

# GUILD OF ST MARY AND ST ANNE SPECIAL CHARITABLE TRUST

England & Wales · Charity number 509374

## Details

---

**Status** Registered

**Legal form** Trust

**Registered** 1979-11-20

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Sunny Brae  
Uttoxeter Road  
Checkley  
Stoke-on-Trent  
ST10 4NB

**Phone** 07973630636

**Email** [heatherabguild@gmail.com](mailto:heatherabguild@gmail.com)

**Website** [www.abguild.co.uk](http://www.abguild.co.uk)

## Activities

---

**Objects:** THE ADVANCEMENT OF EDUCATION AND THE FURTHERANCE OF RELIGION AT THE SCHOOL OF ST. MARY AND ST. ANNE, ABBOTS BROMLEY AND THE RELIEF OF POVERTY OF THOSE EDUCATED THERE. TO ASSIST ANY CHARITABLE BODY OR BODIES FINANCIALLY OR OTHERWISE.

**Activities:** Alumni Association which holds meetings for previous pupils and staff of Abbots Bromley School, re-union meetings around the country and enables ex pupils and ex staff to keep in touch with one another. It helps past pupils and staff who are experiencing financial or any other difficulties.

## Classification

---

- **How:** Makes Grants To Individuals, Makes Grants To Organisations
- **What:** Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

- **Area of benefit:** SEE OBJECT
- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£30,592	£30,207	-	-
2024-09-30	£40,853	£41,586	-	-
2023-09-30	£27,848	£44,957	-	-
2022-09-30	£23,415	£48,060	-	-
2021-09-30	£32,909	£57,397	-	-

## Trustees

Name	Role	Appointed
<b>Pauline Norvall</b>	Chair	2000-04-08
BARBARA ANNE MARLOW		1989-10-01
Cassandra Eleanor Cornforth		2017-10-07
Emma Sian Ellis Golder		2019-11-02
Heather Graham		2010-08-16
Janet Shaw		2026-03-07
Laura Adams-Foskett		2017-10-07
Stella Mary Lewis		2025-01-01
Susan Elizabeth Swanborough		2019-11-02

**GUILD OF ST MARY AND ST ANNE SPECIAL CHARITABLE TRUST**

England & Wales - Charity number 509374

---

# Accounts

---

THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2025



**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**TRUSTEES**

Mrs Stella Lewis                      Pastoral secretary  
Mrs Barbara Marlow  
Mrs Laura Adams-Foskett  
Mrs Cassandra Cornforth  
Mrs Pauline Norvall                  Chairman  
Mrs Emma Golder  
Mrs Susan Swanborough

**TRUSTEE/TREASURER**

Mrs Heather Graham

**ADDRESS**

c/o The Treasurer  
Sunny Brae  
Uftoxeter Road  
Checkley  
Stoke on Trent  
ST10 4NB

**CHARITY REGISTRATION NO.**

509374

**INDEPENDENT EXAMINER**

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

**BANKERS**

Lloyds Bank Plc  
Lichfield Branch  
22 Conduit Street  
Lichfield  
Staffs  
WS13 6JS

**THE GUILD OF ST. MARY AND ST. ANNE  
FOR THE YEAR ENDED 30 SEPTEMBER 2025**

<b>CONTENTS</b>	<b>PAGE</b>
Trustees Report	1-3
Statement of Trustees' Responsibilities	4
Independent Examiners Report	5
Statement of Financial Activities	6
Balance Sheet	7
Statements of Cash Flows	8
Notes to the Accounts	9-13

THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2025

The Trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 30 September 2025.

**Statutory Background**

Section 162 of the Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 made there under require the Trustees to prepare, in respect of each financial year, an annual report containing prescribed information and to submit such report to the Charity Commissioners, having attached to it the financial statement of accounts for such financial year. The Trustees also take account of the Charity Commissioners' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014, in respect of making such report.

**Reference and Administrative information**

The name of the charity is The Guild of St. Mary and St. Anne.

The charity's registration number is 609374.

The charity's principal address is c/o The Treasurer, Sunny Brae, Uttoxeter Road, Checkley, Stoke on Trent, ST10 4NB.

The Trustees who served the charity during the year were as follows:-

Mrs Laura Adams-Foskett		
Mrs Cassandra Cornforth		
Mrs Emma Golder		
Mrs Heather Graham	Treasurer	
Mrs Margaret (Meg) Jones	Pastoral secretary	Resigned year ended 30 September 2025
Mrs Stella Lewis	Pastoral secretary	Appointed year ended 30 September 2025
Mrs Barbara Marlow		
Mrs Pauline Norvall	Chairman	
Mrs Susan Swanborough		

**Structure, Governance and Management**

The charity was established by a declaration of trust deed (The Guild of St. Mary & St. Anne Special Charitable Trust) dated 7 July 1979 and is an unincorporated association.

The power of appointing new Trustees is vested in the Trustees by ballot. Trustees are selected on the basis of their suitability to the charity and adequate training would be provided, if required.

A minimum of two formal Trustees' meetings are held each year. Requests for assistance are considered by the Trustees and grants are considered by Trustees on application. Decisions are undertaken by charity Trustees by majority vote.

The Trustees have examined the major strategic, business and operational risks that the Guild faces and are satisfied that systems are in place to mitigate exposure to the major risks.

**Objectives and Activities**

The objects of the charity are the advancement of education and the furtherance of religion at The Abbots Bromley School, Abbots Bromley, and the relief of poverty, distress and sickness of persons who are or have been ordained at the aforesaid School.

The objects will be reviewed at the appropriate time to reflect the closure of Abbots Bromley School.

The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

**Grant-making policy**

The trustees ensure proper governance of the charity's grant making in three ways:

- Through grant-making principles which ensure that, even where there is donor or funding partner involvement, decisions are ultimately made by the trustees. In a situation where donors are involved, they are *recommending* grants, not *awarding* them.
- Through grant-making criteria which set out the activities the trustees wish to support in furtherance of the charity's objectives and the activities supported will be charitable in law.
- Through grant-making processes which set out how decisions are reached for awarding grants from different types of funds.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**Grant making principles**

- The board of trustees has ultimate collective responsibility for all grant-making decisions in line with the charitable purposes and any restrictions agreed with donors and funding partners.
- Trustees reserve the right to apply conditions to any grant.
- Trustees also reserve the right not to approve any recommendation or nomination if they (or those acting with their delegated authority) determine that the resulting grant would not be charitable, or would conflict with its policies or damage its reputation.

**Trustees Expenses**

Details of Trustees expenses paid are set out in note 4.

**Amendments to Administration, Organisation, Structure & Reporting**

No changes have been made in the year.

**For the Public Benefit**

The closure of The Abbots Bromley School has inevitably impacted on the operations of the alumni organisation connected with it, however, the unity between its former pupils has been sustained and the Guild as an independent charity is much valued by all its members and has a positive future supporting its members and preserving the history of the former school. Face to face meetings and reunions of former pupils, staff and governors of the former school continue to be organised throughout the world.

In December 2024, a Carol Service (nostalgically, a tradition of the former school called "Carols in the Round") was organised in St. Nicholas' Church, Abbots Bromley, which was very well supported. A Thanksgiving Service for the life of our much loved and respected music teacher, Llywela Harris was also held in St. Nicholas' Church in September 2025. Both were very memorable occasions & many former pupils came together to sing as a choir, which made these celebrations particularly special; our grateful thanks to all involved.

Trustees have also focused on preserving the memory & history of our school by digitising the school archives & preserving key items from the chapel and the school. Many of these items will become an integral part of the communal areas of the new development on the former school site, courtesy of the developers, Friel Homes, who's family had close links with the school where two of their daughters were former pupils.

The Trustees and Circle Secretaries have continued to support all members and the Annual Leaflet is a significant part of the organisation's communication, as well as an increasing presence on social media. A large number of leaflets have been provided for members who are in need, allowing them to keep in touch with the news from other members. The central focus of the charity is the pastoral support given to its members, when required, both emotionally and financially reflecting its Christian foundation.

Members are reminded that a central function of The Guild is to communicate with all its members, throughout the world, and to assist anyone requiring emotional or financial support.

**Achievements and Performance**

The financial statements show an income of £30,592 (2024 - £40,853) and expenditure in the year totalled £30,207 (2024 - £41,586).

**Financial Review**

There is a surplus on restricted funds of £27,323 (2024 - £32,250) at the year end. Details of the nature and purpose of the restricted funds are set out in note 8. Overall, the funds available to carry forward are £96,116 (2024 - £95,731).

The restricted Education Fund ceased on 30 September 2021.

The rates of interest on investments are minimal currently and Trustees have sought to attract the best interest available.

The principal source of funding for the charity is from external donations. The level of donations received determines the amount of grants provided in the year.

**Reserves Policy**

The Trustees are responsible for administering funds in line with their budget and seeks to utilise available funds effectively. The organisation aims to re-generate funds promptly in accordance with their aims.

THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2025

**Plans for the future**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

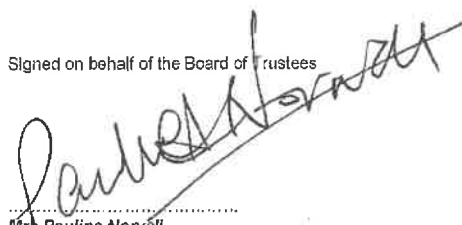
The Trustees, executive committee and members will continue to uphold one of the central objectives of The Guild for "the relief of poverty, distress and sickness of persons who are or have been ordained at Abbots Bromley school" and will continue to offer full support to its members, with a focus on the pastoral aspects of the organisation. The Guild will continue to develop ways to encourage relationships between its members and further develop a strategy to encourage the engagement with the younger members.

There are no other material transactions or significant developments, or important events of any consequence to the charity.

**Funds Held as Custodian Trustee on Behalf of Others**

Neither the charity nor any Trustee on its behalf holds any assets for another charity.

Signed on behalf of the Board of Trustees



.....  
Mrs Pauline Norvill  
Chairman

Date: 8/1/26 .....



.....  
Mrs Heather Graham  
Treasurer

Date: 08 Jan 2026 .....

**THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2025**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINERS' REPORT**

**TO THE TRUSTEES OF THE GUILD OF ST. MARY AND ST. ANNE**

I report on the accounts of the Trust for the year ended 30 September 2025, which are set out on pages 6 to 13.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act);

and

- to state whether particular matters have come to my attention.

**Basis of Independent Examiners' Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiners' Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

a) proper accounting records are kept in accordance with section 130 of the 2011 Act; and

b) accounts are prepared which accord with the accounting records and comply with the accounting requirements of the 2011 Act; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rebecca Williams FCA

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

Date: 8/1/26

THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2025

	Note	Unrestricted Designated Charitable Fund £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2025 £	Total Unrestricted And restricted 2024 £
<b>Income</b>	<b>2</b>					
Donations and legacies		9,621	1,512	6,982	18,115	14,838
Other trading activities		-	-	8,597	8,597	20,242
Investments		-	-	3,880	3,880	5,773
<b>Total income</b>		<b>9,621</b>	<b>1,512</b>	<b>19,459</b>	<b>30,592</b>	<b>40,853</b>
<b>Expenditure</b>	<b>3</b>					
Cost of raising funds		1,225.00	-	6,697	7,922	15,354
Expenditure on charitable activities:						
Grants made		-	6,439	-	6,439	2,000
Management and administrative costs		354	-	14,542	14,896	23,332
Governance costs		-	-	950	950	900
<b>Cost of grant making</b>		<b>354</b>	<b>6,439</b>	<b>15,492</b>	<b>22,285</b>	<b>26,232</b>
<b>Total expenditure</b>		<b>1,579</b>	<b>6,439</b>	<b>22,189</b>	<b>30,207</b>	<b>41,586</b>
<b>Net Income/(expenditure) and net movement in funds before transfers</b>		<b>8,042</b>	<b>(4,927)</b>	<b>(2,730)</b>	<b>385</b>	<b>(733)</b>
<b>Gross transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>8,042</b>	<b>(4,927)</b>	<b>(2,730)</b>	<b>385</b>	<b>(733)</b>
<b>Total funds brought forward</b>		<b>62,537</b>	<b>32,250</b>	<b>944</b>	<b>95,731</b>	<b>96,464</b>
<b>Total funds carried forward</b>		<b>70,579</b>	<b>27,323</b>	<b>(1,786)</b>	<b>96,116</b>	<b>95,731</b>

The notes on pages 9 to 13 form part of these financial statements

THE GUILD OF ST. MARY AND ST. ANNE  
BALANCE SHEET  
FOR THE YEAR ENDED 30 SEPTEMBER 2025

	Note	Unrestricted Designated Charitable Funds £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2025 £	Total 2024 £
<b>Current Assets</b>						
Debtors	5	-	-	3,409	3,409	4,839
Stock		-	-	380	380	380
Cash at bank in hand		70,579	27,323	(4,625)	93,277	91,412
<b>Total Current Assets</b>		<b>70,579</b>	<b>27,323</b>	<b>(836)</b>	<b>97,066</b>	<b>96,631</b>
<b>Creditors : Amounts falling due within one year</b>						
	6	-	-	950	950	900
<b>Net Current Assets</b>		<b>70,579</b>	<b>27,323</b>	<b>(1,786)</b>	<b>96,116</b>	<b>95,731</b>
<b>Net Assets</b>		<b>70,579</b>	<b>27,323</b>	<b>(1,786)</b>	<b>96,116</b>	<b>95,731</b>
<b>Funds of the charity</b>						
Unrestricted Designated Charitable fund		70,579	-	-	70,579	62,537
General revenue fund		-	-	(1,786)	(1,786)	944
Restricted Income funds	8	-	27,323	-	27,323	32,250
<b>Total funds</b>		<b>70,579</b>	<b>27,323</b>	<b>(1,786)</b>	<b>96,116</b>	<b>95,731</b>

Signed on behalf of all trustees

*Pauline Norvall*  
Mrs Pauline Norvall  
Chairman

Date *8/1/26*

*Heather Graham*  
Mrs Heather Graham  
Hon. Treasurer

Date *21 Jan 2026*

The notes on pages 9 to 13 form part of these financial statements

THE GUILD OF ST. MARY AND ST. ANNE  
 STATEMENT OF CASHFLOWS  
 FOR THE YEAR ENDED 30 SEPTEMBER 2025

	Note	Total Funds 2025 £	Total Funds 2024 £
<b>Net cash flows from operating activities</b>	<b>9</b>	<u>(2,015)</u>	<u>(10,620)</u>
<i>Cash flows from investing activities:</i>			
Interest		3,880	5,773
<b>Net cash provided by investing activities</b>		<u>3,880</u>	<u>5,773</u>
Change in cash and cash equivalents in the year		<u>1,865</u>	<u>(4,847)</u>
Cash and cash equivalents brought forward		91,412	96,259
Cash and cash equivalents carried forward		<u>93,277</u>	<u>91,412</u>

The notes on pages 9 to 13 form part of these financial statements

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**10 Accounting policies**

**Basis of accounting**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) Issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

**INCOME**

**Recognition of Income**

These are included in the Statement of Financial Activities (SoFA) when :

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Life subscriptions received are recognised in the SoFA in full in the year of receipt.

**Income with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Income from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Investment income**

This is included in the accounts when receivable and allocated to the General Revenue Fund.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and are subsequently measured at their settlement value.

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2025

2 Analysis of income

		2025	2024
		£	£
<b>Donations and legacies</b>	Donations	14,849	11,082
	Gift aid tax refund	3,052	2,469
	Annual subscriptions	154	177
	Life subscriptions & associate membership	60	1,110
		<u>18,115</u>	<u>14,838</u>
<b>Other trading activities</b>	Leafllets	6,432	6,344
	Sale of merchandise	190	303
	Events - Carols in the round & Ljywela	1,975	788
	Events - 140 year anniversary event	-	12,807
		<u>8,597</u>	<u>20,242</u>
<b>Investments</b>	Interest received	<u>3,880</u>	<u>5,773</u>
		<u>30,592</u>	<u>40,853</u>

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2025

3 Analysis of expenditure

		2025	2024
		£	£
<b>Cost of raising funds</b>	Leaflets - printing and postage	5,765	5,873
	Merchandise costs	932	2,978
	140 year anniversary costs	-	6,503
	Events	1,225	-
		<u>7,922</u>	<u>15,354</u>
<b>Charitable activities</b>	Pastoral	6,439	2,000
		<u>6,439</u>	<u>2,000</u>
<b>Management and administration</b>	Management, administration and website	13,549	22,198
	Insurance	700	678
	Circle expenses	278	228
	Reunion/AGM expenses	354	230
	Bank charges	15	-
		<u>14,896</u>	<u>23,332</u>
<b>Governance costs</b>	Independent examiners fees	950	900
		<u>950</u>	<u>900</u>
		<u>30,207</u>	<u>41,586</u>

All Management and administration and Governance costs have been allocated to the charitable activity of grant making.

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2025

**4 Details of certain items of expenditure**

**Trustee expenses and remuneration**

No remuneration was paid to the trustees in the year. The charity reimbursed expenses to 2 Trustee during the year (2024 - 1) amounting to £476 (2024 - £98). Expenses are reimbursed for postage and travel.

**Employee remuneration**

The Guild Development Manager was the only paid employee of the charity. She ceased employment in 2024.

	2025	2024
	£	£
Guild Development Manager	-	9,784

**Fees for examination of the accounts**

	2025	2024
	£	£
Independent examiner's fees for reporting on accounts	950	900

**5 Debtors**

	2025	2024
	£	£
Other debtors	-	744
Prepayments	3,409	4,095
	<u>3,409</u>	<u>4,839</u>

**6 Creditors**

	2025	2024
	£	£
Accruals	950	900
Tax and social security	-	-
	<u>950</u>	<u>900</u>

**7 Going concern**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils, staff and governors of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**8 The Guild of St. Mary and St. Anne Special Charitable Trust**

In 1979 the deeds stated the objects of the Trust as:

The advancement of education and the furtherance of religion at Abbots Bromley School for Girls, and the relief of poverty of those educated there.

To assist any charitable body or bodies financially or otherwise.

In 1999, after a vote by the members of the Guild, the Special Charitable Trust Fund was split equally between the Charitable Fund (unrestricted designated) and the Pastoral Fund (restricted).

Restricted Funds:

The Pastoral Fund (Formerly the Welfare Fund):

Object: To provide funds for the relief of poverty, distress and sickness of persons who have been educated at Abbots Bromley School (formerly known as the School of St. Mary and St. Anne). In particular (but without detracting from the generality of the foregoing) to assist members of the Guild or their dependents who are in the opinion of the Trustees in necessitous circumstances. As stated in the letter to members (February 1999) the Fund will be used to meet any requests for help, which the Trustees may receive from former pupils.

The Chapel Fund:

Object: To provide funds for use in the Chapel and for the furtherance of religion.

The Education Fund (formerly known as the Scholarship Fund):

Object: To provide funds for the advancement of education at Abbots Bromley School and for the relief of poverty, distress and sickness of persons who are educated at the aforesaid school. This fund ceased on 30 September 2021.

Unrestricted Designated Funds:

The Charitable Fund:

Object: To grant funds for any charitable purposes including the advancement of education and the furtherance of religion at Abbots Bromley School to assist any charitable body or bodies financially or otherwise and to "top up" any other funds should the need arise.

**The Movements on the restricted funds are as follows**

	Incoming resources	Resources expended	Transfers	Net movement	Opening balance	Closing balance
	£	£	£	£	£	£
Pastoral fund	1,512	(6,439)	-	(4,927)	12,009	7,082
Chapel fund	-	-	-	-	20,241	20,241
	<u>1,512</u>	<u>(6,439)</u>	<u>-</u>	<u>(4,927)</u>	<u>32,250</u>	<u>27,323</u>

**The Movements on the unrestricted funds are as follows**

	Incoming resources	Resources expended	Transfers	Net movement	Opening balance	Closing balance
	£	£	£	£	£	£
Designated charitable fund	9,621	(1,579)	-	8,042	62,537	70,579
General revenue fund	19,459	(22,189)	-	(2,730)	944	(1,766)
	<u>29,080</u>	<u>(23,768)</u>	<u>-</u>	<u>5,312</u>	<u>63,481</u>	<u>68,793</u>

**9 Reconciliation of net movements in funds to net cash flow from operating activities**

	2025	2024
	£	£
Net movement in funds	385	(733)
Interest	(3,880)	(5,773)
Decrease / (increase) in debtors	1,430	(4,279)
Decrease / (increase) in stock	-	367
Increase / (decrease) in creditors	50	(202)
<b>Net cash used in operating activities</b>	<u>(2,015)</u>	<u>(10,620)</u>

**GUILD OF ST MARY AND ST ANNE SPECIAL CHARITABLE TRUST**

England & Wales - Charity number 509374

---

# Accounts

---

THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2024



**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**TRUSTEES**

Mrs Margaret Jones                      Pastoral secretary  
Mrs Barbara Marlow  
Mrs Laura Adams-Foskett  
Mrs Cassandra Comforth  
Mrs Pauline Norvall                      Chairman  
Mrs Emma Golder  
Mrs Susan Swanborough

**TRUSTEE/TREASURER**

Mrs Heather Graham

**ADDRESS**

c/o The Treasurer  
Sunny Brae  
Uttoxeter Road  
Checkley  
Stoke on Trent  
ST10 4NB

**CHARITY REGISTRATION NO.**

509374

**INDEPENDENT EXAMINER**

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

**BANKERS**

Lloyds Bank Plc  
Lichfield Branch  
22 Conduit Street  
Lichfield  
Staffs  
WS13 6JS

**THE GUILD OF ST. MARY AND ST. ANNE  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

<b>CONTENTS</b>	<b>PAGE</b>
Trustees Report	1-3
Statement of Trustees' Responsibilities	4
Independent Examiners Report	5
Statement of Financial Activities	6
Balance Sheet	7
Statements of Cash Flows	8
Notes to the Accounts	9-13

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

The Trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 30 September 2024.

**Statutory Background**

Section 162 of the Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 made there under require the Trustees to prepare, in respect of each financial year, an annual report containing prescribed information and to submit such report to the Charity Commissioners, having attached to it the financial statement of accounts for such financial year. The Trustees also take account of the Charity Commissioners' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014, in respect of making such report.

**Reference and Administrative Information**

The name of the charity is The Guild of St. Mary and St. Anne.

The charity's registration number is 509374.

The charity's principal address is c/o The Treasurer, Sunny Brae, Uttoxeter Road, Checkley, Stoke on Trent, ST10 4NB.

The Trustees who served the charity during the year were as follows:-

Mrs Laura Adams-Foskett	
Mrs Cassandra Comforth	
Mrs Emma Golder	
Mrs Heather Graham	Treasurer
Mrs Margaret (Meg) Jones	Pastoral secretary
Mrs Barbara Marlow	
Mrs Pauline Norvall	Chairman
Mrs Susan Swanborough	

**Structure, Governance and Management**

The charity was established by a declaration of trust deed (The Guild of St. Mary & St. Anne Special Charitable Trust) dated 7 July 1979 and is an unincorporated association.

The power of appointing new Trustees is vested in the Trustees by ballot. Trustees are selected on the basis of their suitability to the charity and adequate training would be provided, if required.

A minimum of two formal Trustees' meetings are held each year. Requests for assistance are considered by the Trustees and grants are considered by Trustees on application. Decisions are undertaken by charity Trustees by majority vote.

The Trustees have examined the major strategic, business and operational risks that the Guild faces and are satisfied that systems are in place to mitigate exposure to the major risks.

**Objectives and Activities**

The objects of the charity are the advancement of education and the furtherance of religion at The Abbots Bromley School, Abbots Bromley, and the relief of poverty, distress and sickness of persons who are or have been ordained at the aforesaid School.

The objects will be reviewed at the appropriate time to reflect the closure of Abbots Bromley School.

The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

**Grant-making policy**

The trustees ensure proper governance of the charity's grant making in three ways:

- Through grant-making principles which ensure that, even where there is donor or funding partner involvement, decisions are ultimately made by the trustees. In a situation where donors are involved, they are *recommending* grants, not *awarding* them.
- Through grant-making criteria which set out the activities the trustees wish to support in furtherance of the charity's objectives and the activities supported will be charitable in law.
- Through grant-making processes which set out how decisions are reached for awarding grants from different types of funds.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**Grant making principles**

- The board of trustees has ultimate collective responsibility for all grant-making decisions in line with the charitable purposes and any restrictions agreed with donors and funding partners.
- Trustees reserve the right to apply conditions to any grant.
- Trustees also reserve the right not to approve any recommendation or nomination if they (or those acting with their delegated authority) determine that the resulting grant would not be charitable, or would conflict with its policies or damage its reputation.

**Trustees Expenses**

Details of Trustees expenses paid are set out in note 4.

**Amendments to Administration, Organisation, Structure & Reporting**

No changes have been made in the year.

**For the Public Benefit**

The closure of The Abbots Bromley School has inevitably impacted on the operations of the alumni organisation connected with it, however, the unity between its former pupils has been sustained and the Guild as an independent charity is much valued by all its members and has a positive future supporting its members and preserving the history of the former school. Face to face meetings and reunions of former pupils, staff and governors of the former school continue to be organised throughout the world. The organisation celebrated its 140th anniversary in May 2024. A festival was held in St. Michael's Church, Abbots Bromley and at the former school site, courtesy of Friel Homes. Over 300 ex pupils attended the successful celebration and over £6,000 was raised. The Trustees and Circle Secretaries have continued to support all members and the Annual Leaflet is a significant part of the organisation's communication, as well as an increasing presence on social media. In excess of 100 leaflets have been provided for members who are in need, allowing them to keep in touch with the news from other members. The central focus of the charity is the pastoral support given to its members, when required, both emotionally and financially reflecting its Christian foundation.

Members are reminded that a central function of The Guild is to support and communicate with all its members and to assist those of our membership who are in need.

**Achievements and Performance**

The financial statements show an income of £40,853 (2023 - £27,848) and expenditure in the year totalled £41,586 (2023 - £44,957).

**Financial Review**

There is a surplus on restricted funds of £32,250 (2023 - £33,888) at the year end. Details of the nature and purpose of the restricted funds are set out in note 8.

The restricted Education Fund ceased on 30 September 2021.

The rates of interest on investments are minimal currently and Trustees have sought to attract the best interest available.

The principal source of funding for the charity is from external donations. The level of donations received determines the amount of grants provided in the year.

**Reserves Policy**

The Trustees are responsible for administering funds in line with their budget and seeks to utilise available funds effectively. The organisation aims to re-generate funds promptly in accordance with their aims.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**Plans for the future**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

The Trustees, executive committee and members will continue to uphold one of the central objectives of The Guild for "the relief of poverty, distress and sickness of persons who are or have been educated at Abbots Bromley school" and will continue to offer full support to its members, with a focus on the pastoral aspects of the organisation. The Guild will continue to develop ways to encourage relationships between its members and further develop a strategy to encourage the engagement with the younger members.

There are no other material transactions or significant developments, or important events of any consequence to the charity.

**Funds Held as Custodian Trustee on Behalf of Others**

Neither the charity nor any Trustee on its behalf holds any assets for another charity.

Signed on behalf of the Board of Trustees

  
.....  
Mrs Judith Norvall  
Chairman

Date..... 21/1/25 .....

  
.....  
Mrs Heather Graham  
Treasurer

Date..... 21/1/25 .....

**THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINERS' REPORT**

**TO THE TRUSTEES OF THE GUILD OF ST. MARY AND ST. ANNE**

I report on the accounts of the Trust for the year ended 30 September 2024, which are set out on pages 6 to 13.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act);

and

- to state whether particular matters have come to my attention.

**Basis of Independent Examiners' Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiners' Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a) proper accounting records are kept in accordance with section 130 of the 2011 Act; and
  - b) accounts are prepared which accord with the accounting records and comply with the accounting requirements of the 2011 Act; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rebecca Williams FCA

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

Date: 21/1/25

THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2024

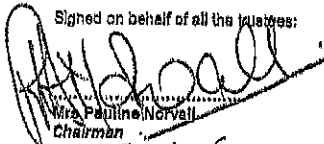
	Note	Unrestricted Designated Charitable Fund £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2024 £	Total Unrestricted And restricted 2023 £
<b>Income</b>	<b>2</b>					
Donations and legacies		9,651	362	4,825	14,838	20,232
Other trading activities		-	-	20,242	20,242	7,407
Investments		-	-	5,773	5,773	209
Other		-	-	-	-	-
<b>Total Income</b>		<b>9,651</b>	<b>362</b>	<b>30,840</b>	<b>40,853</b>	<b>27,848</b>
<b>Expenditure</b>	<b>3</b>					
Cost of raising funds		-	-	15,354	15,354	8,630
Expenditure on charitable activities:						
Grants made		-	2,000	-	2,000	379
Management and administrative costs		10,795	-	12,537	23,332	35,108
Governance costs		-	-	900	900	840
<b>Cost of grant making</b>		<b>10,795</b>	<b>2,000</b>	<b>13,437</b>	<b>26,232</b>	<b>36,327</b>
<b>Total expenditure</b>		<b>10,795</b>	<b>2,000</b>	<b>28,791</b>	<b>41,586</b>	<b>44,957</b>
<b>Net income/(expenditure) and net movement in funds before transfers</b>		<b>(1,144)</b>	<b>(1,638)</b>	<b>2,049</b>	<b>(733)</b>	<b>(17,109)</b>
<b>Gross transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(1,144)</b>	<b>(1,638)</b>	<b>2,049</b>	<b>(733)</b>	<b>(17,109)</b>
<b>Total funds brought forward</b>		<b>63,681</b>	<b>33,888</b>	<b>(1,105)</b>	<b>96,464</b>	<b>113,573</b>
<b>Total funds carried forward</b>		<b>62,537</b>	<b>32,250</b>	<b>944</b>	<b>95,731</b>	<b>96,464</b>

The notes on pages 9 to 13 form part of these financial statements


THE GUILD OF ST. MARY AND ST. ANNE  
BALANCE SHEET  
FOR THE YEAR ENDED 30 SEPTEMBER 2024

	Note	Unrestricted Designated Charitable Funds £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2024 £	Total 2023 £
<b>Current Assets</b>						
Debtors	8	-	-	4,839	4,839	680
Stock		-	-	880	880	747
Cash at bank in hand		62,637	32,260	(3,376)	91,412	98,259
<b>Total Current Assets</b>		<b>62,637</b>	<b>32,260</b>	<b>1,944</b>	<b>96,831</b>	<b>97,686</b>
<b>Creditors : Amounts falling due within one year</b>	8	-	-	900	900	1,102
<b>Net Current Assets</b>		<b>62,637</b>	<b>32,260</b>	<b>944</b>	<b>95,731</b>	<b>96,484</b>
<b>Net Assets</b>		<b>62,637</b>	<b>32,260</b>	<b>944</b>	<b>95,731</b>	<b>96,484</b>
<b>Funds of the charity</b>						
Unrestricted Designated Charitable fund		62,637	-	-	62,637	63,881
General revenue fund		-	-	944	944	(1,105)
Restricted Income funds	8	-	32,260	-	32,260	33,888
<b>Total funds</b>		<b>62,637</b>	<b>32,260</b>	<b>944</b>	<b>95,731</b>	<b>96,484</b>

Signed on behalf of all the trustees:

  
Mrs Pauline Norvall  
Chairman

Date 26/11/25

  
Mrs Heather Graham  
Hon. Treasurer

Date 26/11/25

The notes on pages 8 to 13 form part of these financial statements

**THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF CASHFLOWS  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	Note	Total Funds 2024 £	Total Funds 2023 £
<b>Net cash flows from operating activities</b>	9	<u>(9,876)</u>	<u>(16,188)</u>
<i>Cash flows from investing activities:</i>			
Interest		5,773	209
<b>Net cash provided by investing activities</b>		<u>5,773</u>	<u>209</u>
Change in cash and cash equivalents in the year		<u>(4,103)</u>	<u>(15,979)</u>
Cash and cash equivalents brought forward		96,259	112,238
Cash and cash equivalents carried forward		<u>92,156</u>	<u>96,259</u>

The notes on pages 9 to 13 form part of these financial statements

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**1 Accounting policies**

**Basis of accounting**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

**INCOME**

**Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when :

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Life subscriptions received are recognised in the SoFA in full in the year of receipt.

**Income with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Income from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Investment income**

This is included in the accounts when receivable and allocated to the General Revenue Fund.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and are subsequently measured at their settlement value.

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2024

2 Analysis of Income

		2024	2023
		£	£
<b>Donations and legacies</b>	Donations	11,082	16,638
	Gift aid tax refund	2,469	1,759
	Annual subscriptions	177	213
	Life subscriptions & associate membership	1,110	1,622
		<u>14,838</u>	<u>20,232</u>
<b>Other trading activities</b>	Leaflets	6,344	5,652
	Sale of merchandise	303	1,755
	Events - Carols in the round	788	-
	Events - 140 year anniversary event	12,807	-
		<u>20,242</u>	<u>7,407</u>
<b>Investments</b>	Interest received	<u>5,773</u>	<u>209</u>
		<u>40,853</u>	<u>27,848</u>

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2024

3 Analysis of expenditure

		2024	2023
		£	£
<b>Cost of raising funds</b>	Leaflets - printing and postage	5,873	6,195
	Merchandise costs	2,978	2,435
	140 year anniversary costs	6,503	-
		<u>15,354</u>	<u>8,630</u>
<b>Charitable activities</b>	Pastoral	2,000	379
		<u>2,000</u>	<u>379</u>
<b>Management and administration</b>	Management, administration and website	22,198	34,198
	Insurance	676	631
	Circle expenses	228	279
	Reunion/AGM expenses	230	-
		<u>23,332</u>	<u>35,108</u>
<b>Governance costs</b>	Independent examiners fees	900	840
		<u>41,586</u>	<u>44,957</u>

All Management and administration and Governance costs have been allocated to the charitable activity of grant making.

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2024

4 Details of certain items of expenditure

Trustee expenses and remuneration

No remuneration was paid to the trustees in the year. The charity reimbursed expenses to 1 Trustee during the year (2023 - 1) amounting to £98 (2023 - £125). Expenses are reimbursed for postage and travel.

Employee remuneration

The Guild Development Manager is the only paid employee of the charity.

	2024	2023
	£	£
Guild Development Manager	<u>9,794</u>	<u>19,589</u>

Fees for examination of the accounts

Independent examiner's fees for reporting on accounts

	2024	2023
	£	£
Independent examiner's fees for reporting on accounts	<u>900</u>	<u>840</u>

5 Debtors

Other debtors  
 Prepayments

	2024	2023
	£	£
Other debtors	744	-
Prepayments	4,085	560
	<u>4,839</u>	<u>560</u>

6 Creditors

Accruals  
 Tax and social security

	2024	2023
	£	£
Accruals	900	840
Tax and social security	-	262
	<u>900</u>	<u>1,102</u>

7 Going concern

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils, staff and governors of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**8 The Guild of St. Mary and St. Anne Special Charitable Trust**

In 1979 the deeds stated the objects of the Trust as:

The advancement of education and the furtherance of religion at Abbots Bromley School for Girls, and the relief of poverty of those educated there.

To assist any charitable body or bodies financially or otherwise.

In 1999, after a vote by the members of the Guild, the Special Charitable Trust Fund was split equally between the Charitable Fund (unrestricted designated) and the Pastoral Fund (restricted).

Restricted Funds:

The Pastoral Fund (Formerly the Welfare Fund):

Object: To provide funds for the relief of poverty, distress and sickness of persons who have been educated at Abbots Bromley School (formerly known as the School of St. Mary and St. Anne). In particular (but without detracting from the generality of the foregoing) to assist members of the Guild or their dependents who are in the opinion of the Trustees in necessitous circumstances. As stated in the letter to members (February 1999) the Fund will be used to meet any requests for help, which the Trustees may receive from former pupils.

The Chapel Fund:

Object: To provide funds for use in the Chapel and for the furtherance of religion.

The Education Fund (formerly known as the Scholarship Fund):

Object: To provide funds for the advancement of education at Abbots Bromley School and for the relief of poverty, distress and sickness of persons who are educated at the aforesaid school. This fund ceased on 30 September 2021.

Unrestricted Designated Funds:

The Charitable Fund:

Object: To grant funds for any charitable purposes including the advancement of education and the furtherance of religion at Abbots Bromley School to assist any charitable body or bodies financially or otherwise and to "top up" any other funds should the need arise.

The Movements on the restricted funds are as follows

	Incoming resources £	Resources expended £	Transfers £	Net movement £	Opening balance £	Closing balance £
Pastoral fund	362	(2,000)	-	(1,638)	13,647	12,009
Chapel fund	-	-	-	-	20,241	20,241
	<u>362</u>	<u>(2,000)</u>	<u>-</u>	<u>(1,638)</u>	<u>33,888</u>	<u>32,250</u>

The Movements on the unrestricted funds are as follows

	Incoming resources £	Resources expended £	Transfers £	Net movement £	Opening balance £	Closing balance £
Designated charitable fund	9,651	(10,795)	-	(1,144)	63,681	62,537
General revenue fund	30,840	(28,791)	-	2,049	(1,105)	944
	<u>40,491</u>	<u>(39,586)</u>	<u>-</u>	<u>905</u>	<u>62,576</u>	<u>63,481</u>

**9 Reconciliation of net movements in funds to net cash flow from operating activities**

	2024 £	2023 £
Net movement in funds	(733)	(17,109)
Interest	(5,773)	(209)
Decrease / (Increase) in debtors	(3,535)	466
Decrease / (increase) in stock	367	1,433
Increase / (decrease) in creditors	(202)	(769)
<b>Net cash used in operating activities</b>	<u>(9,876)</u>	<u>(16,188)</u>

**GUILD OF ST MARY AND ST ANNE SPECIAL CHARITABLE TRUST**

England & Wales - Charity number 509374

---

# Accounts

---

THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2023



**THE GUILD OF ST. MARY AND ST. ANNE  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

<b>CONTENTS</b>	<b>PAGE</b>
Trustees Report	1-3
Statement of Trustees' Responsibilities	4
Independent Examiners Report	5
Statement of Financial Activities	6
Balance Sheet	7
Statements of Cash Flows	8
Notes to the Accounts	9-13

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**TRUSTEES**

Mrs Margaret Jones                      Pastoral secretary  
Mrs Barbara Marlow  
Mrs Laura Adams-Foskett  
Mrs Cassandra Cornforth  
Mrs Pauline Norvall                      Chairman  
Mrs Emma Golder  
Mrs Susan Swanborough

**TRUSTEE/TREASURER**

Mrs Heather Graham

**ADDRESS**

c/o The Treasurer  
Sunny Brae  
Uttoxeter Road  
Checkley  
Stoke on Trent  
ST10 4NB

**CHARITY REGISTRATION NO.**

509374

**INDEPENDENT EXAMINER**

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

**BANKERS**

Lloyds Bank Plc  
Lichfield Branch  
22 Conduit Street  
Lichfield  
Staffs  
WS13 6JS

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

The Trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 30 September 2022.

**Statutory Background**

Section 162 of the Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 made there under require the Trustees to prepare, in respect of each financial year, an annual report containing prescribed information and to submit such report to the Charity Commissioners, having attached to it the financial statement of accounts for such financial year. The Trustees also take account of the Charity Commissioners' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014, in respect of making such report.

**Reference and Administrative Information**

The name of the charity is The Guild of St. Mary and St. Anne.

The charity's registration number is 509374.

The charity's principal address is c/o The Treasurer, Sunny Brae, Uttoxeter Road, Checkley, Stoke on Trent, ST10 4NB.

The Trustees who served the charity during the year were as follows:-

Mrs Heather Graham	Treasurer
Mrs Margaret (Meg) Jones	Pastoral secretary
Mrs Barbara Marlow	
Mrs Laura Adams-Foskett	
Mrs Cassandra Comforth	
Mrs Pauline Norvall	Chairman
Mrs Emma Golder	
Mrs Susan Swanborough	

**Structure, Governance and Management**

The charity was established by a declaration of trust deed (The Guild of St. Mary & St. Anne Special Charitable Trust) dated 7 July 1879 and is an unincorporated association.

The power of appointing new Trustees is vested in the Trustees by ballot. Trustees are selected on the basis of their suitability to the charity and adequate training would be provided, if required.

A minimum of two formal Trustees' meetings are held each year. Requests for assistance are considered by the Trustees and grants are considered by Trustees on application. Decisions are undertaken by charity Trustees by majority vote.

The Trustees have examined the major strategic, business and operational risks that the Guild faces and are satisfied that systems are in place to mitigate exposure to the major risks.

**Objectives and Activities**

The objects of the charity are the advancement of education and the furtherance of religion at The Abbots Bromley School, Abbots Bromley, and the relief of poverty, distress and sickness of persons who are or have been ordained at the aforesaid School.

The objects will be reviewed at the appropriate time to reflect the closure of Abbots Bromley School.

The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

**Grant-making policy**

The trustees ensure proper governance of the charity's grant making in three ways:

- Through grant-making principles which ensure that, even where there is donor or funding partner involvement, decisions are ultimately made by the trustees. In a situation where donors are involved, they are *recommending* grants, not *awarding* them.
- Through grant-making criteria which set out the activities the trustees wish to support in furtherance of the charity's objectives and the activities supported will be charitable in law.
- Through grant-making processes which set out how decisions are reached for awarding grants from different types of funds.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**Grant making principles**

- The board of trustees has ultimate collective responsibility for all grant-making decisions in line with the charitable purposes and any restrictions agreed with donors and funding partners.
- Trustees reserve the right to apply conditions to any grant.
- Trustees also reserve the right not to approve any recommendation or nomination if they (or those acting with their delegated authority) determine that the resulting grant would not be charitable, or would conflict with its policies or damage its reputation.

**Trustees Expenses**

Details of Trustees expenses paid are set out in note 4.

**Amendments to Administration, Organisation, Structure & Reporting**

No changes have been made in the year.

**For the Public Benefit**

The closure of The Abbots Bromley School has inevitably impacted on the operations of the alumni organisation connected with it, however, the unity between its former pupils has been sustained and the Guild as an independent charity is much valued by all its members and has a positive future supporting its members and preserving the history of the former school. Face to face meetings and reunions of former pupils, staff and governors of the former school continue to be organised throughout the world. The Trustees and Circle Secretaries have continued to support all members and the Annual Leaflet is a significant part of the organisation's communication, as well as an increasing presence on social media. In excess of 100 leaflets have been provided for members who are in need, allowing them to keep in touch with the news from other members. The central focus of the charity is the pastoral support given to its members, when required, both emotionally and financially reflecting its Christian foundation.

Members are reminded that a central function of The Guild is to assist those of our membership who are in need.

**Achievements and Performance**

The financial statements show an income of £27,848 (2022 - £23,415) and expenditure in the year totalled £44,957 (2022 - £48,060).

**Financial Review**

There is a surplus on restricted funds of £33,888 (2022 – £33,741) at the year end. Details of the nature and purpose of the restricted funds are set out in note 8.

The restricted Education Fund ceased on 30 September 2021.

The rates of interest on investments are minimal currently and Trustees have sought to attract the best interest available.

The principal source of funding for the charity is from external donations. The level of donations received determines the amount of grants provided in the year.

**Reserves Policy**

The Trustees are responsible for administering funds in line with their budget and seeks to utilise available funds effectively. The organisation aims to re-generate funds promptly in accordance with their aims.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**Plans for the future**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

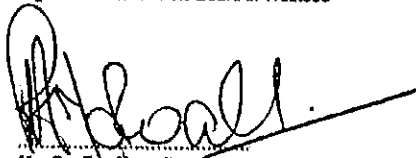
The Trustees, executive committee and members will continue to uphold one of the central objectives of The Guild for "the relief of poverty, distress and sickness of persons who are or have been educated at Abbots Bromley school" and will continue to offer full support to its members, with a focus on the pastoral aspects of the organisation. The Guild will continue to develop ways to encourage relationships between its members and further develop a strategy to encourage the engagement with the younger members.

There are no other material transactions or significant developments, or important events of any consequence to the charity.

**Funds Held as Custodian Trustee on Behalf of Others**

Neither the charity nor any Trustee on its behalf holds any assets for another charity.

Signed on behalf of the Board of Trustees



Mrs Pauline Norvell  
Chairman

Date 04.01.24



Mrs Heather Graham  
Treasurer

Date 4 Jan 2024

**THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINERS' REPORT**

**TO THE TRUSTEES OF THE GUILD OF ST. MARY AND ST. ANNE**

I report on the accounts of the Trust for the year ended 30 September 2023, which are set out on pages 6 to 13.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 146(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiners' Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiners' Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a) proper accounting records are kept in accordance with section 130 of the 2011 Act; and
  - b) accounts are prepared which accord with the accounting records and comply with the accounting requirements of the 2011 Act; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Rebecca Williams FCA

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

Date : .....

THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Note	Unrestricted Designated Charitable Fund £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2023 £	Total Unrestricted And restricted 2022 £
<b>Income</b>	<b>2</b>					
Donations and legacies		17,847	526	1,859	20,232	14,300
Other trading activities		-	-	7,407	7,407	6,718
Investments		-	-	209	209	402
Other		-	-	-	-	1,995
<b>Total Income</b>		<b>17,847</b>	<b>526</b>	<b>9,475</b>	<b>27,848</b>	<b>23,415</b>
<b>Expenditure</b>	<b>3</b>					
Cost of raising funds		-	-	8,630	8,630	5,457
Expenditure on charitable activities:						
Grants made		-	379	-	379	3,500
Management and administrative costs		19,589	-	15,519	35,108	38,338
Governance costs		-	-	840	840	765
<b>Cost of grant making</b>		<b>19,589</b>	<b>379</b>	<b>16,359</b>	<b>36,327</b>	<b>42,603</b>
<b>Total expenditure</b>		<b>19,589</b>	<b>379</b>	<b>24,989</b>	<b>44,957</b>	<b>48,060</b>
<b>Net Income/(expenditure) and net movement in funds before transfers</b>		<b>(1,742)</b>	<b>147</b>	<b>(15,514)</b>	<b>(17,109)</b>	<b>(24,645)</b>
<b>Gross transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(1,742)</b>	<b>147</b>	<b>(15,514)</b>	<b>(17,109)</b>	<b>(24,645)</b>
<b>Total funds brought forward</b>		<b>65,423</b>	<b>33,741</b>	<b>14,409</b>	<b>113,573</b>	<b>138,218</b>
<b>Total funds carried forward</b>		<b>63,681</b>	<b>33,888</b>	<b>(1,105)</b>	<b>96,464</b>	<b>113,573</b>

The notes on pages 9 to 13 form part of these financial statements


THE GUILD OF ST. MARY AND ST. ANNE  
BALANCE SHEET  
FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Note	Unrestricted Designated Charitable Funds £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2023 £	Total 2022 £
<b>Current Assets</b>						
Debtors	5	-	-	680	680	1,028
Stock		-	-	747	747	2,180
Cash at bank in hand		63,943	33,888	(1,572)	96,259	112,238
<b>Total Current Assets</b>		<b>63,943</b>	<b>33,888</b>	<b>(265)</b>	<b>97,566</b>	<b>118,444</b>
<b>Creditors : Amounts falling due within one year</b>						
	6	282	-	840	1,102	1,871
<b>Net Current Assets</b>		<b>63,661</b>	<b>33,888</b>	<b>(1,105)</b>	<b>96,464</b>	<b>113,573</b>
<b>Net Assets</b>						
		<b>63,661</b>	<b>33,888</b>	<b>(1,105)</b>	<b>96,464</b>	<b>113,573</b>
<b>Funds of the charity</b>						
Unrestricted Designated Charitable fund		63,661	-	-	63,661	66,423
General revenue fund		-	-	(1,105)	(1,105)	14,408
Restricted income funds	8	-	33,888	-	33,888	33,741
<b>Total funds</b>		<b>63,661</b>	<b>33,888</b>	<b>(1,105)</b>	<b>96,464</b>	<b>113,573</b>

Signed on behalf of all the trustees:

  
Mrs Pauline Norvall  
Chairman

Date 04.01.24

  
Mrs Heather Graham  
Hon. Treasurer

Date 4 JAN 2024

The notes on pages 9 to 13 form part of these financial statements

**THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF CASHFLOWS  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Note	Total Funds 2023 £	Total Funds 2022 £
<b>Net cash flows from operating activities</b>	<b>9</b>	<u>(16,188)</u>	<u>(25,596)</u>
<i>Cash flows from investing activities:</i>			
Interest		209	402
<b>Net cash provided by investing activities</b>		<u>209</u>	<u>402</u>
Change in cash and cash equivalents in the year		<u>(15,979)</u>	<u>(25,194)</u>
Cash and cash equivalents brought forward		112,238	137,432
Cash and cash equivalents carried forward		<u>96,259</u>	<u>112,238</u>

The notes on pages 9 to 13 form part of these financial statements

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**1 Accounting policies**

**Basis of accounting**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 18 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

**INCOME**

**Recognition of Income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Life subscriptions received are recognised in the SoFA in full in the year of receipt.

**Income with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Income from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Investment Income**

This is included in the accounts when receivable and allocated to the General Revenue Fund.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and are subsequently measured at their settlement value.

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2023

2 Analysis of Income

		2023	2022
		£	£
<b>Donations and legacies</b>	Donations	16,638	9,280
	Legacies	-	855
	Gift aid tax refund	1,759	3,467
	Annual subscriptions	213	258
	Life subscriptions & associate membership	1,622	440
		<u>20,232</u>	<u>14,300</u>
<b>Other trading activities</b>	Leaflets	5,652	5,668
	Sale of merchandise	1,755	1,050
		<u>7,407</u>	<u>6,718</u>
<b>Investments</b>	Interest received	<u>209</u>	<u>402</u>
<b>Other</b>	Other	<u>-</u>	<u>1,995</u>
		<u>27,848</u>	<u>23,415</u>

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2023

3 Analysis of expenditure

		2023	2022
		£	£
<b>Cost of raising funds</b>	Leaflets - printing and postage	6,195	5,772
	Merchandise costs	2,435	(315)
		<u>8,630</u>	<u>5,457</u>
<b>Charitable activities</b>	Grants (individuals)	-	3,500
	Scholarships & Bursaries (individuals)	-	-
	Pastoral	379	-
		<u>379</u>	<u>3,500</u>
<b>Management and administration</b>	Management, administration and website	34,198	34,476
	Insurance	631	698
	Circle expenses	279	772
	Reunion expenses	-	2,392
		<u>35,108</u>	<u>38,338</u>
		<u>44,117</u>	<u>47,295</u>
<b>Governance costs</b>	Independent examiners fees	<u>840</u>	<u>765</u>
		<u>44,957</u>	<u>48,060</u>

All Management and administration and Governance costs have been allocated to the charitable activity of grant making.

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**4 Details of certain Items of expenditure**

**Trustee expenses and remuneration**

No remuneration was paid to the trustees in the year. The charity reimbursed expenses to 1 Trustee during the year (2022 - 0) amounting to £125 (2022 - £Nil). Expenses are reimbursed for postage and travel.

**Employee remuneration**

The Guild Development Manager is the only paid employee of the charity.

	<b>2023</b>	<b>2022</b>
	£	£
Guild Development Manager	<u>19,589</u>	<u>23,707</u>

**Fees for examination of the accounts**

	<b>2023</b>	<b>2022</b>
	£	£
Independent examiner's fees for reporting on accounts	<u>840</u>	<u>785</u>

**5 Debtors**

	<b>2023</b>	<b>2022</b>
	£	£
Prepayments	<u>580</u>	<u>1,026</u>

**6 Creditors**

	<b>2023</b>	<b>2022</b>
	£	£
Accruals	840	785
Tax and social security	262	1,106
	<u>1,102</u>	<u>1,871</u>

**7 Going concern**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils, staff and governors of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

**THE GUILD OF ST. MARY AND ST. ANNE**  
**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**8 The Guild of St. Mary and St. Anne Special Charitable Trust**

In 1979 the deeds stated the objects of the Trust as:

The advancement of education and the furtherance of religion at Abbots Bromley School for Girls, and the relief of poverty of those educated there.

To assist any charitable body or bodies financially or otherwise.

In 1999, after a vote by the members of the Guild, the Special Charitable Trust Fund was split equally between the Charitable Fund (unrestricted designated) and the Pastoral Fund (restricted).

Restricted Funds:

The Pastoral Fund (Formerly the Welfare Fund):

Object: To provide funds for the relief of poverty, distress and sickness of persons who have been educated at Abbots Bromley School (formerly known as the School of St. Mary and St. Anne). In particular (but without detracting from the generality of the foregoing) to assist members of the Guild or their dependants who are in the opinion of the Trustees in necessitous circumstances. As stated in the letter to members (February 1999) the Fund will be used to meet any requests for help, which the Trustees may receive from former pupils.

The Chapel Fund:

Object: To provide funds for use in the Chapel and for the furtherance of religion.

The Education Fund (formerly known as the Scholarship Fund):

Object: To provide funds for the advancement of education at Abbots Bromley School and for the relief of poverty, distress and sickness of persons who are educated at the aforesaid school. This fund ceased on 30 September 2021.

Unrestricted Designated Funds:

The Charitable Fund:

Object: To grant funds for any charitable purposes including the advancement of education and the furtherance of religion at Abbots Bromley School to assist any charitable body or bodies financially or otherwise and to "top up" any other funds should the need arise.

**The Movements on the restricted funds are as follows**

	Incoming resources	Resources expended	Transfers	Net movement	Opening balance	Closing balance
	£	£	£	£	£	£
Pastoral fund	526	(379)	-	147	13,500	13,647
Chapel fund	-	-	-	-	20,241	20,241
	<u>526</u>	<u>(379)</u>	<u>-</u>	<u>147</u>	<u>33,741</u>	<u>33,888</u>

**The Movements on the unrestricted funds are as follows**

	Incoming resources	Resources expended	Transfers	Net movement	Opening balance	Closing balance
	£	£	£	£	£	£
Designated charitable fund	17,847	(19,589)	-	(1,742)	65,423	63,681
General revenue fund	9,475	(24,989)	-	(15,514)	14,409	(1,105)
	<u>27,322</u>	<u>(44,578)</u>	<u>-</u>	<u>(17,256)</u>	<u>79,832</u>	<u>62,576</u>

**9 Reconciliation of net movements in funds to net cash flow from operating activities**

	2023	2022
	£	£
Net movement in funds	(17,109)	(24,645)
Interest	(209)	(402)
Decrease / (increase) in debtors	466	(171)
Decrease / (increase) in stock	1,433	(1,090)
Increase / (decrease) in creditors	(789)	712
<b>Net cash used in operating activities</b>	<u>(16,188)</u>	<u>(25,596)</u>

**GUILD OF ST MARY AND ST ANNE SPECIAL CHARITABLE TRUST**

England & Wales - Charity number 509374

---

# Accounts

---

THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2021



**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**TRUSTEES**

Mrs Margaret Jones                      Pastoral secretary  
Mrs Barbara Marlow  
Mrs Laura Adams-Foskett  
Miss Cassandra Graham  
Mrs Pauline Norvall                      Chairman  
Mrs Emma Golder  
Mrs Susan Swanorough  
Rev Canon William Weaver

**TRUSTEE/TREASURER**

Mrs Heather Graham

**ADDRESS**

c/o The Treasurer  
Sunny Brae  
Uttoxeter Road  
Checkley  
Stoke on Trent  
ST10 4NB

**CHARITY REGISTRATION NO.**

509374

**INDEPENDENT EXAMINER**

Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

**BANKERS**

Lloyds Bank Plc  
Lichfield Branch  
22 Conduit Street  
Lichfield  
Staffs  
WS13 6JS

**THE GUILD OF ST. MARY AND ST. ANNE  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

<b>CONTENTS</b>	<b>PAGE</b>
Trustees Report	1-3
Statement of Trustees' Responsibilities	4
Independent Examiners Report	5
Statement of Financial Activities	6
Balance Sheet	7
Statements of Cash Flows	8
Notes to the Accounts	9-13

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

The Trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 30 September 2021.

**Statutory Background**

Section 162 of the Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 made there under require the Trustees to prepare, in respect of each financial year, an annual report containing prescribed information and to submit such report to the Charity Commissioners, having attached to it the financial statement of accounts for such financial year. The Trustees also take account of the Charity Commissioners' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 18 July 2014, in respect of making such report.

**Reference and Administrative Information**

The name of the charity is The Guild of St. Mary and St. Anne.

The charity's registration number is 509374.

The charity's principal address is c/o The Treasurer, Sunny Brae, Uttoxeter Road, Checkley, Stoke on Trent, ST10 4NB.

The Trustees who served the charity during the year were as follows:-

Mrs Heather Graham	Treasurer
Mrs Margaret (Meg) Jones	Pastoral secretary
Mrs Barbara Marlow	
Mrs Laura Adams-Foskett	
Miss Cassandra Graham	
Mrs Pauline Norvall	Chairman
Mrs Emma Golder	
Mrs Susan Swanorough	
Rev Canon William Weaver	

**Structure, Governance and Management**

The charity was established by a declaration of trust deed (The Guild of St. Mary & St. Anne Special Charitable Trust) dated 7 July 1979 and is an unincorporated association.

The power of appointing new Trustees is vested in the Trustees by ballot. Trustees are selected on the basis of their suitability to the charity and adequate training would be provided, if required.

A minimum of two formal Trustees' meetings are held each year. Requests for assistance are considered by the Trustees and grants are considered by Trustees on application. Decisions are undertaken by charity Trustees by majority vote.

The Trustees have examined the major strategic, business and operational risks that the Guild faces and are satisfied that systems are in place to mitigate exposure to the major risks.

**Objectives and Activities**

The objects of the charity are the advancement of education and the furtherance of religion at The Abbots Bromley School, Abbots Bromley, and the relief of poverty, distress and sickness of persons who are or have been ordained at the aforesaid School.

The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

**Grant-making policy**

The trustees ensure proper governance of the charity's grant making in three ways:

- Through grant-making principles which ensure that, even where there is donor or funding partner involvement, decisions are ultimately made by the trustees. In a situation where donors are involved, they are *recommending* grants, not *awarding* them.
- Through grant-making criteria which set out the activities the trustees wish to support in furtherance of the charity's objectives and the activities supported will be charitable in law.
- Through grant-making processes which set out how decisions are reached for awarding grants from different types of funds.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**Grant making principles**

- The board of trustees has ultimate collective responsibility for all grant-making decisions in line with the charitable purposes and any restrictions agreed with donors and funding partners.
- Trustees reserve the right to apply conditions to any grant.
- Trustees also reserve the right not to approve any recommendation or nomination if they (or those acting with their delegated authority) determine that the resulting grant would not be charitable, or would conflict with its policies or damage its reputation.

**Trustees Expenses**

Details of Trustees expenses paid are set out in note 4.

**Amendments to Administration, Organisation, Structure & Reporting**

No changes have been made in the year.

**For the Public Benefit**

The worldwide pandemic has inevitably impacted on the activities of the charity and its operations. Face to face meetings and reunions of former pupils, staff and governors of the former School of S. Mary & S. Anne (Abbots Bromley School) have been restricted, as a result. The Circle Secretaries have continued to support all members and the Annual Leaflet is a significant part of the organisation's communication. A special Leaflet was produced in 2021 for the 100 year Anniversary as well as a publication "A Tribute to Abbots Bromley" which were distributed to members. Credit for these publications must go to Emma Golder. In excess of 100 leaflets have been provided for members who are in need, allowing them to keep in touch with the news from other members. The Guild Development Manager, Mrs. June Calms-Smith, continues to provide invaluable support to the Trustees, Executive and members of The Guild and to the former staff and pupils of the school and continues to promote the aims of the organisation.

Pastoral expenditure totalled £1,000 for the year. Members are reminded that a central function of The Guild is to assist those of our membership who are in need.

**Achievements and Performance**

The financial statements show an income of £32,909 (2020 - £100,488) and expenditure in the year totalled £57,397 (2020 - £82,298).

**Financial Review**

There is a surplus on restricted funds of £36,003 (2020 - £36,914) at the year end. Details of the nature and purpose of the restricted funds are set out in note 8.

The restricted Education Fund ceased on 30 September 2021.

The rates of interest on investments are minimal currently and Trustees have sought to attract the best interest available.

The principal source of funding for the charity is from external donations. The level of donations received determines the amount of grants provided in the year.

The accounting policy for Life Subscriptions has been changed in the year to reflect a more accurate accounting treatment. This has resulted in a restatement of the prior period accounts. Detail regarding the adjustment can be seen in note 1.

**Reserves Policy**

The Trustees are responsible for administering funds in line with their budget and seeks to utilise available funds effectively. The organisation aims to re-generate funds promptly in accordance with their aims.

**THE GUILD OF ST. MARY AND ST. ANNE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**Plans for the future**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

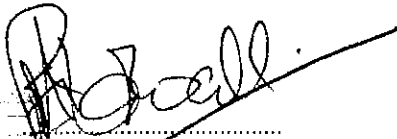
The Trustees, executive committee and members will continue to uphold one of the central objectives of The Guild for "the relief of poverty, distress and sickness of persons who are or have been educated at Abbots Bromley school" and will continue to offer full support to its members, with a focus on the pastoral aspects of the organisation. The Guild will continue to develop ways to encourage relationships between its members and further develop a strategy to encourage the engagement with the younger members.

There are no other material transactions or significant developments, or important events of any consequence to the charity.

**Funds Held as Custodian Trustee on Behalf of Others**

Neither the charity nor any Trustee on its behalf holds any assets for another charity.

Signed on behalf of the Board of Trustees



**Mrs Pauline Norvall**  
Chairman

Date 10.01.22



**Mrs Heather Graham**  
Treasurer

Date 16/01/2022

**THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINERS' REPORT

### TO THE TRUSTEES OF THE GUILD OF ST. MARY AND ST. ANNE

I report on the accounts of the Trust for the year ended 30 September 2021, which are set out on pages 8 to 13.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.


#### Basis of Independent Examiners' Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent Examiners' Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a) proper accounting records are kept in accordance with section 130 of the 2011 Act; and
  - b) accounts are prepared which accord with the accounting records and comply with the accounting requirements of the 2011 Act;or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Rebecca Williams FCA

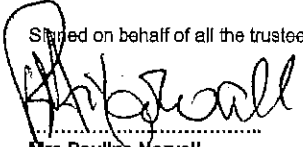
Howsons  
Chartered Accountants  
Winton House  
Stoke Road  
Stoke on Trent  
ST4 2RW

Date: 10/01/2022


THE GUILD OF ST. MARY AND ST. ANNE  
BALANCE SHEET  
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Note	Unrestricted Designated Charitable Funds £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2021 £	As restated Total 2020 £
<b>Current Assets</b>						
Debtors	5	-	-	855	855	1,543
Stock		-	-	1,090	1,090	1,394
Cash at bank in hand		78,159	36,003	23,270	137,432	160,982
<b>Total Current Assets</b>		<b>78,159</b>	<b>36,003</b>	<b>25,215</b>	<b>139,377</b>	<b>163,919</b>
<b>Creditors : Amounts falling due within one year</b>						
	6	444	-	715	1,159	1,213
<b>Net Current Assets</b>		<b>77,715</b>	<b>36,003</b>	<b>24,500</b>	<b>138,218</b>	<b>162,706</b>
<b>Net Assets</b>		<b>77,715</b>	<b>36,003</b>	<b>24,500</b>	<b>138,218</b>	<b>162,706</b>
<b>Funds of the charity</b>						
Unrestricted Designated Charitable fund		77,715	-	-	77,715	89,024
General revenue fund		-	-	24,500	24,500	36,768
Restricted Income funds	8	-	36,003	-	36,003	36,914
<b>Total funds</b>		<b>77,715</b>	<b>36,003</b>	<b>24,500</b>	<b>138,218</b>	<b>162,706</b>

Signed on behalf of all the trustees:

  
Mrs Pauline Norvall  
Chairman

Date 10.01.22

  
Mrs Heather Graham  
Hon. Treasurer

Date 10/01/2022

THE GUILD OF ST. MARY AND ST. ANNE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Note	Unrestricted Designated Charitable Fund £	Restricted Income Fund £	Unrestricted General Revenue Fund £	Total 2021 £	As restated Total Unrestricted And restricted 2020 £
<b>Income</b>	<b>2</b>					
Donations and legacies		20,337	2,328	1,482	24,147	92,126
Other trading activities		-	-	8,196	8,196	5,586
Investments		-	-	566	566	1,016
Other		-	-	-	-	1,760
<b>Total Income</b>		<b>20,337</b>	<b>2,328</b>	<b>10,244</b>	<b>32,909</b>	<b>100,488</b>
<b>Expenditure</b>	<b>3</b>					
Cost of raising funds		-	-	9,276	9,276	5,463
Expenditure on charitable activities:						
Grants made		7,113	3,239	-	10,352	21,236
Management and administrative costs		24,533	-	12,521	37,054	34,885
Governance costs		-	-	715	715	714
<b>Cost of grant making</b>		<b>31,646</b>	<b>3,239</b>	<b>13,238</b>	<b>48,121</b>	<b>56,835</b>
<b>Total expenditure</b>		<b>31,646</b>	<b>3,239</b>	<b>22,512</b>	<b>57,397</b>	<b>62,298</b>
<b>Net Income/(expenditure) and net movement in funds before transfers</b>		<b>(11,309)</b>	<b>(911)</b>	<b>(12,268)</b>	<b>(24,488)</b>	<b>38,190</b>
<b>Gross transfers between funds</b>		-	-	-	-	-
<b>Net movement in funds</b>		<b>(11,309)</b>	<b>(911)</b>	<b>(12,268)</b>	<b>(24,488)</b>	<b>38,190</b>
<b>Total funds brought forward</b>		<b>89,024</b>	<b>36,914</b>	<b>36,768</b>	<b>162,706</b>	<b>124,518</b>
<b>Total funds carried forward</b>		<b>77,715</b>	<b>36,003</b>	<b>24,500</b>	<b>138,218</b>	<b>162,706</b>

The notes on pages 9 to 13 form part of these financial statements

THE GUILD OF ST. MARY AND ST.ANNE  
 STATEMENT OF CASHFLOWS  
 FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Note	Total Funds 2021 £	Total Funds 2020 £
<b>Net cash flows from operating activities</b>	<b>9</b>	<u>(24,116)</u>	<u>39,370</u>
<i>Cash flows from Investing activities:</i>			
Interest		566	1,016
<b>Net cash provided by Investing activities</b>		<u>566</u>	<u>1,016</u>
Change in cash and cash equivalents in the year		<u>(23,550)</u>	<u>40,386</u>
Cash and cash equivalents brought forward		160,982	120,596
Cash and cash equivalents carried forward		<u>137,432</u>	<u>160,982</u>

The notes on pages 9 to 13 form part of these financial statements

**THE GUILD OF ST. MARY AND ST ANNE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**1 Accounting policies**

**Basis of accounting**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

**INCOME**

**Recognition of Income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Life subscriptions received are recognised in the SoFA in full in the year of receipt.

**Income with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reliefs on donations and gifts**

Income from tax reliefs are included in the SoFA at the same time as the gift to which they relate.

**Investment income**

This is included in the accounts when receivable and allocated to the General Revenue Fund.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and are subsequently measured at their settlement value.

**Changes in accounting policies and prior period adjustments**

Life subscriptions received by the charity were previously deferred and released over a period of 40 years. The Trustees have decided to change this policy as the life subscriptions are non refundable. The new policy recognises the income in full in the SoFA when the life subscription is received. The Trustees believe that in changing the accounting policy, this results in the accounts providing more appropriate and relevant information regarding life subscriptions.

Given the above change in accounting policy, the accounts have been restated to reflect the release of the deferred income. For the year ended 30 September 2019 the General Revenue Fund at 1 October 2019 has increased by £32,704, life subscriptions have decreased by £28 and long term liabilities have decreased by £32,704. As such, the General Revenue Revenue Fund at 30 September 2020 has increased by £32,676.

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2021

2 Analysis of Income

		2021	<i>As restated</i>
		£	2020
			£
<b>Donations and legacies</b>	Donations	18,122	18,260
	Legacies	1,000	67,465
	Gift aid tax refund	4,134	5,423
	Annual subscriptions	301	178
	Life subscriptions & associate membership	590	810
		<u>24,147</u>	<u>92,126</u>
<b>Other trading activities</b>	Leaflets	6,818	5,586
	Sale of merchandise	1,378	-
		<u>8,198</u>	<u>5,586</u>
<b>Investments</b>	Interest received	<u>668</u>	<u>1,016</u>
<b>Other</b>	Other	-	1,760
		<u>32,909</u>	<u>100,488</u>

THE GUILD OF ST. MARY AND ST. ANNE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 30 SEPTEMBER 2021

3 Analysis of expenditure

		2021	2020
		£	£
<b>Cost of raising funds</b>	Leaflets - printing and postage	8,972	5,463
	Merchandise costs	304	-
		<u>9,276</u>	<u>5,463</u>
<b>Charitable activities</b>	Grants (Individuals)	1,000	1,028
	Scholarships & Bursaries (Individuals)	9,352	20,210
		<u>10,352</u>	<u>21,238</u>
<b>Management and administration</b>	Management, administration and website	35,177	33,978
	Insurance	784	392
	Circle expenses	265	306
	Reunion expenses	828	209
		<u>37,054</u>	<u>34,885</u>
		<u>56,682</u>	<u>61,584</u>
<b>Governance costs</b>	Independent examiners fees	715	714
		<u>57,397</u>	<u>62,298</u>

All Management and administration and Governance costs have been allocated to the charitable activity of grant making.

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**4 Details of certain items of expenditure**

**Trustee expenses and remuneration**

No remuneration was paid to the trustees in the year. The charity reimbursed expenses to 1 Trustee during the year (2020 - 1) amounting to £216 (2020 - £196). Expenses are reimbursed for postage and travel.

**Employee remuneration**

The Guild Development Manager is the only paid employee of the charity.

	2021	2020
	£	£
Guild Development Manager	<u>24,533</u>	<u>26,745</u>

**Fees for examination of the accounts**

	2021	2020
	£	£
Independent examiner's fees for reporting on accounts	<u>715</u>	<u>714</u>

**5 Debtors**

	2021	2020
	£	£
Gift Aid tax receivable	-	-
Other debtors	-	450
Prepayments	855	1,093
	<u>855</u>	<u>1,543</u>

**6 Creditors**

	2021	<i>As restated</i> 2020
	£	£
Accruals	715	696
Tax and social security	444	517
	<u>1,159</u>	<u>1,213</u>

**7 Going concern**

The closure of Abbots School on 31 August 2019, will have an impact on the future charitable objectives of The Guild of St. Mary & St. Anne and these will be fully re-evaluated when the future of the school site is determined.

The Guild of St. Mary & St. Anne is an alumni organisation, the membership of which are former pupils, staff and governors of Abbots Bromley School (The School of S. Mary & S. Anne) and will continue as a charity.

**THE GUILD OF ST. MARY AND ST. ANNE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**8 The Guild of St. Mary and St. Anne Special Charitable Trust**

In 1979 the deeds stated the objects of the Trust as:

The advancement of education and the furtherance of religion at Abbots Bromley School for Girls, and the relief of poverty of those educated there.

To assist any charitable body or bodies financially or otherwise.

In 1999, after a vote by the members of the Guild, the Special Charitable Trust Fund was split equally between the Charitable Fund (unrestricted designated) and the Pastoral Fund (restricted).

Restricted Funds:

The Pastoral Fund (Formerly the Welfare Fund):

Object: To provide funds for the relief of poverty, distress and sickness of persons who have been educated at Abbots Bromley School (formerly known as the School of St. Mary and St. Anne). In particular (but without detracting from the generality of the foregoing) to assist members of the Guild or their dependents who are in the opinion of the Trustees in necessitous circumstances. As stated in the letter to members (February 1999) the Fund will be used to meet any requests for help, which the Trustees may receive from former pupils.

The Chapel Fund:

Object: To provide funds for use in the Chapel and for the furtherance of religion.

The Education Fund (formerly known as the Scholarship Fund):

Object: To provide funds for the advancement of education at Abbots Bromley School and for the relief of poverty, distress and sickness of persons who are educated at the aforesaid school. This fund ceased on 30 September 2021.

Unrestricted Designated Funds:

The Charitable Fund:

Object: To grant funds for any charitable purposes including the advancement of education and the furtherance of religion at Abbots Bromley School to assist any charitable body or bodies financially or otherwise and to "top up" any other funds should the need arise.

**The Movements on the restricted funds are as follows**

	Incoming resources	Resources expended	Transfers	Net movement	Opening balance	Closing balance
	£	£	£	£	£	£
Pastoral fund	867	(1,000)	-	(133)	16,248	16,115
Chapel fund	375	-	-	375	19,513	19,888
Education fund	1,086	(2,239)	-	(1,153)	1,153	(0)
	<u>2,328</u>	<u>(3,239)</u>	<u>-</u>	<u>(911)</u>	<u>36,914</u>	<u>36,003</u>

**The Movements on the unrestricted funds are as follows**

	Incoming resources	Resources expended	Transfers	Net movement	As restated Opening balance	Closing balance
	£	£	£	£	£	£
Designated charitable fund	20,337	(31,646)	-	(11,309)	89,024	77,715
General revenue fund	10,244	(22,512)	-	(12,268)	36,768	24,500
	<u>30,581</u>	<u>(54,158)</u>	<u>-</u>	<u>(23,577)</u>	<u>125,792</u>	<u>102,215</u>

**9 Reconciliation of net movements in funds to net cash flow from operating activities**

	2021	As restated 2020
	£	£
Net movement in funds	(24,488)	39,190
Interest	(586)	(1,016)
Decrease / (Increase) in debtors	688	3,037
Decrease / (Increase) in stock	304	(1,394)
Increase / (decrease) in creditors	(54)	553
<b>Net cash used in operating activities</b>	<u>(24,116)</u>	<u>39,370</u>