

# THE PRIORY THEATRE COMPANY

England & Wales · Charity number 506677

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1977-08-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Priory Theatre  
5 Rosemary Hill  
Kenilworth  
CV8 1BN

**Phone** 01926863334

**Email** [treasurer@priorytheatre.co.uk](mailto:treasurer@priorytheatre.co.uk)

**Website** [www.priorytheatre.co.uk](http://www.priorytheatre.co.uk)

## Activities

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**Objects:** THE COMPANY IS ESTABLISHED TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION, PARTICULARLY BY THE PRODUCTION OF EDUCATIONAL PLAYS AND THE ENCOURAGEMENT OF THE ARTS, INCLUDING THE ARTS OF DRAMA, MIME, DANCE, SINGING AND MUSIC AND TO FORMULATE, PREPARE AND ESTABLISH SCHEMES THEREFORE PROVIDED THAT ALL OBJECTS OF THE COMPANY SHALL BE OF A CHARITABLE NATURE. (FOR FURTHER DETAILS SEE CONSTITUTION).

**Activities:** Education/ Training Arts & Culture

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

## Geography

- **Area of benefit:** KENILWORTH
- Warwickshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£189,126	£166,972	-	-
2024-05-31	£163,922	£159,367	-	-
2023-05-31	£120,993	£117,822	-	-
2022-05-31	£94,553	£94,121	-	-
2021-05-31	£39,624	£21,239	-	-

## Trustees

Name	Role	Appointed
Anita Dalton		2025-09-16
Connor Christy Cunningham		2025-09-16
Daniel Main		2023-09-27
Rachel Davis		2025-09-16
Steven Neville Bingham		2025-09-16
thomas alun harry Boulton		2018-09-18

**THE PRIORY THEATRE COMPANY**

England & Wales - Charity number 506677

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# Accounts

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**Registration Charity Number 506677**

**PRIORY THEATRE COMPANY**  
**ANNUAL REPORT & STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 MAY 2025**

# PRIORY THEATRE COMPANY

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**PRIORY THEATRE COMPANY**

**TRUSTEES & ADVISERS**

**31 MAY 2025**

Trustees	J Evans (Chairman) D R Main T Boulton D Main
Treasurer	D R Main
Independent Examiner	Wayne Gutteridge ACA FCCA HB&O Ltd Seven Stars House 1 Wheler Road Coventry CV3 4LB

## PRIORY THEATRE COMPANY

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the accounts of the charity for the year ended 31 May 2025 which are set out on pages 4 to 6.

#### **Respective Responsibilities of Trustees & Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 act.
- Follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act, and
- State whether particular matters have come to my attention

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented within those records. It also includes consideration as of any unusual items or disclosures in the accounts, and seeking explanations from you Trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCCA ACA

HB&O Ltd

Chartered Accountants

Seven Stars House

1 Wheler Road

Coventry

CV3 4LB

Dated: 24/9/2025

## **PRIORY THEATRE COMPANY**

### **ANNUAL REPORT**

**31 MAY 2025**

#### **Constitution**

Priory Theatre Company is constituted by a Constitution dated 16 June 1977 and is a registered Charity, Number 506677.

Its address is at Priory Theatre, Rosemary Hill, Kenilworth, CV8 1BN.

#### **Trustees & Advisers**

The names of the present Trustees and Advisers are shown on page 1.

#### **Trustees' Responsibilities**

The Trustees are responsible for preparing annual accounts, safeguarding the assets of the fund and keeping proper accounting records.

#### **Charity objectives**

To provide and promote appreciation of dramatic arts locally in the area we serve; Kenilworth, Coventry, Leamington Spa, Warwick, Rugby, Balsall Common and local villages.

To educate and train children and young people in all aspects of dramatic and musical performance.

To promote, within the community, high quality amateur theatre through membership and performance opportunity.

#### **Public benefit**

The Trustees have considered the charity Commission's guidance on public benefit.

#### **Review of the year**

Income for the year totalled £189,126 up from £163,922 in 2024.

Combined box office income for the year totalled £121,736, compared to £92,270 in 2024.

Bar takings for the year totalled £39,703, an increase from the figure of £37,918 in 2024.

Direct costs have risen from £87,872 in 2024 to £105,292 in 2025.

Overheads have decreased from £71,495 in 2024 to £61,680 in 2025.

The overall surplus of receipts over payments for the year was £22,154, compared to £4,555 in 2024.

The total balance on the general fund increased to £304,414 (2024: £282,260).

**PRIORY THEATRE COMPANY**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 MAY 2025**

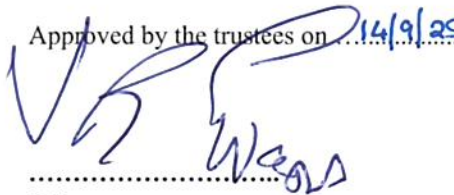
	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Receipts	189,126	163,922
Direct costs	<u>(105,292)</u>	<u>(87,872)</u>
	83,834	76,050
Overheads	(61,680)	(71,495)
Surplus for the year	<u><u>22,154</u></u>	<u><u>4,555</u></u>

**PRIORY THEATRE COMPANY**  
**STATEMENT OF ASSETS AND LIABILITIES**

AS AT 31 MAY 2025

	2025		2024	
	£	£	£	£
<b>FIXED ASSETS</b>				
Freehold property	168,000		168,000	
Improvements to property	162,767		141,154	
Furniture and fixtures	<u>22,502</u>		<u>3,748</u>	
		353,269		312,902
<b>CURRENT ASSETS</b>				
Cash at bank	96,230		117,144	
Cash in hand	1,064		808	
Prepayments and accrued income	1,988		2,605	
VAT	-		2,091	
Bar stocks	<u>2,008</u>		<u>1,565</u>	
		101,290		124,213
<b>CURRENT LIABILITIES</b>				
Trade creditors	5,073		1,447	
Accruals and deferred income	4,589		14,327	
VAT	<u>1,402</u>		<u>-</u>	
		<u>(11,064)</u>		<u>(15,774)</u>
<b>NET CURRENT ASSETS</b>		<u>90,226</u>		<u>108,439</u>
		<u><u>443,495</u></u>		<u><u>421,341</u></u>
<b>Funds and reserves</b>				
General fund		304,414		282,260
Non- distributable reserves		<u>139,081</u>		<u>139,081</u>
		<u><u>443,495</u></u>		<u><u>421,341</u></u>

Approved by the trustees on 14/9/25 & signed on their behalf by

  
 .....  
 J Evans

  
 .....  
 D Main

PRIORY THEATRE COMPANY

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2025

**1. Accounting policies**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of assets, and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The financial statements have been prepared under FRS102 section 1A "small entities."

The principal accounting policies adopted are listed below:

- a) All expenditure is accounted for excluding value added tax, and when incurred.
- b) Direct charitable expenditure includes the direct costs of the activities.
- c) Other expenditure comprises service costs incurred in support of the Charity's work.
- d) Freehold property is stated at market value in 2001 approximately.

**2. Trustees' Expenses**

No expenses were reimbursed in 2025 (2024 - £nil).  
No trustee received remuneration.

**3. Fixed Assets - Freehold Property**

	<b>Theatre</b>	<b>Library</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 June 2024	120,000.00	48,000.00	168,000.00
and 31 May 2025	120,000.00	48,000.00	168,000.00
<b>DEPRECIATION</b>			
At 1 June 2024	-	-	-
and 31 May 2025	-	-	-
<b>NET BOOK VALUE</b>			
At 31 May 2025	<u>120,000.00</u>	<u>48,000.00</u>	<u>168,000.00</u>
At 31 May 2024	<u>120,000.00</u>	<u>48,000.00</u>	<u>168,000.00</u>

Cost or valuation at 31 May 2025 is represented by:

	<b>Freehold</b>
	<b>Property</b>
	<b>£</b>
Revaluation prior to 2002	139,081
Cost	<u>28,919</u>
	<u>168,000</u>

**PRIORY THEATRE COMPANY**  
**DETAILED RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31 MAY 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Box office	117,186	87,743
Box office charity nights	4,550	4,527
Bar sales	39,703	37,918
Ice creams	9,490	6,820
Theatre and outside hire	10,264	18,501
Donations	2,000	5,000
Subscriptions	2,706	1,771
Bank interest	1,617	1,304
Grants	1,000	-
Miscellaneous	610	338
	<u>189,126</u>	<u>163,922</u>
<b>DIRECT COSTS</b>		
Set construction	24,063	14,999
Compliance	12,990	16,104
Outside hire costs	12,432	11,760
Programmes	1,543	1,345
Advertising	3,617	3,911
Sound and music	2,724	5,392
Play licences	5,837	2,410
Properties	928	820
Wardrobe and costumes	3,063	3,786
Lighting	4,937	3,541
Bar purchases	22,472	18,518
Ice creams	4,211	2,465
Scripts	6,475	2,821
	<u>105,292</u>	<u>87,872</u>

PRIORY THEATRE COMPANY

DETAILED RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 MAY 2025

	2025	2024
	£	£
<b>OVERHEADS</b>		
Stationery and printing	15	104
Cleaning and refuse	4,695	5,278
Telephone	920	765
Gas and electric	23,870	35,422
Repairs and renewals	5,784	5,098
Miscellaneous	1,638	1,100
Insurances	3,372	3,243
Water charges	2,103	1,475
Licences	1,857	2,845
Rates	616	284
Professional fees	834	4,053
Depreciation	15,976	11,828
	<u>61,680</u>	<u>71,495</u>

**THE PRIORY THEATRE COMPANY**

England & Wales - Charity number 506677

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# Accounts

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**Registration Charity Number 506677**

**PRIORY THEATRE COMPANY**  
**ANNUAL REPORT & STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 MAY 2024**

# PRIORY THEATRE COMPANY

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**PRIORY THEATRE COMPANY**

**TRUSTEES & ADVISERS**

**31 MAY 2024**

Trustees

J Evans (Chairman)

D Main

T Boulton

Treasurer

D Main

Independent Examiner

Wayne Gutteridge ACA FCCA

Harrison Beale & Owen Limited

Seven Stars House

1 Wheler Road

Coventry

CV3 4LB

# **PRIORY THEATRE COMPANY**

## **ANNUAL REPORT**

**31 MAY 2024**

### **Constitution**

Priory Theatre Company is constituted by a Constitution dated 16 June 1977 and amended in September 2018. It is a registered Charity, Number 506677.

Its address is at Priory Theatre, Rosemary Hill, Kenilworth, CV8 1BN.

### **Trustees & Advisers**

The names of the present Trustees and Advisers are shown on page 1.

### **Trustees' Responsibilities**

The Trustees are responsible for preparing annual accounts, safeguarding the assets of the fund and keeping proper accounting records.

### **Charity objectives**

To provide and promote appreciation of dramatic arts locally in the area we serve; Kenilworth, Coventry, Leamington Spa, Warwick, Rugby, Balsall Common and local villages.

To educate and train children and young people in all aspects of dramatic and musical performance.

To promote, within the community, high quality amateur theatre through membership and performance opportunity.

### **Public benefit**

The Trustees have considered the charity Commission's guidance on public benefit.

### **Review of the year**

Income for the year totalled £163,922 up from £120,993 in 2023.

Combined box office income for the year totalled £92,270, compared to £74,869 in 2023.

Bar takings for the year totalled £37,918, an increase from the figure of £31,070 in 2023.

Direct costs have risen from £58,685 in 2023 to £87,872 in 2024.

Overheads have increased from £59,137 in 2023 to £71,495 in 2024.

The overall surplus of receipts over payments for the year was £4,555, compared to £3,171 in 2023.

The total balance on the general fund increased to £282,260 (2023: £277,705).

## PRIORY THEATRE COMPANY

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the accounts of the charity for the year ended 31 May 2024 which are set out on pages 4 to 6.

#### **Respective Responsibilities of Trustees & Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 act.
- Follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act, and
- State whether particular matters have come to my attention

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented within those records. It also includes consideration as of any unusual items or disclosures in the accounts, and seeking explanations from you Trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Wayne Gutteridge FCCA ACA**  
**Harrison Beale and Owen Limited**  
**Chartered Accountants**  
**Seven Stars House**  
**1 Wheler Road**  
**Coventry**  
**CV3 4LB**

**Dated:**

**PRIORY THEATRE COMPANY**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MAY 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Receipts	163,922	120,993
Direct costs	<u>(87,872)</u>	<u>(58,685)</u>
	76,050	62,308
Overheads	(71,495)	(59,137)
Surplus for the year	<u><u>4,555</u></u>	<u><u>3,171</u></u>

**PRIORY THEATRE COMPANY**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 MAY 2024**

	2024		2023	
	£	£	£	£
<b>FIXED ASSETS</b>				
Freehold property	168,000		168,000	
Improvements to property	141,154		150,836	
Furniture and fixtures	3,748		5,893	
		312,902		324,729
<b>CURRENT ASSETS</b>				
Cash at bank	117,144		119,231	
Cash in hand	808		808	
Prepayments and accrued income	2,605		1,719	
VAT	2,091		-	
Bar stocks	1,565		1,458	
		124,213		123,216
<b>CURRENT LIABILITIES</b>				
Trade creditors	1,447		1,763	
Accruals and deferred income	14,327		13,305	
VAT	-		16,091	
		(15,774)		(31,159)
<b>NET CURRENT ASSETS</b>		108,439		92,057
		421,341		416,786
<b>Funds and reserves</b>				
General fund		282,260		277,705
Non- distributable reserves		139,081		139,081
		421,341		416,786

Approved by the trustees on ~~20-9-24~~ 20-9-24 & signed on their behalf by

.....  
 J R Evans

.....  
 D Main

**PRIORY THEATRE COMPANY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MAY 2024**

**1. Accounting policies**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of assets, and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The financial statements have been prepared under FRS102 section 1A "small entities."

The principal accounting policies adopted are listed below:

- a) All expenditure is accounted for excluding value added tax, and when incurred.
- b) Direct charitable expenditure includes the direct costs of the activities.
- c) Other expenditure comprises service costs incurred in support of the Charity's work.
- d) Freehold property is stated at market value in 2001 approximately.

**2. Trustees' Expenses**

No expenses were reimbursed in 2024 (2023 - £nil).  
 No trustee received remuneration.

**3. Fixed Assets - Freehold Property**

	Theatre £	Library £	Total £
<b>COST</b>			
At 1 June 2023	120,000.00	48,000.00	168,000.00
and 31 May 2024	120,000.00	48,000.00	168,000.00
<hr/>			
<b>DEPRECIATION</b>			
At 1 June 2023	-	-	-
and 31 May 2024	-	-	-
<hr/>			
<b>NET BOOK VALUE</b>			
At 31 May 2024	120,000.00	48,000.00	168,000.00
At 31 May 2023	120,000.00	48,000.00	168,000.00

Cost or valuation at 31 May 2024 is represented by:

	Freehold Property £
Revaluation prior to 2002	139,081
Cost	28,919
	<hr/>
	168,000
	<hr/> <hr/>

**PRIORY THEATRE COMPANY**  
**DETAILED RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31 MAY 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Box office	87,743	73,969
Box office charity nights	4,527	900
Buffet sales charity nights	-	54
Bar sales	37,918	31,070
Ice creams	6,820	6,834
Theatre and outside hires	18,501	5,653
Donations	5,000	-
Subscriptions	1,771	1,699
Bank interest	1,304	239
Miscellaneous	338	575
	<u>163,922</u>	<u>120,993</u>
<b>DIRECT COSTS</b>		
Set construction	14,999	17,863
Compliance	16,104	-
Outside hires costs	11,760	-
Buffet expense C/nights	-	160
Programmes	1,345	1,250
Advertising	3,911	6,571
Sound and music	5,392	2,114
Play licences	2,410	1,646
Properties	820	129
Wardrobe and costumes	3,786	3,632
Lighting	3,541	843
Bar purchases	18,518	16,940
Ice creams	2,465	2,392
Scripts	2,821	711
80th Birthday	-	4,434
	<u>87,872</u>	<u>58,685</u>

**PRIORY THEATRE COMPANY**

**DETAILED RECEIPTS AND PAYMENTS**

**FOR THE YEAR ENDED 31 MAY 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>OVERHEADS</b>		
Stationery and printing	104	1,860
Postage	-	60
Cleaning and refuse	5,278	4,430
Telephone	765	641
Gas and electric	35,422	22,832
Repairs and renewals	5,098	1,825
Miscellaneous	1,100	873
Insurances	3,243	2,850
Water charges	1,475	1,525
Licences	2,845	1,506
Rates	284	713
Professional fees	4,053	6,136
Depreciation	11,828	12,155
Irrecoverable VAT	-	1,731
	<u>71,495</u>	<u>59,137</u>

**THE PRIORY THEATRE COMPANY**

England & Wales - Charity number 506677

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# Accounts

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Registration Charity Number 506677

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**PRIORY THEATRE COMPANY**  
**ANNUAL REPORT & STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 MAY 2023**

## PRIORY THEATRE COMPANY

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**PRIORY THEATRE COMPANY**

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**TRUSTEES & ADVISERS  
31 MAY 2023**

Trustees	C Biddle (Chairman) M Brooks T Boulton N Main (Appointed September 2021)
Treasurer	D Main
Independent Examiner	Wayne Gutteridge ACA FCCA Harrison Beale & Owen Limited Seven Stars House 1 Wheler Road Coventry CV3 4LB

## **PRIORY THEATRE COMPANY**

### **ANNUAL REPORT**

**31 MAY 2023**

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To provide and promote appreciation of dramatic arts locally in the area we serve; Kenilworth, Coventry, Leamington Spa, Warwick, Rugby, Balsall Common and local villages.

To educate and train children and young people in all aspects of dramatic and musical performance.

To promote, within the community, high quality amateur theatre through membership and performance opportunity.

#### **Public benefit**

The Trustees have considered the charity Commission's guidance on public benefit.

#### **Review of the year**

Income for the year totalled £120,993, up from £94,553 in 2022.

Combined box office income for the year totalled £74,869, compared to £63,225 in 2022.

Bar takings for the year totalled £31,070, an increase from the figure of £23,766 in 2022.

Direct costs have risen from £28,863 in 2022 to £58,685 in 2023.

Overheads have decreased from £65,285 in 2022 to £59,137 in 2023.

The overall surplus of receipts over payments for the year was £3,171, compared to £405 in 2022.

The total balance on the general fund increased to £277,705 (2022: £274,542).

## PRIORY THEATRE COMPANY

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the accounts of the charity for the year ended 31 May 2023 which are set out on pages 4 to 6.

#### Respective Responsibilities of Trustees & Examiner

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1. Which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCCA ACA  
Harrison Beale and Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB



Dated: 21 September 2023

PRIORY THEATRE COMPANY

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MAY 2023

	2023	2022
	£	£
Receipts	120,993	94,553
Direct costs	<u>(58,685)</u>	<u>(28,863)</u>
	62,308	65,690
Overheads	(59,137)	(65,285)
Surplus for the year	<u><u>3,171</u></u>	<u><u>405</u></u>

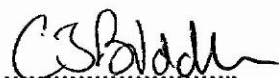
PRIORY THEATRE COMPANY

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MAY 2023

	2023		2022	
	£	£	£	£
<b>FIXED ASSETS</b>				
Freehold property	168,000		168,000	
Improvements to property	150,836		142,375	
Furniture and fixtures	<u>5,893</u>		<u>7,157</u>	
		324,729		317,532
<b>CURRENT ASSETS</b>				
Cash at bank	119,231		110,356	
Cash in hand	808		808	
Prepayments and accrued income	1,719		-	
Bar stocks	<u>1,458</u>		<u>1,402</u>	
		123,216		112,566
<b>CURRENT LIABILITIES</b>				
Trade creditors	1,763		347	
Accruals and deferred income	13,305		-	
VAT	<u>16,091</u>		<u>16,128</u>	
		<u>(31,159)</u>		<u>(16,475)</u>
<b>NET CURRENT ASSETS</b>		92,057		96,091
		<u>416,786</u>		<u>413,623</u>
<b>Funds and reserves</b>				
General fund	277,705		274,542	
Non- distributable reserves	<u>139,081</u>		<u>139,081</u>	
		<u>416,786</u>		<u>413,623</u>

Approved by the trustees on 21-9-23 & signed on their behalf by



C Biddle



D Main

**PRIORY THEATRE COMPANY**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MAY 2023**

**1. Accounting policies**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of assets, and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The financial statements have been prepared under FRS102 section 1A "small entities."

The principal accounting policies adopted are listed below:

- a) All expenditure is accounted for excluding value added tax, and when incurred.
- b) Direct charitable expenditure includes the direct costs of the activities.
- c) Other expenditure comprises service costs incurred in support of the Charity's work.
- d) Freehold property is stated at market value in 2001 approximately.

**2. Trustees' Expenses**

No expenses were reimbursed in 2023 (2022 - £nil).

No trustee received remuneration.

**3. Fixed Assets - Freehold Property**

	<b>Theatre £</b>	<b>Library £</b>	<b>Total £</b>
<b>COST</b>			
At 1 June 2022	120,000.00	48,000.00	168,000.00
and 31 May 2023	120,000.00	48,000.00	168,000.00
<b>DEPRECIATION</b>			
At 1 June 2022			
and 31 May 2023	-	-	-
<b>NET BOOK VALUE</b>			
At 31 May 2023	120,000.00	48,000.00	168,000.00
At 31 May 2022	120,000.00	48,000.00	168,000.00

Cost or valuation at 31 May 2023 is represented by:

	<b>Freehold Property £</b>
Revaluation prior to 2002	139,081
Cost	28,919
	<u>168,000</u>

PRIORY THEATRE COMPANY

DETAILED RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 MAY 2023

	2023	2022
	£	£
<b>INCOME</b>		
Box office	73,969	61,417
Box office charity nights	900	1,808
Buffet sales charity nights	54	58
Box office gift vouchers	-	-
Bar sales	31,070	23,766
Ice creams	6,834	1,587
Theatre hire	5,653	2,857
Wardrobe/costume hire	-	38
Donations	-	150
Subscriptions	1,699	2,822
Bank interest	239	-
Grants	-	-
Miscellaneous	575	50
	<u>120,993</u>	<u>94,553</u>
<b>DIRECT COSTS</b>		
Set construction	17,863	3,648
Buffet expense C/nights	160	9
Programmes	1,250	272
Foyer purchases	-	145
Advertising	6,571	1,594
Sound and music	2,114	529
Play licences	1,646	3,666
Properties	129	590
Wardrobe and costumes	3,632	2,601
Lighting	843	2,028
Bar purchases	16,940	9,609
Ice creams	2,392	917
Music	-	1,500
Special effects	-	975
Scripts	711	630
80th Birthday	4,434	-
90th Birthday	-	150
	<u>58,685</u>	<u>28,863</u>

PRIORY THEATRE COMPANY

DETAILED RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 MAY 2023

	2023	2022
	£	£
<b>OVERHEADS</b>		
Stationery and printing	1,860	2,714
Postage	60	35
Cleaning and refuse	4,430	3,985
Telephone	641	631
Gas	14,729	3,469
Electric	8,103	2,351
Repairs and renewals	1,825	7,231
Credit card expenses	-	186
Miscellaneous	873	855
Insurances	2,850	3,129
Water charges	1,525	587
Licences	1,506	2,290
Rates	713	425
Professional fees	6,136	2,121
Bank charges	-	17
Depreciation	12,155	11,804
Irrecoverable VAT	1,731	5,797
Overclaimed VAT in previous years	-	17,658
	<u>59,137</u>	<u>65,285</u>

**THE PRIORY THEATRE COMPANY**

England & Wales - Charity number 506677

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# Accounts

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**PRIORY THEATRE COMPANY**  
**ANNUAL REPORT & STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 MAY 2022**

**PRIORITY THEATRE COMPANY**

**Contents**

<b>Page</b>	
1	Trustees and Advisers
2	Annual Report
3	Independent Examiner's Report to the Trustees
4	Receipts & Payments Account
5	Statement of Assets & Liabilities
6	Notes to the Accounts
7	Detailed Receipts & Payments

**PRIORITY THEATRE COMPANY**

**TRUSTEES & ADVISERS**

**31 MAY 2022**

C Biddle (Chairman)	Trustees
J Evans (Resigned March 2022)	
C Sharp (Resigned September 2021)	
M Brooks	
T Boulton	
N Main (Appointed September 2021)	
D Main	Treasurer

Wayne Guttridge ACA FCCA	Independent Examiner
Harrison Beale & Owen Limited	
Seven Stars House	
1 Wheler Road	
Coventry	
CV3 4LB	

# PRIORITY THEATRE COMPANY

ANNUAL REPORT  
31 MAY 2022

## Constitution

Priority Theatre Company is constituted by a Constitution dated 16 June 1977 and is a registered Charity, Number 506677.  
Its address is at Priority Theatre, Rosemary Hill, Kenilworth, CV8 1BN.

## Trustees & Advisers

The names of the present Trustees and Advisers are shown on page 1.

## Trustees' Responsibilities

The Trustees are responsible for preparing annual accounts, safeguarding the assets of the fund and keeping proper accounting records.

## Charity objectives

To provide and promote appreciation of dramatic arts locally in the area we serve; Kenilworth, Coventry, Leamington Spa, Warwick, Rugby, Balsall Common and local villages.  
To educate and train children and young people in all aspects of dramatic and musical performance.  
To promote, within the community, high quality amateur theatre through membership and performance opportunity.

## Public benefit

The Trustees have considered the charity Commission's guidance on public benefit.

## Review of the year

Income for the year totalled £94,553, up from £39,624 in 2021.  
Combined box office income for the year totalled £63,225, compared to £5 in 2021.  
Bar takings for the year totalled £23,766, an increase from the figure of £520 in 2021.  
Direct costs have risen from £834 in 2021 to £28,863 in 2022.  
Overheads have increase from £20,405 in 2021 to £65,285 in 2022.  
The overall surplus of receipts over payments for the year was £405, compared to £18,385 in 2021.  
The total balance on the general fund increased to £274,542 (2021: £274,137).

**PRIORY THEATRE COMPANY**

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES**

I report on the accounts of the charity for the year ended 31 May 2022 which are set out on pages 4 to 6.

**Respective Responsibilities of Trustees & Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 act.
- Follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act, and
- State whether particular matters have come to my attention

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented within those records. It also includes consideration as of any unusual items or disclosures in the accounts, and seeking explanations from you Trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Wayne Gutteridge FCCA ACA**

**Harrison Beale and Owen Limited**

**Chartered Accountants**

**Seven Stars House**

**1 Wheler Road**

**Coventry**

**CV3 4LB**

**Dated: 21/12/2022**

**PRIORITY THEATRE COMPANY**

**RECEIPTS AND PAYMENTS ACCOUNT**


**FOR THE YEAR ENDED 31 MAY 2022**

	<u>2022</u>	<u>2021</u>
Receipts	94,553	39,625
Direct costs	<u>(28,863)</u>	<u>(834)</u>
Overheads	(65,285)	(20,405)
Surplus for the year	<u>405</u>	<u>18,386</u>

**PRIORY THEATRE COMPANY**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 MAY 2022**

	2022	2021	
	£	£	£
<b>FIXED ASSETS</b>			
Freehold property	168,000	168,000	
Improvements to property	142,375	23,249	
Furniture and fixtures	7,157	-	
	<u>317,532</u>	<u>191,249</u>	
<b>CURRENT ASSETS</b>			
Cash at bank	110,356	212,477	
Cash in hand	808	768	
Debtors	-	3,580	
Bar stocks	1,402	781	
VAT	-	4,698	
	<u>112,566</u>	<u>222,303</u>	
<b>CURRENT LIABILITIES</b>			
Trade creditors	347	334	
VAT	16,128	-	
	<u>(16,475)</u>	<u>(334)</u>	
<b>NET CURRENT ASSETS</b>	<u>96,091</u>	<u>221,969</u>	
	<u>413,623</u>	<u>413,218</u>	
<b>Funds and reserves</b>			
General fund	274,542	274,137	
Non-distributable reserves	139,081	139,081	
	<u>413,623</u>	<u>413,218</u>	

Approved by the trustees on 22/05/22 & signed on their behalf by

C Biddle  


D Main  


**PRIORY THEATRE COMPANY**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MAY 2022**

**1. Accounting policies**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of assets, and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The financial statements have been prepared under FRS102 section 1A "small entities."

The principal accounting policies adopted are listed below:

- a) All expenditure is accounted for excluding value added tax, and when incurred.
- b) Direct charitable expenditure includes the direct costs of the activities.
- c) Other expenditure comprises service costs incurred in support of the Charity's work.
- d) Freehold property is stated at market value in 2001 approximately.

**2. Trustees' Expenses**

No expenses were reimbursed in 2022 (2021 - £nil).  
No trustee received remuneration.

**3. Fixed Assets - Freehold Property**

	COST			DEPRECIATION			NET BOOK VALUE		
	At 1 June 2021	At 31 May 2022		At 1 June 2020	At 31 May 2021		At 31 May 2022	At 31 May 2021	
	120,000.00	48,000.00	120,000.00	-	-	-	120,000.00	48,000.00	
	168,000.00	48,000.00	168,000.00	-	-	-	168,000.00	48,000.00	
	168,000.00	48,000.00	168,000.00	-	-	-	168,000.00	48,000.00	
	120,000.00	48,000.00	120,000.00	-	-	-	120,000.00	48,000.00	

Cost or valuation at 31 May 2022 is represented by:

	Cost	Revaluation prior to 2002
Freehold Property	£ 139,081	£ 28,919
	168,000	168,000

**PRIORY THEATRE COMPANY**  
**DETAILED RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31 MAY 2022**

2022	2021	
£	£	
61,417	(60)	Box office
1,808	-	Box office charity nights
58	-	Box office charity nights
-	65	Box office gift vouchers
23,766	520	Bar sales
1,587	38	Ice creams
2,857	220	Theatre hire
38	-	Wardrobe/costume hire
150	3,206	Donations
2,822	1,360	Subscriptions
-	175	Bank interest
-	34,101	Grants
50	-	Miscellaneous
<u>94,553</u>	<u>39,624</u>	
3,648	255	Set construction
9	-	Buffet expense C/nights
272	-	Programmes
145	-	Foyer purchases
1,594	-	Advertising
529	-	Sound and music
3,666	-	Play licences
590	-	Properties
2,601	-	Wardrobe and costumes
2,028	-	Lighting
9,609	285	Bar purchases
917	-	Ice creams
1,500	-	Music
975	-	Special effects
630	294	Scripts
-	-	Youth theatre
150	-	90th Birthday
<u>28,863</u>	<u>834</u>	

**DIRECT COSTS**

**INCOME**

**PRIORY THEATRE COMPANY**  
**DETAILED RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31 MAY 2022**

	2022	2021
<b>OVERHEADS</b>		
Stationery and printing	2,714	275
Postage	35	35
Cleaning and refuse	3,985	646
Telephone	631	709
Gas	3,469	1,320
Electric	2,351	1,754
Repairs and renewals	7,231	8,971
Credit card expenses	186	668
Miscellaneous	855	304
Insurances	3,129	2,669
Water charges	587	904
Licences	2,290	644
Rates	425	-
Professional fees	2,121	1,507
Bank charges	17	-
Depreciation	11,804	-
Irrecoverable VAT	5,797	-
Overclaimed VAT in previous years	17,658	-
	<u>65,285</u>	<u>20,405</u>

**THE PRIORY THEATRE COMPANY**

England & Wales - Charity number 506677

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# Accounts

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**Registration Charity Number 506677**

**PRIORY THEATRE COMPANY**  
**ANNUAL REPORT & STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 MAY 2021**

Registration Charity Number 506677

**PRIORY THEATRE COMPANY**

**ANNUAL REPORT & STATEMENT OF ACCOUNTS**

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FOR THE YEAR ENDED 31 MARCH 2021

# PRIORY THEATRE COMPANY

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Detailed Receipts & Payments	7

**PRIORY THEATRE COMPANY**

**TRUSTEES & ADVISERS**

**31 MAY 2021**

**Trustees**

**C Biddle (Chairman)**

**J Evans (Treasurer)**

**C Sharp**

**M Brooks**

**T Boulton**

**Independent Examiner**

**Philip Ewing FCA**

**Harrison Beale & Owen Limited**

**Seven Stars House**

**1 Wheler Road**

**Coventry**

**CV3 4LB**

## **PRIORY THEATRE COMPANY**

### **ANNUAL REPORT 31 MAY 2021**

#### **Constitution**

Priory Theatre Company is constituted by a Constitution dated 16 June 1977 and is a registered Charity, Number 506677.

Its address is at Priory Theatre, Rosemary Hill, Kenilworth, CV8 1BN.

#### **Trustees & Advisers**

The names of the present Trustees and Advisers are shown on page 1.

#### **Trustees' Responsibilities**

The Trustees are responsible for preparing annual accounts, safeguarding the assets of the fund and keeping proper accounting records.

#### **Charity objectives**

To provide and promote appreciation of dramatic arts locally in the area we serve; Kenilworth, Coventry, Leamington Spa, Warwick, Rugby, Balsall Common and local villages.

To educate and train children and young people in all aspects of dramatic and musical performance.

To promote, within the community, high quality amateur theatre through membership and performance opportunity.

#### **Public benefit**

The Trustees have considered the charity Commission's guidance on public benefit.

#### **Review of the year**

Income for the year totalled £39,624, down from £122,675 in 2020. Income for the year includes £34,101 of local council grants in relation to Covid-19.

Combined box office income for the year totalled £5, compared to £71,512 in 2020.

Bar takings for the year totalled £520, a reduction from the figure of £16,702 in 2020.

Direct costs have fallen from £27,768 in 2020 to £834 in 2021.

Overheads have decreased from £39,326 in 2020 to £20,405 in 2021.

The overall surplus of receipts over payments for the year was £18,385, compared to £55,581 in 2020.

The total balance on the general fund increased to £274,137 (2020: £255,752).

## PRIORY THEATRE COMPANY

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the accounts of the charity for the year ended 31 May 2021 which are set out on pages 4 to 6.

#### Respective Responsibilities of Trustees & Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 act.
- Follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act, and
- State whether particular matters have come to my attention

#### Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented within those records. It also includes consideration as of any unusual items or disclosures in the accounts, and seeking explanations from you Trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Philip Ewing FCA**  
**Harrison Beale and Owen Limited**  
**Chartered Accountants**  
**Seven Stars House**  
**1 Wheler Road**  
**Coventry**  
**CV3 4LB**



**Dated:**

**PRIORY THEATRE COMPANY**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MAY 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Receipts	39,624	122,675
Direct costs	<u>(834)</u>	<u>(27,768)</u>
	38,790	94,907
Overheads	(20,405)	(39,326)
Surplus for the year	<u><u>18,385</u></u>	<u><u>55,581</u></u>

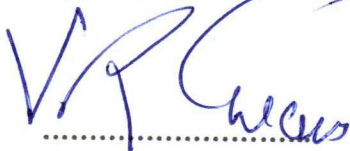
PRIORY THEATRE COMPANY


STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MAY 2021

	2021		2020	
	£	£	£	£
<b>FIXED ASSETS</b>				
Freehold property	168,000		168,000	
Improvements to property	<u>23,249</u>		<u>-</u>	
		191,249		168,000
<b>CURRENT ASSETS</b>				
Cash at bank	212,477		222,062	
Cash in hand	768		768	
Debtors	3,580		2,689	
Bar stocks	781		1,066	
VAT	<u>4,698</u>		<u>710</u>	
		222,303		227,296
<b>CURRENT LIABILITIES</b>				
Trade creditors	<u>334</u>		<u>463</u>	
		(334)		(463)
<b>NET CURRENT ASSETS</b>		<u>221,969</u>		<u>226,833</u>
		<u>413,218</u>		<u>394,833</u>
<b>Funds and reserves</b>				
General fund		274,137		255,752
Non- distributable reserves		<u>139,081</u>		<u>139,081</u>
		<u>413,218</u>		<u>394,833</u>

Approved by the trustees on ..... & signed on their behalf by

  
 .....  
 J R Evans

  
 .....  
 T Dalton  
 C Biddh

# PRIORY THEATRE COMPANY

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MAY 2021

#### 1. Accounting policies

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of assets, and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The financial statements have been prepared under FRS102 section 1A "small entities."

The principal accounting policies adopted are listed below:

- a) All expenditure is accounted for excluding value added tax, and when incurred.
- b) Direct charitable expenditure includes the direct costs of the activities.
- c) Other expenditure comprises service costs incurred in support of the Charity's work.
- d) Freehold property is stated at market value in 2001 approximately.

#### 2. Trustees' Expenses

No expenses were reimbursed in 2021 (2020 - £nil).  
No trustee received remuneration.

#### 3. Fixed Assets - Freehold Property

	<b>Theatre</b>	<b>Library</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 June 2020	120,000.00	48,000.00	168,000.00
and 31 May 2021	120,000.00	48,000.00	168,000.00
<hr/>			
<b>DEPRECIATION</b>			
At 1 June 2020	-	-	-
and 31 May 2021	-	-	-
<hr/>			
<b>NET BOOK VALUE</b>			
At 31 May 2021	120,000.00	48,000.00	168,000.00
	<hr/>		
At 31 May 2020	120,000.00	48,000.00	168,000.00
	<hr/>		

Cost or valuation at 31 May 2021 is represented by:

	<b>Freehold</b>
	<b>Property</b>
	<b>£</b>
Revaluation prior to 2002	139,081
Cost	28,919
	<hr/>
	168,000
	<hr/>

**PRIORY THEATRE COMPANY**

**DETAILED RECEIPTS AND PAYMENTS**

**FOR THE YEAR ENDED 31 MAY 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Box office	(60)	45,730
Box office charity nights	-	1,544
Box office donations	-	24,238
Box office gift vouchers	65	-
Bar sales	520	16,702
Ice creams	38	3,302
Foyer sales	-	1,800
Programmes	-	242
Theatre hire	220	-
Wardrobe/costume hire	-	92
Donations	3,206	2,907
Subscriptions	1,360	2,222
Bank interest	175	458
Advertising	-	750
Youth theatre	-	2,660
Prop hire	-	25
Grants	34,101	20,000
Miscellaneous	-	3
	<u>39,624</u>	<u>122,675</u>
<b>DIRECT COSTS</b>		
Set construction	255	2,302
Programmes	-	670
Foyer purchases	-	633
Photos	-	77
Advertising	-	1,899
Sound and music	-	646
Play licences	-	1,408
Properties	-	504
Wardrobe and costumes	-	756
Lighting	-	1,815
Bar purchases	285	8,563
Ice creams	-	2,086
Music	-	2,775
Special effects	-	448
Scripts	294	526
Youth theatre	-	2,660
	<u>834</u>	<u>27,768</u>

**PRIORY THEATRE COMPANY**  
**DETAILED RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31 MAY 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>OVERHEADS</b>		
Stationery and printing	275	1,795
Postage	35	213
Cleaning and refuse	646	2,416
Telephone	709	727
Gas	1,320	2,598
Electric	1,754	7,596
Repairs and renewals	8,971	9,980
Credit card expenses	668	5,131
Miscellaneous	304	534
Insurances	2,669	3,027
Water charges	904	1,076
Licences	644	1,091
Rates	-	920
Professional fees	1,507	2,160
Credit charges	-	62
	<u>20,405</u>	<u>39,326</u>