



Dewsbury & District Sea Cadet Corps

ANNUAL TRUSTEES REPORT AND STATEMENT OF ACCOUNTS 2021-2022

CHARITY NO: 508965

4 New Street,
Earlsheaton,
Dewsbury,
WF12 8JJ

Reference and Administration Information

Name Of Charity:	Dewsbury Sea Cadet Corps	
Any Other Name:	Dewsbury & DisitRICT Sea Cadet Corps TS Radiant	
Charity Registration No:	508965	
Address:	Sea Cadets Dewsbury 4 New Street, Earlsheaton, Dewsbury, WF12 8JJ	
Telephone:	01924 469586 (Tuesday & Friday evenings only)	
Email Address:	info@dewsburyseacadets.co.uk	
Trustee Names:		
	Chairperson	Rev'd Ann Pollard
	Treasurer	Miss Corinne Metcalfe
	Secretary	Ms Sophie Tempest
	Members	Mr David Ball
Key Uniformed Staff Members		
Commanding Officer	CPO Chris Lindley	

Trustees Report

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees hereby present their report along with the financial statements of the charity for the year ended 31 March 2022 in accordance with the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (2005).

Structure Governance and Management

Organisation

Our unit is made up of uniformed staff, civilian staff and unit management committee members all of whom undergo a Disclosure and Barring Service (DBS) check before working with cadets.

The Unit Management committee currently has 4 committee members, but are reaching out to the community and working with the Growth and Development team for more members.

Management meetings are held on a monthly basis, minutes are recorded and circulated in a timely manner and copies uploaded to Westminster.

We are open every Tuesday and Friday evenings along with regular training weekends. Cadet numbers average around 16.

Dewsbury has a large deprived community and a majority of our young people (cadets) come from disadvantaged backgrounds. Dewsbury has a high crime rate with Antisocial behaviour rating second (54%) behind Violent crimes (98%).

We continue to keep our costs as low as possible so that we are accessible to all regardless of sex, religion, race, ability or family background which is paramount for our local community.

Dewsbury Sea Cadet Unit consists of a Junior Section (10-12yrs), Sea Cadets (12-18yrs)

The success of the unit is down to all the hard work and team efforts of our committed Command Team who dedicate evenings and weekends into motivating cadets towards positive actions, attitudes and decisions. The Management Team work hard to secure various funding which has enabled the staff to deliver their training more effectively, this is mainly being achieved by hiring out our building to other local community groups and cadet bag packs within the community.

We are extremely proud of our unit and are currently rated a BURGEE Standard Unit, this is the highest standard units can achieve.

Our Aim

Our aim is to give the cadets the best possible head start in life whilst guiding them by values such as Respect, Loyalty, Self-discipline, Commitment, Honesty and Integrity.

Objectives and activities

Our charity is a local uniformed youth organisation which is run entirely by adult volunteers working with young people from Dewsbury and surrounding districts aged between 10 - 18 years.

Independent Auditor Report



Independent examiner's report on the accounts

Section A		Independent Examiner's Report	
Report to the trustees/ members of	Dewsbury & District Sea Cadet Corps		
On accounts for the year ended	31st March 2022	Charity no	508965
Set out on pages			
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"> examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention. 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those</p>		
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below *)</p> <p>1. which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act <p>have not been met; or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><small>* Please delete the words in the brackets if they do not apply.</small></p>		
Signed:	Jonathan Abbey	Date:	02/05/2022
Name:	Jonathan Abbey		
Relevant professional qualification(s) or body (if any):	N/A		
Address:	4 Forge View Steeton BD20 6QF		



Independent examiner's report on the accounts

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details
of any items that the
examiner wishes to
disclose.**

No comments.

Statement of Accounts – AC1

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022			
Unit Name:	Dewsbury & District Sea Cadet Corps	Charity No:	508965
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£
REVENUE RECEIPTS –			
ANNUAL FUND/DIRECT GRANT - (restricted)	Building Works/Equipment	£8,550.00	£200.00
OTHER GRANTS - (unrestricted)	Covid grants	£12,763.00	£10,000.00
SCAVA (Sea Cadet Victualling Allowance)		£257.00	£414.00
CADET CONTRIBUTIONS	Subscriptions	£1,287.50	£230.00
OTHER DONATIONS / LEGACIES		£400.01	£0.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£5.15	£0.00
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£126.00	£0.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£0.00	£0.00
PROPERTY RENTS (includes any occasional	Slimming World/Splat	£4,500.00	£0.00
OTHER REVENUE RECEIPTS		£0.00	£0.00
TOTAL REVENUE RECEIPTS	A	£27,888.66	£10,844.00
NON-REVENUE RECEIPTS –			
PROCEEDS FROM SALES OF OTHER FIXED		£0.00	£0.00
TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	C	£27,888.66	£10,844.00
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	£18,140.96	£5,434.49
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£2,060.91	£0.00
- COMBINED (=G+H)		£16,080.05	£5,434.49
CASH/BANK BALANCE FROM LAST YEAR-END		£17,188.34	£11,753.85
CASH/BANK BALANCE AT THIS YEAR-END		£33,268.39	£17,188.34

V 3.0

AC1

Statement of Accounts – AC2

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022			
Unit Name:	Dewsbury & District Sea Cadet Corps	Charity No:	508965
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£
REVENUE PAYMENTS –			
DIRECT CHARITABLE ACTIVITY COSTS:			
FUNDRAISING & SPECIAL EVENTS COSTS		£0.00	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£411.86	£126.50
CATERING COSTS		£0.00	£0.00
TRAINING DELIVERY COSTS		£131.00	£0.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00
OVERHEAD COSTS FOR:			
RENT / COUNCIL TAX		£619.20	£0.00
HEAT, LIGHT & WATER		£2,157.43	£451.36
TELEPHONE & BROADBAND		£780.70	£282.00
RUNNING COST Inc POSTAGE, PRINTING & OTHER		£249.60	£0.00
MAINTENANCE COSTS FOR:			
BUILDINGS & ESTATE		£1,837.00	£0.00
BOATS		£0.00	£211.34
VEHICLES		£173.25	£147.72
OTHER MISC EQUIPMENT		£342.67	£57.97
INSURANCE COSTS		£2,987.61	£4,132.62
BANK INTEREST & CHARGES		£0.00	£0.00
CHARITY GOVERNANCE COSTS:			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£57.38	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£0.00
OTHER REVENUE COSTS		£0.00	£0.00
TOTAL REVENUE PAYMENTS	D	£9,747.70	£5,409.51
NON-REVENUE PAYMENTS –			
ASSETS		£2,060.91	£0.00
TOTAL NON-REVENUE	E	£2,060.91	£0.00
TOTAL PAYMENTS (=D+E)	F	£11,808.61	£5,409.51
(#Attach that Fund's similar Account of Payments as page AC2A, and so on)			

Treasurer's Report for 2021-2022

Opening Balance 1st April 2021: **£17,188.34**

Closing Balance 31st March 2022: **£33,268.39**

Current Account Balance 31st March 2022: £32,746.55 + 521.84 (RYA Account) = **£33,268.39**

(All bank statements, receipts and petty cash records were available for trustees at the signing of the annual accounts)

UNIT NAME		RECONCILIATION			
Dewsbury & District Sea Cadet Corps		Opening Balances			
CHARITY NUMBER		£17,188.34	Bank Account		
508965		£0.00	Saving Account		
Year ending 31 st March		£0.00	Petty Cash		
2022		£17,188.34	Total Opening Balance at	1st April 2021	

	Target	Closing Balances		Transfers	
Update Closing Balance	£33,268.39	£32,746.55	Bank Account		
Update Closing Balance	£0.00	£521.84	Saving Account		
	£0.00	£0.00	Petty Cash		
	£33,268.39	£33,268.39	Total Closing Balance at	31st March 2022	
		£33,268.39	Closing Balance per AC1 Report		

Data Correct as at					
1 April 2021					

Cadet Subs:

Total subscription payments received during this period were £1,289

Hiring out the building: ‘

The unit raises funds by hiring out their Hall to other community groups such as Slimming World, Splat since September 21

<u>Room Hire</u>	<u>Amount</u>
Slimming World	£ 3,960.00
Splat	£ 540.00
Total	£ 4,500.00

Grants received

<u>Funder</u>			<u>Amount</u>
Kirklees Council	Covid Grant	External - unrestricted	£ 10,096.00
Kirklees Council	Covid Grant	External - unrestricted	£ 2,667.00
Liz & Terry Bramwell	Building Work	External - restricted	£ 8,000.00
Kirklees Council	Rifles	External - restricted	£ 550.00
Amazon	Fundraising	Other	£ 5.15

Expenditure:

<u>Type</u>	<u>Amount</u>
Building Security	£ 407.50
Building Work (windows/doors)	£ 1,288.61
General maintenance	£ 87.99
Total	£ 1784.10

<u>Restricted Fund Breakdown</u>					
2021-2022					
Date	Provider	Project	Amount Received	Amount Spent	Remaining Balance
Mar-22	Liz & Terry Bramell	Building Repairs	£8,000.00	£ 128.61	£7,871.39
Mar-22	Kirklees Council	Rifles	£550.00	£ 550.00	£0.00
			£8,550.00	£ 678.61	£7,871.39
	Total funds funds 31/03/2022		£32,746.55		
	Restricted funds		£7,871.39		
	Unrestricted funds		£24,875.16		

Reserves Policy

At the end of the financial year the amount of unrestricted funds amounted to **£32,746.55**
It costs the unit on average £1,300 per month to keep our organisation open and operational.

The committee is agreed that we should at all times maintain to hold at least **4 months** (£5,200) unreserved funds. This is monitored in the way of a monthly cash flow spreadsheet which is updated every month. At the end of the year the unit holds **25 months** unreserved funds which means we are well on target.

Final Note:

I have enjoyed working with the committee over the last year and look forward to handing over the financial responsibilities to a new committee member at the AGM. I will continue to offer support when necessary and wish the unit luck for the future.

Treasurers Report
Miss Corinne Metcalfe
(April 2022)

THANK YOU

To everyone who has supported us throughout 2021-2022

End of Report

Annual Statement of Accounts 2021-2022

The above Report was signed off at the Annual AGM in June 2022 by all Committee members as a true and accurate record.

Signed the Committee:

Chair – Rev Ann Pollard

Treasurer – Corinne Metcalfe

Secretary – Sophie Tempest

Member – David Ball