



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2020		30	09	2021

Section A Reference and administration details

Charity name

Sambrook Village Hall

Other names charity is known by

Registered charity number (if any)

508981

Charity's principal address

4 South View Sambrook Newport

Postcode

TF10 8AS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr N Robson	Chairman		
2	Mr P Street	Vice Chairman		
3	Mr P Childs	Secretary		
4	Mrs J Frost	Treasurer		
5	Mrs B Blakeway			
6	Mr T Moore			
7	Dr G Frost			
8	Mrs T Street			
9	Mrs M Matthews			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM by AGM Participants Or by Election at Committee Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To maintain and improve the Village Hall as a viable facility for leisure and recreational activities for village inhabitants, people from surrounding areas and general public.
Ensuring that COVID – 19 Regulations are adhered to, with addition of Risk Assessment

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Hall Hire to private users in relation of activities to the village inhabitants, surrounding area and general public: Such as Yoga Well Being, Tia Chi, Art Classes, Craft Classes.

Events have been dramatically reduced due to COVID – 19 Closure

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This has been a difficult year in respect of the usage of the Hall due to COVID-19 restrictions. But it has given the Trustees the time to refurbish the hall to a standard that will hopefully increase the usage of the hall. It has also provided an opportunity to get others new to the village involved in the running/maintaining the Village Hall.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held for major financial Refurbishments and Updating.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J M Frost	
Full name(s)	Judith Frost	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	03/05/2021	

Income Receipts

2020/2021

Trading Activity	1/4/2020 - 31/9/2021	
Hall Hire	£	663.00
Fund Raising Income	£	214.40
Church Contribution NMVC		
Lottery Income	£	4,630.00
Grants	£	23,866.00
Insurance Claim	£	-
Council Tax Refund	£	54.05
Sub Total	£	29,427.45

Total Receipts	£	29,427.45
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Direct Charity Expenditure

Heating & Lighting	£	453.16
Water Charges	£	180.87
Council Tax	£	54.05
Cleaning & Products	£	183.12
Insurance	£	594.79
Maintenance/Refurb	£	24,180.86
Covid-19	£	211.98

Sub Totals	£	25,858.83
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Other Expenditure

Audit	£	50.00
Fund Raising Expenditure	£	1,198.83
Contribution of Church NMVC		
NMVC		
Lottery Expenditure	£	20.00
Lottery Prizes	£	2,333.28

Sub Totals	£	3,602.11
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Total Payments	£	29,460.94
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Net receipts	-£	33.49
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Cash Reserves at 30.09.2020	£	7,162.77
	-£	33.49
	£	7,129.28

Bank Reserve Acct	£	6,269.22
Bank Current Acct	£	860.06
Cash In Hand		
	£	7,129.28



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sambrook Village Hall

On accounts for the year
ended

30 September 2021

Charity no
(if any)

508981

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 03/09/2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Lousie Talbot

Date:

25/04/2022

Name:

M L Talbot

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).