



Trustees' Annual Report for the period

Period start date
From 01 04 2020 To 31 03 2021
Period end date

Section A Reference and administration details

Charity name 1st Leigh Scout Group

Other names charity is known by N/A

Registered charity number (if any) 509455

Charity's principal address
Memorial hall grounds
Sherridge Rd
Leigh Sinton, Worcestershire
Postcode WR13 5DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Maddock	Chairman		AGM
2	Jeff Simms	Treasurer		AGM
3	Carol Maddock	Secretary		AGM
4	Paul Boniface	Group Scout Leader		AGM
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.G53

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section C Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

- Engage in activities based upon completion of a community award badge. e.g clean up , carry out maintenance around Leigh Church. Carry out planting and maintenance at a local community based garden ; Kiln Lane ,Leigh Sinton
- Learn valuable life skills e.g participation in first aid courses and participation in Heartstart courses
- Encourage all Scouts to participate in either Duke of Edinburgh or Chief Scout awards , both requiring an element of community based , voluntary work.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Construction of a multi-activity building within the grounds to offer a more varied programme of activities for all sections.

Negotiation of a new 25 year lease to guarantee local Scouting for the next 25 years

Managing to maintain face to face Scouting when permitted whilst also adhering to all Covid guidelines .

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £4,500.

The Group held reserves of approximately £24,900 against this at year end. This is above the level required for operating expenses. However this can be explained as we have received 2 grants during the year and we are also not receiving rent from the Explorer Scouts or Guides due to Covid 19

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Our main source of income is payment subs made by parents/carers

The main expenditure is to maintain the Scout hut and equipment that allows the group to operate.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J. Simms

Full name(s) Jeff Simms

Position (eg Secretary, Chair, etc)

Treasurer

Date

27/11/21

1st LEIGH SCOUT GROUP FINAL ACCOUNTS



RECEIPTS IN

Year ending 31/3/21

This Year

Previous Year

SCOUT MEMBERSHIP

Membership Subscriptions	5,659.00	7,572.00
Less membership refunds	0.00	-18.00
Less Annual Scout Association Subscriptions	-2,065.00	-3,045.00
	3,594.00	4,509.00

INVESTMENT INCOME RECEIVED

Bounced cheque fee	0.00	5.00
Property Rents	0.00	1,050.00
	0.00	1,055.00

DONATIONS / GRANTS

Scout hut extension grant	77,896.31	0.00
Covid 19 grants	18,435.79	3,312.00
	96,332.10	3,312.00

CAMP ACCOUNT TRANSACTIONS

Scout YHA	0.00	100.00
Cub Camp	0.00	208.79
Scout camp	60.00	3,118.00
Cub activities	0.00	199.59
District camp	0.00	0.00
Shire Jam	0.00	739.59
Miscellaneous activities	0.00	122.95
	60.00	4,488.92

FUNDRAISING

Gang shows	0.00	0.00
	0.00	0.00

OTHER INCOME

Accidental payment for scout camp	0.00	270.00
Refund from BT for overpayments	188.91	0.00
N-Power refund	0.00	450.12
Scout hut hire	0.00	30.00
Kneekers and badges	10.00	65.00
Gift Aid Income	1,079.00	1,024.50
	1,277.91	1,839.62

TOTAL RECEIPTS FOR THE YEAR**101,264.01****15,204.54**

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24/5/21

1st LEIGH SCOUT GROUP**PAYMENTS OUT**

Year ending 31/3/21

This Year

Previous Year

PREMISES AND EQUIPMENT

Power	1,572.00	1,392.00
Insurance	803.64	509.33
Repairs & Renewals	87.17	0.00
Equipment for the hut	0.00	700.57
Internet/phone Connection	631.37	755.13
Hut cleaning	140.00	868.40
Internet web site hosting fee	71.98	0.00
Hut improvements for Covid 19	1,026.96	0.00

Hut extension project

Storage container hire	876.84	0.00
AJ Griffiths (builders) payments	67,274.03	0.00
Project 2020 hut extension	0.00	1,288.40
Skip hire	216.00	0.00
Toilet hire	967.20	0.00
Building control	478.00	0.00
Extension fit out	9,001.74	0.00
Memorial Hall hire	403.20	0.00
Legal fees for memorial hall 25 year lease agreement	2,172.00	0.00
Memorial Hall rent/water charges	550.00	500.00

86,272.13**6,013.83****CAMP ACCOUNT TRANSACTIONS**

Scout YHA 2017	0.00	320.00
Cub camp	0.00	40.00
Scout camp	210.00	2,645.25
Shire Jam	0.00	495.69
Micellaneous Activities	0.00	122.95

210.00**3,623.89****ADMIN / ESTABLISHMENT EXPENSES**

Bounced cheque fee	0.00	5.00
CAFbank account fee	69.00	60.00

69.00**65.00****TRUSTEES EXPENSES**

Leader expenses	0.00	0.00
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0.00**0.00****OTHER EXPENSES**

Kneekers & Badges	163.47	703.66
Equipment	22.56	0.00
Accidental payment for scout camp 2019	0.00	270.00
50 year celebration	0.00	365.39
Other activities	0.00	20.00
Materials	214.86	388.28
Stationary and postage	27.74	103.39

428.63**1,850.72****SUNDRY PAYMENTS**

Training	0.00	0.00
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0.00**0.00****TOTAL PAYMENTS FOR THE YEAR****86,979.76****11,553.44**

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1st LEIGH SCOUT GROUP



Statement of Assets and Liabilities for the year ended 31/03/2021

This Year Previous Year

MONETARY ASSETS

CAFcash	24,911.65	10,477.40
Barclays Camp account	2,997.52	3,147.52
TOTAL of Bank Current Accounts	27,909.17	13,624.92
Petty Cash	4.12	4.12
	27,913.29	13,629.04

OTHER MONETARY ASSETS

Tax claim for year - Gift aid (Est)	838.50	1,079.00
Debts due to group / district	0.00	0.00
	838.50	1,079.00

INVESTMENT ASSETS

Government Stocks at market value	0.00	0.00
Other quoted securities at market value	0.00	0.00
Other investments	0.00	0.00
Property held for investment purposes	0.00	0.00
	0.00	0.00

NON-MONETARY ASSETS Assets for Charity's own use

Badge Secretary's stock	0.00	0.00
Group/District shop stock	0.00	0.00
Land and Buildings	250,000.00	114,713.00
Boats and trailer	8,085.00	8,085.00
Hut and store contents	32,728.00	31,479.00
	290,813.00	154,277.00

LIABILITIES Those due within one year

Intruder alarm maintenance	0.00	0.00
Hall donation and water rates	550.00	550.00
Explorers share of the Gang show (est)	0.00	0.00
	550.00	550.00

LIABILITIES Those due after one year

Loan (with details)	0.00	0.00
Hire Purchase owing	0.00	0.00
Leasing payments outstanding	0.00	0.00
Intruder alarm maintenance	0.00	0.00
Other long term liabilities	0.00	0.00
	0.00	0.00

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24/5/21

1st LEIGH SCOUT GROUP



Receipts & Payments Account summary for the year ended 31/3/2021

	This Year	Previous Year
Total receipts for the year	101,264.01	15,204.54
Total payments for the year	86,979.76	11,553.44
Net (receipts less payments) for the year	14,284.25	3,651.10
Cash, bank and similar funds brought forward	13,629.04	8,864.81
Cash, bank and similar funds carried forward	27,913.29	12,515.91

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on and signed on their behalf by

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SCRUTINISED BY NEIL COLEMAN CPA

NWCL

24/5/2021