



Trustees' Annual Report for the period

Period start date		Period end date		
From	01	04	21	To 31 03 22

Section A Reference and administration details

Charity name Clayton Community Association

Other names charity is known by

Registered charity number (if any) 507697

Charity's principal address Clayton Village Hall

Reva Syke Road

Clayton, Bradford

Postcode BD14 6QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Thirkill	Chair		
2	Nigel Thornton	Secretary		
3	Jean Pitts	Treasurer	01/04/21 to 13/10/21	
4	Eileen Edgely			
5	Anne Clarke			
6	Amanda Harris			
7	Ian Findlay	Treasurer	25/11/21 to 31/03/22	
8	Pauline Grainger			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted on 03/07/2014

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed/reappointed annually at the Annual General Meeting.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's Objects are:-

- (1) The provision and maintenance of Clayton Village Hall for the use of the inhabitants of Clayton and the surrounding areas without distinction of political, religious or other opinions including use for:
- a) Meetings, lectures and classes; and
 - b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life of the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Clayton Village Hall provides a truly intergenerational space to benefit all the community. The variety of the events we host are great, from baby classes, to Horticultural shows, Dance and Theatre schools including Pantomimes, to Slimming World and a Dementia group, Parish Council and many other groups and organisations. We also provide a venue for many parties, celebrations and family events. We have a bar which is used at various functions and also provides a source of income. We run a coffee shop on 3 mornings a week and also a popular cinema showing once a month. The trustees carry out their duties with regard to the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The use of the hall had been restricted due to Covid 19. However in April some of the children's groups were able to start meeting again. In May we were able to allow adult groups to hold meetings and the coffee shop reopened initially for a couple mornings.

Some groups still had restricted numbers and others did not restart due to some reluctance of the members.

We had a roof leak early in 2021 and this was not fully fixed until August which caused some extra problems.

Gradually the bookings returned to near normal and there was definitely an appetite to socialise after the lockdowns.

We received grants from Clayton Parish Council and the Fred Towler Trust which enabled us to run an exercise class and a youth club and restart the cinema showings. The grants also enabled us to paint the outside of the hall's windows and replace the rear disabled door. We were very grateful for all the grants we received.

Although some groups have not restarted we have some new groups using the hall including tea dances, and the Laurel and Hardy County Hospital Tent meetings

The hall is busy 7 days a week and sometimes we have to refuse bookings.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at the bank is £57,086 in unrestricted funds. The financial risks are not being able to rent out the various rooms and also potentially expensive repairs to our grade 2 listed building. We normally keep a minimum of £20,000 as reserves for unexpected events.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities normal running costs are usually funded by the rents from the rooms in the village hall. Major upgrades and repairs we fund through grant applications from a range of funders.

Section F

Other optional information

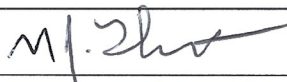
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nigel John Thornton

Position (eg Secretary, Chair, etc)

Secretary

Date

21st November 2022

Clayton Community Association

Accounts

for the year ended 31 March 2022

Clayton Community Association

Information

Accountants

E Brown Ltd
FCCA
Central Place
Clayton
Bradford
BD14 6AZ

Business address

Clayton Village Hall
Reva Syke Rd
Clayton
BD14 6QN

Clayton Community Association

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Clayton Community Association

Accountants' Report on the Unaudited Accounts to Clayton Community Association

As described on page 3 you have approved the accounts for the year ended 31 March 2022 set out on pages 2 to 4. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

E Brown Ltd

FCCA
Central Place
Clayton
Bradford
BD14 6AZ

Clayton Community Association

Trading and profit and loss account for the year ended 31 March 2022

	2022		2021	
	£	£	£	£
Income				
Sales		38,846		7,335
Fees receivable		-		25
Disbursements recoverable		1,014		3,136
Other sales income		17,276		22,643
Bank deposit interest		2		6
		<u>57,138</u>		<u>33,145</u>
Cost of sales				
Opening stock and work-in-progress		-	1,550	
Hire of Films	1,838		463	
Purchases	11,662		472	
	<u>13,500</u>		<u>2,485</u>	
		13,500		2,485
		<u>43,638</u>		<u>30,660</u>
Expenses				
Wages and salaries	9,067		7,256	
Rates	708		32	
Insurance	2,393		1,670	
Light and heat	7,073		3,508	
Cleaning	1,633		2,318	
Repairs and maintenance	10,027		3,776	
Raffle Tickets and prizes	67		556	
Advertising	128		237	
Telephone and fax	541		977	
Accountancy	384		384	
Bank charges	-		36	
Sundry expenses	1		(1)	
Subscriptions	1,572		2,022	
Depreciation on FF & Equipment	433		578	
		<u>(34,027)</u>		<u>(23,349)</u>
Net profit		<u>9,611</u>		<u>7,311</u>

Clayton Community Association

Balance sheet as at 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	2		99,108		99,541
Current assets					
Cash at bank and in hand		57,086		47,042	
Current liabilities (note 3)					
Other creditors		1,632		1,632	
Accruals		300		300	
		1,932		1,932	
Net current assets			55,154		45,110
Total assets less current liabilities			154,262		144,651
Capital account					
Brought forward at 1 April 2021			144,651		137,340
Profit for the year			9,611		7,311
			154,262		144,651

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Treasurer

Date:

Kendray
22 September 2022

Clayton Community Association
Notes to the accounts
for the year ended 31 March 2022

1. Accounting policies

1.1. Accounting convention

The accounts are prepared under the historical cost convention modified when necessary to include the revaluation of certain fixed assets.

1.2. Sales

Sales represents the total invoice value, excluding value added tax, of sales made during the year.

1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings
and equipment - 25% Straight Line

2. Tangible assets

	Land and buildings freehold	Equipment	Total
	£	£	£
Cost			
At 1 April 2021	97,809	17,198	115,007
At 31 March 2022	97,809	17,198	115,007
Depreciation			
At 1 April 2021	-	15,466	15,466
Charge for the year	-	433	433
At 31 March 2022	-	15,899	15,899
Net book values			
At 31 March 2022	97,809	1,299	99,108
At 31 March 2021	97,809	1,732	99,541

3. Current liabilities

	2022	2021
	£	£
Other creditors	1,632	1,632
Accruals and deferred income	300	300
	1,932	1,932