



3rd Woodthorpe (St Mark's) Scout Group



Trustees' Annual Report and Financial Statements 2021/22

SCOUT GROUP REGISTRATION NUMBER: 32167

CHARITY REGISTRATION NUMBER: 507206

PRINCIPAL ADDRESS: c/o Ron Hodges, 2 Knighton Road, Woodthorpe, Nottingham NG5 4FL.

CHARITY TRUSTEES ACTING DURING THE YEAR ENDING 31 MARCH 2022

Dean Robinson (Chair), Chris Ashton (to 23 July 2021), Tracey Box, Derek Corke (Treasurer), Ben Danvers, Rosalie Hawks, Ron Hodges (Secretary), Ellie Hopkins (from 23 July 2021), Lawrence Staniforth (from 23 July 2021), Rob Powley, Simeon Ractliffe, Mike Smith, Jonathan Wilson.

In attendance: Jack Lilley (Young Leader).

HOLDING TRUSTEE OF PEPPERPOTS Scout Association Trust Corporation Limited.

LEADERS AND SECTION ASSISTANTS DURING THE YEAR ENDING 31 MARCH 2022

Group Scout Leader: Ben Danvers.

Beaver Colonies: Danielle Blackman, Tracey Box, Heather Hattersley, Joan Hodges, Sintija Macqueen, Amy White, Vicky Wright.

Cub Packs: Trish Adams, Louise Carey, Tony Danvers, Fred Perkins, Lawrence Staniforth, Marc Wright.

Scout Troops: Andrew Burger, James Dunn, Ellie Hopkins, Lawrence Staniforth.

Peppers Explorer Scout Unit: Matt Etchells-Jones, Rob Powley, Neil Smith, William Walker.

REVIEW OF ACTIVITIES

Welcome to our Annual Report, covering the year ended 31st March 2022.

Once again, our activities during the year have been affected considerably by the COVID pandemic and by the construction of the Gedling Access Road. The second year of the COVID pandemic led to restrictions on activities in the early part of 2021 and through into the Spring. However, all of our sections were able to continue to provide the benefits of Scouting to our young members and there was a gradual return to outdoor Scouting as the year progressed. Our membership numbers had fallen during the pandemic, similar to the experiences of most Scout Groups across the UK. There has been a good recovery in the membership position so that, by the end of the year, our Beavers Colonies and Cub Packs were close to full and our Scout Troop numbers are also well on the way to full recovery.

There have been some changes in the Leadership Team since April 2021. Sintija Macqueen and Amy White have joined Friday Beavers. Lawrence Staniforth and James Dunn have taken over leadership of the Tuesday Scout Troop. Mike and Fiona Smith stepped down after many years of highly effective leadership of the Wednesday Scout Troop, although they continue with roles within the Central Notts Scout District and Mike was elected onto the 3W Committee last July. Ellie Hopkins took over the leadership of the Wednesday Troop and was helped, initially by our GSL Ben Danvers and later, by Andy Burger who has joined our Leadership Team. Meanwhile our other leaders and assistants, Dani Blackman, Tracey Box, Heather Hattersley, Vicky Wright, Trish Adams, Louise Carey, Tony Danvers, Fred Perkins and Marc Wright, have continued to support and develop their sections to provide excellent Scouting experiences for all our young members. We are sure that all parents and carers would wish to join the Trustees in thanking our leaders for their commitment and expertise during what has sometimes been a difficult year.

The opening of the Gedling Access Road (now renamed Colliery Way) was delayed until late in March 2022. Work continues on land around the bottom Pepperpot and at the top of the site alongside Mapperley Plains. Our new land, alongside Arnold Lane, is now expected to be transferred to us in October 2022. This will result in the cancellation of our annual Bonfire Party in 2022 and we anticipate that we will receive compensation for this loss from the developers. Clearly, there will be much to do in the development of the site in the years ahead and the Trustees anticipate that young people, their parents and other volunteers will be given ample opportunities to help make Pepperpots an even better location for Scouting activities.

The delay in the transfer of the new land to us has meant that we have been unable to proceed with work on the new site as originally planned. Nevertheless, we have been able to oversee some improvements to our existing site. A new surface had been laid on our car park and white-lining work to designate parking spaces more clearly is expected to be completed soon. New hawthorn plants have been laid alongside the main path to the bottom of the site, which should improve the hedgerow along that side of the site in the years ahead. The Trustees will continue to plan and oversee the future development of the site.

The Committee of Trustees is responsible for providing strategic direction of the Group's activities and for ensuring that Group resources are protected and used to support our charitable objectives. The Committee has been chaired in the last three years by Dean Robinson and we are grateful to Dean (and Carol) for their commitment to the Group while their children have been active members. The Robinsons will be leaving us soon as they are moving to another part of the country, so Dean will be stepping down as Chair at the AGM. Jack Lilley has held a role as an observer on the committee, while being a Young Leader and a member of the Peppers Explorer Scout Unit. Jack stepped down from this role on reaching adult age and we are now seeking his replacement. Rebecca Mellors will be nominated by GSL Ben Danvers as our new Chair for 2022/23. She has good experience of Scouting with 4th Carlton Scout Group and the Central Notts District. There are opportunities for parents or carers to become new Trustees on the Committee by putting their names forward before the AGM.

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More generally, there were fewer opportunities for helpers to support the Group than in most years due to the aftermath of the Covid pandemic. Activities increased later in the year so that the time contributed was greater than during 2020/21. We estimate that time contributed by leaders, helpers, committee members and parents during the year, was in the region of 3,800 hours (last year 2,700 hours).

The Trustees have had regard to the UK Charity Commission's public benefit guidance. The Trustees are satisfied that the objectives of the Group fall within the description of charitable purposes set out in the Charities Act 2011, and that in delivering these objectives the Group provides public benefit as required by the Act. Membership of the Group is open to young people of all faiths and ethnicities. Arrangements ensure that membership of young people and their participation in activities is not restricted as a result of economic factors. Pepperpots is made available for use by other Scouting and community organisations on a non-profit basis, subject to health and safety provisions and to limitations contained in planning legislation.

FINANCIAL REVIEW

The Group's financial statements are shown on pages 5 to 7 of this report. The accounts have been examined by George Alex Weatherall FCA, our honorary Independent Examiner. His report is on page 4. We are most indebted to Alex for his continued support as our Independent Examiner and a resolution to reappoint him will be tabled at the AGM.

The Group's income and expenditure are detailed on page 6. This shows that income has increased over the previous year, mainly due to the resumption of normal Scouting activities and the collection of full subscriptions as COVID restrictions were eased. Income was boosted by a very successful beer festival and we were compensated for the cancellation of our Bonfire Party due to the construction of the Gedling Access Road. Additionally, the Group applied successfully for COVID grant payments in excess of £10,000. Expenditure is also higher than the previous year. Most of our costs increased due to the resumption of activities post-COVID. The depreciation charge of £7,544 was also considerably higher than the previous year as it includes £4,501 relating to the recent revaluations of our buildings on the Pepperpots site.

Our statement of financial position is shown on page 7 and this shows our net assets and reserve funds totalling some £272,000 at 31st March 2022. The trustees have approved transfers to designated reserves for development works (£15,000) and environmental works (£5,000). These designated reserves and our strong asset base show that the Group is in a good financial position going forward. Following the recent opening of the Gedling Access Road, the group will soon acquire additional land and we look forward to developing the site in the years ahead to continue to provide quality Scouting activities for young people.

A charity is required to determine and disclose its policy for the maintenance of reserves. The policy adopted is to maintain free reserves of at least twelve months of expected normal levels of expenditure. The actual level of free reserves at 31st March 2022 was 12.5 months of such expenditure.

Signed on behalf of the Trustees

Dean Robinson

Dean Robinson, Chairman

Ben Danvers

Ben Danvers, Group Scout Leader

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STATEMENT ON THE PREPARATION OF THE ACCOUNTS

The accounts set out on pages 5 to 7 have been prepared on behalf of the Trustees of the Group and they were approved at the Executive Committee meeting held on 23rd May 2022.

Dean Robinson

Derek Corke

Dean Robinson, Chair

Derek Corke, Treasurer

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the Group for the year ended 31st March 2022 set out on pages 5 to 7.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the 2011 Act); to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and to state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with Section 130 of the 2011 Act and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

George Weatherall

George Weatherall, FCA
Nottingham
30th June 2022.

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STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 31ST MARCH 2022

Basis of Preparation

The financial statements have been prepared under the historical cost convention, except for the valuation of land and buildings at Pepperpots, which is explained under 'Fixed Assets' below. The financial statements cover general Group activities and those of our beaver, cubs and scout sections, but not of the Peppers Explorer Scout Unit as that is a separate and independent Unit within the Central Nottinghamshire Scout District. The financial statements adopt the going concern assumption as the Trustees have a reasonable expectation that the Scout Group will continue its operational existence in the foreseeable future.

Recognition of Income

Membership subscriptions are due at the start of each school term and are generally recognised when received. Gift aid is recognised as income when it is received. Income from hiring of Pepperpots is recognised when the hiring period has been completed. Income from donated goods is recognised only when those goods are sold. The Scout Group benefits greatly from the involvement and support its volunteers. The monetary value of the time provided by volunteers is not recognised in the accounts.

Grants and compensation are recognised when the Scout Group becomes unconditionally entitled to income. Grants received for specific purposes are treated as restricted income. Grants and compensation relating to future accounting periods are deferred and recognised as income in those periods. If a grant or compensation received is due to be repaid it is recognised as a current liability.

Recognition of expenditure

Expenditure is recognised when there is a legal or constructive obligation to make payment to a third party and the amount of that obligation can be measured reliably.

Fixed assets

The land and buildings of the Pepperpots site were professionally valued in March 2021 and the valuations have been recognised in the statement of financial position at 31st March 2021 and 2022. Land was assessed using a market valuation based upon its Existing Use Value. Buildings were assessed using the Depreciated Replacement Cost basis.

Fixtures & fittings and tents & camping equipment are recognised in the statement of financial position at their historical cost less accumulated depreciation. Heritage assets are not recognised in the balance sheet as the Trustees believe that there is no reliable method to determine their costs or value to the Scout Group.

Depreciation of fixed assets

Land is not depreciated. From 1st April 2021 buildings are depreciated on a straight-line basis, based upon their useful lives which were estimated at the date of their valuation, typically over 20 to 30 years. Other fixed assets are depreciated on a reducing balance basis of 15% per annum for fixtures and fittings and 25% per annum for tents and equipment. Assets no longer in use are removed from the balance sheet.

Reserves

The General Fund is an unrestricted fund available for use to resource any activities in conformity with the Scout Group's charitable objectives. The Development Fund and the Environmental Fund are designated by the Trustees to be used to support the future development and environmental sustainability of the Pepperpots site. Restricted Funds are those earmarked for a special purpose by donors; the Scout Group currently has no Restricted Funds. The Pepperpots Revaluation Reserve records the unrealised surplus on the revaluation of land and buildings.

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STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2022

				2021
Income from Scouting Activities	£.p	£.p	£.p	£
Subscriptions received			12,440.00	3,310
Gift Aid received on subscriptions			0.00	2,504
Camp fees and section income			2,829.45	0
Pepperpots and equipment hire			2,656.00	1,750
Profit on the sale of clothing (loss in 2021)			64.52	-32
			<u>17,989.97</u>	<u>7,532</u>
Fundraising and Other Income	Gross	Expenses		
Compensation in lieu of Bonfire Party	3,543.00	-	3,543.00	3,543
Beer Festival (event cancelled in 20/21)	3,329.90	1,987.81	1,342.09	-
Winter Fair and other fundraising	225.50	43.63	181.87	-
Bank interest received	1.80	-	1.80	6
Government Covid-19 Grants Received	10,667.00	-	10,667.00	19,669
Donations received	188.41	-	188.41	137
	<u>17,955.61</u>	<u>2,031.44</u>	<u>15,924.17</u>	<u>23,355</u>
Total Net Income			<u>33,914.14</u>	<u>30,887</u>
Expenses				
Section and camp expenditure			4,123.90	164
National, County and District capitation fees			4,300.00	5,591
Rent of church hall			462.50	0
Broadband, website, card and OSM charges			1,271.24	803
Insurance			1,345.83	1,009
Electricity charges			837.09	575
Water charges			222.07	215
Badges, flags, uniforms & training materials			1,150.25	517
Cleaning and maintenance (includes £1,008 of Environment Designated Fund expenditure)			2,344.83	3,870
Banking and finance charges less recoveries			-13.79	0
AGM costs and sundry expenses			289.07	0
Depreciation of buildings, fixtures and equipment (includes £4,501 relating to revaluations)			7,544.65	1,631
Total expenditure			<u>23,877.64</u>	<u>14,375</u>
Excess of income over expenditure			<u>10,036.50</u>	<u>16,512</u>

CASH FLOW STATEMENT FOR THE YEAR ENDING 31ST MARCH 2022

		2021
NET CASH INFLOW FROM SCOUTING AND FUNDRAISING ACTIVITIES	£.p	£
Excess of income over expenses for the year	10,036.50	16,512
Depreciation expenses	7,544.65	1,631
	<u>17,581.15</u>	<u>18,143</u>
(Increase) / Decrease in stocks of clothing	32.20	-23
(Increase) / Decrease in debtors and prepayments	-2,742.50	2,075
Increase / (Decrease) in creditors and accrued expenses	-2,091.41	3,526
Net cash inflow from Scouting and fundraising activities	<u>12,779.44</u>	<u>23,721</u>
NET CASH INFLOW FROM INVESTING ACTIVITIES		
Cash outflow on the purchase of fixed assets (inflow from disposals in 20/21)	1,478.65	1
NET CASH INFLOW FOR THE YEAR	<u>11,300.79</u>	<u>23,722</u>
Increase in bank deposit account	13,700.80	557
Decrease in current account	2,400.01	23,165
INCREASE IN TOTAL BANK AND CASH BALANCES	<u>11,300.79</u>	<u>23,722</u>

3RD WOODTHORPE (ST MARKS) SCOUT GROUP

STATEMENT OF FINANCIAL POSITION AT 31ST MARCH 2022

	£.p	£.p	£.p	2021 £
Fixed Assets (note 1)	Cost or Valuation	Accumulated Depreciation		
Land and buildings at Pepperpots	205,000.00	6,375.00	198,625.00	205,000
Pepperpots fixtures and fittings	6,518.00	4,686.00	1,832.00	2,150
Tents and equipment	8,183.00	5,736.00	2,447.00	1,820
Total fixed assets	219,701.00	16,797.00	202,904.00	208,970
Current Assets				
Stocks of clothing			175.80	208
Debtors and prepayments			7,047.50	4,305
Deposit account			25,329.07	11,628
Current account			38,414.49	40,815
Total current assets			70,966.86	56,956
Less: Current Liabilities				
Creditors, accrued expenses and deferred income			1,741.09	3,833
Net current assets			69,225.77	53,123
Net assets			272,129.77	262,093
Reserves				
General Fund			46,969.16	51,424
Pepperpots Development Designated Fund			35,000.00	20,000
Pepperpots Environmental Designated Fund			9,281.61	5,289
Pepperpots Revaluation Reserve			180,879.00	185,380
Total Reserves			272,129.77	262,093

CHANGES IN GROUP RESERVES FOR THE YEAR ENDED 31ST MARCH 2022

Name of Fund	General Fund (Unrestricted) £.p	Pepperpots Development (Designated) £.p	Pepperpots Environmental (Designated) £.p	Revaluation Reserve (Permanent) £.p	Total £.p
Funds at 1 st April 2021	51,423.65	20,000.00	5,289.62	185,380.00	262,093.27
Income and Expenditure	15,545.51		-1,008.01	-4,501.00	10,036.50
Transfer to Designated Funds	-20,000.00	15,000.00	5,000.00		
Funds at 31st March 2022	46,969.16	35,000.00	9,281.61	180,879.00	272,129.77