



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	22	To	31	03	23

Section A Reference and administration details

Charity name	Clayton Community Association		
Other names charity is known by			
Registered charity number (if any)	507697		
Charity's principal address	Clayton Village Hall		
	Reva Syke Road		
	Clayton, Bradford		
Postcode	BD14 6QN		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Thirkill	Chair		
2	Nigel Thornton	Secretary		
3	Ian Findlay	Treasurer		
4	Anne Clarke			
5	Amanda Harris			
6	Pauline Grainger			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 03/07/2014
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed/reappointed annually at the Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's Objects are:-

- (1) The provision and maintenance of Clayton Village Hall for the use of the inhabitants of Clayton and the surrounding areas without distinction of political, religious or other opinions including use for:
- a) Meetings, lectures and classes; and
 - b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life of the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Clayton Village Hall provides a truly intergenerational space to benefit all the community. The variety of the events we host are great, from baby classes, to Horticultural shows, Dance and Theatre schools including Pantomimes, to Slimming World and a Dementia group, Parish Council and many other groups and organisations. We also provide a venue for many parties, celebrations and family events. We have a bar which is used at various functions and also provides a source of income. We run a coffee shop on 3 mornings a week and also a popular cinema showing once a month. The trustees carry out their duties with regard to the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Thanks to our willing volunteers and trustees we have had a good and productive year. We are kept busy repairing/replacing furniture etc and re-painting the areas that get significant use. This is a mammoth task that also requires funding. Thankfully we had a steady stream of income to make this possible. We have a duty to the residents of Clayton and the surrounding area to ensure the hall is fit for purpose now and in the future. We have hosted several events this year including The Late Queens Platinum Jubilee; the Kings Coronation; and also Remembrance Day. We also hosted local community events e.g. school leavers Prom, Christmas Parties, a Pantomime and holiday activities for children to engage in during the school holidays. We have activities going on 7 days a week.

We have received grants from Awards for All, Clayton Parish Council, and the Fred Towler Trust which enabled us to refurbish the kitchen, install blackout blinds and have some plastering work done and replace the coffee lounge table tops. We are very grateful to all the organisations that provide the grants.

Besides the user groups that use the hall our volunteers also run a very successful Community Café, providing food and a place to have a chat, a Craft Class, Playgroup, Men's Group and Bingo which has restarted on Wednesdays and is proving very popular.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at the bank is £59,992 in unrestricted funds. The financial risks are not being able to rent out the various rooms and also potentially expensive repairs to our grade 2 listed building. We normally keep a minimum of £20,000 as reserves for unexpected events.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities normal running costs are usually funded by the rents from the rooms in the village hall. Major upgrades and repairs we fund through grant applications from a range of funders.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nigel John Thornton

Position (eg Secretary, Chair, etc)

Secretary

Date

17th January 2023

Clayton Community Association

Accounts

for the year ended 31 March 2023

Clayton Community Association

Information

Accountants

E Brown Ltd
FCCA
Central Place
Clayton
Bradford
BD14 6AZ

Business address

Clayton Village Hall
Reva Syke Road
Clayton
BD14 6QN

Clayton Community Association

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Clayton Community Association

Independent Examiners Report on the Accounts

Report to the Management Committee (trustees) of Clayton Community Association on the Accounts for the Year Ended 31st March 2023.

Respective responsibilities of the Management Committee (trustees) and Independent Examiner

The Management Committee, as the charity's trustees, are responsible for the preparation of the accounts. The Management Committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

As the Independent Examiner, it is my responsibility to

1. Examine the accounts under section 145 of the 2011 Act
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention

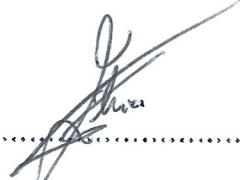
Basis of the Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - a. To keep accounting records in accordance with the 2011 Act and
 - b. To prepare accounts which accord with these accounting records and comply with the accounting requirement of the 2011 Act have not been met or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


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Elisa Brown, FCCA, MAAT
E Brown Ltd

Clayton Community Association

Trading and profit and loss account for the year ended 31 March 2023

	2023		2022	
	£	£	£	£
Income				
Sales		55,777		39,695
Disbursements recoverable		-		1,014
Other sales income		18,125		16,427
Bank deposit interest		150		2
		<u>74,052</u>		<u>57,138</u>
Cost of sales				
Hire of Films	1,275		1,838	
Purchases	<u>15,378</u>		<u>11,662</u>	
		<u>16,653</u>		<u>13,500</u>
		57,399		43,638
Expenses				
Wages and salaries	6,180		632	
Trustee Wages	6,302		8,435	
Rates	2,118		708	
Insurance	2,694		2,393	
Light and heat	9,100		7,073	
Cleaning	1,787		1,633	
Repairs and maintenance	21,190		10,027	
Raffle tickets and prizes	156		67	
Advertising	-		128	
Telephone and fax	675		541	
Accountancy	384		384	
Sundry expenses	1,413		1	
Subscriptions	862		1,572	
Depreciation on FF & Equipment	<u>325</u>		<u>433</u>	
		(53,186)		(34,027)
Net profit		<u>4,213</u>		<u>9,611</u>

Clayton Community Association

Balance sheet as at 31 March 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		98,783		99,108
Current assets					
Cash at bank and in hand		59,992		57,086	
Current liabilities (note 3)					
Other creditors		-		1,632	
Accruals		300		300	
		300		1,932	
Net current assets			59,692		55,154
Total assets less current liabilities			158,475		154,262
Capital account					
Brought forward at 1 April 2022			154,262		144,651
Profit for the year			4,213		9,611
			158,475		154,262

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Friday

Date: 16 January 2024

Clayton Community Association
Notes to the accounts
for the year ended 31 March 2023

1. Accounting policies

1.1. Accounting convention

The accounts are prepared under the historical cost convention modified when necessary to include the revaluation of certain fixed assets.

1.2. Sales

Sales represents the total invoice value, excluding value added tax, of sales made during the year.

1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings
and equipment - 25% Reducing balance

2. Tangible assets

	Land and buildings freehold	Equipment	Total
	£	£	£
Cost			
At 1 April 2022	97,809	17,198	115,007
At 31 March 2023	97,809	17,198	115,007
Depreciation			
At 1 April 2022	-	15,899	15,899
Charge for the year	-	325	325
At 31 March 2023	-	16,224	16,224
Net book values			
At 31 March 2023	97,809	974	98,783
At 31 March 2022	97,809	1,299	99,108

3. Current liabilities

	2023 £	2022 £
Other creditors	-	1,632
Accruals and deferred income	300	300
	300	1,932