

1st Fatfield Scout Group Annual Report & Accounts Year to 31st March 2021

1st Fatfield Scouts Group Annual Report & Accounts
Year to 31 March 2021

Trustees – ex officio

Chairman	Mr I Sime
Secretary	Mrs N McLoughlin
Treasurer	Mr P Noble (from 14th September 2020)
Temporary Group Scout Leader	Mr K Wilson
AGSL	Mr M Madden
Beaver Section Leaders	Mrs K Turnbull
	Mr A Moss
Cub Section Leaders	Mr N Stoker
Scout Section Leaders	Mr B Lyle
	Mr P Allman

Trustees – nominated

Other Trustee	Mr S Thompson
Under 25's Representative	Miss R Star
Parent Representative	Mr S Wayman

Bankers

CAF Bank

Scout registration number

22571

Charity registration number

507923

Charity principal address

Duxbury Park
Fatfield
Washington
NE38 8BJ

Contact name

Mr P Noble

1st Fatfield Scouts Group Annual Report & Accounts Year to 31 March 2021

Trustees Report

Introduction

The Trustees have pleasure in presenting their annual report and financial statements for the year ended 31st March 2021.

Type of governing document

The group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye-Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Objectives of the Group

The group was established in 1941 by the adoption of the POR by the founding group leaders, who acted as trustees. The group's aim, in common with that of the Scout Association, is the physical, mental and spiritual development of young people.

Organisation

The group is managed by the trustees, who meet on a regular basis to discuss all aspects of day to day running. The leaders of the group are trustees by virtue of their position as a leader. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Risk and Internal Control

The trustees assess the major strategic and operational risks faced by the group on an ongoing basis and react as necessary to mitigate these risks. We arrange insurance to cover liability, personal accident and injury to young people and leaders as well as adequate insurance cover for camping and activity equipment.

In addition to comprehensive insurance provision, the group also has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, this includes two signatories for all payments.

Public Benefit Statement

The group meets the Charity Commission's public benefit criteria under both the advancement of education and the citizenship or community development headings.

1st Fatfield Scouts Group Annual Report & Accounts Year to 31 March 2021

Trustees Report (cont.)

Review of activities and future developments (prepared by the Treasurer)

The group's census at 31st January 2021 showed our membership numbers including leaders as 146 a decrease of 29 compared to January 2020. This was mainly down to the effects of Covid 19

During the past Scouting year, the group organised a crowdfunding exercise that brought in £2,503 of investment to fund an archery range within its grounds, to be used by not only 1st Fatfield, but other local scout groups.

The past scouting year has been very turbulent due to Covid-19 and the uncertainty of when we could safely return. Understandably, membership numbers and subscription income fell considerably compared with previous years. Government assistance grants, paid via the local authority have greatly assisted the group in maintaining comparable receipts to 2020.

Subscription income for 2020 decreased to £15,835 (2019/20 £24,218) through a reduction on subscription payments and cancelled memberships.

The Group has not submitted a claim to the Gift Aid scheme in 2020/21. This will be submitted in 2020/21 and will cover both the 2019/20 and 2020/21 scouting financial year; thank you to all members who continue to support the use of the Gift Aid scheme.

The group have received Government Covid-19 disruption grants throughout the year, paid via the local authority to the sum of £22,637.71

In terms of payments, premises costs increased totalling £14,322 (2019/20 £7,786), the increase is attributable to cost of cleaning, site development and repairs and maintenance, including replacement of the heating system, installing a fan ventilation system and refurbishment of the timber floor.

The group fully repaid its loan to the Durham Scout County, payments totalling £504 (2019/20 £442) were made during the course of 2020/21.

Policy on reserves and current position

In general, it is the group's aim to maintain sufficient funds to ensure the success of its activities and provide a contingency to support equipment replacement and unforeseen expenses at short notice.

Current balances as at 31 March 2021 are higher than what would normally be considered necessary to maintain day to day activities for the Group. The Scout Association recommends six months operating costs to ensure a Group can operate during unforeseen circumstances. For 1st Fatfield this is considered to be around £7,000 to £8,000.

The Group currently has balances totalling £46,217 (2019/20 £32,222). The balance is

higher than forecast mainly due to the sporadic Covid-19 assistance received in the later part of the year. The balances ensure the group has sufficient funds to invest in the current and future membership. The Executive Committee has undertaken a roof survey, this has informed where investment is needed within the main site building. Funding has also been set aside as a contribution to support the future replacement of the minibus.

In addition to cash reserves held, the Group also sets aside £2,503 of funds received via crowdfunding for investment in an archery range and approximately £2,500 each year within its budget as a contingency should additional work to the building or equipment repairs etc. be required.

Grantmaking policy

The group does not have a policy in respect of making grants.

Investment policy

The group does not have sufficient funds to invest in longer-term investments. The group has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Post Balance Sheet events.

Following the closure of the 2020/21 financial position, the Group has continued to be significantly impacted by the Covid-19 pandemic. The group has since restarted face to face scouting and following Government advice, will return fully in September 2021.

Approval of the trustees' report

Approved by the trustees on 21st September 2021 and signed on their behalf by:

Mr P Noble
Group Treasurer

**1st Fatfield Scouts Annual Report and Accounts
Year 31 March 2021**

Receipts and Payments Account

	2021	2020
	£	£
	Actual	Actual
Total receipts for the year	34,495.60	32,971.14
Total payments for the year	(20,499.93)	(27,752.35)
Net receipts + / - payments for the year	13,995.67	5,218.79
Cash, bank and similar funds at start of year	32,222.15	27,003.36
Cash, bank and similar funds at end of year	46,217.82	32,222.15

The above account and accompanying statements of assets and liabilities were approved by the trustees on 21st September 2021 and signed on their behalf by:

Mr K Wilson, Group Manager

Mr P Noble, Group Treasurer

1st Fatfield Scouts Annual Report and Accounts
Year 31 March 2021

Receipts

	2021	2020
	£	£
	Actual	Actual
Membership and subscription income		
Membership subscriptions	15,835.00	24,218.00
Less paid - Capitation	-6,838.50	-7,482.00
Total membership subscriptions	8,996.50	16,736.00
Other Income		
Investment income - bank interest	11.31	30.06
Gift aid	0.00	0.00
Donations	0.00	0.00
Grants	22,637.71	463.15
Neckers / Hoodies income	0.00	60.00
Fund raising	2,517.02	0.00
Hire of scout hut	333.06	945.12
Hire of minibus to external groups	0.00	993.30
Camping	0.00	10,767.45
Activity income	0.00	2,976.06
Total other income	25,499.10	16,235.14
Total receipts for the year	34,495.60	32,971.14

1st Fatfield Scouts Annual Report and Accounts
Year 31 March 2021

Payments

	2021	2020
	£	£
	Actual	Actual
Premises		
Utilities	(1,062.94)	(2,261.47)
Rates - council tax	0.00	(163.72)
Cleaning	(1,118.59)	(101.57)
Insurance	(1,849.62)	(1,831.27)
Ground rent	(5.00)	(5.00)
Gardening	(480.00)	(1,040.00)
Repairs and Maintenance	(7,478.37)	(1,941.13)
Site development	(1,490.72)	
Broadband	(333.00)	0.00
Scout District Loan	(504.00)	(442.00)
Total premises expenditure payments	(14,322.24)	(7,786.16)
Administration Expenses	(511.92)	0.00
Group activity payments		
Group activities	(90.00)	(7,380.66)
Equipment purchases	0.00	(390.84)
Neckers / Hoodies / Scout shop items	(40.10)	(2,224.61)
Training	0.00	(295.00)
Camping	(3,790.00)	(6,543.88)
Fund raising	(74.97)	0.00
AGM and other meetings	0.00	(400.00)
Minibus use	0.00	0.00
Other	(469.89)	(471.64)
Total group activity payments	(4,464.96)	(17,706.63)
Minibus payments		
Insurance	(795.29)	(865.50)
Repairs and Maintenance	(240.52)	(395.73)
Fuel	0.00	(833.33)
Road fund license	(165.00)	(165.00)
Total minibus payments	(1,200.81)	(2,259.56)

Total payments for the year

(20,499.93) (27,752.35)

**1st Fatfield Scouts Annual Report and Accounts
Year 31 March 2020**

Statement of Assets and Liabilities

	2021	2020
	£	£
Monetary assets		
Cash account	9,176.37	1,122.20
Minibus account	6,314.56	7,584.37
Deposit account	30,726.89	23,515.58
Scouts and Cubs floats	0.00	0.00
Total monetary assets	46,217.82	32,222.15
Non-monetary assets		
Scout Headquarters		
Minibus	3,500.00	4,500.00
Total non-monetary assets	3,500.00	4,500.00
Liabilities	0.00	-442.00
Net Assets	49,717.82	36,280.15

1st Fatfield Scouts Group Annual Report & Accounts
Year to 31 March 2021

Notes to the Accounts

Accounting Policies

- Income shown in the Receipts and Payments Account is before deduction of any expenses.
- Non-monetary assets shown in the Statement of Assets & Liabilities were given an estimated valuation by the trustees based on their knowledge of the assets involved and their age and condition.
- These accounts have been prepared in accordance with the Statement of Recommended Practice *Accounting and Reporting by Charities*, as applicable to the Group.
- The accounts have been prepared on a receipts and payments basis.

Independent Examiner's Report to the Trustees of 1st Fatfield Scout Group

I report on the accounts of the Group for the year ended 31st March 2021.

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 ("the 1993 Act") and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under Section 43(3)(a) of the 1993 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the 1993 Act; and
- To state whether particular matters have to come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements;

- to keep accounting records in accordance with Section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Chris Paddon
Qualification	Group Treasurer
Date	9th September 2021