



**Dewsbury & District
Sea Cadet Corps**

**ANNUAL TRUSTEES REPORT
AND
STATEMENT OF ACCOUNTS
2022-2023**

CHARITY NO: 508965

19 Station Road
Ossett
West Yorkshire
WF5 8AB

Reference and Administration Information

Name of Charity: Dewsbury Sea Cadet Corps

Any Other Name: Dewsbury & District Sea Cadet Corps
TS Radiant

Charity Registration No: 508965

Address: 19 Station Road, Ossett,
West Yorkshire, WF5 8AB

Telephone: 01924 469586

Email Address: info@dewsburyseacadets.co.uk

Trustee Names:	Chairperson	Rev'd Ann Pollard
	Treasurer	Mrs Ann Porter
	Secretary	Ms Sophie Tempest
	Members	Mr David Ball

Key Uniformed Staff Members

Commanding Officer CPO Chris Linley

Trustees Report

The Trustees hereby present their report along with the financial statements of the charity for the year ended 31 March 2023 in accordance with the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (2005).

Structure, Governance and Management

Organisation

Our unit is made up of uniformed staff, civilian staff and unit management committee members all of whom undergo a Disclosure and Barring Service (DBS) check before working with cadets and have undergone safeguarding training.

The Unit Management Committee currently has 4 committee members, but our aim is to reach out to the new community in Ossett, the location of our new headquarters, to encourage recruitment and to foster local interest and support

Management meetings have been less regular Sept 2022 – Sept 2023 following the sale of our existing building in Earlsheaton and the purchase of a new property in Station Road Ossett.

Following the purchase of our new building meetings will return to a monthly basis. Minutes are always recorded and circulated in a timely manner and copies are uploaded to Westminster.

We are open every Tuesday and Friday evening along with regular training weekends. Cadet numbers average around 12 at the moment.

We look forward to recruiting new cadets from the Ossett schools and surrounding area and also to implement outreach into the local community; also, to generate income by offering our building for rental and by holding information days there.

We will continue to keep our costs as low as possible so that we are accessible to all regardless of gender, religion, race, ability or family background which is paramount for our local community especially during the current economic crisis.

Dewsbury & District Sea Cadet Unit consists of a Junior Section (10-12 yrs), Sea Cadets (12-18 yrs).

The success of the unit is down to all the hard work and team efforts of our committed Command Team who dedicate evenings and weekends into motivating cadets towards positive actions, attitudes, and decisions.

The Management Team work to secure various funding which has enabled the staff to deliver their training more effectively and we are extremely proud of our unit and are currently rated at the highest standard units can achieve.

Our Aim

Our aim is to give the cadets the best possible head start in life whilst guiding them by values such as Respect, Loyalty, Self-discipline, Commitment, Honesty and Integrity.

Objectives and Activities

Our charity is a local uniformed youth organisation which is run entirely by adult volunteers working with young people from Dewsbury District, Ossett and surrounding districts aged between 10 – 18 years.

We look forward to operating from our new headquarters and believe that this will be the springboard from which to welcome new recruits and committee members in the coming months to the Sea Cadet experience.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Dewsbury & District Sea Cadet Corps

On accounts for the
year ended

31st March 2023

Charity no

508965

Set out on pages

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Christine Fishburn

Date:

26.7.23

Name:

CHRISTINE FISHBURN

Relevant professional
qualification(s) or body
(if any):

Address:

4 ROCKWOOD ROAD

PUDSEY

LEEDS LS28 5AA

Independent examiner's report on the accounts

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose.

Statement of Accounts – AC1

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		• SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
Unit Name:	Dewsbury & District Sea Cadet Corps	Charity No:	508965
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
REVENUE RECEIPTS –			
ANNUAL FUND/DIRECT GRANT - (restricted)		£0.00	£0.00
OTHER GRANTS - (unrestricted)		£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£232.00	£0.00
CADET CONTRIBUTIONS		£1,349.20	£0.00
OTHER DONATIONS / LEGACIES		£0.00	£0.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£6.00	£0.00
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS		£517.93	£0.00
COURSE FEES		£812.95	£0.00
SUNDRY SALES RECEIPTS		£139.45	£0.00
BANK DEPOSIT INTEREST		£380.18	£0.00
PROPERTY RENTS (includes any occasional lettings/hirings)		£4,890.00	£0.00
OTHER REVENUE RECEIPTS		£0.00	£0.00
TOTAL REVENUE RECEIPTS	A	£8,327.71	£0.00
NON-REVENUE RECEIPTS –			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£316,218.40	£0.00
TOTAL NON-REVENUE RECEIPTS	B	£316,218.40	£0.00
(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	C	£324,546.11	£0.00
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	-£14,285.44	£0.00
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£312,690.40	£0.00
- COMBINED (=G+H)		£298,404.96	£0.00
CASH/BANK BALANCE FROM LAST YEAR-END		£33,268.39	£33,268.39
CASH/BANK BALANCE AT THIS YEAR-END		£331,673.35	£33,268.39

V 3.0

AC1

Statement of Accounts – AC2

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
Unit Name:	Dewsbury & District Sea Cadet Corps	Charity No:	508965
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£
REVENUE PAYMENTS –			
DIRECT CHARITABLE ACTIVITY COSTS:			
FUNDRAISING & SPECIAL EVENTS COSTS		£60.00	£0.00
COMPETITION COSTS		£180.00	£0.00
FUEL & TRAVEL COSTS		£966.04	£0.00
CATERING COSTS		£0.00	£0.00
TRAINING DELIVERY COSTS		£2,966.82	£0.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00
OVERHEAD COSTS FOR:			
RENT / COUNCIL TAX		£1,601.95	£0.00
HEAT, LIGHT & WATER		£2,041.47	£0.00
TELEPHONE & BROADBAND		£247.48	£0.00
RUNNING COST Inc POSTAGE, PRINTING & OTHER		£1,511.96	£0.00
MAINTENANCE COSTS FOR:			
BUILDINGS & ESTATE		£6,277.92	£0.00
BOATS		£0.00	£0.00
VEHICLES		£286.25	£0.00
OTHER MISC EQUIPMENT		£341.95	£0.00
INSURANCE COSTS		£4,292.70	£0.00
BANK INTEREST & CHARGES		£0.00	£0.00
CHARITY GOVERNANCE COSTS:			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£1,838.60	£0.00
OTHER REVENUE COSTS		£0.01	£0.00
TOTAL REVENUE PAYMENTS	D	£22,613.15	£0.00
NON-REVENUE PAYMENTS –			
ASSETS		£3,528.00	£0.00
TOTAL NON-REVENUE PAYMENTS	E	£3,528.00	£0.00
TOTAL PAYMENTS (=D+E)	F	£26,141.15	£0.00
(*Attach that Fund's similar Account of Payments as page AC2A, and so on)			

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AC2

Treasurer's Report for 2022/23

Opening Balance 1st April 2022: £33,268.39

Closing Balance 31 March 2023: £331,673.35

Account Balances 31st March 2023:

Current Account: £15,497.90

RYA Account: £415.57

Premises Account: £315,759.88

UNIT NAME	RECONCILIATION			
Dewsbury & District Sea Cadet Corps	Opening Balances			
CHARITY NUMBER	£33,268.39	Bank Account		
508965	£0.00	Saving Account		
Year ending 31 st March	£0.00	Petty Cash		
2023	£33,268.39	Total Opening Balance at	1st April 2022	

Target	Closing Balances		Transfers
£331,673.35	£331,673.35	Bank Account	
£0.00	£0.00	Saving Account	
£0.00	£0.00	Petty Cash	
£331,673.35	£331,673.35	Total Closing Balance at	31st March 2023
	£331,673.35	Closing Balance per AC1 Report	

Data Correct as at
1 April 2023

Sale of Earlsheaton Premises

£315,379.70 was deposited in a Barclays Premium account in December 2022 from the sale of the Earlsheaton premises. Interest of £380.18 was accrued in March 2023, giving a total of £315,759.88 at the year end.

Cadets Subs

Total subscription payments received during 2022-23 were £1,349.20.

Rents

Income from room hire: £4,890.00 less £280 refund due to sale of premises = £4,610.00

Rental paid to Leeds Unit for use of their premises: £600.00

A total of £7,871.39 carried forward from 2021/22 provided by Liz and Terry Bramell for building repairs. A total of £6,073.92 was spent on building repairs during 2022/23, leaving a balance of £1,797.47 to carry forward to 2023/24.

The funds from the sale of the Earlsheaton premises are being treated as restricted for the purchase of new premises and any alterations/maintenance required for the new premises and related expenses e.g. professional/legal fees, etc.

Current Account:	£15,497.90
RYA Account:	£415.57
Premises Account:	£315,759.88

Less Restricted Funds

Total Unrestricted Funds @ 31st March 2023 £14,116.00

I have included the interest in the premises account but if the committee wants to treat it as unrestricted I can amend this and transfer the £380.18 into the Community account.

At the end of the financial year unrestricted funds amounted to £14,320.00. It costs the unit, on average, £1,300 (this is the figure from the 2022-23 report) per month to keep our organisation open and operational.

The committee is agreed that we should at all times maintain to hold at least 4 months (£5,200) unreserved funds. This is monitored in the way of a monthly cash flow spreadsheet which is updated every month. At the end of the year the unit holds just under 11 months unreserved funds.

It should be noted that I did not take over as treasurer until April 2023 and I am grateful for the support of the other trustees and CPO Chris Linley in compiling this report.

Treasurer's Report
Mrs Ann Porter
(September 2023)

Annual Statement of Accounts 2022-23

The above report was signed off at the annual AGM in October 2023 by all Committee members as a true and accurate record.

Signed the Committee:

Chair – Rev. Ann Pollard

Treasurer – Ann Porter

Secretary – Sophie Tempest

Member – David Ball