

Malvern Museum Society Ltd. Charity number 508766

Trustees Report 2024-25 - Executive Summary and report on Public Benefit

The Malvern Museum Society Limited runs a small museum of local history in the Abbey Gatehouse, an ancient building in the centre of Great Malvern in Worcestershire. The museum is Accredited and run to national museum standards. The building, which is Grade II* listed and a Scheduled Ancient Monument is owned by the Society and is currently insured for £1.7M. The museum is open for 7 days a week from the beginning of March to the end of October, with typically over 5,000 visitors per year, which gave a basic income of about £13,000 in 2024 from admission fees, from shop sales and from small cash donations. School visits, loan boxes (for schools) and lectures to adult groups provide a small additional income (typically less than £500). Another £1,500 comes from interest on money invested in a CAF account. All museum staff (stewards and curators etc.) are volunteers, as are all the trustees (who are also directors of the limited company). No payments are made to staff or trustees/ directors. All income is put towards running the museum with the main items of annual expenditure being for insurance, for electricity, water, phone and broadband, and for goods to restock the museum shop. The museum gets no government funding, other than grants.

The financial Year running from 1st April 2024 to 31st March 2025 was unusual in that £19,400 was spent in the winter of 2024-25 to refurbish the ground-floor area of the gatehouse, accomodating reception and sales area, and geology and prehistory displays. The funding for this work included £13,500 in grants and donations, of which £7,750 was from Government grants, another £1,000 a grant from a local trust for artwork panels, and the rest in personal cash donations including £1,000 from one of the trustees, and £500 from the mother of one of the management team (and herself a former steward). As a result, the total income for the Financial Year 2024-25 was £26,400 (after subtracting cost of sales). This figure is expected to fall back below £25,000 for the next financial year, subject to any income which may be received from personal gifts and bequests. Society cash reserves are currently being held as contingency towards future repairs to the ancient gatehouse building, and for desperately needed off-site storage. The filing of audited Society accounts for financial year 2024-25 has been delayed by the sudden death of our accountant/auditor in November 2025.

Report on Public Benefit:

Malvern Museum of Local History features displays including geology and prehistory, the medieval monastery, the Victorian spa town (when Malvern was famous for its 'Water Cure'), the Malvern Festival of the inter-war years, Morgan motor cars, and Radar research which came to Malvern in 1942. Community outreach activities include school visits, loan boxes (for schools) and lectures to adult groups. Selected artefacts and stories are featured on social media via Instagram and Facebook accounts. The curatorial team does its best to answer visitor queries on local and family history, however an open-access archive service is not yet available. The museum's collection of over 7,000 artefacts is currently being digitally photographed to allow it to be shared on the website in future years. Museum members are running a similar exercise with pictures and photos held by the Malvern Public Library. The Annual Museum Survey for 2024 (organised by Museum Development South West) indicated that our 5,200 visitors in 2024 brought a total monetary benefit of £108,000 to the local area. In Financial Year 2024-25 the Society had nine trustees, two of whom joined during the year. The trustees confirm that they have had due regard to the Charity Commissions public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Unaudited Financial Statements

For The Year Ended 31 March 2025

for

MALVERN MUSEUM SOCIETY LIMITED(THE)

MALVERN MUSEUM SOCIETY LIMITED(THE)

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MALVERN MUSEUM SOCIETY LIMITED(THE)

Income Statement

For The Year Ended 31 March 2025

	31.3.25 £	31.3.24 £
Turnover	26,592	16,903
Other income	1,537	819
Cost of raw materials and consumables	(1,716)	(1,800)
Other charges	(28,948)	(16,910)
Taxation	-	-
Loss	<u>(2,535)</u>	<u>(988)</u>

MALVERN MUSEUM SOCIETY LIMITED(THE) (Registered number: 0

Balance Sheet 31 March 2025

	31.3.25 £	31.3.24 £
Current assets	63,473	63,988
Creditors		
Amounts falling due within one year	(5,020)	(3,000)
Net current assets	58,453	60,988
Total assets less current liabilities	58,453	60,988
Reserves	58,453	60,988

Notes to the financial statements

1. STATUTORY INFORMATION

MALVERN MUSEUM SOCIETY LIMITED(THE) is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 01418103

Registered office: The Priory Gatehouse
Abbey Road
Malvern
WR14 3ES

2. AVERAGE NUMBER OF EMPLOYEES

The average number of employees during the year was NIL (2024 - NIL).

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

MALVERN MUSEUM SOCIETY LIMITED(THE) (Registered number: 0

Balance Sheet - continued

31 March 2025

The financial statements have been prepared in accordance with the micro-entity provisions.

The financial statements were approved by the Board of Directors and authorised for issue on 9 December 2025 and were signed on its behalf by:

R Lawrence - Director

Chartered Accountants' Report to the Board of Directors on the Unaudited Financial Statements of MALVERN MUSEUM SOCIETY LIMITED(THE)

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of MALVERN MUSEUM SOCIETY LIMITED(THE) for the year ended 31 March 2025 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Chartered Institute of Management Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.cimaglobal.com>.

This report is made solely to the Board of Directors of MALVERN MUSEUM SOCIETY LIMITED(THE), as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of MALVERN MUSEUM SOCIETY LIMITED(THE) and state those matters that we have agreed to state to the Board of Directors of MALVERN MUSEUM SOCIETY LIMITED(THE), as a body, in this report in accordance with the requirements of the Chartered Institute of Management Accountants as detailed at <http://www.cimaglobal.com>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that MALVERN MUSEUM SOCIETY LIMITED(THE) has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and loss of MALVERN MUSEUM SOCIETY LIMITED(THE). You consider that MALVERN MUSEUM SOCIETY LIMITED(THE) is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of MALVERN MUSEUM SOCIETY LIMITED(THE). For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Allan Brown (A& T Services Ltd)
18/22 Church Street
Malvern
Worcestershire
WR14 2AY

9 December 2025

MALVERN MUSEUM SOCIETY LIMITED(THE)

Trading and Profit and Loss Account For The Year Ended 31 March 2025

	31.3.25		31.3.24	
	£	£	£	£
Turnover				
Sales	13,129		9,683	
Gifts, Donations and Grants	13,463		7,220	
	<u> </u>	26,592	<u> </u>	16,903
 Cost of sales				
Purchases		1,716		1,800
		<u> </u>		<u> </u>
Gross profit		24,876		15,103
 Other income				
Deposit account interest		1,537		819
		<u> </u>		<u> </u>
		26,413		15,922
 Expenditure				
Rates and water	306		293	
Insurance	3,080		3,868	
Light and heat	3,491		8,104	
Repairs to property	19,399		1,509	
Telephone	434		450	
Post and stationery	481		896	
Advertising	148		-	
Repairs and renewals	1,260		1,292	
Sundry expenses	74		1	
Accountancy	270		264	
Subscriptions	-		53	
Legal fees	-		180	
	<u> </u>	28,943	<u> </u>	16,910
		(2,530)		(988)
 Finance costs				
Bank charges		5		-
		<u> </u>		<u> </u>
Net loss		(2,535)		(988)
		<u> </u>		<u> </u>

This page does not form part of the statutory financial statements

MALVERN MUSEUM SOCIETY LIMITED(THE)

Detailed Balance Sheet

For The Year Ended 31 March 2025

	31.3.25 £	31.3.24 £
Current assets		
Stocks	1,005	1,103
Other debtors	1,877	199
Bank account no. 1	45,018	45,018
Bank account no. 2	-	949
Bank account no. 3	124	8,398
Bank account no. 4	7,675	6,173
Bank account no. 5	7,585	1,865
Cash in hand	189	283
	<u>63,473</u>	<u>63,988</u>
Creditors		
Amounts falling due within one year		
Trade creditors	(1)	1
Accruals and deferred income	(5,019)	-
Accrued expenses	-	(3,001)
	<u>(5,020)</u>	<u>(3,000)</u>
Net current assets	<u>58,453</u>	<u>60,988</u>
Total assets less current liabilities	<u>58,453</u>	<u>60,988</u>
Net assets	<u><u>58,453</u></u>	<u><u>60,988</u></u>
Reserves		
Retained earnings	<u><u>58,453</u></u>	<u><u>60,988</u></u>

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