

THE MUSLIM ASSOCIATION OF LEEDS (11)

Charity Number: 508738

Financial Statements

for the period ended

31 December 2022

Prepared by:
HLA & MARLEY ACCOUNTANTS
CHARTERED CERTIFIED ACCOUNTS
21 HYDE PARK ROAD
LEEDS, LS6 1PY
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THE MUSLIM ASSOCIATION OF LEEDS (11)

Charity Number: 508738

Report and Accounts

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THE MUSLIM ASSOCIATION OF LEEDS (11)

Legal and Administrative Information

Charity's Registration Number:	508738
Charity's Registered Office:	4 Woodview Road Leeds LS11 6LE
Chairman:	Mr Mohammad Arif Butt
Treasurer:	Mr Shafaqat Alam
Trustees:	Mr Mohammad Arif Butt Mr Zafran Mohammed Razaq Mr Mohammed Asif Butt Mr Mohammed Rafi Butt
Accountants:	HLA & Marley Accountants . Chartered Certified Accountants 21 Hyde Park Road Leeds LS6 1PY
Bankers:	HSBC Queen Street, Morley Leeds LS27 8DX

THE MUSLIM ASSOCIATION OF LEEDS (11)

TRUSTEES RESPONSIBILITY

Respective responsibilities of the trustees in relation to the financial statements of THE MUSLIM ASSOCIATION OF LEEDS (11) for the period ended 31 December 2022.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements of each financial year which give a true and fair view of the state of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are responsible and prudent.
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in the business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charity Act 1993. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of and detection of fraud and other irregularities.

Approved by the trustees on 23 Feb 2024 and signed on their behalf by:

Signature:

Mr Mohammad Arif Butt

THE MUSLIM ASSOCIATION OF LEEDS (11)

Trustees Annual Report for the year ended 31 December 2022

History, objectives and activities of the Trust

The Muslim Association was established about 42 years ago to provide a place of worship for the Muslim community of Beeston. The building was purchased entirely from the donations given by the Muslim community. Both the initial donations and additional amounts donated since have been under terms, which allow the trustees either to retain the amounts as capital or to spend them. The Trust deed gives the trustees the power to apply the funds in such a manner as they think fit to or for the benefit of any charitable object or purpose. The trustees currently have a policy of supporting following types of activity:

- 1 Maintaining the Mosque
- 2 Promoting Islam amongst Muslims
- 3 Providing supplementary classes for children
- 4 Community Cohesion Cafe for the ladies; and
- 5 Providing religious education to Muslim Children

Management and governance arrangements

The trust deed provides for a minimum of three and a maximum of eight trustees. Where there is a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee, which involves awareness of the trustee's responsibilities, the governing document, administrative procedures, the history, and philosophical approach of the charity. The existing trustees have held office for over 5 years.

Procedures and policy

The trustees normally meet once a month to consider, review and discuss any concerning or pressing matters involving the running of the Mosque. The trustees will also annually check and sign off the Child Protection and Equal Opportunities Policy. The trustees will also utilise this time to review any feedback that has been received over the course of the previous month. The trustees have various policies in place which are communicated to all concerned.

Achievements and performance of the Trust

The trustees always seek feedback on the actual use of the donations and the achievements made, including those given by individuals. During the year, the Trust has been able to continue its support for the Muslim community through various methods and resources, the continued support of the education of the Muslim Children and creating the awareness amongst Muslims in general of how they integrate within the British values. The trust have throughout the previous year created classes with the imam giving lectures on core beliefs of the Islamic way of life from the Quran. The trustees have also begun classes for the elderly to develop and practice their faith by encouraging them to engage with the imam and to learn and understand Arabic.

We have also recently appointed an external organisation to better and improve the extracurricular classes in Islamic Studies held every evening for boys and girls. We have seen a significant improvement in discipline, behaviour and punctuality since the appointment of external organisation.

Plans

The trustees have decided to develop the previous site and turn it into a rental facility which will help fund the running of the mosque. This year the mosque plan to maximise the new mosque by agreeing to open a nursery for the children between the age of 0 - 5 years old and are in advance negotiations with various independent partners.

The trustees will also issue tenders for the refurbishment of the facility. The tender will include of painting and decorating, retiling wudu facilities, replacing seating in wudu areas all due to general wear and tear.

We are hoping to begin the process of youth committee appointments by the end of the year. The objectives are to involve youngsters in the organisation.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity, and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing accountants to undertake the independent examination of the Trust in the following year.

Approved by the trustees on 23 Feb 2024 and signed on their behalf by:

Signature:

Mr Mohammad Arif Butt

THE MUSLIM ASSOCIATION OF LEEDS (11)

Independent examiner's report

We report on the accounts for the period ended 31 December 2022 set out on page 6 to 13.

Respective responsibilities of the trustees and independent examiner

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this period under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 43(3) (a) of the 1993 Act)
- to follow the procedures laid down in the General Direction given by the Charities Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion in the view given by the accounts.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention: which give us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act: and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met.

HLA & Marley Accountants.
Certified Accountants,
21 Hyde Park Road , Leeds , LS6 1PY

09 Feb 2023.

THE MUSLIM ASSOCIATION OF LEEDS (11)
Statement of Financial Activities
For the period ended 31 December 2022.

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
Incoming resources					
Incoming resources from generated funds:					
Voluntary income:					
Donations	2	80,811	-	80,811	8,094
Activities for generating funds:					
Fund raising events		-	-	-	-
Incoming resources from charitable activities:					-
Other income	3	47,585	-	47,585	41,434
Total incoming resources		128,396	-	128,396	49,528
Resources expended					
Costs of generating funds					
Charitable activities	4	101,083	-	101,083	36,290
Governance costs	5	17,250	-	17,250	32,929
Total resources expended		118,833	-	118,833	69,219
Net incoming/(outgoing) resources before transfers		10,063	-	10,063	(19,691)
Transfers between funds		-	-	-	-
Net incoming resources before other recognised gains and losses		10,063	-	10,063	(19,691)
Gains/(losses) on investment assets		-	-	-	-
Net movement in funds		10,063	-	10,063	(19,691)
Total funds at 31 December 2020		767,463	-	767,463	787,154
Total funds at 31 December 2022		777,526	-	777,526	767,463

THE MUSLIM ASSOCIATION OF LEEDS (11)
Summary of Income & Expenditure Account
For the period ended 31 December 2022.

	Continuing Operations	Discontinued Operations	Funds 2022	Funds 2021
	£	£	£	£
<u>Income</u>				
Income from grants, donations and trading	128,396		128,396	49,528
Investment Income	-		-	-
Surplus/(deficit) on the disposal of tangible fixed assets	-		-	-
Net realised gains/(losses) on the disposal of investments	-		-	-
Transfer from endowment fund	-		-	-
Total Income	128,396	-	128,396	49,528
Total Expenditure	118,333		118,333	69,216
Surplus/(deficit) for the year	10,063	-	10,063	(19,691)

THE MUSLIM ASSOCIATION OF LEEDS (11)

Balance Sheet

As At 31 December 2022

	Notes	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<u>Fixed assets</u>					
Tangible fixed assets	6		757,101		756,166
<u>Current assets</u>					
Cash at bank (current a/c)		74,381		49,859	
Cash in hand		<u>411</u>		<u>536</u>	
		74,792		50,395	
<u>Current liabilities</u>					
Creditors : amount falling due within one year	7	<u>24,897</u>		<u>9,628</u>	
Net current assets			74,792		40,767
Total assets less current liabilities			<u>806,996</u>		<u>796,933</u>
<u>Long Term liabilities</u>					
Creditors : amount falling due after more than one year	8		<u>(29,470)</u>		<u>(29,470)</u>
Net Assets			<u>777,526</u>		<u>767,463</u>
<u>Funds</u>					
Unrestricted	9		<u>777,526</u>		<u>767,463</u>
Total funds			<u>777,526</u>		<u>767,463</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022.

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice : Accounting and Reporting by the Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

(d) Resources expended

Expenditure is recognised on the accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less accumulated depreciation. The cost of minor additions are not capitalised. Depreciation is provided at reducing balance method calculated to write off the cost of assets over its useful life at the following rates:

Land & Buildings	2%
Office Equipment	18%
Fixtures & Fittings	18%

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

2 Grants & Donations	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2022	2021
	£	£	£	£
Public Donations	80,811		80,811	8,094
	80,811	-	80,811	8,094
3 Other Income				
Rent (27-29 Stratford St)	11,935		11,935	12,525
Children Fee	35,650		35,650	27,095
HMRC Jtrs	-		-	1,814
	128,396	-	128,396	41,434

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

4 Direct Charitable Expenditure	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Salaries & Pension costs	64,198		64,198	36,045
Support Costs:				
Volunteers Training & Expenses	-		-	245
	64,198	-	64,198	36,045
Management and Administration				
Premises Costs				
Rent, Rates & Water Charges	3,015		3,015	4,800
Light & Heat	8,396		8,396	8,968
Insurance	1,877		1,877	1,830
Repairs & Renewals (general)	23,597		23,597	576
Repairs & Renewals (building)	-		-	-
	16,174	-	16,174	16,174
Office Costs				
Telephone, Fax, Mb, Internet	542		542	374
Advertising, Printing, Marketing, Promotion	138		138	-
Books, Stationery & Printing	460		460	55
Cleaning & Consumables	0		0	0
Professional Fees	300		300	300
Membership/Subsription/Licences	-		-	-
	729	-	1,301	729
Depreciation				
Land & Building	15,057		15,057	15,188
Office Equipment	588		588	644
Fixtures & Fittings	165		165	194
	15,810	-	15,810	16,026
5 Total Operating Cost	102,523	-	102,523	53,193
Total Resources Expanded	118,333	-	118,333	69,216

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

6 Schedule of tangible fixed assets

	Land & Buildings £	Office Equipment £	Fixtures & Fittings £	Total £
As At 31 December 2021	913,274	8,423	7,639	929,336
Additions	-	-	-	-
As At 31 December 2022	<u>913,274</u>	<u>8,423</u>	<u>7,639</u>	<u>929,336</u>
<u>Depreciation</u>				
As At 31 December 2021	161,147	5,481	6,542	173,170
Charge for the period	<u>15,057</u>	<u>588</u>	<u>165</u>	<u>15,810</u>
As At 31 December 2022	<u>176,204</u>	<u>6,069</u>	<u>6,707</u>	<u>188,980</u>
<u>Net book value</u>				
As At 31 December 2021	768,034	3,586	1,291	772,911
As At 31 December 2022	752,977	2,998	1,196	757,101

7 Creditors:

	<u>2022</u>	<u>2021</u>
Amount falling due within one year	£	£
PAYE	-	--
	<u>-</u>	<u>--</u>

8 Creditors:

	<u>2022</u>	<u>2021</u>
Amount falling due after more than one year	£	£
Karz-a-Hasna (Interest free loan)	<u>29,470</u>	<u>29,470</u>
	<u>29,470</u>	<u>29,470</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

9 Unrestricted Funds	£
Balance as at 31 December 2022	767,463
Incoming resources	128,396
	836,682
Outgoing resources	(118,333)
Balance as at 31 December 2022	<u>777,526</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Charity Number: 508738

Financial Statements

for the period ended

31 December 2022

Prepared by:
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Signature:

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THE MUSLIM ASSOCIATION OF LEEDS (11)

Trustees Annual Report for the year ended 31 December 2022

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The Muslim Association was established about 42 years ago to provide a place of worship for the Muslim community of Beeston. The building was purchased entirely from the donations given by the Muslim community. Both the initial donations and additional amounts donated since have been under terms, which allow the trustees either to retain the amounts as capital or to spend them. The Trust deed gives the trustees the power to apply the funds in such a manner as they think fit to or for the benefit of any charitable object or purpose. The trustees currently have a policy of supporting following types of activity:

- 1 Maintaining the Mosque
- 2 Promoting Islam amongst Muslims
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- 4 Community Cohesion Cafe for the ladies; and
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Management and governance arrangements

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Independent Examiner

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Approved by the trustees on 23 Feb 2024 and signed on their behalf by:

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In connection with our examination, no matter has come to our attention: which give us reasonable cause to believe that in any material respect the requirements:

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- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met.

HLA & Marley Accountants.
Certified Accountants,
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THE MUSLIM ASSOCIATION OF LEEDS (11)
Statement of Financial Activities
For the period ended 31 December 2022.

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Net movement in funds		10,063	-	10,063	(19,691)
Total funds at 31 December 2020		767,463	-	767,463	787,154
Total funds at 31 December 2022		777,526	-	777,526	767,463

THE MUSLIM ASSOCIATION OF LEEDS (11)
Summary of Income & Expenditure Account
For the period ended 31 December 2022.

	Continuing Operations	Discontinued Operations	Funds 2022	Funds 2021
	£	£	£	£
<u>Income</u>				
Income from grants, donations and trading	128,396		128,396	49,528
Investment Income	-		-	-
Surplus/(deficit) on the disposal of tangible fixed assets	-		-	-
Net realised gains/(losses) on the disposal of investments	-		-	-
Transfer from endowment fund	-		-	-
Total Income	128,396	-	128,396	49,528
Total Expenditure	118,333		118,333	69,216
Surplus/(deficit) for the year	10,063	-	10,063	(19,691)

THE MUSLIM ASSOCIATION OF LEEDS (11)

Balance Sheet

As At 31 December 2022

	Notes	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<u>Fixed assets</u>					
Tangible fixed assets	6		757,101		756,166
<u>Current assets</u>					
Cash at bank (current a/c)		74,381		49,859	
Cash in hand		<u>411</u>		<u>536</u>	
		74,792		50,395	
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Creditors : amount falling due within one year	7	<u>24,897</u>		<u>9,628</u>	
Net current assets			74,792		40,767
Total assets less current liabilities			<u>806,996</u>		<u>796,933</u>
<u>Long Term liabilities</u>					
Creditors : amount falling due after more than one year	8		<u>(29,470)</u>		<u>(29,470)</u>
Net Assets			<u>777,526</u>		<u>767,463</u>
<u>Funds</u>					
Unrestricted	9		<u>777,526</u>		<u>767,463</u>
Total funds			<u>777,526</u>		<u>767,463</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022.

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice : Accounting and Reporting by the Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

(d) Resources expended

Expenditure is recognised on the accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less accumulated depreciation. The cost of minor additions are not capitalised. Depreciation is provided at reducing balance method calculated to write off the cost of assets over its useful life at the following rates:

Land & Buildings	2%
Office Equipment	18%
Fixtures & Fittings	18%

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

2 Grants & Donations	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2022	2021
	£	£	£	£
Public Donations	80,811		80,811	8,094
	80,811	-	80,811	8,094
3 Other Income				
Rent (27-29 Stratford St)	11,935		11,935	12,525
Children Fee	35,650		35,650	27,095
HMRC Jtrs	-		-	1,814
	128,396	-	128,396	41,434

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

4 Direct Charitable Expenditure	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Salaries & Pension costs	64,198		64,198	36,045
Support Costs:				
Volunteers Training & Expenses	-		-	245
	64,198	-	64,198	36,045
Management and Administration				
Premises Costs				
Rent, Rates & Water Charges	3,015		3,015	4,800
Light & Heat	8,396		8,396	8,968
Insurance	1,877		1,877	1,830
Repairs & Renewals (general)	23,597		23,597	576
Repairs & Renewals (building)	-		-	-
	16,174	-	16,174	16,174
Office Costs				
Telephone, Fax, Mb, Internet	542		542	374
Advertising, Printing, Marketing, Promotion	138		138	-
Books, Stationery & Printing	460		460	55
Cleaning & Consumables	0		0	0
Professional Fees	300		300	300
Membership/Subcription/Licences	-		-	-
	729	-	1,301	729
Depreciation				
Land & Building	15,057		15,057	15,188
Office Equipment	588		588	644
Fixtures & Fittings	165		165	194
	15,810	-	15,810	16,026
5 Total Operating Cost	102,523	-	102,523	53,193
Total Resources Expanded	118,333	-	118,333	69,216

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

6 Schedule of tangible fixed assets

	Land & Buildings £	Office Equipment £	Fixtures & Fittings £	Total £
As At 31 December 2021	913,274	8,423	7,639	929,336
Additions	-	-	-	-
As At 31 December 2022	<u>913,274</u>	<u>8,423</u>	<u>7,639</u>	<u>929,336</u>
<u>Depreciation</u>				
As At 31 December 2021	161,147	5,481	6,542	173,170
Charge for the period	<u>15,057</u>	<u>588</u>	<u>165</u>	<u>15,810</u>
As At 31 December 2022	<u>176,204</u>	<u>6,069</u>	<u>6,707</u>	<u>188,980</u>
<u>Net book value</u>				
As At 31 December 2021	768,034	3,586	1,291	772,911
As At 31 December 2022	752,977	2,998	1,196	757,101

7 Creditors:	<u>2022</u>	<u>2021</u>
Amount falling due within one year	£	£
PAYE	-	--
	<u>-</u>	<u>--</u>
8 Creditors:	<u>2022</u>	<u>2021</u>
Amount falling due after more than one year	£	£
Karz-a-Hasna (Interest free loan)	<u>29,470</u>	<u>29,470</u>
	<u>29,470</u>	<u>29,470</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

9 Unrestricted Funds	£
Balance as at 31 December 2022	767,463
Incoming resources	128,396
	836,682
Outgoing resources	(118,333)
Balance as at 31 December 2022	<u>777,526</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Charity Number: 508738

Financial Statements

for the period ended

31 December 2022

Prepared by:
HLA & MARLEY ACCOUNTANTS
CHARTERED CERTIFIED ACCOUNTS
21 HYDE PARK ROAD
LEEDS, LS6 1PY
Tel: 01132-47 0505
Email: info@hlaaccountants.co.uk

THE MUSLIM ASSOCIATION OF LEEDS (11)

Charity Number: 508738

Report and Accounts

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THE MUSLIM ASSOCIATION OF LEEDS (11)

Legal and Administrative Information

Charity's Registration Number:	508738
Charity's Registered Office:	4 Woodview Road Leeds LS11 6LE
Chairman:	Mr Mohammad Arif Butt
Treasurer:	Mr Shafaqat Alam
Trustees:	Mr Mohammad Arif Butt Mr Zafran Mohammed Razaq Mr Mohammed Asif Butt Mr Mohammed Rafi Butt
Accountants:	HLA & Marley Accountants . Chartered Certified Accountants 21 Hyde Park Road Leeds LS6 1PY
Bankers:	HSBC Queen Street, Morley Leeds LS27 8DX

THE MUSLIM ASSOCIATION OF LEEDS (11)

TRUSTEES RESPONSIBILITY

Respective responsibilities of the trustees in relation to the financial statements of THE MUSLIM ASSOCIATION OF LEEDS (11) for the period ended 31 December 2022.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements of each financial year which give a true and fair view of the state of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are responsible and prudent.
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in the business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charity Act 1993. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of and detection of fraud and other irregularities.

Approved by the trustees on 23 Feb 2024 and signed on their behalf by:

Signature:

Mr Mohammad Arif Butt

THE MUSLIM ASSOCIATION OF LEEDS (11)

Trustees Annual Report for the year ended 31 December 2022

History, objectives and activities of the Trust

The Muslim Association was established about 42 years ago to provide a place of worship for the Muslim community of Beeston. The building was purchased entirely from the donations given by the Muslim community. Both the initial donations and additional amounts donated since have been under terms, which allow the trustees either to retain the amounts as capital or to spend them. The Trust deed gives the trustees the power to apply the funds in such a manner as they think fit to or for the benefit of any charitable object or purpose. The trustees currently have a policy of supporting following types of activity:

- 1 Maintaining the Mosque
- 2 Promoting Islam amongst Muslims
- 3 Providing supplementary classes for children
- 4 Community Cohesion Cafe for the ladies; and
- 5 Providing religious education to Muslim Children

Management and governance arrangements

The trust deed provides for a minimum of three and a maximum of eight trustees. Where there is a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee, which involves awareness of the trustee's responsibilities, the governing document, administrative procedures, the history, and philosophical approach of the charity. The existing trustees have held office for over 5 years.

Procedures and policy

The trustees normally meet once a month to consider, review and discuss any concerning or pressing matters involving the running of the Mosque. The trustees will also annually check and sign off the Child Protection and Equal Opportunities Policy. The trustees will also utilise this time to review any feedback that has been received over the course of the previous month. The trustees have various policies in place which are communicated to all concerned.

Achievements and performance of the Trust

The trustees always seek feedback on the actual use of the donations and the achievements made, including those given by individuals. During the year, the Trust has been able to continue its support for the Muslim community through various methods and resources, the continued support of the education of the Muslim Children and creating the awareness amongst Muslims in general of how they integrate within the British values. The trust have throughout the previous year created classes with the imam giving lectures on core beliefs of the Islamic way of life from the Quran. The trustees have also begun classes for the elderly to develop and practice their faith by encouraging them to engage with the imam and to learn and understand Arabic.

We have also recently appointed an external organisation to better and improve the extracurricular classes in Islamic Studies held every evening for boys and girls. We have seen a significant improvement in discipline, behaviour and punctuality since the appointment of external organisation.

Plans

The trustees have decided to develop the previous site and turn it into a rental facility which will help fund the running of the mosque. This year the mosque plan to maximise the new mosque by agreeing to open a nursery for the children between the age of 0 - 5 years old and are in advance negotiations with various independent partners.

The trustees will also issue tenders for the refurbishment of the facility. The tender will include of painting and decorating, retiling wudu facilities, replacing seating in wudu areas all due to general wear and tear.

We are hoping to begin the process of youth committee appointments by the end of the year. The objectives are to involve youngsters in the organisation.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity, and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing accountants to undertake the independent examination of the Trust in the following year.

Approved by the trustees on 23 Feb 2024 and signed on their behalf by:

Signature:

Mr Mohammad Arif Butt

THE MUSLIM ASSOCIATION OF LEEDS (11)

Independent examiner's report

We report on the accounts for the period ended 31 December 2022 set out on page 6 to 13.

Respective responsibilities of the trustees and independent examiner

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this period under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 43(3) (a) of the 1993 Act)
- to follow the procedures laid down in the General Direction given by the Charities Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion in the view given by the accounts.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention: which give us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act: and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met.

HLA & Marley Accountants.
Certified Accountants,
21 Hyde Park Road , Leeds , LS6 1PY

09 Feb 2023.

THE MUSLIM ASSOCIATION OF LEEDS (11)
Statement of Financial Activities
For the period ended 31 December 2022.

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
Incoming resources					
Incoming resources from generated funds:					
Voluntary income:					
Donations	2	80,811	-	80,811	8,094
Activities for generating funds:					
Fund raising events		-	-	-	-
Incoming resources from charitable activities:					-
Other income	3	47,585	-	47,585	41,434
Total incoming resources		128,396	-	128,396	49,528
Resources expended					
Costs of generating funds					
Charitable activities	4	101,083	-	101,083	36,290
Governance costs	5	17,250	-	17,250	32,929
Total resources expended		118,833	-	118,833	69,219
Net incoming/(outgoing) resources before transfers		10,063	-	10,063	(19,691)
Transfers between funds		-	-	-	-
Net incoming resources before other recognised gains and losses		10,063	-	10,063	(19,691)
Gains/(losses) on investment assets		-	-	-	-
Net movement in funds		10,063	-	10,063	(19,691)
Total funds at 31 December 2020		767,463	-	767,463	787,154
Total funds at 31 December 2022		777,526	-	777,526	767,463

THE MUSLIM ASSOCIATION OF LEEDS (11)
Summary of Income & Expenditure Account
For the period ended 31 December 2022.

	Continuing Operations	Discontinued Operations	Funds 2022	Funds 2021
	£	£	£	£
<u>Income</u>				
Income from grants, donations and trading	128,396		128,396	49,528
Investment Income	-		-	-
Surplus/(deficit) on the disposal of tangible fixed assets	-		-	-
Net realised gains/(losses) on the disposal of investments	-		-	-
Transfer from endowment fund	-		-	-
Total Income	128,396	-	128,396	49,528
Total Expenditure	118,333		118,333	69,216
Surplus/(deficit) for the year	10,063	-	10,063	(19,691)

THE MUSLIM ASSOCIATION OF LEEDS (11)

Balance Sheet

As At 31 December 2022

	Notes	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<u>Fixed assets</u>					
Tangible fixed assets	6		757,101		756,166
<u>Current assets</u>					
Cash at bank (current a/c)		74,381		49,859	
Cash in hand		<u>411</u>		<u>536</u>	
		74,792		50,395	
<u>Current liabilities</u>					
Creditors : amount falling due within one year	7	<u>24,897</u>		<u>9,628</u>	
Net current assets			74,792		40,767
Total assets less current liabilities			<u>806,996</u>		<u>796,933</u>
<u>Long Term liabilities</u>					
Creditors : amount falling due after more than one year	8		<u>(29,470)</u>		<u>(29,470)</u>
Net Assets			<u>777,526</u>		<u>767,463</u>
<u>Funds</u>					
Unrestricted	9		<u>777,526</u>		<u>767,463</u>
Total funds			<u>777,526</u>		<u>767,463</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022.

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

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THE MUSLIM ASSOCIATION OF LEEDS (11)

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THE MUSLIM ASSOCIATION OF LEEDS (11)

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Premises Costs				
Rent, Rates & Water Charges	3,015		3,015	4,800
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Insurance	1,877		1,877	1,830
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Repairs & Renewals (building)	-		-	-
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Telephone, Fax, Mb, Internet	542		542	374
Advertising, Printing, Marketing, Promotion	138		138	-
Books, Stationery & Printing	460		460	55
Cleaning & Consumables	0		0	0
Professional Fees	300		300	300
Membership/Subsription/Licences	-		-	-
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Depreciation				
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THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

6 Schedule of tangible fixed assets

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Additions	-	-	-	-
As At 31 December 2022	<u>913,274</u>	<u>8,423</u>	<u>7,639</u>	<u>929,336</u>
<u>Depreciation</u>				
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Charge for the period	<u>15,057</u>	<u>588</u>	<u>165</u>	<u>15,810</u>
As At 31 December 2022	<u>176,204</u>	<u>6,069</u>	<u>6,707</u>	<u>188,980</u>
<u>Net book value</u>				
As At 31 December 2021	768,034	3,586	1,291	772,911
As At 31 December 2022	752,977	2,998	1,196	757,101

7 Creditors:

	<u>2022</u>	<u>2021</u>
Amount falling due within one year	£	£
PAYE	-	--
	<u>-</u>	<u>--</u>

8 Creditors:

	<u>2022</u>	<u>2021</u>
Amount falling due after more than one year	£	£
Karz-a-Hasna (Interest free loan)	<u>29,470</u>	<u>29,470</u>
	<u>29,470</u>	<u>29,470</u>

THE MUSLIM ASSOCIATION OF LEEDS (11)

Notes forming part of the Financial Statements for the period ended 31 December 2022

9 Unrestricted Funds	£
Balance as at 31 December 2022	767,463
Incoming resources	128,396
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Outgoing resources	(118,333)
Balance as at 31 December 2022	<u>777,526</u>