

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2022

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PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY
BUILDING PRESERVATION AND MANAGEMENT
TRUST LTD** (COMPANY REG. NO. 4122636 / CHARITY NO.
1091935)

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL
REPORT OF THE TRUSTEES FOR THE PERIOD ENDED
31st DECEMBER 2022

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2022.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth (Secretary)
Mrs PJ Dalton from 25th January 2022
Mrs J Howarth
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall
Mrs S Walker from 2nd August 2022

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

Mrs C M Cudworth - Secretary

APPROVED BY THE TRUSTEES ON.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE

PERIOD

ENDED 31ST DECEMBER 2022

		2022		2021
		£		£
Income				
Hirings		34,570		17,590
Fundraising		995		155
Grants		909		23,176
Interest		819		10
Refunds of payments in prev yrs		-		259
Total		37,293		41,190
Expenditure				
Wages, tax, Ni		15,931		14,850
Cleaning and hygiene		1,746		1,653
Elec and gas		3,687		3,076
Water		480		440
Insurance		968		1,027
Maintenance and repairs		4,275		8,082
Sec/accounting/sundry/pho ne		848		622
Advertising and website		179		163
Other	Not e 1	2,012		2,025
Total		30126		31,938
Surplus/deficit on year		7,167		9,252
Notes				
1. Includes £2,000 grant to Green Park				

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2022

	£
£	
CURRENT ASSETS	
Current account cash at Bank:	38,388.67
Reserve	84,868.23
<u>123,256.90</u>	
FUNDS	
C/fwd 31.12.2021	116,089.84
Net profit	7,167.06
<u>123,256.90</u>	

For the year ending 31st December 2022 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS A WEBSTER

APPROVED BY THE BOARD ON.....

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2022

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a

comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a “true and fair” view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:

Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE:

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2022

**Company Reg No 4122636, Charity No 1091935 (Incorporating
Primrose Hall Charity No 510195)**

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other projects as at December 31st 2022, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town.

We remain concerned about the condition and future of Green Park. This was left in Trust for the use and benefit of the people of Horbury, but is under developed, unattractive and muddy and wet in winter. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) agree to grant a long lease under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community and has completed and been successful in applying

for and being awarded a Community Asset Transfer.

The next stage is for Green Park to be transferred to HHT under a 50-year lease, to manage and improve with a Friends of Green Park Horbury Group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs. At the close of the financial year negotiations were ongoing with the WMDC Corporate Landlord, but close to agreement.

The Trustees have transferred a sum of £5000 of HHT funds to the ringfenced HHT "Green Park" current account to support this project. In addition to this, the Trustees have continued payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs should it reach fruition. These funds are under HHT control and are shown as a specific reserve item in the balance sheet as well as being separately detailed in the income and expenditure of HHT.

Primrose Hall: In respect of Primrose Hall's financial performance, 2022 has returned the Hall to normal trading conditions after all the disruption of Covid lockdowns. So, income from hirings doubled on the 2021 figures and again make up over 92% of the hall's income.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £909 in 2022 towards our running costs.

Expenditure remained similar to 2021 except for maintenance and repairs, where there had been a decision to use Covid lockdowns in 2021 to carry out redecorations and refurbishment as we continue to maintain the Hall in good condition for its hirer's. This item was down by around £3,800 in 2022 – roughly half of the surplus we made on the year. We have increased salaries in line with inflation to reward our staff appropriately and will improve facilities where appropriate.

Our success in managing the income and expenditure prudently over 13 years has allowed us to retain healthy Primrose Hall bank balances totalling just over £123,000 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P.& M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately and funds held for that purpose are shown in a specific reserve. The Trust continues to monitor and lobby Wakefield MDC regarding the ongoing refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We are taking a close interest in the future of the listed former decontamination unit behind the old Town Hall. We continue to monitor the planning proposals for the redevelopment of the area surrounding the unit. We deem it prudent to retain a reserve within the

Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

Discounting Green Park fundraising and costs, the main HHT accounts show a small surplus of £127 on the year. We show the ringfenced sum of £5,000 for the Green Park project reported last year in Green Park reserves now that sums held for Green Park are accumulating and totalled £25,268 at 31st December 2022. Grants received have contributed £11,500, while fund raising - mostly through a Crowd funding appeal - raised £7,386. Thanks are due to Horbury Common Lands Trust for two grants of £5,000 and to Wakefield District Housing for £1,500 towards costs of equipment for maintaining and improving the Park. Donations of £200 were also received from the Rotary Club and Friends of Horbury Parks. Expenditure has covered the costs of setting up the Crowdfunding appeal and obtaining professional reports needed to support a Planning Application for improvements to the park, as well as some minor improvements agreed with WMDC pending the grant of the lease.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.