

THE PHOENIX THEATRE COMPANY

England & Wales · Charity number 508668

Details

| | |
|-------------|---|
| Other names | ROSS OPERATIC AND DRAMATIC SOCIETY, R O A D S |
| Status | Registered |
| Legal form | Other |
| Registered | 1979-05-08 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | The Woodlands Bridstow Ross-on-Wye HR9 6QJ |
| Phone | 01989762358 |
| Email | thewoodlands.bridstow@googlemail.com |
| Website | http://www.phoenix-theatre.org.uk |

Activities

Objects: TO EDUCATE THE PUBLIC IN THE DRAMATIC AND OPERATIC ARTS, TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS. (FOR FURTHER DETAILS SEE RULE 2.)

Activities: Performance of amateur dramatics and arts for the public, for entertainment and educational purposes, to further the development of public appreciation and taste in the said arts

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** AREA COVERED BY SOUTH HEREFORDSHIRE DISTRICT COUNCIL
- Herefordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-04-30 | £44,850 | £41,350 | - | - |
| 2024-04-30 | £41,635 | £33,573 | - | - |
| 2023-04-30 | £32,564 | £34,004 | - | - |
| 2022-04-30 | £29,470 | £24,982 | - | - |
| 2021-04-30 | £33,074 | £9,665 | - | - |

Trustees

| Name | Role | Appointed |
|-----------------------------|------|------------|
| GRAHAM ISLE | | 2013-07-21 |
| George Malcolm John Barrett | | 2020-03-02 |
| Roger Edward Williams | | 2014-10-07 |

THE PHOENIX THEATRE COMPANY

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Accounts



AGM Minutes 4th June 2025 7.30pm

Present:

Amanda Barrett, Cherry Bullock, Michelle Cooper, Renee Field, Pat Fitzpatrick,, Denise Hall, Suzanne Hill, Brian Jackson, Emma Lewis, Michelle Lewis, Terry Lewis, Howard Owen, Keith Prince, Jenny Spencer, John Spencer, Andy Tinsley, Beth Toogood. (17)

1. Apologies

Mary Brigg, Alison Clarke, Owen Fitzpatrick, Marian Francis, Janet Nelson, Graham Russell, Ann Stirrup, Lynn Tait, Maurice Thompson, Jenniffer Wood.

2. President's remarks

Howard shared his early experiences in the theatre and recounted how the theatre has developed since those early days. He praised the strength of the Committee over the years.

3. Minutes of the 2024 AGM

Agreed and signed

Proposed by Cherry Bullock and seconded by Michelle Cooper.

4. Matters arising

None

5. Chair's Report

In the absence of the Chair, the secretary gave a brief outline of the successes and achievements of the theatre over the past twelve months, and acknowledged the valuable contribution made by all volunteers as well as performers.

The Chair's report will be emailed to all members as soon as possible.

6. Treasurer's Report

Attached

7. Appointment of Auditor

Robert Williams

Proposed by Amanda Barrett and seconded by Pat Fitzpatrick

8. Election of Committee members

The following nominees were elected to the Committee

Chair.....Alison Clarke
Secretary.....Pat Fitzpatrick
Production Co-ordinator.....Suzanne Hill
Treasurer.....Amanda Barrett
Building Manager.....Maurice Thompson
Publicity Manager.....Michelle Cooper
Assistant Publicity Manager.....Jenny Spencer
Music Director.....Mary Brigg
Members without Portfolio: Alan Smith, Renee Field and Lori Weber

Denise Hall thanked the Committee on behalf of members and asked that her appreciation be recorded.

The meeting closed at 7.50.

Minutes taken by Pat Fitzpatrick (Secretary)

THE PHOENIX THEATRE FINANCIAL REPORT
1ST MAY 2024 – 30TH APRIL 2025

| INCOME | | | This year | Last year |
|--------------------------------|--------------------------|-----------|-------------------|-------------------|
| Bar | | | £7,872.96 | £7,724.13 |
| Car Parking | | | £2,000.00 | £1,260.00 |
| Subscriptions | | | £2,310.00 | £1,905.00 |
| Theatre Hire | | | £9,684.03 | £6,826.12 |
| Cinema – Screen at the Phoenix | | | £3,857.47 | £4,152.83 |
| Donations | | | £1,677.52 | £ 172.50 |
| Productions: | The Unexpected Guest | £4,872.63 | | |
| | Colours of Life | £1,340.29 | | |
| | Full Circle | £4,669.71 | | |
| | Singers Xmas Concert | £1,034.76 | | |
| | Love on the Dole | £4,541.73 | | |
| | Red Hot & Cole (scripts) | £ 720.00 | £17,179.12 | £19,024.10 |
| General/Refunds | | | £ 269.00 | £ 570.57 |
| | TOTAL INCOME | | £44,850.10 | £41,635.25 |
| EXPENSES | | | This year | Last year |
| Bar | | | £3,920.42 | £4,062.39 |
| New Equipment | | | £ 809.78 | £ 0.00 |
| Maintenance: | Cleaning & materials | £2,252.66 | | |
| | General maintenance | £2,429.33 | | |
| | Health & safety | £ 562.20 | £5,244.19 | £4,110.11 |
| Theatre Hire | | | £6,813.46 | £4,525.58 |
| Cinema – Screen at the Phoenix | | | £3,269.07 | £2,055.82 |
| Insurance | | | £1,917.39 | £1,850.95 |
| Licences | | | £1,290.51 | £ 777.64 |
| Professional Fees | | | £ 130.00 | £ 120.00 |
| Productions: | Maggie May | £ 46.98 | | |
| | The Unexpected Guest | £1,893.98 | | |
| | Colours of Life | £ 634.59 | | |
| | Full Circle | £2,067.63 | | |
| | Singers Xmas Concert | £ 800.00 | | |
| | Love on the Dole | £1,545.37 | | |
| | Red Hot & Cole | £ 655.00 | | |
| | Wonder Crumping | £ 59.98 | | |
| | Lion, Witch & Wardrobe | £ 671.69 | | |
| | Aladdin | £ 131.36 | | |
| | Future Productions | £ 126.68 | £8,633.26 | £7,460.78 |
| Utilities: | Electricity | £3,002.95 | | |
| | Gas | £2,749.31 | | |
| | Water | £ 262.81 | | |
| | Internet | £ 551.66 | | |
| | Telephone | £ 761.81 | | |
| | TV Licence | £ 169.50 | £7,498.04 | £6,598.63 |

| | | |
|--|-------------------|-------------------|
| General – website maintenance, stationery/printer materials, EposNow till subs, bar stools, NODA subs, etc. | £1,824.08 | £2,011.12 |
| TOTAL EXPENDITURE | £41,350.20 | £33,573.02 |
| Surplus for Year | £ 3,499.90 | |
| LLOYDS CURRENT ACCOUNT as at 30th April 2025 | £29,475.40 | |

**TOTAL OPENING BALANCE
(INCLUDING OPENING ASSETS) as at 1st May 2024** **£57,115.68**

| | |
|---|------------|
| Bar stock | £ 531.25 |
| Bar float | £ 80.00 |
| Production Float | £ 100.00 |
| Bank Account - current | £29,475.40 |
| Bank Account – deposit (including income from interest) | £31,159.17 |
| Total Closing Balances | £61,345.82 |

**TOTAL CLOSING BALANCE
(INCLUDING CLOSING ASSETS) as at 30th April 2025** **£61,345.82**

TREASURER'S REPORT 2024 – 2025

I am pleased to say that things have been very busy at the theatre this year. Theatre productions of The Unexpected Guest, Full Circle and Love on the Dole have taken place and the Phoenix Singers have put on performances of Colours of Life and the Singers Christmas Concert. The theatre has also been used for outside hire including the Our Star Theatre Company, Peter Gill, Toby Burchell, Alive and Brel, Three Idle Women and Ross Flicks in the Sticks who are now screening films here. The Phoenix Youth (with members of the team from The Courtyard Theatre) continues to grow in numbers and they will be putting on The Lion, the Witch and the Wardrobe in July 2025. The Screen at the Phoenix cinema continues to show a number of films, including NT Live screenings, and is now working along side Flicks in the Sticks.

Income this year has come from the gross profit from individual productions – The Unexpected Guest £2,771.54 (including £207.11 expenditure from last year), Full Circle £2,602.08, Love on the Dole £2,996.36, Colours of Life £705.70, Singers Christmas Concert £234.76 – as well as the cinema screenings and the hire of the theatre for outside productions.

Expenditure this year has been on the general day to day running costs of the theatre and the purchase of a new piece of equipment - a digital display screen that is sited in the theatre foyer for advertising theatre events. A donation of £1,659.90 was received from the former Ross Cinema Group and this has gone towards purchasing a new laser projector.

The sum of £30,000 that was transferred into a deposit account in the last financial year continues to earn interest – this financial year the sum being £736.79.

Excluding productions, the net overall expenditure of running the theatre this year (i.e. bar, maintenance, insurance, licences, general items and utilities) has totalled in the region of £9,400 taking into account the offsetting income received from the bar, car parking and subscriptions.

At the end of the financial year, we are in a very good financial position with a total balance of £60,634.57 in the current and deposit bank accounts. And, with a full programme of productions and events organised for the coming year the theatre will continue to grow from strength to strength.

Amanda Barrett – Treasurer

**ROBERT JT WILLIAMS
KRISMAR
ALTON STREET
ROSS ON WYE
HEREFORDSHIRE
HR9 5NN**

Phoenix Theatre- Audit of the accounts for the period from 1st May 2024 to 30th April 2025.

Opening assets of £57,115.68 plus income of £44,850.10 less expenses of £41,350.20 were agreed to the closing assets of £61,345.82 on 30.4.25 after taking into account a decrease in the bar stock of £6.55 and interest of £736.79 earned on the deposit account.

The closing assets were represented by :-

| | |
|-----------------------------|-------------------|
| Lloyds Bank current account | £29,475.40 |
| Lloyds Bank deposit account | £31,159.17 |
| Bar stock | £ 531.25 |
| Bar float | £ 80.00 |
| Cash reserve | £ 100.00 |
| Total | £61,345.82 |

Closing Assets

The bank balances of £29,475.40 and £31,159.17 were checked and agreed to the bank statements.

Bar stock of £531.25 was checked and agreed to the bar stock report.

Production floats were unchanged from the previous year.

All accounts in Sage checked and agreed to the amounts recorded in the financial report.

Income

Samples of income checked and traced to the paying in books and bank statements

Events statements checked and relevant receipts checked to the bank statements.

Receipts for subscriptions totalled and agreed to the paying in books.

Receipts for parking and donations checked and traced to bank statements.

Expenditure

Sample of invoices checked, and subsequent payments checked to cheque stubs and to bank statements.

Payments also cross checked to final accounts.

Direct debit agreements checked to bank statements and final accounts.

Profitability of the various productions noted.

Overall Review

Having carried out the audit I am happy that the financial position of the Phoenix Theatre is accurately stated by the accounts prepared.

Robert J.T.Williams

Date.....

THE PHOENIX THEATRE COMPANY

England & Wales - Charity number 508668

Accounts

CHAIRMAN'S REPORT 2024

What a wonderful year we've had! The Phoenix Theatre is flourishing. I never cease to be amazed by the outstanding array of talent displayed by our members both on stage and behind the scenes.

Our thespians have performed in an array of outstanding productions this year. In November we had, 'Crazy Horses', directed by Maurice Thompson. This was a very entertaining and unusual comedy based on the four horsemen of the Apocalypse. In spring Brian Jackson directed 'Maggie May', acclaimed by the critic for the sensitive way it dealt with the subject of dementia and demonstrating, 'moments of great theatre'. With a less experienced director and less talented cast this might not have been the case. Our summer production was, 'The Unexpected Guest', directed by Amanda Barrett. It is one of Agatha Christies lesser known plays which meant that audiences could play the amateur sleuth as they watched. This production was a complete sell out. We even had a number of people on a waiting list for cancellations.

Some of you will remember seeing 'Murder in Company', directed by Renee Field last June. If so, you will be pleased to hear that it won the prestigious NODA (National Operatic and Dramatic Association) award for best Drama. While we're on the subject of awards, The Phoenix Singers also won the NODA award for best concert, for the second year running, with their Summer Concert, 'Anything Goes'. I understand that our musical production, 'Venice Revisited' ran a very close second for best musical. In fact, we're beginning to get a bit of a reputation for excellence here at the Phoenix and we couldn't be more proud!

The Singers also entertained us with their excellent Christmas Concert, which for many of us marks the start of the Christmas season. This annual concert raises money for the Lions Christmas appeal to help them provide a Christmas Day meal and a bit of company for local people who may otherwise spend the day alone. In fact some of you may not be aware of how much the Singers do to support charity. The October Performathon always raises money for Children in Need. This year the Singers put on a special Concert to raise money for a local dementia Café as well as visiting a retirement home to put on a free concert for residents. Well done to all involved.

Last week I saw the Singers summer Concert, 'Colours of Life' and thoroughly enjoyed a very colourful evening. What a treat!

Our Youth Theatre is going from strength to strength. They performed 'Alice in Wonderland,' last July and in April, 'The Wonder Crumping World of Roald Dhal'. Both productions were very well received by the NODA critic. Not only that but the children really enjoy performing as their talent and confidence grows throughout the year, under the guidance of Kate Ross in conjunction with The Courtyard Theatre.

Under the leadership of Graham Russell, Screen at the Phoenix has become increasingly popular due to his carefully selected and varied programme of films which now includes offerings from NTLive. In July, in collaboration with Flicks in the Sticks, we will be hosting our first week long film festival with daily screenings. Flicks in the Sticks will also be showing a monthly mid week screening in addition to our own programme which is something for the film buffs amongst you to look out for.

Our member's evenings have really taken off this year. We've had an 'Open Mic' evening, quizzes, a comedy improvisation evening and rehearsed readings. In fact we've tried to provide something for everyone and I think we've achieved it. Our 40th Anniversary 'Black Tie' event took place at the Royal Hotel in January. During the evening two Lifetime awards were made by NODA to Cherry Bullock and Howard Owen. They are our longest serving members and their lifetime commitment to our theatre has been and still is highly commendable.

In addition to our own productions, the Phoenix Theatre is proving a very attractive venue for some of our regular visiting performers who you will no doubt be familiar with. The versatile Peter Gill who regularly fills the theatre and who is able to switch from Jerry Lee Lewis to a more serious play 'Talbot House' based on the First World War. Keith James has also drawn big audiences with his songs of Leonard Cohen and Cat Stevens. Then we have 'Our Star Theatre Company who will be performing here again in September. This time they will be bringing a comedy called, 'Death at Sea'.

Sadly this year we have lost Marion Contreras who for many years was a member of the Phoenix Singers but she also helped with front of house and was often seen behind the bar. Her cheerful smile is much missed.

We have also lost Richard Elgood. Although not a member, Richard was a co-writer of 'Venice Re-visited', a NODA nominated musical which some of you may have seen last year. He also co-wrote, 'Beautiful Forever'. the premiere of which will be performed at the Phoenix next April, in his memory. His co-writer is Richard Watson, a very accomplished pianist who regularly accompanies, and sometimes performs with the Singers.

As membership secretary, I'm pleased to report that we have recently seen an influx of new members who have been keen to get involved with the theatre both on stage and behind the scenes. Some have taken part in auditions and some have joined the Singers, whilst others have supported our Front of House, technical and set building teams.

This brings me to my annual appeal for more volunteers willing to support our productions behind the scenes. Without a backstage crew or a Front of House team none of our productions could go ahead. The more volunteers we have the wider it will spread the load so if you can give us a little of your time we would love to hear from you. To those of you who already work quietly behind the scenes, our heartfelt thanks.

A big thank you too, to all our performers. You are a very talented group of people. I have frequently heard our productions, quite rightly described as 'being of a professional standard'. Long may it continue!

This is my final year as Chair. I must admit that I found it quite daunting at first but as I grew into it, I've really enjoyed it. I couldn't have done it without the tireless support of our excellent Committee who give their time so selflessly to the day to day running of the theatre. Thank you to all of them. Together we try to ensure that all our productions are as successful, enjoyable and professional as they can be. I will remain on the Committee and continue to support the theatre in anyway that I can.

Many thanks to everyone who has contributed to making the Phoenix Theatre the success that it is.

It's hard to believe that all this is done by volunteers.....but it is!

THE PHOENIX THEATRE FINANCIAL REPORT
1ST MAY 2023 - 30TH APRIL 2024

| INCOME | | | This year | Last year |
|--|---------------------------|-----------|-------------------|-------------------|
| Bar | | | £7,724.13 | £6,543.09 |
| Car Parking | | | £1,260.00 | £ 800.00 |
| Subscriptions | | | £1,905.00 | £1,830.00 |
| Theatre Hire | | | £6,826.12 | £5,490.88 |
| Cinema - Screen at the Phoenix | | | £4,152.83 | £2,154.52 |
| Donations | | | £ 172.50 | £ 280.00 |
| Productions: | Murder in Company | £3,619.20 | | |
| | Anything Goes | £1,677.80 | | |
| | Alice in Wonderland | £2,241.97 | | |
| | Crazy Horses | £4,589.89 | | |
| | Singers Christmas Concert | £1,342.96 | | |
| | Maggie May | £2,943.05 | | |
| | Wonder Crumping | £2,609.23 | £19,024.10 | £15,465.80 |
| Refunds - electricity | | | £ 365.57 | £ 0.00 |
| General - Christmas party ticket sales | | | £ 205.00 | £ 0.00 |
| TOTAL INCOME | | | £41,635.25 | £32,564.33 |
| EXPENSES | | | This year | Last year |
| Bar | | | £4,062.39 | £2,584.43 |
| New Equipment | | | £ 0.00 | £5,234.85 |
| Maintenance: | Cleaning & materials | £2,185.30 | | |
| | General maintenance | £1,630.81 | | |
| | Health & safety | £ 294.00 | £4,110.11 | £3,506.81 |
| Theatre Hire | | | £4,525.58 | £3,710.13 |
| Cinema - Screen at the Phoenix | | | £2,055.82 | £1,196.32 |
| Insurance | | | £1,850.95 | £1,697.24 |
| Licences | | | £ 777.64 | £ 669.57 |
| Professional Fees | | | £ 120.00 | £ 120.00 |
| Productions: | Venice Revisited | £ 105.00 | | |
| | Murder in Company | £1,212.88 | | |
| | Anything Goes | £ 938.60 | | |
| | Alice in Wonderland | £ 249.33 | | |
| | Crazy Horses | £2,079.27 | | |
| | Singers Christmas Concert | £ 567.00 | | |
| | Maggie May | £1,736.77 | | |
| | Singers Summer Show | £ 144.74 | | |
| | The Unexpected Guest | £ 207.11 | | |
| | Wonder Crumping | £ 194.00 | | |
| | Future Productions | £ 26.08 | £7,460.78 | £7,367.40 |
| Utilities: | Electricity | £2,768.25 | | |
| | Gas | £2,470.16 | | |
| | Water | £ 243.22 | | |
| | Internet | £ 450.52 | | |
| | Telephone | £ 507.38 | | |
| | TV Licence | £ 159.00 | £6,598.63 | £5,581.07 |

| | | |
|--|-----------|-----------|
| General – website, stationery, display board planning application, Epos Now till sub, Christmas party, dinner dance, NODA sub, picture frames | £2,011.12 | £2,336.69 |
|--|-----------|-----------|

| | | |
|--------------------------|-------------------|-------------------|
| TOTAL EXPENDITURE | £33,573.02 | £34,004.51 |
|--------------------------|-------------------|-------------------|

| | |
|-------------------------|-------------------|
| Surplus for Year | £ 8,062.23 |
|-------------------------|-------------------|

LLOYDS CURRENT ACCOUNT as at 30th April 2024 £25,975.50

| | |
|---|-------------------|
| TOTAL OPENING BALANCE (INCLUDING OPENING ASSETS) as at 1st May 2023 | £48,530.57 |
|---|-------------------|

| | |
|---|------------|
| Bar stock | £ 537.80 |
| Bar float | £ 80.00 |
| Production Float | £ 100.00 |
| Bank Account - current | £25,975.50 |
| Bank Account – deposit (including income from interest) | £30,422.38 |
| Total Closing Balances | £57,115.68 |

| | |
|--|-------------------|
| TOTAL CLOSING BALANCE (INCLUDING CLOSING ASSETS) as at 30th April 2024 | £57,115.68 |
|--|-------------------|

TREASURER'S REPORT 2023 - 2024

I am pleased to say that things have been very busy at the theatre this year. Theatre productions of Murder in Company, Crazy Horses and Maggie May have taken place and the Phoenix Singers have put on performances of Anything Goes and the Singers Christmas Concert. The theatre has also been used for outside hire including the Our Star Theatre Company, Peter Gill and Keith James. The Phoenix Youth (with members of the team from The Courtyard Theatre) has put on productions of Alice in Wonderland and Wonder Crumping and the Screen at the Phoenix cinema has shown a number of films including NT Live screenings.

Income this year has come from the gross profit from individual productions – Murder in Company £2,292.43 (including £113.89 expenditure from last year), Anything Goes £739.20, Crazy Horses £2,510.62, Singers Christmas Concert £775.96, Maggie May £1,206.28 – as well as the Phoenix Youth productions, the cinema screenings and the hire of the theatre for outside productions.

Expenditure this year has been on the general day to day running costs of the theatre, with no main area of expenditure like new equipment.

The sum of £30,000 was transferred into a deposit account in order to take advantage of the increase in interest rates.

Excluding productions, the net overall expenditure of running the theatre this year (i.e. bar, maintenance, insurance, licences, general items and utilities) has totalled in the region of £8,500 taking into account the offsetting income received from the bar, car parking and subscriptions.

At the end of the financial year, we are in a very good financial position with a total balance of £56,397.88 in the current and deposit bank accounts. And, with a full programme of productions and events organised for the coming year the theatre will continue to grow from strength to strength.

Amanda Barrett - Treasurer

**ROBERT JT WILLIAMS
KRISMAR
ALTON STREET
ROSS ON WYE
HEREFORDSHIRE
HR9 5NN**

Phoenix Theatre- Audit of the accounts for the period from 1st May 2023 to 30th April 2024.

Opening assets of £48,530.57 plus income of £41,635.25 less expenses of £33,573.02 were agreed to the closing assets of £57,115.68 after taking into account an increase in the bar stock of £100.50 and interest of £422.38 earned on the deposit account.

The closing assets were represented by :-

| | |
|-----------------------------|-------------------|
| Lloyds Bank current account | £25,975.50 |
| Lloyds Bank deposit account | £30,422.38 |
| Bar stock | £ 537.80 |
| Bar float | £ 80.00 |
| Cash reserve | £ 100.00 |
| Total | £57,115.68 |

Closing Assets

The bank balances of £25,975.50 and £30,422.38 were checked and agreed to the bank statements.

Bar stock of £537.80 was checked and agreed to the bar stock report.

Production floats were unchanged from the previous year.

All accounts in Sage checked and agreed to the amounts recorded in the financial report.

Income

Samples of income checked and traced to the paying in books and bank statements

Events statements checked and relevant receipts checked to the bank statements.

Receipts for subscriptions totalled and agreed to the paying in books.

Receipts for parking and donations checked and traced to bank statements.

Expenditure

Sample of invoices checked, and subsequent payments checked to cheque stubs and to bank statements.

Payments also cross checked to final accounts.

Direct debit agreements checked to bank statements and final accounts.

Profitability of the various productions noted.

Overall Review

Having carried out the audit I am happy that the financial position of the Phoenix Theatre is accurately stated by the accounts prepared.

Robert J.T.Williams

Date.....

THE PHOENIX THEATRE COMPANY

England & Wales - Charity number 508668

Accounts

CHAIRMAN'S REPORT 2023

The Phoenix Theatre has had a fantastic year! We've put on some amazing productions and entertained some very appreciative audiences while showing off the many and varied talents of our members. I'm proud to be Chair of our delightful little theatre.

Last summer the Phoenix Theatre Singers presented, 'A Hundred Years of Song' to mark a hundred years of ROADS-Ross Operatic and Dramatic Society. This outstanding show went on to win the NODA award for the Best Concert. This is a fantastic achievement as it is the second year running that they have won the award in this category. The Singers Christmas Show is a regular feature in the theatre's calendar and, as usual, it was full of seasonal songs, sketches and recitations to herald the start of Christmas. The Singers are currently rehearsing for this summer's show, 'Anything Goes', which runs from 21st to the 24th of June. I'm sure it will be up to the same high standard as previous award winning shows, and who knows, it may even be a contender for next year's NODA award.

In November an Alan Ayckbourn classic, 'How the Other Half Loves', directed by Graham Russell, required split second timing by the cast and ingenious set design, both of which were achieved to great comedic effect. It was a very slick production.

In March Richard Elgood and Richard Watson brought the world premier of 'Venice Revisited' to the theatre. This was a musical based on, 'The Merchant of Venice'. It demanded a very talented cast of actors and singers as well as some skilful set design, all of which we have in abundance at the Phoenix. It took a lot of hard work and commitment but it was well worth it. It was a very stimulating and successful production.

Last week I enjoyed, 'Murder in Company', directed by Renee Field. Although it involved a murder which took place during the rehearsals of an amateur dramatic company, I am assured that it is not a premonition of anything that is likely to happen at the Phoenix.

I'm pleased to be able to report that our Youth Theatre is going from strength to strength; so much so that we now have three groups meeting every Saturday. Last summer they put on, 'Fantastic Mr Fox', to full houses and the production was nominated for a NODA award. At the moment they are busy rehearsing for four performances of, 'Alice in Wonderland', on the 1st and 2nd of July. The children are all very enthusiastic and we are all looking forward to seeing them perform.

The Phoenix Theatre is also a popular venue for visiting performers such as, 'Our Star Theatre Company'. The very talented Peter Gill brings a variety of his one man shows to the theatre, the most recent of which was based on the work of Noel Coward. On one occasion he provided the piano accompaniment for Anita Harris who delighted a full house with her singing and anecdotes culminating in an informal conversation with her audience.

Our Cinema is also flourishing under the leadership of Graham Russell, who has introduced National Theatre Live to the programme of regular popular films.

In January, our black tie event to mark a hundred years of ROADS, took place at the Royal Hotel. This event was very well supported and it was great to have an excuse to dress up and celebrate together. A good time was had by all!

We have also been able to introduce some extra members evenings with a couple of very entertaining and amusing rehearsed play readings, under the guidance of Maurice Thompson who is also our technical expert. For our next member's evening, in July, we are planning a quiz night. I hope to see you all there.

Some of you may have noticed that we have had to increase our ticket prices by £2. It is the only price rise that we have had for a number of years. Sadly, the theatre, like everyone, is faced by higher energy bills so this has to be reflected in our prices. Some of our sound and lighting equipment has also become very antiquated and we have had to replace certain items which has brought our system more up to date, increasing efficiency and flexibility. However, we do now offer a complementary programme. This is partly the result of the practice of avoiding handling money during Covid and partly because not everyone carries money these days.

I would like to thank Catriona Pearson who, after many years as membership secretary, has decided to take a well-earned rest. In the past she has served as bar manager and she was also building manager throughout the last refurbishment. Over the years she has made an invaluable contribution to the theatre and we are all very appreciative of the time she has given. I'm sure we will continue to see her in the audience and at members' evenings in the future.

Lastly a big thank you to everyone who quietly works behind the scenes; stage managers, props, costumes, behind the bar, on box office, front of house, scenery construction, publicity, cleaning, sound and lighting and building management. Without you and of course our audiences, none of this would be possible. We need our volunteers so if anyone feels that they have skills to offer and they would like to contribute and become part of our team, we'd love to hear from you.

Finally, my thanks and appreciation must go to the Committee who give their time in so many ways to co-ordinate everything and make sure that all the productions in our theatre are as professional, enjoyable and successful as they can be.

I look forward to welcoming future audiences to the Phoenix Theatre where we will continue to entertain you to the same high standard that we have all come to expect.

Many thanks, to everyone who has contributed towards making our theatre the success that it is.

Pat Fitzpatrick

THE PHOENIX THEATRE FINANCIAL REPORT
1ST MAY 2022 - 30TH APRIL 2023

| INCOME | | This year | Last year |
|---|----------------------------|-------------------|-------------------|
| Bar Income | | £6,543.09 | £3,327.35 |
| Car Parking | | £ 800.00 | £1,260.00 |
| Subscriptions | | £1,830.00 | £1,765.00 |
| Theatre Hire | | £5,490.88 | £9,381.77 |
| Cinema - Screen at the Phoenix | | £2,154.52 | £ 253.28 |
| Donations | | £ 280.00 | £ 632.60 |
| Productions: | | | |
| | The Weekend | £3,918.54 | |
| | Fantastic Mr Fox | £1,903.00 | |
| | A Hundred Years of Song | £1,416.00 | |
| | How The Other Half Loves | £4,034.79 | |
| | Christmas with the Singers | £1,553.28 | |
| | Venice Revisited | £2,640.19 | |
| | | £15,465.80 | £3,863.17 |
| Refunds | | £ 0.00 | £ 774.58 |
| Herefordshire Council Grant | | £ 0.00 | £8,000.00 |
| Ross Community Hospital donation | | £ 0.00 | £ 212.50 |
| TOTAL INCOME | | £32,564.33 | £29,470.25 |
| | | | |
| EXPENSES | | This year | Last year |
| Bar | | £2,584.43 | £2,438.12 |
| New Equipment - Apple MacBook Pro, QLab 4 software, Lights, Splitter box, PAT tester | | £5,234.85 | £1,021.80 |
| Maintenance: | | | |
| | Cleaning | £1,778.39 | |
| | General maintenance | £ 980.22 | |
| | Health & safety | £ 748.20 | |
| | | £3,506.81 | £3,447.86 |
| Cinema - Screen at the Phoenix | | £1,196.32 | £ 299.17 |
| Phoenix Youth - Fantastic Mr Fox | | £ 0.00 | £ 247.50 |
| Insurance | | £1,697.24 | £1,677.41 |
| Licences | | £ 669.57 | £ 70.00 |
| Professional Fees | | £ 120.00 | £ 165.00 |
| General - website, advertising, EposNow till sub, stationery, music, costumes, members evenings, xmas party, dinner dance, NODA sub | | £2,336.69 | £ 791.01 |
| Productions: | | | |
| | Relative Values | £ 26.96 | |
| | The Weekend | £1,473.38 | |
| | Fantastic Mr Fox | £ 719.24 | |
| | A Hundred Years of Song | £ 920.00 | |
| | How The Other Half Loves | £1,934.84 | |
| | Christmas with the Singers | £ 833.73 | |
| | Venice Revisited | £1,345.36 | |
| | Murder in Company | £ 113.89 | |
| | | £7,367.40 | £3,076.94 |
| Utilities: | | | |
| | Electricity | £2,031.42 | |
| | Gas | £2,347.05 | |
| | Water | £ 232.47 | |
| | Internet | £ 399.23 | |
| | Telephone | £ 411.90 | |
| | TV Licence | £ 159.00 | |
| | | £5,581.07 | £4,883.36 |
| Theatre Hire | | £3,710.13 | £6,652.07 |
| Ross Community Hospital donation | | £ 0.00 | £ 212.50 |
| TOTAL EXPENDITURE | | £34,004.51 | £24,982.74 |

| | |
|--|-------------------|
| Deficit for Year | £1,440.18 |
| LLOYDS ACCOUNT as at 30th April 2023 | £47,913.27 |

**TOTAL OPENING BALANCE
(INCLUDING OPENING ASSETS) as at 1st May 2022** **£50,617.50**

| | |
|------------------------|------------|
| Bar stock | £ 437.30 |
| Bar float | £ 80.00 |
| Production Float | £ 100.00 |
| Bank Account | £47,913.27 |
| Total Closing Balances | £48,530.57 |

**TOTAL CLOSING BALANCE
(INCLUDING CLOSING ASSETS) as at 30th April 2023** **£48,530.57**

TREASURER'S REPORT 2022 - 2023

I am pleased to say that things have got back to normal at the theatre since the coronavirus pandemic. Theatre productions of The Weekend, How The Other Half Loves and Venice Revisited have taken place and the Phoenix Singers have put on their performances of A Hundred Years of Song and Christmas with the Phoenix Singers. The theatre has also been used for outside hire including the Our Star Theatre Company and Peter Gill. The Phoenix Youth (with members of the team from The Courtyard Theatre) put on their production of Fantastic Mr Fox and the Screen at the Phoenix cinema has shown a number of films and has recently introduced NT Live to the theatre.

Income this year has come from the gross profit from individual productions - The Weekend £2,445.16, A Hundred Years of Song £496.00, How The Other Half Loves £2,099.95, Christmas with The Phoenix Singers £719.55, Venice Revisited £1,294.83 - and also from the Phoenix Youth production of Fantastic Mr Fox, the cinema screenings and the hire of the theatre for outside productions.

The main area of expenditure this year has been on new equipment including upgrading our sound and lighting equipment with an Apple MacBook Pro and QLab 4 software, new lights and splitter box and PAT testing equipment.

Excluding productions, the net overall expenditure of running the theatre this year (i.e. bar, maintenance, insurance, licences, general items and utilities) has totalled in the region of £7,000 taking into account the offsetting income received from the bar, car parking and subscriptions.

At the end of the financial year, we are in a very good financial position with a balance of £47,913.27 in the bank. So, with a full programme of productions and events in the coming year the theatre will continue to grow from strength to strength.

Amanda Barrett - Treasurer

**ROBERT JT WILLIAMS
KRISMAR
ALTON STREET
ROSS ON WYE
HEREFORDSHIRE
HR9 5NN**

Phoenix Theatre- Audit of the accounts for the period from 1st May 2022 to 30th April 2023.

Opening assets of £50,617.50 plus income of £32,564.33 less expenses of £34,004.51 agreed to the closing assets of £48,530.57 after taking into account a decrease in the bar stock of £646.75

The closing assets were represented by :-

| | |
|--------------|----------------|
| Lloyds Bank | £47,913.27 |
| Bar stock | £ 437.30 |
| Bar float | £ 80.00 |
| Cash reserve | £ 100.00 |
| Total | £48,530.57 |

Closing Assets

The bank balance of £47,913.27 was checked and agreed to the bank statements.

Bar stock of £437.30 was checked and agreed to the bar stock report.

Production floats were unchanged from the previous year.

All accounts in Sage checked and agreed to the amounts recorded in the financial report.

Income

Samples of income checked and traced to the paying in books and bank statements

Events statements checked and relevant receipts checked to the bank statements.

Receipts for subscriptions totalled and agreed to the paying in books.

Receipts for parking and donations checked and traced to bank statements.

Expenditure

Sample of invoices checked, and subsequent payments checked to cheque stubs and to bank statements.

Payments also cross checked to final accounts.

Direct debit agreements checked to bank statements and final accounts.

Profitability of the various productions noted.

Overall Review

Having carried out the audit I am happy that the financial position of the Phoenix Theatre is accurately stated by the accounts prepared.

Robert J.T.Williams

Date.....

THE PHOENIX THEATRE COMPANY

England & Wales - Charity number 508668

Accounts

CHAIRMANS REPORT 2022

Isn't it fantastic to be here for a live AGM after two years in the wilderness of ZOOM!

When I was elected as Chair last year, I knew that we had a challenging year ahead. It was therefore with some trepidation that I took on the role. However, having spent two years on the committee, I knew how dedicated and passionate we all were about re-opening the Phoenix Theatre to the people of Ross and beyond. I also knew how much talent we had in the theatre; actors, singers and directors who were all itching to get back on stage to entertain with the same high calibre of performances as they always have done.....and guess what? We've done it!

Sadly, we lost Trevor Jones in January. You will no doubt remember him as our secretary and technical expert who so ably managed the sound and lighting at the Phoenix for many years. Trevor loved the theatre and so his wife, Tracey, requested that instead of flowers at his funeral, donations be made to the British Heart Foundation and to the Phoenix Theatre. We were very grateful to receive £460 with which we have purchased a new CD player and other equipment in his memory. We miss you, Trevor!

We said goodbye to Val Allen who, as well as being a fine actress, was our Chair from 2002-2005. She also helped with front of house duties which I had the pleasure of sharing with her on a number of occasions.

Sue Jones and Ron Tubb, both long standing members, also passed away this year. Our thoughts are with the families of those we have lost.

So when did we re-open? The committee spent many hours deliberating about what Covid measures to put in place as we anticipated that people might be apprehensive about returning to theatres and it was important that it was as safe as it could be for audiences, actors and volunteers. In the end we believe that we got it right so with a new ventilation system, installed by Alan, plenty of extra cleaning and surrounded by sanitizer, we prepared to open. It was in September last year that we were finally able to re-open with a visiting production of 'Sherlock's Excellent Adventure' by Our Star Theatre Company, The play was a hilarious spoof which was well supported and well received by audiences.

The company is the brainchild of one of our members, Ben Mowbray and we were pleased to welcome them back again in January with 'Dick Whittington'. It was the first time for many years, that a pantomime had been staged at the Phoenix and it had everything a panto should have; colourful costumes, corny jokes and enthusiastic audience participation. In fact it was jolly good fun!

Sadly our much anticipated production of 'The Ladykillers', scheduled for November had to be cancelled due to the illness of one of the leading actors.

Our Spring production was 'Relative Values' by Noel Coward, directed by Amanda Barratt. This was another fantastic production, very favourably reviewed by NODA. It was a play that highlighted the talents of our actors and set builders to perfection as did 'The Weekend' by Michael Palin which I thoroughly enjoyed last week. This was a perfectly executed black comedy directed by Renee Field who was delighted to receive a signed copy of the script and words of encouragement from Michael Palin himself. Congratulations to cast, crew and directors for both productions.

For many people in Ross, 'The Phoenix Theatre Singers Christmas Show' in early December marks the start of Christmas and last year was no exception. They put on an outstanding show of songs, sketches and recitations to delight the audience. They are currently rehearsing for their Summer Show, '100 Years of Song' which runs from 29th June - 2nd July. This will be our celebration to mark 100years of ROADS-Ross Operatic and Amateur Dramatic Society, that our President, Howard referred to earlier, so we'd like to invite you to come along and celebrate our 100th birthday with us.

The Youth Theatre has been restarted by Ellen Dorsett in conjunction with the Courtyard Theatre and that is going from strength to strength. They plan to put on three performances of 'Fantastic Mr Fox' on 16th and 17th July, featuring a cast of over 20 youngsters. The children are so enthusiastic and really excited to be able to perform in front of an audience. I'm told that tickets are selling fast. We really wish them well with that.

I know you will be delighted that 'Screen at the Phoenix' is now running again under the watchful eye of Graham Russell who has carefully selected a cracking variety of films for the new season. Although the first night didn't go entirely to plan due to a technical hiccup, I think we were the busiest bar in Ross that Sunday after free drinks were served by way of compensation. Despite the fact that we didn't get to see the film, a good night was had by all. However, since then, Graham has ensured that the cinema runs like clockwork.

I'd like to say a massive thank you to all those involved with any of these productions, whether performers or directors, set builders or wardrobe, prompters or page turners, technicians, bar staff, our cleaner, front of house or box office volunteers. Without all of these people none of this would happen. Each night that a production takes place it takes 5 volunteers, comprising two FoH, two on the bar and one on the box office. That is 35 people for a one week show and quite often it is the same people who give up their time to ensure that the show can go on. We have a lot of talent amongst our membership so if you would like to help in any way at all we'd love to hear from you.

This year one of our long standing Committee members has decided to stand down.

Graham Russell has done so much over the years; Chaired the Committee, been a set builder, taken photographs, edited the

newsletter and maintained the website as well as launching the cinema. Although he will no longer be on the Committee, he will continue to run the cinema, the website and the newsletter.....and a little bird tells me that we may even see him as a director again in the future! Thank you Graham for everything you've done on the Committee and elsewhere over the years.

Alan Smith is another valued committee member and although he will be remaining on the Committee and retaining his role as leader of the set building team, he will be resigning as Building manager, a role he has fulfilled so ably for a number of years. Thank you, Alan, for ensuring the safety and security of our theatre with such care and attention to detail.

However, that leaves us without a building manager so if any of you feel that you have the necessary skills and would like to join our team, you'd be most welcome. I'm sure Alan would be happy to show you the ropes.

Finally, I would like to say a big thank you to the Committee for all their hard work and dedication and for the support they have given me and each other throughout the year. It has been a privilege to be part of the team. Yes, there have been difficulties but we have overcome them. The Phoenix has risen!
Thank you all so much.

Pat Fitzpatrick

THE PHOENIX THEATRE FINANCIAL REPORT
1ST MAY 2021 - 30TH APRIL 2022

| INCOME | | This year | Last year |
|--|-----------|-------------------|-------------------|
| Bar Income | | £3,327.35 | £ 0.00 |
| Car Parking | | £1,260.00 | £1,260.00 |
| Subscriptions | | £1,765.00 | £1,655.00 |
| Theatre Hire - Our Star, Peter Gill, Wilton Petanque, Brice & Clutterbuck | | £9,381.77 | £ 445.50 |
| Cinema - Screen at the Phoenix | | £ 253.28 | £ 0.00 |
| Donations - Trevor Jones, costumes | | £ 632.60 | £ 50.00 |
| Productions: | | | |
| Singers Christmas Concert | £1,122.02 | | |
| Relative Values | £2,741.15 | £3,863.17 | £ 0.00 |
| Refunds - electricity, The Ladykillers licence fee | | £ 774.58 | £1,592.23 |
| Herefordshire Council Grant | | £8,000.00 | £27,431.00 |
| Gift Aid | | £ 0.00 | £ 640.00 |
| Ross Community Hospital donation | | £ 212.50 | £ 0.00 |
| TOTAL INCOME | | £29,470.25 | £33,073.73 |
| | | | |
| EXPENSES | | This year | Last year |
| Bar | | £2,438.12 | £ 0.00 |
| New Equipment - Sumup Solo card reader, Epos Now till, CD player | | £1,021.80 | £ 275.49 |
| Maintenance: | | | |
| Cleaning | £1,617.97 | | |
| General maintenance | £1,356.49 | | |
| Health & safety | £ 473.40 | £3,447.86 | £2,884.09 |
| Cinema - Screen at the Phoenix | | £ 299.17 | £ 199.20 |
| Phoenix Youth - Fantastic Mr Fox | | £ 247.50 | £ 0.00 |
| Insurance | | £1,677.41 | £1,675.31 |
| Licences | | £ 70.00 | £ 219.41 |
| Professional Fees | | £ 165.00 | £ 160.00 |
| General - gifts, advertisements, stationery, music, costumes, website, NODA subs | | £ 791.01 | £ 507.12 |
| Productions: | | | |
| Abelard & Heloise | £ 152.85 | | |
| The Ladykillers | £ 177.40 | | |
| Singers Christmas Concert | £ 778.16 | | |
| Relative Values | £1,230.73 | | |
| The Weekend | £ 54.95 | | |
| Dick Whittington | £ 635.60 | | |
| Future Productions | £ 47.25 | £3,076.94 | £ 407.28 |
| Utilities: | | | |
| Electricity | £ 780.00 | | |
| Gas | £2,991.56 | | |
| Water | £ 154.23 | | |
| Internet | £ 378.65 | | |
| Telephone | £ 419.92 | | |
| TV Licence | £ 159.00 | £4,883.36 | £3,107.24 |
| Theatre Hire - Our Star, Peter Gill, Wilton Petanque, Brice & Clutterbuck | | £6,652.07 | £ 230.00 |
| Ross Community Hospital donation | | £ 212.50 | £ 0.00 |
| TOTAL EXPENDITURE | | £24,982.74 | £9,665.14 |

Surplus for Year

£ 4,487.51

LLOYDS ACCOUNT as at 30th April 2022

£49,353.45

TOTAL OPENING BALANCE

(INCLUDING OPENING ASSETS) as at 1st May 2021

£45,566.80

| | |
|------------------------|------------|
| Bar stock | £ 1,084.05 |
| Bar float | £ 80.00 |
| Production Float | £ 100.00 |
| Bank Account | £49,353.45 |
| Total Closing Balances | £50,617.50 |

TOTAL CLOSING BALANCE

(INCLUDING CLOSING ASSETS) as at 30th April 2022

£50,617.50

TREASURER'S REPORT 2021 - 2022

I am pleased to say that things are getting back to normal since the start of the coronavirus pandemic and our theatre doors are open again. Unfortunately, we were unable to put on the production of The Ladykillers in November but The Phoenix Singers held their Christmas Concert in December and then in March we had the production of Relative Values. The theatre has also been used for outside hire including the pantomime Dick Whittington performed in January by the Our Star Theatre Company. The Phoenix Youth (with members of the team from The Courtyard Theatre) and the Screen at the Phoenix cinema have also re-started and we look forward to a full programme of productions and events in the coming year.

Income this year has come from the gross profit from individual productions - The Phoenix Singers Christmas Concert £343.86, Relative Values £1,510.42 - and from the hire of the theatre for outside productions. We also received a grant from Herefordshire Council of £8,000 to help with the running costs and re-opening of the theatre.

The main area of expenditure this year has been in the bar, installing a new Epos Now till, a Sumup Solo card reader and replacing the bar stock.

We were also grateful to receive a donation of £460.10 - but this was due to the sad passing of our dear friend and member Trevor Jones - £250.00 of this money has been spent on a new CD player and the remainder will be spent on PAT testing equipment - both items I know Trevor would have approved of and considered useful for the theatre.

Excluding productions, the net overall expenditure of running the theatre this year (i.e. bar, maintenance, insurance, licences, general items and utilities) has totalled in the region of £7,000 taking into account the offsetting income received from the bar, car parking and subscriptions.

At the end of the financial year, we are in a very good financial position with a balance of £49,353.45 in the bank. So let us hope that with a full programme of events in the coming year the theatre will continue where it left off before the pandemic and that our audiences will return at full capacity.

Amanda Barrett - Treasurer

**ROBERT JT WILLIAMS F.I.A.B.
KRISMAR
ALTON STREET
ROSS ON WYE
HEREFORDSHIRE
HR9 5NN**

**Phoenix Theatre- Audit of the accounts for the period from 1st
May 2021
to 30th April 2022.**

Opening assets of £45,566.80 plus income of £29,470.55 less expenses of £24,982.74 agreed to the closing assets of £50,617.50 after taking into account an increase in the bar stock of £562.89.

The closing assets were represented by :-

| | |
|--------------|------------|
| Lloyds Bank | £49,353.45 |
| Bar stock | £ 1,084.05 |
| Bar float | £ 80.00 |
| Cash reserve | £ 100.00 |
| Total | £50,617.50 |

Closing Assets

The bank balance of £49,353.45 was checked and agreed to the bank statements.

Bar stock of £1,084.05 was checked and agreed to the bar stock report.

Production floats were unchanged from the previous year.

All accounts in Sage checked and agreed to the amounts recorded in the financial report.

Income

Samples of income checked and traced to the paying in books and bank statements
Events statements checked and relevant receipts checked to the bank statements.

Receipts for subscriptions totalled and agreed to the paying in books.

Receipts for the Covid 19 grant of £8,000 checked and traced to the bank statement.

Refunds for electricity checked for accuracy

Receipts for parking and donations checked and traced to bank statements.

Expenditure

Sample of invoices checked, and subsequent payments checked to cheque stubs and to bank statements.

Payments also cross checked to final accounts.

Direct debit agreements checked to bank statements and final accounts.

Profitability of the various productions noted.

Overall Review

Having carried out the audit I am happy that the financial position of the Phoenix Theatre is accurately stated by the accounts prepared.

Robert J.T.Williams

Date.....

THE PHOENIX THEATRE COMPANY

England & Wales - Charity number 508668

Accounts

AGM

I think that one of the most common phrases recently has been, what a strange year. I hope that we are coming to the end of restrictions now and that everything will open up on July 19th. Until we get firm news from the Government we can't make our future plans definite but as you will have seen from the Newsletters we have got a healthy plan in place when we can open up with our first production hopefully being Ladykillers. The set is still up from the last lockdown and as long as the cast can fit it into their schedules we will be ready to run as soon as we are allowed. So keep an eye out for Newsletters, emails and other publicity to see when this will be on.

Sadly we said goodbye to two lovely people this year. Jan Sheldon was a highly skilled set designer and set painter for us and Peter Turson wrote plays that we performed at the theatre. One of these was the first play that I was ever in and it was written with Suzanne Hill, The Beauty Rooms.

Whilst we have all been in lockdown things have still been happening at the Theatre behind the scenes. We have installed a new fan in the auditorium which means that we can now have the fan on during all performances as the last one was too noisy. This helps with the airflow and makes it far more healthy for all than it was before.

The committee were continuing to meet on zoom which has been a wonderful way of keeping in touch. We held a successful xmas party via zoom with Claire and Neil winning in the quiz. Hopefully this year we will be able to hold this in person.

Looking at the future of the Theatre we are having a business plan drawn up by one of our Trustees to help guide us on how to increase our membership and profile within the town. Please help us to get our name and productions out there by sharing with friends and family through word of mouth and online presence. Anything that you think that we could be doing please let the committee know.

This is my final time as Chair and I would like to thank the committee and membership for having me as their Chair for the last 4 years. I have enjoyed it and I will be staying on the committee to help out in any way that I can.

THE PHOENIX THEATRE FINANCIAL REPORT
1ST MAY 2020 - 30TH APRIL 2021

| INCOME | | This year | Last year |
|--|--------------------------|-------------------|-------------------|
| Bar Income | | £ 0.00 | £6,439.20 |
| Car Parking | | £1,260.00 | £1,260.00 |
| Subscriptions | | £1,655.00 | £2,210.00 |
| Theatre Hire - Old Time Music Hall ticket sales | | £ 445.50 | £5,761.32 |
| Cinema - Screen at the Phoenix | | £ 0.00 | £4,727.51 |
| Donations - scripts | | £ 50.00 | £1,719.10 |
| General | | £ 0.00 | £ 480.00 |
| | | | |
| Productions | | £ 0.00 | £10,034.36 |
| | | | |
| Refunds - electricity/insurance | | £1,592.23 | £ 0.00 |
| Herefordshire Council Grants | | £27,431.00 | £ 0.00 |
| Gift Aid | | £ 640.00 | £ 0.00 |
| | TOTAL INCOME | £33,073.73 | £32,631.49 |
| | | | |
| EXPENSES | | This year | Last year |
| Bar | | £ 0.00 | £2,938.34 |
| New Equipment - microphones, stands, cables | | £ 275.49 | £1,641.60 |
| | | | |
| Maintenance: | Cleaning | £ 446.89 | |
| | General maintenance | £ 730.50 | |
| | Building repairs - fan | £1,262.80 | |
| | Health & safety | £ 443.90 | £5,674.19 |
| | | £2,884.09 | |
| | | | |
| Cinema - Screen at the Phoenix | | £ 199.20 | £3,273.77 |
| Phoenix Youth | | £ 0.00 | £ 33.50 |
| Insurance | | £1,675.31 | £1,713.12 |
| Licences | | £ 219.41 | £ 857.42 |
| Professional Fees | | £ 160.00 | £ 160.00 |
| General - stationery, website, NODA subs | | £ 507.12 | £2,037.08 |
| | | | |
| Productions: | The Ladykillers | £ 284.91 | |
| | Lady Windermere's Fan | £ 93.70 | |
| | Future Productions | £ 28.67 | |
| | | £ 407.28 | £6,195.50 |
| | | | |
| Utilities: | Electricity | £1,079.00 | |
| | Gas | £1,094.66 | |
| | Water | £ 94.05 | |
| | Internet | £ 366.53 | |
| | Telephone | £ 315.50 | |
| | TV Licence | £ 157.50 | |
| | | £3,107.24 | £4,272.12 |
| | | | |
| Theatre Hire - Our Star Theatre Company (refund) | | £ 230.00 | £4,133.26 |
| | TOTAL EXPENDITURE | £9,665.14 | |
| | £32,929.90 | | |
| | Surplus for Year | £23,408.59 | |

**TOTAL OPENING BALANCE
(INCLUDING OPENING ASSETS) as at 1st May 2020** **£22,158.21**

| | |
|------------------------|------------|
| Bar stock | £520.86 |
| Bar float | £ 80.00 |
| Production Float | £100.00 |
| Bank Account | £44,865.94 |
| Total Closing Balances | £45,566.80 |

**TOTAL CLOSING BALANCE
(INCLUDING CLOSING ASSETS) as at 30th April 2021** **£45,566.80**

TREASURER'S REPORT 2020 - 2021

Well, what can I say! The set for the The Ladykillers remains on stage and we intend to start rehearsing again in September and resume our performances in November this year. We also look forward to a future programme of drama productions, Phoenix Singers concerts, Screen at the Phoenix cinema, the Phoenix Youth (with members of the team from The Courtyard Theatre in Hereford) and the hire of the theatre for outside events. The one thing we did manage to do last Autumn was some radio recordings including a radio performance of Lady Windermere's Fan.

Thankfully, we have received income in the form of three grants from Herefordshire Council totalling £27,431 – the grants have been given to us in order to help with running costs during the closure of the theatre but also to help us to re-open with safety measures in place and put on our future programme.

The main item of expenditure this year has been on building repairs and the installation of a new fan in order improve the air flow in the whole of the theatre and thus enabling our audience to return with confidence of a safe environment.

The net overall expenditure of running the theatre this year (i.e. maintenance and repairs, insurance, licences, general items and utilities) has totalled in the region of £4,600 taking into account the offsetting income received from car parking and subscriptions.

At the end of the financial year, we are in a very good financial position with a balance of £44,865.94 in the bank. Looking forward to 2021-2022, we will continue be positive and look forward to re-opening our doors very soon!

Amanda Barrett - Treasurer

**ROBERT JT WILLIAMS F.I.A.B.
KRISMAR
ALTON STREET
ROSS ON WYE
HEREFORDSHIRE
HR9 5NN**

Phoenix Theatre- Audit of the accounts for the period from 1st May 2020 to 30th April 2021.

Opening assets of £22,158.21 plus income of £33,073.73 less expenses of £9,665.14 agreed to the closing assets of £45,566.80.

The closing assets were represented by :-

| | |
|--------------|----------------|
| Lloyds Bank | £44,865.94 |
| Bar stock | £ 520.86 |
| Bar float | £ 80.00 |
| Cash reserve | £ 100.00 |
| Total | £45,566.80 |

Closing Assets

The bank balance of £44,865.94 was checked and agreed to the bank statements.

Bar stock of £520.86 was checked and agreed to the bar stock report.

Bar and production floats were unchanged from the previous year.

All accounts in Sage checked and agreed to the amounts recorded in the financial report.

Income

Samples of income checked and traced to the paying in books and bank statements.

Receipts for subscriptions totalled and agreed to the paying in books.

Receipts for Covid 19 grants checked and traced to bank statements.

Refunds for electricity and insurance checked for accuracy.

Receipts for parking and donations checked and traced to bank statements.

Expenditure

Sample of invoices checked, and subsequent payments checked to cheque stubs and to bank statements.

Payments also cross checked to final accounts.

Direct debit agreements checked to bank statements and final accounts.

Overall Review

Having carried out the audit I am happy that the financial position of the Phoenix Theatre is accurately stated by the accounts prepared.

Robert J.T.Williams

Date.....

