

# POLESWORTH COMMUNITY ASSOCIATION

## STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021



## **POLESWORTH COMMUNITY ASSOCIATION**

The Trustees are: Mr D. Blewitt (Chairperson), Ms J. Linarts, Mr R.Norris, Ms T.Martin and Mrs J Nestor.

The Charity is governed by its Constitution dated 14<sup>th</sup> March 2006.

The Management Committee of the 200 Club is:

Mr D. Blewitt, Mrs E. Blewitt, Ms T. Martin, Mrs J. Nestor, Mr R. Norris,  
Mr D.Welding, Mrs L.Welding, Ms Faye Whapples,  
Mr Andy Leonard and  
Ms Siska van Alfen.

Registered Office:

4 Goodere Avenue  
Polesworth  
Tamworth  
Staffordshire  
B78 1JR

Registered Charity Number:

505779

Bankers:

Barclays Bank  
24 Middle Entry  
Tamworth  
Staffordshire  
B79 7NJ

Accountant:

Nigel Lane CPFA  
51 Station Road  
Polesworth  
Tamworth  
Staffordshire  
B78 1BG

# **POLESWORTH COMMUNITY ASSOCIATION**

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## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF POLESWORTH COMMUNITY ASSOCIATION**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> December 2021, which are set out on pages 2 to 5.

### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 (1 and 2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:-

- ☐ examine the accounts (under section 145 (1)(a) of the 2011 Act);
- ☐ follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5) of the 2011), and
- ☐ state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention -

- (1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

10th March 2022  
NIGEL LANE C.P.F.A.

51 Station Road

Polesworth

B78 1BG

C.P.F.A. – Chartered Institute of Public Finance and Accountancy

## **Independent Examiners Report on the Polesworth Community Association and 200 Club**

### **1. Introduction:**

This examination was undertaken to provide assurance that the appropriate systems of control are in place to ensure the proper management of the PCA and 200 Club. The report is based on information and documentation supplied by the PCA and 200 Club.

### **2. Procedures:**

The procedure applied has been to work through the documents and bank statements provided to check the details for accuracy.

### **3. Conclusions:**

The arrangements in place are generally sound and provide a high degree of assurance that the appropriate systems of control are satisfactory. The only issue noted is that there is one un-cashed prize cheque from 2020 and three un-cashed prize cheques from 2019. A decision needs to be taken by the 200 club committee as to whether the individuals need to be contacted and replacement cheques issued or simply cancelled and the funds returned into the accounts in 2022. It may be worth the committee taking a decision for future prize payout cheques to set a time limit for the cheques to be cashed (e.g. 6 months) and if not the prize winnings to be forfeited and returned to the, 200 club accounts to fund other works and activities.

In the current year there were 13 prize cheques un-cashed, although only four were older than 6 months.  
This would remove to growing numbers of un-cashed cheques at the end of each year.

#### **4. Recommendations:**

The only recommendations are:-

- that the procedures regarding prize cheques not cashed for previous year's winners be dealt with as detailed above in section 3, and
- that procedures are put in place to deal with future prize winners cheques as detailed above in section 3.

### **NOTES**

POLESWORTH COMMUNITY ASSOCIATION  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31st DECEMBER 2021

	<b><u>General Purpose</u></b>	<b><u>Restricted Fund</u></b>	<b><u>Total Funds</u></b>	<b><u>2020</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>INCOME</u></b>				
Bookings	16,052	-	16,052	11,003
Hire of Football pitch	500	-	500	375
Polesworth Group Homes Lease of Annex	8,700	-	8,700	8,700
North Warwickshire Borough Council - Community Fund Grant	-	-	-	1,000
North Warwickshire Borough Council - Business grant	17,669	-	17,669	10,000
Warwickshire County Council - Grant for Meals on Wheels	-	-	-	1,800
Warwickshire County Council - CCGF (towards Goal nets)	-	-	-	800
Warwickshire County Council - CCGF	1,500	-	1,500	500
Contribution for Polesworth G Homes for Refuse costs	309	-	309	303
Total Income	44,731	-	44,731	34,481
<b><u>EXPENDITURE</u></b>				
<b><u>Annex</u></b>				
Share of Overheads - Water Rates 30%	889	-	889	462
Insurance 30%	1,133	-	1,133	861
	2,022	-	2,022	1,323
<b><u>Community Centre Administration</u></b>				
Caretaker	9,600	-	9,600	7,800
Heat and Light	3,815	-	3,815	4,314
Cleaning materials	2,557	-	2,557	2,118
Water Rates	2,073	-	2,073	1,078
Licences and Insurance	3,112	-	3,112	2,746
Repair and Renewals	4,775	-	4,775	2,145
Trade Refuse	928	-	928	910
Telephone	329	-	329	552
	27,189	-	27,189	21,664
<b><u>Other Expenditure</u></b>				
Printing , stationery and advertising	12	-	12	21
Printer cartridges for Laser printer	-	-	-	372
Refund of Income	153	-	153	-
Secretary and Treasurer's honorarium	1,460	-	1,460	1,500
Grass cutting Community Field	1,345	-	1,345	1,345
OAP Xmas Takeaway, Drinks and Gifts	62	-	62	817
Use of WCC Grant for Meals on Wheels	-	-	-	400
Engraving	64	-	64	-
2 Sets of Goal posts & Nets	-	-	-	3,537
Other	-	-	-	-
Website	66	-	66	-
Professional Charges	200	-	200	200
Depreciation	1,537	-	1,537	2,237
	4,899	-	4,899	10,429
Total Expenditure	34,109	-	34,109	33,415
<b>Net (Income) for the year</b>	<b>(10,621)</b>	<b>-</b>	<b>(10,621)</b>	<b>(1,067)</b>
Funds balance brought forward	(38,994)	(1,609)	(40,603)	(39,536)
Funds balance carried forward	(49,615)	(1,609)	(51,224)	(40,603)

POLESWORTH COMMUNITY ASSOCIATION  
BALANCE SHEET AT 31st DECEMBER 2021

	<u>Note</u>	<u>2021</u> <u>£</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>	<u>2020</u> <u>£</u>
<u>FIXED ASSETS</u>			30,930		32,467
<u>CURRENT ASSETS</u>					
Debtors		38		816	
Cash at Bank	- Investment Account	9,697		3,432	
	- Current Account	11,326		6,270	
		<u>21,061</u>		<u>10,518</u>	
<u>CURRENT LIABILITIES</u>					
Prepayments		568		2,183	
Creditors		<u>200</u>		<u>200</u>	
<u>NET CURRENT ASSETS</u>			20,294		8,136
			<u>51,224</u>		<u>40,603</u>
Represented by					
<u>GENERAL PURPOSE FUND</u>			49,615		38,994
<u>RESTRICTED FUND</u>			1,609		1,609
			<u>51,224</u>		<u>40,603</u>

Approved on behalf of the Trustees on 17th March 2022

Mr D. Blewitt	- Chairperson
Ms J. Linarts	- Trustee
Mr R. Norris	- Trustee
Ms T Martin	- Trustee
Mrs J Nestor	- Trustee



POLESWORTH COMMUNITY ASSOCIATION  
BALANCE SHEET AT 31st DECEMBER 2021  
NOTES TO THE ACCOUNTS

<u>Note</u>		<u>2021</u> <u>£</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>
1	<u>FIXED ASSETS</u>			
	<u>Hall and Premises</u> - Bridge Street Polesworth			
	At cost to the association, erected on ground leased from Polesworth Parish Council		18,110	
	<u>Football Field</u> - Middle Far Paddock, Station Road Polesworth			
	At cost (purchased on 28 May 1956 from Mr William Henry Riley)		400	
	<u>Football Trophies</u>			
	At professional valuation:			
	Polesworth Nursing Cup	3,000		3,000
	Polesworth Invitation Cup	<u>200</u>		<u>200</u>
			3,200	
	<u>Fixtures, Fittings and Equipment</u>			
	New Kitchen cost as at 21.12.2010 (depreciate over 10 Years at cost £7,000)	-		700
	<u>Deduct</u> Depreciation charge for the year (start 2011)	<u>-</u>	-	<u>700</u>
	New Toilet Facilities cost as at December 2017 (depreciate over 10 Years at cost £15,366.94) (part cost only)	10,757		12,294
	<u>Deduct</u> Depreciation charge for the year (start 2018)	<u>1,537</u>	9,220	<u>1,537</u>
			<u><u>30,930</u></u>	
2	<u>EMPLOYEES REMUNERATION</u>			
	Total wages for caretaking	<u><u>9,600</u></u>		<u><u>7,800</u></u>
3	<u>TRUSTEES REMUNURATION AND EXPENSES</u>			
	A total of Nil was reimbursed to Trustees in the year.			

No Trustee has received or is due to receive any remuneration for the year directly or indirectly from the Charity's fu

**2020**  
**£**

18,110

400

3,200

-

10,757

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32,467

nds.

POLESWORTH COMMUNITY ASSOCIATION  
200 CLUB  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31st DECEMBER 2021

	<u><b>Total</b></u> <u><b>2021</b></u> <u><b>£</b></u>	<u><b>Total</b></u> <u><b>2020</b></u> <u><b>£</b></u>
<b><u>INCOME</u></b>		
<u>Lottery</u>		
Cash	1,360	1,365
Standing Orders	8,730	8,855
<u>Other Activities</u>		
 Total Income	<hr/> 10,090	<hr/> 10,220
<b><u>EXPENDITURE</u></b>		
<u>Lottery</u>		
Prize winnings	5,200	5,200
Lottery Licence	20	-
<u>Other Activities</u>		
Poppy Appeal	34	17
Stationary, Stamps & Parking	537	16
Kitchen refurbishment	9,264	-
General Electrical works at Memorial Hall	3,210	-
Tables - Bar materials for Memorial Hall	890	-
Cupboard at Memorial Hall	698	-
Plastering at Memorial Hall	1,450	
Plumbing	970	
Construction of Bar etc	1,768	
Paint for foyer at Memorial Hall	48	
Decoration at memorial hall	578	
Banners/signs for Memorial Hall	86	
Bags of Gravel	-	29
Storage Boxes	-	55
Kids Christmas party 2021	368	-
Senior Citizens Christmas Dinner 2021	1,343	-
Senior Citizens Christmas Gifts 2020	-	272
Bank Charges	10	-
Depreciation	1,350	1,350
	<hr/> 27,825	<hr/> 6,939
<b>Net Expenditure (Income) for the year</b>	<hr/> <b>17,735</b>	<hr/> <b>(3,281)</b>
Funds balance brought forward	(26,122)	(22,842)
Funds balance carried forward	<hr/> (8,388)	<hr/> (26,122)

POLESWORTH COMMUNITY ASSOCIATION  
200 CLUB  
BALANCE SHEET AS AT 31st DECEMBER 2021

	<u>2021</u> <u>£</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>	<u>2020</u> <u>£</u>
<u>FIXED ASSETS</u>		8,103		9,453
 <u>CURRENT ASSETS</u>				
Cash in Hand	104		160	
Cash at Bank - Current Account	435		16,765	16,925
	<u>539</u>			<u>16,925</u>
 <u>CURRENT LIABILITIES</u>				
Creditors	-			-
Prepayments	254			256
	<u>254</u>			<u>256</u>
 <u>NET CURRENT ASSETS</u>		285		16,669
		<u>8,388</u>		<u>26,122</u>
 Represented by				
<u>GENERAL FUND</u>		8,388		26,122
		<u>8,388</u>		<u>26,122</u>

Approved on behalf of the Trustees on 17th March 2022

Mr D. Blewitt	- Chairperson
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POLESWORTH COMMUNITY ASSOCIATION  
200 CLUB  
BALANCE SHEET AS AT 31st DECEMBER 2021  
NOTES TO THE ACCOUNTS

<u>Note</u>		<u>2021</u> <u>£</u>	<u>2021</u> <u>£</u>
1	<u>FIXED ASSETS</u>		
	Goal Posts            At Cost (£1,703.75)	-	
	<u>Deduct</u> Depreciation charge for the year (10% of initial cost)	<u>-</u>	-
	 New Toilet Facilities cost as at December 2017 (depreciate over 10 Years at cost £13,504.71) (part cost only)	 9,453	
	<u>Deduct</u> Depreciation charge for the year (start 2018)	<u>1,350</u>	8,103
			<u><u>8,103</u></u>

<b><u>2020</u></b> <b><u>£</u></b>	<b><u>2020</u></b> <b><u>£</u></b>
-	
-	-
<hr/>	
10,804	
1,350	9,453
<hr/>	
	<hr/>
	9,453
	<hr/>
	<hr/>



# POLESWORTH COMMUNITY ASSOCIATION

## STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021



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10th March 2022  
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- that procedures are put in place to deal with future prize winners cheques as detailed above in section 3.

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