

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

15th Wyre Forest (Habberley) Scout Group

Other names the charity is known by

Registered charity number (if any)

5

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HQ registration number

Charity's principal address

Scout Hut

60 Truro Drive, Habberley

Kidderminster

Postcode

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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Fice	Treasurer/Trustee	
2	Lesley Hicks	Trustee	
3	Jane Spragg	Trustee	
4	Susan Coleman	Trustee	
5			
6			
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14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 5 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none">- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.
Summary of the main activities in relation to these objects	<p>We Provide a varied program of activities throughout the year. These support the above values and include for example, Boating, Kayaking, Camping, play, Archery, golf, games,cooking, plus many more.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year	<p>We have during the year increased the number of scouts in all sections during the year. This along with other financial actions have put the charity on a firm footing for the future. Aiding us to provide a continued investment in our assets and people within the group.</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £15k.</p> <p>The Group held reserves of approximately £15k against this at year end.</p>
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Details of any funds materially in deficit (circumstances plus steps to eliminate)	<p>None</p>
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Further financial review details	<p>Investment Policy</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>
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Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

There are many various potential activities the group can participate in. Our leader will provide the possibility of participating in these where possible

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<div><div></div><div></div></div>	<div><div></div><div></div></div>
Full name(s)	<div><div>Paul Fice</div><div>Lesley Hicks</div></div>	
Position (eg Secretary, Chair)	<div><div>Trustee/Treasurer</div><div>Trustee</div></div>	
Date	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	



15th Wyre Forest (Habberley) Scout Group

Treasurers Report for the Year ending 31st March 2025

The group ended the year with a income of £8,436 against a small income the previous year of £867.

Some of this additional income came from the deposits for events that would take place in the following financial year. However even if your adjusted the figure for these deposits (an amount of £2.5k) we still have an increased income of £7.5K. The additional income comes from an increase in group numbers and full year affect of the changes in memberships fee introduced in November 2023.

Building on the above income which followed us introducing new financial practices. The group is now on a sound footing for the future. Having substantial reserves to cover most issues.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Paul Fice
Treasurer and Trustee

Scrutineer's Report to the Trustees of 15th Wyre Forest (Habberley) Scout Group

I report on the accounts of the Group/District for the year ended 31st March 2025.

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:



Lucy Halford

Address: 42 Springhill Rise,
Wribbenhall
Bewdley
DY12 1ED

Dated 16 / 05/2025

15th Wyre Forest (Habberley) Scout Group (Charity No. 506614)
Receipts and Payments Account

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2024/25			2023/24
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	21,047	-	-	16,917
Donations	323	-	-	32
Legacies	-	-	-	-
Gift Aid	4,170	-	-	4,169
Events	13,448	-	-	12,334
Sub total	38,988	-	-	33,452
Grants				
Maintenence grant	-	-	-	-
Other grants	-	-	-	-
Sub total	-	-	-	-
Fundraising events				
Lottery & Amazon	224	-	-	354
Pledge Plod	2,093	-	-	2,245
	-	-	-	-
Other fundraising activities	670	-	-	250
Sub total	2,987	-	-	2,849
Scout hut income				
Hire of building	-	-	-	-
Hire of equipment	-	-	-	-
Other Scout hut income - Insurance	1,132	-	-	1,978
Sub total	1,132	-	-	1,978
Investment income				
Bank interest	382	-	-	163
Building Society interest	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Other investment income	-	-	-	-
Sub total	382	-	-	163
Total Gross Income	43,489	-	-	38,441
Asset and investment sales, etc.	-	-	-	-
Total receipts	43,489	-	-	38,441

15th Wyre Forest (Habberley) Scout Group (Charity No. 506614)

Receipts and Payments Account

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2024/25			2023/24
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Membership subscriptions paid on (National/County/Area/District)	8,280	-	-	8,280
Youth programme and activities	-	-	-	-
Adult support and training	-	-	-	-
Hut Rent & Rhydd fee	1,158	-	-	1,158
Water and Sewerage	209	-	-	209
Electricity	817	-	-	817
Insurance	1,258	-	-	1,258
Repairs and Cleaning etc	1,271	-	-	1,271
Materials and equipment	2,033	-	-	2,033
Printing, photocopying, etc	333	-	-	333
Refurbishment costs	-	-	-	-
Uniforms	2,900	-	-	2,900
AGM	428	-	-	428
Meeting Costs	3,687	-	-	3,687
Event Costs	12,130	-	-	12,130
Bank fees	548	-	-	548
Sub total	35,051.32	-	-	35,051
Fundraising expenses				
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other fundraising costs	-	-	-	-
Sub total	-	-	-	-
Total Gross Expenditure	35,051.32	-	-	35,051
Asset and investment purchases. etc.	-	-	-	-
Total payments	35,051	-	-	35,051
Net of receipts/(payments)	8,438	-	-	8,438
Transfers between funds	-		-	-
Cash funds last year end	7,637	15,000	-	22,637
Cash funds this year end	16,075	15,000	-	31,075



15th Wyre Forest (Habberley) Scout Group (Charity No. 506614)
Receipts and Payments Account

For the year from	01/04/2024	To	31/03/2025
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Statement of assets and liabilities at the end of the year

	2024/25			2023/24
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Cash funds				
Bank current account	3,374	-	-	3,374
Bank deposit account	11,547	15,000	-	26,547
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Cash/Floats	1,154	-	-	1,154
Total cash funds	16,075	15,000	-	31,075
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
Sub total	-	-	-	-
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	-	-	-	-
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-
Other	-	-	-	-
Sub total	-	-	-	-
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-
Total net assets	16,075	15,000	-	31,075
				22,637

The above receipts and payments account and statement of assets and liabilities has been approved by the Trustees and signed on their behalf by

	Signature	Print Name
Trustee		Lesley Hicks
Treasurer/Trustee		Paul Fice

Scrutineer's Report to the Trustees of 15th Wyre Forest (Habberley) Scout Group

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Dated 16 / 05/2025