



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.4.21 Period start date To 31.3.22 Period end date

Charity name: **TARVIN COMMUNITY CENTRE**

Charity registration number: **506560**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a community centre for the use of the inhabitants of the Parish of Tarvin without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Committee of Management has continued to provide and maintain Tarvin Community Centre in accordance with the objects of the charity, although at the start of the year there were Covid-19 restrictions which affected the activities allowed to take place and the willingness of people to attend events. Most village organisations and groups gradually resumed their meetings, and the Centre continued to host some groups which had previously met in private homes or smaller venues. Tarvin Library reopened, and the Parish Council recommenced its meetings open to the public once councillors felt it was safe to do so. Continuing activities included Zumba and Zumba Gold, Rugbytots, children's ballet/dance classes, children's yoga, Pilates, tango dancing, flower arranging and art classes. The Gardening and Flower Clubs started up again, as did bingo, the parent and toddlers group and the WI. There were some new activities, including a children's drama group, karate, Tumbletots and the slimming group WW. The Committee was pleased to host Covid-19 vaccination clinics and a large-scale dance festival. Unfortunately local council training events and meetings remained infrequent and are not expected to return to their previous level. Film showings began again in May 2021, albeit poorly attended</p>

		at first, and there were several theatre productions and concerts, as well as private parties and charity events
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting its hiring fees the Committee has had regard to the guidance on public benefit and has set its fees at a level which are affordable, with a scale of charges which favours village organisations who pay the lowest rate; outside organisations pay a slightly higher rate and businesses a higher rate again. Lettings to businesses, local government and other public bodies were welcomed but village organisations continued to have priority. The Committee had previously agreed not to increase its fees for 2021/22; despite this, lettings income was sufficient to cover the unavoidable running costs of the centre.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	SORP reference Para 1.20	The Centre continued to play as active a part in village life as possible and has established sound administrative and financial systems to ensure that it continues to do so in the future. 2021/22 was largely a year of recovery after the previous very difficult year, with arts and social events designed to encourage local people to return to the Centre. The Committee continued to discuss possible improvements to the toilet provision, but concluded that the significant investment necessary would be unwise at present given the uncertainty surrounding the landlord's intentions for the building
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The statement of accounts for 2021/2022 shows a healthy financial position, with lettings and other events income well up on the previous year. Income for the year totalled £48,999, of which £32,042 came from lettings and £2,225 from events. The Committee was delighted to receive over £10,667 in Covid-19-related grants. Expenditure totalled £27,154, most of which was for basic running costs. The net result was a surplus for the year of £21,845, more than making up for the previous year's deficit. The closing bank balance stood at £84,140. The independent examiner's report did not identify any issues of concern
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Committee aims to hold a contingency reserve equal to one quarter's running costs (approximately £7,000). The balance of its reserves is available to fund improvements to the Centre
Amount of reserves held	Para 1.22	£85,603 (net current assets)
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Lettings income, net proceeds of events promoted by the Committee, grants and donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	The charity's landlord is Cheshire West and Chester Council which occupies that part of the building not leased to the charity. There is currently some uncertainty about the Council's intentions regarding this part of the building, but the charity has a long lease
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme of the Charity Commissioners (as amended by subsequent resolutions)
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated registered charity. The officers and other members of the Committee of Management together constitute the trustees. The Committee also has associate members who have chosen not to act as trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Tarvin Parish Council is entitled to nominate a representative to serve as a trustee, as is any organisation in the area of benefit or an adjoining parish which is a user of the Community Centre. The Annual General Meeting of the Charity elects the trustees, including confirmation of the names of the nominated representatives. Additional trustees may be appointed to the Committee of Management at any time

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	TARVIN COMMUNITY CENTRE
Other name the charity uses	n/a
Registered charity number	506560

Charity's principal address	MEADOW CLOSE TARVIN CHESTER CH3 8LH
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edward Lush	Chair		
2	Susan Hardacre	Vice-Chair		
3	Jane Lush	Treasurer		
4	Jane Armstrong	Secretary		
5	Brian Hardacre			
6	Helen Flynn		1.4.21 – 4.1.22	Tarvin Parish Council
7	Roy Brereton			
8	Lyn Brunton			
9	Peter Brunton			
10	Jane Hough			
11	Fiona Lewis		1.4.21 – 31.12.21	
12	Jane Grahame		1 – 31.3.22	
13				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a	n/a	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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n/a	n/a	n/a
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Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

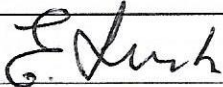
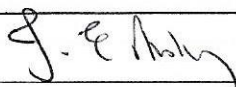
n/a

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	EDWARD S. LUSH	JANE E. ARMSTRONG
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY

Date 7. 6. 22

TARVIN COMMUNITY CENTRE COMMITTEE OF MANAGEMENT

STATEMENT OF INCOME AND EXPENDITURE FOR YEAR ENDING 31 MARCH 2022

2020-21 £		£	2021-22 £	£
INCOME				
10,615	Letting fees			32,042.32
	Other income			
	Events (net proceeds)			
-	Village Quiz		640.43	
-	Tarvin Summer Fete		-	
139	Other events		<u>1,584.96</u>	2,225.39
	Grants			
1,000	Parish Council		-	
21,275	Covid-19		10,667.00	
158	Other grants		<u>3,506.50</u>	14,173.50
701	Donations and sponsorship			60.00
235	Interest			54.23
544	Other income			443.40
34,667				<u>48,998.84</u>
EXPENDITURE				
	Cheshire West & Chester Council service charge			
-	Estimated charge for 2021/22		23,824.33	
-	Balance of charge for 2020/21	-	1,197.31	
20,510	Estimated charge for 2020/21		-	
-	Balance of charge for 2019/20		<u>-</u>	22,627.02
	Administration			
180	Premises licence		180.00	
1,072	Performing Rights Society/PPL		258.10	
50	Affiliation fees		100.00	
796	Insurance		706.98	
892	Communications, IT and social media		629.62	
-	Stationery & other admin. expenses		<u>67.68</u>	1,942.38
31	Lettings expenses (catering)			14.40
1,011	Repairs, maintenance & cleaning expenses			431.37
20,869	Building projects			780.00
2,764	Furniture and equipment purchases			1,315.62
7	Miscellaneous expenses			43.05
44,962				<u>27,153.84</u>
-	10,295 Surplus (+) / Deficit (-) for year			21,845.00

TARVIN COMMUNITY CENTRE COMMITTEE OF MANAGEMENT

31 MAR 2021 BALANCE SHEET

AS AT 31 MARCH 2022

£		£	£
	ASSETS		
16,515	Interest in Community Centre		16,515.00
	FIXED ASSETS		
	Capital investment (furniture, equipment, fixtures & fittings)		
112,306	Opening balance	119,681.00	
23,159	ADD new purchases	1,315.62	
135,465		120,996.62	
15,784	LESS depreciation	17,658.62	
119,681			103,338.00
	CURRENT ASSETS		
70	Debtors & prepayments	1,927.69	
157	Stock (Bar)	360.56	
120	Cash in hand (includes floats)	520.00	
63,517	Bank	84,140.51	86,948.76
200,060	Total Assets		206,801.76
	LESS CURRENT LIABILITIES		
106	Creditors & receipts in advance		1,346.15
199,954	NET ASSETS		<u>205,455.61</u>
	Represented by		
	COMMUNITY CENTRE RESERVE		
202,874	As at 1 April 2021	199,953.61	
7,375	Net change in fixed assets (new purchases less depreciation)	- 16,343.00	
- 10,295	Surplus (+) / Deficit (-) for year	21,845.00	
199,954	As at 31 March 2022		<u>205,455.61</u>

See Lwd
TREASURER
7.4.22

Independent examiner's report to the trustees of Tarvin Community Centre

I report on the accounts of the Trust for the year ended 31 March 2022.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep proper accounting records and to prepare accounts which accord with the accounting records and comply with the accounting requirements have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: *R Williams*

Relevant professional qualification or body: *BSc ACMA*

Address: *26 Crossfields, Tarvin*

Date: *15 April 2022*