



Annual Committee Report Sept 2024 - August 2025

Mosspsits Lane Primary Parents Association

(Charity Number 506313)

Parents Association elected committee members and registered Trustees:

Chair - Hannah Robinson (y1 & 3)

Vice-Chair - Peter Morrow (y3)

Secretary - Emma Wain (y3)

Ordinary Committee Members (with voting rights 2024/25)

Sofia Dorian (y3)

Stephanie Bellis (y2)

Toni McLinden (y3)

Jan Stroud (y2 & eyfs)

Cheryl Mounsey (y3 & 6)

Georgina Powell (y2 & eyfs)

Sophie Walton (y2)

AnnaMarie Newton (y1 & 5)

Overview

2024/25 was a successful year for the PA despite some difficult circumstances. The Chair was diagnosed with breast cancer in August 2024 and so received treatment throughout the academic year. The efforts and dedication of the members of the committee has been greatly appreciated, with Hannah Robinson remaining in the Chair position but mainly doing behind the scenes administrative work. Despite this the PA has £8510.25 in the account at the end of the academic year, comprising £4650.97 from 2024/25 and £3859.28 carried over from 2023/24. We are in talks with the senior leadership team to establish how this money can be invested in lasting ways that benefit all the children. This has previously been about school playground improvements, which we are still hoping to achieve despite the huge costs of items in the current climate.

The committee held 3 formal meetings over the last academic year, with the elected committee members meeting on separate occasions with and without the headteacher to discuss plans and accounts. Voting members each attended at least 2 meetings to retain voting rights. Mosspsits Lane PA has relevant policies to adhere to as advised by our insuring

organisation - ParentKind - copies of which are available on the PA section of the school website, or by contacting us on pa@mospits.com

- Conflict of Interest policy
- Complaints procedure
- Equal Opportunities policy
- Risk Assessment policy
- Safeguarding policy
- Social Media policy
- Volunteering policy
- GDPR audit
- Mosspsits PA Constitution
- Mosspsits PA Code of Conduct

Whilst we do not have a formal Treasurer in post - the three elected members take equal responsibility for financial monitoring and are the signatories on the bank account. As this year we have exceeded the threshold for submitting more detailed account information (due to us receiving the spacehive forest school grant) we will be engaging with an accountant / person with appropriate skills to provide the required information for the charity commission.

Income/Activities

NovemberFest was a huge challenge with last minute national changes to insurance requirements causing us huge pressures to ensure we were covered, with unplanned expenditure and therefore significantly reduced profit compared to the previous year.

The Christmas raffle, 3 termly discos, tuck shops and bake sales continue to be popular fundraising activities and run easily due to well practised planning and execution. Cauliflower Cards (Christmas artwork) also remains popular and will be continued.

Preloved uniform sorting requires a huge amount of time and effort from committee members - this year we took the decision to only accept branded uniform, have donated all excess stock to other charities and have a more organised system in the limited storage area the PA has. We now ask only for branded uniform in excellent condition.

In 2024/25 we trialled a Superwoman and Superman shop based on requests for Mothers Day and Fathers Day gifts. Whilst well received these events took a great deal of planning and time which we don't feel is sustainable going forwards.

The nationwide Asda Cashpot initiative provided us with a boost in funds of almost £700 - this is paid by the Asda Foundation, based on the amount of money spent by families on their weekly shop over a period of 3 months in the Autumn.

Our summer festival Mossfest, whilst well received and enjoyed by almost 500 people this year, is not sustainable next year as it stands. The event takes months of planning and the committee members involved the last 2 years aren't able to commit to another event of this size in the coming year due to their own work and family responsibilities.

Initiatives such as school lottery and Easy Fundraising give us additional funds across the year based on number of supporters to each cause - this information needs to be shared again across the school community to gain more support.

Expenditure

We have provided whole school treats across the year, with a Panto, Easter Eggs and a Circus Experience Day for all the children and we made our annual donation towards the Year 6 prom.

We purchased coats for our vulnerable children within the school and approved several PA funding requests from across the school.

The PA has overseen the expenditure of the grants we received from LCC and Merseyside Combined Authority for our Forest School development. This project has been implemented by Fran Disley, a parent experienced in this field, who has planned and delivered the space and sourced the training required for staff to be able to deliver this important and valuable method of learning and development. The forest school area is now being overseen by Mr Toy and hopefully all the children will benefit from accessing the space.

	Autumn Term	Spring Term	Summer Term
Activities/ Income	Dare to Scare Disco Autumn Bakesale NovemberFest 24 Cauliflower Cards Uniform Shop Christmas Raffle Tuck Shop PA Carol Singers at Christmas performances	Glitz and Glam Disco Books and Bake Sale Superwoman Shop Asda Cashpot	Tuck Shop and Plants Sale Summer Rainbow Disco Superman Shop Mossfest
Expenditure	PA advertising banner Coats for vulnerable children Kids club equipment Storage boxes for playground sports equipment	Whole school panto Easter Eggs for all children Lego for all classes Cones for Road Safety on Woolton Road	Whole school circus experience day Donation to Year 6 prom PA System for the school Subscription to 'Picture News' (age appropriate news info)

Finance Report

Fundraising and grant income	Income	Expenditure	Profit
Spacehive - Combined Authority grant	23376.42		23376.42
Local Councillor Fund - LCC	1500		1500
Disco's	2995.9	935.81	2060.09
Bake /Tuck/Uniform Sales	1548.30	96	1452.3
School Lottery	1068.60		1068.60
NovemberFest			1194
Christmas Raffle	1372	100.74	1271.26
Cauliflower Cards	251.9		251.9
Asda Cashpot	696.27		696.27
Easy Fundraising	197.71		197.71
Superwoman/Superman Shop	1023	634.6	388.4
Mossfest			2903
	34030.10	1767.23	36359.95
Expenditure			
Forest School spend	21105.72		
Event Supplies	1767.23		
PA Advertising	202.68		
Coats for vulnerable children	245.18		
Whole School Panto	1085		
Easter Eggs	400.25		
Circus Day	300		
Outdoor PA system	1676		
Year 6 prom	60		
Skip Hire	197		
Playground Markings	1500		
Parentkind subscription (insurance)	162		
Funding request - storage boxes	1170.75		
Funding request - Kids club	234		
Funding request - lego	700		
Funding request - traffic cones	183		
Funding request - Picture News	180		
	31168.81		

Detail	
total forest school grants	24876.42

Remaining as end July 2025	3770.11
Difference between income/expend excluding forest school = profit 2024/25	1421.03
Remaining forest school grant	3770.11
profit 2023/24 carried over	9454.96
TSB bank balance as of end July 2025	14645.70
PA balance (-remaining forest school grant) as of end July 2025	10875.59

Mosspits Lane Primary School PA Annual Accounts 2024/25

Date	Event	Income		Expenditure	Profit
August 2024	School Lottery	£120.90			120.9
	Easy Fundraising	£37.90			37.9
September 2024	School Lottery	£133.60			133.6
	PA advertising (flag)			£59.38	
October 2024	Dare2Scare Disco	£1,215.90	Snacks	£54.90	
			DJ	£250.00	£911
	Spacehive - Grant money for Forest School	£23,376.42			
	Local Councillor Fund	£1,500.00			
	Coats for vulnerable children			£245.18	
	Autumn Bakesale	£481.00			481
	School lottery	£13.50			13.5
	Playground Markings (cheque)			£1,500	
	Skip Hire (cheque)			£197	
	Panto (January) (cheque £1000, BACS £85)			£1,085	
November 2024	Novemberfest				£1,194
	School Lottery	£79.80			79.8
	Easy fundraising	£97.08			97.08
	PA funding application - storage boxes			£1,170.75	
	PA funding application - kids club			£234.00	
	PA advertising (banner)			£143.30	
	Tuck Shop	£147			£147.00
December 2024	Christmas Raffle	£1,372	Tickets	100.74	£1,271.26
	School lottery	£105.90			105.9
	Tuck shop	£88			88
January 2025	Parentkind membership			£162	
	School lottery	£96.60			96.6
	Cauliflower Cards	£251.90			251.9
	Uniform Shop	£137.10			137.1
February 2025	Glitz and Glam Disco (197 tickets)	£985	Snacks	£65	£695
			DJ	£225	
	School lottery	£78.70			78.7
		£12.30			12.3
	Easy fundraising Q4	£27.35			27.35
	PA funding application -			£700	

	lego				
	Tuck shop	£104.00		£69	£35
March 2025	Books and Bakes Sale	£353.20			353.2
	School lottery	£74.90			74.9
	Asda Cashpot	£696.27			696.27
	Superwoman Shop (168 sold)	£504.00	Plants	£183.60	
			Sundries - Amazon card payment 19th March	£27	£293.40
	Easter Eggs			400.25	
	PA funding request - traffic cones			£183	
April 2025	Tuck Shop and Plants Sale	£238	Plants	£27	£211
	School lottery	£76.20			76.2
May 2025	Summer Rainbow Disco	£795	Snacks	73.91	
			Decorations	£42	
			DJ	£225	454.09
	School lottery	£103.60			103.6
	Easy Fundraising	35.38			35.38
Jun 1	School lottery	67.5			67.5
	PA funding request - Picture News			£180	
	Superman shop (173 sold)	519	Pocket hugs	£200	95
			Cups	£165	
			Bags	£59	
	PA funding - Circus Experience Day		Hula Hula	£300	
Jul 1	Mossfest				£2,903
	PA system for school			1676	
	Support of y6 prom			60	
	School lottery	105.1			105.1
	Forest school - spacehive spend			21105.72	
		£34,029.60		31168.81	11483.53



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Mossfits Lane Primary Parents Association

**On accounts for the year
ended**

31/07/2025

**Charity no
(if any)** 506313

Set out on pages

4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 /2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Aimee Sumner

Date: 12/05/26

Name:

Aimee Sumner

**Relevant professional
qualification(s) or body
(if any):**

Address:

23 Lance Lane

Liverpool

L15 6TS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.