	<b>89,895</b>
 Net movement of resources		
in year	<u>10,354</u>	<u>11,857</u>
 <b>Balance carried forward</b>		
<b>31st December 2020</b>	<b><u>112,106</u></b>	<b><u>101,752</u></b>
 <b>Represented by</b>		
 Stock	30,633	26,512
Debtors	0	0
Cash at bank - Current Account	24,178	19,264
Cash at bank - Deposit Account	58,022	57,476
Current liabilities	(727)	(1,500)
Long term liabilities	<u>0</u>	<u>0</u>
 <b>Total net assets</b>		
<b>31st December 2020</b>	<b><u>112,106</u></b>	<b><u>101,752</u></b>

**TRINITY BOOKSHOP**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020**

	<b><u>NOTE</u></b>	<b><u>2020</u></b> £	<b><u>2019</u></b> £
<b>Current Assets</b>			
Stock	2	30,633	26,512
Debtors		-	-
Cash at Bank: Deposit Account		58,022	57,476
Cash at Bank: Current Account		<u>24,178</u>	<u>19,264</u>
		112,833	103,252
Creditors: amounts falling due within one year		<u>(727)</u>	<u>(1,500)</u>
<b>Net Current Assets</b>		<b>112,106</b>	<b>101,752</b>
Creditors: amounts falling due after one year		<u>-</u>	<u>-</u>
<b>NET ASSETS</b>		<b><u>112,106</u></b>	<b><u>101,752</u></b>
 <b><u>Funds</u></b>			
Unrestricted Funds as at 1 January 2020		101,752	89,895
Net Movement of Resources in Year		10,354	11,857
 <b>UNRESTRICTED FUNDS AS AT 31 DECEMBER 2020</b>		<b><u>112,106</u></b>	<b><u>101,752</u></b>

These financial statements were approved on .....

.....  
**Trustee**

## TRINITY BOOKSHOP

### NOTES TO THE ACCOUNTS - 31 DECEMBER 2020

#### 1 Accounting Policies

These accounts have been prepared in accordance with the recommendations of the Charities Statement of Recommended Practice.

#### 2 Stock

Stock is valued at 60% of the normal selling price. This equates to the average mark-up level of stock.

#### 3 Gifts made in the year

	2020	2019
The following gifts were made:	£	£
MAST	600	500
Matlock Foodbank	250	0
Lifewords	35	0
Helen Brown	50	0
Antony Harris	200	0
Emmaus University	485	0
Misc flowers	60	0
Jigsaw	500	0
Treetops Hospice	30	0
AGM Speaker	0	100
UCB	35	135
INF - Judith Mackay	0	30
Total	<u>2,245</u>	<u>765</u>



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**TRINITY BOOKSHOP**

I report on the accounts of Trinity Bookshop (registered charity number 510203) for the year ended 31 December 2020 which are set out on pages 2 to 5.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
**S C Hudson FCA**  
**Chartered Accountant**  
24 Westfield Close,  
Brampton,  
Chesterfield,  
Derbyshire,  
S40 3RS

10th March 2021