



Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		Day 1	Month April	Year 2020			Day 31	Month March

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Erw Fach	
Capel Coch	
Llangefni, Ynys Môn	
Postcode	LL77 7UT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Lynch Llewellyn	Chairman		AGM
2	Prof Robin Grove-White	Vice-Chairman > President	Change 02/2020	Committee of Trustees
3	Siôn Caffell	Secretary > Treasurer	Change 30/03/21	Committee of Trustees
4	Ian Jones	Treasurer > Secretary	Change 30/03/21	Committee of Trustees
5	Karen Pollock	Editor - <i>Newsletter</i>		AGM
6	Margaret Bradbury	Publications Officer		AGM
7	Robert Bradbury	Publications Officer		AGM
8	Andrew Davidson	Committee Member		AGM
9	Gareth Huws	Committee Member > Vice-Chairman	Change 07/2020	Committee of Trustees
10	Gerwyn James	Committee Member		AGM
11	Gerallt Llewelyn Jones	Committee Member		AGM
12	Richard Parry	Committee Member		AGM
13	Donald Pritchard	Committee Member		AGM
14	Lowri Ann Rees	Committee Member		AGM
15	Sara Elin Roberts	Committee Member		AGM
16	Leona Huey	Editor <i>Transactions</i>	From 05/2020	Committee of Trustees
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	David Elis-Williams	Twrcelyn, 22 Ffordd Ffriddoedd, Bangor, Gwynedd LL57 2TW

Name of chief executive or names of senior staff members (Optional information)

No staff are employed.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Rules adopted 14 May 1978 as amended on 12 May 2017. (See http://www.hanesmon.org.uk/aaswp/?page_id=39)
How the charity is constituted	Unincorporated Trust.
Trustee selection methods	Elected by Annual General Meeting. Vacancies arising during the year are co-opted by Committee and confirmed by Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- We provide agreed job descriptions for all officers and trustees
- We are institutional members of the Council for British Archaeology and the Cambrian Archaeological Association

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The society's objects are the practical study of archaeology, natural science, art, literature, history and kindred subjects as far as they pertain to Anglesey, also the preservation of historical documents, ancient monuments, rare birds and plants and objects of geological or other scientific interest in the island, and to foster public interest in and appreciation of these subjects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year the committee kept in mind the Charity Commissions guidance on public benefit. The Society's principal means of furthering the objects of the Society is through lectures, visits to places of interest, publications and information via its web site.

During the year ended 31st March 2021 the following activities were arranged and publications produced.
NEWSLETTER: Issues No 74 and 75 were produced which report on the Societies activities for the benefit of those who were not present. Due to the Coronavirus pandemic we could not hold our normal AGM this year but the Newsletter, which accompanied the Annual Report and un-audited Financial Statement for the year ended 31 March 2020, was sent out to explain the situation.

In December we sent out a delayed Newsletter to announce a series of lectures on Zoom, to gather more e-mails from members to facilitate contact during lockdown, and to wish everyone a Happy Christmas. We now have email addresses for 65% of our members.

The Newsletters are publicly available on the Society's website - See <http://www.hanesmon.org.uk/aaswp/wp-content/uploads/Newsletter/74.pdf> and <http://www.hanesmon.org.uk/aaswp/wp-content/uploads/Newsletter/75.pdf>

TRANSACTIONS: The volume for 2019 was printed and distributed with papers for the AGM in May 2020. Our new editor, Leona Huey with the technical assistance of Robert Williams, has produced the 2020 volume which will be distributed with the papers for the online AGM in May 2021. The articles it contains will be included in the online Author/Title index to the *Transactions* which covers the period 1913-2020. See http://www.hanesmon.org.uk/aaswp/?page_id=85

PUBLICATIONS: No additional books were published this year.

EXCURSIONS: The Committee had prepared a full excursion programme, but only one was able to be held. This was on September 19th to the early 19th century folly at Bryn Twr and to the nearby Neolithic tomb at Din Dryfol and was organised under Covid-secure regulation and attended by 19 members.

MEETINGS:

- a) Due to the coronavirus pandemic the lectures due to be held in March and April 2020 were cancelled. The AGM on May 17th was also cancelled but the papers were distributed to members with the *Transactions*. It had been hoped that the AGM might have been held in the autumn in conjunction with one of our lectures in the Oriel, but this was not possible and no lectures were held until January 2021. Decisions on change of officers were made online by the Committee and officially noted in the manner advised by the Charity Commission.

Three lectures were held during the spring. All held online through Zoom. The average audience was between 50 and 80 and contained several of our more distant members, which was a bonus.

- b) January 15th *Pot Pourri* with Gerwyn James talking on *Ploughing Matches in Anglesey* and Gareth Huws talking on *The Greasy Pole and the Fanatics: an episode from Holyhead's bi-cultural history*.
 c) February 19th Dr Annie Williams *Female domestic Servants in 19th century Anglesey*.
 d) March 19th Dr Michael Freeman of Aberystwyth. *Sightseers and Licensees: a brief history of the summit of Yr Wyddfa/Snowdon*.

Web Site: Through the web site information about the Society's activities and publications of the Society are made publicly available. See <http://www.hanesmon.org.uk/aaswp/>

Additional details of objectives and activities (Optional information)

You **may** choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Society does not give grants.

- The Society has no staff and depends on volunteers to function.
- All our activities are organised entirely by volunteer officers and trustees.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Survival and accommodation to new ways of working, as described in Section C.

Section E Financial review

Brief statement of the charity's policy on reserves

It is the Society's policy to keep a General Expenditure reserve fund of approximately half the annual income and to place all remaining funds in a Publications Reserve to finance the publication of books. The General Reserve carried forward is reduced by £499.72 to £7093.18. The cost of the 2019 Transactions (£3,711.53), some payments amounting to £142.83 and a Gift Aid credit of £763 for 2019-20, payment of which was delayed by the coronavirus emergency, would normally have been accounted for in last year's accounts but were presented to the bank too late for inclusion. The Gift Aid claim for 2019-21 has been delayed and should show in the 2021-22 accounts. The cost of Vol 13 in the Studies in Anglesey History series was £5,455.00. The invoice was not received in time for the 2019-20 accounts and is shown in this year's accounts with most of the cost debited from the Publications Reserve which currently stands at £22,199.81 a reduction of £3,693.76.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of income is from subscriptions and sale of publications.

During the 2020-21 financial year a most generous bequest of £30,000 was received from one of our members, Thomas Alan Roberts. This amount is shown separately in the Reserve Funds in the Financial Statement for the year ended 31 March 2021.

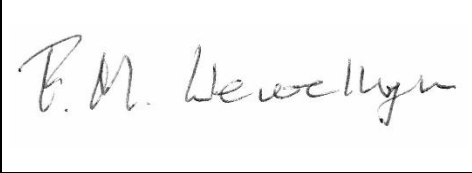
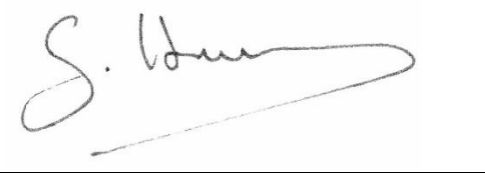
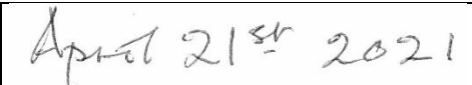
Section F Other optional information

Membership is open to all who support the aims and objects of the Society (shown at the head of Section C). Membership currently stands at 300. Of these 12 are Life Members; 188 are single members and 100 are Joint members. 195 have made a Gift Aid declaration. Members in arrears will not receive a copy of the 2020 Transactions which cost £9.28 each to produce plus £1.99 to post.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Frances Marion Llewellyn	Gareth Huws
Position (eg Secretary, Chair, etc)	Chairman of Committee	Vice-Chairman
Date		

<u>Cymdeithas Hynafiaethwyr a Naturiaethwyr Môn</u>		<u>Anglesey Antiquarian Society and Field Club</u>			
A: Derbyniadau a Thaliadau		Y flwyddyn yn gorffen 31 Mawrth 2020*			2019
A: Receipts and Payments		Year ended 31 March 2020**			2019
		<i>Cronfeydd digyfnygedig</i>	<i>Cronfa Cyhoeddiadau</i>	<i>Cyfanswm Cronfeydd</i>	<i>Cyfanswm Cronfeydd</i>
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
<u>DERBYNIADAU</u>	<u>RECEIPTS</u>				
<i>Incwm Gwirfoddol</i>	<i>Voluntary Income</i>				
<i>Tanysgriadau</i>	Subscriptions	4,202.00		4,202.00	4,530.29
<i>Tanysgriadau - PayPal</i>	Subscriptions - PayPal	504.19		504.19	385.63
<i>Tâl mewn cyfarfodydd gan sawl nad yw'n aelod</i>	Payment by Non-Members at meetings	20.00		20.00	13.00
<i>Rhoddion</i>	Donations - PayPal	9.46		9.46	0.00
<i>Gwibdeithiau</i>	Excursions	0.00		0.00	338.00
<i>Gwerthiannau</i>	Sales	1,453.96		1,453.96	612.56
<i>Gwerthiannau - PayPal</i>	Sales - PayPal	185.43		185.43	19.89
<i>Rhodd o Gymorth (2018/19)</i>	Gift Aid (2018/19)	0.00		0.00	763.53
<i>Incwm Elusennol</i>	<i>Charitable Income</i>				
<i>Grantiau Prosiect</i>	Project Grants	0.00		0.00	0.00
<i>Llog</i>	<i>Interest</i>				
<i>Llog Cyfrif Adnau</i>	Deposit Account interest	1.46		1.46	1.46
<i>CYFANSWM DERBYNIADAU</i>	<i>TOTAL RECEIPTS</i>	6,376.50	0.00	6,376.50	6,664.36
<u>TALIADAU</u>	<u>PAYMENTS</u>	£	£	£	£
<i>Gweithgareddau Elusennol</i>	<i>Charitable Activities</i>				
<i>Trafodion</i>	Transactions	0.00		0.00	-3,144.56
<i>Cylchlythyr</i>	Newsletter	-352.00		-352.00	-176.00
<i>Gwibdeithiau</i>	Excursions	0.00		0.00	-300.50
<i>Llogi Yst. Cyfarfodydd Cyhoeddus</i>	Public Meetings Room Hire	-320.00		-320.00	-400.00
<i>Safle We</i>	Web site	-7.19		-7.19	-84.00
<i>Darlithwyr</i>	Speakers	-80.00		-80.00	-94.40
<i>Is-gyfanswm</i>	<i>Sub-total</i>	-759.19	0.00	-759.19	-4,199.46
<i>Costau Gweinyddol</i>	<i>Support Costs</i>				
<i>Argraffu a Cyhoeddi</i>	Printing & Production	-380.00		-380.00	-276.00
<i>Taliadau Post a Phapur</i>	Stationery & Postage	-773.76		-773.76	-734.70
<i>Llogi Ystafell Bwyllgor</i>	Committee Room Hire	-20.00		-20.00	-20.00
<i>Yswiriant</i>	Insurance	-147.52		-147.52	-147.52
<i>Ffioedd Aelodaeth</i>	Affiliation Fees	-81.50		-81.50	-81.50
<i>Is-gyfanswm</i>	<i>Sub-total</i>	-1,402.78	0.00	-1,402.78	-1,259.72
<i>CYFANSWM TALIADAU</i>	<i>TOTAL PAYMENTS</i>	-2,161.97	0.00	-2,161.97	-5,459.18
<i>Derbyniadau Net/(Taliadau)</i>	<i>Net of Receipts/(Payments)</i>	4,214.53	0.00	4,214.53	1,205.18
<i>Arian mewn llaw y llynedd</i>	<i>Cash funds last year end</i>	29,271.94	0.00	29,271.94	
<i>Arian mewn llaw eleni</i>	<i>Cash funds this year end</i>	33,486.47	0.00	33,486.47	

B: Datganiad Asedau a Rhymedigaethau ar Diwedd y Cyfnod

B: Statement of Assets & Liabilities at the End of the Period

<i>Cyfrifon Banc</i>	<i>Bank Accounts</i>	2019	2020	Change
<i>Arian Parod a Stampiau</i>	Cash & Stamps	26.23	7.54	-18.69
<i>Cyffredinol</i>	General	14,709.00	18,940.79	4,231.79
<i>PayPal</i>	PayPal	14.29	14.26	-0.03
<i>Cyfrif Adnau</i>	Deposit	14,522.42	14,523.88	1.46
<i>Cyfanswm</i>	<i>Total Cash Assets</i>	29,271.94	33,486.47	4,214.53

C: Cronfeydd Wrth Gefn

C: Reserve Funds

<i>Gweithgaredd</i>	<i>Activity</i>	2019	2020	Change
<i>Cyhoeddiadau</i>	Publications	24,252.72	25,893.57	1,640.85
<i>Gwariant Cyffredinol</i>	General Expenditure	5,019.22	7,592.90	2,573.68
<i>Cyfanswm</i>	<i>Total Cash Assets</i>	29,271.94	33,486.47	4,214.53

* Darostyngedig i Archwiliad

** Subject to Audit

<u>Cymdeithas Hynafiaethwyr a Naturiaethwyr Môn</u>		<u>Anglesey Antiquarian Society and Field Club</u>			
A: Derbyniadau a Thaliadau		Y flwyddyn yn gorffen 31 Mawrth 2021*			2020
A: Receipts and Payments		Year ended 31 March 2021**			2020
		<i>Cronfeydd digyfngedig</i> Unrestricted Funds £	<i>Cronfa Cyhoeddiadau</i> Restricted Funds £	<i>Cyfanswm Cronfeydd</i> Total Funds £	<i>Cyfanswm Cronfeydd</i> Total Funds £
<u>DERBYNIADAU</u>	<u>RECEIPTS</u>				
<i>Incwm Gwirfoddol</i>	<i>Voluntary Income</i>				
<i>Tanysgriadau</i>	Subscriptions	4,264.00		4,264.00	4,202.00
<i>Tanysgriadau - PayPal</i>	Subscriptions - PayPal	551.28		551.28	504.19
<i>Tâl mewn cyfarfodydd gan sawl nad yw'n aelod</i>	Payment by Non-Members at meetings	0.00		0.00	20.00
<i>Rhoddion - taliad uniongyrchol</i>	Donations -- direct payment	20.00		20.00	0.00
<i>Rhoddion</i>	Donations - PayPal	18.31		18.31	9.46
<i>Gwerthiannau</i>	Sales	566.00		566.00	1,453.96
<i>Gwerthiannau - PayPal</i>	Sales - PayPal	739.88		739.88	185.43
<i>Rhodd o Gymorth (2019/20)</i>	Gift Aid (2019/20)	763.00		763.00	0.00
<i>Cymynroddd Thoams Alan Roberts</i>	Thomas Alan Roberts Bequest	30,000.00		30,000.00	0.00
<i>Incwm Elusennol</i>	<i>Charitable Income</i>				
<i>Grantiau Prosiect</i>	Project Grants	0.00		0.00	0.00
<i>Llog</i>	<i>Interest</i>				
<i>Llog Cyfrif Adnau</i>	Deposit Account interest	1.46		1.46	1.46
<i>CYFANSWM DERBYNIADAU</i>	<i>TOTAL RECEIPTS</i>	36,923.93	0.00	36,923.93	6,376.50
<i>TALIADAU</i>	<i>PAYMENTS</i>	£	£	£	£
<i>Gweithgareddau Elusennol</i>	<i>Charitable Activities</i>				
<i>Trafodion</i>	Transactions (2019)	-3,711.53		-3,711.53	0.00
<i>Cylchlythyr</i>	Newsletter	-236.00		-236.00	-352.00
<i>Llogi Yst. Cyfarfodydd Cyhoeddus</i>	Public Meetings Room Hire	-80.00		-80.00	-320.00
<i>Safle We</i>	Web site	-99.53		-99.53	-7.19
<i>Darlithwyr</i>	Speakers	0.00		0.00	-80.00
<i>Cyhoeddiadau</i>	Publications (PRISM)	-5,455.00		-5,455.00	0.00
<i>Is-gyfanswm</i>	<i>Sub-total</i>	-9,582.06	0.00	-9,582.06	-759.19
<i>Costau Gweinyddol</i>	<i>Support Costs</i>				
<i>Argraffu a Cyhoeddi</i>	Printing & Production	-185.00		-185.00	-380.00
<i>Taliadau Post a Phapur</i>	Stationery & Postage	-1,098.33		-1,098.33	-773.76
<i>Llogi Ystafell Bwyllgor</i>	Committee Room Hire	-20.00		-20.00	-20.00
<i>Yswiriant</i>	Insurance	-147.52		-147.52	-147.52
<i>Ffioedd Aelodaeth</i>	Affiliation Fees	-84.50		-84.50	-81.50
<i>Is-gyfanswm</i>	<i>Sub-total</i>	-1,535.35	0.00	-1,535.35	-1,402.78
<i>CYFANSWM TALIADAU</i>	<i>TOTAL PAYMENTS</i>	-11,117.41	0.00	-11,117.41	-2,161.97
<i>Derbyniadau Net/(Taliadau)</i>	<i>Net of Receipts/(Payments)</i>	25,806.52	0.00	25,806.52	4,214.53
<i>Arian mewn llaw y llynedd</i>	<i>Cash funds last year end</i>	33,486.47	0.00	33,486.47	
<i>Arian mewn llaw eleni</i>	<i>Cash funds this year end</i>	59,292.99	0.00	59,292.99	

B: Datganiad Asedau a Rhymedigaethau ar Diwedd y Cyfnod

B: Statement of Assets & Liabilities at the End of the Period

Cyfrifon Banc	Bank Accounts	2020	2021	Change
<i>Arian Parod a Stampiau</i>	Cash & Stamps	7.54	49.70	42.16
<i>Cyffredinol</i>	General	18,940.79	44,717.95	25,777.16
<i>PayPal</i>	PayPal	14.26	-	-14.26
<i>Cyfrif Adnau</i>	Deposit	14,523.88	14,525.34	1.46
<i>Cyfanswm</i>	<i>Total Cash Assets</i>	33,486.47	59,292.99	25,806.52

C: Cronfeydd Wrth Gefn

C: Reserve Funds

Gweithgaredd	Activity	2020	2021	Change
<i>Cyhoeddiadau</i>	Publications	25,893.57	22,199.81	-3,693.76
	Thomas Alan Roberts Bequest	-	30,000.00	30,000.00
<i>Gwariant Cyffredinol</i>	General Expenditure	7,592.90	7,093.18	-499.72
<i>Cyfanswm</i>	<i>Total Cash Assets</i>	33,486.47	59,292.99	25,806.52



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Anglesey Antiquarian Society and Field Club

On accounts for the year
ended

31 March 2021

Charity no
(if any)

507837

Set out on pages

Un-numbered green pages sent with mailing to members with Spring 2021 newsletter

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14 June 2021

Name:

David Elis-Williams

Relevant professional

Chartered Public Finance Accountant

qualification(s) or body
(if any):

Address: Twrcelyn
22 Ffordd Ffriddoedd
Bangor, Gwynedd LL57 2TW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None



Adran A

Adroddiad yr Archwiliwr Annibynnol

Adroddiad i
ymddiriedolwyr/aelodau

Enw'r Elusen
Cymdeithas Hynafiaethwyr a Naturiaethwyr Môn

Ar y cyfrifon am y
flwyddyn yn diwedd

31 Mawrth 2021

Rhif yr Elusen
(os oes)

207837

I'w gweld ar dudalennau

Tudalennau gwyrdd a anfonwyd at aelodau gyda newyddlen Gwanwyn 2021
(cofiwch gynnwys rhifau tudalennau dalennau ychwanegol)

Adroddaf i'r ymddiriedolwyr ar fy archwiliad o gyfrifon yr elusen uchod ("yr Ymddiriedolaeth") am y flwyddyn yn diwedd **DD / MM / BBBB**.

Cyfrifoldebau'r a'r sail
adrodd

Fel yr ymddiriedolwyr elusen, rydych yn gyfrifol am baratoi'r cyfrifon yn unol â gofynion Deddf Elusennau 2011 ("y Ddeddf").

Adroddaf mewn perthynas â'm harchwiliad o gyfrifon yr Ymddiriedolaeth a gwblhawyd o dan adran 145 o Ddeddf 2011 ac wrth ymgymryd â'm harchwiliad, dilynais yr holl Gyfarwyddiadau cymwys a roddwyd gan y Comisiwn Elusennau o dan adran 145(5)(b) o'r Ddeddf.

Datganiad yr archwiliwr
annibynnol

[~~Rodd incwm gros yr elusen yn fwy na £250,000 ac rwy'n gymwysedig i gynnal yr archwiliad trwy fod yn aelod cymwysedig o [howch enw corff rhestredig cymwys]~~. Dilëwch [] os nad yw'n gymwys.

Rwyf wedi cwblhau fy archwiliad. Cadarnhaf nad yw unrhyw faterion perthnasol wedi dod i'm sylw mewn perthynas â'r archwiliad (~~heblaw'r hyn a ddatgelir isod~~*) sy'n rhoi achos i mi gredu, mewn unrhyw agwedd perthnasol:

ni chafodd cofnodion cyfrifyddu eu cadw yn unol ag adran 130 o'r Ddeddf Elusennau; neu
nid yw'r cyfrifon yn cyfateb â'r cofnodion cyfrifyddu; neu
nid yw'r cyfrifon yn cydymffurfio â'r gofynion cymwys yn ymwneud â ffurf a chynnwys cyfrifon a amlinellir yn Rheoliadau Elusennau (Cyfrifon ac Adroddiadau) 2008 heblaw unrhyw ofyniad bod y cyfrifon yn rhoi darlun 'gwir a theg' nad yw'n fater i'w ystyried fel rhan o archwiliad annibynnol.

Nid oes unrhyw bryderon gennyf ac nid wyf wedi dod ar draws unrhyw faterion eraill mewn perthynas â'r archwiliad y dylid dwyn sylw atynt yn yr adroddiad hwn er mwyn sicrhau dealltwriaeth briodol o'r cyfrifon.

**Dilëwch y geiriau mewn cromfachau os nad ydynt yn gymwys.*

Llofnodwyd:

Dyddiad: 14 Mehefin 2021

Enw:

David Elis-Williams

Cymhwyster
(cymhwysterau) neu gorff
proffesiynol perthnasol
(os oes):

Cyfrifydd Cyllid Cyhoeddus Siartredig (CPFA)

Cyfeiriad:	Twrcelyn
	22 Ffordd Ffriddoedd
	Bangor, Gwynedd LL57 2TW

Adran B	Datgeliad
---------	-----------

Cwblhewch dim ond os oes angen i'r archwiliwr dynnu sylw at faterion o bryder perthnasol (gweler CC32, Archwiliad annibynnol o gyfrifon elusennau: cyfarwyddiadau a chanllawiau i archwilwyr).

Rhowch fanylion byr yma am unrhyw eitemau yr hoffai'r archwiliwr eu datgelu.

Dim

TO THE COMMITTEE OF THE ANGLESEY ANTIQUARIAN SOCIETY

INDEPENDENT EXAMINATION OF THE YEARS ENDED 31 MARCH 2020 AND 31 MARCH 2021

TRUSTEE LETTER

Because of the effects of the Covid-19 pandemic, I did not conduct an independent examination of the accounts for the year ended 31 March 2020 during 2020. This year, the accounts for both 2019-20 and 2020-21 were presented for examination, and I have completed the independent examination of both years together. The continuing effect of the pandemic means I have relied on electronic documents, rather than hard copies, to the extent allowed by Charity Commission guidance.

The Society's constitution requires an independent examination of the accounts and I have been appointed by the Society's Annual General Meeting to do so. In the year ended 31 March 2021, the receipt of a generous and exceptional legacy increased the Society's receipts above £25,000, above which threshold the Society is additionally required by law to have its accounts independently examined. Because I was already appointed to do this under the constitution, no additional action was required.

I have completed my independent examination of the Society's annual report and accounts for both years and have provided the formal reports required separately, which do not identify issues of material concern. This 'trustee letter' is provided as an adjunct to that, in order to provide you with feedback on other issues that arose.

Small charities reliant on voluntary trustees often have difficulties keeping up with increasing expectations of regulation, and it is evident to me from my membership of the Society as well as in my role as its Independent Examiner that this Society is blessed in the dedication and effort of its volunteers. Some requirements of good governance apply to even the smallest charities and I am required in my Independent Examination to have regard to these.

Role of Treasurer

I have referred in past years to the difficulties faced by the Society in filling the role of Treasurer, which meant that, in practice, the secretary was fulfilling both roles, an unsatisfactory situation. The Society was able to resolve that in 2019 with the appointment of Ian Jones as Treasurer. It has since been agreed that Sion Caffell will take on the role of Treasurer, with Ian Jones transferring to be Secretary. Sion Caffell, as the new Treasurer, provided me with most of the information for the independent examinations.

Minor Discrepancies

The Treasurer drew my attention to an overpayment of £7.00 in expenses, and another potential overpayment but in a cheque which has not yet been cashed; in both cases he intends to recover the difference from a future payment. He also drew my attention to stamps to the value of £13.60 which are held but not reflected in the financial statements. These amounts are not material enough for me to ask for the financial statements to be amended, but both will need to be dealt with in the new financial year.

Payment Timing

Some expenses claims paid to trustees in the year ended 31 March 2021 included claims for money paid by them in the previous year, because of the late submission of claims. During the year, there were instances of cheques having been issued but not paid in. No doubt the pandemic contributed to these events, but both mean the Society's true financial position is harder to establish. I recommend to all trustees that they ensure their expense claims are submitted in a timely manner, especially at the end of March and that cheques, once issued, should also be banked promptly.

Accounting Records

I have reviewed the Society's accounting records. The spreadsheet maintained by the Treasurer gives an up-to-date picture of the Society's financial position during the financial year, as it is updated. It exceeds what might be expected in a Society of this size, dependent on volunteers. A minor issue concerns the PayPal account, and the extent to which amounts received in that account, but not yet transferred, are known to the trustees as a whole. Without introducing undue administration, some consideration should be given to ensuring the overall position is clear.

Legacy

The Society charity received a generous legacy from a late member in December 2020. I am satisfied that there were no conditions imposed on its use that would require creation of a restricted fund. The financial statements show a separate reserve has been established, which is within the Society's discretion to do.

Reserves Policy

In earlier years, I had drawn attention to the Society having comfortably high levels of reserves, but with no clear plan for their use. In 2019 the Society clarified in its Annual Report that the Publications Reserve was intended to finance the publication of books, and in 2020-21 proceeded with the publication of 'A Prism for his Times', Volume 13 in the Studies in Anglesey History series. The cost of this at £5,455 is to be charged to the Publications Reserve in the year ended 31 March 2022.

However, even after this payment, the Publications Reserve will stand at over £20,000. The receipt of the legacy adds a further £30,000 to sums in reserve. There is a continuing need for the Society to plan how best to use these funds in support of its charitable objectives.

Deposit Account

Whether funds in hand can be better invested depends very much on the Society's plans for its reserves. If there are funds which are not immediately required, maybe they could earn more interest if tied up for longer, a matter I have covered in previous years' recommendations. In the environment of 2021, interest rates have fallen to miniscule levels, even for longer-term accounts, which means that recommendation is now of lower priority because there is less to be gained. The issue may well return in future.

Acknowledgements

Sion Caffell, despite his difficult domestic circumstances, has provided information and explanations required for this examination and responded to my enquiries. I am much obliged to him for his assistance.

David Elis-Williams CPFA

June 2021