



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 April 2021** To **31 March 2022**

Charity name: **59th Sheffield (St Augustine's) Scout Group**

Charity registration number: **508826**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Running of different sections of the scout group, alongside provision of a space for other groups to operate with similar objectives
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	None
Policy on social investment including program related investment.	Para 1.38	None
		None

Contribution made by volunteers.	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity will always devote as much money as it can to ensuring that the young people in the various sections and other hall users have a fun experience in a safe, inclusive, and welcoming environment.</p> <p>The group spent further monies on the fabric of the building during this year to continue to provide a safe environment for all the groups using the hall. This will not be the end of the matter though, with consideration remaining for other ways we can improve the hall.</p> <p>The group expanded the number of sections it runs and has also linked to Porter Explorer group for those who want to continue in scouting beyond the age range the group can offer.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance	Para 1.41	

against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The group made a small surplus for the period which has added to reserves. The charity is in a robust financial position and, as a result has continued to hold down the rates it charges to members of the scout group and other hall users. This fits with the aim of being as accessible to all as possible.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity builds reserves to enable it to undertake more substantial repairs, enhancements and/or alterations to the Scout HQ on Botanical Road. This is to ensure it remains a safe and inclusive space for all users.
Amount of reserves held	Para 1.22	£21,130
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty that the charity can continue

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principally, funds derive from subscription fees made by members of the various sections run by the scout group, together with rental income paid by other users of the Scout Hut.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	Primarily surplus funds are invested with the Sheffield Scout Resource Fund. This fund can be accessed by local scouting groups to support their activities.
A description of the principal risks facing the charity	Para 1.46	The charity is reliant on the time, skill, and commitment from a range of volunteers. These people help to run the various sections of the scout group, as an Executive Committee for the group or as Trustees for the charity. The charity does what it can to understand and promote succession planning but remains

		reliant on volunteers coming forward to help across all of those roles.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed, royal charter)	Para 1.25	Royal Charter
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All Trustees are elected annually by the Annual General Meeting of the scout group and charity. Anyone may stand for election as a Trustee at the meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Charity Commission guidance is promoted to Trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is run through an Executive Committee formed by the Trustees, officers, lead members of the sections and lay volunteers.
Relationship with any related parties	Para 1.51	Membership of both national and local Scout Association
Other		

Reference and Administrative details

Charity name	59th Sheffield (ST Augustine's) Scout Group
Other name the charity uses	None
Registered charity number	508826
Charity's principal address	Scout Hut, Botanical Road, Sheffield. S11 8RP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Gilbert	Treasurer		AGM
2	Stephanie Gale	Group Scout Leader		AGM
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Corporate trustees - names of the directors at the date the report was approved.

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Philip A Gilbert

Full name(s)

Philip Alan Gilbert

**Position (e.g.,
Secretary, Chair, etc)**

Treasurer

Date

21 January 2023

59th Sheffield Scouts, Cubs and Beavers
Final Accounting Spreadsheet

Period from 1 April 2021 to 31 March 2022

Income	2022	2021	Notes:
Subs Paid	12,854	4,122	
Fundraising, Other Income and Donations	729	374	
Grant Monies	-	-	
Hall Rental	8,983	4,356	3
Camp Monies	3,348	-	
Contributions From Other Packs	-	-	1
Gift Aid claim	-	-	2
Interest	27	35	
	<u>25,941</u>	<u>8,887</u>	

Expenses			
Capitation	5,423	3,928	5
Insurance	515	511	
Energy Costs	1,641	1,118	
Rates	976	-	
Section Resources and Activities	-	65	
Badges Etc	422	82	
Equipment	74	143	
Stationery Costs	72	-	
Repairs	10,077	192	
Sub-group activities, camps etc	5,089	-	
General Costs	524	122	
AGM Costs	-	-	
Go Cardless Fees	420	-	
	<u>25,233</u>	<u>6,161</u>	
Surplus/(Loss) for year	708	2,726	

Balances			
Lloyds TSB Current Accounts	18,176	17,495	6
Leeds Building Society	516	516	
Scout Deposit Account	1,575	1,548	
Scout Deposit - Jack Ash	863	863	
	<u>21,130</u>	<u>20,422</u>	
Cash on hand & rounding		0	

Bank Reconciliation	
Movement in balance	708
Profit/(loss) for period	708
Difference to Explain	<u>0</u>
Bank Difference	0
Cash Difference	
Difference Explained	<u>0</u>

- Notes:**
- Now included in rental income
 - Gift Aid claims made in year but paid after year end
 - Given the level of income being received from rents it is likely that the group will have a tax bill but the amount has yet to be calculated
 - Accounts prepared on a cash basis so some receipts or expenses may be for activities in other periods
 - Growth in numbers means a significant growth in our payment to SHDSC
 - Post-year end, substantial amounts transferred from current account to the Scout Deposit account

Independent examiner's report to the trustees of 59th Sheffield (St Augustine's) Scout Group Trust

I report to the trustees on my examination of the accounts of the 59th Sheffield (St Augustine's) Scout Group ("the Trust") for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the

Act; or

2. the accounts do not accord with those records.

In conducting my examination, I noted a lapse in the keeping of accounting records. The accounts show £1,340 of both income and expenditure above the amounts recorded in the bank accounts of the group. It is not clear why this amount has arisen but I would be concerned that this may indicate the receipt of cash rather than the use of the groups bank account.

I recommend that the group reviews its accounting systems and reinforces the requirement for all cash payments and expenses to be correctly identified by Leaders and that a robust system for this is introduced as I cannot be certain that this is not a balancing figure.

I confirm there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached,

Signed: Andrew Martin

Name: **Andrew Martin**

Relevant professional qualification or membership of professional bodies (if any):
HM Inspector of Taxes

Address: 36 Peterborough Road, Sheffield

Date: 26 January 2023