

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

230th Sheffield (Gleadless) Scout Group

Other names the charity is known by

Registered charity number (if any)

5 0 9 6 5 5

HQ registration number

2 0 1 3 8

Charity's principal address

866 – 876 Gleadless Road

Sheffield

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sarah Flint	Chair	
2	Carol Hudson		to 28/03/24
3	Samantha Parsons	Treasurer	
4	Andrew Bradshaw	Group Lead Volunteer	
5	Nicol Bradshaw		
6	Marc Goodwin		
7	Barry Ward		to 6/6/24
8	Eric Hudson		to 31/12/23
9	Robert Godfrey		
10	Ruth Clements		to 5/8/24
11	Helen Clayton		to 9/8/24
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and upto 10 Trustees and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	Risk and Internal Control The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-

operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The group fulfils the above objectives by running a Beaver colony, two Cubs packs, a Scout troop and an Air Scout troop. The Group also has an affiliated Explorer unit.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Scout Group as a whole is well attended and the Air Scout troop has been particularly successful in attracting and retaining young people. The Group is undergoing a period of change in terms of leadership, with new Section Leaders for Beavers and Charnock Cubs. These new leaders have injected fresh ideas into these sections which continue to thrive.

Section E	Financial Review
<p>Brief statement of the charity's policy on reserves</p> <p>Quantify and explain any designations</p>	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £40,000.</p> <p>The Group held reserves of approximately £42,332 against this at year end. This is considered to be in line with that required for operating expenses.</p>
<p>Details of any funds materially in deficit (circumstances plus steps to eliminate)</p>	
<p>Further financial review details (optional information)</p> <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives; 	<p>Investment Policy (Specimen 1)</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>
Section F	Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group will continue to invest in the youth programme and equipment with the objective of increasing the number of young people participating in Scouting in Gleadless.

The Group also intends to invest in the safety and maintenance of the building and grounds, where this is required.

Section G	Declaration
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The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)	S L Flint	A J Bradshaw
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Full name(s)	Sarah Flint	Andrew Bradshaw
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Position (eg Secretary, Chair)	Chair	Group Scout Leader
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Date	2	2	0	9	2	4
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230th Sheffield (Gleadless) Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2023			To	31/03/2024
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Receipts and payments

	2023/24	2023/24	2023/24	2022/23
	Unrestricted funds	Restricted funds	Total Funds	Total Funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	22,524	-	22,524	15,897
Less: Membership subscriptions paid on (National/County/Area/District)	- 8,597	-	- 8,597	- 6,614
Net membership subscriptions retained	13,927	-	13,927	9,283
Donations	30	-	30	30
Camps and Activities	26,020	-	26,020	15,298
Gift Aid	3,085	-	3,085	2,801
Group Clothing	725	-	725	323
Sub total	43,787	-	43,787	27,735
Grants				
Scout Association Recovery Fund	-	-	-	-
SCC Equipment Grant	-	389	389	-
TSA Start Up Grant	-	3,500	3,500	-
Coop Community Fund	-	-	-	2,114
Sub total	-	3,889	3,889	2,114
Fundraising (gross)				
General Fundraising	67	-	67	325
Detail 2	-	-	-	-
Detail 3	-	-	-	-
Other fundraising activities	-	-	-	-
Sub total	67	-	67	325
Investment income				
Bank interest	-	-	-	-
Building Society interest	-	-	-	-
The Scout Association Short Term Investment Service	713	-	713	411
Property Rent income	860	-	860	1,765
Other investment income	-	-	-	-
Sub total	1,573	-	1,573	2,176
Total Gross Income	45,426	3,889	49,315	32,349
Asset and investment sales, etc.	-	-	-	-
Total receipts	45,426	3,889	49,315	32,349

230th Sheffield (Gleadless) Scout Group

Receipts and Payments Account

	Year start date	Year start date	Year start date		Year end date
For the year from	01/04/2023	00/01/1900	00/01/1900	To	31/03/2024

Receipts and payments

	2023/24	2023/24	2023/24	2022/23
	Unrestricted funds	Restricted funds	Total Funds	Total Funds
	£	£	£	£
Payments				
Charitable Payments				
Youth programme and activities	29,915	2,550	32,464.22	19,727
Adult support and training		-	-	-
HQ Costs	5,759	-	5,758.97	3,557
Insurance	3,108	-	3,107.81	2,347
Repairs and Renewals	2,746	-	2,745.73	8,079
Materials and equipment	958	-	958.30	1,214
Printing and photocopying		-	-	-
Uniforms		-	-	1,496
AGM and trustee expenses		-	-	-
Bank Fees	1,463	-	1,463.36	804
Miscellaneous	220		220.06	403
Vehicle and Insurance	2,687	-	2,686.61	3,744
Group Clothing	3,527	-	3,526.56	388
DCMS Youth Investment Fund Vehicle Purchase		-	-	2,471
Sub total	50,382	2,550	52,932	44,231
Fundraising expenses				
Detail 1	-	-	-	-
Detail 2	-	-	-	-
Detail 3	-	-	-	-
Other fundraising costs	-	-	-	-
Sub total	-	-	-	-
Total Gross Expenditure	50,382	2,550	52,932	44,231
Asset and investment purchases, etc.	-	-	-	-
Total payments	50,382	2,550	52,932	44,231
Net of receipts/(payments)	- 4,956	1,339	- 3,617	- 11,882
Cash funds last year end	-	-	-	-
Cash funds this year end	- 4,956	1,339	- 3,617	- 11,882

Statement of assets and liabilities at the end of the year

	31st March 2024	31st March 2024	31st March 2024	31st March 2023
	Unrestricted funds	Restricted funds	Total Funds	Total Funds
	£	£	£	£
Cash funds				
Bank current account	17,308	2,955	20,263	22,606
Equals Cards	485	-	485	2,471
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	21,571	-	21,571	20,858
Cash/Floats	13	-	13	13
Total cash funds	39,377	2,955	42,332	45,948
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
Sub total	-	-	-	-
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	746,816	-	746,816	746,816
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-
Other	-	-	-	-
Sub total	746,816	-	746,816	746,816
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the **Trustees on 7th June 2023** (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

S Flint

S Parsons

Print Name

Sarah Flint, Chair

Sam Parsons, Treasurer

Independent Examiner's Report to the Trustees of the

230TH SHEFFIELD (GLEADLESS) SCOUT GROUP SCOUT COUNCIL

I report on the accounts of the Group for the year ended 31 March 2024.

which comprise the Statement of Financial Activities, the Balance Sheet and related notes appended.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply*

Name: Alice Skipworth.....

Qualification: Chartered Accountant (CIMA).....

Address: 8 Hurrier Place, Halfway, Sheffield, S20

4AH.....

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Date: 09/09/24.....