

Trustees' Annual Report

For the period

From (start date) 010423 to end date 310324

Section A

Reference and administration details

Charity name

15th Wyre Forest (Habberley) Scout Group

Other names the charity is known by

Registered charity number (if any)

506614

HQ registration number

Charity's principal address

Scout Hut

60 Truro Drive, Habberley

Kidderminster

PostcodeDY116JS

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Fice	Treasurer/Trustee	
2	Lesley Hicks	Trustee	
3	Jane Spragg	Trustee	
4			
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12			
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14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 5 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C		Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.	
	The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.	
Summary of the main activities in relation to these objects	The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.	
	We Provide a varied program of activities throughout the year. These support the above values and include for example, Boating, Kayaking, Camping, play, Archery, golf, games,cooking, plus many more.	
Additional details of the objectives and activities (optional information but encouraged as best practice)		
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.	

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year	<p>We have during the year increased the number of scouts in all sections during the year. This along with other financial actions have put the charity on a firm footing for the future. Aiding us to provide a continued investment in our assets and people within the group.</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £15k.</p> <p>The Group held reserves of approximately £15k against this at year end.</p>
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Details of any funds materially in deficit (circumstances plus steps to eliminate)	<p>None</p>
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Further financial review details	<p>Investment Policy</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>
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Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	<div>There are many various potential activities the group can participate in. Our leader will provide the possibility of participating in these where possible</div>

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	<div></div>
Full name(s)	<div>Paul FiceLesley Hicks</div>
Position (eg Secretary, Chair)	<div>TreasurerTrustee</div>
Date	<div>100624</div>



15th Wyre Forest (Habberley) Scout Group

Treasurers Report for the Year ending 31st March 2024

It looked like at the beginning of the year that we could end the year with a large negative income. This was due to some hangover expenditure coming from the prior year hut burst pipe. Seeing this potential problem possibly affecting the group we took positive actions to negate this expenditure. I am pleased to say these were successful, giving the group an income for the Year of £867. Compared to a large negative income for the previous year of £6,614.

To give us the best information financial information going forward I have introduced monthly reporting and a yearly budget. These changes have put us in a positive position going forward, building on increased numbers across all sections.

A handwritten signature in black ink, appearing to be "Paul Fice", written over a horizontal line.

Paul Fice
Treasurer and trustee

Scrutineer's Report to the Trustees of 15th Wyre Forest (Habberley) Scout Group

I report on the accounts of the Group/District for the year ended 31st March 2024.

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Lucy Halford
Lucy Halford.

Address: 42 Springhill Rise,
Wribbenhall
Bewdley
DY12 1ED

Dated 10/05/2024

15th Wyre Forest (Habberley) Scout Group (Charity No. 506614)
Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2023/24			2022/23
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	16,917	-	-	13,700
Donations	32	-	-	324
Legacies	-	-	-	-
Gift Aid	4,169	-	-	-
Events	12,334	-	-	6,752
Sub total	33,452	-	-	20,777
Grants				
Maintenence grant	-	-	-	-
Other grants	-	-	-	1,000
Sub total	-	-	-	1,000
Fundraising events				
Lottery & Amazon	354	-	-	370
Pledge Plod	2,245	-	-	2,847
	-	-	-	-
Other fundraising activities	-	-	-	-
Sub total	2,599	-	-	3,217
Scout hut income				
Hire of building	250	-	-	120
Hire of equipment	-	-	-	-
Other Scout hut income - Insurance	1,978	-	-	-
Sub total	2,228	-	-	120
Investment income				
Bank interest	163	-	-	47
Building Society interest	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Other investment income	-	-	-	-
Sub total	163	-	-	47
Total Gross Income	38,441	-	-	25,162
Asset and investment sales, etc.	-	-	-	-
Total receipts	38,441	-	-	25,162

15th Wyre Forest (Habberley) Scout Group (Charity No. 506614)

Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2023/24			2022/23
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Payments				
Charitable Payments				
Membership subscriptions paid on (National/County/Area/District)	6,639	-	-	4,218
Youth programme and activities	-	-	-	-
Adult support and training	-	-	-	-
Hut Rent & Rhydd fee	1,038	-	-	644
Water and Sewerage	171	-	-	160
Electricity	1,386	-	-	1,654
Insurance	1,251	-	-	1,123
Repairs and Cleaning etc	852	-	-	846
Materials and equipment	992	-	-	1,609
Printing, photocopying, etc	297	-	-	251
Refurbishment costs	5,336	-	-	5,768
Uniforms	2,296	-	-	2,223
AGM	438	-	-	423
Meeting Costs	4,128	-	-	4,673
Event Costs	11,854	-	-	11,732
Bank fees	896	-	-	672
Sub total	37,574	-	-	31,776
Fundraising expenses				
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other fundraising costs	-	-	-	-
Sub total	-	-	-	-
Total Gross Expenditure	37,574	-	-	37,574
Asset and investment purchases. etc.	-	-	-	-
Total payments	37,574	-	-	37,574
Net of receipts/(payments)	867	-	-	-
Transfers between funds	- 4,783	4,783	-	-
Cash funds last year end	11,553	10,217	-	28,384
Cash funds this year end	7,637	15,000	-	21,770

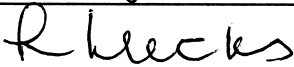

15th Wyre Forest (Habberley) Scout Group (Charity No. 506614)
Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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Statement of assets and liabilities at the end of the year

	31st March 2024				31st March 23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	2,353	-	-	2,353	2,791
Bank deposit account	4,796	15,000	-	19,796	18,289
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	488	-	-	488	690
Total cash funds	7,637	15,000	-	22,637	21,770
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-
Total net assets	7,637	15,000	-	22,637	21,770

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 6th June 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

	Signature	Print Name
Chair		LESLEY HICKS
Treasurer		Paul Fice