

## Minutes of 5th Newbold GROUP SCOUT COUNCIL

### Annual General Meeting

**Date:** 11th November 2023 7:00pm

**Venue :** Newbold Scout HQ

### Present

Bobby Harris	Chair
Claire Wells	Secretary
Tony Marsella	Group Scout Leader
John Laing	Scout Leader
Pauline Roberts	Cub Scout Leader
Vicki Hobbs	Beaver Scout Leader
Sally Finney	Scout Parent
Jacky Plumb	Beaver Parent
Rachelle Callen	Explorer Parent
Poppy Cairney	Under 25 Rep
Carl Smith	
Jemma Smith	
Reece Hanby-Bowes	
Janet White	
Jana Smidrovskas	
Dmitrijs Matkovskis	
Tori White	
Charlotte Gore	

### 1. Introduction & welcome

BH welcomed everyone to the meeting and explained that this was the annual AGM

### 2. Apologies for absence

CW tabled apologies from  
Mike Pearson - District Commissioner  
Clare Head – Squirrel Leader  
Sarah Parkin– Squirrel Leader  
Steve Twynholm – Scout Parent  
Louise Knee-Rimmer – Cub Parent  
Tracy Hill -Treasurer

### **3. To approve the Minutes of the Annual General Meeting held on 8th October 2022**

BH informed everyone that the minutes have been previously reviewed by the Group Executive Committee at their first meeting after the previous AGM and proposed that the minutes are taken as read and ask the Group Scout Council to agree that they are a true record of that meeting. This motion was seconded by Pauline Roberts and approved by a show of hands.

### **4. Governance topics**

BH reminds the Group Scout Council members present that this part of the meeting is a necessary part to make sure that the charity's foundations are in good order.

#### **4a. To adopt the model constitution from Policy, Organisation and Rules**

**Chair:**

In line with the recommendation from Scout Headquarters, BH proposed that members adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at the meeting. This was seconded by Jacky Plumb and approved by a show of hands.

#### **4b. Note the Group's financial year**

BH asked Members of the Group Scout Council to note that our charity's financial year is 1st April to 31st March.

#### **4c. Agree the number of members that may be elected to the Trustee Board**

**Chair:**

The Group Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that 7 people can be elected. BH proposed that the Group Scout Council approves that recommendation. This was seconded by Rachelle Callen and approved by a show of hands.

#### **4d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees**

The Group Scout Council must agree at its AGM the quorum – the minimum number of Group Scout Council members that must be present at a meeting of the Group Scout Council. The recommendation from the outgoing Trustee Board is that the quorum should be set at 15 persons. BH asked the Group Scout Council to approve that recommendation. This was seconded by John Laing and approved by a show of hands.

The Group Scout Council must agree at its AGM the quorum for Trustee Board meetings, and any sub-committee meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one and that the sub-committee quorum should be set at one third of Trustee Board members plus one. The recommendation from the outgoing Trustee Board is that the quorum should be set the Charity Commission good practice statement this will be 7 for our

16 members of our trustee board. BH asked the Group Scout Council to approve that recommendation. This was seconded by Charlotte (?) and approved by a show of hands.

## **5.Review of Previous Year**

BH reminded Group Scout Council members present that this part of the meeting is the opportunity to reflect on the activities of the past year.

### **5a. Group Scout Leader's Review of Scouting in the Group and section reports**

BH asks GSL to present their Annual Review.

#### GSL Report

Wow what a Year, as a group we have exponentially exploded in number and before the summer break we topped the 100 members barrier for the first time in our history since we were founded in 1910.

And it not every year we can say that we opened a brand new Section Squirrels. In September we recruited 4 new leaders Margaret, Claire, Sarah and Stav.

We opened with 14 Squirrels aged 4 & 5 and now have 16 with two to join us in the new year. Squirrels have only been running in the UK for 1 year, so we have been quite quick off the mark and we are the 1<sup>st</sup> dray in Rugby and 6<sup>th</sup> in Warwickshire.

We have 116 members on the book 3 on the waiting list not old enough to join as yet. 16 Squirrels, 24 Beavers, 33 Cubs, 24 Scouts and 16 Explorers and some more to join soon. That 42 more than this time last year. They are costing us a fortune in badges too as combined they have earned 708 this year 200 more than last year.

These number have resulted in us having to close all sections, to walk ins, other than our waiting list. This is a wonderful problem to have but our future section planning tool forecasts us having 19 explorer in Jan 2025, 26 in Jan 2026 and 33 in Jan 27 topping out on 2030 at 53 Explorers. Then add that to 35 Scouts in Jan 25, 42 in Jan 2026, 45 in Jan 2027 and topping out at 55 in Jan 2028. We could have 80 Scouts and Explorer in the building.

Considering that Scouts and Explorer meet on the same night we now have a problem of space. Forward planning we are looking at getting approval from the new Trustee Board to go full steam ahead fundraising via grants, with an extension that will sit along side this building and be a 12x6 meter room. Sat in what is now the carpark with access via double doors through the old garage door entrance towards the rear of the main hall. We have had our first estimate to give us a guide price and this will be in the range of £180k. We just need more adults by then too.

All that said it is purely down to our exceptional leadership team and the fantastic quality of the Programme they deliver every week.

Our new venture arMUDgeddon family mud run went really well is our main fundraiser. The expected numbers from within scouts did not materialise in the end and although both the June and September made profit. It's a lot of work. Thank you to all the parents who

supported the events this year. We will be doing the Santa sleigh on 18<sup>th</sup> December and Christmas post has now formally finished too.

The building usage is very good. Monday Newbold Rainbows, Guides and Brownies, Tuesday and Wednesday the Groups use, Thursday is Cawston Gamers and Friday Newbold Short mat bowling club. Network rail booked 10 sessions this year that allows us to upkeep the building and improve the electrics, outside lighting.

Next year we celebrate our 50<sup>th</sup> Year from our re-opening in 1974. Unfortunately, due to a fire at Gilwell, the UK HQ records office many years ago all records prior to 1970 have been lost. We have evidence of 10<sup>th</sup> Newbold being in existence in 1910, just 3 years after Baden Powell Founded Scouting. Watch out for some special events next year.

I would like to thank all parents for your support of the Group over the last year and All the Leaders for the amazing work you do week in week out for our Young People.

Tonight, also marks a end of an era with Pauline standing down from Cubs after 41 years of service to the group. Pauline was my cub leader when I was 8 in this very group, then my leader when I started in a leadership role in 1987. I would like to thank Pauline for everything she has done for Newbold Scout Group and the 1000's of young people she has worked with over the years.

BH asked each section to present their report

### **Squirrel Report (TM)**

Well, we are the First in Rugby to open our Squirrel dray. Squirrels are for 4 & 5 year olds and run on a Wednesday 5:15-6:15pm

We have a brand-new leadership team Margaret who was a cub leader for many years in another group, Sarah who was a Brownie leader, Claire who managed a preschool in Rugby and Stav who has helped with Beavers for some time.

We have 16 Squirrels and have found it very rewarding getting used to them and them us. They have settled into a lovely routine and we even awarded the Get Creative badge to them last week.

We have a waiting list of two who are not yet old enough, they will join us in January when they turn 4.

They look really smart in their red uniform top that goes well with our Group Necker.

They are looking forward to marching on Remembrance Sunday and have been practicing.

### **Beaver Report (VH).**

#### **Members**

Currently 24 Beavers on roll.

6 due to move up during this next half term with 2 ready to come up from Squirrels.

No young people on the waiting list for Beavers.

5 leaders (inc Tony) and 2 occasional helpers. We have 2 new leaders Carolyn and Beth and a willing parent who is our new occasional helper.

3 young leaders. Two of these are new and one continues after achieving his bronze DofE. Others have attended through the year to help towards their D of E certification. Over the last year, 12 Beavers have moved up to Cubs, either within our group or to other groups where there has been a clash, and 16 young people have joined our Beaver Colony.

### **Section**

We opened a fifth lodge in September 2023 to cater for all the children on the waiting list as potentially there were 31 young people in total. This hasn't been needed for long but it gives more Beavers the change at being a Lodge Leader and being responsible.

Since the last AGM we have worked on a number of badges:

Challenge Badges – Teamwork, Skills, World, Outdoors, Adventure

Activity Badges – Money skills, Faith, Health and fitness, Cook, Creative, Camp craft, Communicator, Safety,

Staged Badges – Nautical skills, Air activities, Navigator, Emergency aid

We have visited the Fire Station and Rugby Lions Rugby Club, rambled from the Church, had two visits from guide dogs and raised money to support them, celebrated the coronation of King Charles, cooked, created and exercised.

Our aim is always to enable the Beavers to achieve their Bronze Chief Scouts award by the time they leave us to move to Cubs.

### **Succession Planning**

We will retain our current numbers between 20 and 24 until Summer 2025 with those currently in Squirrels.

### **Cubs Report (PR)**

It has been another very busy year. Numbers are increasing all the time. Lots of badges have been gained and a lot ongoing. We had a great visit to the mosque and St Botolph's church for the faiths badge. We went to camp at Ullesthorpe back in July. This was part of Jackie's training. A good time was had by all, despite the weather.

I'd like to say a big thank you to all of my helpers and welcome Tori as a new leader and a big thank you to Tony who keeps us all on our toes. He does a really great job.

And lastly, I'd like to hand over my position to Jacky. After 41 years I've decided, due to ill health, to take a back seat, but will always be about in some little way and I will miss you all.

### **Scouts Report (JL)**

Scouts are having a wonderful year. We have 24 regular attendees. Carrying out a wide extensive programme adding badges while enjoying themselves. We are also concentrating on the challenge awards which we hope will see a few gold awards this year.

I would like to thank Tony for all his support and ideas we are very fortunate to have such a terrific GSL without his input all sections would struggle at times.

I also wish to thank Sean for his help and support over the time he has spent with us. Another huge thanks to Sally who manages to stand in when illness or other commitments prevents attendance. I also wish to ask if anybody would care to become a leader, we require support it is great fun. Lastly, I would like to thank our scouts and explorers in 25 years in this group I have never known such a well mannered, happy and polite group of young people

## **Explorers Report (TM)**

We have an excellent core of Explorers with 14/15 out of the 16 attending every week. 6 have completed and awarded their Bronze D of E and most are continuing with Silver. Three others are due to finish their Bronze in the new month or so.

We have decided to keep our explorer number where they are as we need another leader to assist with Explorer as we have lost our two previous leaders this year due to moving out of town and work commitments changing.

Two of our explorers went to the World Scout Jamboree in South Korea and had an amazing but different experience to the one they expected. Two others went to Kandersteg International Scout Centre with Rugby District in August. Some of them are also planning to go on our International Trip to the USA and Canada in July/August 2025

We are planning to complete the monopoly challenge in March and most are attending and all are working on their IVC's part of their Chief Scout Award programme.

BH thanked all participants for their reports.

### **5b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts**

BH informed members that The Group Trustee Board has approved the Annual Report and Statement of Accounts and Accounts, and the report on the accounts has been received from the Scrutineer/Independent Examiner.

BH thanked the outgoing Treasurer (Tracy Hill).

## **6. Making Appointments**

BH informs the Group Scout Council members present that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the Group Scout Council appoints a Trustee Board to ensure good governance for the charity over the next year.

### **6a. To approve the Group Scout Leader's nomination of the Group Chair**

BH now handed the chairmanship of this meeting over to the GSL.

GSL nominates BH as Group Chair and asks for a show of hands as approval. Approved

### **6b. To elect the Group Secretary**

BH takes over as chair again and informs members that The 'Group Secretary' is an elected appointment and, as required, CW has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is required to approve Claire's election. Approved

### **6c. To elect the Group Treasurer**

BH informs the members that The 'Group Treasurer' is an elected appointment and, as required, Anne Hannigan has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is required to approve Anne's election. Approved

### **6d. To elect persons to the Group Trustee Board**

CW informs the members that the following have been formally proposed and seconded

Sally Finney	Explorer Parent	Elected	
Steve Twynholm	Scout Parent	Elected	
Louise Knee-Rimmer	Cub Parent	Elected	
Rachelle Callen	Beaver Parent	Elected	
Reece Hanby-Bowes	Squirrel Parent	Elected	

BH requests a show of hands to approve their election. Approved

### **6e. To approve the Group Scout Leader's nominations to the Group Trustee Board.**

GSL informs members of his nominations to the Group Trustee Board are

Vacant	Explorer Leader (Currently Tony)
John Laing	Scout Leader
Jacky Plumb	Cub Scout Leader
Vicki Hobbs	Beaver Scout Leader
Margaret Hood	Squirrel Leader

BH thanks the Trustees for their work during the year and in particular those members who are standing down – Poppy Cairney and Pauline Roberts.

### **6f. To appoint the Scrutineer / Independent Examiner / Auditor**

BH informs members that the Treasurer has proposed Mark Thomas. Mark Thomas has been proposed and seconded and is qualified for the role. Approval is sought by show of hands to approve Mark Thomas's nomination. Approved.

## **7. Closing Remarks**

BH thanked everyone involved in 5<sup>th</sup> Newbold Scouting for their ongoing commitment, he especially thanked TM for his efforts in maintaining and developing the group. A special thank you was extended to PR who is retiring after 41 years service and there was a small presentation of gifts. BH thanked all for attending the meeting.

The Group Trustee board will meet on the following dates

January 22nd 2024

April 8th 2024

July 8th 2024

The AGM will be held October 2024



5th Rugby Newbold Scout Group		Charity Number 509889			
Account 1 April 2022 - 31st March 2023					
Opening Balance (General Acc)					2,201.97
Opening Balance (Building Acc)					49,475.56
Opening Balance (Event Acc)					3,233.20
Opening Balance (Explorer Acc)					781.78
Cash in hand					59.02
Total Opening Balance					55,751.53
Income	General Acc	Building ACC	Event Acc	Explorer Acc	
					Totals
Subs / membership	7,370.00			1,033.00	8,403.00
Donations/Fundraising	305.70				305.70
Necker's / Uniform	1,365.00			277.00	1,642.00
Camp/ Trips / Expeditions	1,905.00			2,695.00	4,600.00
Gift Aid	1,609.33				1,609.33
other income / Refunds	1,141.79	580.00	2,907.87	33.72	4,663.38
Funding and Grants	0.00	240.00			240.00
Hall Hire	0.00	13,448.20			13,448.20
Armudgeddon			3,847.93		3,847.93
Actual Income	13,696.82	14,268.20	6,755.80	4,038.72	38,759.54
Transferring from other accounts	6,172.00	0.00	1,000.00	950.00	8,122.00
Total account / movements in	19,868.82	14,268.20	7,755.80	4,988.72	46,881.54
Total Income + opening balances					94,511.07
Expenditure					Totals
Council Rates	0.00				0.00
Council Rent	580.00				580.00
Electric and Broad band / water	3,561.53				3,561.53
Uniform	1,532.95				1,532.95
Capitation FY17/18	2,500.00			450.00	2,950.00
Insurance	0.00	856.72			856.72
Programme Activities	1,652.67			306.75	1,959.42
Badges	650.60				650.60
Donation	30.00				30.00
Camp / Outings / Expeditions	4,177.14			3,415.45	7,592.59
Building Cleaning	1,222.52				1,222.52
Website, software and other 1 off	1,134.14	0.00	70.87		1,205.01
Building upkeep	2,124.97	£50,292.36			52,417.33
Hall Hire Expenditure	1,884.38				1,884.38
Armudgeddon expenditure			£3,553.46		3,553.46
Group Expenses				515.93	515.93
Grotto			£1,852.94		1,852.94
Actual Expenditure	21,050.90	51,149.08	5,477.27	4,688.13	82,365.38
transfer to other accounts	0.00	£7,160.00	£1,482.00	0.00	8,642.00
Total Expenditure + Transfers out	21,050.90	58,309.08	6,959.27	4,688.13	91,007.38
Cash in hand					30.33
General Account closing Balance					984.16
Building Fund closing Balance					5,434.68
Events Fund account closing balance					4,269.73
Explorer account closing balance					1,082.46
Balance of funds in hand					11,801.36
Total Exp + Closing bank balances					102,808.74
inc over expenditure					-43,605.84

Reviewed by Mark Thomas.  
 Mark Thomas (1410163).



# England & Wales

**Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year**

## Independent examiner's report to the trustees of 5<sup>th</sup> Rugby Newbold Scout Group

I report to the trustees on my examination of the accounts of the 5<sup>th</sup> Rugby Newbold Scouts Group for the year ended 31/03/2023.

### Responsibilities and basis of report

As the charity trustees of the 5th Rugby Newbold Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 5th Rugby Newbold Scout Group, accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 5th Rugby Newbold Scout Group, as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Mark Thomas (ACA 1410763)*

Name: Mark Thomas

Relevant professional qualification or membership of professional bodies (if any): ACA Membership # 1410763

Address: 13 Belmont Ave, London, N176AU

Date:

*21/6/23*



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Cash in hand					59.02
<b>Total Opening Balance</b>					<b>55,751.53</b>
<b>Income</b>	<b>General Acc</b>	<b>Building ACC</b>	<b>Event Acc</b>	<b>Explorer Acc</b>	
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Necker's / Uniform	1,365.00			277.00	1,642.00
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<b>Actual Income</b>	<b>13,696.82</b>	<b>14,268.20</b>	<b>6,755.80</b>	<b>4,038.72</b>	<b>38,759.54</b>
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inc over expenditure					<b>-43,605.84</b>

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