

HEREFORD CHORAL SOCIETY

COMMITTEE'S REPORT

2019/2020 SEASON

1. The Society is a Registered Charity (No. 508140) whose management is in the hands of a committee elected annually by the members.

2. Managing Committee

| | | | |
|-------------------------|-----------------|---------------------------|---------------|
| Chairman | Mrs P White | Hon Librarian | Mrs F Roper |
| Hon Secretary | Mrs H Markland | Hon Advertising Secretary | Dr B Herriot |
| Hon Treasurer | Dr B Herriot | Hon Assistant Secretary | Mrs A Wright |
| Hon Friends' Secretary | Mrs Nia O'Byrne | Hon Concert Manager | Mr A Thompson |
| Hon Publicity Secretary | Mr M. Ewins | Hon Members Secretary | Ms L Hargrove |
| & Vice-Chair | | Hon Ticket Secretary | Mrs H Yellin |
| Hon Programme Editor | Dr I Roper | | |
| Hon Press Secretary | Mrs C Stevens | | |
| Committee Members | Mr G Rawlinson | | |

Musical Advice is given by the Society's Conductor, Mr Geraint Bowen and by the Accompanist, Mr Peter Dyke.

3. The Society can be contacted through the Hon Secretary at Southbank House, Southbank Road, Hereford HR1 2TJ
4. The Society's banker is Santander plc Bootle Merseyside GIR 0AA

5. Objectives

To educate the public in the Arts and Sciences, in particular the art and science of Music, by the presentation of concerts and by the preparation of members for participation in the annual meetings of the Three Choirs Festivals of Hereford, Gloucester and Worcester. To also provide an annual choral workshop to which non-members are invited.

6. During the year ended 31st July 2020, the Society gave three concerts as follows:

| | | |
|-----------------------|------------------|---|
| November 2019 | An English Idyll | Vaughan Williams, Ireland and Butterworth |
| December 2019 | Messiah | Handel |
| March 2020 | The Creation | Haydn |
| March 2020 (Workshop) | Requiem | Rutter |

A total of 1119 people attended the three concerts (2018/2019: 1400)
125 people attended the Workshop (2018//2019: 112)

7. Financial Report

- a) The attached accounts are not statutory accounts.
- b) The accounts comply with the Statement of Recommended Practice 2000
- c) The Financial Year End for Hereford Choral Society is to 31st July

Assets

| | |
|---------|-----|
| Staging | 400 |
|---------|-----|

- d) Income is recognised when it becomes due to the Society. Donations are taken into account in the financial year to which they refer
- e) Netting expenditure against related income has not occurred this year

f) Statement of Financial Activities for the year ended 31st July 2020

| <u>Resources Arising</u> | <u>Year Ended 31.7.19</u> | <u>Year Ended 31.7.20</u> |
|-------------------------------------|---------------------------|---------------------------|
| | £ | £ |
| Concert Income | 28,702 | 21,883 |
| Subscriptions | 19,085 | 18,340 |
| Bank Interest | 59 | 61 |
| Gift Aid Refund | 4,384 | 4,811 |
| Fundraising | 1,906 | 1,889 |
| Major Donations | 13,640 | 0 |
| Corporate Members & Sponsors | 1,000 | 1,750 |
| Donations | 0 | 95 |
| Sing for FUN workshop | 1,680 | 2,040 |
| Resources arising in the year | <u>70,456</u> | <u>50,869</u> |
| <u>Resources used</u> | | |
| Concert Expenditure | 44,472 | 49,553 |
| General (Reh rooms/ honoraria etc.) | 8,324 | 8008 |
| Sing for FUN workshop | 1,224 | 784 |
| Fundraising | 395 | 300 |
| Resources used in the year | <u>54,415</u> | <u>58,645</u> |
| Increase in resources | 16,041 | (7,776) |

g) There was one Corporate Member in 2017/18. There were two Major Donations and one bequest.

h) Reconciliation of Funds

| | <u>Year Ended 31.7.19</u> | <u>Year Ended 31.7.20</u> |
|---|---------------------------|---------------------------|
| | £ | £ |
| Balance brought forward at 1 st August | 32,000 | 48,041 |
| Decrease in resources retained | | (7,776) |
| Increase in resources retained | 16,041 | |
| | <u>48,041</u> | <u>40,265</u> |
| Represented by | | |
| Tangible Fixed Assets | 800 | 800 |
| Current Assets (Bank Balances): | 48,081 | 40,305 |
| Less Current Liabilities | (840) | (840) |
| | <u>48,041</u> | <u>40,265</u> |

P WHITE – HON CHAIRMAN

B HERRIOT – HON TREASURER

HEREFORD CHORAL SOCIETY

FINANCIAL REPORT

FOR THE YEAR TO 31st JULY 2020

**HEREFORD CHORAL SOCIETY
BALANCE SHEET
AS AT 31st JULY 2020**

Page 1

| TANGIBLE ASSETS | | 2019 | |
|------------------------------|----------------|-------------|----------------|
| Staging | 400 | 400 | |
| Less: Depreciation | - | - | |
| | 400 | | 400 |
| CURRENT ASSETS | | | |
| Stock of Stands | 400 | 400 | |
| Sundry Debtors & Prepayments | - | - | |
| | 400 | | 400 |
| Bank Accounts | | | |
| Girobank | 40,298 | 7,717 | |
| Barclays 10 Day Deposit | 6 | 34,526 | |
| Barclays Bond Maturity | 1 | 5,838 | |
| | 40,305 | | 48,081 |
| CURRENT LIABILITIES | | | |
| Income in advance | - | - | |
| Accruals | 840 | 840 | |
| | (840) | | (840) |
| | £40,265 | | £48,041 |
| RESERVES | | | |
| General Account | | | |
| Opening balance | 48,041 | | 32,000 |
| Surplus/(Deficit) for year | (7,776) | | 16,041 |
| TOTAL FUNDS | £40,265 | | £48,041 |

Signed.....
Pamela White - Chairman

Signed.....
Bruce Herriot - Hon Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF HEREFORD CHORAL SOCIETY

I report on the accounts of the Society for the year ended 31st July 2020, which are set out on pages 1 to 2

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
 - i) to keep accounting records in accordance with Section 41 of the Act; and
 - ii) to prepare the accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

CHRIS HAYWOOD ASSOCIATES
Clodock
Herefordshire

**HEREFORD CHORAL SOCIETY
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR TO 31st JULY 2020**

Page 2

2019

INCOME

| | | | | | |
|-------------|----------------------|--------|----------------|--------|----------------|
| Concerts | Tickets | 19,751 | | 24,923 | |
| | Programmes & Adverts | 2,132 | | 3,779 | |
| | | | 21,883 | | 28,702 |
| General | Subscriptions | 15,540 | | 16,200 | |
| | Friends | 2,800 | | 2,885 | |
| | Bank Interest | 61 | | 59 | |
| | Income tax refund | 4,811 | | 4,384 | |
| | Donations & Bequests | 1,845 | | 13,640 | |
| | Workshops | 2,040 | | 1,680 | |
| | | | 27,097 | | 38,848 |
| Sponsorship | Corp Friends | | - | | 1,000 |
| Fundraising | 200 Club | 548 | | 598 | |
| | Sales at rehearsals | 1,068 | | 1,028 | |
| | Other | 273 | | 280 | |
| | | | 1,889 | | 1,906 |
| | | | £50,869 | | £70,456 |

EXPENDITURE

| | | | | | |
|--------------------------|-----------------------------|--------|----------------|--------|----------------|
| Fees | Orchestra & Lay Clerks | 20,368 | | 20,016 | |
| | Soloists | 7,700 | | 4,500 | |
| | Conductor & Accompanist | 5,684 | | 5,665 | |
| | Orchestral Parts | 897 | | 384 | |
| | Choral Parts | 938 | | 910 | |
| | Chamber Organ/Harpsichord | 240 | | 525 | |
| | Printing | 1,673 | | 1,024 | |
| | Staging & Cathedral | 9,189 | | 7,681 | |
| | Courtyard fees - Concerts | 2,634 | | 3,431 | |
| | First Aid | 230 | | 336 | |
| | | | 49,553 | | 44,472 |
| Fundraising | 200 Club | 300 | | 250 | |
| | Cost of sales at rehearsals | - | | 145 | |
| | | | 300 | | 395 |
| General | Rehearsal Rooms | 445 | | 340 | |
| | Honoraria | 5,385 | | 5,280 | |
| | Auditions | 146 | | 484 | |
| | Publicity | 405 | | 860 | |
| | Website | 66 | | 50 | |
| | Making Music - Insurance | 498 | | 497 | |
| | Admin | 643 | | 393 | |
| | Workshops | 784 | | 1,224 | |
| | Accountancy | 420 | | 420 | |
| | | | 8,792 | | 9,548 |
| TOTAL EXPENDITURE | | | £58,645 | | £54,415 |

**Surplus / (Deficit) of Income over
Expenditure**

(£7,776)

£16,041

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