



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**                **1<sup>st</sup> April 2022**                                **To**                                **31<sup>st</sup> March 2023**

**Charity name: Dunnington Reading Room**

**Charity registration number: 506542**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Property shall be held upon trust for the purposes of a village hall for the use of the inhabitants of the Parish of Dunnington without distinction of political, religious or other opinions, including the use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>During this period work was undertaken to maintain and improve the facilities within the hall, through insulation of the main hall and repair to the roof/guttering</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>A minimum of one Trustee attend every committee meeting to ensure the management of the hall is compliant with its laid out purpose.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The Charity offers space and facilities for wide ranging activities for residents of the village and surrounding areas including children and the elderly. The main work of the charity on a day to day basis is to ensure that the facilities are well maintained and utilised to their maximum wherever possible to enable residents to have a comfortable and safe place to meet and enjoy the activities. Village events such as plays and the village show take place in the Reading Rooms every year.</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See attached accounts</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Reading Room management committee has agreed to hold reserves of between one- and three-times current expenditure. As at 31st March 2023 assets were within this range</b>
Amount of reserves held	Para 1.22	<b>£43,497</b>
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Trust Deed</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees shall be appointed by the Committee by resolution of a meeting of the members thereof</b>

## Reference and Administrative details

Charity name	<b>Dunnington Reading Room</b>
Other name the charity uses	n/a
Registered charity number	<b>506542</b>
Charity's principal address	<b>Church Street Dunnington York YO19 5PW</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Shaw			
2	Nicholas Ford			
3	Mary Patricia Foster			

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Gill Shaw		
Nicholas Ford		
Mary Patricia Foster		

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Stephen Battison	Philip Ward
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Position (eg Secretary,  
Chair, etc)

Chairman	Treasurer
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Date

1/10/2023
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**DUNNINGTON READING ROOM (Registered Charity No. 506542)**

**Income & Expenditure - Year to 31 March 2023**

Income	2023	Expenditure	2023
Rent - Library	£7,007.46	Utilities	£3,153.59
Rent - Other	£15,057.80	Cleaning	£4,485.10
Rent - Cancer Support	£3,694.25	Rates	£307.20
		In Bloom	£127.50
		Hallmaster	£253.20
		Sundries	£811.33
		Insurance	£1,310.40
		Performance Rights	£341.42
		Advertising	£105.00
		Projects	£14,738.68
		Main Hall Insulation	£5,990.40
		Electrical upgrades/test	£1,101.74
		Library Lease	£858.00
		Dressing Room / Toilet	£771.77
		Guttering / Roof	£6,016.77
		Maintenance	£3,684.09
		Electrics	£1,663.70
		Plumbing	£1,090.00
		Fire Safety	£445.56
		Other	£484.83
<b>Total Income</b>	<b>£25,759.51</b>	<b>Total Expenditure</b>	<b>£29,317.51</b>

\* includes 2022 & 2023 payments

Balance Sheet	2023
Cash at Bank	£27,978.17
General Fund Balance	£11,518.76
R.R. Maintenance Fund*	£4,000.00
<b>Total</b>	<b>£43,496.93</b>

\* Dunnington Parish Council has reserved an equivalent amount. The total of the two can only be used for major structural repairs to the fabric of the Reading Room Building. Such bills would be paid in equal amounts from each fund.

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Dunnington Reading Room

**On accounts for the year  
ended**

31<sup>st</sup> March 2023

**Charity no  
(if any)**

506542

**Set out on pages**

1-2

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/02/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

31/8/2023

**Name:**

John Farmer

**Relevant professional  
qualification(s) or body  
(if any):**

Accountant

**Address:**

10 Ox Calder Close

Dunnington

York YO19 5RJ