

The BRANCH

England & Wales · Charity number 509725

Details

Other names	ST PHILIP'S PROJECT, THE BRANCH (BEECHES ROAD AND NEIGHBOURING COMMUNITIES HOUSE), THE BRANCH
Status	Registered
Legal form	Other
Registered	1980-03-03
Register	View on the Charity Commission register

Contact

Address	91 Beeches Road West Bromwich B70 6HG
Phone	07854 519 995
Email	info@branchclubs.co.uk
Website	www.branchclubs.co.uk

Activities

Objects: PROVIDE CHRISTIAN PASTORAL AND SPIRITUAL CARE TO PEOPLE LIVING IN WEST BROMWICH AND NEIGHBOURING DISTRICTS AND TO ADVANCE IN THE AREA THE APPLICATION CHRISTIAN PRINCIPLES TO ALL HUMAN RELATIONSHIPS

Activities: Established since 1979, we provide Ofsted Registered After School Care Clubs and School Holiday Clubs, for children aged 4-11 years, living and/or attending school in the Sandwell Borough of the West Midlands.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, Recreation, Other Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** WEST BROMWICH AND NEIGHBOURING DISTRICTS
- Sandwell

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£65,939	£90,540	-	-
2024-03-31	£144,757	£150,335	-	-
2023-03-31	£144,422	£150,022	-	-
2022-03-31	£130,441	£136,767	-	-
2021-03-31	£158,120	£122,842	-	-
2020-03-31	£139,816	£13,229,882	£0	7

Trustees

Name	Role	Appointed
ELIZABETH LAWSON-BENNETT	Chair	2015-11-11
Loreen Lawson		2020-11-27
Pauline Marshall		2022-11-22

The BRANCH

England & Wales - Charity number 509725

Accounts



Agenda

26 September 2025

Minutes of the Annual General Meeting

27 September 2024

Accounts for the Year Ending

31 March 2025

Annual General Meeting

Agenda

3pm, Friday 26 September 2025

91 Beeches Road, West Bromwich, West Midlands, B70 6HG

1. Welcome – Introductions
2. Present /Apologies
3. Minutes of Meeting held 27 September 2024
4. Matters Arising from Minutes
5. Presentations & Reports
 - 5.1. After School Clubs (4-11 years)
 - 5.2. School Holiday Clubs (4-11 years)
 - 5.3. Youth Club (11-16 years)
6. Finance – Treasurer’s Report
7. Questions from the floor
8. Committee Role Nominations
9. Any Other Business
10. Date of next Annual General Meeting

Annual General Meeting Minutes

3pm, Friday 27 September 2024

1.	WELCOME:
1.1.	The meeting commenced at 3pm. Elizabeth Lawson-Bennett, Chairperson, welcomed all present to the meeting.
2.	PRESENT / APOLOGIES:
2.1.	<p>Elizabeth Lawson-Bennett (ELB) – Chairperson & Trustee Loreen Lawson (LL) – Trustee & Acting Treasurer Pauline Marshall (PM) – Trustee Sandra Fraser (SF) – Committee Member Nathaniel Bridges – Parent/Guardian Victoria Lawson-Bennett (VLB) – Member of Staff/Committee Member Clare Smith-Hodges – Parent/Guardian Esther Francis – Parent/Guardian Gordon Hemmings – Parent/Guardian Amanda Gooding – Parent/Guardian Kelly Franklin – Parent/Guardian Marlene Davidson – Parent/Guardian Martin Egginton – Parent/Guardian Sandra McCoy – Parent/Guardian Joy McFarlane – Parent/Guardian Lucy Parker – Parent/Guardian Kiesha McKenzie – Parent/Guardian</p>
2.2.	Apologies were received from Keith Byron – Committee Member
3.	MINUTES OF LAST MEETING/APPROVAL OF MINUTES:
3.1.	Minutes of meeting held on Monday 27 September 2023, were approved by ELB and seconded by PM.
4.	MATTERS ARISING FROM MINUTES:
4.1.	
5.	PRESENTATIONS & REPORTS:
5.1.	Reports were submitted to the meeting by leaders and senior staff of the After School and School Holiday Clubs. Reports were circulated prior to the meeting.
5.2.	Due to challenging market conditions and the lack of appropriate government funding to support wraparound childcare, Trustees and senior staff reported that the organisation had been required to review the financial viability of its childcare provision. The meeting heard that a range of options had been considered; however, the ongoing costs of delivery could not be met sustainably within the available income and funding streams. As a result, the difficult decision was taken to discontinue the After School Clubs and School Holiday Clubs.

The Chair recorded thanks to staff for their work in supporting children and families through the delivery of these services and for their professionalism in managing the closure arrangements.

It was reported that, following the closure decision, all staff were made compulsorily redundant and statutory redundancy payments were made. Trustees noted that staff were supported to find alternative employment and that all bar one have since secured permanent posts.

It was confirmed that this change took effect from **Friday 19 July 2024**. The After School Clubs based at Eaton Valley Primary School and the provision previously delivered from The BRANCH Clubhouse, Beeches Road, West Bromwich will therefore not reopen in September 2024. Trustees acknowledged the impact on children and families and noted that further information regarding future plans would be shared with members as soon as options are reviewed and proposals are developed.

6.	FINANCE – Treasurer’s Report:
6.1.	The financial report was presented to the meeting by LL signed off by the Chair for submission to the various governing bodies.
7.	QUESTIONS FROM THE FLOOR:
7.1.	<p>To reflect the discussion under item 5.2, the following questions were raised from the floor regarding the future of The BRANCH, with responses provided by the Chair/Trustees:</p> <p>Q1. What is the future of The BRANCH now that After School Clubs and School Holiday Clubs have closed? A1. Trustees advised that the future of The BRANCH is yet to be determined and remains under review. It was noted that this may include a change of direction and, potentially, a change of use for the building, while remaining aligned to The BRANCH’s charitable aims.</p> <p>Q2. Will The BRANCH Clubhouse at Beeches Road re-open, and if so, when? A2. Trustees explained that, at present, there is no confirmed date for re-opening the Clubhouse for previous activities. Options for the Beeches Road premises are being explored and could include a change of use, subject to feasibility, funding and the necessary approvals.</p> <p>Q3. Is a change of direction being considered for The BRANCH, and what might that look like? A3. The meeting was informed that Trustees are considering a range of options. It was noted that there is a significant local need for housing to support young people who have left the care system, and one option under consideration is whether the BRANCH building could be converted to provide supported living for these young people, remaining in line with The BRANCH’s charitable aims.</p>

	<p>Q4. What are the next steps for deciding the future direction and use of the building? A4. Trustees confirmed that work is underway to assess feasibility and identify potential partners and funding routes. Any proposal to change direction and/or change the use of the building would be subject to appropriate governance, legal and regulatory requirements, and further communication with members once a clear proposal is developed.</p> <p>Q5. How will parents/carers and members be kept informed about developments? A5. Trustees agreed to provide updates as options are reviewed and any proposals are developed. Communication will be made through the usual channels used by The BRANCH (for example direct messages to members and notices shared via established communication routes).</p> <p>Q6. How can supporters help The BRANCH at this stage? A6. The meeting noted that supporters can assist by sharing information about relevant funding opportunities, signposting partnership leads (including organisations experienced in supporting care leavers), and helping to promote future provision once plans are confirmed. Trustees also welcomed offers of volunteering support, subject to role requirements and safeguarding processes.</p> <p>Appreciation was extended by the Chair to all present.</p>
8.	COMMITTEE ROLE NOMINATIONS:
8.1.	Chairperson: Elizabeth Lawson-Bennett (Approved by SF & PM) Secretary: Pauline Marshall (Approved by LL & SF) Acting Treasurer: Loreen Lawson (Approved by ELB & PM)
9.	ANY OTHER BUSINESS:
9.1.	Attending parents expressed thanks and appreciation to The BRANCH and its staff for all the work undertaken over the years to support children and their families. Parents were also keen to hear about the future of The BRANCH and shared hopes that it will continue to be a prominent source of support within the West Bromwich community.
10.	DATE OF NEXT AGM MEETING:
10.1.	Dates were projected for the forthcoming board meetings throughout the coming year. Suggested AGM date Friday 25 September 2026.

----- MEETING CONCLUDES -----

The BRANCH

Statement of Income and Expenditure 2024/25 – as at 5 April 2025

INCOME 2024/25

After School/School Holiday Clubs	£	32,678.65
Grant Aid Funding	£	27,000.00
Other	£	6260.00

TOTAL INCOME

£	62,938.65
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EXPENDITURE 2024/25

Salaries/Wages/Redundancies	£	63,578.00
Administration/Accounts	£	1,367.35
Maintenance	£	2,100.00
Mobile/Telephone	£	245.00
Running Costs	£	12,567.00
Vehicle Costs	£	2145.00
Training	£	210.00
Bank Charges	£	213.00
Equipment	£	115.00

TOTAL EXPENDITURE

£	82,540.35
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Net Surplus/(Loss)

£	-19,601.70
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Balance b/f from 6 April 2024	£	27,711.19
Plus Income 2024/25	£	62,938.65
Less Expenditure 2024/25	£	82,540.35

Balance as at 5 April 2025	£	8,109.49
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Balance c/f 6 April 2025	£	8,109.49
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NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2025

1. Accounting Policies

1.1. The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) for Accounting and Reporting by Charities, issued 2008. The principal accounting policies adopted in the preparation of the financial statements are as follows:

2. Income Resources

2.1. Income from donations and grants, included capital grants, is included in incoming resources when these are receivable, except as follows:

2.2. When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

2.3. When donors impose conditions, which must be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.

2.4. When donors specify that donations and grants, including capital grants, are for restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

3. Resources Expended

3.1. Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT that cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

4. Depreciation

4.1. There is no provision for depreciation as all assets are written off during the year.

5. Grants Receivable

5.1. Grants towards operating costs are credited to the income and expenditure account in the same period as the expenditure to which they relate.

6. Fund Accounting

6.1. Funds held by the charity are either:

6.1.1. *Unrestricted general funds*: these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.

6.1.2. *Restricted funds*: these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

7. Current Assets

7.1. Closing Bank Balance Statement **£8,109.49** less unrepresented cheques of AUDITOR'S REPORT.

The BRANCH

England & Wales - Charity number 509725

Accounts



Agenda

27 September 2024

Minutes of the Annual General Meeting

29 September 2023

Accounts for the Year Ending

31 March 2024

Annual General Meeting

Agenda

3pm, Friday 27 September 2024

91 Beeches Road, West Bromwich, West Midlands, B70 6HG

1. Welcome – Introductions
2. Present /Apologies
3. Minutes of Meeting held 29 September 2023
4. Matters Arising from Minutes
5. Presentations & Reports
 - 5.1. After School Clubs (4-11 years)
 - 5.2. School Holiday Clubs (4-11 years)
 - 5.3. Youth Club (11-16 years)
6. Finance – Treasurer’s Report
7. Questions from the floor
8. Committee Role Nominations
9. Any Other Business
 - 9.1. Extraordinary Meeting (Wednesday 12 June 2024)
10. Date of next Annual General Meeting

Annual General Meeting Minutes

3pm, Friday 29 September 2023

1.	WELCOME:
1.1.	The meeting commenced at 3pm. Elizabeth Lawson-Bennett, Chairperson, welcomed all present to the meeting.
2.	PRESENT / APOLOGIES:
2.1.	Elizabeth Lawson-Bennett (ELB) - Chairperson Loreen Lawson (LL) – Trustee & Acting Treasurer Pauline Marshall (PM) – Trustee Sandra Fraser (SF) – Committee Member Victoria Lawson-Bennett (VLB) – Member of Staff/Committee Member Clare Smith-Hodges – Parent/Guardian Gordon Hemmings – Parent/Guardian Amanda Gooding – Parent/Guardian Marlene Davidson – Parent/Guardian Kelly Franklin – Parent/Guardian Sandra McCoy – Parent/Guardian Esther Francis – Parent/Guardian Joy McFarlane – Parent/Guardian Nathaniel Bridges – Parent/Guardian
2.2.	Apologies were received from Keith Byron – Committee Member
3.	MINUTES OF LAST MEETING/APPROVAL OF MINUTES:
3.1.	Minutes of meeting held on Monday 21 November 2022, were approved by ELB and seconded by PM.
4.	MATTERS ARISING FROM MINUTES:
4.1.	The annual review and updating of BRANCH Policies and Procedures has been completed and all documents have been rebranded with the new logo.
5.	PRESENTATIONS & REPORTS:
5.1.	Reports were submitted to the meeting by leaders and senior staff of the After School and School Holiday Clubs. Reports were circulated prior to the meeting.
6.	FINANCE – Treasurer’s Report:
6.1.	The financial report was presented to the meeting by LL signed off by the Chair for submission to the various governing bodies.

7.	QUESTIONS FROM THE FLOOR:
7.1.	<p>Attendees were given opportunity to feedback regarding the reports presented. #There was a full discussion about the BRANCHs success with delivering a programme of Easter and Summer School Holiday Clubs for children aged 4-11 years in receipt of Free School Meals as part of the government funded Holidays and Activities Fund (HAF) programme.</p> <p>The meeting was updated on the funding streams currently being approached and measures that have been put in place with a view to increasing the numbers of service users.</p> <p>Appreciation was extended by the Chair to all present.</p>
8.	COMMITTEE ROLE NOMINATIONS:
8.1.	<p>Chairperson: Elizabeth Lawson-Bennett (Approved by SF & PM) Secretary: Pauline Marshall (Approved by LL & SF) Acting Treasurer: Loreen Lawson (Approved by ELB & PM)</p>
9.	ANY OTHER BUSINESS:
9.1.	No further discussions were minuted.
10.	DATE OF NEXT AGM MEETING:
10.1.	Dates were projected for the forthcoming board meetings throughout the coming year. Suggested AGM date Friday 27 September 2024.

----- MEETING CONCLUDES -----

The BRANCH

Statement of Income and Expenditure 2023/24 – as at 5 April 2024

INCOME 2023/24

After School/School Holiday Clubs	£	69,473.14
Grant Aid Funding	£	74,238.67
Other	£	1045

TOTAL INCOME	£	144,756.81
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EXPENDITURE 2023/24

Salaries/Wages	£	99,762.24
Administration/Accounts	£	2,798.45
Maintenance	£	1,603.00
Mobile/Telephone	£	543.12
Running Costs	£	39,476.56
Vehicle Costs	£	3,124.02
Training	£	1,835.00
Bank Charges	£	563.29
Equipment	£	£629.72

TOTAL EXPENDITURE	£	150,335.40
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Net Surplus/(Loss)	£	-5,578.59
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Balance b/f from 6 April 2023	£	33,289.78
Plus Income 2023/24	£	144,756.81
Less Expenditure 2023/24	£	150,335.40

Balance as at 5 April 2024	£	27,711.19
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Balance c/f 6 April 2024	£	27,711.19
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NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2024

1. Accounting Policies

1.1. The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) for Accounting and Reporting by Charities, issued 2008. The principal accounting policies adopted in the preparation of the financial statements are as follows:

2. Income Resources

2.1. Income from donations and grants, included capital grants, is included in incoming resources when these are receivable, except as follows:

2.2. When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

2.3. When donors impose conditions, which must be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.

2.4. When donors specify that donations and grants, including capital grants, are for restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

3. Resources Expended

3.1. Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT that cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

4. Depreciation

4.1. There is no provision for depreciation as all assets are written off during the year.

5. Grants Receivable

5.1. Grants towards operating costs are credited to the income and expenditure account in the same period as the expenditure to which they relate.

6. Fund Accounting

6.1. Funds held by the charity are either:

6.1.1. *Unrestricted general funds*: these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.

6.1.2. *Restricted funds*: these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

7. Current Assets

7.1. Closing Bank Balance Statement **£27,711.19** less unrepresented cheques of AUDITOR'S REPORT.

The BRANCH

England & Wales - Charity number 509725

Accounts



Agenda and Minutes of the
Annual General Meeting
16 September 2022
&
Accounts for the Year Ending
31 March 2023

Annual General Meeting

Agenda

1pm, Friday 16 September 2022

91 Beeches Road, West Bromwich, West Midlands, B70 6HG

1. Welcome – Introductions
2. Present /Apologies
3. Minutes of Meeting held 27 November 2021
4. Matters Arising from Minutes
5. Presentations & Reports
 - 5.1. After School Clubs (4-11 years)
 - 5.2. School Holiday Clubs (4-11 years)
 - 5.3. Youth Club (11-16 years)
6. Finance – Treasurer’s Report
7. Questions from the floor
8. Change of Charity Name & Amendment to Constitution
9. Committee Role Nominations
10. Any Other Business
11. Date of next Annual General Meeting

Annual General Meeting Minutes

1pm, Friday 16 September 2022

1.	WELCOME:
1.1.	The meeting commenced at 1pm. Elizabeth Lawson-Bennett welcomed all present to the meeting.
2.	PRESENT / APOLOGIES:
2.1.	Elizabeth Lawson-Bennett (ELB) - Chairperson Pauline Marshall (PM) – Trustee Loreen Lawson (LL) – Trustee & Acting Treasurer Sandra Fraser (SF) – Committee Member Gordon Hemmings – Parent/Guardian Judy Hemmings – Parent/Guardian Marlene Davidson – Parent/Guardian Esther Francis – Parent/Guardian Joy McFarlane – Parent/Guardian Nathaniel Bridges – Parent/Guardian Clare Smith-Hodges – Parent/Guardian
2.2.	Apologies were received from Keith Byron – Committee Member
3.	MINUTES OF LAST MEETING/APPROVAL OF MINUTES:
3.1.	Minutes of meeting held on 27 November 2021, were approved by SF and seconded by PM.
4.	MATTERS ARISING FROM MINUTES:
4.1.	Development of a website is now complete and can be reviewed at https://www.branchclubs.co.uk The BRANCH now has a new logo and an online booking and registration system. The annual review and updating of BRANCH Policies and Procedures has been completed and all documents have been rebranded with the new logo.
5.	PRESENTATIONS & REPORTS:
5.1.	Reports were submitted to the meeting by leaders and senior staff of the After School/School Holiday Clubs and the Youth Club. Reports were circulated prior to the meeting.
6.	FINANCE – Treasurer’s Report:
6.1.	The financial report was presented to the meeting by LL signed off by the Chair for submission to the various governing bodies. The meeting was informed that after forty years with NatWest, banking had now been changed over to Lloyds Bank for the purposes of receiving an improved banking service.

7.	QUESTIONS FROM THE FLOOR:
7.1.	<p>Attendees were given opportunity to feedback regarding the reports presented. No questions were submitted, but the meeting was updated on the funding streams currently being approached and measures that have been put in place with a view to increasing the numbers of service users.</p> <p>Appreciation was extended by the Chair to all present.</p>
8.	CHANGE OF CHARITY NAME & AMENDMENT TO CONSTITUTION
8.1.	<p>Following on from a number of committee discussions it was formally agreed as part of the Annual General Meeting to change the name of our children's charity from 'THE BRANCH (BEECHES ROAD AND NEIGHBOURING COMMUNITIES HOUSE)' to 'The BRANCH'. A final draft of an updated constitution was also approved.</p> <p>These changes were made for several reasons. Firstly, the original name, with its detailed geographic reference, was limiting and did not effectively convey the inclusive nature of our mission. By simplifying the name to 'The BRANCH,' we aim to enhance clarity and broaden our appeal to a wider audience, emphasizing our commitment to all communities we serve. This change also aligns with our vision for growth and outreach beyond the initial geographical scope, facilitating a more flexible and dynamic approach to our evolving programs and initiatives.</p> <p>We believe that 'The BRANCH' better captures the essence of our organisation and will resonate more strongly with our supporters and the communities we aim to impact positively.</p>
8.2.	In order to support an application, to the Charity Commission, for the change of name and amended constitution a Special Resolution was presented with all members requested to agree and approve the provisions.
9.	COMMITTEE ROLE NOMINATIONS:
9.1.	<p>Chairperson: Elizabeth Lawson-Bennett (Approved by SF & PM) Secretary: Pauline Marshall (Approved by LL & KB) Acting Treasurer: Loreen Lawson (Approved by ELB & PM)</p>
10.	ANY OTHER BUSINESS:
10.1.	No further discussions were minuted.
11.	DATE OF NEXT AGM MEETING:
11.1.	Dates were projected for the forthcoming board meetings throughout the coming year. Suggested AGM date Friday 29 September 2023.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2023

1. Accounting Policies

1.1. The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) for Accounting and Reporting by Charities, issued 2008. The principal accounting policies adopted in the preparation of the financial statements are as follows:

2. Income Resources

- 2.1. Income from donations and grants, included capital grants, is included in incoming resources when these are receivable, except as follows:
- 2.2. When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- 2.3. When donors impose conditions, which must be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.
- 2.4. When donors specify that donations and grants, including capital grants, are for restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included incoming resources of restricted funds when receivable.

3. Resources Expended

3.1. Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT that cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

4. Depreciation

4.1. There is no provision for depreciation as all assets are written off during the year.

5. Grants Receivable

5.1. Grants towards operating costs are credited to the income and expenditure account in the same period as the expenditure to which they relate.

6. Fund Accounting

6.1. Funds held by the charity are either:

- 6.1.1. *Unrestricted general funds*: these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.
- 6.1.2. *Restricted funds*: these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

7. Current Assets

7.1. Closing Bank Balance Statement **£33,289.78** less unrepresented cheques of AUDITOR'S REPORT.

The BRANCH

England & Wales - Charity number 509725

Accounts

The BRANCH

Statement of Income and Expenditure

INCOME 2021/22

After School Care Clubs	£ 62,405.88
Sandwell Metropolitan Borough Council	£ 49,232.00
Other	£ 18,803.50

TOTAL INCOME

£ 130,441.38

EXPENDITURE 2021/22

1 Salaries/Wages	£ 85,406.77
2 Administration/Accounts	£ -
3 Maintenance	£ 1,659.10
4 Mobile/Telephone	£ 1,128.09
5 Running Costs	£ 6,904.47
6 Vehicle Costs	£ 4,780.75
7 Training	£ 567.00
8 Youth Club/After School Care Clubs	£ 13,541.03
9 Bank Charges	£ -
10 Bad Debts	£ -
11 Equipment	£ 20,360.40
12 HMRC	£ -
13 Miscellaneous	£ 2,420.00

TOTAL EXPENDITURE

£ 136,767.61

Net Surplus/(Loss)

-£ 6,326.23

Balance b/f 4 from April 2021 £ **45,216.02**

Plus Income 2021/22 £ 130,441.38

Less Expenditure 2021/22 £ 136,767.61

Balance as at 3 April 2022 £ **38,889.79**

Balance c/f to 4 April 2022 £ **38,889.79**

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2022

1. Accounting Policies

1.1. The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) for Accounting and Reporting by Charities, issued 2008. The principal accounting policies adopted in the preparation of the financial statements are as follows:

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- 2.3. When donors impose conditions, which must be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.
- 2.4. When donors specify that donations and grants, including capital grants, are for restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included incoming resources of restricted funds when receivable.

3. Resources Expended

3.1. Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT that cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

4. Depreciation

4.1. There is no provision for depreciation as all assets are written off during the year.

5. Grants Receivable

5.1. Grants towards operating costs are credited to the income and expenditure account in the same period as the expenditure to which they relate.

6. Fund Accounting

6.1. Funds held by the charity are either:

- 6.1.1. *Unrestricted general funds*: these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.
- 6.1.2. *Restricted funds*: these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

7. Current Assets

7.1. Closing Bank Balance Statement **£38,889.79** less unrepresented cheques of AUDITOR'S REPORT.

The BRANCH

England & Wales - Charity number 509725

Accounts

The BRANCH

COMMITTEE/TRUSTEES AGM FINANCIAL REPORT
PREVIOUS MINUTES
&
ACCOUNTS FOR THE YEAR ENDED 31st March 2021



Annual General Meeting

Agenda

Wednesday 27th November 2020 @ 1pm
91 Beeches Road • West Bromwich • West Midlands • B70 6HG

1. **Welcome – Introductions**
2. **Present /Apologies**
3. **Minutes of Meeting held 27th Nov 2019**
4. **Matters Arising from Minutes**
5. **Minutes Approved / Seconded**
6. **Presentations - Reports**
7. **Finance – Treasurer Report**
8. **Questions from the floor**
9. **Acknowledgement of**
 - **Chairperson**
 - **Treasurer**
 - **Secretary**
 - **Trustees**
 - **New Members**
10. **Any Other Business**
11. **Date of next Meeting**

Annual General Meeting Minutes
Wednesday 27th November 2019 – 1pm

1	WELCOME:
1.1	The meeting commenced at 1pm. Loreen Lawson welcomed all present to the meeting.
2	PRESENT / APOLOGIES:
2.1	Elizabeth Lawson-Bennett (ELB) Pauline Marshall (PM) Keith Byron (KB) Cleopatra Newell (CN) Loreen Lawson (LL) Sandra Frazer (SF)
2.2	Apologies were received from invited parents and the St John Ambulance representatives. No other apology was received.
3	MINUTES OF LAST MEETING:
3.1	Minutes of meeting held on 10 th November 2018, were approved by KB and seconded by PM.
4	MATTERS ARISING FROM MINUTES / APPROVAL OF MINUTES
4.1	Focus was on the provisions currently being offered throughout the year. Issue relating to new satellite provisions being set up on additional school sites were discussed. Two schools had recently approached the BRANCH to regarding after school provision. Further information will be forthcoming at the next board meeting.
5	PRESENTATIONS & REPORTS:
5.1	Reports were submitted to the meeting by the leaders and senior staff of the Youth Club, The Out School Club and the recent Playscheme provisions throughout the year. A request was made for reports to be issued prior to the time constraints on lunch time meeting. It was noted that two new staff members had started with the BRANCH in the recent months.
6	FINANCE – Treasurer’s Report:
6.1	The financial report was signed off by the chair for submission to the various bodies.

<p>7 7.1</p>	<p>QUESTIONS FROM THE FLOOR: Attendees were given opportunity to feedback regarding the reports presented. A brief discussion and exchange of ideas and opinions ensued about fund raising and the hope to extend services into additional schools.</p> <p>Appreciation was extended by the Chair to all staff present. PM was asked by LL for dates she was available to assist with the bi-annual reviewing of current policies and regulations pertaining to the BRANCH.</p>
<p>8</p>	<p>NOMINATIONS AND SELECTIONS OF ROLES:</p>
<p>8.1</p>	<p>Chair Person: Elizabeth Lawson-Bennett (Approved by Sandra Fraser & Pauline Marshall) Secretary: Pauline Marshall (Approved by Keith Byron & Cleopatra Newell) Treasurer: Cleopatra Newell (Approved by Pauline Marshall & Sandra Fraser)</p>
<p>9 9.1</p>	<p>ANY OTHER BUSINESS: Staff and board members will be attending a Christmas Dinner and Party as previously agreed on Saturday 21st December 2019. The finer details will be emailed in the coming week.</p>
<p>10 10.1</p>	<p>DATE OF NEXT AGM MEETING: Dates were projected for the forthcoming board meetings throughout the coming year. Suggested AGM date 27th November 2019.</p>

ADDENDUM TO AGM REPORT 2019-2020 ANNUAL FINANCIAL REPORT OF THE
MANAGEMENT COMMITTEE/TRUSTEES
&
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021

The Management Committee and Trustees present their Annual Report and the Financial Statement of the BRANCH for the year ended 30th March 2021.

The Financial Statements are set out on pages 5-9.

Principle Aims

The aim of the Association shall be to advance in life and relieve the needs of disadvantaged children, young people and families living in Sandwell through:

- a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life.
- b) Providing support and activities that develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Principal Activities

- Homework/Study Club
- Out of School Club 4 -11
- Youth Club 11-16
- Youth Workshops/Programmes for 11 -16 years olds in Personal Development
- Off-site Youth Activities & Trips
- Summer, Easter and Half Term Play schemes

Executive Committee & Trustees

As at 31st March 2021 the nominated Committee and Trustees of the BRANCH consisted of the following:

Elizabeth Lawson-Bennett - Chairperson
Pauline Marshall- Secretary

Keith Byron
Cleopatra Newell - Treasurer

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The BRANCH

ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021

Reports and financial Statements

Year ended: 31 March 2019

Charity No: 509725

Vision Statement:

“The BRANCH believes that all people are equally loved by God: therefore we will provide appropriate community-based initiatives to support and develop individuals and groups in the local community.”

Principal Activities:

Homework/Study Club & Facilities 5-11 & 11-16

Youth Club 11-16

Youth Workshops/Programmes for 13 -19 years olds in Music, Drama and Dance

Off-site Youth Activities & Trips

Summer & Easter Play schemes

Out of School Club 4 -11

Main Priorities:

Reduce social isolation and improve the quality of life of people and communities facing disadvantage and social exclusion.

Create opportunities for disaffected young people to facilitate reintegration back into education, training and employment.

Trustees:

The trustees who served throughout the year were as follows:

Elizabeth Lawson-Bennett

Cleopatra Newell

Update and Acknowledgements:

THE BRANCH continues to make significant efforts in trying to engage the communities residing in and around the area it serves in the strategic planning of the organisation. Given the transient nature of our neighbouring communities it has been difficult at times to engage families beyond their access to the services we provide. Our Youth Club, After School Clubs, Homework Clubs and Holiday Clubs have remained full to capacity. At the close of this financial year, we are sadly faced with an international pandemic. We have endeavoured to extend our services to assist with those Key Workers who serve our NHS, our community services and our local schools. We are encouraged by the encouragement and gratitude of the parents, carers and social users we serve. We remain ever grateful for the unwavering support of Sandwell MBC, the Early Years, Parents and Carers and all the Organisations that form the fabric of the work we do.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31/3 2020

1. Accounting Policies

The financial statements are prepared under the historical cost convention and in accordance with the Statement of recommended Practice. Accounting and Reporting by Charities (SORP) issued 2008. The principal accounting policies adopted in the preparation of the financial statements are as follows:

2. Income Resources

- Income from donations and grants, included capital grants, is included in incoming resources when these are receivable, except as follows:
- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions, which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

3. Resources Expended

Resources expended are included in the Statement of financial Activities on an accruals basis, inclusive of any VAT that cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

4. Depreciation

There is no provision for depreciation as all assets are written off during the year.

5. Grants Receivable

Grants towards operating costs are credited to the income and expenditure account in the same period as the expenditure to which they relate.

6. Fund Accounting

- Funds held by the charity are either:
- Unrestricted general funds – these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

7. Current Assets

Bank £42,595 less unpresented cheques of AUDITOR'S REPORT



accredited by



The BRANCH After School Clubs Childcare

The BRANCH • 91 Beeches Road • West Bromwich • B70 6HG

AFTER SCHOOL Club 4-11 Years

The

- ◆ Healthy Hot Snacks & Drinks
- ◆ Indoor/Outdoor Activities
- ◆ Communication Skills Play
- ◆ Expressive Arts Play
- ◆ Emotional Development Play
- ◆ Skills for Life
- ◆ Homework Club
- ◆ Trained Experienced CRB'd Staff

Mon - Fri 3 - 6pm



YOUTH Club

WHO ARE WE?

The BRANCH has been working in the community since 1979. We are situated at 91 Beeches Road, West Bromwich. The youth group was established in March 1993. The BRANCH caters for 11-16 year olds 6pm to 8.30pm Mondays & Wednesdays. Our aim is to provide the youth with a safe, warm environment that keeps them off the Streets and works towards their personal well being and social development.

10 - 16 Years
Mons & Weds



T: 0121 553 3075 + E: branchclubs@gmail.com + M: 078 545 19995