



Annual Report

2022

In 2022 we finally started to see how the Covid-19 restrictions could allow units to commence returning to a new normal guiding, with many in the county now starting to fully embrace going on camping and residential adventures, along with cinema and activity day trips.

It was encouraging to see an upward trend of young members continue in 2022, despite the more challenging situation of a reduction in volunteers. We recognise that this is largely down to many volunteers taking on multiple roles and we are thankful for the continued effort that each and everyone of you shows to ensure our young members thrive.

Face to face trainings took place once more and included; residential, new leaders training, first aid and safe space.

In June many across the county enjoyed celebrating the Queen's' jubilee. It was fantastic to see all the varying activities taking place. Like the rest of the country and the world we were sad to learn of her passing in September. The Queen was a former guide and ranger and our long standing patron so this was a great loss to our guiding world.

We had hoped that Wysholme would open its doors once again in 2022. Unfortunately this was not to be as once the repair work was completed following the accident in late 2021 it was identified that further maintenance work was required. We are now hopeful the doors will open in 2023.

In the continued absence of a County Commissioner the County Executive ensured the essentials were maintained during most of 2022 until a working group was formed to look at the dynamics of the county and how a team structure could provide the support that the county needed. From this Deborah, Gillian, Sally & Claire were appointed as County Commissioners in November 2022.

The county was split into the following work streams:-

- Business – Sally
- Outdoor Adventures & Events – Claire
- Adult Leadership & Support – Deborah
- Commissioners' Support – Gillian

Together with the support of the Division Commissioners and County Advisors we are really looking forward to 2023, as we celebrate the county turning "50" and continue to support girlguiding in West Yorkshire South.



**Gillian Longbottom, Sally Fozzard,
Deborah Barker & Claire Bagnall**



Membership numbers

A summary of the number of girls in each section in West Yorkshire South

	2022	2021
Rainbows	670	518
Brownies	1,257	1,191
Guides	731	710
Rangers	113	71
Total	2,771	2490



A summary of the number of volunteers in West Yorkshire South

	2022	2021
Commissioners	13	9
Leaders	418	463
Other Volunteer	92	68
Supporting members	2	3
Unit volunteers	176	268
Young Leaders	56	79
Total	757	890

Awards

40 years' service

Janet Gardiner—Wakefield North
Joanne Smith—Pennine East
Wendy Gill—Pennine East
Mary Burns—County Vice President
Wendy Freer—Ackworth
Sue Grayson—Huddersfield Ramsden



County Brooch

Val Dickinson—Calder



50 years' service

Janet Laycock—Whitwood
Cath Breeze—Pennine East
Helen Tobin—Spen Valley
Jean Reece—Calder

Laurel Award

Deborah Barker—Ackworth

**THE GUIDE ASSOCIATION
WEST YORKSHIRE SOUTH
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022**

Charity Number - 509670

Independent Examiner's Report to The Guide Association - West Yorkshire South

I report on the accounts of the Association for the year ended 31 December 2022 which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The Association's trustees are responsible for the preparation of the accounts. The Association considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is required.

It is my responsibility to:

- * examine the accounts (under section 43(3)(a) of the 1993 Act);
- * follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- * state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's report

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kerri Clements
Independent Reviewer

6 June 2023

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)

BALANCE SHEET - 31 DECEMBER 2022

	<u>Notes</u>	£	2021 £	£	2021 £
Tangible Fixed Assets	2		1,158		1,558
Current Assets					
Stocks	3	2,292		2,894	
Debtors (due within one year)		1,323		1,313	
Bank balances	4	105,263		107,925	
Cash balance - Badges		4		86	
Cash balance – County office		-		7	
		-----		-----	
		108,882		112,225	
		-----		-----	
Creditors - amounts falling due within one year					
Creditors and accrued charges		(399)		(758)	
		-----		-----	
Net Current Assets			108,483		111,467
			-----		-----
Total Assets less Current Liabilities			109,641		113,025
			=====		=====
 Capital and Reserves - unrestricted funds					
General Fund					
Brought forward at 1 January			113,025		115,199
Net incoming (outgoing) resources			(3,384)		(2,174)
			-----		-----
Carried forward at 31 December			109,641		113,025
			=====		=====



.....
Sally Collinson - County Treasurer

I approve these accounts on behalf of the Executive Committee and confirm that we have made available all relevant records and information for their preparation.

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2022

Unrestricted Funds

Income and Expenditure	2022		2021
	£	£	£
Incoming resources:			
Subscriptions received from units		18,372	16,548
Bank interest received		51	11
Grants returned to County Funds		-	-
Grants		-	-
County badge sales		9,430	5,419
General Donations		339	1,080
Specific Unit Donations		-	-
Outdoor Activities		-	-
Senior Section Activities		-	-
County Events		-	-
Training		467	3,774
		-----	-----
Total incoming resources		28,659	26,831
		-----	-----
Resources expended:			
Direct charitable expenditure			
Subscription passed to Wysholme Building	3,434		3,093
Special grants to members	1,139		
Mentor expenses	-		89
Outdoor activities	-		1,342
Training	1,603		4,116
Cost of county badge sales	8,862		5,133
County events	-		160
Senior section	-		90
Gifts and donations	695		647
Donations passed to specific units	-		-
Public relations and publications	-		-
	-----		-----
		15,732	-
			14,670
Management and administration expenditure			
Accountancy fees	-		-
Annual General Meeting costs	400		-
Girlguiding subscriptions	284		338
Management administration expenses	15,043		13,481
Bank Charges	183		-
Insurance	-		-
Depreciation	400		517
	-----		-----
		16,310	14,336
		-----	-----
Total resources expended		(32,043)	(29,006)
		-----	-----
Net (outgoing)/incoming resources		(3,384)	(2,174)
		=====	=====

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2022

1. Accounting Policies

1.1 Basis of preparation

The accounts are prepared on the accruals basis with income and expenditure being related to the period it is receivable or incurred.

1.2 Depreciation

Depreciation is provided in equal annual instalments to write off the cost of fixed assets over their anticipated useful lives, as follows :-

Office equipment 5 years

1.3 Stocks

Stocks are stated at the lower of cost and net realisable value.

2. Tangible Fixed Assets

	<u>Office Equipment</u>
<u>Cost</u>	£
As at 1 January 2022	15,417
Additions	-

As at 31 December 2022	15,417

<u>Depreciation</u>	
As at 1 January 2022	13,859
Charge for the year	400

As at 31 December 2022	14,260

<u>Net Book Values</u>	
As at 1 January 2022	1,558

As at 31 December 2021	1,158
	===

3. Stocks

	2022	2021
	£	£
Badge stocks	2,292	2,893
Guide association stocks	-	-
	-----	-----
	2,292	2,893
	=====	=====

4. Bank Balances

Deposit Accounts - Instant Access	100,247	104,695
- Instant Access 2	-	-
Current Accounts - Treasurers account	1,814	666
- Badges	3,203	2,564
	-----	-----
	105,263	107,925
	=====	=====

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2022

5. The Association has no restricted income funds, has no material commitments not provided for in the accounts, and has no loan creditors outstanding at the year end.
6. All the Association's operations are continuing operations and none were discontinued or acquired during the year.
7. The Association has no intangible assets, or assets that are inalienable or historic.
8. There were no material commitments not provided for at the year end.

**THE GUIDE ASSOCIATION
WEST YORKSHIRE SOUTH
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022**

Charity Number - 509670

Independent Examiner's Report to The Guide Association - West Yorkshire South

I report on the accounts of the Association for the year ended 31 December 2022 which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The Association's trustees are responsible for the preparation of the accounts. The Association considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is required.

It is my responsibility to:

- * examine the accounts (under section 43(3)(a) of the 1993 Act);
- * follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- * state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's report

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kerri Clements
Independent Reviewer

6 June 2023

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)

BALANCE SHEET - 31 DECEMBER 2022

	<u>Notes</u>	£	2021 £	£	2021 £
Tangible Fixed Assets	2		1,158		1,558
Current Assets					
Stocks	3	2,292		2,894	
Debtors (due within one year)		1,323		1,313	
Bank balances	4	105,263		107,925	
Cash balance - Badges		4		86	
Cash balance – County office		-		7	
		-----		-----	
		108,882		112,225	
		-----		-----	
Creditors - amounts falling due within one year					
Creditors and accrued charges		(399)		(758)	
		-----		-----	
Net Current Assets			108,483		111,467
			-----		-----
Total Assets less Current Liabilities			109,641		113,025
			=====		=====
 Capital and Reserves - unrestricted funds					
General Fund					
Brought forward at 1 January			113,025		115,199
Net incoming (outgoing) resources			(3,384)		(2,174)
			-----		-----
Carried forward at 31 December			109,641		113,025
			=====		=====



.....
 Sally Collinson - County Treasurer

I approve these accounts on behalf of the Executive Committee and confirm that we have made available all relevant records and information for their preparation.

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2022

Unrestricted Funds

Income and Expenditure	2022		2021
	£	£	£
Incoming resources:			
Subscriptions received from units	18,372		16,548
Bank interest received	51		11
Grants returned to County Funds	-		-
Grants	-		-
County badge sales	9,430		5,419
General Donations	339		1,080
Specific Unit Donations	-		-
Outdoor Activities	-		-
Senior Section Activities	-		-
County Events	-		-
Training	467		3,774
	-----		-----
Total incoming resources	28,659		26,831
	-----		-----
Resources expended:			
Direct charitable expenditure			
Subscription passed to Wysholme Building	3,434	3,093	
Special grants to members	1,139		
Mentor expenses	-	89	
Outdoor activities	-	1,342	
Training	1,603	4,116	
Cost of county badge sales	8,862	5,133	
County events	-	160	
Senior section	-	90	
Gifts and donations	695	647	
Donations passed to specific units	-	-	
Public relations and publications	-	-	
	-----	-----	
	15,732	-	14,670
Management and administration expenditure			
Accountancy fees	-	-	
Annual General Meeting costs	400	-	
Girlguiding subscriptions	284	338	
Management administration expenses	15,043	13,481	
Bank Charges	183	-	
Insurance	-	-	
Depreciation	400	517	
	-----	-----	
	16,310		14,336
	-----		-----
Total resources expended	(32,043)		(29,006)
	-----		-----
Net (outgoing)/incoming resources	(3,384)		(2,174)
	=====		=====

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2022

1. Accounting Policies

1.1 Basis of preparation

The accounts are prepared on the accruals basis with income and expenditure being related to the period it is receivable or incurred.

1.2 Depreciation

Depreciation is provided in equal annual instalments to write off the cost of fixed assets over their anticipated useful lives, as follows :-

Office equipment 5 years

1.3 Stocks

Stocks are stated at the lower of cost and net realisable value.

2. Tangible Fixed Assets

	<u>Office Equipment</u>
<u>Cost</u>	£
As at 1 January 2022	15,417
Additions	-

As at 31 December 2022	15,417

<u>Depreciation</u>	
As at 1 January 2022	13,859
Charge for the year	400

As at 31 December 2022	14,260

<u>Net Book Values</u>	
As at 1 January 2022	1,558

As at 31 December 2021	1,158
	===

3. Stocks

	2022	2021
	£	£
Badge stocks	2,292	2,893
Guide association stocks	-	-
	-----	-----
	2,292	2,893
	=====	=====

4. Bank Balances

Deposit Accounts - Instant Access	100,247	104,695
- Instant Access 2	-	-
Current Accounts - Treasurers account	1,814	666
- Badges	3,203	2,564
	-----	-----
	105,263	107,925
	=====	=====

THE GUIDE ASSOCIATION - WEST YORKSHIRE SOUTH
(Registered Charity No. 509670)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2022

5. The Association has no restricted income funds, has no material commitments not provided for in the accounts, and has no loan creditors outstanding at the year end.
6. All the Association's operations are continuing operations and none were discontinued or acquired during the year.
7. The Association has no intangible assets, or assets that are inalienable or historic.
8. There were no material commitments not provided for at the year end.