

**CHARITY NUMBER 510195**

**PRIMROSE HALL**

**REPORT AND FINANCIAL STATEMENTS**

**PERIOD ENDED 31ST DECEMBER 2021**

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## **PRIMROSE HALL**

### **OFFICIALS AND OTHER DETAILS**

#### **TRUSTEE**

**THE HORBURY HERITAGE COMMUNITY BUILDING  
PRESERVATION AND MANAGEMENT TRUST LTD**  
(COMPANY REG. NO. 4122636 / CHARITY NO. 1091935)

#### **ADDRESS**

**Primrose Hall  
4 Green Park Avenue  
Horbury  
West Yorkshire  
WF4 6EG**

#### **REGISTERED OFFICE**

**36 Beechwood Grove  
Horbury  
Wakefield  
West Yorkshire  
WF4 5JQ**

#### **BANKERS**

**National Westminster Bank PLC  
56 Westgate  
Wakefield  
WF1 1XF**

## **PRIMROSE HALL**

### **REPORT OF THE TRUSTEES FOR THE PERIOD ENDED**

**31<sup>st</sup> DECEMBER 2021**

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31<sup>st</sup> December 2021.

#### **1. OBJECTIVE**

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

#### **2. TRUSTEES**

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)  
Mrs E A Webster (Vice Chair)  
Mrs C M Cudworth (Secretary)  
Mr R Knowles ( for period to September 2021)  
Mrs J Howarth  
Mr K Forman  
Mr C J Randall (Treasurer)  
Mrs I M Randall

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#### **SIGNED ON BEHALF OF THE BOARD OF TRUSTEES**



Mrs C M Cudworth - Secretary

APPROVED BY THE TRUSTEES ON...22nd MARCH 2022

**PRIMROSE HALL**

**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD**

**ENDED 31<sup>ST</sup> DECEMBER 2021**

£

£

**INCOME**

Bookings	17,590.13
Fundraising	155.00
Grants	23,176.06
Interest	9.98
Refunds of payments in previous years	258.53

<b>TOTAL INCOME</b>	<b>41,189.70</b>
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**EXPENDITURE**

Wages Tax & NI	14,849.67
Cleaning & Hygiene	1,652.83
Electricity & Gas	3,076.40
Water	440.00
Insurance	1,026.70
Maintenance & repairs	8,081.65
Secretarial, accounting & sundry expenses	622.59
Advertising and website	163.20
Other	2025.00

<b>TOTAL EXPENDITURE</b>	<b><u>31,938.04</u></b>
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<b><u>NET PROFIT</u></b>	<b><u>9,251.66</u></b>
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## PRIMROSE HALL

### BALANCE SHEET AS AT 31<sup>ST</sup> DECEMBER 2021

	£	£
<b>CURRENT ASSETS</b>		
Current account cash at Bank:	32,141.16	
Reserve	83,948.68	
		<u>116,089.84</u>
<b>FUNDS</b>		
C/fwd 31.12.2019	106,838.18	
Net profit	9,251.66	
		<u>116,089.84</u>

For the year ending 31<sup>st</sup> December 2021 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

#### ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS A WEBSTER

APPROVED BY THE BOARD ON 22<sup>nd</sup> MARCH 2022

## **PRIMROSE HALL**

### **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY**

#### **REPORT ON THE ACCOUNTS FOR THE YEAR 31<sup>ST</sup> DECEMBER 2021**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**INDEPENDENT EXAMINER: JULIE CRAVEN**

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

#### **BASIS OF INDEPENDENT EXAMINERS REPORT**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

## INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with Section 130 of the Charities Act.
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:  .....

Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE: 15<sup>th</sup> March 2022

# **THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD**

## **Trustees' Annual Report 2021**

**Company Reg No 4122636, Charity No 1091935**

**(Incorporating Primrose Hall Charity No 510195)**

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other projects as at December 31st 2021, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town.

We remain concerned about the condition and future of Green Park. This was left in Trust for the use and benefit of the people of Horbury, but is under developed, unattractive and muddy and wet in winter. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) agree to grant a long lease under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community.

The aim is for Green Park to be transferred to HHT under a lease, to manage and improve with a Friends of Green Park Horbury Group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs. WMDC advertised for interested groups to apply for a Community Asset Transfer early in 2021. Our interest was expressed and, following the commission of a Fundraising Strategy, a full application was submitted. WMDC confirmed that HHT is their preferred bidder and the application is scheduled to be placed before WMDC Licencing Committee (as current Trustees) on February 16th 2022. If successful it will be referred to WMDC Corporate



Landlords to draw up leases.

The Trustees have ringfenced a sum of £5000 of the Horbury Heritage C.B.P. & M Trust Ltd balances to support this project should it proceed. In addition to this, the Trustees have commenced payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs should it reach fruition. These funds are under HHT control and are shown alongside other funds raised towards the project within the HHT accounts.

**Primrose Hall:** In respect of Primrose Hall's financial performance, there has been ongoing disruption due to Covid lockdowns and periods of restrictions to the Hall's use. However, it continues to thrive and produced a healthy surplus of £9272 (up from £4910 in 2020). As with 2020, income from bookings was seriously disrupted by Covid restrictions and continued to run at just over half of the 2019 "pre covid" figure. Income from fund-raising was also decimated. However, Government grants via Wakefield Council and the Job Retention Scheme totalled £22,353 (up from £18,709). These assisted greatly in keeping the Hall in surplus and in a good position to survive the continuing impacts of the pandemic. Early indications are that in 2022 the government may impose fewer restrictions. There are tentative signs that this will enable income from bookings to return to near pre-pandemic levels in the absence of further restrictions.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £823 In 2021 towards our running costs.

Expenditure remained similar to 2020 as we continue to maintain the Hall in good condition for its hirer's, reward our staff appropriately and improve facilities where appropriate.

Our success in managing the income and expenditure prudently over 12 years has allowed us to retain healthy Primrose Hall bank balances totalling £116,090 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time.

**Horbury Heritage C.B.P.&M. Trust Ltd:** Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P. & M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately. The Trust continues to monitor and lobby Wakefield MDC regarding the ongoing refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

#### ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

#### COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.