



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 26/3/21 **Period start date** **To** 25/3/22 **Period end date**

Charity name: Burley Gate Village Hall

Charity registration number: 505993

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision and maintenance of a village hall for use by the inhabitants of the area of benefit without prejudice and with the object of community benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Meetings, lectures & classes; other forms of recreation and leisure-time pursuits.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I confirm that the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The hall was not used much during lockdown but the opportunity was taken to apply for grants to allow the building to be made Covid safe to allow classes to be held whilst social distancing. In addition the kitchen was refurbished to encourage and enable more events. A Jubilee Feast and Fete was organised which attracted many local stall-holders and visitors.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There are 3 accounts: Day-to-Day account – balance £20,919 Deposit account – £12,156 100 Club account – £1,081
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Money is reserved for the completion of the refurbishment of the hall.
Amount of reserves held	Para 1.22	£23,500
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The elected members must be appointed at the AGM. The committee may co-opt members at a special committee meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Burley Gate Village Hall
Other name the charity uses	
Registered charity number	505993
Charity's principal address	Burley Gate Village Hall Burley Gate Herefordshire HR1 3QR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Giles Blackmore	Chairman		
2	Marilyn Pemberton	Treasurer	08/11/21	
3	Janet Bartlett	Secretary	08/11/21	
4	Audrey Nunn			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure


Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GILES BLACKMORE	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	30/7/2022	

BURLEY GATE VILLAGE HALL

Receipts and Payments account

for the year ended

March 25th 2022

	General	Refurbishment	Total 2022
	£	£	£
Receipts			
100+ Club Subscriptions	-		-
Hall letting	510		510
Fund raising	-		-
Sale of Bricks	-		-
Donations - Ocle Pychard PC	270		270
Business Support Grants	-	33,000	33,000
Community Shop rent	200		200
Bank Interest	3		3
Total receipts	983	33,000	33,983
Payments			
100+ Club disbursement - old prize cheques out of date	(50)		(50)
Cleaning	171		171
Light and Heat	166		166
Insurance	1,076		1,076
Water rates	63		63
Fire protection services	186		186
Fund raising expenses	-		-
Repairs & maintenance	1,596		1,596
Boiler servicing	-		-
Refurbishment costs	-	23,362	23,362
Printing and stationery	-		-
Telephone and internet	344		344
Herefordshire Council	(110)		(110)
Diocese lease	104		104
Sundries	-		-
Total Payments	3,546	23,362	26,908
Surplus / (Deficit)	(2,563)	9,638	7,075

March 25th 2021

General	Refurbishment	Total 2021
£	£	£
656		656
715		715
53		53
240		240
250		250
	19,431	19,431
200		200
14		14
2,128	19,431	21,559
368		368
541		541
(167)		(167)
1,043		1,043
219		219
237		237
		-
507		507
100		100
		-
410		410
		-
		-
4		4
3,262	0	3,262
(1,134)	19,431	18,297

C. F.

Bank and Cash Balances at March 25th 2022


	2022
Day to Day Current Account	20,919
Deposit Account	12,156
100 Club account	1,081
Petty Cash	38
	<u>34,194</u>

Other Financials

	2022
1 Redevelopment	
Brought forward	21,436
Grants & other pledges received	33,000
Money pledged from BGVH funds	
Less Expenditure	(23,362)
Grant funding remaining (including pledged BGVH funds)	<u>31,074</u>
Additional Pledges not yet drawn	

Debtors at March 25th 2022

Burley Gate Community Shop - Rent	200
M - hall hireuch Cowarne Group PC	140
Ocle Pychard PC - hall hire	160
	<u>500</u>


Giles Blackmore
Chair

Overton Associates
Chartered Management Accountants
Uckfield
East Sussex
TN22 5FZ

2021

6,397
19,154
2,031
34

27,616**2021**

2,005
19,431

21,436

5,000
1,000

Burley Gate Village Hall

Registered Charity No. 505993

Accountants Report

ON THE UNAUDITED FINANCIAL STATEMENTS
for the year ended March 25th 2022

We report on the annexed financial statement for the year ended March 25th 2022
This has been prepared without carrying out an audit from the accounting records of
Burley Gate Village Hall and from additional information and explanations given to us.

Overton Associates
6 Greenfields
Uckfield
East Sussex
TN22 5FZ

June 1st 2022