

# NEW LONGTON VILLAGE HALL

England & Wales · Charity number 508143

## Details

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**Other names** THE VILLAGE INSTITUTE FOR NEW LONGTON AND HUTTON

**Status** Registered

**Legal form** Other

**Registered** 1978-11-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Mossway  
New Longton  
Preston  
PR4 4ZQ

**Phone** 01772616119

**Email** [BERNARD.KERSHAW123@gmail.com](mailto:BERNARD.KERSHAW123@gmail.com)

**Website** [www.newlongtonvillagehall.co.uk](http://www.newlongtonvillagehall.co.uk)

## Activities

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**Objects:** A VILLAGE HALL FOR THE USE OF INHABITANTS OF THE PARISHES OF NEW LONGTON AND HUTTON WITHOUT DISTINCTION OF POLITICAL OR RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** The charity provides and maintains a village hall for the use of the inhabitants of the local areas for meetings, classes and various kinds of recreation and to support community life. Currently there are 14 groups and classes which meet regularly and on a weekly basis - throughout the day and in the evening.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** THE PARISHES OF NEW LONGTON AND HUTTON
- Lancashire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£35,000	£45,000	-	-
2024-03-31	£31,304	£29,723	-	-
2023-03-31	£29,187	£25,733	-	-
2022-03-31	£21,680	£16,314	-	-
2021-03-31	£10,937	£16,912	-	-

## Trustees

Name	Role	Appointed
Alison Johnson		2022-05-10
BERNARD KERSHAW		2021-03-12
David Hodgkinson		2019-05-14
Jean Rigby		2022-05-10
John Boulton		2022-05-10
Judith Kay		2022-05-10
Julie Sharples Mrs		2020-07-14
MARGARET KEARNS		
Paul Blackett		2025-05-20

**NEW LONGTON VILLAGE HALL**

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# Accounts

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# New Longton Village Hall



Boundary Close, New Longton, Preston, Lancashire, PR4 4YD.

Registered Charity no. 508143

NLVH MANAGEMENT COMMITTEE MEETING 20<sup>th</sup> MAY 2025, 7.00pm

## Minutes of the Annual General Meeting

**Attendees:** Bernard Kershaw (Chairman), Margaret Kearns (secretary), Julie Sharples (treasurer), David Hodgkinson, Pete Kearns, Jean Rigby, John Boulton, Alison Johnson, Mike Taylor, Judith Kay, Nick Sumner

**Apologies:** Rachael Jameson; Paul Blackett

**Minutes of last AGM 21<sup>st</sup> May 2024.** Judith proposed, Margaet seconded. Agreed.

### **Chairman's Report:**

The Chairman opened his remarks by thanking members of the Committee for their work and support in the past year.

The Chairman stated that during 2024/5 a number of key tasks had been undertaken including re-decoration of the interior and the fitting of new blinds. This has been a major undertaking with special thanks to Mike and Judith. There had also been a process of reviewing the administrative processes to ensure that all relevant paper work was auditable. This work is nearing completion and has generated the need to update a number of policies including the Fire Risk Assessment policy. This would be discussed in more detail in the regular management meetings. In addition to this work there is a need to continue to ensure that the financial position is kept under review.

The Chairman also spoke about the work that had been undertaken to address the resilience of the Committee by seeking to recruit new members. This work had been supported by South Ribblesdale Borough Council and Longton Parish Council and had resulted in a new member, Paul Blackett, joining the Committee.

The Chairman commented that 2024/5 had been a busy but successful year. In the coming year there would be a number of key issues to address, e.g. Martyn's Law. The Chairman closed by again thanking the Committee for their help and support.

**Treasurer's Report:** The accounts were circulated and discussed. They had been certified by Bill Alston (auditor). Julie addressed the key areas pointing out that there had been major expenditure relating to decoration which had been met from the current account and a number of small grants. After a brief discussion Margaret proposed accepting the accounts, and John seconded. The accounts were approved unanimously. Letter of thanks to be sent to Bill. The Committee expressed its thanks to Julie.

### **Review of hire charges/wages**

After a brief discussion it was agreed that the hire charges, set in 2022, would remain unchanged but kept under review. To assist with this process Judith agreed to obtain details of hire charges at other village halls.

Julie briefed the meeting on the changes to the national minimum wage and after a discussion Pam's remuneration was agreed.

**Election of Trustees:**

The following were elected as Trustees:

Bernard Kershaw, Margaret Kearns, Julie Sharples, David Hodgkinson, John Boulton, Jean Rigby, Alison Johnson, Judith Kay and Paul Blackett (agreed prior to meeting).

It was noted that Rachael was standing down as a trustee.

**Election of Management Committee:**

Bernard Kershaw	Chairman
Margaret Kearns	Secretary/Booking Secretary
Julie Sharples	Treasurer
Rachael Jameson	(previously confirmed)
Mike Taylor	Maintenance
Nick Sumner	Parish Council Representative
David Hodgkinson	New Longton Artists
Alison Johnson	U5s
Jean Rigby	Badminton
John Boulton	
Judith Kay	
Paul Blackett	(previous confirmed)

Elected on block.

No other items of business

**Meeting Closed: 7.30pm.**



Bill and Jane Alston  
5 Hollins Close Hoghton Preston PR5 ORG  
01254 851802

The Management Committee  
New Longton Village Hall  
Boundary Close  
New Longton  
Preston  
PR4 4JJ  
18<sup>th</sup> April 2025

Dear All

Independent Examiner's Report

I have again examined the accounts for the village hall and can confirm they represent an accurate and complete record of the financial position as at 31<sup>st</sup> March 2025.

Congratulations to all on another successful year, obviously the major decorating project put a hole in the funds, but that's what they are for.

Accounts are as always easy to follow and well presented.

Yours sincerely



Bill Alston  
E-mail [bill@alston-family.co.uk](mailto:bill@alston-family.co.uk)  
Mobile 07836 710709

**NEW LONGTON VILLAGE HALL**

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# Accounts

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# New Longton Village Hall



Boundary Close, New Longton, Preston, Lancashire, PR4 4YD.

Registered Charity no. 508143

NLVH MANAGEMENT COMMITTEE MEETING 21<sup>st</sup> MAY 2024, 7.00pm

## Minutes of the Annual General Meeting

**Attendees:** Bernard Kershaw (Chairman), Margaret Kearns (secretary), Julie Sharples (treasurer), David Hodgkinson, Pete Kearns, Jean Rigby, John Boulton, Alison Johnson, Mike Taylor.

**Apologies:** Judith Kay, Nick Sumner, Rachael Jameson

**Minutes of last AGM 16<sup>th</sup> May 2023.** Margaret proposed, David seconded. Agreed.

### **Chairman's Report:**

The Chairman opened his remarks by thanking members of the Committee for their work and support and in particular the work of Margaret (secretary), Julie (Treasurer) and Mike (maintenance).

The Chairman stated that during 2023/4 the Hall had again be used extensively by local groups and all the indication were that this would continue in 2024/5.

2023/4 was the first full year dealing with the massive increases in utility charges. Decision made to use reserves to offset the increase together with increases in hire charges had ensured that the price increases had been absorbed.

The Chairman made reference to the major refurbishment that was planned for late August 2024 with redecoration and fitting of new blinds.

**Treasurer's Report:** The accounts were circulated and discussed. They had been certified by Bill Alston (auditor). In certifying the accounts the auditor had made reference to recently issued guidance by the Charity Commissioner regarding the level of reserves that should be held by charities. The Chairman stated that he would discuss the document with the Treasurer and report back to the Committee. John proposed accepting the accounts, Margaret seconded. The accounts were approved unanimously. Letter of thanks to be sent to Bill. The Committee expressed its thanks to Julie.

### **Review of hire charges**

After a brief discussion it was agreed that the hire charges would remain unchanged but kept under review. Pam's remuneration was agreed.

### **Election of Trustees:**

Bernard Kershaw, Margaret Kearns, Julie Sharples, David Hodgkinson, John Boulton, Jean Rigby, Alison Johnson, Judith Kay (agreed in previous conversation)

Elected on block.

Chairman to have discussions with Rachael Jameson and Nick Summer

**Election of Management Committee:**

Bernard Kershaw	Chairman
Margaret Kearns	Secretary/Booking Secretary
Julie Sharples	Treasurer
Rachael Jameson	Minutes Secretary (to be confirmed)
Mike Taylor	Maintenance
Nick Sumner	Parish Council Representative (to be confirmed)
David Hodgkinson	New Longton Artists
Alison Johnson	U5s
Jean Rigby	Badminton
John Boulton	
Judith Kay.	(previously confirmed)

Elected on block.

No other items of business

**Meeting Closed: 7.25pm.**

**New Longton Village Hall**  
**Profit / Loss Account 2023/2024**

Opening Balance	£19662.01		
Add total Income	£31303.93		
	<u>£50965.94</u>		
		Less total Expenditure	£29723.29
		Total	<u>£21242.65</u>
Starting Total	£19662.01		
Less closing total	£21242.65		
	<u>£1580.64</u>	PROFIT	

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# Accounts

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# New Longton Village Hall



Boundary Close, New Longton, Preston, Lancashire, PR4 4YD.

Registered Charity no. 508143

NLVH MANAGEMENT COMMITTEE MEETING 16<sup>TH</sup> MAY 2023, 7.00pm

## Minutes of the Annual General Meeting

**Attendees:** Bernard Kershaw, Margaret Kearns, Julie Sharples, Rachael Jameson, David Hodgkinson, Pete Kearns, Judith Kay, Jean Rigby, John Boulton, Alison Johnson, Nick Sumner

**Apologies:** Mike Taylor

**Minutes of last AGM 10<sup>th</sup> May 2022.** Margaret proposed, Rachael seconded. Agreed.

### **Chairman's Report:**

At last years AGM (May 2022) the Chairman reported that following the decline in the impact of COVID it was hoped that the running of the Hall and the work of the Management Committee and the Trustees would return to something like normal.

However by July 2022, the Committee were finalising discussions relating to the huge increase in utility charges which had the potential to cause severe strain on the running cost and that of our regular users. The Committee were therefore very conscious of the need to ensure that our regular users in particular were not unduly penalised by the increases and the Committee were able to do this by using part of reserves and a proportionate increase for regular users. The treasurer will give more details but this process has been effective and has not caused any undue strain on our reserves. This however, is an ongoing issue which the Committee will have to re-visit during the coming year to ensure effective management of reserves.

The Hall continues to be used on a regular basis by a variety of groups providing an important resource for the village and beyond.

This in itself presents challenges in keeping the Hall clean and tidy. The majority of users play their part but occasionally the rooms have been left untidy which creates difficulties for other users. This will be raised at the regular meetings to see how the situation can be improved.

There are also the additional issues relating to the long term upkeep of the fabric of the building, in particular the state of the Hall floor and walls. Discussions have commenced in recent months to address these issues and will be an important feature on the regular Management Committee meetings.

There is a further major issue that is likely to require careful attention of the Committee in the coming year and relates to the progression through Parliament of what is known as Martyn's Law designed to improve security and preparedness of venues that are open to the public.

On a more positive note the Management Committee were able to commemorate Queen Elizabeth's Platinum Jubilee by the planting of a tree in September 2022.

In closing, the Chairman placed on record his thanks to the Committee for their continued support and in particular those who hold office on behalf of the Committee, the Secretary, the Treasurer, the Maintenance Officer and Minute Secretary.

**Treasurer's Report:** The accounts were circulated. Bill Alston had audited the accounts. The past year, overall income and been more than outgoings. We have had work completed on the Hall over the past year, receiving grants helping towards the cost, for which we are grateful. In June 2022 the Gas prices increased, in September 2022 the Electric prices increased, and in October 2022 we increased Hall hire charge keeping us on average stable. Still monitoring the whole of the utility charges. John proposed accepting the accounts, Margaret seconded. The accounts were approved unanimously. A copy of the accounts will be sent to Parish Council. Letter of thanks to Bill. Many thanks to Julie.

### **Review of hire charges**

In view of the Treasurer's Report, Bernard proposed to leave hire charges as they are. This will be reviewed. Committee agreed.

### **Election of Trustees:**

Bernard Kershaw, Margaret Kearns, Julie Sharples, Rachael Jameson, David Hodgkinson, John Boulton, Nick Sumner, Jean Rigby, Alison Johnson, Judith Kay

Elected on block.

### **Election of Management Committee:**

Bernard Kershaw Chairman

Margaret Kearns Secretary/Booking Secretary

Julie Sharples Treasurer

Rachael Jameson Minutes Secretary

Mike Taylor Maintenance

Nick Sumner Parish Council Representative

David Hodgkinson New Longton Artists

Alison Johnson U5s

Jean Rigby Badminton

John Boulton

Judith Kay.

Elected on block.

**Meeting Closed:** 7.40pm.

**New Longton Village Hall**  
**Profit / Loss Account 2022/2023**

Opening Balance	£16445.36		
Add total Income	£29187.71		
	<u>£45633.07</u>		
		Less total Expenditure	£25733.29
		Total	<u>£19899.78</u>
Starting Total	£16445.36		
Less closing total	£19899.78		
	<u>£3454.42</u>	PROFIT	

Bill and Jane Alston  
5 Hollins Close Hoghton Preston PR5 0RG  
01254 851802

The Management Committee  
New Longton Village Hall  
Boundary Close  
New Longton  
Preston  
PR4 4JJ  
1<sup>st</sup> May 2023

Dear All

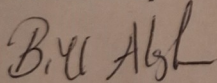
Independent Examiner's Report

I have again examined the accounts for the village hall and can confirm they represent an accurate and complete record of the financial position as at 31<sup>st</sup> March 2023.

As usual Julie has presented everything in a clear way making it an easy job for me.

Only really one comment, it may be time to ditch the Leeds Building Society. From my quick mental arithmetic, it looks like an interest rate of about 0.05%. At the moment rates of around 1.75% are available from the likes of Charity Bank and others, so it would be worth an investigation, especially as you are holding quite high balances in the current account, some of which could be added to the deposit account.

Yours sincerely



Bill Alston  
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