

THE PRIMROSE HALL

England & Wales · Charity number 510195

Details

Other names HORBURY HERITAGE TRUST LTD

Status Registered

Legal form Other

Registered 1980-07-16

Register [View on the Charity Commission register](#)

Contact

Address 36 Beechwood Grove
Horbury
Wakefield
WF4 5JQ

Phone 01924272619

Activities

Objects: IN TRUST FOR THE HORBURY URBAN DISTRICT COUNCIL OR THEIR LEGAL SUCCESSORS IN TRUST FOR EVER FOR THE BENEFIT OF THE INHABITANTS OF HORBURY.

Activities: Primrose Hall, a community hall, provides a venue for a variety of social, sporting and keep fit activities for all ages. It is also a venue for parties, dances, blood donor sessions and other events.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** HORBURY, WEST YORKSHIRE
- City Of Wakefield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£58,671	£56,749	-	-
2024-12-31	£52,567	£50,387	-	-
2023-12-31	£45,482	£40,021	-	-
2022-12-31	£37,293	£30,126	-	-
2021-12-31	£41,190	£31,938	-	-
2020-12-31	£37,378	£32,248	-	-

Trustees

Name	Role	Appointed
MICHAEL CHARLES CUDWORTH	Chair	2004-10-31
CHRISTINE MARGARET CUDWORTH		2004-10-31
Christopher John Randall		2019-05-23
ELIZABETH ANN WEBSTER		
Irene Marion Randall		2019-05-23
KEITH STANLEY FORMAN		2013-05-07
Sandra Walker		2022-08-02
Thomas William Randall		2024-04-23

THE PRIMROSE HALL

England & Wales - Charity number 510195

Accounts

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2025

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PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY BUILDING
PRESERVATION AND MANAGEMENT TRUST LTD (COMPANY
REG. NO. 4122636 / CHARITY NO. 1091935)**

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL
REPORT OF THE TRUSTEES FOR THE PERIOD ENDED
31st DECEMBER 2025

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2025.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall (Secretary)
Mr T W Randall
Mrs S Walker

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

Mrs I Randall - Secretary

APPROVED BY THE TRUSTEES ON.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2025

		2025		2024
		£		£
Income				
Hirings		39,078		36,657
Fundraising		1,091		1,209
Grants		12,569		11,211
Interest		5,009		3,490
Other income (donations and FIT)		924		
Total		58,671		52,567
Expenditure				
Wages, tax, NI		21,177		20,413
Cleaning and hygiene		2,113		1,910
Elec and gas		4,100		5,018
Water		360		300
Insurance		1,141		1,164
Maintenance and repairs		16,810		9,338
Sec/accounting/sundry/phone		1,342		1,483
Advertising and website		192		209
Other	Note 1	9,514		10,552
Total		56,749		50,387
Surplus/deficit on year		1,922		2,180
Notes				
1. Includes £2,000 grant to HHT for Green Park Account and £ 7,209 to Mid Yorkshire Community Foundation for senior citizens club in 2025				

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2025

	£	£
CURRENT ASSETS		
Current account cash at Bank:	14,199	
Reserve	122,090	
		136,289
Less liabilities – accrued grant for senior citizens club		(3,469)
NET ASSETS		<u>132,820</u>
FUNDS		
C/fwd 31.12.2024	130,898	
Net profit	1,922	
		<u>132,820</u>

For the year ending 31st December 2025, the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS I RANDALL.....

APPROVED BY THE BOARD ON.....

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2025

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:

Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE:

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2025

Company Reg No 4122636, Charity No 1091935 (Incorporating Primrose Hall Charity No 510195)

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other buildings as at December 31st 2025, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobbying regarding several historic buildings within the town. We remain committed to improving the condition of and promoting a better future for Green Park. This was left in Trust for the use and benefit of the people of Horbury. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) undertook a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) were to grant a long lease to HHT under a Community Asset Transfer. The Trustees also held a public consultation regarding our plans and had them substantially endorsed by the local community and has completed and been successful in applying for and being awarded a Community Asset Transfer.

As a result, Green Park has been transferred to HHT under a 50-year lease, to manage and improve with a Friends of Green Park Horbury group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs.

The Trustees have continued payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs. These funds together with grants and funds raised for the project are under HHT control and are shown as a specific reserve item in the balance sheet as well as being separately detailed in the income and expenditure of HHT.

Primrose Hall: In respect of Primrose Hall's financial performance, 2025 has continued to see the Hall be financially healthy with hirings at high levels. Income from hirings remains the main source of the hall's income. Grant income was again boosted this year by the grant raised to run a Senior Citizens Club though over 80% of that grant is paid over to Mid Yorkshire Community Foundation to promote and staff the Club; with Primrose Hall only retaining the value of the hire. The payment out is shown in the "Other expenditure" line of the accounts.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £1,296 in 2025 towards our running costs.

Expenditure remained similar to 2024 after allowing for inflation except for repairs and maintenance which includes the investment in installation of solar panels which were completed in March. Thanks are again due to Horbury Common Lands Trust who gave a grant of £3,000 towards the costs. The beneficial effect can already be seen on fuel costs this year compared to 2024, combined with a better gas deal. We have again increased salaries in line with inflation to reward our staff appropriately. The end of the year saw the retirement of our long serving manager, Karen Churchill, who has contributed in no small measure to the success of the hall.

Our success in managing the income and expenditure prudently over 16 years has allowed us to retain healthy Primrose Hall bank balances totalling just under £133,000 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time. We are aware that our boilers are coming to the end of their life and plan to replace them in 2026.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P. & M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown in a specific reserve.

The Trust has continued to monitor and lobby Wakefield MDC regarding the closing of all conditions relating to refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. As Carr Lodge is occupied the ability of the Trust to achieve more in this regard is effectively closed off. We have taken a close interest in the future of the listed former decontamination unit behind the old Town Hall. We continue to monitor the planning proposals for the redevelopment of the area surrounding the unit. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective. In future years the requirement to have digital accounts to submit to Companies House will involve the costs of suitable software to satisfy this requirement (around £130 a year).

Discounting Green Park fundraising and costs, the main HHT accounts show a small surplus of £169 on the year, largely because of interest earned on balances. The sums held for Green Park are accumulating despite continuing costs of obtaining planning permission – which was achieved just before year end with the formal notice of planning approval awaited in the new year, when fund raising can begin again in earnest to redevelop the Park as planned. Total funds at year end to meet final fees to complete the planning application and satisfy conditions; and then to maintain and develop the Park amounted to £96,445 at 31st December 2025. This was despite the need to return a £10,000 Awards for All Grant because the period for spending it was expiring with the planning permission taking 18 months in the end to achieve. Grants received included £8,000 from Horbury Common Lands Trust for continuing support in maintaining the Park. Fundraising has continued and donations from individuals and small grants from local organisations totalling over £4,500 were also received including £1,286 raised at the 2025 Craft Fair (and around £400 for stalls prepaid for the 2026 Craft and Gourmet Food Fayres). Modest sums have continued to be invested in wild flower planting in the park, and a small orchard and increased hedging has been planted – towards the targets of improving the biodiversity of the park.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.

THE PRIMROSE HALL

England & Wales - Charity number 510195

Accounts

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2024

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- 2. Report of the Trustees**
- 3. Income and expenditure account**
- 4. Balance sheet**
- 5. Independent examiners report**
- 6. Trustees Annual Report**

PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY BUILDING
PRESERVATION AND MANAGEMENT TRUST LTD
(COMPANY REG. NO. 4122636 / CHARITY NO. 1091935)**

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED

31st DECEMBER 2024

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2024.

1. OBJECTIVE


To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall (Secretary)
Mr T W Randall (from February 2024)
Mrs S Walker

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES



Mrs I Randall - Secretary

APPROVED BY THE TRUSTEES ON.....02 April 2025.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2024

		2024		2023
		£		£
Income				
Hirings		36,657		34,696
Fundraising		1,209		1,229
Grants		11,211		5,838
Interest		3,490		3,719
Total		52,567		45,482
Expenditure				
Wages, tax, Ni		20,413		17,543
Cleaning and hygiene		1,910		2,286
Elec and gas		5,018		3,648
Water		300		400
Insurance		1,164		1,012
Maintenance and repairs		9,338		7,945
Sec/accounting/sundry/phone		1,483		814
Advertising and website		209		280
Other	Note 1	10,552		6,093
Total		50,387		40,021
Surplus/deficit on year		2,180		5,461
Notes				
1. Includes £2,000 grant to HHT for Green Park Account and £8,384 to Mid Yorkshire Community Foundation for senior citizens club				

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2024

	£	£
CURRENT ASSETS		
Current account cash at Bank:	35,562	
Reserve	107,078	
		142,640
Less liabilities – accrued grant for senior citizens club		(11,742)
NET ASSETS		<u>130,898</u>
FUNDS		
C/fwd 31.12.2023	128,718	
Net profit	2,180	
		<u>130,898</u>

For the year ending 31st December 2024, the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS I RANDALL.....

APPROVED BY THE BOARD ON.....

M.C. Cudworth
I. Randall
02 April 2025

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2024

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT


My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE: 

Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE: 02.03.2025

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2024

Company Reg No 4122636, Charity No 1091935 (Incorporating Primrose Hall Charity No 510195)

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other buildings as at December 31st 2024, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town. We remain committed to improving the condition of and promoting a better future for Green Park. This was left in Trust for the use and benefit of the people of Horbury. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) grant a long lease to HHT under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community and has completed and been successful in applying for and being awarded a Community Asset Transfer.

As a result, Green Park has been transferred to HHT under a 50-year lease, to manage and improve with a Friends of Green Park Horbury group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs.

The Trustees have continued payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs. These funds together with grants and funds raised for the project are under HHT control and are shown as a specific reserve item in the balance sheet as well as being separately detailed in the income and expenditure of HHT.

Primrose Hall: In respect of Primrose Hall's financial performance, 2024 has continued to see the Hall be financially healthy with hirings at high levels. Income from hirings remains the main source of the hall's income. Grant income was again boosted this year by the grant raised to run a Senior Citizens Club though over 80% of that grant is paid over to Mid Yorkshire Community Foundation to promote and staff the Club; with Primrose Hall only retaining the value of the hire. The payment out is shown in the "Other expenditure" line of the accounts.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £1,012 in 2024 towards our running costs.

Expenditure remained similar to 2023 except for fuel, where new tariffs are beginning to have an effect. The Trustees are planning to invest in solar panels in 2025 to reduce electricity costs and to this end the repairs and maintenance heading includes payment of a deposit of £3,255 in order to commission this work. We have again increased salaries in line with inflation to reward our staff appropriately.

Our success in managing the income and expenditure prudently over 15 years has allowed us to retain healthy Primrose Hall bank balances totalling just over £130,000 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time. As mentioned above investment in the coming financial year in solar panels while reducing the reserves should pay back in reduced electricity bills going forward as our fixed tariffs come to an end.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P. & M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately and funds held for that purpose are shown in a specific reserve. The Trust has continued to monitor and lobby Wakefield MDC regarding the closing of all conditions relating to refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. As Carr Lodge is occupied the ability of the Trust to achieve more in this regard is largely closed off. We have taken a close interest in the future of the listed former decontamination unit behind the old Town Hall. We continue to monitor the planning proposals for the redevelopment of the area surrounding the unit. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

Discounting Green Park fundraising and costs, the main HHT accounts shows a small surplus of £235 on the year, largely because of interest earned on balances. The sums held for Green Park are accumulating despite fee payments to meet legal costs of the lease and to prepare for the planning application for the development of the park which amounted to £9230 in the year. Total funds at year end to complete the planning application and develop the Park amounted to £93,626 at 31st December 2024. Grants included £50,000 from Wakefield Metropolitan District Council towards footpaths and grants from Horbury Common Lands Trust of £3,000 to assist in meeting planning application survey costs and £8,000 as the first year of maintenance support. Fundraising proceeds and donations from individuals and local organisations totalling £6,299 were also received including £475 raised at the Horbury Show. Modest sums have been invested in wild flower planting in the park and plans are in place for further tree planting.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.

THE PRIMROSE HALL

England & Wales - Charity number 510195

Accounts

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2023

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- 6. Trustees Annual Report**

PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY BUILDING
PRESERVATION AND MANAGEMENT TRUST LTD**
(COMPANY REG. NO. 4122636 / CHARITY NO. 1091935)

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED

31st DECEMBER 2023

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2023.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth
Mrs PJ Dalton (Resigned 31/01/2023)
Mrs J Howarth (Resigned 31/01/2023)
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall
Mrs S Walker (Secretary)

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES



Mrs S Walker - Secretary

APPROVED BY THE TRUSTEES ON.....*28 February 2024*.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2023

		2023		2022
		£		£
Income				
Hirings		34,696		34,570
Fundraising		1,229		995
Grants		5,838		909
Interest		3,719		819
Total		45,482		37,293
Expenditure				
Wages, tax, Ni		17,543		15,931
Cleaning and hygiene		2,286		1,746
Elec and gas		3,648		3,687
Water		400		480
Insurance		1,012		968
Maintenance and repairs		7,945		4,275
Sec/accounting/sundry/phone		814		848
Advertising and website		280		179
Other	Note 1	6,093		2,012
Total		40,021		30,126
Surplus/deficit on year		5,461		7,167
Notes				
1. Includes £2,000 grant to Green Park and £4023 to Mid Yorkshire Community Foundation for senior citizens club				

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2023

	£	£
CURRENT ASSETS		
Current account cash at Bank:	44,460	
Reserve	88,587	
		133,047
Less liabilities – accrued grant for senior citizens club		(4,329)
NET ASSETS		<u>128,718</u>
FUNDS		
C/fwd 31.12.2022	123,257	
Net profit	5,461	
		<u>128,718</u>

For the year ending 31st December 2023 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS A WEBSTER *E. A Webster*

APPROVED BY THE BOARD ON... *28 FEBRUARY 2024*

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2023

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:



Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE: 25th March 2024

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2023

Company Reg No 4122636, Charity No 1091935 (Incorporating Primrose Hall Charity No 510195)

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other projects as at December 31st 2023, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town.

We remain committed to improving the condition of and promoting a better future for Green Park. This was left in Trust for the use and benefit of the people of Horbury. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) grant a long lease to HHT under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community and has completed and been successful in applying for and being awarded a Community Asset Transfer.

The next stage is for Green Park to be transferred to HHT under a 50-year lease, to manage and improve with a Friends of Green Park Horbury Group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs. Negotiations on the lease at the end of December 2023 are at an advanced stage and only one or two final points needs sign off by WMDC before it can complete.

The Trustees have continued payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs should it reach fruition. These funds together with grants and funds raised for the project are under HHT control and are shown as a specific reserve item in the balance sheet as well as being separately detailed in the income and expenditure of HHT.

Primrose Hall: In respect of Primrose Hall's financial performance, 2023 continues normal trading conditions after all the disruption of Covid lockdowns two years ago. So, income from hirings remains the main source of the hall's income. Grant income is boosted this year by the grant raised to run a Senior Citizens Club though over 80% of that grant is paid over to Mid Yorkshire Community Foundation to promote and staff the

Club. The payment out is shown in the "Other expenditure" line of the accounts.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £1,017 in 2023 towards our running costs.

Expenditure remained similar to 2022 except for maintenance and repairs, where expenditure again returned to more regular levels after a low year in 2022. We have again increased salaries in line with inflation to reward our staff appropriately.

Our success in managing the income and expenditure prudently over 14 years has allowed us to retain healthy Primrose Hall bank balances totalling just under £129,000 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time. In particular they are considering investment in solar panels to reduce electricity bills going forward as our fixed tariffs come to an end.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P. & M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately and funds held for that purpose are shown in a specific reserve. The Trust has continued to monitor and lobby Wakefield MDC regarding the closing of all conditions relating to refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We are taking a close interest in the future of the listed former decontamination unit behind the old Town Hall. We continue to monitor the planning proposals for the redevelopment of the area surrounding the unit. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

Discounting Green Park fundraising and costs, the main HHT accounts again shows a small surplus of £130 on the year. The sums held for Green Park are accumulating despite fee payments to prepare for the planning application for the development of the Park and totalled £34,174 at 31st December 2023. Grants included a £10,000 Lottery Grant and £400 from the Rotary Club towards new gates once the Park transfers. Fundraising proceeds and donations totalling £3,872 were also received including £544 raised at the Horbury Show. Expenditure has included £3,862 towards fees for reports needed for Planning but we have also invested nearly £2,300 in tools and equipment and training to maintain the park once it is under our control.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.

THE PRIMROSE HALL

England & Wales - Charity number 510195

Accounts

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2022

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- 2. Report of the Trustees**
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- 5. Independent examiners report**
- 6. Trustees Annual Report**

PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY
BUILDING PRESERVATION AND MANAGEMENT
TRUST LTD** (COMPANY REG. NO. 4122636 / CHARITY NO.
1091935)

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED

31st DECEMBER 2022

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2022.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

- Mr M C Cudworth (Chairman)
- Mrs E A Webster (Vice Chair)
- Mrs C M Cudworth (Secretary)
- Mrs PJ Dalton from 25th January 2022
- Mrs J Howarth
- Mr K Forman
- Mr C J Randall (Treasurer)
- Mrs I M Randall
- Mrs S Walker from 2nd August 2022

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

Mrs C M Cudworth - Secretary

APPROVED BY THE TRUSTEES ON.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2022

		2022		2021
		£		£
Income				
Hirings		34,570		17,590
Fundraising		995		155
Grants		909		23,176
Interest		819		10
Refunds of payments in prev yrs		-		259
Total		37,293		41,190
Expenditure				
Wages, tax, Ni		15,931		14,850
Cleaning and hygiene		1,746		1,653
Elec and gas		3,687		3,076
Water		480		440
Insurance		968		1,027
Maintenance and repairs		4,275		8,082
Sec/accounting/sundry/phone		848		622
Advertising and website		179		163
Other	Note 1	2,012		2,025
Total		30126		31,938
Surplus/deficit on year		7,167		9,252
Notes				
1. Includes £2,000 grant to Green Park				

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2022

£	£
CURRENT ASSETS	
Current account cash at Bank:	38,388.67
Reserve	84,868.23
	<u>123,256.90</u>
FUNDS	
C/fwd 31.12.2021	116,089.84
Net profit	7,167.06
	<u>123,256.90</u>

For the year ending 31st December 2022 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:
i) ensuring the company keeps accounting records which comply with Section 386; and
ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS A WEBSTER

APPROVED BY THE BOARD ON.....

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2022

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a

comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a “true and fair” view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:

Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE:

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2022

**Company Reg No 4122636, Charity No 1091935 (Incorporating
Primrose Hall Charity No 510195)**

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other projects as at December 31st 2022, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town.

We remain concerned about the condition and future of Green Park. This was left in Trust for the use and benefit of the people of Horbury, but is under developed, unattractive and muddy and wet in winter. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) agree to grant a long lease under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community and has completed and been successful in applying

for and being awarded a Community Asset Transfer.

The next stage is for Green Park to be transferred to HHT under a 50-year lease, to manage and improve with a Friends of Green Park Horbury Group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs. At the close of the financial year negotiations were ongoing with the WMDC Corporate Landlord, but close to agreement.

The Trustees have transferred a sum of £5000 of HHT funds to the ringfenced HHT "Green Park" current account to support this project. In addition to this, the Trustees have continued payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs should it reach fruition. These funds are under HHT control and are shown as a specific reserve item in the balance sheet as well as being separately detailed in the income and expenditure of HHT.

Primrose Hall: In respect of Primrose Hall's financial performance, 2022 has returned the Hall to normal trading conditions after all the disruption of Covid lockdowns. So, income from hirings doubled on the 2021 figures and again make up over 92% of the hall's income.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £909 in 2022 towards our running costs.

Expenditure remained similar to 2021 except for maintenance and repairs, where there had been a decision to use Covid lockdowns in 2021 to carry out redecorations and refurbishment as we continue to maintain the Hall in good condition for its hirer's. This item was down by around £3,800 in 2022 - roughly half of the surplus we made on the year. We have increased salaries in line with inflation to reward our staff appropriately and will improve facilities where appropriate.

Our success in managing the income and expenditure prudently over 13 years has allowed us to retain healthy Primrose Hall bank balances totalling just over £123,000 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P.& M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately and funds held for that purpose are shown in a specific reserve. The Trust continues to monitor and lobby Wakefield MDC regarding the ongoing refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We are taking a close interest in the future of the listed former decontamination unit behind the old Town Hall. We continue to monitor the planning proposals for the redevelopment of the area surrounding the unit. We deem it prudent to retain a reserve within the

Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

Discounting Green Park fundraising and costs, the main HHT accounts show a small surplus of £127 on the year. We show the ringfenced sum of £5,000 for the Green Park project reported last year in Green Park reserves now that sums held for Green Park are accumulating and totalled £25,268 at 31st December 2022. Grants received have contributed £11,500, while fund raising - mostly through a Crowd funding appeal - raised £7,386. Thanks are due to Horbury Common Lands Trust for two grants of £5,000 and to Wakefield District Housing for £1,500 towards costs of equipment for maintaining and improving the Park. Donations of £200 were also received from the Rotary Club and Friends of Horbury Parks. Expenditure has covered the costs of setting up the Crowdfunding appeal and obtaining professional reports needed to support a Planning Application for improvements to the park, as well as some minor improvements agreed with WMDC pending the grant of the lease.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.

THE PRIMROSE HALL

England & Wales - Charity number 510195

Accounts

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2021

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- 6. Trustees Annual Report**

PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY BUILDING
PRESERVATION AND MANAGEMENT TRUST LTD**
(COMPANY REG. NO. 4122636 / CHARITY NO. 1091935)

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED

31st DECEMBER 2021

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2021.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth (Secretary)
Mr R Knowles (for period to September 2021)
Mrs J Howarth
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES



Mrs C M Cudworth - Secretary

APPROVED BY THE TRUSTEES ON...22nd MARCH 2022

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2021

	£	£
<u>INCOME</u>		
Bookings	17,590.13	
Fundraising	155.00	
Grants	23,176.06	
Interest	9.98	
Refunds of payments in previous years	258.53	
TOTAL INCOME		41,189.70
<u>EXPENDITURE</u>		
Wages Tax & NI	14,849.67	
Cleaning & Hygiene	1,652.83	
Electricity & Gas	3,076.40	
Water	440.00	
Insurance	1,026.70	
Maintenance & repairs	8,081.65	
Secretarial, accounting & sundry expenses	622.59	
Advertising and website	163.20	
Other	2025.00	
TOTAL EXPENDITURE		<u>31,938.04</u>
<u>NET PROFIT</u>		<u>9,251.66</u>

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2021

	£	£
CURRENT ASSETS		
Current account cash at Bank:	32,141.16	
Reserve	83,948.68	
		<u>116,089.84</u>
FUNDS		
C/fwd 31.12.2019	106,838.18	
Net profit	9,251.66	
		<u>116,089.84</u>

For the year ending 31st December 2021 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH 

- MRS A WEBSTER 

APPROVED BY THE BOARD ON..... 22nd MARCH 2022

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2021

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:



Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE: 15th March 2022

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2021

Company Reg No 4122636, Charity No 1091935

(Incorporating Primrose Hall Charity No 510195)

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other projects as at December 31st 2021, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town.

We remain concerned about the condition and future of Green Park. This was left in Trust for the use and benefit of the people of Horbury, but is under developed, unattractive and muddy and wet in winter. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) agree to grant a long lease under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community.

The aim is for Green Park to be transferred to HHT under a lease, to manage and improve with a Friends of Green Park Horbury Group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs. WMDC advertised for interested groups to apply for a Community Asset Transfer early in 2021. Our interest was expressed and, following the commission of a Fundraising Strategy, a full application was submitted. WMDC confirmed that HHT is their preferred bidder and the application is scheduled to be placed before WMDC Licencing Committee (as current Trustees) on February 16th 2022. If successful it will be referred to WMDC Corporate

Landlords to draw up leases.

The Trustees have ringfenced a sum of £5000 of the Horbury Heritage C.B.P.& M Trust Ltd balances to support this project should it proceed. In addition to this, the Trustees have commenced payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs should it reach fruition. These funds are under HHT control and are shown alongside other funds raised towards the project within the HHT accounts.

Primrose Hall: In respect of Primrose Hall's financial performance, there has been ongoing disruption due to Covid lockdowns and periods of restrictions to the Hall's use. However, it continues to thrive and produced a healthy surplus of £9272 (up from £4910 in 2020). As with 2020, income from bookings was seriously disrupted by Covid restrictions and continued to run at just over half of the 2019 "pre covid" figure. Income from fund-raising was also decimated. However, Government grants via Wakefield Council and the Job Retention Scheme totalled £22,353 (up from £18,709). These assisted greatly in keeping the Hall in surplus and in a good position to survive the continuing impacts of the pandemic. Early indications are that in 2022 the government may impose fewer restrictions. There are tentative signs that this will enable income from bookings to return to near pre-pandemic levels in the absence of further restrictions.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £823 In 2021 towards our running costs.

Expenditure remained similar to 2020 as we continue to maintain the Hall in good condition for its hirer's, reward our staff appropriately and improve facilities where appropriate.

Our success in managing the income and expenditure prudently over 12 years has allowed us to retain healthy Primrose Hall bank balances totalling £116,090 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P.& M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately. The Trust continues to monitor and lobby Wakefield MDC regarding the ongoing refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.

THE PRIMROSE HALL

England & Wales - Charity number 510195

Accounts

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2020

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- 1. Officials and other details**
- 2. Report of the Trustees**
- 3. Income and expenditure account**
- 4. Balance sheet**
- 5. Independent examiners report**
- 6. Trustees Annual Report**

PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY BUILDING
PRESERVATION AND MANAGEMENT TRUST LTD**
(COMPANY REG. NO. 4122636 / CHARITY NO. 1091935)

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED

31st DECEMBER 2020

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2020.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth (Secretary)
Mr R Knowles
Mrs J Howarth
Mrs C Hepworth (For period to April 2020)
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

Mrs C M Cudworth - Secretary

APPROVED BY THE TRUSTEES ON.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2020

£

£

INCOME

Bookings	18,009.26
Fundraising	440.00
Grants	18,709.00
Interest	220.09

TOTAL INCOME

37,378.35

EXPENDITURE

Wages Tax & NI	14,416.24
Cleaning & Hygiene	1,962.02
Electricity & Gas	2,937.37
Water	454.00
Insurance	1,054.53
Maintenance & repairs	10,022.51
Secretarial, accounting & sundry expenses	842.12
Advertising and website	559.70

TOTAL EXPENDITURE

32,248.49

NET PROFIT

5,129.86

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2020

	£	£
CURRENT ASSETS		
Current account cash at Bank:	22,383.48	
Reserve	83,938.70	
Plus debtor	576.00	
(note 1 below)		
Less creditor	(60.00)	
(note 2 below)		106,838.18
FUNDS		
C/fwd 31.12.2019	101,708.32	
Net profit	5,129.86	
		<u>106,838.18</u>

Note 1 – Job retention scheme grant due at 31st December for payroll in December

Note 2 – uncashed cheque outstanding from September 2020

For the year ending 31st December 2020 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS A WEBSTER

APPROVED BY THE BOARD ON.....

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2020

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:

Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE:

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2020 as Trustees of the Primrose Hall Charity

Horbury Heritage CBP&M Trust Ltd: Company Reg No 4122636, Charity No 1091935

Primrose Hall Charity: No 510195

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

In respect of Primrose Hall's Income and Expenditure, despite a difficult year with the significant disruption of Covid lockdowns, and periods of restrictions to the Hall's ability to hire, it continues to thrive and produced a reduced but healthy surplus of £5,129.86 (down from £11,362 in 2019).

As mentioned above the income from bookings was seriously disrupted by the national and local restrictions on allowable use during the Covid pandemic. Income from hirings was just over half of the 2019 figure and income from fund-raising was decimated. Government grants via Wakefield Council and the Job Retention Scheme however totalled £15,750 and assisted greatly (along with the Horbury Common Lands Trust grants below) in keeping the Hall in surplus and in a good position to survive the continuing impacts of the pandemic in 2021 and stay in good shape when restrictions reduce and hopefully disappear.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award towards our running costs, and have increased their grants this year to assist with the impact of Covid. HCLT grants totalled £2959 in the year.

In 2019 expenditure included £7,700 on redecoration and reflooring to keep the Hall in the best condition for our hirers. Covid safety requirements including provision of hand sanitiser meant that despite reduced usage and closure periods hygiene and cleaning costs actually increased by £210 on 2019. However, thanks to strong cost control and lower heating and lighting costs, other general expenditure fell to compensate.

Our success in managing the income and expenditure prudently over 10 years has allowed us to retain healthy Primrose Hall bank balances totalling £106,838 at the end of the period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time.

Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P.& M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. There is very little income at present and the charity holds bank balances of £9,897.

The Trust has no direct responsibility for any other projects as at December 31st 2020, but it has been active in trying to protect the heritage of several buildings within the town of Horbury along with Green Park. We remain concerned about the future of Green Park, Horbury. This was left in Trust for the use and benefit of the people of Horbury, but is under developed, unattractive and muddy and wet in winter. Along with Horbury Common Lands Trust, Horbury Heritage Trust has undertaken a feasibility study into improvement and maintenance of the Park if Wakefield Metropolitan District Council (WMDC) agree to grant a long lease under a Community Asset Transfer. The Trustees have also consulted on the plans and had them substantially endorsed by the local community. The aim is to bid for the Park to be transferred to Horbury Heritage Trust to improve and run with a Friends of the Park Group, and financial support from Horbury Common Lands Trust; and the hope is that WMDC will advertise a Community Asset Transfer for applications early in 2021. The Trustees have ringfenced a sum of £5000 of the Horbury Heritage C.B.P.& M Trust Ltd balances to support this project should it proceed. In addition to this, the Trustees have pledged an award of £2000 per annum from the Primrose Hall Charity to help meet the Green Park project annual running costs should it reach fruition. It is anticipated that this award can be funded from our annual fundraising activities.

The Trust continues to monitor and lobby Wakefield MDC regarding the ongoing refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

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This concludes the Trustees Annual Report.