

# 1ST HOLMES CHAPEL SCOUT GROUP

England & Wales - Charity number 506093

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1977-03-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Holmes Chapel Scout HQ  
Parkway  
Holmes Chapel  
Crewe  
Cheshire  
CW4 7BA

**Phone** 01477 544500

**Email** [gsl@holmeschapelscouts.org.uk](mailto:gsl@holmeschapelscouts.org.uk)

**Website** [www.holmeschapelscoutgroup.co.uk](http://www.holmeschapelscoutgroup.co.uk)

## Activities

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**Objects:** THE INSTRUCTION OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** As Scouts we believe in preparing young people with skills for life. We encourage our young people to do more, learn more and be more. Each Week Holmes Chapel Scout Group give young people of Holmes Chapel and the local area, the opportunity to enjoy fun and adventure while developing the skills they need to succeed.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

- **Area of benefit:** NOT DEFINED (IN PRATICE) HOLMES
- Cheshire East

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£91,805	£86,926	-	-
2024-03-31	£42,202	£38,198	-	-
2023-03-31	£35,107	£29,445	-	-
2022-03-31	£29,188	£29,188	-	-
2021-03-31	£27,027	£26,756	-	-

## Trustees

Name	Role	Appointed
Anne Margaret Bishop		2022-10-10
Joanne Lesley Gregory		2022-09-20
Keith Thompson		2024-11-04
Robert Locke		2024-06-03
Yvonne Taylor		2024-09-09

**1ST HOLMES CHAPEL SCOUT GROUP**

England & Wales - Charity number 506093

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# Accounts

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# Annual General Meeting 2025 – Minutes

**1<sup>st</sup> Holmes Chapel Scout Group**

Version: 1.1

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# Minutes of the Annual General Meeting 2025

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# 1<sup>st</sup> Holmes Chapel Scout Group AGM 2025

## 1. Introduction & Welcome

Group Scout Leader Jo Gregory opened the AGM by welcoming parents, scout leaders and our scouts, cubs, beavers and squirrels.

Jo introduced Keith Thompson, new Chair of Trustees who welcomed Councillor Mike Street to the meeting.

## 2. Apologies for absence

Apologies were received from Rebecca Hughes, Treasurer, Anne Bishop, Trustee, Will Burnham, District Lead Volunteer, Canon Rob McLaren, St. Luke's Church, Geoff Anderson, U3A, and Fr. Vijay, St. Mary's Middlewich.

## 3. Governance Topics

### a. Approval of Minutes of 2024 AGM

*Approved with no objections.*

### b. Adopt the model constitution from Policy, Organisation & Rules (POR)

*Keith Thompson explained the POR and model constitution and the proposal to adopt received no objections.*

### c. Note the Group's financial year

*Keith Thompson confirmed that the financial year is 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026*

### d. Agree the number of members that may be appointed to the Trustee Board

*Keith Thompson explained the required number and formally proposed a maximum of 10 Trustees with a quorum of 4 – this was agreed with no objections.*

### e. Agree the quorum for future meetings of the Group Scout Council

*Keith Thompson explained the required number and formally proposed a quorum of 10 for any Council meetings – this was agreed with no objections.*

### f. Making Appointments

*The Group did not have any Trustee appointments to confirm at the meeting this year. However, the position of Treasurer is currently open & Keith Thompson explained that this is an elected position we would welcome any parent or community member who wishes to be considered, to make themselves known – details below. Keith also asked that any parent or community member who wished to become a Trustee to also make themselves known or, in the first instance, to refer to the information on our website – details below.*

### **Treasurer**

*As well as general Trustee volunteers. Holmes Chapel has a specific requirement for a Trustee Treasurer to:*

*Look after finances, such as making sure Groups / Districts / Counties are collecting all membership fees and making all payments.*

*Share details about income and spend with other Trustees.*

*Make sure Gift Aid is being claimed.*

*Make sure proper accounts are kept and draw up policies on finance and investment.*

*If you would like to have an initial informal conversation, please contact [chair@holmeschapelscouts.org.uk](mailto:chair@holmeschapelscouts.org.uk) or speak to any of the leaders.*

### **Trustee Information Pack**

<https://www.scouts.org.uk/volunteers/running-things-locally/trustee-boards/recruiting-new-trustees/trustee-information-pack/>

## **4. Review of the previous year**

### **Chair of Trustees Annual Report**

#### **Keith Thompson, Chair**

I joined the Group at the beginning of the year as Chair of the Trustees. Our current Trustee Board consists of myself, Rob Locke, Anne Bishop, Yvonne Taylor, Rebecca Hughes, and Jo Gregory. Previously, Jo served as our sole Group Scout Leader; however, this year Rob Locke is joining her to share leadership responsibilities. Jo will focus on people management, recruitment, and addressing any issues related to day-to-day activities, while Rob will take the lead in Trustee duties. Additionally, Rob is transitioning in his leadership role from Beavers to Scouts.

We also experienced a couple of changes with Neil Bishop and Katherine Horne stepping down as Trustees. We sincerely thank them both for their valuable support and continued dedication to Scouting.

As always, we are keen to speak to anyone who feels that they might want to get involved with the Group, either at regular Leader level, irregular support for camps and other activities or as Trustees. We will all be around after the AGM if you would like to speak to us about what's involved in any of those roles, or you can visit our website at <https://www.holmeschapelscoutgroup.co.uk/> where we have posted some initial information.

The role of Trustee Treasurer is currently vacant, specific information is available on the website, or please do speak to one of the other Trustees.

Anyone who lives in the village and attends any of the many events held, such as the Remembrance parade, village fairs or markets, will have seen our Scouts working hard to raise money to support our activities. We currently have an energetic 180 Scouts ranging from 4-year old Squirrels through Beavers, Cubs, and Scouts who transition at 15 into Explorers. Our aim is to inspire a lifelong passion for the outdoors, teamwork, and a strong community spirit. Many of our Scouts have earned Duke of Edinburgh Awards, participated in the Cheshire Hike, and obtained badges for hundreds of nights spent camping and a wide variety of skills based challenges. Next year, some will attend the prestigious Kandersteg International Scout Centre in Switzerland.

We cannot offer these experiences and opportunities to your children without your help and support.

Probably our greatest asset is our HQ building. As well as the Scouts, we also welcome a number of groups and events that help us to fund the upkeep and security. U3A, our longest standing supporters, give their time to manage our bookings, for which we are extremely grateful. We have over the past year invested in technology for both the bookings and also to help secure the building. New LED lighting has been installed in one area, which we hope to extend, as well as a review of our heating system and the construction of a new tomahawk range. We intend, this year, to explore further improvements that we hope will reduce the ever increasing utilities charges and also encourage more groups and individuals to use the hall for their gatherings.

The latter half of the year is always very busy for our group supporting the Christmas markets with stalls and activities and Santa's Sleigh which visits the village over multiple nights to collect donations. . Our Leaders dedicate a tremendous amount of effort to organise these events, and we would love to welcome more parents and community members to join us in supporting them. If you have a couple of hours to spare, we would be delighted to have a chat and see how you can get involved to help make each year bigger and better than the last.

Looking ahead to 2026, we will be celebrating the centenary of Scouting in Holmes Chapel. We want to make it memorable for our Scouts, our supporters, and the village. If anyone has any memorabilia, photographs, or family members who may have something interesting stashed away from their time in the 1<sup>st</sup> Holmes Chapel group, we would love to begin collecting these memories, hopefully to inspire the next generation of young people to join one of the few remaining youth-led, activity based organisations.

As a final reminder, anyone interested in joining us as a volunteer, regular, irregular or as a Trustee, please do let us know.

Thank you from us all.

Keith Thompson

Chair of Trustees, 1<sup>st</sup> Holmes Chapel Scout Group

## **Treasurer's Annual Report**

Keith Thompson offered the Treasurer's report on behalf of Rebecca Hughes, Treasurer.

2024-2025 has been a settled financial year. We have been able to run a number of extremely well received camps and activities, but also invest for the future in training, equipment and our building.

We have been successful in being awarded a number of grants, for example from our Police & Crime Commissioner's fund, Cheshire East Council and from Tesco. These have allowed us to purchase a fantastic new Gazebo, which you will see at our camps and also when we run barbeques and other events, plus a number of tents and our popular new tomahawk range.

In addition, we have invested in our building, with additional security features and further steps on our journey to lower utility bills with new power management and LED lighting in one area, which we hope to expand.

Whilst rental income was slightly down, with the introduction of our second Squirrel section and extremely high retention of our scouts of all ages, our subscription income was up. However, as you will see in the accounts overview, a large proportion of the income we receive from our Scouts is

then sent on to District in the form of Capitation, which is their charge per scout. This is set by the central Scouting organisation and has increased dramatically over the past few years and we expect it to increase again this year. Add to this the seemingly unending rise of utility bills and we can clearly see why our efforts to raise money from events and grants is so important.

Gift Aid, the extra 25p that HMRC gives us from every £1 raised, is really important for us. If you do give and are able to allow us to claim Gift Aid (it doesn't cost you any extra), then we can help you to sign-up.

The position of Treasurer is now vacant. If you can spare time to help us to manage our finances, please let us know, or go to our website for further details about becoming a Trustee Treasurer.

Thank you all for your continued support.

Keith Thompson, on behalf of Rebecca Hughes

Treasurer, 1<sup>st</sup> Holmes Chapel Scout Group

## **Group Scout Leader's Review**

### **Jo Gregory**

Scouting is all about giving our young members skills for life. We try to do this in a fun and engaging way that excites our young people and keeps them engaged from Squirrels through to Explorers.

We are privileged to be able to report the success of our additional Squirrel dray, which has allowed us to make a small in-road into our waiting list. Rob Locke and Alex Bond then confirmed we have just under 180 scouts enrolled with almost the same number waiting to join.

Jo explained that, whilst we would love to enrol all young people, we simply do not have the leader resources to make this a safe and reasonable prospect. With that in mind, Jo asked that anyone who is interested in being a leader, or a helper just for a day or for a specific activity, make themselves known.

Jo, who has over 30-years involvement with Scouting, explained the importance, to the young people we support, of scouting achievements. Specifically highlighting the availability of the King's Scout Award and the Duke of Edinburgh scheme, Jo encouraged parents to try and maintain the momentum for their children, even as other pressures from exams and social lives increase, as the benefit of a scouting 'qualification' on their CV or further education application should not be underestimated.

Finally, Jo thanked all of the volunteers that make our Group's ongoing success possible and encouraged everyone present to join us at our events as we move into the centenary year of scouting in Holmes Chapel.

## **5. Adoption of Reports**

*Keith Thompson offered the above reports, including the review of Accounts, for the approval of the AGM attendees.*

## 6. Presentations

*A slide show was played to the AGM attendees to demonstrate the various activities the 1<sup>st</sup> Holmes Chapel Scout Group had been involved with.*

Jo Gregory announced that we had two presentations to make this year, both for outstanding contributions to Scouting. Neil Bishop was given an award for 25-years' service to Scouting and Stephen Bush for 10 years as a Leader.

## 7. Closing remarks

Keith Thompson closed the meeting with a final thank you to all those who attended and all that have made the past year such a success. Attendees were then invited to join the group for drinks and sausages.

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
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## Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £	
<b>Receipts</b>			
<b>Donations, legacies and similar income</b>			
Membership subscriptions	20,601	15,560	
Less: Membership subscriptions paid on (National/County/Area/District)	(10,285)	(7,794)	
Net membership subscriptions retained	10,316	7,767	
Donations	10,975	1,101	
Legacies	0	0	
Gift Aid	0	1,868	
Other similar income	0	0	
<b>Sub total</b>	<b>21,290</b>	<b>10,735</b>	
<b>Grants</b>			
Maintenence grant	0	0	
Other grants	0	0	
<b>Sub total</b>	<b>0</b>	<b>0</b>	
<b>Fundraising (gross)</b>			
Group Fundraising	15,408	2,835	
Contributions to activities & camps	27,558	12,152	
Other fundraising activities	0	0	
<b>Sub total</b>	<b>42,966</b>	<b>14,987</b>	
<b>Investment income</b>			
Bank interest	1,322	1,148	
Building Society interest	0	0	
The Scout Association Short Term Investment Service	0	0	
Property Rent income	15,201	15,332	
Other investment income	0	0	
<b>Sub total</b>	<b>16,524</b>	<b>16,480</b>	
<b>Total Gross Income</b>	<b>80,780</b>	<b>42,202</b>	
<b>Asset and investment sales, etc.</b>	<b>0</b>	<b>0</b>	
<b>Total receipts</b>	<b>80,780</b>	<b>42,202</b>	

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
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## Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities inc Camps	28,167	14,828
Badges & Uniforms	3,495	1,963
Equipment, Climbing Wall & Shooting range running Expenses	7,572	700
Vehicle running expenses	1,416	2,365
<b>HQ Expenses - Premises</b>		
Utilities (Elec / Gas / Water)	8,384	7,408
Venue Maintenance	16,044	7,954
Insurance	4,198	2,167
Repairs & renewals - equipment	0	735
AGM and trustee expenses	80	80
Admin & Operating Expenses	408	528
Training costs	484	0
Bank charges - Go cardless	1,468	999
Refunds	(740)	0
<b>Sub total</b>	<b>70,974</b>	<b>39,798</b>
<b>Fundraising expenses</b>		
Group Fundraising	0	0
Detail 2	0	0
Detail 3	0	0
Other fundraising costs	5,006	688
<b>Sub total</b>	<b>5,006</b>	<b>688</b>
<b>Total Gross Expenditure</b>	<b>75,980</b>	<b>40,486</b>
<b>Asset and investment purchases, etc.</b>	0	0
<b>Movement in Debtors &amp; Creditors</b>	0	(2,288)
<b>Total payments</b>	<b>75,980</b>	<b>38,198</b>
<b>Net of receipts/(payments)</b>	<b>4,800</b>	<b>4,004</b>
Cash funds last year end	78,002	73,998
<b>Cash funds this year end</b>	<b>82,802</b>	<b>78,002</b>

## Statement of assets and liabilities at the end of the year

	1-Apr-24	31-Mar-25
	Unrestricted funds £	Unrestricted funds £
<b>Cash funds</b>		
Bank current account	9,987	9,867
Bank deposit account	69,090	67,768
Bank Savings account - International Events	540	0
The Scout Association Short Term Investment Service	0	0
Cash/Floats	369	368
<b>Total cash funds</b>	<b>79,986</b>	<b>78,002</b>
<b>Other monetary assets</b>		
Gift Aid Tax claim	0	1,700
Gift Aid Tax claim - prior years	0	0
Debts due from the County/Area/District/Group	0	0
Trade Debtors & Go Cardless monies	0	471
<b>Sub total</b>	<b>0</b>	<b>2,171</b>
<b>Investment assets</b>		
Investment property - detail	0	0
Quoted investments	0	0
Other investments - detail	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock - n/a	0	0
Shop stock - n/a	0	0
Other stock - n/a	0	0
Land and buildings - acquired by donation (valuation for insurance)	425,764	425,764
Motor vehicle 1 second hand minibus & Van	18,100	18,100
Scouting equipment, furniture etc - value for insurance	40,818	40,818
Other WIFI system at HQ & new front door	5,687	5,687
<b>Sub total</b>	<b>490,369</b>	<b>490,369</b>
<b>Liabilities</b>		
Accounts not yet paid	2,649	3,598
Expenses incurred but not invoiced	0	0
Subscriptions not yet paid	0	0
Other liabilities	0	0
<b>Sub total</b>	<b>2,649</b>	<b>3,598</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th September 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

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Print Name

Rebecca Hughes
Treasurer

Independent examiner's report to the trustees of 1st Holmes Chapel Scout Group.  
(Charity Number 506093)

I report to the trustees on my examination of the accounts of the 1st Holmes Chapel Scout Group for the year ended 31st March 2025.

#### Responsibilities and basis of report

As the charity trustees of the 1st Holmes Chapel Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Holmes Chapel Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

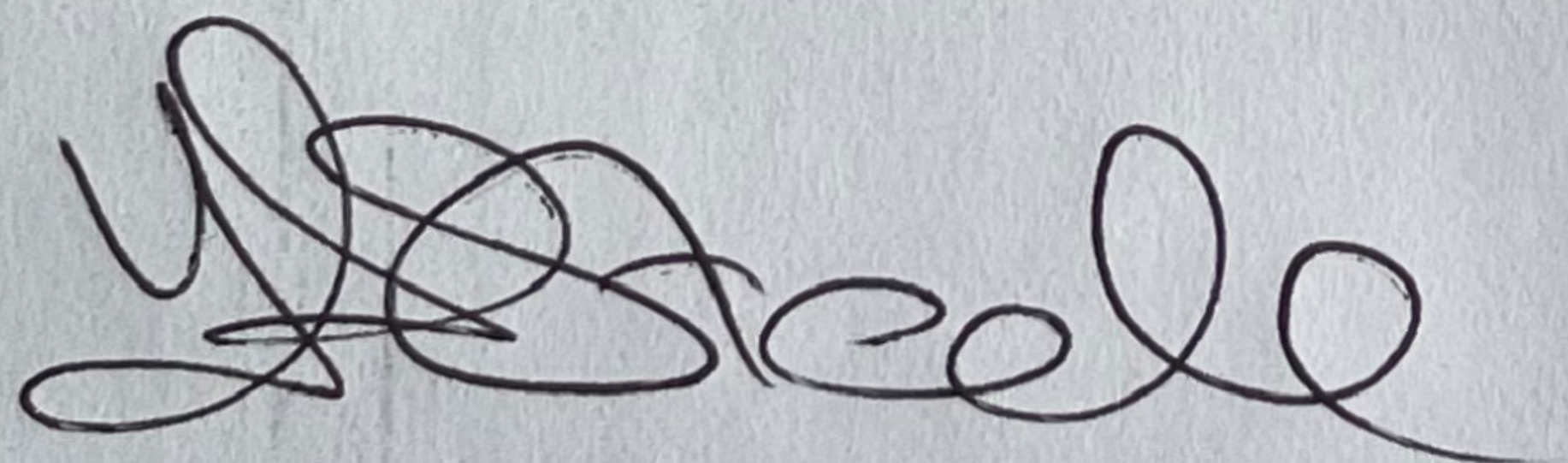
#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Holmes Chapel Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

 12/1/2026

Name: Judith Anne Steele ACMA, GCMA

Relevant professional qualification or membership of professional bodies (if any):  
Chartered Institute of Management Accountants.

Address: 69 Rees Crescent, Holmes Chapel, Cheshire, CW4 7NL

**1ST HOLMES CHAPEL SCOUT GROUP**

England & Wales - Charity number 506093

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	3
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 to end date 

3	1	0	3	2	4
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<b>Section A</b>	<b>Reference and administration details</b>
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Charity name	1st Holmes Chapel Scout								
Other names the charity is known by	HCSG								
Registered charity number (if any)	<table style="display: inline-table; border-collapse: collapse;"><tr><td style="padding: 2px 5px;">5</td><td style="padding: 2px 5px;">0</td><td style="padding: 2px 5px;">6</td><td style="padding: 2px 5px;">0</td><td style="padding: 2px 5px;">9</td><td style="padding: 2px 5px;">3</td></tr></table>	5	0	6	0	9	3		
5	0	6	0	9	3				
HQ registration number	<table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>								
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 5px;">Holmes Chapel Scout Building</td></tr> <tr><td style="padding: 5px;">Parkway</td></tr> <tr><td style="padding: 5px;">Holmes Chapel, Cheshire</td></tr> <tr><td style="padding: 5px; text-align: center;">Postcode C W 4 7 B A</td></tr> </table>	Holmes Chapel Scout Building	Parkway	Holmes Chapel, Cheshire	Postcode C W 4 7 B A				
Holmes Chapel Scout Building									
Parkway									
Holmes Chapel, Cheshire									
Postcode C W 4 7 B A									

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kate Brock	Secretary	01/04/23 - 30/07/23
2	Katherine Horne	Secretary	04/07/23 - 31/03/24
3	Rebecca Mallon	Treasurer	01/04/23 - 01/11/23
4	Rebecca Hughes	Treasurer	01/11/23 - 31/03/24
5	Alan MacDonald	Trustee	
6	Anne Bishop	Chair	
7	Joanne Gregory	Trustee / GSL	
8	Julie Wall	Trustee	01/04/23 - 30/07/23
9	Neil Bishop	Trustee	

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group' governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising or building hire. The Group is primarily reliant upon income from hiring the building, subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Controls**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting</p>
Summary of the main activities in relation to these objects	<p><b>They learn by:</b></p> <ul style="list-style-type: none"> <li>Take part in activities indoors and outdoors</li> <li>Learn by doing and enjoy what they are doing</li> <li>Take responsibility and make choices</li> <li>Undertake new and challenging activities</li> <li>Make and live by their Promise</li> <li>Share in spiritual reflection</li> </ul>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>Back to full scouting with activities within HQ and externally. Camps and events run for all sections, including overnights.</p>
Section E	Financial Review

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short, with a further provision for maintenance on the building. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

It is the continuing aim of the group to maintain sufficient funds in readily available accounts to meet short to medium term operational costs, including a reasonable provision for any possible major repairs needed to the HQ building as it becomes older and more maintenance is required. Longer term projects are planned to improve facilities and specific fund raising activities are undertaken where necessary to meet the costs of these with some grants available.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None - healthy reserves held

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Other information is given on the attached reports from the Chairperson and Group Scout Leader (GSL)

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>Rebecca Hughes</i>	
Full name(s)	Rebecca Hughes	
Position (eg Secretary, Chair)	Treasurer	
Date	3	0 1 2 2 4

**BEAVERS cubs SCOUTS**

Join the Adventure  
<http://HolmesChapelScoutGroup.co.uk>  
[GSL@HolmesChapelScouts.org.uk](mailto:GSL@HolmesChapelScouts.org.uk)  
Charity Number: 506093

**Scouts**   
**1st Holmes Chapel**

## 1<sup>st</sup> Holmes Chapel Scout Group

### Group Scout Council

## Annual General Meeting – Minutes 24/09/24

### **1. Welcome and introductions**

Group Scout Leader Jo Gregory opened the AGM by welcoming parents, scout leaders and our scouts, cubs, beavers and squirrels. A special warm welcome was extended to our guests for the evening – Canon Rob McLaren.

### **2. Apologies and absence:**

Apologies were received from Minister Anna Carrington, Mrs Fiona Gresty, Headteacher, Holmes Chapel Primary School and Mrs Helen Ross, Hermitage Primary School, Suzie Gregory, Anne Bishop and Neil Bishop.

### **3. Governance topics:**

a) Approval of Minutes of the AGM held on 4<sup>th</sup> July 2023. Minutes from last year's AGM were approved with no objections from the AGM attendees.

b) Adopt the model constitution from Policy, Organisation and Rules (POR). Jo Gregory explained the Scout's model constitution and proposed the adoption of the model constitution. The proposal received no objections, and the attendees were happy to accept the POR.

c) Confirm the Scout Group's financial year. Jo Gregory confirmed the group's financial year runs from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

d) Approve appointed and community members of the Group Scout Council. Jo confirmed that the Scout Group does not currently have any community members, just leaders of the groups and parents. Therefore, no community members to appoint.

e) Agree the number of members that may be appointed to the Trustee Board. The Scout Group currently have an adequate number of trustees and are not currently looking to

increase this number. There is however a vacancy for the position of Chair and any parents interested in the role should speak to a leader/trustee board for more information. Jo announced the retirement of Alan McDonald who announced that he is stepping down from his role after 16 years in the role. Special thanks to Alan!

f) Agree the quorum for the future meetings of the Group Scout Council – Proposal to set the quorum to 10 for future meetings. The AGM received no objections to this proposal.

#### **4. Review of the previous year:**

a) The Group Lead Volunteer's review of Scouts in the Holmes Chapel Scout Group. Jo delivered the following update on the past year:

Time goes so fast when you're busy, and the whole Scout group has been so busy this year. The time has flown!

Scouting is about giving our young members skills for life, in a fun and engaging way. We are now in the privileged position of being able to start that journey at age 4, with our Squirrel Scouts.

All our sections have offered a wide variety of opportunities to our members over the last 12 months. Beavers, Cubs and Scouts have all offered multiple residential opportunities - from chill out times in our own hq, to Harry Potter experiences, participation in national air rifle shooting camps through to participation in the. Local District camp at Tattoo Park. At District camp everyone (even our Squirrels) got stuck into a wide range of adventurous activities, on land and water! Overnight activities are critical for allowing everyone to develop confidence and self-care skills and catapult Scouts through their award requirements!

Across the group, membership numbers have increased, from 108 last year, to 143 this year - but our waiting list still grows faster. We are also on the point of launching our second Squirrel Scout Drey in response to the favourable feedback.

We have also launched our ambitious project to celebrate the group's 100<sup>th</sup> anniversary in 2026. Our older members have been invited to visit the World Scout Centre at Kandersteg, Switzerland and will stop off at Disneyland Paris where we hope our younger members will join us!

All sections also give thought to our local communities with the expectation that we are all valuable local citizens. Thanks to local fire fighters, most sections have got to know about the fire service and fire safety (essential to an organisation so fixated on campfires!), but Beavers have raised money for the air ambulance but climbing the equivalent of helicopter hover distance on our climbing wall, all sections are seen poppy selling each year and we regularly make donations to local food banks.

None of this would be possible without our tremendous team of adult volunteers. Our core leadership team has expanded massively in this last 12months, but they are also supported

by our fantastic Scout Active Support Unit - a group of adults that help out on certain events and activities. Between our leaders and Scout Active Support members, we also have extra nights away permit holders, leaders with mountain biking permits, air rifle and archery permits and a good upcoming group of climbers! This all makes offering these activities easier.

Finally, we are thrilled to have had Awards for Merit presented this year to 3 of our adult leaders for their exceptional service. Anne and Neil Bishop have been involved in the group for several years in various roles but have been involved in Scouting in other areas over many years. Alan Jackson is currently one of our Scout Active Support Unit members and supports in climbing and air rifle training and activities. A massive congratulations to them, and a huge thank you to the whole team for your time and effort!

b) Receive and consider the Annual Report of the Group Trustee board, including the annual statement of the Accounts. The treasurer provided a summary of the annual statement of the accounts. Increased income for this year, however this was offset by an increased spend on building maintenance and security. The AGM attendees received and considered the annual report with no objections being made.

#### **5. Making appointments:**

No appointments to be made this AGM, treasurer is still in post at the time of the AGM however proposal to identify an alternative scrutineer/auditor to support the Treasurer to audit the annual statement of accounts.

#### **5. Presentations:**

A slide show was played to the AGM attendees to demonstrate the various activities the 1<sup>st</sup> Holmes Chapel Scout Group had been involved with including a celebration of those who had received awards over the last year.

#### **6. Close + Thank you:**

Jo Gregory closed the AGM with a final thank you to all those that have helped to make the last year such a success. Attendees were invited to join the group for drinks and sausages.

### AGM Accounts Summary 2023/24

	23/24	22/23	Difference
<b><u>Income</u></b>			
<i>Other Income</i>	16,480	13,881	2,599
<i>Subscription Income</i>	15,560	7,500	8,060
<i>Donations/Grants</i>	1,129	1,848	-719
<i>Fundraising from Events</i>	2,835	2,499	336
<i>HMRC-Giftaid</i>	1,868	1,635	233
<i>Bank Interest Received</i>	1,148	-250	1,398
<b>Total Net Income</b>	<b>39,020</b>	<b>27,113</b>	
<b><u>Expenses</u></b>			
<i>Badge Shop/Uniform exps</i>	1,852	1,695	157
<i>Capitation due to the District</i>	7,794	5,668	2,126
<i>Group activities &amp; Events</i>	3,365	1,018	2,347
<i>Bank Charges</i>	104	99	5
<i>GoCardless &amp; SumUpCharges</i>	894	661	233
<i>HQ &amp; Equipment</i>	22,417	15,935	6,482
<i>Capital purchases</i>	0	0	0
<b>Total Net Expenses</b>	<b>36,426</b>	<b>25,076</b>	
<b>NETINCOME/EXPENDITURE(£)</b>	<b><u>2,594</u></b>	<b><u>2,037</u></b>	
<b><u>Reserves</u></b>			
<i>Current account</i>	9,867		
<i>Money Master account</i>	67,768		
<i>Reserves Total</i>	77,635		

Presented herewith are the accounts of 1<sup>st</sup> Holmes Chapel Scouts.

Prepared by treasurer Rebecca Hughes

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-23	To	31-Mar-24
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## Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	15,560	11,802
Less: Membership subscriptions paid on (National/County/Area/District)	(7,794)	(5,668)
Net membership subscriptions retained	7,767	6,134
Donations	1,101	1,848
Legacies	0	0
Gift Aid	1,868	1,635
Other similar income	0	0
<b>Sub total</b>	<b>10,735</b>	<b>9,618</b>
<b>Grants</b>		
Maintenence grant	0	0
Other grants	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Fundraising (gross)</b>		
Group Fundraising	2,835	2,469
Contributions to activities & camps	12,152	9,076
Kandersteg 2020 (Trip with other Scout Groups we collected the funds)	0	0
Other fundraising activities	0	(187)
<b>Sub total</b>	<b>14,987</b>	<b>11,358</b>
<b>Investment income</b>		
Bank interest	1,148	250
Building Society interest	0	0
The Scout Association Short Term Investment Service	0	0
Property Rent income	15,332	13,881
Other investment income	0	0
<b>Sub total</b>	<b>16,480</b>	<b>14,131</b>
<b>Total Gross Income</b>	<b>42,202</b>	<b>35,107</b>
<b>Asset and investment sales, etc.</b>	0	0
<b>Total receipts</b>	<b>42,202</b>	<b>35,107</b>

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-23	To	31-Mar-24
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## Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities inc Camps	14,828	9,013
Badges & Uniforms	1,963	1,577
Climbing Wall & Shooting range running Expenses	700	285
Minibus running expenses	2,365	1,200
<b>HQ Expenses - Premises</b>	0	0
Light & Heat	6,959	6,551
Cleaning	3,866	3,566
Insurance	2,167	2,162
Water Rates	449	232
Telephone/broadband	315	278
General maintenance	0	0
Repairs & renewals - premises	4,088	1,275
Repairs & renewals - equipment	735	193
HQ - Building works		
AGM and trustee expenses	80	0
Meeting and other operating expenses	285	260
Training costs	0	100
Bank charges - Go cardless	999	760
<b>Sub total</b>	<b>39,798</b>	<b>27,454</b>
<b>Fundraising expenses</b>		
Group Fundraising	0	0
Detail 2	0	0
Detail 3	0	0
Other fundraising costs	688	667
<b>Sub total</b>	<b>688</b>	<b>667</b>
<b>Total Gross Expenditure</b>	<b>40,486</b>	<b>28,121</b>
<b>Asset and investment purchases, etc.</b>	0	2,100
<b>Movement in Debtors &amp; Creditors</b>	(2,288)	(776)
<b>Total payments</b>	<b>38,198</b>	<b>29,445</b>
<b>Net of receipts/(payments)</b>	<b>4,004</b>	<b>5,662</b>
<b>Cash funds last year end</b>	<b>73,998</b>	<b>68,336</b>
<b>Cash funds this year end</b>	<b>78,002</b>	<b>73,998</b>

## Statement of assets and liabilities at the end of the year

	1-Apr-23	31-Mar-24
	Unrestricted funds £	Unrestricted funds £
<b>Cash funds</b>		
Bank current account	9,867	7,119
Bank deposit account	67,768	66,620
Building society account	0	0
The Scout Association Short Term Investment Service	0	0
Cash/Floats	368	259
<b>Total cash funds</b>	<b>78,002</b>	<b>73,998</b>
<b>Other monetary assets</b>		
Gift Aid Tax claim - 22/23	1,700	1,867
Gift Aid Tax claim - prior years	0	0
Debts due from the County/Area/District/Group	0	0
Trade Debtors & Go Cardless monies	471	255
<b>Sub total</b>	<b>2,171</b>	<b>2,122</b>
<b>Investment assets</b>		
Investment property - detail	0	0
Quoted investments	0	0
Other investments - detail	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock - n/a	0	0
Shop stock - n/a	0	0
Other stock - n/a	0	0
Land and buildings - acquired by donation (valuation for insurance)	425,764	425,764
Motor vehicle 1 second hand minibus & Van	18,100	18,100
Scouting equipment, furniture etc - value for insurance	40,818	40,818
Other WIFI system at HQ & new front door	5,687	5,687
<b>Sub total</b>	<b>490,369</b>	<b>490,369</b>
<b>Liabilities</b>		
Accounts not yet paid	3,598	1,094
Expenses incurred but not invoiced	0	0
Subscriptions not yet paid	0	0
Kandersteg 2020 - funds due to be paid out	0	0
Other liabilities	0	0
<b>Sub total</b>	<b>3,598</b>	<b>1,094</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th September 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

--

Print Name

Rebecca Hughes
Treasurer

**Independent examiner's report to the trustees of 1<sup>st</sup> Holmes Chapel Scout Group. (Charity Number 506093)**

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Holmes Chapel Scout Group for the year ended 31<sup>st</sup> March 2024.

**Responsibilities and basis of report**

As the charity trustees of the 1<sup>st</sup> Holmes Chapel Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Holmes Chapel Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Holmes Chapel Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Susan Rebecca Mallon ACMA

Relevant professional qualification or membership of professional bodies (if any): Finance Director and member of the Chartered Institute of Management Accountants.

Address: 1 Long Croft Close, Holmes Chapel, CW4 7PU

Date: 26/01/2025

**1ST HOLMES CHAPEL SCOUT GROUP**

England & Wales - Charity number 506093

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	2
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 to end date 

3	1	0	3	2	3
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**Section A Reference and administration details**

Charity name 

1st Holmes Chapel Scout Group					
-------------------------------	--	--	--	--	--

Other names the charity is known by 

HCSG					
------	--	--	--	--	--

Registered charity number (if any) 

5	0	6	0	9	3
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HQ registration number 

--	--	--	--	--	--	--	--

Charity's principal address 

Scout Building						
London Road						
Holmes Chapel, Cheshire						
Postcode	C	W	4	8	A	Y

**Names of the charity trustees who manage the charity**  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kate Brock	Secretary	
2	Rebecca Mallon	Treasurer	
3	Nigel Player	Trustee	28/11/2022
4	Alan MacDonald	Trustee	
5	Peter Deegan	Chairman	27/09/2022
6	Alan Jackson	Trustee / GSL	27/09/2022
7	Julie Wall	Trustee	
8	Michael Wilson	Trustee	01/04/22 - 26/06/22
9	Neil Bishop	Trustee	

**Names and addresses of advisers (optional information but encouraged as best practice)**  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address



## Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group' governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising or building hire. The Group is primarily reliant upon income from hiring the building, subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Controls**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.



Section C	Objectives and activities
-----------	---------------------------

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**  
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**  
As Scouts we are guided by these values:  
**Integrity** - We act with integrity; we are honest, trustworthy and loyal.  
**Respect** - We have self-respect and respect for others.  
**Care** - We support others and take care of the world in which we live.  
**Belief** - We explore our faiths, beliefs and attitudes.  
**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**  
Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting

Summary of the main activities in relation to these objects

**They learn by:**

- Take part in activities indoors and outdoors
- Learn by doing and enjoy what they are doing
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise
- Share in spiritual reflection

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
-----------	------------------------------

Summary of the main achievements of the charity during the year

Back to full scouting with activities within HQ and externally. Camps and events run for all sections, including overnights.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short, with a further provision for maintenance on the building. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

It is the continuing aim of the group to maintain sufficient funds in readily available accounts to meet short to medium term operational costs, including a reasonable provision for any possible major repairs needed to the HQ building as it becomes older and more maintenance is required. Longer term projects are planned to improve facilities and specific fund raising activities are undertaken where necessary to meet the costs of these with some grants available.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None - healthy reserves held

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Other information is given on the attached reports from the Chairperson and Group Scout Leader (GSL)

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*Rebecca Mallon*

Full name(s)

Rebecca Mallon

Position (eg Secretary, Chair)

Treasurer

Date

3 0 0 9 2 3

## **Annual Report given by the Group Chairman (July 2022 - June 2023)**

**Anne Bishop, Chair**

With sudden change to the GSL appointment in September there were a number of changes to the Exec Committee following the summer break. This led to resignations from the former Chair Peter Deegan and Co-opted member Tim Griggs. I accepted the role when offered by Jo and agreed to take on the Chair role for a pre-agreed length of time to establish some stability. There were further resignations from the committee from Nigel Player who supported the building and IT and also Julie Wall who managed the fire safety, waiting list and minibus hire. Both Kate Brock (Secretary) and Rebecca Mallon (Treasurer) also cited their intent to step down from their roles at the end of the year. I would like to thank all these volunteers who have given many years of experience and skills to the group and in particular for supporting me over the last 9 months in role. You have done so in a way that has ensured that the group has been able to continue to support our leaders and our young people with minimal impact and have always been on hand to ensure as a new Chair I don't make any mistakes or rash decisions. Particular thanks to Rebecca and Kate for your support in what has been quite a baptism of fire.

This has led to a period of review of the roles of the committee to ensure everyone has defined roles and we look for simplification in processes and contacts, looking into tooling and also ensuring that we have the building fit for purpose post covid and maintenance and required certification for electrics, heating, safety equipment, utilities and the lift among other things. Recruitment for new trustee and non-trustee members of the committee to support with specific items and also to backfill and ensure a good handover period for both the Secretary & Treasurer roles. This review will continue over the next 12 months as hopefully more people join to support and as we move across to the new governance of the Group Trustee constitution as we will move to following a vote at the AGM.

As always the months of November to December involved a large number of events where the group supported the community with the Santa sleigh and the Christmas markets, this coming year I would like to see more support for these events from parents and the wider group to ensure this does not all fall to the section leaders to organise and run, they too have families and would like to get involved in the events. In particular, Santa's sleigh is a commitment of 2-3 hours of an evening dancing around the streets and collecting money, we're not asking anyone (at this point) to walk up Kilimanjaro.

The maintenance of the building is an ongoing project with a new boiler serving Forrest and Tatton required this year and the addition of handrails and grab bars to help some of our regular users access the building. Moving into next year the focus will be on modernising to help reduce energy costs on lighting and heating.

A new online tool has been commissioned to support the hiring of the building, this will ease the time and effort for our supporters from U3A who manage the bookings and allow leaders and local scout groups to check availability and borrow our vehicles.

Looking towards the next 12 months we are keen to draw on the experience of parents and adults in the committee in non-trustee roles to help support the group and the building. I have already had volunteers to support with asset management and to look at fundraising opportunities from local and national businesses, but more people to support on these workstreams to get them off the ground would always be welcome, or if you have skills in IT and can help with the website or our building network and security please let me know, we have a very friendly "Geek squad!". Alternatively, if you think you have any other skills you can bring to the group or would like to enhance your CV please get in touch.

I trust you will all see that to keep Scouting Moving we need a healthy 'support' capability to keep the assets moving so we can support our activity-based Youth-led growth in the Holmes Chapel Community. So, I ask the community to think about how you can support your children by giving a few hours a month to Scouting – either as a Leader, volunteer helper, or as a new Committee member. Talk to myself or any of the other leaders or Trustees here this evening or reach out via our website for a chat.

Anne Bishop

Executive Chair, 1<sup>st</sup> Holmes Chapel Scout Group

## Treasurers Report for 2022/23

Summary of the accounts for 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.  
*Figures for the previous year are shown for comparative purposes.*

Income	22/23	21/22	20/21
Subscription Income	£6,134	£4,253	£55
Donations/Grants	£1,848	£9,421	£19,844
Giftaid claim from previous year	£1,635	£965	£6,935
Fund raising	£1,801	£1,947	£2,126
Other Income	£13,881	£11,684	£3,715
Kandersteg funds	£0	£0	£4,400
Loan			
Interest Income	£250	£6	£28
<b>Total Net Income</b>	<b>£25,550</b>	<b>£28,277</b>	<b>£37,103</b>
<b>Expenses</b>			
HQ and Equipment	£15,458	£16,174	£8,290
Building works / Capital improvements	£2,100	£380	£2,973
Unit expenses	£1,013	£0	£413
Badges uniform and program	£1,677	£623	£375
Capital purchases	£0	£10,902	£14,287
Loan repayment and interest			£0
Group Activities and events	512	£71	£10,316
<b>Total Net Expenses</b>	<b>£20,760</b>	<b>£28,150</b>	<b>£36,653</b>
<b>Net Income/(Expenditure)</b>	<b>£4,791</b>	<b>£127</b>	<b>£449</b>
<b>Reserves</b>			
Current account	£7,119	£1,707	£9,711
Money Master account	£66,620	£66,370	£58,364
Cash in hand	£259	£259	£261
<b>Reserves Total</b>	<b>£73,998</b>	<b>£68,336</b>	<b>£68,336</b>

**Additional Information:**

Back to normal largely and subs reinstated as well as most camps and activities. Rentals back to pre-covid levels.

Giftaid reclaimed on previous years subs and received in the year.

A replacement boiler installed in Nov 2022 at HQ, no other funds spent on capex projects this year. Cash reserves still held to cover any building expenditure and future running costs, some funding from Kandersteg and target sports unspent currently. A reserves breakdown is held and monitored by the exec.

Rebecca Mallon – Treasurer

## **Group Scout Leader's Report (July 2022- June 2023)**

**Jo Gregory, Group Scout Leader**

This time last year, I would never have thought I would be writing this report now. The group experienced sudden management changes in September which were very unsettling for the leadership team, but I'd like to commend everyone for how they continued and were so welcoming of me, as an outsider! I'd also like to thank Anne Bishop for agreeing to take on the role of Group Chairperson and for hitting the ground running!

Sections have continued to offer a varied programme to allow our young members - your children - to develop their "skills for life" while having fun. The group have supported various community events including Remembrance Parade, and poppy selling and the Christmas markets, in addition to escorting Santa around Holmes Chapel on two incredibly cold evenings last December. All sections also participated in the international online campfire festival, Embers, and most recently showed a fantastic presence at last week's District Camp with over 70 young people trying out a huge range of activities.

Over the year, Beavers in both Colonies have been offered 2 indoor camps, got outdoors with cycling, hiking and litter picking, tried indoor climbing and ran the cafe at the Christmas market with donations made to Water Aid and Sightsavers amongst loads of other stuff. Since September last year, Beavers have been awarded a total of 181 badges, including 13 of the highest award available - Chief Scout Bronze Award. Apologies to non-sewing parents, but thanks for supporting your child to display their achievements on their uniform and congratulations to all Bronze Award recipients!

Like Beavers, both Cub packs work together to plan and deliver a progressive programme. indoor meetings have included completing the chef badge with a 2 course meal, air rifle shooting, for the first time completion of the money skills badge which was then followed by a trading post activity with the Beavers. Cubs have also got outside for cycling, plus some environmental work at Dane meadow and a canoeing evening in Warrington. All Cubs have been invited to an indoor sleepover, sixers and seconders took part in a leadership themed overnight activity and last month Cubs build basic shelters and slept in them overnight to gain insight into being homeless while raising almost £1000 for Shelterbox. Tonight alone, we are awarding top awards - Chief Scout Silver - to 8 Cubs which is significantly up on last years total of 2!

Scouts have continued to demonstrate a high level of ability with trophies gained by 1<sup>st</sup> Holmes Chapel Scouts in shooting at Both Bisley and Waterloo competitions, while the Troop entered the largest number of participants we have ever had at the challenging Cheshire Hike and returned with awards. Two of our previous Scouts are this year representing Cheshire at the World Scout Jamboree in South Korea.

The group has taken on the massive challenge of opening our first Squirrel Scout Drey in April. Squirrel Scouts are the newest and youngest section in Scouting - 4-6 years of age - and have proven they are so up for this! Squirrels have got involved in growing things, have started with learning first aid and 12 youngsters joined District camp for the day, testing out bellboating, bouldering, inflatable assault course, archery and caving which has moved these very new Scouts along the path towards achieving their top award - Chief Scouts Acorn Award. listen out for those next year!

None of this would happen without such a fantastic leadership team. This year we have welcomed several new adults into a leader uniform, for which we are incredibly grateful. welcome to Rob and Alex W (Beavers), David, Marie, Lizzy, Vicky and (welcome back) Wendy (Squirrels), Rory and Joe (Cubs).

Congratulations to Jacs and Alex B on completion of their Wood badge - a sign of completion of leader training, to Jacs and Alex B again on gaining their indoor nights away permit and to Rob (indoor climbing permit) and Grattan (archery permit). Finally, congratulations to Annabel and Stephen on receiving a Chief Scouts Commendation for Good Service.

The downside to the success of the group is that our waiting list is growing quicker than we can bring young people in. We all see the long-term value of Scouting in helping children develop personally to manage later life but are restricted by the numbers of leaders we have access to. We are constantly looking for new volunteers who can help us to offer Scouting to more local youngsters and are in the process of developing a Scout Active Support Team of people who are willing to offer infrequent or activity specific support. If you would be willing to offer your skills (or gain new ones - we can facilitate the training), please speak to any leader. We aim to reach our centenary in 2026 the strongest we can be!

Jo Gregory - GSL

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2022	To	31/03/2023
-------------------	------------	----	------------

## Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	11,802	9,055
Less: Membership subscriptions paid on (National/County/Area/District)	(5,668)	(4,802)
Net membership subscriptions retained	6,134	4,253
Donations	1,848	1,421
Legacies	0	0
Gift Aid	1,635	965
Other similar income	0	0
<b>Sub total</b>	<b>9,618</b>	<b>6,639</b>
<b>Grants</b>		
Maintenence grant	0	0
Other grants	0	8,000
<b>Sub total</b>	<b>0</b>	<b>8,000</b>
<b>Fundraising (gross)</b>		
Group Fundraising		
Contributions to activities & camps	2,469	1,947
Kandersteg 2020 (Trip with other Scout Groups we collected the funds)	9,076	911
Other fundraising activities	0	0
<b>Sub total</b>	<b>(187)</b>	<b>0</b>
<b>Investment income</b>	<b>11,358</b>	<b>2,858</b>
Bank interest		
Building Society interest	250	6
The Scout Association Short Term Investment Service	0	0
Property Rent income	0	0
Other investment income	13,881	11,684
<b>Sub total</b>	<b>0</b>	<b>0</b>
	<b>14,131</b>	<b>11,690</b>
<b>Total Gross Income</b>	<b>35,107</b>	<b>29,188</b>
<b>Asset and investment sales, etc.</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>35,107</b>	<b>29,188</b>

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2022	To	31/03/2023
-------------------	------------	----	------------

## Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities inc Camps	9,013	2,039
Badges & Uniforms	1,577	623
Climbing Wall & Shooting range running Expenses	285	285
Minibus running expenses	1,200	2,781
<b>HQ Expenses - Premises</b>	0	0
Light & Heat	6,551	3,768
Cleaning	3,566	3,540
Insurance	2,162	1,812
Water Rates	232	530
Telephone/broadband	278	254
General maintenance	0	0
Repairs & renewals - premises	1,275	776
Repairs & renewals - equipment	193	840
HQ - Building works		
AGM and trustee expenses	0	0
Meeting and other operating expenses	260	95
Training costs	100	70
Bank charges - Go cardless	760	419
<b>Sub total</b>	<b>27,454</b>	<b>17,833</b>
<b>Fundraising expenses</b>		
Group Fundraising	0	0
Detail 2	0	0
Detail 3	0	0
Other fundraising costs	667	326
<b>Sub total</b>	<b>667</b>	<b>326</b>
<b>Total Gross Expenditure</b>	<b>28,121</b>	<b>18,159</b>
<b>Asset and investment purchases, etc.</b>	2,100	10,902
<b>Movement in Debtors &amp; Creditors</b>	(776)	127
<b>Total payments</b>	<b>29,445</b>	<b>29,188</b>
<b>Net of receipts/(payments)</b>	<b>5,662</b>	<b>0</b>
<b>Cash funds last year end</b>	<b>68,336</b>	<b>68,336</b>
<b>Cash funds this year end</b>	<b>73,998</b>	<b>68,336</b>

## Statement of assets and liabilities at the end of the year

	31 March 2023	31 March 2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	7,119	1,707
Bank deposit account	66,620	66,370
Building society account	0	0
The Scout Association Short Term Investment Service	0	0
Cash/Floats	259	259
<b>Total cash funds</b>	<b>73,998</b>	<b>68,336</b>
<b>Other monetary assets</b>		
Gift Aid Tax claim - 22/23	1,700	1,630
Gift Aid Tax claim - prior years	0	0
Debts due from the County/Area/District/Group	0	0
Trade Debtors & Go Cardless monies	255	145
<b>Sub total</b>	<b>1,955</b>	<b>1,775</b>
<b>Investment assets</b>		
Investment property - detail	0	0
Quoted investments	0	0
Other investments - detail	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock - n/a	0	0
Shop stock - n/a	0	0
Other stock - n/a	0	0
Land and buildings - acquired by donation (valuation for insurance)	425,764	425,764
Motor vehicle 1 second hand minibus & Van	18,100	18,100
Scouting equipment, furniture etc - value for insurance	40,818	40,818
Other WIFI system at HQ & new front door	5,687	5,687
<b>Sub total</b>	<b>490,369</b>	<b>490,369</b>
<b>Liabilities</b>		
Accounts not yet paid	1,094	208
Expenses incurred but not invoiced	0	0
Subscriptions not yet paid	0	0
Kandersteg 2020 - funds due to be paid out	0	0
Other liabilities	0	0
<b>Sub total</b>	<b>1,094</b>	<b>208</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4th July 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Rebecca Mallon,  
30/09/23.

Print Name

Rebecca Mallon  
Treasurer



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
1<sup>st</sup> Holmes Chapel Scout Group

**On accounts for the year  
ended**

31<sup>st</sup> March 2023

**Charity no  
(if any)**

506093

**Set out on pages**

1 to 13

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Neil D Cox*

**Date:**

03/12/2023

**Name:**

Neil D Cox

**Relevant professional  
qualification(s) or body  
(if any):**

Finance Director and Member of the Institute of Financial Accountants.

**Address:**

1 Gleneagles Drive, Holmes Chapel, Cheshire CW4 7JA.

**1ST HOLMES CHAPEL SCOUT GROUP**

England & Wales - Charity number 506093

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	1
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 to end date 

3	1	0	3	2	2
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Section A	Reference and administration details
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Charity name	1st Holmes Chapel Scout Group											
Other names the charity is known by	HCSG											
Registered charity number (if any)	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td>5</td><td>0</td><td>6</td><td>0</td><td>9</td><td>3</td></tr> </table>	5	0	6	0	9	3					
5	0	6	0	9	3							
HQ registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>											
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">Scout Building</td></tr> <tr><td style="text-align: center;">London Road</td></tr> <tr><td style="text-align: center;">Holmes Chapel, Cheshire</td></tr> <tr> <td style="text-align: center;">Postcode</td> <td style="text-align: center;">C</td> <td style="text-align: center;">W</td> <td style="text-align: center;">4</td> <td style="text-align: center;"> </td> <td style="text-align: center;">8</td> <td style="text-align: center;">A</td> <td style="text-align: center;">Y</td> </tr> </table>	Scout Building	London Road	Holmes Chapel, Cheshire	Postcode	C	W	4		8	A	Y
Scout Building												
London Road												
Holmes Chapel, Cheshire												
Postcode	C	W	4		8	A	Y					

**Names of the charity trustees who manage the charity**  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kate Brock	Secretary	
2	Rebecca Mallon	Treasurer	
3	Nigel Player	Trustee	
4	Alan MacDonald	Trustee	
5	Peter Deegan	Chairman	
6	Alan Jackson	Trustee / GSL	
7	Julie Wall	Trustee	
8	Michael Wilson	Trustee	
9	Neil Bishop	Trustee	

**Names and addresses of advisers (optional information but encouraged as best practice)**  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Description of the charity's trusts

Type of governing document

The Group' governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising or building hire. The Group is primarily reliant upon income from hiring the building, subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Controls**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting

Summary of the main activities in relation to these objects

**They learn by:**

Take part in activities indoors and outdoors

Learn by doing and enjoy what they are doing

Take responsibility and make choices

Undertake new and challenging activities

Make and live by their Promise

Share in spiritual reflection

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The Group slowly returned to normal, with some reduced numbers and all face to face scouting has resumed along with some overnight camps and trips for all sections.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short, with a further provision for maintenance on the building. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

It is the continuing aim of the group to maintain sufficient funds in readily available accounts to meet short to medium term operational costs, including a reasonable provision for any possible major repairs needed to the HQ building as it becomes older and more maintenance is required. Longer term projects are planned to improve facilities and specific fund raising activities are undertaken where necessary to meet the costs of these with some grants available.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None - healthy reserves held

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Other information is given on the attached reports from the Chairperson and Group Scout Leader (GSL)

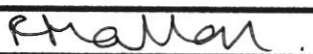
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rebecca Mallon

Position (eg Secretary, Chair)

Treasurer

Date

3 0 0 9 2 2

# Annual Report given by the Group Chairman (July 2021 - June 2022)

**Peter Deegan, Chair**

It has been a pleasure to be the Chair of the 1<sup>st</sup> Holmes Chapel Scout Group this past year and I would like to thank the committee for its continued enthusiasm, support and community-spirited drive to enable youth-led Scouting in the Holmes Chapel community.

The 2021/22 Scouting year has seen us unfolding from the cocoon of a global pandemic and it has been a pleasure to see face-to-face scouting re-emerge. Of particular note is that we have now started our outdoor calendar and it's great to see those tents up and populated once again!

The core role of the committee is to support the Group Scout Leader to achieve their Scouting goals and I am pleased for the committee to have invested heavily this year in this regard. We have pursued positive grant provision to support outdoor activity sports and the committee is building a strategy to deliver a fully inclusive outdoor activity sports plan over the next 2 years; we already have a very strong sports air-shooting capability and we are aiming to introduce such as archery into this fold. The committee has also provided a donation of £5,000 from our cashflow towards a 'support' transit van for the group, with an underwriting provision of £3,500 to enable the van to be purchased in advance of the summer camping period; this will be clawed back through fund-raising by the group. The benefit this support transit van brings us is enormous – a 'standard' camp requires us to transport over 500Kg of tents, camping equipment, cooking grills, food and specialist gear to camps. Plus, our large tent-poles are over 3m long: try finding space for that in our Leader's and volunteer parent's car boots!!!

The second role of the committee is to enable the safe management and guardianship of our assets, both physical and financial. We have a large building that requires constant routine maintenance (***someone has to do the cleaning; someone has to do the monthly fire and safety checks; someone has to call out the roofer when tiles get blown off in the storm; someone has to get the boiler fixed; someone has to call out and be present for the electrician to fix a fault; someone has to arrange for the insurances for the building, equipment, mini-bus and van; someone has to get the MOTs done; someone has to manage the accounts, pay bills, manage the new electronic subscriptions and direct debits; someone has to manage our documentation to keep our charity status; someone has to build and support our booths at community events, cook and sell burgers at community stalls; someone has to fill grant applications and run fund-raising events – and this is the shortened list!!***)

Mr Nobody doesn't exist in our Scouting Group and we rely heavily on our volunteer Executive Committee members (and community friends) to get this all done. Thank you to every one of you who have helped and supported this year and given your personal time to Scouting.

Our third role as the Executive Committee is to provide a positive contribution to our local community. As we open up the world to a more normalised way of living once again, the committee know that we could do more and ally with other youth-led initiatives in the local community. If you are volunteering/working in that arena and would like to collaborate – give us a call!

In line with providing a 2-way community support model, I would like to give a huge and positive acknowledgement to the Holmes Chapel 'University of the Third Age' U3A group. We have re-established our collaboration agreement, where U3A have agreed to manage our hirers for the building. Without such community support, we would find it hard-pressed to bring in important revenue to balance the high-maintenance costs through our scouting resources alone. Through this collaboration, we also get important feedback from our hirers on future building requirements. As an example, we have recognised that the central heating system is in need of an upgrade to provide long-term comfortable facilities, especially in the winter months, at the same time of meeting future sustainability needs by taking into account modern technological advances. We will continue to work in partnership with U3A to seek this feedback, so our hirers feel the building continues to meet 21<sup>st</sup> century usage capability.

In my final note for my report, I trust you will all see that to keep Scouting Moving we need a healthy 'support' capability to keep the assets moving so we can support our activity-based Youth-led growth in the Holmes Chapel Community. We have seen an explosion in new houses in the village, which has already seen a huge increase in applications to join Beavers, Cubs, Scouts (and now Squirrels!).

The short answer is very direct – we have had to cap numbers as we don't have enough leaders and parent/carer volunteers. So, I ask the community to think about how you can support your children by giving a few hours a month to Scouting – either as a Leader, volunteer helper, or as a new Executive Committee member. Talk to any Leader or volunteer.

We are looking forward to the 'normalisation' of Scouting in 2022/23 and look forward to you joining us on this journey!

Peter Deegan - Executive Chair, 1<sup>st</sup> Holmes Chapel Scout Group

# Group Scout Leader's Report (July 2021- June 2022)

**Alan Jackson, Group Scout Leader**

It has been great to be getting back to "normal" Scouting as we have over the last 12 months.

While some restrictions continued, we were able to start getting back together with all age groups meeting and running activities. We benefitted from the support of our friends at Brereton Scout Group who allowed us to use their outdoor space during summer term in 2021 where our Scouts and one of the Cub packs were then able to meet and take part in many different activities. Beavers and Croco Cubs were able to meet around the village.

As we returned to cooler temperatures in the Autumn term, we returned to meeting in our own HQ with a varied, but COVID safe programme.

We have seen our leaders collaborating to ensure that the best possibly opportunities can be provided to our young people with leaders crossing between sections to ensure that activities can be run safely.

Due to limited volunteers, we have had to (hopefully) temporarily reduce to a single Beaver colony. If we cannot get more volunteers to help in these colonies, this may have to become a permanent arrangement.

We currently require more adults to help in Cubs on a Tuesday as well. We hope that we will not need to see the same fate for this Cubs section.

As we came into the warmer weather this year; we saw the Scouts training for and participating in the Cheshire Hike, where both of our vehicles were also in use – the van a matter of days after collecting it. The minibus continues to get usage from Scouting sections both within and outside our group.

The addition of the van to transport our camping gear has been a massive boost to our capabilities. Without these investments, camps and events would cost much more as we would need to hire these kinds of vehicles to get the right equipment to the right location for our young people. The flexibility to be able to use the van whenever we need it a huge benefit for our sections; be that taking equipment for an evening activity session away from the HQ or the van full to the roof of gear for a 6-day summer camp in the Lake District.

The activities we provide continue to grow and we are developing plans to ensure that we have a structured approach as to how we develop these new provisions. The priorities come through a combination of discussion with our young people along with the input and interests of our adult volunteers.

We continue to support the District Shooting Squad through providing a base with fantastic facilities and continue to look to expand our armoury. The equipment we have is made available for usage by any of our members as they compete in both Scouting and Schools competitions; giving them the best possibly opportunities. Our coaches continue to develop our young people as well as themselves through personal development with more qualified adults available to support the squad.

I continue to work with all our leaders to ensure that all our leaders are supported both through their personal progression through the Scouts Adult Training Scheme, working towards Activity Permits and planning and running their weekly meetings. Through the leadership team continue to work together to collaborate on the collection of activities we can provide and validate these through the Executive Committee.

The support of the executive committee is extremely valuable to me. The challenge and validation of the direction we are taking with Scouting within the group provides a great moral compass for the leadership team. Through validating the plans, we can ensure that the best and most appropriate direction is being taken.

# Treasurer's Report for 2021/2022

Rebecca Mallon, Treasurer

Summary of the accounts for 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022

Figures for the previous year are shown for comparative purposes.

Income	21/22	20/21	19/20
Subscription Income	£4,253	£55	£9,485
Donations/Grants	£9,421	£19,844	£382
Giftaid claim from previous year	£965	£6,935	£1,704
Fund raising	£1,947	£2,126	£2,748
Other Income	£11,684	£3,715	£19,045
Kandersteg funds	£0	£4,400	£11,714
Loan			
Interest Income	£6	£28	£82
<b>Total Net Income</b>	<b>£28,277</b>	<b>£37,103</b>	<b>£45,160</b>
Expenses			
HQ and Equipment	£16,174	£8,290	£15,515
Building works / Capital improvements	£380	£2,973	£1,245
Unit expenses	£0	£413	£1,533
Badges uniform and program	£623	£375	£1,515
Capital purchases	£10,902	£14,287	£0
Loan repayment and interest		£0	
Group Activities and events	£71	£10,316	-£2,333
<b>Total Net Expenses</b>	<b>£28,150</b>	<b>£36,653</b>	<b>£17,475</b>
<b>Net Income/(Expenditure)</b>	<b>£127</b>	<b>£449</b>	<b>£27,685</b>
Reserves			
Current account	£1,707	£9,711	£18,472
Money Master account	£66,370	£58,364	£49,336
Cash in hand	£259	£261	£258
<b>Reserves Total</b>	<b>£68,336</b>	<b>£68,336</b>	<b>£68,066</b>

## Additional Information:

1. Financially it's been a quiet year with Covid still impacting some operations.
2. We received additional funding in the form of a local grant, due to the HQ closure over some of the winter months and this has impacted on our rental income for the year.
3. Some of the reserves were spent on rifles for the target sports, with funding received from the CO-OP to support this spend. After much discussion, a second-hand van was purchased to replace the loss of the use of a large trailer for camps and outdoor activities. The plan is to fund raise for some of this cost during 22/23 as we continue to operate normally, we have also received a donation of £1000 in the 22/23 financial year towards this cost from The Leslie Sell Charitable Trust.

The final balance of reserves shows the bank balance unchanged from the previous year.

At the start of the pandemic in 2020 a thorough review was taken of our cash reserves. Within the partial continuation of restrictions in 21/22 and the HQ opening and then closing over the winter months, additional spend on projects was kept to a minimum and only as we have returned to normal activities are we starting to review what needs replacing or new projects.

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2021	To	31/03/2022
-------------------	------------	----	------------

## Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	9,055	4,905
Less: Membership subscriptions paid on (National/County/Area/District)	(4,802)	(4,850)
Net membership subscriptions retained	4,253	56
Donations	1,421	218
Legacies	0	0
Gift Aid	965	6,935
Other similar income	0	500
<b>Sub total</b>	<b>6,639</b>	<b>7,708</b>
<b>Grants</b>		
Maintenence grant	0	0
Other grants	8,000	19,669
<b>Sub total</b>	<b>8,000</b>	<b>19,669</b>
<b>Fundraising (gross)</b>		
Group Fundraising	1,947	0
Contributions to activities & camps	911	6
Kandersteg 2020 (Trip with other Scout Groups we collected the funds)	0	(5,682)
Other fundraising activities	0	2,083
<b>Sub total</b>	<b>2,858</b>	<b>(3,594)</b>
<b>Investment income</b>		
Bank interest	6	28
Building Society interest	0	0
The Scout Association Short Term Investment Service	0	0
Property Rent income	11,684	3,215
Other investment income	0	0
<b>Sub total</b>	<b>11,690</b>	<b>3,243</b>
<b>Total Gross Income</b>	<b>29,188</b>	<b>27,027</b>
<b>Asset and investment sales, etc.</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>29,188</b>	<b>27,027</b>

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2021	To	31/03/2022
-------------------	------------	----	------------

## Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities inc Camps	2,039	237
Badges & Uniforms	623	375
Climbing Wall & Shooting range running Expenses	285	0
Minibus running expenses	2,781	551
<b>HQ Expenses - Premises</b>	0	0
Light & Heat	3,768	2,060
Cleaning	3,540	2,976
Insurance	1,812	1,749
Water Rates	530	331
Telephone/broadband	254	40
General maintenance	0	0
Repairs & renewals - premises	776	660
Repairs & renewals - equipment	840	341
HQ - Building works		2,558
AGM and trustee expenses	0	0
Meeting and other operating expenses	95	263
Training costs	70	0
Bank charges - Go cardless	419	150
<b>Sub total</b>	17,833	12,290
<b>Fundraising expenses</b>		
Group Fundraising	0	0
Detail 2	0	0
Detail 3	0	0
Other fundraising costs	326	0
<b>Sub total</b>	326	0
<b>Total Gross Expenditure</b>	18,159	12,290
<b>Asset and investment purchases, etc.</b>	10,902	14,287
<b>Movement in Debtors &amp; Creditors</b>	127	179
<b>Total payments</b>	29,188	26,756
<b>Net of receipts/(payments)</b>	0	271
<b>Cash funds last year end</b>	68,336	68,066
<b>Cash funds this year end</b>	68,336	68,336

# Statement of assets and liabilities at the end of the year

	31 March 2022 Unrestricted funds £	31 March 2021 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	1,707	9,711
Bank deposit account	66,370	58,364
Building society account	0	0
The Scout Association Short Term Investment Service	0	0
Cash/Floats	259	261
<b>Total cash funds</b>	<b>68,336</b>	<b>68,336</b>
<b>Other monetary assets</b>		
Gift Aid Tax claim - 21/22	1,630	965
Gift Aid Tax claim - prior years	0	0
Debts due from the County/Area/District/Group	0	0
Trade Debtors & Go Cardless monies	145	(20)
<b>Sub total</b>	<b>1,775</b>	<b>945</b>
<b>Investment assets</b>		
Investment property - detail	0	0
Quoted investments	0	0
Other investments - detail	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock - n/a	0	0
Shop stock - n/a	0	0
Other stock - n/a	0	0
Land and buildings - acquired by donation (valuation for insurance)	425,764	425,764
Motor vehicle 1 second hand minibus & Van	18,100	9,600
Scouting equipment, furniture etc - value for insurance	40,818	40,818
Other WIFI system at HQ & new front door	5,687	5,687
<b>Sub total</b>	<b>490,369</b>	<b>481,869</b>
<b>Liabilities</b>		
Accounts not yet paid	208	170
Expenses incurred but not invoiced	0	0
Subscriptions not yet paid	0	0
Kandersteg 2020 - funds due to be paid out	0	0
Other liabilities	0	0
<b>Sub total</b>	<b>208</b>	<b>170</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28th June 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

*R. Mallon*

Print Name

Rebecca Mallon

Treasurer



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
1<sup>st</sup> Holmes Chapel Scout Group

**On accounts for the year  
ended**

31<sup>st</sup> March 2022

**Charity no  
(if any)**

506093

**Set out on pages**

1 to 12

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

27/11/2022

**Name:**

Neil Cox

**Relevant professional  
qualification(s) or body  
(if any):**

Finance Director and Member of the Institute of Financial Accountants.

**Address:**

1 Gleneagles Drive, Holmes Chapel, Cheshire CW4 7JA.

**1ST HOLMES CHAPEL SCOUT GROUP**

England & Wales - Charity number 506093

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# Accounts

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# Trustees' Annual Report

For the period

From (start date)       to end date

## Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

Scout Building
London Road
Holmes Chapel, Cheshire
Postcode <input type="text" value="C"/> <input type="text" value="W"/> <input type="text" value="4"/> <input type="text" value=""/> <input type="text" value="8"/> <input type="text" value="A"/> <input type="text" value="Y"/>

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kate Brock	Secretary	
2	Rebecca Mallon	Treasurer	
3	Nigel Player	Trustee	
4	Alan MacDonald	Trustee	
5	Peter Deegan	Chairman	
6	Alan Jackson	Trustee / GSL	
7	Julie Wall	Trustee	appointed 15/09/20
8	Michael Wilson	Trustee	appointed 15/09/20
9	Neil Bishop	Trustee	appointed 18/03/21

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group' governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising or building hire. The Group is primarily reliant upon income from hiring the building, subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Controls**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting

Summary of the main activities in relation to these objects

**They learn by:**

Take part in activities indoors and outdoors  
 Learn by doing and enjoy what they are doing  
 Take responsibility and make choices  
 Undertake new and challenging activities  
 Make and live by their Promise  
 Share in spiritual reflection

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The year has largely been spent with meetings on line with the different sections to keep the interest in Scouting maintained. With only a few face to face meetings taking place when allowed. As the group has a building to maintain, applications were made for Covid funding from the local council and this assisted in the maintenance and running of the building whilst all external rental income ceased. A small number of capital projects were undertaken whilst the building was unused, taking advantage of the empty rooms.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short, with a further provision for maintenance on the building. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

It is the continuing aim of the group to maintain sufficient funds in readily available accounts to meet short to medium term operational costs, including a reasonable provision for any possible major repairs needed to the HQ building as it becomes older and more maintenance is required. Longer term projects are planned to improve facilities and specific fund raising activities are undertaken where necessary to meet the costs of these with some grants available.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None - healthy reserves held

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Other information is given on the attached reports from the Chairperson and Group Scout Leader (GSL)

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rebecca Mallon

Position (eg Secretary, Chair)

Treasurer

Date

3 0 0 9 2 1



Scout Group  
The Scout Association  
10078 Club House

10078 Club House

# Annual Report given by the Group Chairman (Sept 2020 - July 2021)

Dear Members,

I would like to start by thanking the 10078 Club House Committee for their support and assistance during the past year to ensure that our group of over 100 Scouts and Scouters has had a difficult period for us all in what has been a very difficult year for us all. The club house still needs replacement and our group of 100 Scouts and Scouters, who are trustees, we took the time to make the most of the club house and we made sure that our club house is being looked after and kept in good order. It is not just about the club house, but is the core of our group and we are proud to have a club house that is a good example of what we can achieve. This past year, we have completed a lot of work on the club house and we have been looking at what we can do to improve our club house. We have been successful in our efforts, but we need, in the future, to be successful in our efforts.

I would like to thank our Treasurer, who has done a great job of looking after the club house and the group. We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts.

The club house is a very important part of our group and we are proud to have a club house that is a good example of what we can achieve. We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts.

We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts.

We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts. We have been successful in our efforts and we have been successful in our efforts.

Yours faithfully,

**BEAVERS cubs scouts**

Join the Adventure  
<http://HolmesChapelScoutGroup.co.uk>  
[GSL@HolmesChapelScouts.org.uk](mailto:GSL@HolmesChapelScouts.org.uk)  
Charity Number: 506093

**Scouts**



**1st Holmes Chapel**

## **Annual Report given by the Group Chairman (Sept 2020 - July 2021)**

**Peter Deegan, Chair.**

I would like to start by thanking the HC Scout Group Executive Committee for their continued commitment during the past year to maintain the highest duty of care for the Scouting facilities during one of the most difficult periods for all of us within recent years. Despite all the lockdowns, our core asset, the HQ building, still needed maintenance and our organisation required constant governance by our trustees. We took the time to review our core safety processes, procedures and made sure we maintained full compliance in building safety and other regulations. A lot of hard work that doesn't often get noticed, but is the cornerstone of providing a safe and effective building for Scouting and community activities. This past year, the Exec committee's focus has therefore been to simply keep things going, without losing asset value or increasing risk of deterioration of our assets. I am pleased to say that we were, in the main, successful in this regard.

In particular, my thanks go to our Treasurer, Rebecca, who has worked diligently to seek the necessary COVID-19 grants to keep our cashflow acceptable with our greatly reduced revenues, without it negatively impacting on our ability to run Holmes Chapel Scouts. We have seen an unprecedented drop in revenues due to lockdown and our grants have made a huge impact in our ability to maintain a positive cashflow.

We have kept a very positive and open continued relationship with the U3A group, who continue to support the Holmes Chapel Scout Group in managing the hirers; it has been pleasing to see that some of this is continuing and after the Government imposed sanctions are fully lifted, that the HQ will start to buzz with life again. We will continue to work with the U3A in our modernisation of the building, facilities and processes.

The role of the Executive Committee is to enable the GSL to provide a diverse experience in Scouting. We have therefore continued, where appropriate, to support funding that will support future Scouting activities and the purchase of a more modern minibus, a significant cash outlay, will actually save us money in the long term as the old buses were at the end of their serviceable life.

Moving to the future and the next year ahead, we are already looking at supporting front-line Scouting with investment opportunities that will further bring a calling to the young people of our Parish to seek new adventures through Scouting. Indeed, we are now starting to plan even further ahead, given that our centenary will be in 2026. The Exec. committee are already starting to plan for a year of celebration in 2026 that will engage and involve the whole local community! Watch this space!

Peter Deegan (Chairman)

## **Group Scout Leader's Report (Sept 2020- July 2021)**

What an amazing year this has been.

During the period April 2020 – March 2021, due to COVID-19 restrictions there were few opportunities to meet face to face; all our section Leaders took to Zoom to provide some fantastic opportunities within the virtual environment. During the depths of the lockdown, we received some fantastic feedback from parents about how Scouting was the highlight of the week for both our young people and the rest of the families that also got involved. We have benefitted from an agreement between the Scout Association and Zoom that has provided us with a Zoom account to use for our meetings.

During Lockdown the number of young people within the group has dropped which was not unexpected, but we are seeing this increase now that we are resuming face to face meetings through a mix of some young people coming back and more pleasingly, new members coming to the group.

Looking ahead, we should expect a mix of virtual and face to face meetings until we are completely clear of COVID restrictions.

More recently, we have been collaborating with Brereton Scout Group with them allowing us to use their outdoor space in return for running some sessions on our climbing wall for them later in the year.

I don't think I can understate how fantastic our leaders have been this year. Some are key workers, helping our children in various schools, others were furloughed with some being made redundant while others volunteered at COVID testing centres. Some made the transition to working from home. Amongst all of these emotions, our leaders continued to deliver exciting and engaging activities on a weekly basis for our young people to get involved with as well as providing "Badges at Home" activities with many badges being achieved.

Supporting our leaders have been our fantastic executive committee who have continued to provide governance over the Scout Group. Our Exec have overseen a review of all our fire safety equipment and formalised procedures to ensure we remain compliant along with the installation of a new fantastic Wifi and network solution throughout the building. This is able to support our CCTV cameras that are now operational to help provide security for our building and resources.

We continue to work with our leaders to support them in completing their Adult Leader Training (also known as their Wood Badges), over the last year both Annabel and Stephen Bush completed theirs and received their awards. Well done to both of you.

We continue to look for more adults to help us within running our sections as well as supporting from the Executive Committee perspective. If you are interested in getting involved, please get in touch so we can work together to get the best role for you.

**Alan Jackson GSL**

# 1st Holmes Chapel Scout Group Receipts and Payments Account

For the year from	01/04/2020	To	31/03/2021
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## Receipts and payments

	2020/21	2019/20
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	4,905	15,520
Less: Membership subscriptions paid on (National/County/Area/District)	(4,850)	(6,035)
Net membership subscriptions retained	56	9,485
Donations	218	382
Legacies	0	0
Gift Aid	6,935	1,704
Other similar income	500	0
<b>Sub total</b>	<b>7,708</b>	<b>11,571</b>
<b>Grants</b>		
Maintenance grant	0	0
Other grants	19,669	0
<b>Sub total</b>	<b>19,669</b>	<b>0</b>
<b>Fundraising (gross)</b>		
Group Fundraising	0	2,748
Contributions to activities & camps	6	14,671
Kandersteg 2020 (Trip with other Scout Groups we collected the funds)	(5,682)	11,714
Other fundraising activities	2,083	0
<b>Sub total</b>	<b>(3,594)</b>	<b>29,133</b>
<b>Investment income</b>		
Bank interest	28	82
Building Society interest	0	0
The Scout Association Short Term Investment Service	0	0
Property Rent income	3,215	19,045
Other investment income	0	0
<b>Sub total</b>	<b>3,243</b>	<b>19,127</b>
<b>Total Gross Income</b>	<b>27,027</b>	<b>60,831</b>
<b>Asset and investment sales, etc.</b>	0	0
<b>Total receipts</b>	<b>27,027</b>	<b>60,831</b>

# 1st Holmes Chapel Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2020	To	31/03/2021
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## Receipts and payments

	2020/21	2019/20
	Unrestricted funds £	Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities inc Camps	237	12,338
Badges & Uniforms	375	1,515
Climbing Wall & Shooting range running Expenses	0	(1,184)
Minibus running expenses	551	2,494
<b>HQ Expenses - Premises</b>	0	0
Light & Heat	2,060	4,677
Cleaning	2,976	3,841
Insurance	1,749	1,702
Water Rates	331	498
Telephone/broadband	40	194
General maintenance	0	0
Repairs & renewals - premises	660	2,991
Repairs & renewals - equipment	341	300
HQ - Building works	2,558	1,245
ACM and trustee expenses	0	82
Meeting and other operating expenses	263	421
Training costs	0	335
Bank charges - Go cardless	150	694
<b>Sub total</b>	<b>12,290</b>	<b>32,146</b>
<b>Fundraising expenses</b>		
Group Fundraising	0	0
Detail 2	0	0
Detail 3	0	0
Other fundraising costs	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Total Gross Expenditure</b>	<b>12,290</b>	<b>32,146</b>
<b>Asset and investment purchases, etc.</b>	14,287	0
<b>Movement in Debtors &amp; Creditors</b>	179	(369)
<b>Total payments</b>	<b>26,756</b>	<b>31,777</b>
<b>Net of receipts/(payments)</b>	<b>32,056</b>	<b>32,056</b>
<b>Cash funds last year end</b>	68,066	40,012
<b>Cash funds this year end</b>	<b>100,122</b>	<b>72,068</b>

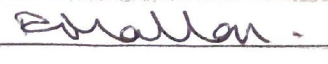
## Statement of assets and liabilities at the end of the year

	31 March 2021	31 March 2020
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	9,711	18,472
Bank deposit account	58,364	49,336
Building society account	0	0
The Scout Association Short Term Investment Service	0	0
Cash/Floats	261	258
<b>Total cash funds</b>	<b>68,336</b>	<b>68,066</b>
<b>Other monetary assets</b>		
Gift Aid Tax claim - 20/21	965	0
Gift Aid Tax claim - prior years	0	4,130
Debts due from the County/Area/District/Group	0	0
Trade Debtors & Go Cardless monies	(20)	25
<b>Sub total</b>	<b>965</b>	<b>4,155</b>
<b>Investment assets</b>		
Investment property - detail	0	0
Quoted investments	0	0
Other investments - detail	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock - n/a	0	0
Shop stock - n/a	0	0
Other stock - n/a	0	0
Land and buildings - acquired by donation (valuation for insurance)	425,764	425,764
Motor vehicle 1 second hand minibus	9,600	1,653
Scouting equipment, furniture etc - value for insurance	40,818	40,818
Other WIFI system at HQ & new front door	5,687	0
<b>Sub total</b>	<b>481,869</b>	<b>468,235</b>
<b>Liabilities</b>		
Accounts not yet paid	170	394
Expenses incurred but not invoiced	0	0
Subscriptions not yet paid	0	0
Kandersteg 2020 - funds due to be paid out	0	11,714
Other liabilities	0	0
<b>Sub total</b>	<b>170</b>	<b>12,108</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 6th July 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Rebecca Mallon

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Treasurer



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
1<sup>st</sup> Holmes Chapel Scout Group

**On accounts for the year  
ended**

31 <sup>st</sup> March 2021	<b>Charity no (if any)</b>	506093
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**Set out on pages**

1 - 3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:** 08/01/2021

**Name:** Neil Cox

**Relevant professional  
qualification(s) or body  
(if any):**

Finance Director and Member of the Institute of Financial Accountants.

**Address:**

1 Gleneagles Drive, Holmes Chapel, Cheshire CW4 7JA.